



Animal Services Officer– Full Time Permanent

Do have a passion for animal welfare and are dedicated to ensuring the safety and well-being of our furry companions? We invite you to embark on a rewarding career with the Kitchener Waterloo Stratford Perth Humane Society. Make a difference in the lives of animals and our community by applying for our Animal Services Officer position today!

What You'll Be Doing:

Under the direction of the Animal Services Manager, the Animal Services Officer will be primarily responsible for:

- Investigating and act upon bylaw infractions related to animal control for the cities of Kitchener and Waterloo, Stratford-Perth and municipalities.
- Responsible for enforcing the companion animal licensing program and issuing Provincial Offence Notices.
- Patrol the city parks, operating The Humane Society vehicle or on foot.
- Pick up deceased animals from public or private property. Transport stray animals to the animal centre
- Take witness statements, gather evidence, and prepare court documents.
- Keeping accurate, detailed notes and completing reports.
- Required to appear and testify in court proceedings and appeal tribunals.

Qualifications & Skill Required:

- Post-secondary education in Police Foundations or Law & Security, Animal Health Technology; and preferred knowledge of Animal Welfare and husbandry practices would be an asset.
- A valid class "G" driver license with a clean driving record.
- High school diploma or equivalent.
- Ability to provide and maintain a clean Motor Vehicle Drivers Abstract
- Ability to provide and maintain a clean Police Clearance Certificate
- Able to wear required personal and protective equipment
- Ability to build and foster effective relationships with Staff, Volunteers, Customers, Partners, Sponsors, Community Groups, members of the public and municipalities, etc.
- You are passionate about animal welfare and have a strong commitment to promoting responsible pet ownership.
- You have a strong sense of responsibility, excellent communication skills, and a commitment to upholding animal protection laws.

**Working Conditions:**

- Able to work variable shifts, including on-call shifts, evenings weekends and statutory holidays
- Work will be conducted for the cities of Kitchener and Waterloo, Stratford-Perth, and municipalities.
- An emotional and sometimes challenging environment. Working with, and discovering, animals who have been abused, neglected, mistreated, have behavioral challenges or are experiencing various health issues.
- Risk of exposure to animal bites, scratches, infections, and infectious diseases.
- Thrive in a fast-paced, mission-driven environment with regular interaction with animals, staff, volunteers, and community members.

The Perks:

- Hourly rate of pay \$21.00 - \$26
- Three weeks' annual vacation
- Comprehensive health and dental benefits
- Company RRSP Matching
- Employee Assistance Program
- Access to staff pet food program (discounted retail prices)
- Access to staff veterinary services program
- An environment always filled with adorable animals

If this role is calling your name, we look forward to hearing from you! Please forward your resume and cover letter to hr@kwsphumane.ca.

The Humane Society warmly welcomes applications from people of all backgrounds and groups. We are committed to a culture of inclusivity and collaboration that celebrates diverse perspectives and voices.

The Humane Society is committed to an inclusive, barrier-free work environment. We will provide reasonable accommodation to applicants with disabilities upon request. Please let us know if you require support at any stage of the recruitment process by contacting our Human Resources team at hr@kwsphumane.ca.

We do not use artificial intelligence or automated decision-making to screen or select candidates for this position. All applications are reviewed by our recruitment team.

This opportunity is for a current vacancy.

We thank all candidates for their applications; however, only those selected for an interview will be contacted.