



Animal Care Supervisor

Are you passionate about animal welfare and ready to lead a dedicated team in a fast-paced, compassionate environment? The Kitchener Waterloo & Stratford Perth Humane Society is seeking a full-time Animal Care Supervisor to join our team and help us continue our mission of improving the lives of animals in our care.

Reporting to the Senior Manager, Animal Care (or designate), the Animal Care Supervisor is responsible for overseeing the daily operations of the Animal Care team. This includes ensuring the health and welfare of animals, maintaining high standards of cleanliness and safety, and supporting staff, volunteers, and other departments.

As a forward-thinking team player, you thrive in a dynamic and sometimes challenging environment, balancing multiple demands while fostering collaboration and compassion.

What you will be doing:

- Supervising and mentoring Animal Care staff
- Developing and managing staff schedules
- Coordinating training for staff, volunteers, and co-op students
- Supporting emergency boarding and reclaims in collaboration with Community Outreach
- Responding to adoption inquiries and assist with adoption returns
- Overseeing identification and intake procedures for stray animals
- Assisting with animal handling, feeding, and cleaning as needed
- Managing Return to Field (RTF) and Barn Buddy programs
- Leading the high school co-op program
- Collecting and reporting monthly departmental statistics
- Ensuring compliance with cleaning and disinfection protocols
- Maintaining professional standards and contributing to a positive workplace culture

Qualifications:

- Post-secondary education in Animal Care or related field is preferred
- Minimum one year of supervisory/management experience
- Knowledge in Animal Welfare practices relating to animal sheltering, adoptions and euthanasia is preferred
- Strong leadership, communication, organizational, and multitasking skills
- Ability to manage physical demands and work in emotionally challenging environments
- Experience handling a variety of animals
- Valid Class "G" Ontario driver's license

- Computer literacy and familiarity with office equipment

Working Conditions:

- Working in both the Kitchener and Stratford Centre locations as need to provide supervisory/management coverage.
- The position requires working a variety of shifts, including weekdays, evenings, weekends and statutory holidays, and attending meeting and events outside of regular work hours
- Fast-paced environment with regular exposure to animals.
- May be exposed to infectious waste, diseases, and other health risks.
- Occasional evening and weekend work may be required to attend meetings and events.

The Perks:

- Hourly Wage of \$20.50 to \$26.75 per hour
- Three weeks' annual vacation
- Comprehensive health and dental benefits
- Company RRSP Matching
- Employee Assistance Program
- Access to staff pet food program (discounted retail prices)
- Access to staff veterinary services program
- An environment always filled with adorable animals

If this role is calling your name, we look forward to hearing from you! Please forward your resume and cover letter to **hr@kwsphumane.ca**

The full job description is available at <https://kwsphumane.ca/careers>.

The Humane Society warmly welcomes applications from people of all backgrounds and groups. We are committed to a culture of inclusivity and collaboration that celebrates diverse perspectives and voices.

We thank all candidates for their applications; however only those selected for an interview will be contacted.