

On **TUESDAY, JANUARY 9, 2024**, the **PROCUREMENT COMMITTEE** met at the Orlando International Airport in Carl T. Langford Board Room, One Jeff Fuqua Blvd., Orlando, FL 32827. Chair Sharman called the meeting to order at 9:30 a.m. Chair Sharman read the Lobbyist Disclosure and the Appeals Statement. The meeting was posted in accordance with Florida Statutes and a quorum was present. All Procurement Committee members confirmed no violations regarding the Aviation Authority's Code of Ethics and Business Conduct; lobbying activities policy; or the Florida Sunshine law regarding any agenda item.

Committee Members present:

Kathleen Sharman, Chair  
Marquez Griffin, Senior Vice President, MCO Operations  
Jeff Daniels, Assistant Vice President, Facilities  
Iranetta Dennis, Vice President, Small Business

Also participating:

Jo Thacker, Legal Counsel (Nelson Mullins Riley & Scarborough)  
Dan Gerber, Legal Counsel (Rumberger, Kirk & Caldwell)  
Debbie McKeown, GOAA Project Controls  
Staci Wilkerson, GOAA Marketing  
Fransheska Brown, Recording Secretary

### **CONSENT AGENDA**

Consent Agenda Items A and B were considered in one motion made by Mr. Daniels, second by Ms. Dennis, and approved.

**A. REQUEST FOR APPROVAL OF AN AMENDMENT TO ADDENDUM NO. 44 TO THE GENERAL CONSULTING SERVICES AGREEMENT WITH RICONDO & ASSOCIATES, INC. FOR ADDITIONAL FISCAL YEAR 2024 ON-CALL GENERAL CONSULTING SERVICES AT THE ORLANDO INTERNATIONAL AIRPORT.**

Vote carried to approve an Amendment to Addendum No. 44 of the General Consulting Services Agreement with Ricondo & Associates, Inc. for Fiscal Year 2024 On-Call General Consulting Services, for the total not-to-exceed fee amount of \$50,000.00, with funding from previously-approved Operations and Maintenance Funds.

**B. REQUEST FOR APPROVAL OF AN ADDENDUM TO THE GENERAL CONSULTING SERVICES AGREEMENT WITH RICONDO & ASSOCIATES, INC. FOR FISCAL YEAR 2024 ON-CALL GENERAL CONSULTING SERVICES AT THE ORLANDO EXECUTIVE AIRPORT.**

Vote carried to approve an Addendum to the General Consulting Services Agreement with Ricondo & Associates, Inc. for Fiscal Year 2024 On-Call General Consulting Services at the Orlando Executive Airport, for the total not-to-exceed fee amount of \$10,000.00, with funding from previously approved Operations and Maintenance Funds.

### **NEW BUSINESS**

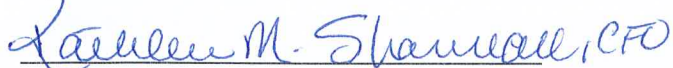
**REQUEST FOR RECOMMENDATION TO THE AVIATION AUTHORITY BOARD OF APPROVAL OF THE FIRST RENEWAL OPTION AND INCREASE IN VALUE FOR PURCHASING AGREEMENT PS-647, ADVERTISING PRODUCTION SERVICES WITH SIX DEGREES MARKETING INSIGHTS AND CREATIVE, LLC D/B/A SIX THE AGENCY.**

A. Ms. Wilkerson presented the memorandum. Discussion ensued.

Upon motion of Mr. Daniels, second by Ms. Dennis, vote carried to recommend to the Aviation Authority Board approval of the First Renewal Option and Increase in Value for Purchasing Agreement PS-647 Advertising Production Services with SIX Degrees Marketing Insights and Creative, LLC d/b/a SIX The Agency, for the total not-to-exceed amount of \$501,000.00, with funding from previously approved Operations and Maintenance Funds.

### **ADJOURNMENT**

No public comments were made during the meeting. There being no further business for discussion, the meeting was adjourned at 9:48 a.m.



Kathleen M. Sharman, Chair  
Procurement Committee  
Chief Financial Officer