On **TUESDAY, JANUARY 23, 2024,** the **PROCUREMENT COMMITTEE** met at the Orlando International Airport in Carl T. Langford Board Room, One Jeff Fuqua Blvd., Orlando, FL 32827. Chair Sharman called the meeting to order at 9:40 a.m. Chair Sharman read the Lobbyist Disclosure and the Appeals Statement. The meeting was posted in accordance with Florida Statutes and a quorum was present. All Procurement Committee members confirmed no violations regarding the Aviation Authority's Code of Ethics and Business Conduct; lobbying activities policy; or the Florida Sunshine law regarding any agenda item.

Committee Members present:

Kathleen Sharman, Chair
Marquez Griffin, Senior Vice President, MCO Operations
Iranetta Dennis, Vice President, Small Business
Jeff Daniels, Assistant Vice President, Facilities
Judith-Ann Jarrette, Vice President, ORL Operations
Robert Furr, Vice President, Engineering and Architecture

Also participating:

Jo Thacker, Legal Counsel (Nelson Mullins Riley & Scarborough)
Ian Brooks, GOAA Information Technology
Fransheska Brown, Recording Secretary

CONSIDERATION OF MEETING MINUTES FOR JULY 5, 2023 (23-384-RFP); SEPTEMBER 26, 2023 (H361); OCTOBER 30, 2023 (23-533-RFP); AND DECEMBER 20, 2023 (24-137-RFP)

Upon motion of Mr. Daniels, second by Mr. Griffin, vote carried to approve the Procurement Committee Minutes for July 5, 2023 (23-384-RFP); September 26, 2023 (H361); October 30, 2023 (23-533-RFP); and December 20, 2023 (24-137-RFP), as presented.

CONSENT AGENDA

A. REQUEST FOR APPROVAL OF AN AMENDMENT TO ADDENDUM NO. 8 TO THE CONTINUING ENVIRONMENTAL CONSULTING SERVICES AGREEMENT WITH MSE GROUP, LLC, FOR ADDITIONAL FY 2024 WILDLIFE HAZARD ASSESSMENT SURVEY AND REPORT AT THE ORLANDO INTERNATIONAL AIRPORT.

Upon motion of Mr. Griffin, second by Mr. Daniels, vote carried to approve Consent Agenda Item A.

Vote carried to approve an Amendment to Addendum No. 8 to the Continuing Environmental Consulting Services Agreement with MSE Group, LLC, for Additional FY 2024 Wildlife Hazard Assessment Survey and Report, for the total amount of $26,472.00, which includes the not-to-exceed fee amount of $23,502.00 and the not-to-exceed expense amount of $2,970.00, with funding from previously approved Operations and Maintenance Funds.

[Ms. Dennis joined the meeting]

NEW BUSINESS

REQUEST FOR RECOMMENDATION TO THE AVIATION AUTHORITY BOARD TO APPROVE THE PURCHASE OF COMPUTER HARDWARE, SOFTWARE MAINTENANCE, SUPPORT, MAINTENANCE AND SUPPORT RENEWALS AND LICENSE RENEWALS.

A. Mr. Brooks presented the memorandum. Discussion ensued.

Upon motion of Ms. Jarrette, second by Mr. Griffin, vote carried to recommend to the Aviation Authority Board approval of the Purchase of Computer Hardware, Software Maintenance, Support, Maintenance and Support Renewals and License Renewals, for the total amount of $13,360,196.42, with funding from previously approved Operations and Maintenance Funds.

ADJOURNMENT

No public comments were made during the meeting. There being no further business for discussion, the meeting was adjourned at 9:47 a.m.

Kathleen M. Sharman, CFO

Kathleen M. Sharman, Chair
Procurement Committee
Chief Financial Officer