



Department
for Work &
Pensions

North East Lincolnshire Council HSF7: Food & Support Grant Programme

Grant Guidance & Supportive Documents

Last updated 19/08/2025



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for Work &
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North East Lincolnshire Council

HSF7: Food & Support Grant Programme

Introduction

We are welcoming applications from voluntary and community organisations looking to resource and enhance their community food offer.

Applications can request a contribution towards food, warm space provision, as well as wrap around support that empowers choice and dignity when accessing support.

Please read this guidance carefully to ensure:

- Proposed activities will achieve the expected outcomes
- Your organisation is eligible
- The application form and assessment process is understood
- And how to find more information

Location	Midlands
Funding organisation	North East Lincolnshire Council
Who can apply	Non-profit
How much you can get	From £1,000 to £15,000
Grant scheme size	£150,000
Opening date	19 August 2025, 11:00am
Closing date	17 September 2025, 11:00pm



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Summary:

North East Lincolnshire Council is the accountable body for the Household Support Fund, working in collaboration with the Department for Works and Pensions (DWP).

The primary objective of the fund is to provide crises support to vulnerable households in the most need with the cost of essentials.

The secondary objective is to provide preventative support to prevent vulnerable households from falling to – or falling further into – crises.

We are now inviting proposals that can support the above objectives as well as the following four outcomes.

1. Accessible food solutions that provide a safety net to people experiencing food poverty, whilst promoting dignity, choice and agency over food choices.
2. An inclusive food provision delivered within a supportive environment that makes every conversation count and helps to tackle the underlying causes of hardship, fostering longer-term resilience.
3. Greater availability of healthier foods to improve personal care and prevent long term illness.
4. Shared data and insight to support coordinated Food Poverty preventative measures.



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What we mean:

The programme aims to resource community-led food and support initiatives that will promote dignity and enable choice.

Dignity – *a person's right to be valued and respected. Essential for good social relations, individual self worth and wellbeing. Dignity is negatively affected by conditions of poverty and food insecurity.*

Choice – *empowers individuals to connect into longer term solutions that meets their needs. Achieved by understanding the person and the influences that led to food insecurity. Building and connecting a choice of solutions that enables personal financial resilience by avoiding dependency.*



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Eligibility:

This grant programme is seeking community-led organisations well placed to facilitate an accessible food and support provision within North East Lincolnshire.

Organisations applying for the funding must have a governing structure with annual accounts that evidences charitable status or not-for-profit objectives.

This could include:

- A Charitable Trust / Charitable Incorporated Organisation
- An exempt Charity with social/community objectives
- Faith Organisation
- Company Limited by Guarantee
- Community Interest Company
- Other not-for-profit structure

In addition, the organisation must have at least three unrelated Trustees, Directors or Management Committee Members.



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Eligibility:

The area of benefit for your group must be North East Lincolnshire AND locally managed.

The application process will request a copy of:

- Your governing document
- Latest annual accounts
- Data protection policy
- And safeguarding policy

If your organisation requires support to understand and meet the eligibility criteria, please contact Sector Support

<https://www.sectorsupportnel.org.uk/contact-us/>

Please do not apply if you are:

- An individual
- A private business or statutory agency
- From a national organisation not locally managed



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How to apply:

Applicants are encouraged to read the grant guidance carefully to ensure proposals are eligible before completing the application form.

The online application form must be submitted before the published deadline via Find a Grant by selecting the Start New Application button.

A word version of the application can be downloaded to support project planning. See Annex A – HSF7 Food and Support Grant Application Form.

Annex A also includes statements that could help shape your response.

You will also need to download, complete and submit a project budget form. See Annex B – Project Budget Form

All downloadable supportive document can be found within Find a Grant “Supporting information” tab.

If your organisation has difficulty using the online application form, please contact the grant manager via email as soon as possible.

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On Submission:

Each application will receive a pre-assessment check before a full Panel.

Pre-assessment checks includes:

- Ensuring all requested documents are uploaded.
- Application fully completed.
- Any clarity required to ensure eligibility.

Any queries identified via the pre-assessment stage will be raised with the applicant before full panel assessment.



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The Assessment Process:

The grant panel will review

- Project summary
- Full application
- Due diligence notes
- And any supportive documents supplied.

Panel membership will include:

- NELC Portfolio Holder
- NELC VCS Coordinator & Relationship Manager
- NELC Public Health Representative
- And two VCSE Representatives

Eligible applications will be assessed and allocated a score for each section: download Annex C to review the Assessment Framework.

To be considered fundable, proposals must score over 55%.

The panel will also consider available funds and potential targeted impact before making a final decision.

Due to time constraints of the programme, Panel decision will be final with no appeal process.



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Timescales and Communications:

Submissions must be submitted before the published deadline.

The assessment panel will meet within 10 days of the deadline date.

Outcome of the assessment will be communicated by email within 10 days of the deadline date.

Approved activities will need to be complete no later than 31st March 2026.

Successful applicants will receive a grant offer letter and instructions on how to draw down the grant from North East Lincolnshire Council.

If unsuccessful, applicants will receive feedback to explain what made a successful applications and typical reasons why an application score low.



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Supporting information:

Annex A - HSF7 Food 7 Support Grant Application Form

Annex B - Project budget Form

Annex C - Assessment Framework

Annex D – HSF7 Monitoring Return Template

External information:

[Household Support Fund | NELC](#)

[Benefits and help with money | NELC](#)

[Citizens Advice North East Lincolnshire](#)