

LOUISIANA DAIRY INDUSTRY PROMOTION BOARD

TUESDAY, JUNE 25, 2024
LOUISIANA DEPARTMENT OF AGRICULTURE & FORESTRY
HAMMOND CONFERENCE ROOM
47076 NORTH MORRISON BOULEVARD
HAMMOND, LA 70401

CALL TO ORDER

Chairman Susie Sharkey called the meeting to order at 10:20 a.m.

ROLL CALL

LDIPB Director Michelle Estay called the roll.

MEMBERS PRESENT

MICHAEL SHAUN HOUEYE
TRACY SHARKEY
SUSIE SHARKEY
DONNIE SCHILLING
MICHELLE ESTAY – DESIGNEE FOR COMMISSIONER MIKE STRAIN, DVM

MEMBERS ABSENT

TAYLOR TED MILLER
HENRY CAPDEBOSCQ
KRISTY SALLEY

DECLARATION OF A QUORUM

With five members present, the presence of a quorum was declared by Chairman Sharkey.

PUBLIC COMMENT

There was no public comment.

APPROVAL OF MINUTES

A motion made by Tracy Sharkey and second by Michael Shaun Houeye to approve the minutes of the March 19, 2024, meeting. The motion carried.

FINANCIAL REPORTS

Mrs. Estay presented the March-May 2024 financial reports. Copies of which were distributed to each member. She discussed the checking balance for each month. Mrs. Estay additionally discussed in detail the budgeted expenditures and assessment collections for all referenced months' financials.

A motion was made by Tracy Sharkey and second by Donnie Schilling to approve the March- May 2024 financial reports. The motion carried.

Mrs. Estay went over the FY 2024 budget line-item categories with recommendations to adjust certain line items in the current budget – she advised the need to increase the Instate Board Members’ Travel Reimbursement budget to \$1900.00 to account for the new members who travel further than previous members. She also advised the need to increase the Operating Supplies budget to \$205.00 to cover the check order for the checking account.

A motion was made by Michael Shaun Houeye to increase the Instate Board Members’ Travel Reimbursement to \$1900.00. Donnie Schilling seconded the motion. The motion carried.

A motion was made by Tracy Sharkey to increase the Operating Supplies budget to \$205.00. Michael Shaun Houeye seconded the motion. The motion carried.

FY 2025 PROPOSED BUDGET

Mrs. Estay then discussed the proposed FY 25 budget by line-item categories in length with the suggestion to adopt the previous year’s budget with minor changes. She suggested bringing the Advertising Expense line item to \$60,000.00 due to the fact that the Certified Grant was reduced to only \$10,000.00 this year and may be the same again next year, Dairy Max line item reduced to \$55,000.00 which should be more accurate since assessment deposits proved lower than last year, increase the Instate Board Members’ Travel reimbursement budget to \$2000.00 since this would be the first full budget year since appointment of the new members who travel further distances to attend meetings, decrease the budget line for the 3% LDAF to \$3000.00 which would be more accurate since assessment deposits proved lower than last year, and decrease the Instate Administrative Travel line item to \$500.00. She advised that if any additional changes need to be made, they can be made at any of the future meetings.

A motion was made by Donnie Schilling to approve the FY 25 budget with the proposed changes as discussed. Tracy Sharkey seconded the motion. The motion carried.

PUBLIC COMMENT

There was no public comment.

ADJOURNMENT

No further comments were made. A motion made by Michael Shaun Houeye and seconded by Tracy Sharkey to adjourn. The motion carried and the meeting adjourned at 10:55 a.m.