## **SRS NEW EMPLOYEE TRAINING**

HOW TO RESET YOUR TEMPORARY PASSWORD

1. Go to reset.sharp.com



2. Click on "First time user? Enable self-service password reset"

Reset password, please enter your username.         Username         Image:         Image: </th <th></th>	
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3. Enter Username and temporary password and click Next

Osername Password Next Cancel Having trouble? Contact the Technical Assistance Center(TAC) at 858-627-5000	SHARP.	Log in         To enroll in self service password reset, enter your username and password.         Username         Password         Next       Cancel         Having trouble? Contact the Technical Assistance Center(TAC) at 858-627-5000
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4. Follow directions for changing password. Note: You will be required to change your password every 90 days so please keep that in mind when selecting a password.