

Please complete all fields and tick the applicable box.

## > 1- Identification

Surname .....		First name(s) .....	
Permanent residence address			
Street .....		N° .....	Box .....
Postcode .....		City .....	
Date of birth .....		Place and country of birth .....	
Country .....			

## > 2- Tax residence

If you are sole resident for tax purposes in Belgium, please tick this box and go directly to section 3

Otherwise, please provide in the table below the list off ALL countries, including Belgium if applicable, where you are considered as a resident for tax purposes and your tax identification number<sup>2</sup> in those countries. Do not mention your national registration number for Belgium..

COUNTRY/COUNTRIES OF TAX RESIDENCE	TAX IDENTIFICATION NUMBER(S) <sup>3</sup>
.....	.....
.....	.....
.....	.....

## > 3- Privacy - professional discretion

In order to comply with its obligations under national laws and regulations and international tax information exchange agreements, Keytrade Bank, the data controller, may be required to collect, process and disclose your personal information and information regarding your accounts to the national tax authority or other competent authorities which may provide such information to the country(ies) where you are resident for tax purposes.

The requested personal information, except tax identification numbers issued by countries which are not jurisdictions subject to reporting on the date of signature of this document, is compulsory and if this document is not completed, Keytrade Bank reserves the right to (i) terminate the relationship with immediate effect and transfer the assets in accordance with the General Terms and Conditions, (ii) refuse to provide the Client with access or to maintain such access to certain products or services, (iii) pass on information concerning the identity and details of the Client, his/her assets, his/her accounts and Operations carried out to the national or international administrative or judicial authorities and (iv) proceed with withholdings from the Client's assets and/or the income due to him/her.

Personal data will be processed by Keytrade Bank, Belgian branch of Arkéa Direct Bank SA (France), when processing your file as well as for the purposes described in the [Privacy Policy](#), available at [www.keytradebank.be](http://www.keytradebank.be). Please see this Policy for more information about the collection, recording and processing of your personal data, as well as about your right of access, to rectification and to object.

## > 4- Certification

I declare that the information provided in this document is, to the best of my knowledge, true, accurate and complete.

I acknowledge and agree that my personal details, including the tax identification numbers issued by countries which are not jurisdictions subject to reporting on the date of signature of this document, and the information regarding my accounts shall be collected, processed and disclosed for the purposes indicated in section 3 above. I undertake to notify Keytrade Bank promptly of any change in circumstances which causes the information communicated in this document to become incorrect and to provide Keytrade Bank a new self-certification within 30 days of such change in circumstances.

Place and date .....

Signature

Please attach the following documents to this self-certification form:

- a legible copy of both sides of your identity document (A4 format). The photo must be clear and recognisable. The date of validity of the identity document must not have expired.
- for clients with tax residence in a country other than Belgium: an official document of residence. This document must:
  - Be issued by a public authority in your country of residence (embassy, consulate, municipality, etc.)
  - Be written in English, Dutch or French
  - Mention the address.

1 - Self-certification by account holder. If you are the holder of more than one bank relationship (individual, joint, joint ownership, investment club), one self-certification form will suffice.  
 2 - For information about the tax identification number in each country, please visit the European Commission website ([https://ec.europa.eu/taxation\\_customs/-/tin/tinByCountry.html?locale=fen](https://ec.europa.eu/taxation_customs/-/tin/tinByCountry.html?locale=fen)) or the OECD website (<http://www.oecd.org/tax/automatic-exchange/crs-implementation-and-assistance/tax-identification-numbers/>). Alternatively, contact the tax authorities of the country in which you are resident for tax purposes.  
 3 - Please specify «N/A» if the country of tax residence does not issue a tax identification number.