

On **TUESDAY, April 9, 2024**, the **PROCUREMENT COMMITTEE** met at the Gemini Conference Room Aviation Authority Annex at the Orlando International Airport, Orlando, FL 32827. Vice Chair Griffin called the meeting to order at 9:30 a.m. Vice Chair Griffin read the Lobbyist Disclosure and the Appeals Statement. The meeting was posted in accordance with Florida Statutes and a quorum was present. All Procurement Committee members confirmed no violations regarding the Aviation Authority's Code of Ethics and Business Conduct; lobbying activities policy; or the Florida Sunshine law regarding any agenda item.

Committee Members present:

Marquez Griffin, Vice Chair, GOAA Vice President, MCO Operations

Jeff Daniels, GOAA Assistant Vice President, Facilities

Robert Furr, GOAA Vice President, Engineering and Architecture

Judith-Ann Jarrette, GOAA Vice President, ORL Operations

Also participating:

Karen Ryan, Legal Counsel (Nelson Mullins Riley & Scarborough LLP)

Kelly Loll, GOAA Vice President, Procurement Services

Olimpia Lonsdale, GOAA Assistant Vice President, Procurement Services

Dillan Montenegro, GOAA Procurement Recording Secretary

CONSIDERATION OF MINUTES FOR FEBRUARY 27, 2024.

Upon motion by Mrs. Jarrette, seconded by Mr. Daniels, vote carried to approve the Procurement Committee Minutes for February 27, 2024, as presented.

NEW BUSINESS

A. REQUEST THE PROCUREMENT COMMITTEE TO DEEM CORPORATE AIRCRAFT HOLDINGS LLC DBA AVIOTEC SERVICES AND INNOVATIVE SYSTEMS GROUP OF FLORIDA AS NON-RESPONSIVE TO THE REQUEST FOR PROPOSAL 24-163-RFP, CUSTOMER SERVICE AMBASSADORS.

Upon Motion by Mr. Furr, seconded by Mr. Daniels, vote carried to approve the recommendation to the Aviation Authority Board.

Upon motion by Mr. Daniels, seconded by Mrs. Dennis, vote carrier to deem Corporate Aircraft Holdings LLC dba Aviotec Services and Innovative Systems Group of Florida as non-responsive to the request for proposal 24-163-RFP, Customer Service Ambassadors due to not meeting Minimum Requirement of Vendor Submission Section 7.4 Small Business Program and Section 7.5 Letter of Intent/Affirmation. This Solicitation includes a Minority and Women Business Enterprise (MWBE) goal of 20%.

B. CONSIDERATION OF FIRMS FOR AIRSIDES RESTROOM REFURBISHMENTS (W501) AT THE ORLANDO INTERNATIONAL AIRPORT. (Five firms responded by March 26, 2024).

- *Balfour Beatty Construction, LLC*
- *Beck Architecture, LLC*
- *Clancy & Theys Construction Co*
- *Collage Design and Construction*
- *Gomez Construction Co.*

Upon Motion by Mrs. Jarrette, seconded by Mr. Daniels, vote carried to approve the motion to re-advertise the solicitation for April 21.

Upon Motion by Mrs. Jarrette, seconded by Mr. Daniels, vote carried to approve the motion to re-advertise the solicitation for April 21. Due to the fact there was only one proposer who met the minimum requirements. Mandatory minimum experience was too restrictive. The re-advertisement will not require the current Proposers to re-submit their SOQs. Proposers should take special notice that when a mandatory minimum includes a minimum project value, proposers must disclose the project values to be considered.

ADJOURNMENT

1. No public comments were made during the meeting. There being no further business for discussion, the meeting was adjourned by 9:37 a.m.



Marquez Griffin, Vice Chair
Procurement Committee
Senior Vice President Operations