

**GREATER ORLANDO AVIATION AUTHORITY  
PROCUREMENT COMMITTEE**

**DATE:** November 7, 2023

**DAY:** Tuesday

**TIME:** 1:00 p.m.

**PLACE:** Carl T. Langford Board Room, Orlando International Airport, One Jeff Fuqua Blvd., Orlando, FL 32827

**I. CALL TO ORDER / ROLL CALL / ANNOUNCEMENTS – APPEALS PROCESS**

**II. CONSIDERATION OF MINUTES FOR OCTOBER 5, 2023.**

**III. CONSENT AGENDA**

- A. Request for Approval of an Addendum to the General Consulting Services Agreement with Ricondo & Associates, Inc. for FY 2024 On-Call Support Services for Commercial Properties Department, at the Orlando International Airport.
- B. Request for Approval of the Procurement Committee Meeting Schedule for Calendar Year 2024.

**IV. NEW BUSINESS**

- A. CONSIDERATION OF FIRMS FOR 23-281-RFP, MCO TRAIN STATION JANITORIAL MAINTENANCE. (Interviews will be private and recorded with up to 10-Minute Introduction/Presentation and 20-Minute Q&A Session.)

|                       |                                  |
|-----------------------|----------------------------------|
| 1:00 p.m.             | Opening Statement (Public)       |
| 1:15 p.m. – 1:45 p.m. | Kings Service Solutions, LLC     |
| 1:50 p.m. – 2:20 p.m. | Southeast Airport Services       |
| 2:25 p.m. – 2:55 p.m. | Sterling Building Services, Inc. |
| 3:10 p.m.             | Deliberations (Public)           |

*NOTE: If a bidder or proposer is aggrieved by any of the proceedings of today's meeting and wishes to appeal the results of actions made by this Committee, they must file an appeal stating the item they wish to appeal and the basis for which they wish to appeal. Any decision made at these meetings will need record of the proceedings and for that purpose may need to ensure that a verbatim record of the proceeding is made which includes the testimony and evidence upon which the appeal is to be based. Any appeal must be received in writing by the Chief Executive Officer, Mr. Kevin J. Thibault, via email [kevin.thibault@goaa.org](mailto:kevin.thibault@goaa.org) with copy to [yovannie.rodriquez@goaa.org](mailto:yovannie.rodriquez@goaa.org) by 4:00 p.m., November 14, 2023.*

*For individuals who conduct lobbying activities with Aviation Authority employees or Board members, registration with the Aviation Authority is required each year prior to conducting any lobbying activities. A statement of expenditures incurred in connection with those lobbying instances should also be filed prior to April 1st of each year for the preceding year. Lobbying any Aviation Authority Staff who are members of any committee responsible for ranking Proposals, Letters of Interest, Statements of Qualifications or Bids and thereafter forwarding those recommendations to the Board and/or Board Members is prohibited from the time that a Request for Proposals, Request for Letters of Interests, Request for Qualifications or Request for Bids is released to the time that the Board makes an award. The policy, forms, and instructions are available on the Aviation Authority's offices web site. Please contact the Chief Administrative Officer with questions at (407) 825-7105.*

*(Pursuant to Florida Statute 286.0113 (2)(b)1., the portion of the Procurement Committee meeting, when interviews are being conducted, will be exempt from public meeting requirements.)*

*Any member of the public who wishes to address the committee on an agenda item being considered at this meeting must notify the committee in writing by submitting a completed Appearance Request Form. This form may be requested from and submitted to the Recording Secretary via email at [PC@goaa.org](mailto:PC@goaa.org), or in person on the date of the meeting. Each speaker will be allowed up to three minutes, and speakers will be limited to no more than five speakers per group or joint effort; excluding businesses and other such entities, which will be limited to one speaker to represent the entity, as a whole.*