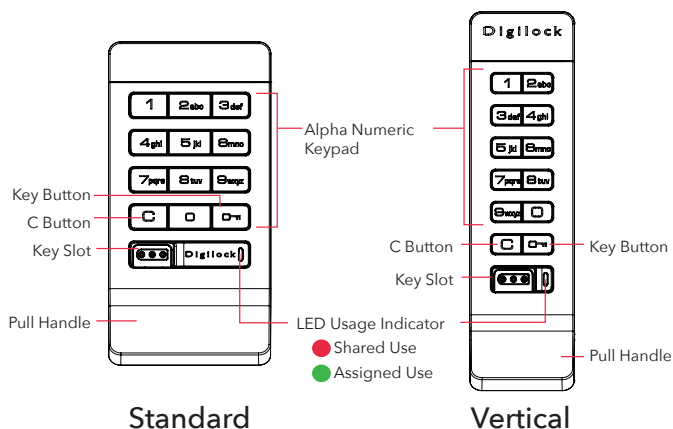


SHARED & ASSIGNED USE FUNCTIONALITY

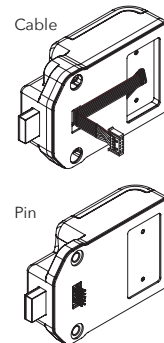
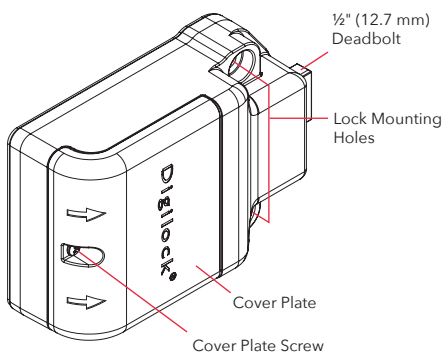
Aspire locks with a keypad interface are operated by a 4-7 digit User Code or by Mobile ID credential. The DigiLink network application simplifies lock management, and admin and manager credentials allow for management access.

LOCK PARTS

Front Unit



Deadbolt Rear Unit



Connection Options

CREDENTIALS & ACCESSORIES

	User Code & Mobile ID ¹	Admin/Manager Credentials ²	DigiLink App	Power Jumper Key
Operates the lock	•	•	•	
Overrides user access		•	•	
Allows management inspection		•	•	
Remotely unlocks from any location			•	
Programs admin and manager credentials to the lock			•	
Assigns user credentials (in assigned use functionality)			•	
Sets lock functionality			•	
Provides external power				•

¹ An unlimited amount of user credentials may be assigned to each lock, in assigned use functionality.

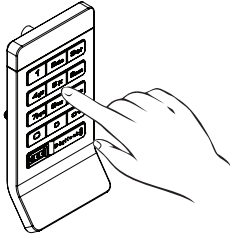
² An unlimited amount of admin and manager credentials may be programmed to operate locks in both shared and assigned use functionality.

OPERATING INSTRUCTIONS - IN SHARED USE FUNCTIONALITY

In shared use functionality, the user enters any 4-7 digit User Code or uses their Mobile ID credential to lock and the same User Code or Mobile ID credential to unlock. Once unlocked, the lock is available for a different user.

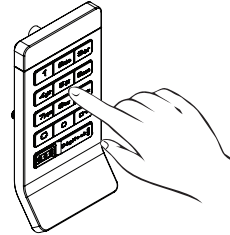
Operate with a User Code

1



Lock: Press **[C]** [any 4-7 digit code] **[0π]**.

2



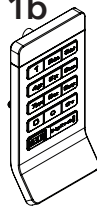
Unlock: Press **[C]** [the same 4-7 digit code] **[0π]**.*

Operate with a User Mobile ID Credential

1a

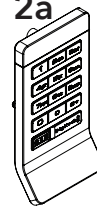


1b

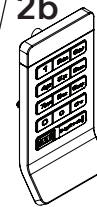


Lock: Press **[C]**, then present any Mobile ID credential and press the unlocked icon within the Mobile ID app to lock.

2a



2b



Unlock: Press **[C]**, then present the same Mobile ID credential and press the locked icon within the Mobile ID app to unlock.

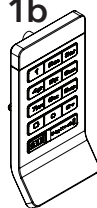
NOTE: Mobile ID app will show current status of the lock.

Operate with an Admin or Manager Mobile ID Credential

1a

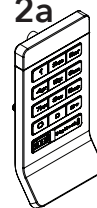


1b



Lock: Press **[C]**, then present a valid Admin or Manager Mobile ID credential and press the unlocked icon within the Mobile ID app to lock.**

2a



2b



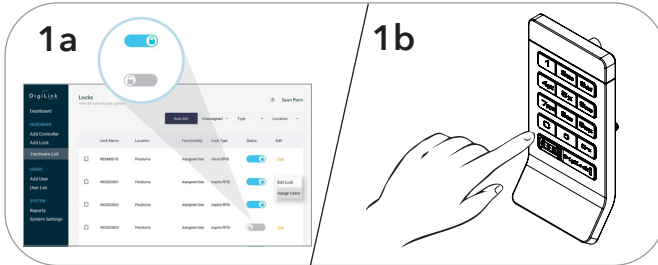
Unlock: Press **[C]**, then present a valid Admin or Manager Mobile ID credential and press the locked icon within the Mobile ID app to unlock.

NOTE: Mobile ID app will show current status of the lock.

*After 3 consecutive incorrect user code entries, the keypad will be disabled for 1 minute (Sleep Mode).

**If an Admin or Manager Mobile ID credential is used to relock, the previous user credential will continue to operate the lock.

Remote Unlock Using the DigiLink App



Unlock: Admin must locate the specific lock to be unlocked on the hardware list within the DigiLink app then toggle the switch next to the lock name to the unlocked position.

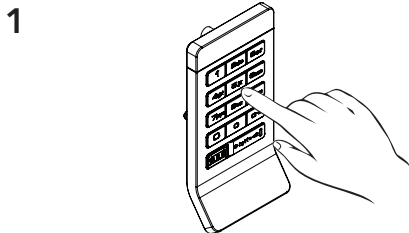
Once toggled, User must press **C** button to unlock.***

***DigiLink app cannot be used to relock. Refer to operation instructions above to relock.

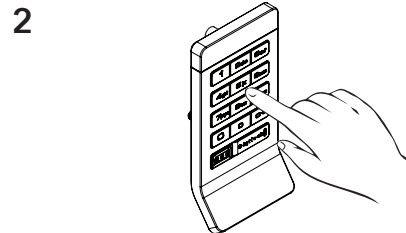
OPERATING INSTRUCTIONS -IN ASSIGNED USE FUNCTIONALITY-MANUAL RELOCKING BOLT

In assigned use functionality, users operate the lock with their assigned user credential(s) (either a User Code or Mobile ID credential). When bolt retract time is set to "0" within the DigiLink app, the bolt will not auto relock. User must enter a User Code or present a Mobile ID credential to relock. If it is preferred that the lock(s) auto relock, refer to the [DigiLink Initialization and Registration Guide](#) to set auto relock preferences.

Operate with an Assigned User Code

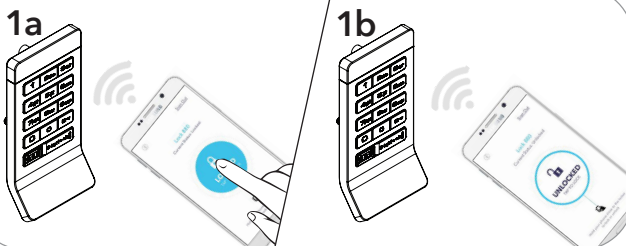


Unlock: Press **C** [an assigned 4-7 digit code] **0**.*

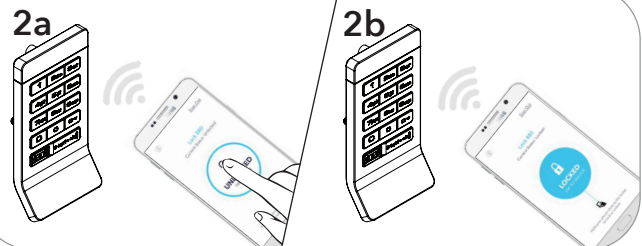


Relock: Press **C** [an assigned 4-7 digit code] **0**.

Operate with an Assigned Mobile ID Credential



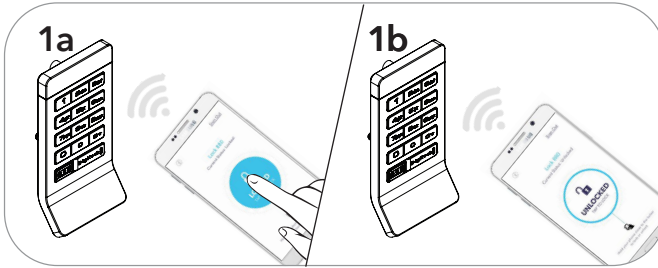
Unlock: Press **C**, then present an assigned Mobile ID credential and press the locked icon within the Mobile ID app to unlock.



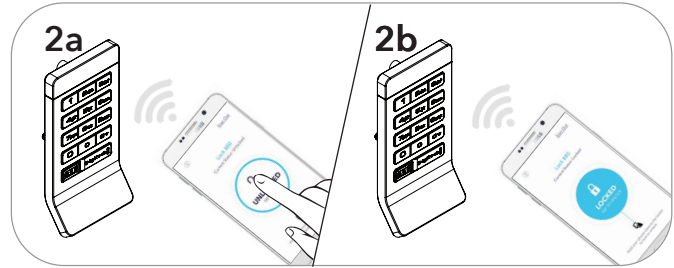
Relock: Press **C**, then present an assigned Mobile ID credential and press the unlocked icon within the Mobile ID app to lock.

NOTE: Mobile ID app will show current status of the lock.

Operate with an Admin or Manager Mobile ID Credential



Unlock: Press **[C]**, then present a valid Admin or Manager Mobile ID credential and press the locked icon within the Mobile ID app to unlock.



Relock: Press **[C]**, then present a valid Admin or Manager Mobile ID credential and press the unlocked icon within the Mobile ID app to lock.**

NOTE: Mobile ID app will show current status of the lock.

Remote Unlock Using the DigiLink App



Unlock: Admin must locate the specific lock to be unlocked on the hardware list within the DigiLink app then toggle the switch next to the lock name to the unlocked position. Once toggled, User must press **[C]** button to unlock.***

*After 3 consecutive incorrect user code entries, the keypad will be disabled for 1 minute (Sleep Mode).

**If an Admin or Manager Mobile ID credential is used to relock, the previous user credential will continue to operate the lock.

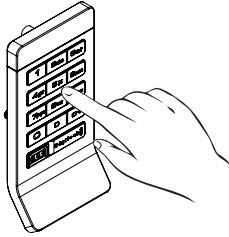
***DigiLink app cannot be used to relock. Refer to operation instructions above to relock.

OPERATING INSTRUCTIONS - IN ASSIGNED USE FUNCTIONALITY - AUTO RELOCKING BOLT

In assigned use functionality, the bolt can be set to automatically relock within 1-10 seconds. Refer to the [DigiLink Initialization and Registration Guide](#) to set auto relock preferences.

Operate with an Assigned User Code

1

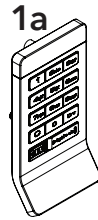


Unlock: Press **[C]** [an assigned 4-7 digit code] **[OK]**.*

Relock: Close the door.

Operate with an Assigned Mobile ID Credential

1a



1b



Unlock: Press **[C]**, then present an assigned Mobile ID credential and press the locked icon within the Mobile ID app to unlock.

Relock: Close the door.

NOTE: Mobile ID app will show current status of the lock.

Operate with an Admin or Manager Mobile ID Credential

1a



1b



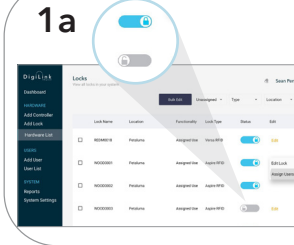
Unlock: Press **[C]**, then present a valid Admin or Manager Mobile ID credential and press the locked icon within the Mobile ID app to unlock.

Relock: Close the door.

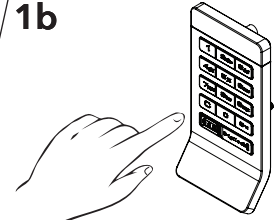
NOTE: Mobile ID app will show current status of the lock.

Remote Unlock Using the DigiLink App

1a



1b



Unlock: Admin must locate the specific lock to be unlocked on the hardware list within the DigiLink app then toggle the switch next to the lock name to the unlocked position.

Once toggled, User must press **[C]** button to unlock.

Relock: Close the door.

*After 3 consecutive incorrect user code entries, the keypad will be disabled for 1 minute (Sleep Mode).

SUPPORT

Sleep Mode

After three consecutive incorrect User Code entries to unlock, the lock will go into "Sleep Mode" for one minute and for an additional minute for each subsequent incorrect entry. The keypad is disabled while in "Sleep Mode." The lock may be unlocked remotely using the DigiLink app while the lock is in "Sleep Mode."

Error Condition Indicators

10 rapid beeps:

The lock is binding which means that either door alignment or stored items are preventing the lock from operating. Press on the door while operating the lock. If error condition persists, contact Digilock support for assistance.

2 sets of three beeps:

The batteries are low. Replace the batteries.

Does Not Unlock with the User Code or Mobile ID

The lock does not recognize the User Code or Mobile ID. For immediate access, operate with a valid Admin or Manager credential or remotely unlock with the DigiLink app. If in assigned use functionality, follow the [Registering Users](#) and [Assign Users](#) instructions located in the [DigiLink Initialization and Registration Guide](#) to assign a user credential and assign user access to the lock(s).

Does Not Operate with an Admin or Manager Credential

The lock does not recognize the Admin or Manager credential. Follow instructions to [Assign Managers](#) located in the [DigiLink Initialization and Registration Guide](#). For immediate access, operate with another valid Admin or Manager credential or remotely unlock with the DigiLink app.

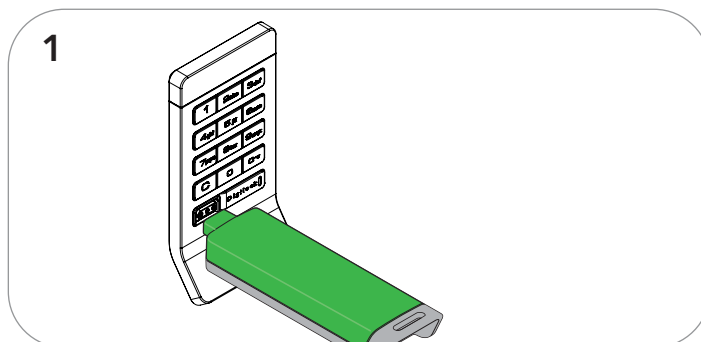
Does Not Operate with the DigiLink App

The lock may have not been added to the network. Follow the [Lock Initialization](#) instructions located in the [DigiLink Initialization and Registration Guide](#) to add the lock to the network. If the lock is still non-functional with the DigiLink app after following those instructions, contact Digilock support for additional assistance.

No Audible Feedback when **[C]** is Pressed

- The lock may be in "Sleep Mode" or the batteries may need to be replaced. For immediate access, operate using the DigiLink app or a Power Jumper Key.
- The front unit may not be properly connected to the rear unit. Remove the lock from the door and check the connection.

USING POWER JUMPER KEY



Insert the Power Jumper Key into the key slot.
The LED will flash several times, a three-tone beep will be heard and the LED will turn off.

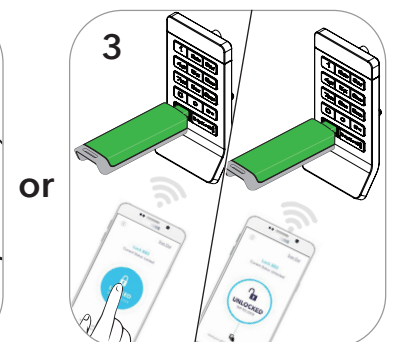
IMPORTANT: Leave the key inserted until the lock is properly opened.



While the key is inserted, press **[C]** [a valid 4-7 digit code] **[C]** or press **[C]**, then present a valid User, Admin, or Manager Mobile ID credential and press the locked icon within the Mobile ID app to unlock.

After gaining access to the lock, change the batteries as soon as possible. The batteries are located in the rear unit of the lock.

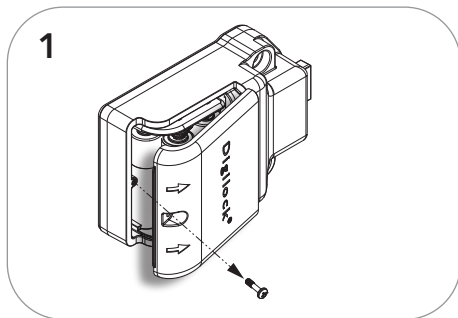
NOTE: Mobile ID app will show current status of the lock.



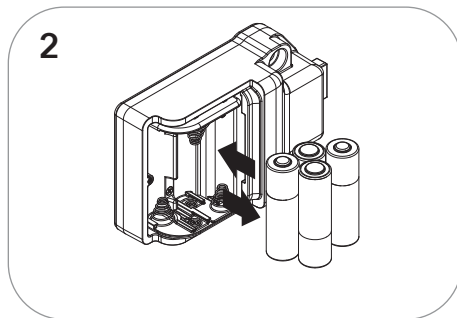
BATTERY REPLACEMENT

It is not necessary to remove the lock from the door. In case of battery failure while the door is locked, operate with a Power Jumper Key.

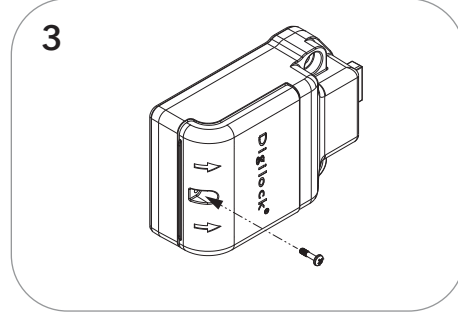
CAUTION: Risk of explosion or leakage if battery is replaced by an incorrect type, mixed with a different battery type, or inserted backwards. Replace all batteries of a set at the same time. Be sure to insert batteries with correct polarities. Remove exhausted batteries from product promptly and dispose of used batteries according to the battery manufacturer's instructions.



1
Remove the screw from the Cover Plate with a Phillips head screwdriver.
Remove the Cover Plate by lifting the tab at the edge of the cover, below the arrows.



2
Remove the batteries from the housing.
Replace with four premium alkaline AA batteries. Dispose or recycle used batteries according to local regulations.



3
Replace the Cover Plate and secure with the screw.