

On **WEDNESDAY, April 10 and THURSDAY APRIL 11, 2024**, the **PROCUREMENT COMMITTEE** met at the Gemini Conference Rm. Aviation Authority Annex, 5855 Cargo Rd., Orlando Int'l Airport, Orlando, FL 32827. Vice Chair Griffin called the meeting to order at 1:03 p.m. on April 10th and was recessed at 4:13 pm that day and was reopened at 1:02 p.m. on April 11th. Vice Chair Griffin read the Lobbyist Disclosure and the Appeals Statement. The meeting was posted in accordance with Florida Statutes and a quorum was present. All Procurement Committee members confirmed no violations regarding the Aviation Authority's Code of Ethics and Business Conduct; lobbying activities policy; or the Florida Sunshine law regarding any agenda item.

Committee Members present:

Marquez Griffin, Vice Chair, GOAA Senior Vice President, Airport Operations

Jeff Daniels, GOAA Assistant Vice President, Facilities

Robert Furr, GOAA Vice President, Engineering and Architecture

Judith-Ann Jarrette, GOAA Vice President, ORL Operations

Also participating:

Karen Ryan, Legal Counsel, Nelson Mullins Riley & Scarborough LLP

Kelly Loll, GOAA Vice President, Procurement Services

Olimpia Lonsdale, GOAA Assistant Vice President, Procurement Services

Max Marble, GOAA Vice President, Capital Programs

Dillan Montenegro, GOAA Recording Secretary

CONSIDERATION OF PROPOSERS SHORTLISTED FOR PROFESSIONAL SERVICES FOR W-00486, CONTINUING ON-CALL ARCHITECTURE AND ENGINEERING SERVICES AT THE ORLANDO INTERNATIONAL AIRPORT AND ORLANDO EXECUTIVE AIRPORT.

On April 10th the following firms were interviewed for the above-referenced services. These interviews were not open to the public but were recorded.

- AECOM Technical Services, Inc.
- AtkinsRéalis USA, Inc.
- Avcon, Inc.
- C&S Engineers, Inc.
- Garver Engineers, LLC
- Kimley-Horn and Associates, Inc.

On April 11th the following firms were interviewed for the above-referenced services.

- Mead & Hunt, Inc.
- Michael Baker International, Inc.
- RS&H, Inc.

1. After all interviews were concluded, the meeting was opened to the public and deliberations and scoring ensued. The Procurement Committee evaluated the submitted proposals as follows:

	Scoring Range	AECOM Technical Services, Inc.	AtkinsRéalis USA Inc.	Avcon, Inc.	C&S Engineers, Inc.	Garver Engineers, Inc.	Kimley-Horn and Associates, Inc.	Mead and Hunt, Inc.	Michael Baker International, Inc.	RS&H, Inc.
QUALIFICATIONS OF PROPOSED INDIVIDUALS AND PROPOSED APPROACH - Ability of the proposed individuals to furnish the required services - Experience and qualifications of the proposed individuals - Proposed approach (in the Executive Brief section) Preferred: Three similar projects within the last five years	1-50	40	40	41	45	49	42	45	47	45
QUALIFYING PROGRAMS/PROJECTS OF PROPOSER - Past performance, including the similarity of the qualifying programs/projects - Breadth and depth of experience on the qualifying programs/projects - Past performance with the Aviation Authority (if applicable) - Past performance with other entities, references Preferred: Three similar projects within the last five years	1-30	26	25	25	27	28	27	25	27	27
APPROACH TO SMALL BUSINESS COMPLIANCE - Demonstrated understanding of the Aviation Authority's DBE Program and other minority and small business programs - Proposed approach for this contract	1-10	8	7	8	8	8	10	7	10	9
OTHER CCNA FACTORS - Willingness to meet time and budget requirements (availability to start) - Recent, current, and projected workload of the firm (commitment to completion) - Volume of work previously awarded to each firm (without violating the principle of selection of the most qualified)	1-10	7	7	8	8	9	8	8	9	9
TOTAL	100	81	79	82	88	94	87	85	93	90

The scores were assigned based on four distinct criteria: Qualifications of Proposed Individuals and Proposed Approach, Qualifying Programs/Projects of Proposers, Approach to Small Business Compliance, and CCNA Factors, with a total combined maximum score of 100.

Upon motion by Mr. Furr, seconded by Mr. Daniels, vote carried to recommend to the Aviation Authority Board the below ranking of the proposers and award to the top 5 Firms for Professional Services for the W-00486, continuing On-Call Architecture and Engineering Services at the Orlando International Airport and Orlando Executive Airport.

First: Garver Engineers, Inc.

Second: Michael Baker International, Inc.

Third: RS&H, Inc.

Fourth: C&S Engineers, Inc.

Fifth: Kimley-Horn and Associates, Inc.

Sixth: Mead and Hunt, Inc.

Seventh: Avcon, Inc.

Eighth: AECOM Technical Services, Inc.

Ninth: AtkinsRéalis USA, Inc.

ADJOURNMENT

2. No public comments were made during the meeting. There being no further business for discussion, the meeting ended on April 11th at 4:03 p.m.



Marquez Griffin, Vice Chair
Procurement Committee
Senior Vice President of Operations