



**Uchelgais
Gogledd Cymru
Ambition
North Wales**



4G+ Public Sector Asset Improvement Scheme Deployment Plan Template

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Applicant organisation: [Insert organisation name]

Project title: [Insert project title]

Background

The 4G+ Public Sector Asset Improvement Grant Scheme is delivered by Ambition North Wales as part of the 4G+ Connected Key Sites and Corridors project that sits within the Digital Connectivity Programme within the North Wales Growth Deal Portfolio. The Scheme provides capital funding of up to 100% of eligible costs to upgrade or replace existing public sector assets so that 4G+ technology can be deployed on them. Upgraded assets must be made available on a non-exclusive, Open Access basis to telecommunications operators and/or infrastructure providers. This Scheme complements the 4G+ Industry Grant Scheme, which supports operators and infrastructure providers to deploy and upgrade mobile infrastructure.

Guidance

This Deployment Plan Template must be completed and submitted as part of the application for the 4G+ Public Sector Asset Improvement Grant Scheme. The completed Deployment Plan will form part of the assessment of readiness, enabling impact, Open Access compliance, deliverability and value for money. The template is designed to be completed by the applicant organisation (the asset owner/manager) and is intended to support consistent project planning, procurement and delivery.

The Deployment Plan comprises six Schedules. Unless otherwise stated, Schedules 2–6 must be completed by the applicant. Ambition North Wales will complete Schedule 1 following review of the application and agreement of the approved budget, milestones and eligible expenditure. Please ensure that the information provided is consistent with your application form, cost breakdown and supporting evidence.

Important: Expenditure incurred before the project start date specified in the Grant Funding Agreement is not eligible and cannot be claimed. However eligible capital costs incurred from **the date of application submission** may be incurred at the applicant's own risk. These costs **may only be claimed if the full application is approved** by Ambition North Wales.



The six Schedules are:

- **Schedule 1** (Ambition North Wales to complete): Key Contacts and Approved project budget summary. This confirms the budget for the council. This is set at the start of the project according to
 - The number of assets requiring upgrade or replacement corresponding to Schedule 2
 - The estimated budget for installation
- **Schedule 2** (Applicant to complete): Asset and works register (sites and proposed enabling improvements).
- **Schedule 3** (Applicant to complete): Costed works packages and procurement plan.
- **Schedule 4** (Applicant to complete): Stakeholder engagement and Open Access implementation plan if Access Agreements are not in place.
- **Schedule 5** (Applicant to complete): Claims schedule (milestones and forecast claims).
- **Schedule 6** (Applicant to complete): Outcomes, benefits and monitoring plan (including enabling impact, social value and carbon).



Schedule 1: Approved project budget (Ambition North Wales to complete)

Ambition North Wales will complete this Schedule following review of Schedules 2–6 and agreement of the approved budget, eligible expenditure and milestones.

Key contacts

Organisation	Name	Role	Telephone	Email
Applicant contact 1				
Applicant contact 2				
Ambition North Wales contact 1				
Ambition North Wales contact 2				



Project Budget

Expenditure category (capital) examples (please delete/ add as appropriate)	Budget per item (£)	Approved quantity / units	Maximum eligible value (£)	Notes / conditions
Structural upgrade / replacement (e.g. columns, rooftops, mounts)	[Insert - ANW]	[Insert - ANW]	[Insert - ANW]	[Insert - ANW]
Power enabling works (new/upgraded supply, metering, cabling, feeder pillar)	[Insert - ANW]	[Insert - ANW]	[Insert - ANW]	[Insert - ANW]
Backhaul / connectivity enabling works (fibre, ducting, wayleaves, civils)	[Insert - ANW]	[Insert - ANW]	[Insert - ANW]	[Insert - ANW]
Access and safety enabling works (roof access, platforms, cabinets, bases)	[Insert - ANW]	[Insert - ANW]	[Insert - ANW]	[Insert - ANW]



Surveys and design (structural/electrical/fibre /access)	[Insert - ANW]	[Insert - ANW]	[Insert - ANW]	[Insert - ANW]
Capitalisable project management / implementation labour	[Insert - ANW]	[Insert - ANW]	[Insert - ANW]	[Insert - ANW]
Other agreed eligible capital items	[Insert - ANW]	[Insert - ANW]	[Insert - ANW]	[Insert - ANW]



Schedule 2: Asset and works register (Applicant to complete)

Asset / Site Ref.	Asset type	Address / Grid ref / Coordinates	Target completion date	Current condition & constraints and	Proposed improvement works (summary)	Power available? (Y/N/TBC)	Backhaul available? (Y/N/TBC)	Consents required (planning/ highways/ wayleaves)
[Insert]	[Insert]	[Insert]	[Insert]	[Insert]	[Insert]	[Insert]	[Insert]	[Insert]
[Insert]	[Insert]	[Insert]	[Insert]	[Insert]	[Insert]	[Insert]	[Insert]	[Insert]
[Insert]	[Insert]	[Insert]	[Insert]	[Insert]	[Insert]	[Insert]	[Insert]	[Insert]
[Insert]	[Insert]	[Insert]	[Insert]	[Insert]	[Insert]	[Insert]	[Insert]	[Insert]
[Insert]	[Insert]	[Insert]	[Insert]	[Insert]	[Insert]	[Insert]	[Insert]	[Insert]
[Insert]	[Insert]	[Insert]	[Insert]	[Insert]	[Insert]	[Insert]	[Insert]	[Insert]

List all assets included in your proposal. Provide sufficient detail to demonstrate readiness and to enable assessment of enabling impact. Add rows as required. Where multiple assets share a single works package, cross-reference the relevant assets in the project work asset register to ensure all sites have been captured accurately.

Attach supporting information where available (e.g. photographs, drawings, survey summaries, asset register extracts, constraint maps).



Schedule 3: Costed works packages and procurement plan (Applicant to complete)

Provide a costed breakdown of the enabling works required to upgrade/replace assets. Costs must be shown exclusive of VAT (unless VAT is irrecoverable and confirmed as eligible). Explain the procurement approach for each package and provide a realistic programme. Add rows as required.

Package / Lot Ref.	Related asset / site refs (from Sch.2)	Scope of works (description)	Qty / units	Estimated cost (ex VAT)	Procurement route (framework/tender/other)	Supplier (if known)	Expected award date	Expected start date	Expected completion date
[Insert]	[Insert]	[Insert]	[Insert]	[Insert]	[Insert]	[Insert]	[Insert]	[Insert]	[Insert]
[Insert]	[Insert]	[Insert]	[Insert]	[Insert]	[Insert]	[Insert]	[Insert]	[Insert]	[Insert]
[Insert]	[Insert]	[Insert]	[Insert]	[Insert]	[Insert]	[Insert]	[Insert]	[Insert]	[Insert]
[Insert]	[Insert]	[Insert]	[Insert]	[Insert]	[Insert]	[Insert]	[Insert]	[Insert]	[Insert]
[Insert]	[Insert]	[Insert]	[Insert]	[Insert]	[Insert]	[Insert]	[Insert]	[Insert]	[Insert]
[Insert]	[Insert]	[Insert]	[Insert]	[Insert]	[Insert]	[Insert]	[Insert]	[Insert]	[Insert]



Schedule 4: Stakeholder engagement and Open Access implementation plan (Applicant to complete)

Set out how you will coordinate with internal stakeholders (e.g. highways, estates, planning), external stakeholders (e.g. landowners/tenants), and prospective users (e.g. MNOs, neutral hosts, infrastructure providers). This Schedule must also explain how you will implement Open Access for the upgraded assets (e.g. template agreement, published access offer, point of contact, charging principles if applicable).

Activity	Purpose	Stakeholders / audience	Method	Date from - to dd/mm/yy	Owner	Evidence / output
Internal coordination meeting(s)	Confirm responsibilities, permissions and programme	Highways / Estates / Planning / Finance / Legal	[Insert]	[Insert]	[Insert]	NA
Operator/infrastructure engagement	Validate demand and suitability; confirm requirements	MNOs / Neutral hosts / Infrastructure providers. Named companies to be engaged.	[Insert]	[Insert]	[Insert]	Record of engagement with industry contacts



Open Access approach agreed	Confirm non-exclusive access arrangements	Legal / Procurement / ANW (as required)	[Insert]	[Insert]	[Insert]	Draft agreement / published access offer
Communications (if applicable)	Promote scheme outcomes and encourage utilisation	Public sector stakeholders / local communities / businesses	[Insert]	[Insert]	[Insert]	Comms plan / webpage / briefing note
[Insert]	[Insert]	[Insert]	[Insert]	[Insert]	[Insert]	[Insert]
[Insert]	[Insert]	[Insert]	[Insert]	[Insert]	[Insert]	[Insert]
[Insert]	[Insert]	[Insert]	[Insert]	[Insert]	[Insert]	[Insert]
[Insert]	[Insert]	[Insert]	[Insert]	[Insert]	[Insert]	[Insert]



Schedule 5: Planned Claims schedule (Applicant to complete)

Provide the anticipated schedule for grant claims. Grants are paid in arrears and will be linked to eligible expenditure and/or milestones. Ambition North Wales will confirm the agreed claims approach in the Grant Funding Agreement.

Claim no.	Site references (see Sch.2)	Milestone / trigger	Expected claim date	Evidence to be provided	Forecast eligible spend (ex VAT)	Cost Council labour	Cost Contractor labour	Total claim (ex VAT)
1		[Insert]	[Insert]	[Insert]	[Insert]	[Insert]	[Insert]	[Insert]
2		[Insert]	[Insert]	[Insert]	[Insert]	[Insert]	[Insert]	[Insert]
3		[Insert]	[Insert]	[Insert]	[Insert]	[Insert]	[Insert]	[Insert]
4		[Insert]	[Insert]	[Insert]	[Insert]	[Insert]	[Insert]	[Insert]
5		[Insert]	[Insert]	[Insert]	[Insert]	[Insert]	[Insert]	[Insert]



Schedule 6: Outcomes, benefits and monitoring plan (Applicant to complete)

Describe the outputs and outcomes you expect the project to deliver and how these will be monitored and evidenced. This Schedule should cover enabling impact (readiness and pathway to deployment), Open Access implementation, deliverability, value for money, carbon and social value.

A. Outputs (delivered by the project)

Site Reference	Description of benefit	Measure	Frequency of reporting	Baseline (pre-project)	End project Target
<i>Example -</i>	<i>e.g. number of users benefiting from improved 4G/5G coverage</i>	<i>Operator provided connection data / footfall</i>	<i>e.g. biannually</i>		
[Insert]	[Insert]	[Insert]	[Insert]	[Insert]	
[Insert]	[Insert]	[Insert]	[Insert]	[Insert]	
[Insert]	[Insert]	[Insert]	[Insert]	[Insert]	
[Insert]	[Insert]	[Insert]	[Insert]	[Insert]	



B. Enabling impact and utilisation pathway

Measure	Description	Target / expectation mm/yy	Evidence	Frequency
Operator engagement	Evidence of engagement and interest from prospective users of the asset	[Insert]	[Insert]	[Insert]
Readiness achieved	Completion certificates / as-built confirming asset is ready for telecoms installation	[Insert]	[Insert]	[Insert]
Deployment pathway	Planned next steps to secure deployment (e.g. access offer)	[Insert]	[Insert]	[Insert]
[Insert]	[Insert]	[Insert]	[Insert]	[Insert]
[Insert]	[Insert]	[Insert]	[Insert]	[Insert]



C. Social value and sustainability (including carbon) if applicable

Theme	Commitment / measure	Target	Evidence	Frequency
Social value	Local supply chain / apprenticeships / community benefits (as applicable)	[Insert]	[Insert]	[Insert]
Carbon	Embodied carbon reduction measures (reuse, material choice, waste minimisation)	[Insert]	[Insert]	[Insert]
Carbon	Operational emissions reduction (efficient power, optimised maintenance visits)	[Insert]	[Insert]	[Insert]
[Insert]	[Insert]	[Insert]	[Insert]	[Insert]



Appendix: Supporting attachments checklist

- Asset map / site plan(s) showing all sites in Schedule 2
- Photographs of each asset/site (recommended).
- Survey summaries (structural/electrical/fibre/access), where available.
- Indicative quotations or estimates supporting Schedule 3 costs.
- Letter of support / MoU / confirmation of network operator interest / commitment