

SECTION 2

Exam – All new applicants must complete this section:

Have you obtained a passing score on all parts of the CLARB National Examination (LARE) or an exam approved by CLARB for landscape architects? Yes No

Examination Passed: CLARB Other – Enter Exam Name: _____

Date Passed: _____

If you have passed all sections of the CLARB National Examination or a similar examination, arrange for the commission office to receive a certification or other evidence of your passing score. The jurisdiction where you took the exam may send verification *directly* to the commission office, or you may request an examination verification or CLARB council record from www.clarb.org.

SECTION 3

Enter the following information about your education:

College/University: _____ Major: _____
Dates Attended From: _____ To: _____
Degree: _____ Date Conferred: _____

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Dates Attended From: _____ To: _____
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College/University: _____ Major: _____
Dates Attended From: _____ To: _____
Degree: _____ Date Conferred: _____

Arrange for the commission office to receive an official transcript(s) directly from the college or university to the commission office.

SECTION 4

Experience: Start with the most recent position and work backwards. Attach additional sheets as needed.

Date From: _____ Date To: _____
State Nature, Character and Magnitude of Work: _____
Name of Supervisor: _____ Title of Supervisor: _____
License of Supervisor: _____ Employed (Choose one): Full-time Part-time
Name of Employer: _____
Address of Employer: _____ State: _____ Zip Code: _____
Phone Number of Employer: _____

Date From: _____ Date To: _____
State Nature, Character and Magnitude of Work: _____
Name of Supervisor: _____ Title of Supervisor: _____
License of Supervisor: _____ Employed (Choose one): Full-time Part-time
Name of Employer: _____
Address of Employer: _____ State: _____ Zip Code: _____
Phone Number of Employer: _____

Date From: _____ Date To: _____
State Nature, Character and Magnitude of Work: _____
Name of Supervisor: _____ Title of Supervisor: _____
License of Supervisor: _____ Employed (Choose one): Full-time Part-time
Name of Employer: _____
Address of Employer: _____ State: _____ Zip Code: _____
Phone Number of Employer: _____

AFFIDAVIT

State of _____ county or parish of _____
on this _____ day of _____, _____, before me personally appeared _____
known to me to be the person herein described, and as having signed this application, and on oath affirms that
all the statements herein made are true.

Notary Public: _____ Signature of Applicant: _____

Seal:



Technology Requirements for Online Testing

- Use a traditional desktop or laptop. You cannot take the exams from mobile devices (e.g., Chromebook, iPhone, iPad, Android device, etc.).
- Check to be sure your computer operating software is up to date. Your operating system must be updated and at a minimum: Windows 10+ or macOS 11+.
- You will need to have Internet Speed Upload: 1 Mbps and Download: 2 Mbps. Tethering and Hotspots are not suggested.
- You need a working webcam and microphone.
- You can only use ONE monitor; dual monitors are not allowed.
- You will need administrative rights to your computer to download and install the proctoring tool.
- Use an updated version of Google Chrome, Edge, Firefox or Safari.

LDAF Rules for testing: Title 7 Part XXIX

§ 105. A. 1. An applicant must be 17 years of age or older to take an examination for licensure or apply for a permit but must be 18 years of age or older before a license or permit will be issued to the applicant.

§ 111. A. Any person taking an examination for licensure must score a 70 percent or above to pass the examination.

B. A passing score on an examination is valid for five years, after which time the applicant must apply to retake the examination.

§113. B. An applicant shall be disqualified from completing an examination or taking any other examination administered under these rules and regulations if the applicant is caught or found to be cheating on an examination.

C. Any applicant caught or found to be cheating shall not be allowed to finish the examination and shall receive a score of zero. If an applicant finished the examination prior to the discovery of the cheating the applicant's examination shall be voided and the applicant shall receive a score of zero.

F. If the action or administrative decision is not appealed or is upheld on appeal then the applicant shall not be allowed to take or re-take the examination or any other examination administered under these rules and regulations **for a period of three years** from the examination date without the approval of the commission given at a meeting of the commission.