On **TUESDAY, June 11, 2024**, the **PROCUREMENT COMMITTEE** met at the Carl T. Langford Board Room Orlando International Airport, One Jeff Fuqua Blvd. Orlando, FL 32827. Vice Chair Griffin called the meeting to order at 9:31 a.m. Vice Chair Griffin read the Lobbyist Disclosure and the Appeals Statement. The meeting was posted in accordance with Florida Statues and a quorum was present. All Procurement Committee members confirmed no violations regarding the Aviation Authority's Code of Ethics and Business Conduct; lobbying activities policy; or the Florida Sunshine law regarding any agenda item.

Committee Members present:

Marquez Griffin, Vice Chair, GOAA Senior Vice President, MCO Operations

Jeff Daniels, GOAA Assistant Vice President, Facilities

Judith-Ann Jarrette, GOAA Vice President, ORL Operations

Also participating:

Jo Thacker, Legal Counsel (Nelson Mullins Riley & Scarborough LLP)

Christopher DeLoatche, GOAA Manager, Planning

Karla Carman, GOAA Manager, Wayfinding

Tawana Allen, GOAA Vice President, Customer Experience

Eugene Angel, GOAA Manager, Facilities

Dillan Montenegro, GOAA Procurement Recording Secretary

CONSIDERATION OF MINUTES FOR MAY 16, MAY 21, AND MAY 28, 2024

Upon motion by Mr. Daniels, seconded by Mrs. Jarrette, vote carried to approve the meeting minutes.

NEW BUSINESS

A. **REQUEST FOR RECOMMENDATION TO THE AVIATION AUTHORITY BOARD FOR APPROVAL OF AN ADDENDUM TO THE GENERAL CONSULTING SERVICES AGREEMENT WITH RICONDO & ASSOCIATES, INC. FOR AN UPDATE TO THE GRAPHIC STANDARDS FOR AIRLINE TENANTS AND AIRLINE SERVICE PROVIDERS AT ORLANDO INTERNATIONAL AIRPORT (MCO).**

Upon Motion by Mrs. Jarrette, seconded by Mr. Daniels, vote carried to approve the recommendation to the Aviation Authority Board for approval of an addendum to the General Consulting Services Agreement with Ricondo & Associates, Inc.

B. **REQUEST FOR RECOMMENDATION TO THE AVIATION AUTHORITY BOARD FOR APPROVAL OF AN ADDENDUM TO THE GENERAL CONSULTING SERVICES AGREEMENT WITH RICONDO & ASSOCIATES, INC. FOR PRE-PLANNING ACTIVITIES FOR ENVIRONMENTAL ASSESSMENT DEVELOPMENT AT ORLANDO INTERNATIONAL AIRPORT (MCO).**

Upon motion by Mr. Daniels, seconded by Mrs. Jarrette, vote carried to approve the recommendation to the Aviation Authority Board for approval of an addendum to the General Consulting Services Agreement with Ricondo & Associates, Inc.

C. **REQUEST FOR RECOMMENDATION TO THE AVIATION AUTHORITY BOARD FOR APPROVAL TO AWARD OTHER ENTITY CONTRACT 24-661-OEC FOR EIGHT CHEVY SILVERADO TRUCKS, ONE CHEVY SILVERADO UTILITY TRUCK, TWO FORD EXPLORERS, TWO FORD MAVERICKS, AND ONE NISSAN FRONTIER TRUCK FROM ALAN JAY FLEET SALES UTILIZING SOURCEWELL CONTRACT – 2024 091521-NAF & 06.**

Upon motion by Mrs. Jarrette, seconded by Mr. Daniels, vote carried to approve the recommendation to the Aviation Authority Board: (1) award Other Entity Contract 24-661-OEC for eight Chevy Silverado trucks, one Chevy Silverado utility truck, two Ford Explorers, two Ford Mavericks, and one Nissan Frontier truck from Alan Jay Fleet Sales utilizing Sourcewell Contract – 2024 091521-NAF & 06; (2) authorize the funding in the not-to-exceed amount of $689,190 from the Capital Fund; and (3) approve the Procurement Services Department to issue the necessary Purchase Order.

D. **REQUEST FOR RECOMMENDATION TO THE AVIATION AUTHORITY BOARD TO APPROVE AN AMENDMENT, TO SINGLE SOURCE CONTRACT 23-457-SGS00222, WITH OCEANEERING INTERNATIONAL, INC., TO ADD MOBILITY OPERATORS FOR MOBILITY VEHICLE SERVICES AT TERMINAL C.**

Upon motion by Mr. Daniels, seconded by Mrs. Jarrette, vote carried to approve the recommendation to the Aviation Authority Board: 1) approve Amendment to Single Source Contract 23-457-SGS00222, with Oceaneering International, Inc.; 2) authorize funding from the Operations and Maintenance Fund in the not-to exceed amount of $711,048.00; and 3) authorize an Aviation Authority officer or the Chief Executive Officer to execute the necessary documents following satisfactory review by legal counsel.

ADJOURNMENT

1. No public comments were made during the meeting. There being no further business for discussion, the meeting was adjourned by 10:05 a.m.

Marquez Griffin, Vice Chair

Procurement Committee

Senior Vice President of Operations