

CONSTRUCTION COMMITTEE MEETING AGENDA

DATE: Tuesday, July 16, 2024

TIME: 9:00 AM

PLACE: Carl T. Langford Board Room / Orlando International Airport/ One Jeff Fuqua Blvd. / Orlando, FL 32827

[ITEMS IN BOLD REQUIRE APPROVAL BY THE AVIATION AUTHORITY BOARD]

I. CALL TO ORDER/ ROLL CALL/ ANNOUNCEMENTS

II. CONSIDERATION OF MINUTES

- A. REQUEST FOR APPROVAL OF THE CONSTRUCTION COMMITTEE MINUTES FROM THE MEETING HELD ON MAY 28, 2024.

III. CHANGE ORDERS (REFERENCE CHANGE ORDER AGENDA PAGE)

IV. NEW BUSINESS

GENERAL

- A. REQUEST FOR APPROVAL OF THE PURCHASE OF 22 LIGHTING FIXTURES FROM SESCO LIGHTING FOR SOLICITATION NO.24-204-IFB FOR **BP-00485**, HYATT LOBBY RENOVATION DESIGN/BUILD, AT THE ORLANDO INTERNATIONAL AIRPORT.
- B. REQUEST FOR APPROVAL OF A JOB ORDER CONSTRUCTION SERVICES ADDENDUM TO THE CONTINUING ON-CALL LOW VOLTAGE CONSTRUCTION SERVICES AGREEMENT WITH ORLANDO BUSINESS TELEPHONE SERVICES, INC. FOR **L-00095**, LIDAR INFRASTRUCTURE (QUE MANGEMENT SYSTEM), AT THE ORLANDO INTERNATIONAL AIRPORT.
- C. REQUEST FOR APPROVAL OF A JOB ORDER CONSTRUCTION SERVICES ADDENDUM TO THE CONTINUING VERTICAL CONSTRUCTION SERVICES AGREEMENT WITH COLLAGE DESIGN AND CONSTRUCTION GROUP, INC. DBA THE COLLAGE COMPANIES FOR **V-01030**, RENOVATION OF PLANNING OFFICES, AT THE ORLANDO INTERNATIONAL AIRPORT.
- D. REQUEST FOR APPROVAL OF AN ADDENDUM TO THE CONTINUING CIVIL ENGINEERING SERVICES AGREEMENT WITH ATKINSREALIS USA, INC. FOR THE GOAA EMPLOYEE PARKING LOT CONCEPT DESIGN SERVICES FOR **W-S00151**, TERMINAL C ENHANCEMENTS PROGRAM DESIGN AND PROJECT OVERSIGHT SERVICES, AT THE ORLANDO INTERNATIONAL AIRPORT.
- E. REQUEST FOR APPROVAL OF AN ADDENDUM TO THE CONTINUING ON-CALL ARCHITECTURAL AND ENGINEERING CONSULTING SERVICES AGREEMENT WITH RS&H, INC. FOR THE INFORMATION BOOTH CONCEPT SERVICES FOR **W-S00151**, TERMINAL C ENHANCEMENTS PROGRAM DESIGN AND PROJECT OVERSIGHT SERVICES, AT THE ORLANDO INTERNATIONAL AIRPORT.
- F. REQUEST FOR APPROVAL OF AN ADDENDUM TO THE CONTINUING ON-CALL ARCHITECTURAL AND ENGINEERING CONSULTING SERVICES AGREEMENT WITH RS&H, INC. FOR THE OVERSIZED BAGGAGE ROUTE CONCEPT SERVICES FOR **W-S00151**, TERMINAL C ENHANCEMENTS PROGRAM DESIGN AND PROJECT OVERSIGHT SERVICES, AT THE ORLANDO INTERNATIONAL AIRPORT.
- G. REQUEST FOR APPROVAL OF AN AMENDMENT TO ADDENDUM NO. 3 TO THE EXECUTIVE PROGRAM MANAGEMENT AND OVERSIGHT SERVICES FOR TERMINAL C PROGRAMS AGREEMENT WITH JACOBS PROJECT MANAGEMENT CO. FOR MECHANICAL, ELECTRICAL, AND PLUMBING ("MEP") COMMISSIONING ("CX") AND SMOKE CONTROL CX SCOPE DEVELOPMENT SERVICES FOR TERMINAL C PROGRAMS (W-S00149) FOR **BP-S00195**, TERMINAL C ASC GATES 250-253, AT THE ORLANDO INTERNATIONAL AIRPORT.
- H. REQUEST FOR APPROVAL OF AN ADDENDUM TO THE CONTINUING PROGRAM AND PROJECT MANAGEMENT SERVICES AGREEMENT WITH THE RODERICK GROUP, INC., DBA ARDMORE RODERICK FOR CONSTRUCTION PHASE OWNER'S AUTHORIZED REPRESENTATIVE SERVICES FOR **V-01030**, RENOVATION OF PLANNING OFFICES, AT THE ORLANDO INTERNATIONAL AIRPORT.
- I. REQUEST FOR APPROVAL OF AN AMENDMENT TO ADDENDUM NO. 44 TO THE CONTINUING PROGRAM AND PROJECT MANAGEMENT SERVICES AGREEMENT WITH GEOTECH CONSULTANTS INTERNATIONAL, INC. DBA GCI INC. TO PROVIDE ADDITIONAL CONSTRUCTION PHASE OAR SERVICES FOR **V-S00049**, COPA AIRLINES RELOCATION, AT THE ORLANDO INTERNATIONAL AIRPORT.

V. INFORMATION ITEMS

A. Field Change Order Log

For individuals who conduct lobbying activities with Aviation Authority employees or Board members, registration with the Aviation Authority is required each year prior to conducting any lobbying activities. Lobbying any Aviation Authority Staff who are members of any committee responsible for ranking Proposals, Letters of Interest, Statements of Qualifications or Bids and thereafter forwarding those recommendations to the Board and/or Board Members is prohibited from the time that a Request for Proposals, Request for Letters of Interests, Request for Qualifications or Request for Bids is released to the time that the Board makes an award. In the event a lobbyist meets with or otherwise communicates with Staff or a Board member, including the Mayor of the City of Orlando or the Mayor of Orange County, the lobbyist shall file a Notice of Lobbying (Form 4) detailing each instance of lobbying to the Aviation Authority within 7 calendar days of such lobbying. Lobbyists will also provide a notice to the Aviation Authority when meeting with the Mayor of the City or Mayor of Orange County at their offices. The policy, forms, and instructions are available on the Aviation Authority's web site www.orlandoairports.net). Please contact the Chief Administrative Officer, Ms. Yovannie Rodriguez, with questions at (407) 825-7105.

Any appeals of decisions made by the Construction Committee must be filed with the Chief Executive Officer within five business days, no later than 04:00 pm on July 23, 2024. If a bidder or proposer is aggrieved by any of the proceedings of today's meeting and wishes to appeal the results of actions made by this committee, they must file an appeal stating the item they wish to appeal and the basis for which they wish to appeal, and it must be received in writing by the Chief Executive Officer, Mr. Kevin J. Thibault, via email at kevin.thibault@goaa.org, with a copy to yovannie.rodriguez@goaa.org.

Any member of the public who wishes to address the committee on an agenda item being considered at this meeting must notify the committee in writing by submitting a completed Appearance Request Form. This form may be requested from and submitted to the Recording Secretary via email at CCM@goaa.org, or in person on the date of the meeting. Each speaker will be allowed up to three minutes, and speakers will be limited to no more than five speakers per group or joint effort; excluding businesses and other such entities, which will be limited to one speaker to represent the entity, as a whole.

[The next Construction Committee Meeting is scheduled for Tuesday, July 23, 2024, at 09:00 am](#)

On **TUESDAY, MAY 28, 2024**, the **CONSTRUCTION COMMITTEE** of the Greater Orlando Aviation Authority met at the Orlando International Airport in Carl T. Langford Board Room, One Jeff Fuqua Blvd., Orlando, FL 32827. Chair Shedek called the meeting to order at 9:00 a.m. Chair Shedek read the Lobbyist Disclosure and the Appeals Statement. The meeting was posted in accordance with Florida Statutes and a quorum was present. All Construction Committee members confirmed no violations regarding the Aviation Authority's Code of Ethics and Business Conduct; lobbying activities policy; or the Florida Sunshine law with regards to any agenda item.

Committee members present:

Scott Shedek, Chair
Marie Dennis, Deputy Chief Financial Officer, Finance
Gary Hunt, Vice President, Facilities
Tricia Cottman, Vice President, Risk Management

Also participating:

Karen Ryan, Legal Counsel (Nelson Mullins Riley & Scarborough)
Rob Furr, GOAA Vice President, Engineering and Architecture
Tuan Nguyen, GOAA Engineering
Christina Taylor, GOAA Construction
Jamie McGonagill, Geotech Consultants International, Inc. dba GCI, Inc.
Ksenia Merck, K. Merck & Associates
Nils Johnson, Chace Construction Services, LLC
Pankaj Gupta, Jacobs Project Management Co.
Ross Spence, AECOM Technical Services, Inc.
Fransheska Brown, Recording Secretary

CONSIDERATION OF MINUTES

- A. Upon motion of Ms. Cottman, second by Ms. Dennis, vote carried to approve the Construction Committee Minutes from the meeting held on April 9, 2024, as presented.
- B. Upon motion of Ms. Dennis, second by Mr. Hunt, vote carried to approve the Construction Committee Minutes from the meeting held on April 16, 2024, as presented.

CHANGE ORDERS

- A. **CHANGE ORDER H-S00027-11 FINAL ALLOWANCE RECONCILIATION.** Ms. Taylor presented the request for Change Order No. 11 on H-S00027, Temporary Quick Turn Around Facility, with Valencia Construction Group, Inc. Discussion ensued.

Upon motion of Ms. Dennis, second by Ms. Cottman, vote carried to approve Change Order H-S00027-11, Temporary Quick Turn Around Facility, with Valencia Construction Group, Inc, for the total deductive amount of (\$109,144.63), and no time extension, with funding from Customer Facility Charges to the extent eligible.

- B. **CHANGE ORDER V-01011-04 STOREFRONT GLASS DEMOLITION.** Mr. Johnson presented the request for Change Order No. 04 on V-01011, Airside 4 60's Wing Renovations (Design/Build), with Gomez Construction Company. Discussion ensued.

Upon motion of Mr. Hunt, second by Ms. Dennis, vote carried to approve Change Order V-01011-04, Airside 4 60's Wing Renovations (Design/Build), with Gomez Construction Company, for the total amount of \$26,479.00, and no time extension, with funding from previously-approved Capital Expenditure Funds.

- C. **CHANGE ORDER V-01011-05 REPAIR ROOF LEAKS.**
This item is deferred.

NEW BUSINESS

A. REQUEST FOR RECOMMENDATION OF APPROVAL OF AN ADDENDUM TO THE PROFESSIONAL SERVICES AGREEMENT WITH AVCON, INC. FOR THE DESIGN SERVICES FOR BP-00050 ORL RUNWAY 7-25 REHABILITATION AND RELATED WORK, AT THE ORLANDO EXECUTIVE AIRPORT.

Mr. Nguyen presented the memorandum, dated May 28, 2024. Discussion ensued.

Upon motion of Ms. Dennis, second by Ms. Cottman, vote carried to recommend to the Aviation Authority Board approval of an Addendum to the Professional Services Agreement with Avcon, Inc. for the Design Services for BP-00050 ORL Runway 7-25 Rehabilitation and Related Work, for the total amount of \$1,525,120.00, which includes the not-to-exceed fees amount of \$1,456,049.00, and the not-to-exceed expenses amount of \$69,071.00, with funding from future FAA and FDOT grants to the extent eligible, and previously-approved ORL Revenue Funds.

B. REQUEST FOR RECOMMENDATION OF APPROVAL FOR THE AWARD OF BP-00498 TAXIWAYS G AND H REHABILITATION - PHASE 2, TO THE MIDDLESEX CORPORATION, AT THE ORLANDO INTERNATIONAL AIRPORT.

Mr. Nguyen presented the memorandum, dated May 28, 2024. Discussion ensued.

Upon motion of Ms. Cottman, second by Mr. Hunt, vote carried to recommend to the Aviation Authority Board approval for the Award of BP-00498 Taxiways G and H Rehabilitation - Phase 2, to The Middlesex Corporation, for the total amount of \$21,767,646.00, with funding from future FAA and FDOT grants to the extent eligible, Line of Credit to be reimbursed by future General Airport Revenue Bonds, and Aviation Authority Funds.

C. REQUEST FOR RECOMMENDATION OF APPROVAL OF AN ADDENDUM TO THE DESIGN SERVICES FOR TAXIWAYS G AND H REHABILITATION PHASE 1 AND 2 AGREEMENT WITH AECOM TECHNICAL SERVICES, INC. FOR THE CONSTRUCTION ADMINISTRATION SERVICES FOR BP-00498 TAXIWAYS G AND H REHABILITATION - PHASE 2, AT THE ORLANDO INTERNATIONAL AIRPORT.

Mr. Nguyen presented the memorandum, dated May 28, 2024. Discussion ensued.

Upon motion of Mr. Hunt, second by Ms. Dennis, vote carried to recommend to the Aviation Authority Board approval of an Addendum to the Design Services for Taxiways G and H Rehabilitation Phase 1 and 2 Agreement with AECOM Technical Services, Inc. for the Construction Administration Services for BP-00498 Taxiways G and H Rehabilitation - Phase 2, for the total amount of \$552,861.00, which includes the not-to-exceed fees amount of \$551,611.00, and the not-to-exceed expenses of \$1,250.00, with funding from future FAA and FDOT grants to the extent eligible, Line of Credit to be reimbursed by future General Airport Revenue Bonds, and Aviation Authority Funds.

D. REQUEST FOR APPROVAL OF THE PURCHASE OF TECHNOLOGY (CISCO EQUIPMENT) FROM VEYTEC, INC., FOR E-00281 AIRSIDE 4 PA SYSTEM UPGRADE, AT THE ORLANDO INTERNATIONAL AIRPORT.

Mr. McGonagill presented the memorandum, dated May 28, 2024. Discussion ensued.

Upon motion of Ms. Dennis, second by Mr. Hunt, vote carried to approve the Purchase of Technology (Cisco Equipment) from Veytec, Inc., for E-00281 Airside 4 PA System Upgrade, for the total amount of \$12,486.68, with funding from previously-approved Capital Expenditure Funds.

E. REQUEST FOR APPROVAL OF AN AMENDMENT TO THE PURCHASE ORDER TO TK ELEVATOR CORPORATION FOR PURCHASE ORDER NO. 1007440 FOR V-S00038 TERMINAL C LEVEL 2 MOVING WALKS (DESIGN/BUILD), AT THE ORLANDO INTERNATIONAL AIRPORT.

[A handout was presented, which includes a Revised Memorandum.] Ms. Merck presented the memorandum, dated May 28, 2024. Discussion ensued.

Upon motion of Ms. Dennis, second by Ms. Cottman, vote carried to approve an amendment to the Purchase Order to TK Elevator Corporation for Purchase Order No. 1007440 for V-S00038 Terminal C Level 2 Moving Walks (Design/Build), for the total amount of \$114,674.00, with funding from previously-approved General Airport Revenue Bonds.

F. REQUEST FOR APPROVAL OF AN AMENDMENT TO ADDENDUM NO. 65 TO THE GENERAL CONSULTING SERVICES AGREEMENT WITH RICONDO & ASSOCIATES, INC. FOR REVIEWING AND REPORTING ON THE EXISTING INFRASTRUCTURE FOR FUTURE CONCESSIONS SPACES AT AIRSIDES 1-4 ON W-00496 NORTH TERMINAL REFRESH DESIGN SERVICES, AT THE ORLANDO INTERNATIONAL AIRPORT.

Mr. Spence presented the memorandum, dated May 28, 2024. Discussion ensued.

Upon motion of Ms. Cottman, second by Mr. Hunt, vote carried to approve an Amendment to Addendum No. 65 to the General Consulting Services Agreement with Ricondo & Associates, Inc. for reviewing and reporting on the existing infrastructure for future concessions spaces at Airsides 1-4 on W-00496 North Terminal Refresh Design Services, for the total not-to-exceed fees amount of \$191,230.00, with funding from Line of Credit to be reimbursed by future General Airport Revenue Bonds.

G. REQUEST FOR APPROVAL OF AN ADDENDUM TO THE CONTINUING CIVIL ENGINEERING SERVICES AGREEMENT WITH KIMLEY-HORN AND ASSOCIATES, INC. FOR W-00514 MCO ROADWAYS CONDITION ASSESSMENT, SCOPE DEVELOPMENT, AND COST ESTIMATE UPDATE, AT THE ORLANDO INTERNATIONAL AIRPORT.

Mr. Nguyen presented the memorandum, dated May 28, 2024. Discussion ensued.

Upon motion of Mr. Hunt, second by Ms. Dennis, vote carried to approve an Addendum to the Continuing Civil Engineering Services Agreement with Kimley-Horn and Associates, Inc. for W-00514 MCO Roadways Condition Assessment, Scope Development, and Cost Estimate Update, for the total amount of \$123,372.00, which includes the not-to-exceed fees amount of \$111,590.00, and the not-to-exceed expenses amount of \$11,782.00, with funding from previously-approved Operations and Maintenance Funds.

H. REQUEST FOR APPROVAL OF THE PURCHASE OF PASSIVE OPTICAL NETWORK (PON) EQUIPMENT FROM PRECISION CONTRACTING SERVICES INC. FOR W-S00161 TERMINAL C GTF/RAC LOBBY FF&E AND IT ITEMS, AT THE ORLANDO INTERNATIONAL AIRPORT.

Mr. Gupta presented the memorandum, dated May 28, 2024. Discussion ensued.

Upon motion of Ms. Dennis, second by Mr. Hunt, vote carried to approve the Purchase of Passive Optical Network (PON) Equipment from Precision Contracting Services Inc. for W-S00161 Terminal C GTF/RAC Lobby FF&E and IT Items, for the total amount of \$126,973.50, with funding from Customer Facility Charges to the extent eligible.

I. REQUEST FOR RECOMMENDATION OF APPROVAL OF AN ADDENDUM TO THE CONTINUING PROGRAM AND PROJECT MANAGEMENT SERVICES FOR AIRFIELD, ROADWAY, AND HORIZONTAL CONSTRUCTION PROJECTS AGREEMENT WITH LOYAL WINGMAN, LLC. FOR THE CONSTRUCTION PHASE OAR SERVICES FOR BP-00498 TAXIWAYS G AND H REHABILITATION - PHASE 2, AT THE ORLANDO INTERNATIONAL AIRPORT.

Mr. Nguyen presented the memorandum, dated May 28, 2024. Discussion ensued.

Upon motion of Mr. Hunt, second by Ms. Cottman, vote carried to recommend to the Aviation Authority Board approval of an Addendum to the Continuing Program and Project Management Services for Airfield, Roadway, and Horizontal Construction Projects Agreement with Loyal Wingman, LLC. for the Construction Phase OAR Services for BP-00498 Taxiways G and H Rehabilitation - Phase 2, for the total amount of \$1,443,589.00, which includes the not-to-exceed fees amount of \$1,339,264.00, and the not-to-exceed expenses amount of \$104,325.00, with funding from future FAA and FDOT grants to the extent eligible, Line of Credit to be reimbursed by future General Airport Revenue Bonds, and Aviation Authority Funds.

J. REQUEST FOR APPROVAL OF AN ADDENDUM TO THE CONTINUING PROGRAM AND PROJECT MANAGEMENT SERVICES AGREEMENT WITH PSA CONSTRUCTORS, INC. DBA PSA MANAGEMENT, INC. FOR CONSTRUCTION PHASE OAR SERVICES FOR W-00490 PROGRAM OVERSIGHT SERVICES, AT THE ORLANDO INTERNATIONAL AIRPORT.

Ms. Merck presented the memorandum, dated May 28, 2024. Discussion ensued.

Upon motion of Ms. Cottman, second by Mr. Hunt, vote carried to approve an Addendum to the Continuing Program and Project Management Services Agreement with PSA Constructors, Inc. dba PSA Management, Inc. for Construction Phase OAR Services for W-00490 Program Oversight Services, for the

total not-to-exceed fees amount of \$64,962.00, with funding from Line of Credit to be reimbursed by future General Airport Revenue Bonds.

K. **REQUEST FOR RECOMMENDATION OF APPROVAL OF AN AMENDMENT TO ADDENDUM NO. 22 TO THE CONTINUING PROGRAM AND PROJECT MANAGEMENT SERVICES AGREEMENT WITH AECOM TECHNICAL SERVICES, INC. FOR ADDITIONAL DESIGN, BID, AND AWARD PHASE SERVICES FOR W-00497 NORTH TERMINAL REFRESH PROGRAM OVERSIGHT, AT THE ORLANDO INTERNATIONAL AIRPORT.**

Mr. Furr presented the memorandum, dated May 28, 2024. Discussion ensued.

Upon motion of Ms. Dennis, second by Ms. Cottman, vote carried to recommend to the Aviation Authority Board approval of an Amendment to Addendum No. 22 to the Continuing Program and Project Management Services Agreement with AECOM Technical Services, Inc. for Additional Design, Bid, and Award Phase Services for W-00497 North Terminal Refresh Program Oversight, for the total not-to-exceed fees amount of \$1,538,592.00, with funding from Line of Credit to be reimbursed by future General Airport Revenue Bonds.

L. **REQUEST FOR APPROVAL OF CONTRACTOR FINAL PAYMENT AUTHORIZATION FOR BP-S00184 STC-BUILDOUT OF TENANT SPACES, LST L1 (DESIGN/BUILD), AT THE ORLANDO INTERNATIONAL AIRPORT.**

Mr. Shedek presented the memorandum, dated May 28, 2024. Discussion ensued.

Upon motion of Mr. Hunt, second by Ms. Dennis, vote carried to approve Contractor Final Payment Authorization for BP-S00184 STC-Buildout of Tenant Spaces, LST L1 (Design/Build), at the Orlando International Airport.

INFORMATION ITEMS

The following items were presented for information only:

- A. Field Change Order Log

ADJOURNMENT

No public comments were made during the meeting. There being no further business for discussion, the meeting was adjourned at 9:30 a.m.

Scott Shedek, Chair
Construction Committee
Vice President, Construction

CONSTRUCTION COMMITTEE MEETING
CHANGE ORDER AGENDA

Tuesday, July 16, 2024

ITEM	CHANGE ORDER	AMOUNT	TIME IMPACT	DESCRIPTION OF CO
III-A*	BP-00049-02	(\$ 277,142.96)	0 (Substantial) 85 (Final)	FINAL CHANGE ORDER ORL Taxiways A, B and E4 Rehabilitation Contractor: The Middlesex Corporation
III-B	BP-S00193-13	\$ 1,986.00	0 (Substantial) 0 (Final)	BOND RECONCILIATION South Employee Lot Contractor: McCree Design Builders, Inc.
III-C	L-00086-01	(\$ 181,811.32)	0 (Substantial) 0 (Final)	FINAL CHANGE ORDER On-Call Low Voltage Services (FY24 - Atlantis) Contractor: Atlantis Electrical Systems, LLC
III-D	V-01011-08	\$ 193,507.39	0 (Substantial) 0 (Final)	INSTALL PORCELAIN TILE Airside 4 60's Wing Renovations (Design/Build) Contractor: Gomez Construction Company

*Requires Board approval.



CHANGE ORDER AGENDA FOR CONSTRUCTION COMMITTEE

CHANGE ORDER NO. 02	AMOUNT \$ (277,142.96)	Extension Of Time (Subst.):	0 Days
		Extension Of Time (Final):	85 Days
CONTRACT NO. & DESCRIPTION: BP-00049 ORL Taxiway A,B and E4 Rehabilitation		DATE: 7/16/24	
CONTRACTOR: The Middlesex Corporation			
A/E: C&S Engineers, Inc			
DESCRIPTION OF CHANGE TO CONTRACT: FINAL CHANGE ORDER Item #1: Final Quantity Adjustment - See attached quantity adjustment spreadsheet DEDUCT: (\$272,569.14) Item #2: Final Allowance Reduction - Reduce L-109-3 Airfield Lighting Control & Monitoring System Modification: Update ALCMS/PLC by \$4,573.82 from \$4,573.82 to \$0.00 DEDUCT: (\$4,573.82) Item #3: Increase Contract Time for Final Completion by 85 calendar days , from 45 days to 130 days, resulting from additional time needed to have measurements for the pavement markings, and scheduling for final completion walk with FDOT, FAA, and GOAA <i>(The language above will be exactly what will appear on the actual Change Order under "Description of Change")</i>			
REASON FOR CHANGE: Item #1: Final Quantity Adjustment: Pay items adjusted to final numbers installed. Item #2: Final Allowance Reduction: Final allowance reduction for L-109-3. Item #3: Increase Contract Time: Additional time of 85 days added to final completion resulting from needing final pavement markings, and schedule final completion walk with FDOT, FAA and GOAA.			
SOURCE OF FUNDS: Previously approved Federal Aviation Administration Funds, Florida Department of Transportation Grants and OEA Revenue Funds			
Is above change within the intended scope of the original contract? Yes ☒ No ☐			
EXPLAIN:			
Previously Presented Bulletin(s):	None	(Copy Attached)	
Previously Approved Field Change Order(s):	None	(Copy Attached)	
Contractor's Original RCO Submission	\$ (277,142.96)		
GOAA/OAR Estimate	\$ (277,142.96)		
(a) Change Contract Amount By		\$ (277,142.96)	
(b) Amount of Associated Additional A/E Fees	(Not for Approval / For Info. Only)	\$ 0.00	
(c) Amount of Associated Additional OAR Fees	(Not for Approval / For Info. Only)	\$ 0.00	
(d) Total Cost Impact of this Change (d = a + b + c)		\$ (277,142.96)	
Is there any potential backcharge to the A/E? Yes ☐ No ☒		Omissions	\$ 0.00
		Errors	\$ 0.00
PREPARED BY:		PHONE:	
<i>NOTE: All Agenda Items are to be submitted to GOAA's Construction-Engineering-Financial (CEF) Consultant (i.e., Anser Advisory, LLC). The deadline for the agenda items is no later than 3:00 p.m. on Tuesdays, two weeks preceding the intended Construction Committee meeting.</i>			
GOAA's CEF Consultant Anser Advisory	Date Received: 7/2/24	Date Review Completed: 7/8/24	Initials of Reviewer: LQ Verification of Funding by CF <i>Melvin Martinez</i>

CC

ITEM III-A

CHANGE ORDER AGENDA FOR CONSTRUCTION COMMITTEE

CHANGE ORDER NO. 13	AMOUNT \$ 1,986.00	Extension Of Time (Subst.): 0 Days	
		Extension Of Time (Final): 0 Days	
CONTRACT NO. & DESCRIPTION: BP-S00193 South Employee Lot		DATE: 7/16/24	
CONTRACTOR: McCree Design Builders, Inc.			
A/E: HNTB			
DESCRIPTION OF CHANGE TO CONTRACT: Item 1: Provide for added costs of Performance and Payment Bonds. ADD: \$1,986.00			
<i>(The language above will be exactly what will appear on the actual Change Order under "Description of Change".)</i>			
REASON FOR CHANGE: Item 1: Bond Reconciliation: This change is to reimburse the Contractor for the increased cost of Performance and Payment Bonds resulting from an overall change in the total contract price.			
SOURCE OF FUNDS: Previously Approved General Airport Revenue Bonds			
Is above change within the intended scope of the original contract? Yes ☒ No ☐			
EXPLAIN:			
Previously Presented Bulletin(s):	N/A	(Copy Attached)	
Previously Approved Field Change Order(s):	N/A	(Copy Attached)	
Contractor's Original RCO Submission	\$ 1,986.00		
GOAA/OAR Estimate	\$ 1,986.00		
(a) Change Contract Amount By		\$	1,986.00
(b) Amount of Associated Additional A/E Fees	(Not for Approval / For Info. Only)	\$	0.00
(c) Amount of Associated Additional OAR Fees	(Not for Approval / For Info. Only)	\$	0.00
(d) Total Cost Impact of this Change (d = a + b + c)		\$	1,986.00
Is there any potential backcharge to the A/E? Yes ☐ No ☒		Omissions	\$ 0.00
		Errors	\$ 0.00
PREPARED BY: Jamie McGonagill, GCI		PHONE: 825.6565	
NOTE: All Agenda Items are to be submitted to GOAA's Construction-Engineering-Financial (CEF) Consultant (i.e., Anser Advisory, LLC). The deadline for the agenda items is no later than 3:00 p.m. on Tuesdays, two weeks preceding the intended Construction Committee meeting.			
GOAA's CEF Consultant Anser Advisory	Date Received: 7/2/24	Date Review Completed: 7/10/24	Initials of Reviewer: LQ Verification of Funding by CF <i>Melvin Martinez</i>

CC

ITEM III-B

CHANGE ORDER AGENDA FOR CONSTRUCTION COMMITTEE

CHANGE ORDER NO. 01	AMOUNT (\$181,811.32)	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">Extension Of Time (Subst.):</td> <td style="width: 20%; text-align: right;">0 Days</td> </tr> <tr> <td>Extension Of Time (Final):</td> <td style="text-align: right;">0 Days</td> </tr> </table>	Extension Of Time (Subst.):	0 Days	Extension Of Time (Final):	0 Days
Extension Of Time (Subst.):	0 Days					
Extension Of Time (Final):	0 Days					
CONTRACT NO. & DESCRIPTION: L-00086/ ON-CALL LOW VOLTAGE SERVICES (FY24-ATLANTIS)		DATE: July 16, 2024				
CONTRACTOR: Atlantis Electrical Systems, LLC (FKA: Mountchor Technologies)						
A/E: n/a						
DESCRIPTION OF CHANGE TO CONTRACT: FINAL CHANGE ORDER Item #1: FINAL ADJUSTMENT OF NTE AMOUNT: Final contract adjustment to reflect the actual cost of time and material expended to complete the work. The total contract amount was \$200,000.00; actual material and labor expenditure totaled \$18,188.68. This change order reduces the contract amount by (\$181,811.32) for a final contract amount of \$18,188.68. DEDUCT: (\$181,811.32) <i>(The language above will be exactly what will appear on the actual Change Order under "Description of Change".)</i>						
REASON FOR CHANGE: Item #1: Final Reconciliation: Credit unused funds allocated for project.						
SOURCE OF FUNDS: FY24 Operations and Maintenance Funds: 301.521.170.5340007.000.000000						
Is above change within the intended scope of the original contract? Yes ☒ No ☐						
EXPLAIN:						
Previously Presented Bulletin(s):	n/a	(Copy Attached)				
Previously Approved Field Change Order(s):	n/a	(Copy Attached)				
Contractor's Original RCO Submission	\$ n/a					
GOAA/OAR Estimate	\$ n/a					
(a) Change Contract Amount By		\$ (\$181,811.32)				
(b) Amount of Associated Additional A/E Fees	(Not for Approval / For Info. Only)	\$ 0.00				
(c) Amount of Associated Additional OAR Fees	(Not for Approval / For Info. Only)	\$ 0.00				
(d) Total Cost Impact of this Change (d = a + b + c)		\$ (\$181,811.32)				
Is there any potential backcharge to the A/E? Yes ☐ No ☐	Omissions	\$ 0.00				
	Errors	\$ 0.00				
PREPARED BY: Ian Brooks		PHONE: 407-825-3124				
NOTE: All Agenda Items are to be submitted to GOAA's Construction-Engineering-Financial (CEF) Consultant (i.e., Anser Advisory, LLC). The deadline for the agenda items is no later than 3:00 p.m. on Tuesdays, two weeks preceding the intended Construction Committee meeting.						
GOAA's CEF Consultant Anser Advisory	Date Received: 07/01/2024	Date Review Completed: 07/02/2024 Initials of Reviewer: <i>MM</i> Verification of Funding by CF: <i>Melvin Martinez</i>				

CHANGE ORDER AGENDA FOR CONSTRUCTION COMMITTEE

CHANGE ORDER NO. 8	AMOUNT \$193,507.39	Extension Of Time (Subst.): 0 Days	
		Extension Of Time (Final): 0 Days	
CONTRACT NO. & DESCRIPTION: V-01011 – Airside 4 60's Wing Renovations (D/B)		DATE: 7/16/2024	
CONTRACTOR: Gomez Construction Company			
A/E: N/A			
DESCRIPTION OF CHANGE TO CONTRACT: Provide all labor, equipment, and materials to furnish & install approximately 5,000 SF of 35 x 35 terrazzo porcelain tile at the Airside 4 APM (Gate Link) Boarding Platform, during normal business hours. Installation shall be performed in phases, behind demising walls. Also included shall be the demolition of approximately 5,000 SF of existing porcelain tiles on the Boarding Platform for the Airside 4 APM (Gate Link) System. In addition, 7,000 SF of 35 x 35 terrazzo porcelain tile, for the same batch, shall be palletized and delivered to the HBJ Warehouse for storage. ADD: \$193,507.39 <i>(The language above will be exactly what will appear on the actual Change Order under "Description of Change".)</i>			
REASON FOR CHANGE: Owner Requested Change – The removal of Escalator E-79 at the Boarding Platform of the Airside 4 APM (Gate Link) System was added to the project and will be presented as a subsequent change order. Once the escalator is removed, and the floor is infilled, tile will need to be installed on the newly placed floor. The tile adjacent to the new floor is obsolete and can no longer be matched. In order for the boarding platform to have a seamless floor finish, the entire boarding platform tile would need to be replaced. Under this project, tiles will be purchased and installed to replace the existing tile on the boarding platform. To maintain consistency of the flooring throughout the APM (Gate Link) Station, the tile on the de-boarding sides of the APM Systems should also be replaced. At the time when the APM (Gate Link) Systems are being replaced under project BP-477, the de-boarding tile work can be performed. In order to maintain the look of the tile on the boarding platform, the tile for the de-boarding platforms will also be purchased, and stored at the HBJ Warehouse, until needed for BP-477. This change order will compensate the contractor for furnishing and installing 5,000 S.F. of tile and purchasing 7,000 S.F. of tile for future installation.			
SOURCE OF FUNDS: Previously approved Capital Expenditure Funds (CapEx)			
Is above change within the intended scope of the original contract? Yes ☒ No ☐			
EXPLAIN:			
Previously Presented Bulletin(s):	N/A	(Copy Attached)	
Previously Approved Field Change Order(s):	N/A	(Copy Attached)	
Contractor's Original RCO Submission	\$	193,507.39	
GOAA/OAR Estimate	\$	193,815.70	
(a) Change Contract Amount By		\$	193,507.39
(b) Amount of Associated Additional A/E Fees	(Not for Approval / For Info. Only)	\$	0.00
(c) Amount of Associated Additional OAR Fees	(Not for Approval / For Info. Only)	\$	0.00
(d) Total Cost Impact of this Change (d = a + b + c)		\$	193,507.39
Is there any potential backcharge to the A/E? Yes ☐ No ☒		Omissions	\$ 0.00

CC

ITEM III-D



	Errors	\$	0.00
PREPARED BY: Nils Johnson, Chace Construction Services		PHONE: X1444	
NOTE: All Agenda Items are to be submitted to GOAA's Construction-Engineering-Financial (CEF) Consultant (i.e., Anser Advisory, LLC). The deadline for the agenda items is no later than 3:00 p.m. on Tuesdays, two weeks preceding the intended Construction Committee meeting.			
GOAA's CEF Consultant	Anser Advisory	Date Received: 07/02/2024	Date Review Completed: 07/10/2024
		Initials of Reviewer: <i>MM</i>	Verification of Funding by CF <i>Melvin Martinez</i>

MEMORANDUM

TO: Members of the Construction Committee

FROM: Arlene Grant, Manager, Tenant/Concession Projects/Capital Programs

Prepared by: Kurt Kotzin, P.E OAR/Sr. Project Manager Project BP00485 Hyatt Lobby Renovation

DATE: July 16, 2024

ITEM DESCRIPTION

Request for Approval of the Purchase of 22 Lighting Fixtures from SESCO Lighting for Solicitation No. 24-204-IFB BP00485 Hyatt Lobby Renovation Design/Build at Orlando International Airport

BACKGROUND

On February 12, 2024, the Aviation Authority issued Solicitation 24-204-IFB via OpenGov for the purchase of 22 custom lighting chandeliers for BP 00485 – Hyatt Lobby Renovation at Orlando International Airport. The bid was open to all bidders. A legal notification was published in the Orlando Sentinel on Sunday, February 21, 2024. Additionally, 2,550 users were notified by OpenGov directly. This Solicitation included the fabrication and delivery of custom lighting chandeliers only. Installation services were not requested in this IFB.

The solicitation opening was on March 15, 2024, when a total of one bid was received from Lusive Décor with a total bid price of \$229,103.92. At its April 9, 2024, meeting, the Construction Committee approved the award to Lusive Décor as the low, responsive and responsible bidder.

On April 25, 2024, the Procurement Services Department issued Purchase Order 1007626 to Lusive Décor for the amount of \$229,103.92. After confirmation of receipt of the Purchase Order and communication between Lusive Décor, Hyatt and Procurement Staff, Lusive Décor advised that they were not able to honor their original bid price submitted. On April 29, 2024, the Procurement Services Department cancelled Purchase Order 1007626. It was decided that it was in the best interest of the Aviation Authority to rebid the Solicitation.

On May 19, 2024, the Aviation Authority issued Solicitation 24-204-2-IFB Rebid for the purchase of 22 custom lighting chandeliers via OpenGov. The bid was open to all bidders and a legal notification was published in the Orlando Sentinel on Sunday, May 19, 2024. Additionally, 13,376 users were notified by OpenGov directly and 20 emails were sent to a list of potential bidders provided by Anderson/Miller LTD (Interior Design consultants on the Weitz Design Build Team).

The solicitation opening was on June 19, 2024, a total of thirteen bids were received as follows (in alphabetical order):

Bloom Lighting Group	\$209,110.00*
Crenshaw Lighting	\$880,500.00*
ESB Light LLC	\$215,450.90
iWorks LLC	\$78,301.50*
Landreth Lighting, Inc.	\$372,000.00
Lusive Décor	\$282,939.00
Preciosa International, Inc.	\$666,611.00*
PTY Lighting	\$245,916.00*
Sapphire Manufacturing Inc.	\$227,924*
SESCO Lighting	\$146,715.26

SPS Lighting LLC	\$276,870.00
Studio AT, Inc.	\$199,805.00*
Westview Productions LLC	\$657,042.42*

(*Non-Responsive)

ISSUES

Procurement Services staff has reviewed the responses submitted for Solicitation 24-204-2-IFB Rebid and following consultation with GOAA's Legal staff recommends the Construction Committee deem:

- Bloom Lighting Group as non-responsive as they failed to include the notarized Respondent's Certification, the signed Addendum Receipt Verification Form, the signed Conflict of Interest Form, the signed Assistance with Development of Specifications Form, the signed Scrutinized Company Certification Form, the signed E-Verify Confirmation Form, and their current W-9 in their submitted response.
- Crenshaw Lighting, Preciosa International, Inc., and Westview Productions LLC as non-responsive as they failed to include the notarized Respondent's Certification, the signed Addendum Receipt Verification Form, the signed Conflict of Interest Form, the signed Assistance with Development of Specifications Form, the signed Scrutinized Company Certification Form, and the signed E-Verify Confirmation Form in their submitted response.
- Sapphire Manufacturing Inc. as non-responsive as they failed to include the notarized Respondent's Certification, the signed Addendum Receipt Verification Form, the signed Conflict of Interest Form, the signed Assistance with Development of Specifications Form, the signed Scrutinized Company Certification Form, the signed E-Verify Confirmation Form, and the Specifications/Cut-Sheets in their submitted response.
- iWorks LLC, PTY Lighting, and Studio AT, Inc., as non-responsive as they failed to submit any of the required supporting documentation that was listed within the Instruction to Bidders to submit a complete bid proposal.
- ESB Light LLC, Landreth Lighting, Inc., Lusive Décor, SESCO Lighting, and SPS Lighting LLC responsive, as their submittals were complete.

The request for approval to award this solicitation to SESCO Lighting is based on their being the low, responsive and responsible bidder. SESCO Lighting has verified that it prepared its bid in accordance with all bid documents and addenda and will be able to complete the project for the amount bid and within the schedule established by the Aviation Authority.

This request for approval to award this solicitation to SESCO Lighting is being presented at this time to the Construction Committee to protect the overall project completion schedule. This requested approval is independent of all other aspects of BP-485 Hyatt Lobby Renovation. The value of the one-time Purchase Order that will be issued for the 22 custom lighting chandeliers is \$146,715.26. Current Budget Status Work Sheet indicates that there is \$6,332,714 available in previously approved project funding.

SMALL BUSINESS - No Small Business participation goal due to the specialized nature of the items provided.

ALTERNATIVES - N/A

FISCAL IMPACT

Funding is from previously approved Capital Expenditures Funds. Funding source verified by Melvin Martinez of Construction Finance on 07 / 10 / 24 as correct and available.

RECOMMENDED ACTION

It is respectfully requested that the Construction Committee deem: (1) Bloom Lighting Group, Crenshaw Lighting, iWorks LLC, Preciosa International, Inc., PTY Lighting, Sapphire Manufacturing Inc., Studio AT, Inc., and Westview Productions LLC non-responsive; (2) Award Solicitation 24-204-2-IFB Hyatt Lobby Renovation D/B BP-00485 – Chandeliers Rebid to SESCO Lighting as the lowest responsible and responsive bidder at a lump sum amount of \$146,715.26; (3) Authorize the Purchasing Department to issue the necessary Purchase Order:

Lump Sum	146,715.26
Allowance(s) (NTE)	\$0.00
TOTAL	146,715.26
AAC – Compliance Review Date	 7/9/2024
AAC – Funding Eligibility Review Date	7/9/2024

END OF MEMO

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Request for REQUISITION

Date: 06.27.24 Request #: 24-204-2 - IFB
 Requestor's Name: Arlene Grant, Manager,
Tenant/Concessions Projects
 Department: Capital Programs Purchasing Contract #: _____
 Project Number: BP-00485
 Project Name: Hyatt Lobby Renovation D/B
 Vendor: NOTE: Pls. complete Vendor's info *only* if Cost of item(s) Cost is/are *less than (\$5,000)*;

If you have a Vendor's Quote, pls. attached it to this Request;

If more than \$5,000, the item(s) will be sent out for bid.)

Name: Sesco Lighting, Inc.

Address: 222 West Maitland Blvd.

Maitland, Florida 32751

Phone: 407-629-6100

Contact Name (Vendor) Michael Dutler

Fax: n/a

Email: mdutler@sescolighting.com

ITEMS NEEDED:

GOAA Part Number	Product Description	Vendor Part Number	Quantity	Unit Cost	Extended Cost
NCF02035	Ballroom Chandelier A Sesco Lighting	PF-400	14	\$ 6,456.47	\$ 90,390.58
NCF02035	Ballroom Chandelier B Sesco Lighting	PF-401	2	\$ 6,456.47	\$ 12,912.94
NCF02035	Ballroom Chandelier C Sesco Lighting	PF-402	6	\$ 5,435.29	\$ 32,611.74
SFC40640	Freight/Shipping		1	\$ 10,800.00	\$ 10,800.00
Total					\$ 146,715.26

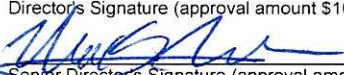
If Designee for any of the authorized directors listed below, please attach a designee form.


 Requisition Requestor

7.1.24
 Date

Director's Signature (approval amount \$10,000)

Date


 Senior Director's Signature (approval amount \$50,000)

7/1/24
 Date

Deputy Executive Director's Signature (approval amount \$75,000)

Date

Chief Financial Officer Signature (approval up to \$10M for capital items)

Date

For Vikki's Note:

Funding Approval

Requisition #:

Date:

For NAME Note:

Converted into PO #:

Date:

Buyer:

MEMORANDUM

TO: Members of the Construction Committee

FROM: Keila Walker-Denis, Interim Vice President of Information Technology *(Prepared by: Ian Brooks)*

DATE: July 16, 2024

ITEM DESCRIPTION

Request for Approval of a Job Order Construction Services Addendum to the Continuing On-Call Low Voltage Construction Services Agreement with Orlando Business Telephone Services, Inc. (OBTS) for Project L-00095, LiDAR Infrastructure (Que Management System) at the Orlando International Airport.

BACKGROUND

The above-referenced project is to build the conduit and copper cable infrastructure necessary to support the LiDAR devices (sensors) for monitoring the East and West TSA Security Checkpoints at the Orlando International Airport. The contractor will also be responsible for the installation, connection, and fine adjustment of the devices on their respective mounts to maximize the sensors throughput.

This includes the installation of 1-inch conduits and CAT6 cabling for the LiDAR devices on level 3, east and west ends in the north terminal. Heron Electric to install all conduits, junction boxes and 12x12x4 boxes to hold the LiDAR devices cabling and parts. OBTS is to pull two CAT6 data cables to each of 44 locations and terminate on each end. OBTS will also install all the devices and brackets and make fine adjustments at the end of the installation. Access panel locations will be installed by the Aviation Authority Maintenance department. Test results will be provided to Aviation Authority Information Technology.

ISSUES

Duration of the project is 55 calendar days for Substantial Completion and 30 calendar days for Final Completion, with an anticipated Notice-to-Proceed (NTP) date of 7/17/2024. Liquidated Damages are defined as \$0 per calendar day for late Substantial Completion, and \$0 per calendar day for late Final Completion.

This continuing contractor was selected for this project based on (☒ all that apply):

- | | | |
|--|---|--|
| ☒ Experience | ☒ Available Personnel | ☒ Current Workload |
| ☒ Expertise | ☐ Equitable Distribution | ☐ Other: _____ |

SMALL BUSINESS

The MWBE/LDB participation has been reviewed by the Office of Small Business Development. Their findings and recommendation are attached.

ALTERNATIVES

None.

FISCAL IMPACT

Funding is from previously approved Operations and Maintenance Funds 301.521.210.5340007.000.000000. Funding source verified by Melvin Martinez of Construction Finance on 07 / 10 / 24 as correct and available.

RECOMMENDED ACTION

It is respectfully requested that the Construction Committee approve a Job Order Construction Services Addendum to the Continuing On-Call Low Voltage Construction Services Agreement with above-referenced continuing contractor in the total direct-negotiated amount of \$179,003.81, and allowance (s) totaling the amount of \$0.00 and waive the requirement for Performance and Payment Bonds.

The invoicing method for this Job Order Contract will be (select ☒ one):

☐ NTE – Unit Price

☐ NTE – Actual Cost (Time & Material)

Payment Method: Supporting documentation (similar to Force Account work) is required to be attached to each Pay Application, which includes invoicing for labor, material, equipment, and subcontract work.

☐ NTE – On-Call - Unit Prices

Payment Method: Supporting documentation is required to be attached to each Pay Application, which includes the work ticket/order for the services.

☒ NTE – On-Call - Actual Cost (Time & Material)

Payment Method: Supporting documentation (similar to Force Account work) is required to be attached to each Pay Application, which includes invoicing for labor, material, equipment, and subcontract work, as well as the work ticket/order for the services.

Lump Sum	\$0.00
Not to Exceed (NTE)	\$179,003.81
TOTAL	\$179,003.81
AAC – Compliance Review Date	YR 07/02/2024
AAC – Funding Eligibility Review Date	07/09/2024

MEMORANDUM

TO: Members of the Construction Committee

FROM: Edelis Molina, Manager Small Business Programs

DATE: July 16, 2024

ITEM DESCRIPTION

Request for Approval of a Job Order Construction Services Addendum to the Continuing On-Call Low Voltage Construction Services Agreement with Orlando Business Telephone Services, Inc. (OBTS) for Project L-00095, LiDAR Infrastructure (Que Management System) at the Orlando International Airport.

SMALL BUSINESS

We have reviewed the qualifications of the subject contract's MWBE/LDB/VBE specifications and determined that Orlando Business Telephone Systems, Inc. proposes 66% MWBE participation on this job order construction services addendum.

MWBE UTILIZATION FORM FOR NON-FEDERALLY FUNDED PROJECTS**PLEASE COMPLETE THIS FORM**

This form should be used to report Construction and Engineering /Professional Services activities.

Name of Airport: Orlando International Airport

Telephone No: (407) 825-7179

Address: One Jeff Fuqua Boulevard, Orlando, FL 32827

Project Name & Number: Request for Approval of a Job Order Construction Services Addendum to the Continuing On-Call Low Voltage Construction Services Agreement with Orlando Business Telephone Services, Inc. (OBTS) for Project L-00095, LiDAR Infrastructure (Que Management System) at the Orlando International Airport.

1. Construction Information:

Addendum Amount: \$179,003.81

2. MWBE Goal by Group Representation:

Asian Pacific American	-	Actual Result	0%
Asian Subcontinent American	-	Actual Result	0%
Black American	117,435.78	Actual Result	66%
Caucasian Female American	-	Actual Result	0%
Hispanic American	-	Actual Result	0%
Native American	-	Actual Result	0%
Other	-	Actual Result	0%
Total MWBE Participation	117,435.78	Actual Result	66%

3.a. Prime Contractor Information:

Name: Orlando Business Telephone Systems, Inc.

Address: 585 Technology Park

City, State, Zip: Lake Mary, FL 32748

Telephone: (407) 829-2257

3.b. Name and Address of MWBE Subcontractor

Name: Heron Electric, Inc.

Address: 4708 W. Concord Avenue

City, State, Zip: Orlando, FL 32808

Telephone: 407-296-2550

3.c. *Identity: Black American

Work Item(s): Install conduits and junction boxes

Amount of Subcontract \$117,435.78

Percent of Prime Contract (%): 66%

4. Engineering/Professional Services Information:

Addendum Amount: _____

5. MWBE Goal by Group Representation:

Asian Pacific American	_____	Actual Result	_____
Asian Subcontinent American	_____	Actual Result	_____
Black American	_____	Actual Result	_____
Caucasian Female American	_____	Actual Result	_____
Hispanic American	_____	Actual Result	_____
Native American	_____	Actual Result	_____
Other	_____	Actual Result	_____
Total MWBE Participation	-	Actual Result	_____

6.b. Engineering / Professional Service Firm Information:

Name: _____

Address: _____

City, State, Zip: _____

Telephone: _____

6.b. Name and Address of MWBE Subconsultant

Name: _____

Address: _____

City, State, Zip: _____

Telephone: _____

6.c. *Identity: _____

Work Item(s): _____

Amount of Subcontract _____

Percent of Prime Contract (%): _____

* In Items 3.c. and 6.c. above specify the identity of MWBE Subcontractors and E/PS Firms (e.g. Black American, Hispanic American, Asian Subcontinent American, Asian Pacific American, Caucasian Female American, Native American & Other)

Orlando Business Telephone Systems, Inc. (OBTS)

FINANCE FORM

Date:	6/21/24	CCM / PC:	CCM
Requestor's Name:	Paul Haust	Requestor's Extension:	3542
Form Preparer's Name:	Ian Brooks	Preparer's Extension:	3124
Requestor's Department:	Information Technology	Purchasing Solicitation #:	N/A
Description:	Low Voltage and Electrical Svcs for LiDAR Infrastructure	Committee Date:	7/16/24
Vendor:	Orlando Business Telephone Systems, Inc.	Committee Agenda Item #:	TBD

NON-PROJECT FUNDS: O&M, CAPEX, OEA REVENUE FUNDS

Account Code Format: xxx.xxx.xxx.xxxxxxx.xxx.xxxxxx	FY 24 Amount	FY25 Amount	FY26 Amount	FY27 Amount	FY28 Amount	TOTAL CONTRACT
301.521.210.5340007.000.000000	\$179,003.81					\$179,003.81
Total Requisition:	\$179,003.81					
Requisition Number:	97254					\$179,003.81
Funding Approver:	Paul R. Haust <i>Andrea Harper</i>					
OMB Notes:						

Number	Description	Approval Status	Creation Date	Currency	Total	Preparer	Reserved
97254	L-00095, Low Voltage	In Process	24-JUN-2024 12:54:01	USD	179,003.81	Brooks, Ian J	☒



MEMORANDUM

TO: Members of the Construction Committee

FROM: Scott Shedek, Vice President of Construction

DATE: July 16, 2024

ITEM DESCRIPTION

Request for Approval of a Job Order Construction Services Addendum to the Continuing Vertical Construction Services Agreement with Collage Design and Construction Group, Inc. dba The Collage Companies for V-01030 Renovation of Planning Offices at Orlando International Airport

BACKGROUND

The above-referenced project is to provide all labor, equipment, and materials to furnish and install new ACT ceiling, a new interior wall sign, a new exterior monument sign, new building address numbers, new ADA signs, new door tag signs, and new interior doorway threshold.

ISSUES

The duration of the project is 120 calendar days for Substantial Completion and 45 calendar days for Final Completion, with an anticipated Notice-to-Proceed (NTP) date of July 29, 2024. Liquidated Damages are defined as \$0.00 per calendar day for late Substantial Completion, and \$0.00 per calendar day for late Final Completion.

This continuing contractor was selected for this project based on (☒ all that apply):

- | | | |
|--|---|---|
| ☒ Experience | ☒ Available Personnel | ☐ Current Workload |
| ☒ Expertise | ☐ Equitable Distribution | ☐ Other: _____ |

SMALL BUSINESS

The MWBE/LDB participation has been reviewed by the Office of Small Business Development. Their findings and recommendation are attached.

ALTERNATIVES

None.

FISCAL IMPACT

Funding is from the previously approved Capital Expenditure Fund 308.711.170.5660003.000.501714. Funding source verified by Malvin Martinez of Construction Finance on 07 / 10 / 24 as correct and available.

RECOMMENDED ACTION

It is respectfully requested that the Construction Committee approve a Job Order Construction Services Addendum to the Continuing Vertical Construction Services Agreement with above-referenced continuing contractor in the total direct-negotiated amount of \$89,089.00, which includes a Lump Sum amount of \$89,089.00, no allowances, and waive the requirement for Performance and Payment Bonds.

The invoicing method for this Job Order Contract will be:

☒ Lump Sum w/o Allowances

Lump Sum	\$89,089.00
Allowance(s) (NTE)	\$0.00
TOTAL	\$89,089.00
AAC – Compliance Review Date	07/03/2024 <i>MM</i>
AAC – Funding Eligibility Review Date	07/03/2024

MEMORANDUM

TO: Members of the Construction Committee

FROM: Edelis Molina, Manager Small Business Programs

DATE: July 16, 2024

ITEM DESCRIPTION

Request for Approval of a Job Order Construction Services Addendum to the Continuing Vertical Construction Services Agreement with Collage Design and Construction Group, Inc. dba The Collage Companies for V-01030 Renovation of Planning Offices, Orlando International Airport

SMALL BUSINESS

We have reviewed the qualifications of the subject contract's MWBE/LDB/VBE specifications and have determined that Collage Design and Construction Group, Inc. dba The Collage Companies proposes 19% MWBE participation on this job order construction services addendum.

MWBE UTILIZATION FORM FOR NON-FEDERALLY FUNDED PROJECTS**PLEASE COMPLETE THIS FORM**

This form should be used to report Construction and Engineering /Professional Services activities.

Name of Airport: Orlando International Airport

Telephone No: (407) 825-7179

Address: One Jeff Fuqua Boulevard, Orlando, FL 32827

Project Name & Number: Request for Approval of a Job Order Construction Services Addendum to the Continuing Vertical Construction Services Agreement with Collage Design and Construction Group, Inc. dba The Collage Companies for V-01030 Renovation of Planning Offices, Orlando International Airport

1. Construction Information:

TOTAL: \$89,089.00

2. MWBE Goal by Group Representation:

Asian Pacific American	-	Actual Result	0%
Asian Subcontinent American	-	Actual Result	0%
Black American	-	Actual Result	0%
Caucasian Female American	-	Actual Result	0%
Hispanic American	16,888.00	Actual Result	19%
Native American	-	Actual Result	0%
Other	-	Actual Result	0%
Total MWBE Participation	16,888.00	Actual Result	19%

3.a. Prime Contractor Information:

Name: Collage Design and Construction Group, Inc. dba The Collage Companies

Address: 585 Technology Park

City, State, Zip: Lake Mary, FL 32748

Telephone: (407) 829-2257

3.b. Name and Address of MWBE Subcontractor

Name: AC Signs, LLC

Address: 11100 Astronaut Blvd

City, State, Zip: Orlando, FL 32837

Telephone: 407-857-5564

3.c. *Identity: Hispanic American

Work Item(s): Signage

Amount of Subcontract \$16,888.00

Percent of Prime Contract (%): 19%

4. Engineering/Professional Services Information:

TOTAL: _____

5. MWBE Goal by Group Representation:

Asian Pacific American	_____	Actual Result	_____
Asian Subcontinent American	_____	Actual Result	_____
Black American	_____	Actual Result	_____
Caucasian Female American	_____	Actual Result	_____
Hispanic American	_____	Actual Result	_____
Native American	_____	Actual Result	_____
Other	_____	Actual Result	_____
Total MWBE Participation	-	Actual Result	_____

6.b. Engineering / Professional Service Firm Information:

Name: _____

Address: _____

City, State, Zip: _____

Telephone: _____

6.b. Name and Address of MWBE Subconsultant

Name: _____

Address: _____

City, State, Zip: _____

Telephone: _____

6.c. *Identity: _____

Work Item(s): _____

Amount of Subcontract _____

Percent of Prime Contract (%): _____

* In Items 3.c. and 6.c. above specify the identity of MWBE Subcontractors and E/PS Firms (e.g. Black American, Hispanic American, Asian Subcontinent American, Asian Pacific American, Caucasian Female American, Native American & Other)

FINANCE FORM

NON-PROJECT FUNDS: O&M, CAPEX, OEA REVENUE FUNDS

Account Code Format:	FY 23 FY 24 Amount	FY24 Amount	FY25 Amount	FY26 Amount	FY27 Amount	TOTAL CONTRACT
308.711.170.5660003.000.501714	\$98,675.00					
Total Requisition:	\$98,675.00					
Requisition Number:	97201					
Funding Approver:	<i>Andrea Harper</i>					
OMB Notes:						

MEMORANDUM

TO: Members of the Construction Committee

FROM: Scott Shedek, VP for Construction (prepared by Ksenia Merck)

DATE: July 16, 2024

ITEM DESCRIPTION

Request for Approval of an Addendum to the Continuing Civil Engineering Services Agreement with AtkinsRealis USA, Inc. for the GOAA Employee Parking Lot Concept Design Services for W-S00151 Terminal C Enhancements Program Design and Project Oversight Services at Orlando International Airport

BACKGROUND

On March 15, 2023, the Aviation Authority Board approved the agreement with AtkinsRealis, USA, Inc. A proposal has been requested to review the GOAA Parking Lot concept layout as part of the Terminal C Enhancements Program.

ISSUES

Consultant's proposal, June 19, 2024, is to provide a concept for the GOAA Employee Parking lot Design to include layout and rough order of magnitude costs (ROM).

If approved, services will be effective the date of Construction Committee approval.

This continuing consultant was selected for this task based on (☒ all that apply):

- | | | |
|--|---|---|
| ☒ Experience | ☒ Available Personnel | ☐ Current Workload |
| ☒ Expertise | ☐ Equitable Distribution | ☐ Other: _____ |

SMALL BUSINESS

The MWBE/LDB participation has been reviewed by the Office of Small Business Development. Their findings and recommendation are attached.

ALTERNATIVES

None.

FISCAL IMPACT

Funding is from Line of Credit to be reimbursed by General Airport Revenue Bonds. Funding source verified by Melvin Martinez of Construction Finance on 07/10/24 as correct and available.

RECOMMENDED ACTION

It is respectfully requested that the Construction Committee approve an Addendum to the Continuing Civil Engineering Services Agreement with AtkinRealis, USA, Inc. for the services contained herein and the amount as shown below:

Not to Exceed Fees	\$16,163.00
Lump Sum Fees	\$0.00
Not to Exceed Expenses	\$0.00
TOTAL	\$16,163.00
AAC – Compliance Review Date	<i>SJ</i> 07/02/24
AAC – Funding Eligibility Review Date	07/09/24

MEMORANDUM

TO: Members of the Construction Committee

FROM: Edelis Molina, Manager Small Business Programs

DATE: July 16, 2024

ITEM DESCRIPTION

Request for Approval of an Addendum to the Continuing Civil Engineering Services Agreement with AtkinsRealis USA, Inc. for GOAA Employee Parking Lot Concept Design Services for W-S00151 Terminal C Enhancements Program Design and Project Oversight Services at the Orlando International Airport.

SMALL BUSINESS

We have reviewed the qualifications of the subject contract's MWBE/LDB/VBE specifications and determined that, due to the specialized scope of the services to be provided, AtkinsRealis USA, Inc. does not propose small business participation on this addendum.

MEMORANDUM

TO: Members of the Construction Committee

FROM: Scott Shedek, VP for Construction (prepared by Ksenia Merck)

DATE: July 16, 2024

ITEM DESCRIPTION

Request for Approval of an Addendum to the Continuing On-Call Architectural and Engineering Consulting Services Agreement with RS&H, Inc. for the Information Booth Concept Services for W-S00151 Terminal C Enhancements Program Design and Project Oversight Services at Orlando International Airport

BACKGROUND

On May 15, 2024, the Aviation Authority Board approved the selection of Continuing On-Call Architectural and Engineering Services Agreement with RS&H, Inc. A proposal has been requested to review the Information Booth relocation options as part of the Terminal C Enhancements Program to provide enhanced Customer Services to the travelling public.

ISSUES

Consultant's proposal, July 1, 2024, is to provide conceptual designs for the relocation and reconfiguration of information booths located in three areas of Terminal C. Scope includes concept drawings, renderings and each option noted will also be accompanied with a rough order of magnitude (ROM) cost to assist in the selection.

If approved, services will be effective the date of Construction Committee approval.

This continuing consultant was selected for this task based on (☒ all that apply):

- | | | |
|--|---|---|
| ☒ Experience | ☒ Available Personnel | ☐ Current Workload |
| ☒ Expertise | ☐ Equitable Distribution | ☐ Other: _____ |

SMALL BUSINESS

The MWBE/LDB participation has been reviewed by the Office of Small Business Development. Their findings and recommendation are attached.

ALTERNATIVES

None.

FISCAL IMPACT

Funding is from Line of Credit to be reimbursed by General Airport Revenue Bonds. Funding source verified by Melvin Martinez of Construction Finance on 07 / 10 / 24 as correct and available.

RECOMMENDED ACTION

It is respectfully requested that the Construction Committee approve an Addendum to the Continuing On-Call Architectural and Engineering Consulting Services Agreement with RS&H, Inc. for the services contained herein and the amount as shown below:

Not to Exceed Fees		\$29,784.00
Lump Sum Fees		\$0.00
Not to Exceed Expenses		\$0.00
TOTAL		\$29,784.00
AAC – Compliance Review Date		7/9/2024
AAC – Funding Eligibility Review Date		7/9/2024

MEMORANDUM

TO: Members of the Construction Committee

FROM: Edelis Molina, Manager Small Business Programs

DATE: July 16, 2024

ITEM DESCRIPTION

Request for Approval of an Addendum to the Continuing On-Call Architectural and Engineering Consulting Services Agreement with RS&H, Inc. for the Information Booth Concept Services for W-S00151 Terminal C Enhancements Program Design and Project Oversight at Orlando International Airport.

SMALL BUSINESS

We have reviewed the qualifications of the subject contract's MWBE/LDB/VBE specifications and determined that, due to the limited and specialized scope of the services to be provided, RS&H, Inc. does not propose small business participation on this addendum.

MEMORANDUM

TO: Members of the Construction Committee

FROM: Scott Shedek, VP for Construction (prepared by Ksenia Merck)

DATE: July 16, 2024

ITEM DESCRIPTION

Request for Approval of an Addendum to the Continuing On-Call Architectural and Engineering Consulting Services Agreement with RS&H, Inc. for the Oversized Baggage Route Concept Services for W-S00151 Terminal C Enhancements Program Design and Project Oversight Services at Orlando International Airport

BACKGROUND

On May 15, 2024, the Aviation Authority Board approved the selection of Continuing On-Call Architectural and Engineering Consulting Services Agreement for RS&H, Inc. A proposal has been requested to review the Oversized Baggage Routes provided by the OAR and to review other possible options as part of the Terminal C Enhancements Program. The project is required due to GOAA Operational needs and CBP Requirements.

ISSUES

Consultant's proposal, July 1, 2024, is to provide a review of the of the design options (6) provided by the OAR team and provide comments, findings, code review and possible solutions for a secure route for the oversized baggage and ramp access. The secure route must also consider the back-of-house elevator access to Level 4 and Level 6 to the Club level.

If approved, services will be effective the date of Construction Committee approval.

This continuing consultant was selected for this task based on (☒ all that apply):

- | | | |
|--|---|---|
| ☒ Experience | ☒ Available Personnel | ☐ Current Workload |
| ☒ Expertise | ☐ Equitable Distribution | ☐ Other: _____ |

SMALL BUSINESS

The MWBE/LDB participation has been reviewed by the Office of Small Business Development. Their findings and recommendation are attached.

ALTERNATIVES

None.

FISCAL IMPACT

Funding is from Line of Credit to be reimbursed by General Airport Revenue Bonds. Funding source verified by Malvin Martinez of Construction Finance on 07 / 10 / 24 as correct and available.

RECOMMENDED ACTION

It is respectfully requested that the Construction Committee approve an Addendum to the Continuing On-Call Architectural and Engineering Consulting Services Agreement with RS&H, Inc. for the services contained herein and the amount as shown below:

Not to Exceed Fees	\$49,229.00
Lump Sum Fees	\$0.00
Not to Exceed Expenses	\$0.00
TOTAL	\$49,229.00
AAC – Compliance Review Date	<i>SJ</i> 07/09/24
AAC – Funding Eligibility Review Date	07/09/24

MEMORANDUM

TO: Members of the Construction Committee

FROM: Edelis Molina, Manager Small Business Programs

DATE: July 16, 2024

ITEM DESCRIPTION

Request for Approval of an Addendum to the Continuing On-Call Architectural and Engineering Consulting Services Agreement with RS&H, Inc. for the Oversized Baggage Route Concept Services for W-S00151 Terminal C Enhancements Program Design and Project Oversight at Orlando International Airport.

SMALL BUSINESS

We have reviewed the qualifications of the subject contract's MWBE/LDB/VBE specifications and determined that, due to the limited and specialized scope of the services to be provided, RS&H, Inc. does not propose small business participation on this addendum.

MEMORANDUM

TO: Members of the Construction Committee

FROM: Max E. Marble, Senior Vice President, Capital Programs

DATE: July 16, 2024

ITEM DESCRIPTION

Request for Approval of an Amendment to Addendum No. 3 to the Executive Program Management and Oversight Services for Terminal C Programs Agreement with Jacobs Project Management Co. to provide Mechanical, Electrical and Plumbing ("MEP") Commissioning ("Cx") and Smoke Control Cx Scope Development Services for Terminal C Programs (W-S00149), Terminal C ASC Gates 250-253 project (BP-S00195) at the Orlando International Airport

BACKGROUND

On August 16, 2023, the Aviation Authority Board approved Addendum No. 3, to the above-referenced agreement, in the amount of \$13,233,846.00 for Core Team Executive Project PMO Services for Terminal C. On September 27, 2023, the Aviation Authority Board approved Amendment No. 1 to Addendum No. 3 in the amount of \$11,497,202.00 for additional Executive Project PMO Staffing Plan Services. A portion of this approved funding included a \$600,000.00 allowance to be utilized for yet undefined scope that may be required to support the projects within the Terminal C Programs pending further GOAA direction (the "Other Services/Consultants Allowance"). On November 21, 2023, the Construction Committee approved an information item to Addendum No. 3 with a reallocation of the Other Services/Consultants Allowance in the amount of \$55,871.03 for BP-S00195 Fireproofing Testing Services. On April 23, 2024, the Construction Committee approved Amendment No. 2 to Addendum No. 3 with a reallocation of the Other Services/Consultants Allowance in the amount of \$197,948.40 for BP-S00195 Building Envelope Commissioning and Firestopping Evaluation Services. On May 15, 2024, the Aviation Authority Board approved Amendment No. 3 to Addendum No. 3 in the amount of \$5,208,446.53 for BP-S00196 Inspection Services and PMO Staff Extension and Reconciliation. On May 7, 2024, the Construction Committee approved Amendment No. 4 to Addendum No. 3 with a reallocation of the Other Services/Consultants Allowance in the amount of \$152,167.35 for BP-S00198 Building Envelope Commissioning, Firestopping Evaluation and Fireproofing Testing Services. On May 21, 2024, the Construction Committee approved Amendment No. 5 to Addendum No. 3 with a reallocation of the Other Services/Consultants Allowance in the amount of \$114,128.20 for BP-S00198 Mechanical, Electrical and Plumbing ("MEP") Commissioning Services.

ISSUES

Since then, it has been determined that MEP Cx and Smoke Control Cx Scope Development Services for the Terminal C Programs (W-S00149), Terminal C ASC Gates 250-253 project (BP-S00195), as further described in the Consultant proposal dated June 21, 2024, are required. Hanson Professional Services Inc. is to provide the services. Therefore, it is respectfully requested that: (1) the remaining portion of the Other Services/Consultants Allowance be approved to be utilized for the above proposed scope; and (2) funds be reallocated from Jacobs NTE Allowances to Subconsultants NTE Fees, as detailed below:

Addendum No. 3	Original Budget Approved at 8/8/2023 CCM	Current Budget As of 5/21/2024 CCM	Proposed Amendment	Proposed Total
Jacobs NTE Fees	\$10,497,292.00	\$16,424,538.00	\$0.00	\$16,424,538.00
Subconsultants NTE Fees	\$2,030,804.00	\$10,576,196.23	\$327,969.40	\$10,904,165.63
Jacobs NTE Allowances	\$705,750.00	\$1,272,619.02	(\$79,885.02)	\$1,192,734.00
Jacobs NTE Expenses	\$0.00	\$650,175.00	\$0.00	\$650,175.00
Subconsultants NTE Expenses	\$0.00	\$1,015,966.28	\$0.00	\$1,015,966.28
TOTAL	\$13,233,846.00	\$29,939,494.53	\$248,084.38	\$30,187,578.91

If approved, services will be effective the date of Construction Committee approval.

SMALL BUSINESS

The MWBE/LDB participation has been reviewed by the Office of Small Business Development. Their findings and recommendation are attached.

ALTERNATIVES

None.

FISCAL IMPACT

Funding is from General Airport Revenue Bonds and Passenger Facility Charges to the extent eligible. Funding source verified by Melvin Martinez of Construction Finance on 07 / 10 / 24 as correct and available.

RECOMMENDED ACTION

It is respectfully requested that the Construction Committee approve an Amendment to Addendum No. 3 to the Executive Program Management and Oversight Services for Terminal C Programs Agreement with Jacobs Project Management Co. for the services contained herein and the amount as shown below:

Not to Exceed Fees	\$327,969.40
Lump Sum Fees	\$0.00
Not to Exceed Allowances	(\$79,885.02)
Not to Exceed Expenses	\$0.00
TOTAL	\$248,084.38
AAC – Compliance Review Date	 7/9/2024
AAC – Funding Eligibility Review Date	7/9/2024

MEMORANDUM

TO: Members of the Construction Committee

FROM: Scott Shedek, Vice President of Construction

DATE: July 16, 2024

ITEM DESCRIPTION

Request for Approval of an Addendum to the Continuing Program and Project Management Services Agreement with The Roderick Group, Inc., dba Ardmore Roderick for Construction Phase Owner's Authorized Representative Services for V-01030 Renovation of Planning Offices at Orlando International Airport.

BACKGROUND

The Roderick Group, Inc., dba Ardmore Roderick has an agreement with the Aviation Authority since May 18, 2022, for Continuing Program and Project Management Services at the Orlando International and Executive Airports.

ISSUES

Consultant's proposal, dated June 11, 2024, is to provide Construction Phase Owner's Authorized Representative (OAR) services for the construction phase of the referenced project.

If approved, services will be effective the date of Construction Committee approval.

This continuing consultant was selected for this task based on (☒ all that apply):

☒ Experience	☒ Available Personnel	☒ Current Workload
☒ Expertise	☐ Equitable Distribution	☐ Other: _____

SMALL BUSINESS

The MWBE/LDB participation has been reviewed by the Office of Small Business Development. Their findings and recommendation are attached.

ALTERNATIVES

None.

FISCAL IMPACT

Funding is from the previously approved Capital Expenditure Fund 308.711.170.5660003.000.501714. Funding source verified by Melvin Martinez of Construction Finance on 07 / 10 / 24 as correct and available.

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RECOMMENDED ACTION

It is respectfully requested that the Construction Committee approve an Addendum to the Continuing Program and Project Management Services with The Roderick Group, Inc., dba Ardmore Roderick for the services contained herein and the amount as shown below:

Not to Exceed Fees	\$8,684.00
Lump Sum Fees	\$0.00
Not to Exceed Expenses	\$0.00
TOTAL	\$8,684.00
AAC – Compliance Review Date	<i>SJ</i> 07/02/24
AAC – Funding Eligibility Review Date	07/09/24

MEMORANDUM

TO: Members of the Construction Committee

FROM: Edelis Molina, Manager Small Business Programs

DATE: July 16, 2024

ITEM DESCRIPTION

Request for Approval of an Addendum to the Continuing Program and Project Management Services Agreement with The Roderick Group, Inc., dba Ardmore Roderick for Construction Phase Owner's Authorized Representative Services for V-01030 Renovation of Planning Offices at Orlando International Airport

SMALL BUSINESS

We have reviewed the qualifications of the subject contract's MWBE/LDB/VBE specifications and determined that The Roderick Group, Inc. dba Ardmore Roderick does not propose small business participation on this addendum as the services being provided are for staffing support.

MEMORANDUM

TO: Members of the Construction Committee

FROM: Jackie Chin, Assistant Vice President Airline Relations

DATE: July 16, 2024

ITEM DESCRIPTION

Request for Approval of an Amendment to Addendum 44 to the Continuing Program and Project Management Services Agreement with Geotech Consultants International, Inc. dba GCI Inc. to provide additional Construction Phase OAR services for V-S00049 Copa Airlines Relocation at Orlando International Airport.

BACKGROUND

On May 18, 2022, the Aviation Authority Board approved GCI, Inc for Continuing Program and Project Management Services and related services at Orlando International Airport and Orlando Executive Airport, including performing as the Owner's Authorized Representative (OAR). These services are described in the Agreement for Professional Services dated June 7, 2022.

ISSUES

On February 27, 2024, the Construction Committee approved Addendum 44 in the amount of \$3,474.00. Since then, it has been determined that additional OAR construction phase services are required to complete the Airline relocation work, as further described in the Consultant's proposal, dated July 2, 2024. GCI, Inc is to provide additional OAR services to oversee change order work in support of airline relocations and final closeout.

If approved, services will be effective the date of Construction Committee approval.

This continuing consultant was selected for this task based on (☒ all that apply):

- | | | |
|--|--|---|
| ☒ Experience | ☒ Available Personnel | ☐ Current Workload |
| ☒ Expertise | ☒ Equitable Distribution | ☐ Other: _____ |

SMALL BUSINESS

The MWBE/LDB participation has been reviewed by the Office of Small Business Development. Their findings and recommendation are attached.

ALTERNATIVES

None.

FISCAL IMPACT

Funding is from previously approved General Airport Revenue Bonds. Funding source verified by Melvin Martinez of Construction Finance on 07 / 11 / 24 as correct and available.

RECOMMENDED ACTION

It is respectfully requested that the Construction Committee approve an Amendment to Addendum 44 to the Continuing Program and Project Management Services Agreement with Geotech Consultants International, Inc., dba GCI Inc. for the services contained herein and the amount as shown below:

Not to Exceed Fees	\$3,780.00
Lump Sum Fees	\$0.00
Not to Exceed Expenses	\$0.00
TOTAL	\$3,780.00
AAC – Compliance Review Date	<i>SJ</i> 07/09/24
AAC – Funding Eligibility Review Date	07/09/24

MEMORANDUM

TO: Members of the Construction Committee

FROM: Edelis Molina, Manager Small Business Programs

DATE: July 16, 2024

ITEM DESCRIPTION

Request for Approval of an Amendment to Addendum 44 to the Continuing Program and Project Management Services Agreement with Geotech Consultants International, Inc., dba GCI, Inc. to provide additional Construction Phase OAR Services for V-S00049 Copa Airlines Relocation at Orlando International Airport.

SMALL BUSINESS

We have reviewed the qualifications of the subject contract's MWBE/LDB/VBE specifications and determined that Geotech Consultants International, Inc., dba GCI, Inc. does not propose small business participation on this amendment as the services being provided are for staffing support.

Project Controls **Field Change Order (FCO) Tracking Log**

Project	FCO No.	Amount	FCO Date	CCM Date FCO Converted to Change Order
BP-S00195	04	\$ 50,000.00	5-Jun-23	Open
BP-S00195	06	\$ 2,500.00	11-Jul-23	Open
BP-S00195	10	\$ 35,000.00	5-Sep-23	Open
BP-S00195	11	\$ 20,000.00	5-Sep-23	Open
BP-S00195	13	\$ 48,000.00	11-Feb-24	Open
BP-S00195	15	\$ 18,000.00	1-Apr-24	Open
BP-S00195	16	\$ 10,000.00	1-Apr-24	Open
BP-S00195	17	\$ 27,000.00	13-May-24	Open
BP-S00195	18	\$ 32,000.00	24-May-24	Open
BP-S00195	19	\$ 30,000.00	24-May-24	Open
BP-S00195	20	\$ 12,000.00	1-Jul-24	Open
BP-S00198	01	\$ 35,508.00	15-Dec-23	Open
E-00275	01	\$ 2,469.79	7-Feb-24	Open
E-00275	02	\$ 28,765.98	25-Mar-24	Open
E-00276	01	\$ 1,050.05	7-Feb-24	Open
V-01011	01	\$ 24,672.14	12-Mar-24	Open
V-01011	02	\$ 15,120.00	15-Apr-24	Open