THE SUPPORTING ACT FOUNDATION

Privacy Statement

This is the Privacy Statement ("Statement") of Stichting WeTransfer's Supporting Act Foundation, (hereinafter referred to as "The Supporting Act", "we" or "us").

The Supporting Act cares about privacy and the protection of personal data. We are committed to keeping personal data secure.

In this Statement we explain, among other things, which personal data of which categories of persons we process and for what purpose we do so. We recommend that you read this Statement carefully. If you have any privacy-related questions, please reach out to hello@thesupportingact.org

Last modified on: 30 June 2022

From whom do we process personal data?

The Supporting Act processes personal data of:

1. visitors to our website ("Website Visitors");
2. persons that apply for funding ("Applicants");
3. persons who are interested in a job or internship at The Supporting Act ("Candidates");
4. persons from whom we purchase products or services or who are employed by our suppliers ("Suppliers").

What personal data do we process, for what purposes, and on what legal basis?

1. We process the following personal data of Website Visitors:

a) e-mail address, when you subscribe to our newsletter;

b) name, e-mail address, phone number and personal message when you fill in the contact form;

c) data relating to a visit to our website, such as visitors statistics;

The purpose of processing this personal data under a and b is to provide you with relevant information about our services and to be able to contact you on

your request. We process this personal data on the legal basis of your consent and our legitimate interest. We have a legitimate interest in informing you about our services.

The purpose of processing the personal data under c is to improve the quality of the website, to obtain insight into the functioning of the website and to secure the website. We process this personal data on the legal basis of our and your legitimate interest in a well-functioning website.

2. We process the following personal data of Applicants:

a) name, (e-mail) address, phone number, password, date of birth, gender, when you create an account with us, and additional information you provide to us per e-mail;

b) completed education, courses and internships, bank information, chamber of commerce number, passport copy or other information you provide or we may request in order to assess or giving effect to your request for funding;

c) other data that is required or needs to be processed with regard to the application of laws or regulations.

The purpose of processing this personal data is being able to assess your funding request, to conclude and execute a donation agreement with you and to stay in touch with you to hear about the results of the funding.

We process your personal data on the legal basis of performing a contract with you (precontractual, with the purpose of entering into a contract) and because we have a legitimate interest. We have a legitimate interest in carefully assessing funding requests. Finally, we process this data on the legal basis of your consent and to be compliant with legal obligations.

3. We process the following data of Candidates:

a) contact details (such as name and address details, telephone numbers and e-mail addresses), date of birth, place of birth, nationality and gender;

b) completed education, courses and internships;

c) data relating to the nature and content of the current employment and any termination thereof;

d) other information which may be relevant for the performance of the position one has applied for, such as information contained in a resume or letter of application, references or results of a competency test;

e) other data that are required or need to be processed with regard to the application of laws or regulations.

The purpose of processing the personal data under a t/m d is to determine if one of our vacancies is suitable for you. We process this personal data on the legal basis of our and your legitimate interest, and on the basis of the performance of a contract (precontractual, with the purpose of entering into a contract). The purpose of processing personal data under e is to comply with applicable laws and is processed on the legal basis of a legal obligation and our legitimate interest.

4. <u>We process the following data of Suppliers:</u>

a) contact details (such as name and address details, telephone numbers and e-mail addresses) and gender;

b) data for the purpose of placing orders, purchasing services or data that is otherwise necessary in the context of our cooperation with you or your employer;

c) data for the purpose of calculating and recording expenses and making payments, such as bank details; and

d) other data that are required or need to be processed with regard to the application of laws or regulations.

The purpose of processing the personal data under a t/m c is to make use of the services of you or your employer (i.e. to maintain contact, place orders and purchase services and make payments). We process this personal data on the legal basis of our legitimate interest and the legitimate interest of your employer to execute our agreement or on the basis of performing our contract with you.

The purpose of processing personal data under d is to comply with applicable laws and is processed on the legal basis of a legal obligation and our legitimate interest to be compliant with applicable law.

With whom do we share personal data?

We may share your personal data with:

- personnel or executives involved in carrying out the services we provide;
- Suppliers, with whom we work with to provide our services;
- others, with your consent, or if there is a legal obligation.

In the event of the disclosure of personal data to another party, we will, if required by law, enter into a (data processing) agreement with that party, that meets all the requirements of the EU Regulation 2016/679 (General Data Protection Regulation). These parties, in turn, may also use third parties to provide their services. We do not provide personal data to other parties for commercial purposes.

Do we transfer personal data to countries outside the EEA?

Sometimes we have to transfer personal data to a country outside the European Economic Area (EEA). If such a situation arises and your personal data is transferred to a country which provides a lower level of protection for your personal data than countries within the EEA, we will put in place appropriate safeguards to protect your personal data, which may include the conclusion of the EU Standard Contractual Clauses with the recipient of your personal data. For more information about the transfer of personal data you can contact us for this via hello@thesupportingact.org

What security measures do we apply?

When processing personal data, we maintain at all times a level of security which, given the state of the art and the costs of implementation, is appropriate, among other things, to prevent unauthorised access, alteration, disclosure, loss or any other form of unlawful processing of personal data.

How long do we retain personal data?

We do not retain your personal data longer than necessary for the purposes for which they are processed, unless the data must be kept longer in order to comply with legal obligations, such as a statutory retention period. Below are a few examples:

- personal data of Candidates will be deleted four weeks after the end of the application process, unless the Candidate will take up employment or gives us consent to keep his or her data for a longer period of time;
- financial records will be retained for seven years in connection with the tax retention obligation.

What rights do you have with regard to your personal data?

You have the right to request access to (including a copy), rectify and/or delete your personal data, to restrict the processing of your personal data, as well as the right to object to the processing or to request the transfer of the personal data you have provided to us. You can contact us for this via hello@thesupportingact.org

In order to prevent misuse, we may ask you to identify yourself adequately before we process your request. Circumstances may arise as a result of which we cannot, or cannot fully, comply with your request. Examples are statutory retention periods. In such a case, we will report it to you. In principle, we will

respond to your request within one month of receipt.

If the processing of your personal data is based on consent, you have the right to withdraw this consent at any time. This does not affect the lawfulness of processing based on consent before this withdrawal.

What cookies do we use on our website?

We do not set any cookies (or use similar technologies).
We care a great deal about the privacy of your visitors. Cookies are something that can track visitors across multiple pages or even multiple websites. This is something we think should be avoided. This goes for all similar technologies like (but not limited to) local storage, session cookies, fingerprinting, and IP address hashing.

We use Simple Analytics to analyze our website usage. More information can be found [here](#).

Do you have any questions, remarks or complaints?

We will be happy to help you if you have any questions, comments or complaints regarding this Statement. You can do so by mailing or by calling to the contact details provided below. You also have the right at all times to lodge a complaint with the Dutch Data Protection Authority, or if you live or work in another country, to the supervisory authority of that country.

Modifications

This Statement may be modified by us at any time. The most current version of this Statement can always be found on our platform and website. We recommend you to consult this Statement regularly so that you are aware of these modifications.

Contact details

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