



Community Engagement Fund

Statement of Outcomes

3 August 2026 – 31 March 2027

Grant Scheme Reference: 190

**Home Office
2 Marsham Street
London
SW1P 4DF**



CONTENTS

1. Summary of Grant Funding3

2. Introduction3

3. Scope and Award of Grant Funding4

4. Funding Purpose4

5. KeY OUTCOMES5

6. Strategic / Operational Project Plan6

7. Project Costs6

8. Monitoring and Evaluation7

9. Annex A - FORMS9



1. SUMMARY OF GRANT FUNDING

- 1.1. The Secretary of State for the Home Department (the “Authority”) intends to provide grant funding through the Community Engagement Fund (CEF) to support multiple grassroots, voluntary, community and social enterprise (VCSE) organisations across the United Kingdom in delivering short, community-focused engagement activities that promote accurate awareness and understanding of the Windrush Compensation Scheme. The total budget available for this Fund is £150,000 for the period 3 August 2026 to 31 March 2027.
- 1.2. The Recipient shall deliver the full scope as outlined in this document (Statement of Outcomes).
- 1.3. The final selection will be made by a panel appointed by the Home Office, using the application criteria set out in the Guidance to Applicants and the application form.
- 1.4. The Fund is designed for small community organisations that have established trust and reach within Windrush-affected and Commonwealth communities. Awards will range from £5,000 - £10,000, enabling local and responsive project delivery.
- 1.5. Multiple organisations will be funded to ensure diverse coverage, varied delivery approaches, and representation across key communities where Windrush awareness remains lower.

Period of Funding Agreement

- 1.6. The period of the funding will be from 3 August 2026 to 31 March 2027. All activities must be completed, and all funds spent by 31 March 2027.
- 1.7. Recipients may request an initial payment up to 25% of their total award. Remaining payments will be made upon submission of financial and delivery reports.
- 1.8. The successful Recipient(s) will be expected to start work no later than 3 August 2026.
- 1.9. The grant will only become active once the Grant Agreement (or MoU) is fully signed by both parties. Only then can work commence to deliver the funding outcomes.
- 1.10. No payments including any initial payments will be made until the Grant Agreement (or MoU) is fully signed by both parties and returned to the Authority.

2. INTRODUCTION

- 2.1. The Community Engagement Fund intends to strengthen the promotion of the Windrush Compensation Scheme and through targeted, community-led engagement activity delivered by grassroots, voluntary and community organisations. This activity will run until 31 March 2027 and will support the Authority’s wider objectives to improve awareness, understanding, and access to the Windrush Schemes among affected communities.
- 2.2. The Home Office recognises that many individuals who may be eligible for the Windrush Schemes, including those from non-Caribbean Commonwealth communities who continue to experience barriers, remain less aware of the Windrush Schemes or may misunderstand eligibility. Some individuals may require tailored engagement, culturally specific communication, or trusted community-based support in order to make informed decisions about applying to the Windrush Schemes.



- 2.3. Learning from previous CEF rounds and the Windrush Community Fund shows that community based engagement is most effective when delivered by smaller, trusted organisations that understand local needs, cultural context and historic sensitivities. There is ongoing need to improve trust and confidence within these communities.
- 2.4. Through the Community Engagement Fund (CEF), the Authority will provide up to £150,000 in grant funding during the 2026/27 financial year to support a network of grassroots organisations to reach, inform and engage Windrush-affected communities. The Fund is designed to enable earlier awareness, improved understanding of eligibility, and more confident engagement with the Windrush Schemes. Funding will be awarded to multiple organisations following assessment by a panel appointed by the Authority, in accordance with the evaluation criteria set out in the Guidance to Applicants and the Assessment Guidance.

3. SCOPE AND AWARD OF GRANT FUNDING

- 3.1. The Authority has identified several groups who may face barriers to engagement, including Caribbean communities, non-Caribbean Commonwealth communities, and individuals who may require enhanced, tailored or culturally-specific engagement to ensure they are able to make informed decisions about applying to the Windrush Scheme.
- 3.2. Each Recipient must be able to deliver engagement activities within the local community or communities they have identified in their Application. Delivery must reflect existing reach, relationships and cultural understanding, ensuring activities take place in areas where Windrush-affected and Commonwealth communities are present. The Recipient must ensure that all engagement is delivered clearly, accessibly and with sensitivity to the needs and cultural contexts of the communities they serve.

Community Coverage:

- 3.3. The Authority recognises that a wide range of communities may require additional engagement to understand the Windrush Schemes. These communities vary by geography, heritage, age profile and level of awareness.
- 3.4. Individuals who may benefit from support under this Fund include those who:
 - believe they may be eligible for the Windrush Documentation Scheme;
 - may have experienced difficulties proving their lawful status;
 - may be eligible for compensation due to past impacts;
 - require reassurance, trusted information or signposting to free support
- 3.5. Not within scope of support:
 - individuals seeking immigration advice or services (unless the Recipient is OISC-registered);
 - individuals requiring casework support to complete documentation or compensation applications;
 - individuals whose needs fall outside the purpose of raising awareness or understanding of the Windrush Schemes.

4. FUNDING PURPOSE

Raising Awareness of the Windrush Schemes



- 4.1. The Recipient shall work with the Authority to support individuals and communities in understanding the Windrush Compensation Scheme and the Windrush Scheme (Documentation). This may include, but is not limited to:
- providing clear and accessible information about eligibility;
 - explaining what evidence or documentation may be required;
 - clarifying the difference between documentation applications and compensation claims;
 - signposting individuals to free, independent support services (e.g., We Are Group or the Windrush Help Team).

Community Engagement Activities

- 4.2. The Recipient shall deliver community-based engagement activities that help individuals make informed decisions about applying to the Windrush Schemes. Activities should support ongoing engagement by addressing questions and concerns as they arise.
- 4.3. The Recipient shall have the necessary materials, resources and communication channels to enable individuals to access clear, accurate information about the Windrush Schemes, including digital and non-digital formats.
- 4.4. The Recipient may consider the following types of activity in designing their engagement model. The Authority stresses that it is for the Recipient to design the most effective approach for their community:
- **Awareness-raising:** Identify individuals who may be eligible and increase understanding of the Windrush Schemes.
 - **Information provision:** Distribute leaflets, posters and other materials in accessible formats and languages.
 - **Improving understanding:** Deliver workshops, drop-ins or information sessions to explain the Schemes and address misconceptions.
 - **Language and accessibility support:** Provide interpretation or translated materials where required to ensure full comprehension.
 - **Community reassurance:** Address concerns relating to immigration enforcement, confidentiality, or previous negative experiences.
 - **Minimum event requirement:** At least one distinct in-person engagement event must be delivered.

5. KEY OUTCOMES

- 5.1. The Recipient shall ensure that individuals and communities have increased awareness and understanding of the Windrush Compensation Scheme, including clarity on eligibility and entitlement, required evidence and where support is available.
- 5.2. The Recipient shall ensure that communities benefit from locally delivered engagement activities, including at least one in-person event, which may involve workshops, drop-in sessions, presentations at community gatherings, or collaborative events with local partners, supported by tailored outreach such as digital communications, printed materials, faith-centre engagement and targeted work with elders or vulnerable groups.
- 5.3. The Recipient shall ensure individuals are provided with clear, accessible and accurate information relating to the Windrush Compensation Scheme, including concerns relating to immigration enforcement, confidentiality, or impacts on immigration status, ensuring engagement reaches both Caribbean and non-Caribbean communities. Inaccurate information relating to the Windrush Compensation Scheme will be addressed and correct information provided.



- 5.4. The Recipient shall ensure that insights gathered from community members regarding barriers, misconceptions, access challenges are captured, reported and used to inform Home Office understanding, contributing to the development of improved communications and future engagement approaches.

6. STRATEGIC / OPERATIONAL PROJECT PLAN

- 6.1. The Recipient shall ensure that any outputs and outcomes from the funding purpose outlined in Section 4 should be clear, precise and evidence based.
- 6.2. The Recipient shall deliver the services outlined above (in Section 4) for the grant period. The Recipient shall manage any dependencies and assumptions that lie behind the planning which may affect delivery of the Project.
- 6.3. The Recipient shall ensure that they measure the impact of the Community Engagement Fund against the outcomes set out in Section 4. The Recipient's monitoring and evaluation approach is integral to understanding how engagement activities have increased awareness of the Windrush Schemes, addressed community misconceptions, and improved trust and confidence and will be used to measure the impact on the overall objectives of the grant scheme.

7. PROJECT COSTS

- 7.1. The Recipient shall adhere to the total funding allocated as a maximum figure, but the actual funding provided will vary, depending on the number of individuals requiring support. Therefore, this maximum figure may not be paid to the Recipient.
- 7.2. The Recipient will receive regular payments in arrears, upon the submission of evidence of expenditure and delivery progress monitoring reports.
- 7.3. A total budget of £150,000 has been allocated for the Community Engagement Fund for the 2026/27 financial year. Individual awards will range from £5,000 to £10,000 per Recipient. Payments to Recipients will be made in GBP and will be issued in accordance with the payment schedule set out in the Grant Agreement.
- 7.4. The Recipient may claim for initial payments (up to a maximum of 25% of the total grant awarded) to be processed from the funding start date: **3rd August 2026** subject to the grant agreement being fully signed by both parties and upon receipt of an accurately completed grant claim form.
- 7.5. The Recipient shall adhere to the budget for delivery in accordance with their costs in the Funding Toolkit provided.
- 7.6. The Recipient should note that the Grant will only take effect once the Grant Agreement has been fully signed by both parties. No payments will be made until the Grant Agreement has been signed by both parties and returned to the Authority.

7.7 Eligible Expenditure

- Staff/volunteer time directly delivering the project
- Venue hire, refreshments, equipment hire

- Marketing materials (printing/translation)
- Local travel costs
- Fees for facilitators or speakers
- Interpretation and accessibility costs

7.8. Ineligible Expenditure

- Fixed assets (laptops, phones)
- Capital works
- Costs already supported by other grants
- Fundraising or political campaigning
- Core operational overheads exceeding the 7% cap

7.9. Initial Payment

- Up to 25% initial payment for set up costs
- Remaining payments in arrears
- All expenditure must be supported by evidence (receipts, invoices, ledgers)

8. MONITORING AND EVALUATION

- 8.1 The Home Office Windrush Engagement Team will have overall responsibility for monitoring and evaluating delivery throughout the grant in order to understand community reach, engagement quality, awareness improvements and the effectiveness of locally delivered activities. As part of monitoring and evaluation, the Recipient shall demonstrate progress against delivering the outcomes of the Community Engagement Fund.
- 8.2 The progress and financial reports shall cover all activities delivered during the grant period and include a qualitative assessment of impact. The final Evaluation Report shall highlight any best practice, lessons learned, common barriers identified, and recommendations for improving future communications and engagement with Windrush-affected communities.
- 8.3 The Recipient shall report into the Authority's governance arrangements for the Community Engagement Fund. This will include participation in monthly review meetings where delivery progress, insights, and engagement outcomes will be discussed against the agreed measures.
- 8.4 The Authority will provide a reporting template for the Recipient to complete on a monthly basis. The Recipient shall capture quantitative and qualitative data on the number of individuals engaged, nature of engagement activities, insights gathered and any emerging community themes. This information will contribute to ongoing evaluation of the Fund and the Authority's understanding of community needs.
- 8.5 The Recipient shall:
- Participate in an initial mobilisation call;
 - Submit monthly delivery updates (short template);
 - Submit regular progress and financial reports;
 - Provide a final end-of-project evaluation report summarising outcomes, insights and lessons learned within two weeks after 31 March 2027 (or insert a date).
- 8.6 Monitoring will consider:
- Delivery progress versus plan;
 - Community reach and engagement quality;



- Insights provided to the Authority;
- Appropriate use of funds;
- Any emerging risks or issues.

8.7 The Authority may undertake proportionate verification activities, including attending events or spot checks where appropriate.



9. ANNEX A - FORMS

Community Engagement Fund
EXPENDITURE CLAIM FORM

Organisation name:

Period covering from DD/MM/YYYY to DD/MM/YYYY

Amount claimed for period:

Please complete the expenditure details and staff cost sections as applicable.

Budget Item	Description	Amount (£)
Staffing costs	Per member of staff, include National Insurance and Pension if applicable	
	Hourly rate (£)	
	Number of hours	
Subtotal of staffing costs	Hourly rate (£) X Number of hours	
Staff and Volunteer Expenses	Staff and volunteer expenses to deliver the project, for example expenses for travel, meals, and refreshments	
Project overheads	For example, rent, heating and lighting, telephone costs, printing. Provide for each item	



Project activities	Provide details for each item.	
Marketing costs	For example, creating and sharing marketing materials	
Equipment and materials	Provide details for each item.	
Subtotal	Total of all administrative costs	
Total	Total of staffing costs plus administrative costs	

MONITORING INFORMATION REQUIREMENTS

Where monitoring information, as set out in Schedule 3, is a requirement for the period the payment is requested for, please confirm what has been attached to this payment request form.

SENIOR FINANCE OFFICER CERTIFICATION

Declarations:

- The information provided is true, correct and relates solely to the Windrush Compensation Advocacy Support Fund; it does not represent Grant Fraud, and no Duplicate Funding has been received in respect of this statement of Eligible Expenditure for the Grant Amount being claimed.
- The expenditure has been incurred only for the purposes set out in the Grant Agreement for the specified Grant stream.



- Our organisation understands that the Home Office can ask to see originals of receipts, invoices and other financial evidence related to expenditure and staff costs information submitted. I have kept an audit trail of all expenditure and can produce this as evidence if asked.
- Our organisation understands that knowingly providing false and misleading information could lead to withdrawal of grant and reimbursement of money paid to date.

Name:

Position in organisation:

Date:

Signature:

Note 1: For payments in arrears. If, over the Funding Period, the total Grant claimed exceeds the value of the Grant Amount, in accordance with Clause 4.1 the Authority may not be liable for this excess expenditure.

Note 2: For payments in Advance of Expenditure. If, over the Funding Period, the total Grant received is greater than the Recipient's expenditure, in accordance with Clauses 6.13 and 6.14, the Authority will offset the surplus against any future payment(s) due or recover the surplus as part of the Annual Review financial reconciliation process described in Schedule 3.

Note 3: In all instances, any expenditure deemed ineligible will be recoverable by the Authority.

Community Engagement Fund
MONITORING AND EVALUATION FORM



Organisation name:

Period covering from DD/MM/YYYY to DD/MM/YYYY

1. What activities have you run for this period?

Please be as specific as you can.

Date	Activities completed

2.	How do your activities meet the aims of your project?
3.	How many people do you estimate you have reached over the month through your activities?
4.	How did you support the people you engaged with?
5.	How many people have you helped or referred for help with applications to the Windrush Documentation Scheme? Please provide a breakdown of their ethnicity/nationality.



6.	How many people have you helped or referred for help with applications to the Windrush Compensation Scheme? Please provide a breakdown of their ethnicity/nationality.
7.	How have you used your relationships in your community to bring benefits or widen your reach? Please attach details with reference to individual organisations that you link with to evidence this.
8.	Has there been any significant learning you have gained from delivering the project so far?
9.	Will you be making any changes to your proposed activities for the rest of your project? If yes, please list the changes, the reasons for this and when you would like to implement these.
	You are allowed to vary your project if there is good reason, and you still deliver according to your project goals in your application and the criteria of the Community Engagement Fund.
10.	Are you on track to meet your project goals? If no, please say why.
	If you are not on track, it will mean we may need to contact you to discuss this and record agreement on how you proceed.



11.	Are you on track with budget spend? If no, please say why If you are not on track, it will mean we may need to contact you to discuss this and record agreement on how you proceed.
12.	Have any issues arisen and how have you dealt with these or how do you propose to deal with these?
13.	Is there anything you would like to suggest improving how you are able to work with Windrush Engagement Team?
14.	Is there any specific support you would like from the Windrush Engagement Team?

Declaration

- The information given on this form is a true representation of the current status of the funded project.
- The grant is treated as a restricted fund (only to be used for the purposes set out in the application). Financial records relating to the project, including invoices and receipts, are kept for 7 years.
- I agree that the above declaration is correct.

Name:

Position in organisation:

Date:

Signature:



Community Engagement Fund

END OF PROJECT EVALUATION FORM

Organisation name:

Project start and end dates:

Date of form completion:

1.	Please provide an overview of your project by briefly describing the aims of your project and what you hoped to achieve.
2.	Please give a brief description of activities run to meet aims.
3.	<p>Total number of people reached over the lifespan of the project.</p> <p>[Please note - you do not need numbers for each item listed below. For example, it is fine if your project was granted an award solely for awareness raising and you complete the first 3]</p> <p>Total Number of people reached:</p> <p>How many people have you reached through the publicity of your project?</p> <p>How many people attended information raising events through your project?</p> <p>How many people have you helped with further questions about the Windrush Schemes?</p> <p>How many people did you signpost to other help? Please list who you signposted to.</p>
4.	Were any of your activities different from the ones listed in the grant agreement? If yes, please say why.



5.	How did your activities meet the aims of the project? What outcomes/benefits did the activities provide? What evidence do you have to show this?
6.	Were you able to use your relationships in the community to bring benefits? Please give examples with reference to individual organisations that you linked with to evidence this.
7.	How has the project broadened your reach to your target community?
8.	Has there been any significant learning you've gained from delivering the project? Please include what you would consider doing differently, how and why?



9.	Were there any tools, resources or knowledge that have been developed as a result of this project, and how might this help you in the future?
10.	Was your project on track with budget spend set out in the proposal? Did you make any changes to the budget, and if you did, please say why? <i>Please attach your final expenditure sheet if available.</i>
11.	Did you encounter any challenges or have any issues during your project? If so, how did you deal with them?
12.	Is there anything you would like to suggest improving how you were able to work with the Home Office?
13.	Please provide a case study from your project that highlights your work



14.	Please could you give us examples of feedback from participants e.g. quotations of what they said. Please ensure that these quotations cannot be attributed to any individual.
15.	We would appreciate it if you could list materials you developed during the project. Please could you also let us know if you would be willing to share this with the Home Office and for Home Office to share or publicise any pictures/anonymised case study information.

Declaration

- The information given on this form is a true representation of the funded project.
- Financial records relating to the project, including invoices and receipts, are kept for 7 years.
- I agree that the above declaration is correct.

Name:

Position in organisation:

Date:

Signature: