

Security

This training provides staff with guidelines and information on Sharp HealthCare's Security Management Program. To ensure the program's success, each individual must be aware of security concerns, report suspicious activities, and practice safe behaviors.

Hospital Security Measures

- Physical Barriers
- Deterrents
- Controlled Entrances and Exits
- Security Assessments
- Officer Patrols
- Badge Identification
- CCVT Monitoring
- Education/Training
- Parking Area Safety

Physical Barriers & Deterrents

Examples of Physical Barriers include security glass, coded door locks, electronic access systems, and keyed door locks.

Examples of deterrents include: alarm systems, video monitoring, lighting, officer patrols, as well as alert and observant employees.

Security Sensitive Areas

- Entrances and exits to security sensitive areas of the facility are electronically controlled or physically monitored by the security/department staff. These areas include, but are not limited to: Emergency Department, Pharmacy, and NICU.
- Any door controlled by a badge reader that is found propped open should be unblocked and reported to security.
- If a door is controlled by a badge reader, do not hold that door open for others to enter. They may not have the authority to enter that space.

Security Patrols

Security Patrols can assist you by providing:

- Emergency response to events or concerns
- Enhanced visual deterrent.
- Theft/Crime investigation.
- Liaison service with external agencies (police, towing).
- Staff security escorts.

Identification System

You are required to wear your ID badge at all times while at work. Your ID badge identifies you as an employee. Your manager authorizes your access to appropriate areas to perform your work.

If you observe someone without a Sharp identification badge, either challenge that person to produce the badge, or call for security to do so.

Watch, Report & Practice

Watch - Be alert for unusual events or security concerns. Don't focus on your cell phone while you're walking to and from any area.

Report - Notify Security, your Lead, or your Manager if you discover a badge reader, locking device, or any other security measure that is malfunctioning. Also, be sure to notify Security, your Lead, or your Manager with any security concern. Trust your gut instinct.

Practice - Practice safe habits and maintain a secure area.

Watch, Report & Practice

- **Be Alert** for people without proper identification. Report suspicious individuals to Security or management.
- **Enforce** visitor guidelines at all times. Direct visitors to designated waiting areas.
- **Keep all non-essential valuables at home.**
- **Keep all essential valuables out of sight and secured (locked).**