

On **THURSDAY, May 16, 2024**, the **PROCUREMENT COMMITTEE** met at the Carl T. Langford Board Room Orlando International Airport, One Jeff Fuqua Blvd. Orlando, FL 32827. Chair Sharman called the meeting to order at 9:03 a.m. Chair Sharman read the Lobbyist Disclosure and the Appeals Statement. The meeting was posted in accordance with Florida Statutes and a quorum was present. All Procurement Committee members confirmed no violations regarding the Aviation Authority's Code of Ethics and Business Conduct; lobbying activities policy; or the Florida Sunshine law regarding any agenda item.

Committee Members present:

Kathleen Sharman, Chair, GOAA Chief Financial Officer, Finance
 Marquez Griffin, Vice Chair, GOAA Senior Vice President, MCO Operations
 Jeff Daniels, GOAA Assistant Vice President, Facilities
 Robert Furr, GOAA Vice President, Engineering and Architecture
 Iranetta Dennis, GOAA Vice President, Small Business
 Judith-Ann Jarrette, ORL Vice President, Operations

Also participating:

Jo Thacker, Legal Counsel (Nelson Mullins Riley & Scarborough LLP)
 Kelly Loll, GOAA Vice President, Procurement Services
 Randolph Hudgins, GOAA Vice President, Human Resources
 Jill Overstreet, GOAA Manager, Risk Management
 Janice Hughes, GOAA Assistant Manager, Procurement Services

CONSIDERATIONS OF MINUTES FOR MARCH 26, 2024

Upon motion by Vice Chair Griffin, seconded by Mrs. Jarrette, vote carried to approve the meeting minutes from March 26, 2024

Request for Approval of an Addendum to the Continuing Program and Project Management Services Agreement with AECOM Technical Services, Inc. to provide additional OAR Services for Specification and EDC updates at the Orlando International Airport.

Upon motion by Vice Chair Griffin, seconded by Mr. Furr vote carried to approve an addendum to the Continuing Program and Project Management Services Agreement with AECOM Technical Services, Inc. to provide additional OAR Services for Specification and EDC updates at the Orlando International Airport.

APPROVE AWARD FOR CONTRACT 24-260-RFP, PRE-EMPLOYMENT BACKGROUND SCREENING SERVICES.

Scores were allocated across five specific criteria: Experience & Qualifications, Knowledge and Expertise of the Team, Timeliness of Service, Approach & Methodology, Additional Requirements such as prior or pending legal matters as well as Proof of Insurance, and Pricing schedule. The total maximum combined score achievable was 100.

Kelly Loll presented the memorandum. Discussion ensued. The Procurement Committee evaluated the submitted proposals as follows:

Scoring Criteria							
CRITERIA	TAB #	Score Assigned	Atlantic Employee Screening	Check Before Hire LLC	First Choice Research and Investigations	Global Investigative Services, Inc.	TruView BSI, LLC
Experience and Qualifications of Proposer and Engagement Team, and References	3	25.00	23	17	18	21	19
Timeliness of Service (Average Response Time and Notifications for Interruptions in Service)	4	20.00	19	16	13	16	16
Approach and Methodology (Ability to perform scope of work, sample reports, technological capabilities, methods of obtaining information and Pass-through Fees etc.)	5	25.00	24	17	17	22	16
Additional Requirements of the Response, Prior or Pending Convictions, Indictments, Investigations, Claims, and Proof of Insurance.	6	10.00	7	5	9	5	8
Sub-Total		80.00	73.00	55.00	57.00	64.00	59.00
PRICING PROPOSAL							
Pricing Schedule	7	20.00	15.45	19.15	19.83	11.45	20
Grand Total		100.00	88.45	74.15	76.83	75.45	79.00

Upon motion by Mr. Daniels, seconded by Mrs. Jarrette, vote carried to approve the award to the first-place firm, 24-260-RFP Pre-Employment Background Screening Services.

First: Atlantic Personnel & Tenant Screening, Inc. dba Atlantic Employee Screening

Second: TruView BSI, LLC.

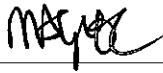
Third: First Choice Research and Investigations, LLC. dba First Choice Background Screening.

Fourth: Global Investigative Services, Inc.

Fifth: Check Before Hire, LLC.

ADJOURNMENT

1. No public comments were made during the meeting. There being no further business for discussion, the meeting was adjourned by 10:30 a.m.



Marquez Griffin, Vice Chair

Procurement Committee

Senior Vice President of Airport Operations