

BIRMINGHAM AIRPORT CONSULTATIVE COMMITTEE

Chairman: Mr Colin Flack
Secretary: Mr L Stevenson

Birmingham Airport Consultative Committee Secretariat

c/o Legal & Democratic Services Division
Resources Directorate
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Please ask for: L Stevenson

Date: 25 November 2021

To: The Chairman and Members
of the Birmingham Airport
Consultative Committee

Dear Member and Colleague

Birmingham Airport Consultative Committee via Microsoft Teams Virtual Meeting - Thursday 2nd December 2021 @13:30hrs

Please find enclosed your papers for the next meeting of the Airport Consultative Committee, the agenda for which was agreed at a meeting of the Steering Group on 17th November.

The December meeting is, of course, our Annual General Meeting at which members will be invited to consider the following:

Annual Review of the Committee's Constitution

The Steering Group discussed proposals to revise the Committee's Constitution in respect of Section 5 – Membership and Section 7 – Appointment of an Independent Chairman. These proposals are contained within the pre-approval draft Constitution and Terms of Reference included in your papers.

With reference to Membership, please also see separate paper.

Annual Appointment of Vice-Chairman.

The Committee will be invited to appoint, from its membership, a Vice-Chairman to hold office until the next Annual General Meeting. The current Vice-Chairman, Rosemary Tyler, has indicated her willingness to stand for re-appointment, but if any member wishes to express an interest in this position, they are requested to e-mail the Secretary at lstevens@solihull.gov.uk by close of business on **Tuesday 30th November**.

Annual Appointment of Steering Group Members.

The Committee will be invited to appoint, from its membership, Steering Group members to hold office until the next Annual General Meeting. Current members are Dave Cuthbert, representing

Catherine de Barnes Residents Association, John Fox, representing Marston Green Resident's Association, John Macdonald, representing Castle Bromwich Parish Council and Paul Orton, representing the Consumer's Association. Paul has made the Chairman and Secretary aware that is standing down from the Committee at the AGM. Consequently there is at least one vacancy for the Steering Group. Should any member wish to express an interest in standing, they are encouraged to e-mail the Secretary at lstevens@solihull.gov.uk by close of business on **Tuesday 30th November**. Members are advised that at its last meeting the Steering Group resolved to continue meeting by means of Microsoft Teams going forward, it being agreed that the nature of its business was better suited to this format.

Annual Appointment of Trustees to the Board of the Birmingham Airport Community Trust Fund.

Current Trustees are Dave Cuthbert, representing Catherine de Barnes Residents Association, Maggie Kennett, representing Sheldon Resident's Association and Paul Orton, representing the Consumer's Association. Paul has made the Chairman and Secretary aware that is standing down from the Committee at the AGM. Consequently there is a vacancy for a third trustee to represent the Committee. Should any member wish to express an interest in standing, they are encouraged to e-mail the Secretary at lstevens@solihull.gov.uk by close of business on **Tuesday 30th November**. Further information about the Airport Community Trust Fund and the role of the Trustees is available by contacting Andy Holding at andy.holding@birminghamairport.co.uk

In addition, we will discuss the Steering Group's recommendation for additional representation on the Committee for North Warwickshire, an update on the Airport Health Forum and of course the regular Activity and Sustainability reports will be presented.

You are requested to read the regular reports so that they may be taken as read at the meeting. Should any questions arise from the reports, you are encouraged to e-mail andy.holding@birminghamairport.co.uk by close of business on **Tuesday 30th November** so that, where possible, the Company can bring a response to the full committee.

Microsoft Teams invitations have now been issued by the Airport Company; if you have not received this please contact Andy Holding andy.holding@birminghamairport.co.uk who will arrange for it to be re-sent to you.

Yours faithfully



Mr L Stevenson
Secretary
Birmingham Airport Consultative Committee