

# SRS Flu Clinic Roamer Medication Administration Observation Tool

## Steps to Safe Flu Vaccine Administration

Employee name/title: \_\_\_\_\_

Date: \_\_\_\_\_

Lead/Supervisor: \_\_\_\_\_

Site/Dept: \_\_\_\_\_

		<i>Every Patient, Every Time</i>	Date Met	Not Met	Evaluator Initials	Comments
	1	Flu Questionnaire Completed - review allergies				
	2	Flu Grid Consulted for appropriate Influeza vaccine - based on age, allergies, ect.				
	3	If unsure of immunization history, Immunization record in EHR checked for appropriateness				
	4	VIS provided to patient prior to administration				
	5	Three checks performed (when taking OUT, when drawing UP, when putting/throwing AWAY), including:				
	6	Pre-filled vaccine syringe held against printed order to ensure correct medication and dose was pulled				
	7	Full name and date of birth verified verbally with patient and compared against order prior to administration				
	8	Allergies re-verified with patient prior to administration				
	9	Vaccine re-verified against order prior to administration				
	10	Procedure and vaccine explained to patient				
	11	Medication appropriately administered (injection given in correct location, aseptic technique used)				
	12	Medication documented immediately after administration				
	13	Appropriate monitoring of patient post-administration				

			Date Met	Not Met	Evaluator Initials	Comments
	1	Administered IM Flu Vaccine appropriately to an adult				
	2	Administered IM Flu Vaccine appropriately to a child				
	3	Administered IM Flu Vaccine appropriately to an infant				
	4	Administered Intranasal Flu Mist Vaccine appropriately				

Evaulator Name	Evaluator Initials

My signature below confirms that as part of my training, I have watched the following instructional videos in their entirety:

Video Name	Employee Signature
Flu Clinic Training Class	
SRS Flu Clinic Process 2020	
Basic TW for Flu Roamers	