

On **TUESDAY, FEBRUARY 20, 2024**, the **PROCUREMENT COMMITTEE** met at the Carl T. Langford Board Room Orlando International Airport, One Jeff Fuqua Blvd. Orlando, FL 32827. Chair Sharman called the meeting to order at 10:31 a.m. Chair Sharman read the Lobbyist Disclosure and the Appeals Statement. The meeting was posted in accordance with Florida Statutes and a quorum was present. All Procurement Committee members confirmed no violations regarding the Aviation Authority's Code of Ethics and Business Conduct; lobbying activities policy; or the Florida Sunshine law regarding any agenda item.

Committee Members present:

Kathleen Sharman, Chair
Marquez Griffin, GOAA Vice President, MCO Operations
Jeff Daniels, GOAA Assistant Vice President, Facilities
Robert Furr, GOAA Vice President, Engineering and Architecture
Iranetta Dennis, GOAA Vice President, Small Business

Also participating:

Jo Thacker, Legal Counsel (Nelson Mullins Riley and Scarborough LLP)
Dan Gerber, Legal Counsel (Rumberger, Kirk & Caldwell)
Marie Dennis, GOAA Deputy Chief Financial Officer, Finance
Kelly Loll, GOAA Vice President, Procurement Services
Olimpia Lonsdale, GOAA Assistant Vice President, Procurement Services
Racha Al Khalil, GOAA Senior Procurement Agent, Procurement Services
Nina Gilbert, GOAA Building Service Manager, Maintenance Admin
Jill Overstreet, GOAA Risk Management Manager, Safety & Risk Management
Travaris McCurdy, GOAA Small Business Programs Manager, Small Business Development

CONSIDERATION OF MINUTES FOR NOVEMBER 7, 2023

1. Upon motion by Mr. Griffin, seconded by Mr. Daniels, vote carried to approve the meeting minutes for November 7, 2023.

RECOMMENDATION TO REVIEW/RANK/AWARD REQUEST FOR 23-380-RFP, EVALUATION/SHORTLISTING OF 23-380-RFP TERMINALS A AND B JANITORIAL SERVICES.

2. Ms. Gilbert presented the memorandum. Discussion ensued. The Procurement Committee evaluated the submitted proposals as follows for Location 1, 2 and 3.

Location 1

PROPOSAL EVALUATION SCORE SHEET								
23-380-RFP TERMINALS A&B JANITORIAL MAINTENANCE								
LOCATION 1 - TERMINALS A & B								
SCORE TABULATION								
CRITERIA	TAB #	MAX. PGM	ABM	CSM Services	Flagship Facility Services	LCC Global Energy FM LLC	Omnia Realty Services	Sunshine Cleaning System, Inc.
Experience and Qualifications of Respondent; Knowledge and Experience of Key Individuals/management team and Client References.	3	25	14	18	21	22	18	14
Approach and Methodology; Staffing, Training, Quality Control, Customer Services, Transition Plans	4	25	20	18	21	22	21	21
Small Business Participation Goal	5	25	14	17	14	24	17	20
Qualifications Score		75	58.00	53.00	61.00	68.00	56.00	60.00
Pricing Score		25	12.54	14.41	16.78	25.00	18.55	14.42
Grand Total		100	70.54	72.41	77.78	93.00	74.55	79.42

Location 2

PROPOSAL EVALUATION SCORE SHEET							
23-380-RFP TERMINALS A&B JANITORIAL MAINTENANCE							
LOCATION 2 - Airsides 1 & 3							
SCORE TABULATION							
CRITERIA	TAB #	MAX. PGM	ABM	CSM Services	Flagship Facility Services	Omnia Realty Services	Sunshine Cleaning System, Inc.
Experience and Qualifications of Respondent; Knowledge and Experience of Key Individuals/management team and Client References, and	3 & 4	25 + 25	39	36	42	39	40
Approach and Methodology; Staffing, Training, Quality Control, Customer Services, Transition Plans							
Small Business Participation Goal	5	25	20	17	20	18	24
Qualifications Score		75	59.00	53.00	62.00	57.00	64.00
Pricing Score		25	14.73	21.43	18.55	22.72	25.00
Grand Total		100	73.73	74.43	80.55	79.72	89.00

Location 3

PROPOSAL EVALUATION SCORE SHEET								
23-380-RFP TERMINALS A&B JANITORIAL MAINTENANCE								
LOCATION 3 - Airsides 2 & 4								
SCORE TABULATION								
CRITERIA	TAB#	MAX POINT	ABM	C&W Services	Flagship Facility Services	LGC Global Energy FNI LLC	Owens Realty Services	Sunshine Cleaning System, Inc.
Experience and Qualifications of Respondent; Knowledge and Experience of Key Individuals/management team and Client References, and Approach and Methodology; Staffing, Training, Quality Control, Customer Services, Transition Plans	3 & 4	25 + 25	39	36	42	44	39	40
Small Business Participation Goal	5	25	24	17	19		15	23
Qualifications Score		75	63.00	53.00	61.00	44.00	57.00	63.00
Pricing Score		25	12.92	22.49	20.65		25.00	24.25
Grand Total		100	75.92	75.49	81.65	44.00	82.00	87.25

The scores were assigned based on four distinct criteria: Experience & Qualifications, Approach & Methodology, Small Business Participation Goal, and Pricing, with a total combined maximum score of 100. The firm awarded for Location 1 was excluded from consideration for contracts at Location 2 and Location 3.

Upon motion by Mr. Griffin, seconded by Mr. Furr, vote carried to recommend to the Aviation Authority Board the below ranking of the proposers and award Location 1 of Request for Proposal 23-380-RFP, Terminals A and B, to the first-ranked firm:

First: LGC Global Energy

Second: Sunshine Cleaning System, Inc.

Third: Flagship Facility Services

Fourth: Owens Realty Services

Fifth: C&W Services

Sixth: ABM

Upon motion by Mr. Griffin, seconded by Mr. Daniels, vote carried to recommend to the Aviation Authority Board the below ranking of the proposers and award Locations 2 and 3 of Request for Proposal 23-380-RFP, Terminals A and B, to the first-ranked firm:

First: Sunshine Cleaning System, Inc.

Second: Owens Realty Services

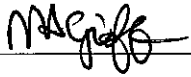
Third: Flagship Facility Services

Fourth: ABM

Fifth: C&W Services

ADJOURNMENT

3. No public comments were made during the meeting. There being no further business for discussion, the meeting was adjourned by 12:30 p.m.

A handwritten signature in black ink, appearing to read 'Marquez Griffin', is written over a horizontal line.

Marquez Griffin, Vice Chair

Procurement Committee

Senior Vice President of Operations