



# LIVESTOCK MARKET CHARTER APPLICATION

The Louisiana Livestock Market Charter Law (R.S. 3:661 et seq.) and regulations (LAC 7:XXI.301) require Board of Animal Health approval of any livestock market prior to beginning operation.

## INSTRUCTIONS:

- All applications must be completely and properly filled out with payment and require documentation, mailed to the address below in order to be processed.
- DO NOT MAIL CASH. Checks or money orders are the only method of payment.
- Make payable to: BOARD OF ANIMAL HEALTH.
- Do not staple payment to your application.
- Mail to: Louisiana Department of Agriculture and Forestry  
 Board of Animal Health  
 5825 Florida Blvd, Suite 4000  
 Baton Rouge, LA 70806

## SECTION 1 - APPLICANT INFORMATION

BUSINESS NAME: \_\_\_\_\_

D/B/A: \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP CODE: \_\_\_\_\_

PHYSICAL ADDRESS OF APPLICANT: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP CODE: \_\_\_\_\_

PHYSICAL ADDRESS OF PROPOSED LIVESTOCK MARKET: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP CODE: \_\_\_\_\_

TAX ID/EIN NUMBER: \_\_\_\_\_

CONTACT NAME: \_\_\_\_\_  
 MR. MS. MRS. PARISH: \_\_\_\_\_

FIRST: \_\_\_\_\_ BUSINESS PHONE: \_\_\_\_\_

MIDDLE: \_\_\_\_\_ EMAIL: \_\_\_\_\_

LAST: \_\_\_\_\_

SUFFIX: \_\_\_\_\_

IS THIS BUSINESS REGISTERED WITH THE LOUISIANA SECRETARY OF STATE?

YES NO

IF YES, PROVIDE THE NAME OF THE REGISTERED AGENT: \_\_\_\_\_



SELECT ONE:

CORPORATION

LLC

PARTNERSHIP

SOLE PROPRIETORSHIP

OTHER: \_\_\_\_\_

NAME AND ADDRESS OF ALL PERSONS HAVING ANY FINANCIAL INTEREST IN BUSINESS:

1. NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

TITLE AND OWNERSHIP INTEREST (%) \_\_\_\_\_

2. NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

TITLE AND OWNERSHIP INTEREST (%) \_\_\_\_\_

3. NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

TITLE AND OWNERSHIP INTEREST (%) \_\_\_\_\_

4. NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

TITLE AND OWNERSHIP INTEREST (%) \_\_\_\_\_

5. NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

TITLE AND OWNERSHIP INTEREST (%) \_\_\_\_\_

6. NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

TITLE AND OWNERSHIP INTEREST (%) \_\_\_\_\_

7. NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

TITLE AND OWNERSHIP INTEREST (%) \_\_\_\_\_

**NOTE: IF ADDITIONAL SPACE IS NEEDED, PLEASE ATTACH SUPPLEMENTAL LIST.**



## SECTION 2 - PROPOSED LIVESTOCK MARKET INFORMATION

WILL THE LIVESTOCK MARKET UTILIZE NEW OR EXISTING FACILITIES?

NEW FACILITY (please attach a blueprint and specifications)

EXISTING FACILITY (please attach photographs, blueprints, or specifications)

EXPECTED INCOME IN FIRST YEAR OF OPERATION: \_\_\_\_\_

EXPECTED EXPENSES IN FIRST YEAR OF OPERATION: \_\_\_\_\_

WHAT PARISHES WILL THE LIVESTOCK MARKET SERVE?

WHAT VOLUME OF LIVESTOCK IS ANTICIPATED TO BE HANDLED BY THE LIVESTOCK MARKET?

WHAT TYPES OF ANIMALS WILL BE SOLD AT THE LIVESTOCK MARKET?

WHAT TRADE AREA AND LIVESTOCK MARKETING INDUSTRY WILL BENEFIT BECAUSE OF THIS MARKET?

IF CHARTER IS GRANTED, WHEN ARE OPERATIONS EXPECTED TO BEGIN?

ON WHICH DAY OF THE WEEK DO YOU PLAN TO HOLD YOUR SALE?



HAS AN APPLICATION FOR SURETY BOND BEEN FILED?            YES            NO

Bond must be executed, submitted, and on file prior to hearing.

HAS AN APPLICATION FOR REGISTRATION WITH USDA PACKERS AND STOCKYARDS BEEN FILED?

YES            NO

### SECTION 3 - CUSTODIAL ACCOUNT INFORMATION

Please provide the following information about the custodial account(s) established and maintained by the proposed livestock market. Please note that all custodial accounts must be established and maintained in FDIC-insured banks.

NAME OF FINANCIAL INSTITUTION: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

PHONE NUMBER: \_\_\_\_\_

ACCOUNT NUMBER FOR CUSTODIAL ACCOUNT: \_\_\_\_\_

ACCOUNT-HOLDER'S NAME (as stated on the account): \_\_\_\_\_

### SECTION 4 - ATTACHMENTS

Check all attachments below that you are submitting with this application. In addition to those listed, attachments may include extended answers to any question in the application or other supporting documents.

Blueprints and/or photographs of proposed facility

Financial Statement **(REQUIRED)**

Copy of the permit issued by USDA Packers and Stockyards **(REQUIRED)**

Copy of the properly executed surety instrument issued in favor of the Board of Animal Health, as required by R.S. 3:565. **(REQUIRED)**

Copy of Secretary of State printout showing business is in good standing.

Proof of custodial account.

Application fee of \$250.00. This fee is non-returnable and will be retained by the Louisiana Department of Agriculture and Forestry whether or not the charter is granted. **(REQUIRED)**

Other attachments (describe): \_\_\_\_\_



## SECTION 5 - ACKNOWLEDGEMENTS

Read each of the acknowledgement statements below and initial to indicate your understanding and acceptance of each statement.

\_\_\_\_\_ I understand that the above information is required by R.S. 3:561-573, R.S. 3:661-671, and LAC 7:XXI.301, and further, that any incomplete application may result in the rejection of this application.

\_\_\_\_\_ I certify that the information I have given in this application is true and correct to the best of my knowledge and may be subject to investigation as allowed by law.

\_\_\_\_\_ I certify that I am aware of the requirements of R.S. 3:561- 573, R.S. 3:661-671, and LAC 7:XXI.301, and agree to operate the proposed livestock market in compliance with all requirements set forth in state and federal law and regulations, including but not limited to R.S. 3:561- 573, R.S. 3:661-671, and LAC 7:XXI.301.

\_\_\_\_\_ I understand that any proposed livestock market must meet the requirements for and obtain a Livestock Market Charter from the Board of Animal Health prior to beginning operations.

\_\_\_\_\_ I understand that Livestock Market Charters are issued on an annual basis and must be renewed annually.

## SECTION 6 - CONSIDERATION OF LIVESTOCK CHARTER MARKET APPLICATIONS

Please note that all applications for livestock market charters shall be considered by the Board of Animal Health in a hearing held in accordance with R.S. 3:667 and the Administrative Procedure Act (R.S. 49:975 et seq.). You will receive advance notice of the hearing. At the hearing, the Board will consider the following factors in determining whether or not the charter should be granted:

1. The financial stability, business integrity, and fiduciary responsibility of the applicant.
2. The adequacy of the facilities to be used.
3. The present market services elsewhere available to the trade area to be served by the proposed livestock market.
4. Whether the proposed livestock market would be permanent and continuous.
5. The benefits to be derived by the livestock industry from the establishment and operation of the proposed livestock market.
6. The economic feasibility of the proposed livestock market.



**SIGNATURE**

I hereby verify and affirm that the information contained in this application is true and accurate. I understand that if LDAF later determines that any of the information in this application is false or inaccurate, the charter may be withheld or revoked.

Printed Name of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

By: \_\_\_\_\_

Printed Name and Title of Applicant's Designated Representative

Signature of Applicant's Designated Representative: \_\_\_\_\_

**For Office Use Only**

Steps Completed

- Application, received on \_\_\_\_\_
- Application Fee, received on \_\_\_\_\_
- Initial Inspection – Inspector assigned \_\_\_\_\_

Licensing Status

- Board Hearing on application set on \_\_\_\_\_
- Charter approved by Board on \_\_\_\_\_
- Charter denied by Board on \_\_\_\_\_

Notes:

\_\_\_\_\_  
\_\_\_\_\_

OFFICE USE									
Transmittal #									
Check #									
Date									
Amt. \$									.00