

**AMENDMENT NO. 3 TO ADDENDUM NO. 36
TO AGREEMENT DATED DECEMBER 10, 2015
BETWEEN THE GREATER ORLANDO AVIATION AUTHORITY
AND HNTB CORPORATION**

Project: Additional Design, Bid & Award Services for Previously Deferred Areas 4 and 5 of the Ground Transportation Facility (GTF) for W-S00110, South Terminal C, Phase 1 - Architect of Record Services
Orlando International Airport

THIS AMENDMENT is effective as of this 1st day of December, 2022, by and between the **GREATER ORLANDO AVIATION AUTHORITY** ("Authority") and **HNTB CORPORATION** ("Consultant").

WITNESSETH

WHEREAS, by Agreement dated December 10, 2015, Authority and Consultant entered into an Agreement for Consultant to provide Architect of Record for the South Terminal C, Phase 1; and

WHEREAS, under the Agreement, Consultant agreed to perform such additional professional services for Authority as are contained in any additional scope of work established by Authority in any Addendum to the Agreement and accepted in writing by Consultant; and

WHEREAS, Authority and Consultant desire to enter into this Amendment to the Agreement to provide for additional services to be rendered by Consultant under the terms of said Agreement.

NOW, THEREFORE, in consideration of the premises and the mutual covenants herein contained, Authority and Consultant hereto do hereby agree as follows:

1. Consultant shall perform additional services in accordance with the terms of the Agreement and the attached Exhibit "A." Consultant shall be paid for such additional services according to the payment terms set forth in the Agreement.
2. Consultant shall be compensated for such additional services in the **LUMP SUM amount of TWO HUNDRED FORTY-NINE THOUSAND EIGHT HUNDRED SEVENTY-EIGHT AND NO/100 DOLLARS (\$249,878.00)**, broken down as follows:

Professional Fees:	NTE:	\$0.00
Professional Fees:	LS:	\$249,878.00
Reimbursable Expenses:	NTE:	<u>\$0.00</u>
Total:		\$249,878.00

3. Except as expressly modified in this Amendment, the Agreement dated December 10, 2015 and all prior addenda will remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto have executed this Amendment No. 3 to Addendum No. 36 this 19th day of December, 2022.

GREATER ORLANDO AVIATION AUTHORITY

Approved as to Form and Legality
(for the benefit of GOAA only)

this 15 day of Dec, 2022

By: K. R.
**NELSON MULLINS BROAD AND
CASSEL, Legal Counsel
Greater Orlando Aviation Authority**

By: _____
Kevin J. Thibault, P.E.
Chief Executive Officer

HNTB CORPORATION

By: George Gilhooly

Printed: George Gilhooly

Title: Sr. Vice President



Memorandum

To: Members of the Construction Committee

From: Scott Shedek, Director of Construction
(Prepared by Ross Spence, OAR)

Date: November 22, 2022

Re: Request for Approval of an Amendment to Addendum 36 to the Architect of Record Services for the South Terminal C, Phase 1 Agreement with HNTB Corporation for Additional Design, Bid & Award Services for Previously Deferred Areas 4 and 5 of the Ground Transportation Facility (GTF) for W-S110 South Terminal C (Phase 1) – Architect of Record Services (& Major Subs) at the Orlando International Airport

On November 16, 2021, the Construction Committee approved Addendum 36 in the amount of \$129,784.00 to the above referenced agreement for the previously deferred GTF structural elements. On December 14, 2021, the Construction Committee approved Amendment 1 to Addendum 36 in the amount of \$247,936.00 to the above-referenced agreement for the architectural, mechanical, electrical and miscellaneous design elements of (Areas 4 and 5) of the previously deferred GTF scope. On April 20, 2022, the Aviation Authority Board approved Amendment 2 to Addendum 36 in \$356,246.00 for additional design, bid, and award services.

Since that time, it has been discovered that additional design services for a Design Criteria Package for a design-build procurement are required for the previously deferred Areas 4 and 5 of the STC Ground Transportation Facility (GTF) Pedestrian Bridge and as further described in Consultant's proposal, dated November 9, 2022.

If approved, these services would be effective **December 01, 2022**.

Consultant shall, with each monthly invoice, certify that the assigned work and services are on schedule to be completed within the contracted lump sum price, or provide at time of certification a written notice to the Aviation Authority of any deviations.

The MWBE/LDB participation has been reviewed by the Office of Small Business Development. Their findings and recommendation are attached.

Funding is from Customer Facility Charges and Florida Department of Transportation funds to the extent eligible. Funding source verified by _____ of Construction Finance on ____/____/____ as correct and available.

It is respectfully requested that the Construction Committee approve an Amendment to Addendum No. 36 to the Architect of Record Services for the South Terminal C, Phase 1

Agreement with HNTB Corporation for the services contained herein and amount as shown below:

Not to Exceed Fees	\$0.00
Lump Sum Fees	\$249,878.00
Not to Exceed Expenses	\$0.00
TOTAL	\$249,878.00
AAC – Compliance Review Date	ZTG 11/16/2022
AAC – Funding Eligibility Review Date	11/16/2022

Effective date changed
to December 1, 2022
due to the date change
of the CFOC meeting



November 9, 2022

Mr. Scott Shedek, PE
Interim Senior Director, Engineering and Construction
Greater Orlando Aviation Authority
Orlando International Airport
One Jeff Fuqua Blvd.
Orlando, FL 32827-4399

Re: **Ground Transportation Facility (GTF) Design Criteria Package Proposal for Design-Build Procurement, Schedules A and B**
HNTB Job No. 61581

Dear Mr. Shedek:

As requested by the Aviation Authority, HNTB Corporation ("HNTB") is submitting this proposal for the creation of a Design Criteria Package (DCP) for the Authority to include in a design-build procurement of the Ground Transportation Facility, Schedules A and B.

SCOPE OF WORK:

The scope is further defined in the attached Scope of Work document, which forms the basis for the lump sum fee as requested.

SCHEDULE:

Assuming Issuance of Notice to Proceed on December 01,
~~29~~ 2022, the Design Criteria Package will be prepared in approximately five (5) weeks with the goal to submit it to you by ~~December 20, 2022.~~ January 05, 2023
~~January 03, 2023~~

In order to provide the HNTB team subconsultants on the original GTF P1X design team, including the minority and women owned businesses (MWBE), the opportunity to pursue teaming with prospective design-build teams, no Sub-Consultants will be used by HNTB for preparing the DCP.

FEE:

The following table summarizes the proposed Lump Sum fee to prepare the DCP in the above schedule.

GOAA South Terminal C				
Ground Transportation Facility (GTF) - Design Criteria Package				
11/9/2022				
Firm	MWBE	LDB	Lump Sum Fee	Role
HNTB Corporation			\$ 249,878	Prime Consultant-Architect of Record
Total Contract			\$ 249,878	
	MWBE	0.0%	\$ -	
	LDB	0.0%	\$ -	

We trust our understanding of the scope of work and schedule in this proposal is consistent with your direction from our prior meetings. Please let me know if you would like to discuss any of the elements. We look forward to receiving your approval and NTP immediately following the Construction Committee meeting on November 15, 2022 to allow the team to meet the schedule.

Sincerely,
HNTB Corporation



William G. Brooks, PE
Senior Program Director

Cc: Kathy Anderson, Manager, Contracts and Grants, Greater Orlando Aviation Authority
George Gilhooley, PE, Project Principal, HNTB
J.C. Arteaga, AIA, LEED AP, Architect of Record, HNTB

Attachments: Scope of Services Documents
Fee Tables
Truth in Negotiation Certification

EXHIBIT A SCOPE OF SERVICES

Greater Orlando Aviation Authority

Design Criteria Package Preparation for the Ground Transportation Facility

HNTB Corporation (Consultant) - Scope of Services

1. **General Project Description:** The original Ground Transportation Facility (GTF) project consisted of 5 areas, Areas 1-3 which connected the terminal to the parking garage and areas 4-5 which connected the terminal to the train station. Areas 1-3 were constructed during the South Terminal C – Phase 1 project while Areas 4-5 were deferred. This scope of work covers the development of a design criteria package for Areas 4-5 (Schedule A) plus an expansion to the north for a RAC Lobby (Schedule B), both being delivered via design-build procurement.
2. **Program Components**
 - a. **Schedule A - GTF Pedestrian Bridge - Areas 4 and 5**
 - b. **Schedule B – GTF RAC Lobby**
3. **Description of Services:** The scope of services to be performed by the consultant includes the following efforts necessary to create a Design Criteria Package (DCP).
 - a. **Project Management**
 - i. **Design:** Consultant will provide services for the preparation of a Design Criteria Package (DCP) to be used for procurement of a Design Build team for the project. *Any Design Build Contract Front End Documents will be completed by GOAA/OAR.*
 - ii. **Project Management** – Consultant will provide qualified management and technical staff during the project to manage the process through its completion.
 - iii. **Sub-Consultant Coordination:** No Sub-Consultants will be used by HNTB for preparing the DCP, in order to allow the original subconsultants, including the HNTB minority and women owned businesses on the original design team, the opportunity to pursue work as part of a design-build team.
 - iv. **GOAA Consultants Coordination:** Consultant will coordinate the DCP efforts with other consultants who are under direct contract with GOAA for:
 1. Low Voltage/Security/Systems (Burns)
 2. Cost estimating (OAR)

- v. **Meetings/Calls:** The following meetings are anticipated:
 - 1. Three (3) Design Charrettes will be held with GOAA Staff and Consultants to determine elements of the DB project which must be included, elements which are options, and elements which may be prohibited in the DCP for the GTF DB project.
 - 2. Weekly Progress Update calls / virtual meetings with GOAA / OAR.
 - vi. **Quality Assurance:** Consultant will review the DCP deliverable with the intent of minimizing errors, omissions, and other issues inconsistent with the Standard of Care. The quality review will be timed to comply with the approved schedule.
 - vii. **BIM/Revit Coordination:** No BIM/Revit services required for these deliverables.
- b. Deliverables**
- i. **Schedule A – GTF Pedestrian Bridge Areas 4 & 5**
 - 1. The previous BP S-0198 bid document files will be provided with the DCP along with a narrative description of the S-0198 basis of design for structural, mechanical plumbing, electrical and low voltage / systems (Burns).
 - 2. Updated conceptual drawings for Schedule A will be provided that will reflect the GOAA direction provided during the three Design Charettes, including the following elements to be used by the DB team:
 - a. General Requirements
 - b. Codes and Standards
 - c. Any Documentation of Existing GTF Phase 1X Site Conditions in the Schedule A Area provided by the STC-Ph 1 OAR after their review of Turner Kiewit GTF P1X As-Built files.
 - d. Program Required Elements of Schedule A
 - i. Narrative Basis of Design Requirements
 - ii. Space Requirements
 - iii. General Construction Requirements
 - iv. List of Required Product Specifications
 - ii. **Schedule B – Rental Car Lobby**

Updated conceptual drawings for Schedule B will be provided that will reflect the GOAA direction provided during the three Design Charettes, including the following elements to be used by the DB team:

 - a. General Requirements
 - b. Codes and Standards
 - c. Any Documentation of Existing GTF Phase 1X Site Conditions in the Schedule B Area provided by the STC-Ph 1 OAR after their review of Turner Kiewit GTF P1X As-Built files.
 - d. Program Required Elements
 - i. Design Requirements
 - ii. Space Requirements
 - iii. General Construction Requirements
 - iv. List of Required Product Specifications

Ground Transportation Facility (GTF) - Design Criteria Package

LUMP SUM						
	Scope	Firm	GOAA-Approved - Job Classification	Hours	GOAA Approved Rate	Fees
1	Ground Transportation Facility - Design Criteria Package	HNTB Corporation	Senior Program Director II	300.00	\$286.00	\$85,800.00
2	Ground Transportation Facility - Design Criteria Package	HNTB Corporation	Sr. Project Manager	202.00	\$219.00	\$44,238.00
3	Ground Transportation Facility - Design Criteria Package	HNTB Corporation	Sr. Project Architect	402.00	\$175.00	\$70,350.00
4	Ground Transportation Facility - Design Criteria Package	HNTB Corporation	Project Architect	202.00	\$138.00	\$27,876.00
5	Ground Transportation Facility - Design Criteria Package	HNTB Corporation	Architect /Designer	202.00	\$107.00	\$21,614.00
			Sub-Total	1,308.00		\$249,878.00
Total				1,308.00		\$249,878.00

TRUTH IN NEGOTIATION CERTIFICATION

The Consultant hereby certifies, covenants, and warrants that wage rates and other factual unit costs supporting the compensation for this project's agreement are accurate, complete, and current at the time of contracting.

The Consultant further agrees that the original agreement price and any additions thereto shall be adjusted to exclude any significant sums by which the Aviation Authority determines the agreement price was increased due to inaccurate, incomplete, or noncurrent wage rates and other factual unit costs. All such agreement adjustments shall be made within (1) year following the end of the contract. For purposes of this certificate, the end of the agreement shall be deemed to be the date of final billing or acceptance of the work by the Aviation Authority, whichever is later.

Consultant HNTB Corporation

By:  _____

Print Name: George Gilhooley

Date: November 9, 2022



GREATER ORLANDO AVIATION AUTHORITY

Orlando International Airport
5850-B Cargo Road
Orlando, Florida 32827-4399

MEMORANDUM

To: Members of the Construction Committee

From: Edelis Molina, Sr. Small Business Administrator

Date: November 22, 2022

Re: Request for Approval of an Amendment to Addendum 36 to the Architect of Record Services for the South Terminal C, Phase 1 Agreement with HNTB Corporation for Additional Design, Bid & Award Services for Previously Deferred Areas 4 and 5 of the Ground Transportation Facility (GTF) for W-S00110, South Terminal C, Phase 1 - Architect of Record Services (& Major Subs), at the Orlando International Airport.

The Small Business Development Department has reviewed the proposal from HNTB Corporation and determined that, due to the limited and specialized scope of the services to be provided, HNTB Corporation does not propose small business participation on this amendment to addendum 36.

Our analysis indicates that HNTB Corporation is eligible for award of the subject amendment to addendum 36.

S00195, South terminal C, Phase 1X – Airside Concourse, for the total not-to-exceed fee of \$1,580,568.00, with funding from General Airport Revenue Bonds; subject to funding consensus by the CFOC. *[Subsequent to the Construction Committee meeting, the CFOC consensed funding for this item, as outlined above.]*

REQUEST FOR APPROVAL OF AN AMENDMENT TO ADDENDUM NO. 36 TO THE ARCHITECT OF RECORD SERVICES FOR THE SOUTH TERMINAL C, PHASE 1 AGREEMENT WITH HNTB CORPORATION FOR ADDITIONAL DESIGN, BID, AND AWARD SERVICES FOR PREVIOUSLY DEFERRED AREAS 4 AND 5 OF THE GROUND TRANSPORTATION FACILITY FOR W-S00110, SOUTH TERMINAL C, PHASE 1 - ARCHITECT OF RECORD SERVICES (& MAJOR SUBS), AT THE ORLANDO INTERNATIONAL AIRPORT.

4. *[A handout was presented, which includes a revised Memorandum and Backup Documentation]* Mr. Spence presented the memorandum, dated November 22, 2022. Discussion ensued.

Upon motion of Mr. Pelletier, second by Mr. Hunt, vote carried to approve an Amendment to Addendum No. 36 to the Architect of Record Services for the South Terminal C, Phase 1 Agreement with HNTB Corporation for Additional Design, Bid, and Award Services for Previously Deferred Areas 4 and 5 of the Ground Transportation Facility for W-S00110, South Terminal C, Phase 1 - Architect of Record Services (& Major Subs); for the total lump sum fee of \$249,878.00, with funding from Florida Department of Transportation funds to the extent eligible and Customer Facility Charges; subject to funding consensus by the CFOC. *[Subsequent to the Construction Committee meeting, the CFOC consensed funding for this item, as outlined above.]*

REQUEST FOR APPROVAL OF AN AMENDMENT TO ADDENDUM NO. 20 TO THE PROGRAM AND PROJECT MANAGEMENT SERVICES FOR THE SOUTH TERMINAL C, PHASE 1, AGREEMENT WITH COST MANAGEMENT, INC. DBA CMI TO PROVIDE ADDITIONAL CONSTRUCTION OAR SERVICES FOR W-S00111, SOUTH TERMINAL C, PHASE 1 - PROGRAM AND PROJECT MANAGEMENT SERVICES, AT THE ORLANDO INTERNATIONAL AIRPORT.

5. *[A handout was presented, which includes a revised Memorandum and Backup Documentation]* Mr. Spence presented the memorandum, dated November 22, 2022. Discussion ensued.

Upon motion of Mr. Pelletier, second by Mr. Hunt, vote carried to approve an Amendment to Addendum No. 20 to the Program and Project Management Services for the South Terminal C, Phase 1, Agreement with Cost Management, Inc. dba CMI to provide Additional Construction OAR Services for W-S00111, Terminal C, Phase 1 - Program and Project Management Services; for the total not-to-exceed fee of \$247,424.00; with funding from General Airport Revenue Bonds; subject to funding consensus by the CFOC. *[Subsequent to the Construction Committee meeting, the CFOC consensed funding for this item, as outlined above.]*

REQUEST FOR RECOMMENDATION OF APPROVAL OF AN AMENDMENT TO ADDENDUM NO. 21 TO THE PROGRAM AND PROJECT MANAGEMENT SERVICES FOR THE SOUTH TERMINAL C, PHASE 1 AGREEMENT WITH COST MANAGEMENT, INC. DBA CMI TO PROVIDE ADDITIONAL CONSTRUCTION PHASE OAR TECHNOLOGY CONSULTING AND SUPPORT SERVICES FOR W-S00111, SOUTH TERMINAL C, PHASE 1 - PROGRAM AND PROJECT MANAGEMENT SERVICES (OAR), AT THE ORLANDO INTERNATIONAL AIRPORT.

6. Mr. Spence presented the memorandum, dated November 22, 2022. Discussion ensued.

Upon motion of Mr. Hunt, second by Mr. Pelletier, vote carried to recommend to the Aviation Authority Board approval of an Amendment to Addendum 21 to the Program and Project Management Services for the South Terminal C, Phase 1 Agreement with Cost Management, Inc. dba CMI to provide Additional Construction Phase OAR Technology Consulting and Support Services for W-S00111 South Terminal C, Phase 1 - Program and Project Management Services (OAR), for the total not-to-exceed fee amount of \$273,600.00, with funding from General Airport Revenue Bonds; subject to funding consensus by the CFOC. *[Subsequent to the Construction Committee meeting, the CFOC consensed funding for this item, as outlined above.]*

REQUEST FOR RECOMMENDATION OF APPROVAL OF AN AMENDMENT TO ADDENDUM NO. 9 TO THE PROGRAM AND PROJECT MANAGEMENT SERVICES FOR THE SOUTH TERMINAL C, PHASE 1, AGREEMENT WITH GEOTECH CONSULTANTS INTERNATIONAL, INC. DBA GCI, INC. TO PROVIDE ADDITIONAL CONSTRUCTION PHASE OAR SERVICES FOR W-S00111, SOUTH TERMINAL C, PHASE 1 - PROGRAM AND PROJECT MANAGEMENT SERVICES, AT THE ORLANDO INTERNATIONAL AIRPORT.

7. *[A handout was presented, which includes a revised Memorandum]* Mr. Spence presented the memorandum, dated November 22, 2022. Discussion ensued.

Upon motion of Mr. Hunt, second by Mr. Pelletier, vote carried to recommend to the Aviation Authority Board approval of an Amendment to Addendum No. 9 to the Program and Project Management Services for the South Terminal C,