

## **Animal Services Officer, Kitchener Waterloo Centre – Full Time Contract (18 months)**

Do you have a passion for animal welfare and are dedicated to ensuring the safety and well-being of our furry companions? We invite you to embark on a rewarding career with the Kitchener Waterloo Stratford Perth Humane Society. Make a difference in the lives of animals and our community by applying for our Animal Services Officer position today!

### **Who You Are:**

- You are passionate about animal welfare and have a strong commitment to promoting responsible pet ownership.
- You have a strong sense of responsibility, excellent communication skills and a commitment to upholding animal protection laws.
- You thrive in a dynamic and challenging environment.

### **Position Requirement:**

- A valid class "G" drivers license with a clean driving record.
- High school diploma or equivalent.
- Post-secondary education in Police Foundations or Law & Security, Veterinary Technology, Animal Health Technology; and preferred knowledge of Animal Welfare and husbandry practices would be an asset.

### **What You'll Be Doing Day-to-Day:**

Under the direction of the Animal Services Manager, the Animal Services Officer will be primarily responsible for:

- Investigating and act upon bylaw infractions related to animal control for the cities of Kitchener and Waterloo, Stratford-Perth and municipalities.
- Responsible for enforcing the dog licensing program and issuing Provincial Offence Notices.
- Patrol the city, operating The Humane Society vehicle or on foot.
- Pick up deceased animals from public or private property.
- Impounding stray domestic animals and transport to the centre.
- Take witness statements, gather evidence and prepare court documents.
- Keeping accurate, detailed notes and completing reports.
- Required to appear and testify in court proceedings and appeal tribunals.

### **Working at The Humane Society:**

- We are a growing team of animal lovers (whether they have fur, scales, shells or feathers!)
- We get things done at a fast pace, and love tackling new and exciting ideas.

- We believe in empowering people – we want to empower you to do your job and watch the community become more educated in all things animal.
- We do best when collaborating, and it's important that everyone's voice is heard.

**The Perks:**

- Hourly rate of pay \$21.00 - \$26
- 4% vacation pay
- Employee Assistance Program
- Flexible work schedule
- Access to staff pet food program (discounted retail prices)
- Access to staff veterinary services for your partnering pet
- An environment always filled with adorable animals

If this role is calling your name, we look forward to hearing from you! Please submit your resume and cover letter through Indeed.

To view a full job description for this position, please visit our website

<https://kwsphumane.ca/careers>

The Humane Society warmly welcomes applications from people of all backgrounds and groups. We are committed to a culture of inclusivity and collaboration that celebrates diverse perspectives and voices.