| **Criteria**  | **Consideration of criteria** | **Scoring** | **Weight** | **Available marks** |
| --- | --- | --- | --- | --- |
| Due diligence review | Required documents provided and checked to ensure:* They are up to date and meet expected standards
* Completed fully and appropriate to the sector and organisation.
* Annual returns checked for consistency and meet expected requirements.
 | Pass / Fail |
| Local NeedQ3.1  | Clear understanding of local need with evidence statements based on own insight and relevant sources of information.Reflection of delivery experience, beneficiary feedback and community involvement within the project planning could be included within the response.Identify a clear target population that will be supported by the proposed approach.  | 1 - 3 | X3 | 9 |
| Programme OutcomesQ3.2 – 3.5 | Understanding of the outcomes and how they will be achieved within the project.Considered what they are doing already and what more could be done with the resources of the grant programme.Linkages and opportunities to involve others to support the programme outcomes.  | 1 - 3 | X3 | 9 |
| Activity & ResourcesQ4.1  | A structured activity that builds on insight and capacity to deliver a safe and engaging positive experience.Proposal is proportionate and can connect with the intended community, with good understanding of mitigating safeguarding risks.Resources directly linked to the activity and where possible builds on the strengths of the organisation and wider community assets.  | 1 - 3 | X3 | 9 |
| ImpactQ5 | Proposal includes methods of data capture that will evidence progression, using clear outputs and key performance indicators linked to the activity.Approach reflects on data protection and commitment to meet grant programme reporting requirements.Learning is valued to support the development of the activity to improve outcomes. | 1 - 3 | X3 | 9 |
| BudgetsQ6 and Q4.1 | Eligible costs identified, along with a clear description that gives assurances of a safe and supportive activity. Budget values are well thought through and appropriate to the type of activity, while considering what already existing and ways to add value.Barriers to engagement considered, as well as potential financial risks for the organisation.  | 1 - 3 | X3 | 9 |
| Linkage & Partnerships | Activity complements or has the potential to work with wider existing support opportunities.If a partnership proposal, roles and responsibilities are clear and the lead partner has experience  | Optional If provided, response to be included within Q4.1 |
|  | Maximum score | 15 | X3 | 45 (100%) |
|  | Minimum score | 8 | X3 | 24 (55%) |