



APPLICATION FOR HORTICULTURE EXAMINATION(S)

Name: _____ Social Security Number (last 4 only): _____
Mailing Address: _____ City/State/Zip: _____
Cell Phone: _____ Work Phone: _____
Email Address: _____ Date of Birth: _____

PURPOSE

Choose One:

Initial Testing

Retest

EXAM TYPE

Choose All That Apply:

Landscape Horticulturist

Landscape Irrigation Contactor

Arborist

Utility Arborist

Arborist – ISA Certified (must submit proof of ISA Certification and copy of photo identification with application)

EXAM SITE

Choose One:

Online* - See page 2 for testing requirements

Baton Rouge LDAF Main Office (In-person)

Note: A \$114 fee for each exam must accompany this form. *Everblue Testing systems will charge an additional fee to access each exam online. An email is required above for exam setup and payment.

Please return the form and payment (check or money order) to:

Louisiana Department of Agriculture and Forestry
5825 Florida Blvd., Suite 1003
Baton Rouge, LA 70806

If exams are not taken within sixty (60) calendar days after receipt and notification, the application fee will be forfeited.

I have read and understand the attached rules for testing. (Signature Required)

Signature: _____ Date: _____

OFFICE USE ONLY:

Exam (\$114)
013 1595 01 1206

OFFICE USE

Transmittal #

Check #

Date

Amt. \$

.00



Technology Requirements for Online Testing

- Use a traditional desktop or laptop. You cannot take the exams from mobile devices (e.g., Chromebook, iPhone, iPad, Android device, etc.).
- Check to be sure your computer operating software is up to date. Your operating system must be updated and at a minimum: Windows 10+ or macOS 11+.
- You will need to have Internet Speed Upload: 1 Mbps and Download: 2 Mbps. Tethering and Hotspots are not suggested.
- You need a working webcam and microphone.
- You can only use ONE monitor; dual monitors are not allowed.
- You will need administrative rights to your computer to download **and install** the proctoring tool.
- Use an updated version of Google Chrome, Edge, Firefox or Safari.

LDAF Rules for testing: Title 7 Part XXIX

§ 105. A. 1. An applicant must be 17 years of age or older to take an examination for licensure or apply for a permit but must be 18 years of age or older before a license or permit will be issued to the applicant.

§ 111. A. Any person taking an examination for licensure must score a 70 percent or above to pass the examination

B. An applicant who fails to complete or pass an examination for licensure must wait at least **seven days** before reapplying to take the examination.

C. A passing score on an examination is valid for five years, after which time the applicant must apply to retake the examination.

§113. B. An applicant shall be disqualified from completing an examination or taking any other examination administered under these rules and regulations if the applicant is caught or found to be cheating on an examination.

C. Any applicant caught or found to be cheating shall not be allowed to finish the examination and shall receive a score of zero. If an applicant finished the examination prior to the discovery of the cheating the applicant's examination shall be voided and the applicant shall receive a score of zero.

F. If the action or administrative decision is not appealed or is upheld on appeal then the applicant shall not be allowed to take or re-take the examination or any other examination administered under these rules and regulations **for a period of three years** from the examination date without the approval of the commission given at a meeting of the commission.