

**ADDENDUM NO. 37 TO AGREEMENT
DATED DECEMBER 10, 2015, BETWEEN
THE GREATER ORLANDO AVIATION AUTHORITY
AND HNTB CORPORATION**

Project: Design, Bid, and Award Services for BP-S00193 South Employee Lot
Orlando International Airport

THIS ADDENDUM is effective as of this 23rd day of November, 2021, by and between the **GREATER ORLANDO AVIATION AUTHORITY** ("Authority") and **HNTB CORPORATION** ("Consultant").

WITNESSETH

WHEREAS, by Agreement dated December 10, 2015, Authority and Consultant entered into an Agreement for Consultant to provide Architect of Record for the South Terminal C, Phase I services; and

WHEREAS, under the Agreement, Consultant agreed to perform such additional professional services for Authority as are contained in any additional scope of work established by Authority in any Addendum to the Agreement and accepted in writing by Consultant; and

WHEREAS, Authority and Consultant desire to enter into this Addendum to the Agreement to provide for additional services to be rendered by Consultant under the terms of said Agreement.

NOW, THEREFORE, in consideration of the premises and the mutual covenants herein contained, Authority and Consultant do hereby agree as follows:

1. Consultant shall perform additional services in accordance with the terms of the Agreement and the attached Exhibit "A." Consultant shall be paid for such additional services according to the payment terms set forth in the Agreement.
2. Consultant shall be compensated for such additional services in the **LUMP SUM amount of ONE HUNDRED SEVENTY-SEVEN THOUSAND FOUR HUNDRED THIRTY-FOUR AND NO/100 DOLLARS (\$177,434.00)**, broken down as follows:

Professional Fees:	NTE:	\$0.00
Professional Fees:	LS:	\$177,434.00
Reimbursable Expenses:	NTE:	<u>\$0.00</u>
Total:		\$177,434.00

3. A. Consultant hereby certifies that it is not on the Scrutinized Companies that Boycott Israel List and is not engaged in a boycott of Israel, as defined in Florida Statutes § 287.135, as amended;

AND

B. (applicable to agreements that may be \$1,000,000 or more) - Consultant hereby certifies that it is: (1) not on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List as defined in Florida Statutes § 287.135; and (2) not engaged in business operations in Cuba or Syria, as defined in Florida Statutes § 287.135, as amended.

4. Authority may terminate the Agreement for cause and without the opportunity to cure if the Consultant is found to have submitted a false certification or has been placed on the Scrutinized Companies that Boycott Israel List or is engaged in a boycott of Israel.

In the event the Agreement is for One Million Dollars (\$1,000,000.00) or more, Authority may terminate this Agreement for cause and without the opportunity to cure if the Consultant is found to have submitted a false certification or has been placed on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List or is engaged in business operations in Cuba or Syria.

5. Except as expressly modified in this Addendum, the Agreement dated December 10, 2015 and all prior addenda will remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto have executed this Addendum No. 37 this 7th day of December, 2021.

GREATER ORLANDO AVIATION AUTHORITY

By:

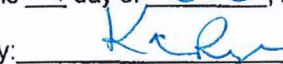


Davin D. Ruohomaki
Sr. Director Engineering & Construction

Approved as to Form and Legality
(for the benefit of GOAA only)

this 7 day of Dec, 2021

By:


NELSON MULLINS BROAD AND
CASSE, Legal Counsel
Greater Orlando Aviation Authority

HNTB CORPORATION

By:


Signature (Duly Authorized Rep.)

George M. Gilhooly
Printed Name

Sr. Vice President
Title



Orlando International Airport
One Jeff Fuqua Boulevard
Orlando, Florida, 32827-4392
(407) 825-2001

Memorandum

To: Members of the Construction Committee

From: Davin Ruohomaki, Senior Director of Engineering & Construction
(Prepared by Alex Sorondo)

Date: November 23, 2021

Re: Request for Approval of an Addendum to the Architect of Record Services for the South Terminal C, Phase 1 Agreement with HNTB Corporation for Design, Bid, and Award Services for BP-S00193, South Employee Lot, Orlando International Airport

Consultant's proposal, dated November 9, 2021, is to provide design, bid, and award services for the South Employee Parking Lot.

If approved, these services would be effective November 23, 2021.

Consultant shall, with each monthly invoice, certify that the assigned work and services are on schedule to be completed within the contracted lump sum price, or provide at time of certification a written notice to the Aviation Authority of any deviations.

The MWBE/LDB participation has been reviewed by the Office of Small Business Development. Their findings and recommendation are attached.

Funding is from previously approved Capital Expenditure Funds, pending Construction Finance Oversight Committee (CFOC) approval. Funding source verified by _____ of Construction Finance on ___/___/___ as correct and available.

It is respectfully requested that the Construction Committee approve an Addendum to the Architect of Record Services Agreement for the South Terminal C, Phase 1 Agreement with HNTB Corporation for the services contained herein and the amount as shown below:

Not to Exceed Fees	\$0.00
Lump Sum Fees	\$177,434.00
Not to Exceed Expenses	\$0.00
TOTAL	\$177,434.00
AAC – Compliance Review Date	11/17/21 <i>JSS</i>
AAC – Funding Eligibility Review Date (or indicate Not Applicable)	N/A

HNTB Corporation
The HNTB Companies
Infrastructure Solutions

610 Crescent Executive Court
Suite 400
Lake Mary, Florida 32746

Telephone (407) 805-0355
Facsimile (866) 205-1648
www.hntb.com



November 9, 2021

Mr. Davin Ruohomaki, MBA, CGC
Senior Director Planning, Engineering and Construction
Greater Orlando Aviation Authority
Orlando International Airport
One Jeff Fuqua Blvd.
Orlando, FL 32827-4399

Re: ~~WS-110~~ South Terminal C – Phase 1, Architect of Record
Proposal for Redesign of BPO-S00193 South Employee Parking Lot
HNTB Job No. 61581

Dear Mr. Ruohomaki:

HNTB is pleased to submit this proposal for the following items pertaining to the completion of the South Employee Parking Lot. Based on our understanding, the project will be redesigned to accommodate a stabilized access road on the north side of the project at the fence line. The drawings will then be revised as a separate bid package for the remaining work and design drawings will be updated to show the previous contractor's work (BP-S00172) as existing conditions based on the certified as-builts. The design team will submit 95% documents of the changes and update to a 100% Bid Document set following the Technical Review Team comments. Design team will assist with Bidding and Award services consistent with EDC 09.1 – Section 2.11.

The HNTB team subs for the design services efforts will include Kimley-Horn and Rhodes + Brito.

SCHEDULE:

The schedule for this work will be delivery of 95% Construction Documents 6 weeks following receipt of NTP. Following a review by GOAA, all comments will be incorporated and 100% Bid Documents will be delivered within 3 weeks.

The participation for subs and the proposed lump sum design fees are as follows:

Redesign and Permit Coordination Assistance Services - South Employee Parking Lot				
Design Restart				
11/9/2021				
Firm	MWBE	LDB	Lump Sum Design Fee	Role
HNTB Corporation			\$ 14,210	Prime Consultant
Rhodes & Brito Architects	60.6%		\$ 21,900	Architect of Record
Subtotal	60.6%	0.0%	\$ 36,110	
Kimley-Horn and Associates, Inc.			\$ 95,471	Civil Design
Avcon, Inc.	32.4%		\$ 45,853	Civil Design Services
Subtotal	32.4%	0.0%	\$ 141,324	
Total Lump Sum Fee			\$ 177,434	
Total NTE Fee			\$ -	
Total Contract			\$ 177,434	
MWBE	38.2%		\$ 67,753	
LDB		0.0%	\$ -	

We trust this proposal is consistent with the understanding you have and will meet with your approval. Please let me know if you would like to discuss any of its elements. We sincerely appreciate the opportunity to continue to serve the Authority.

Sincerely,

HNTB Corporation



William G. Brooks, PE
Vice President
Senior Program Director

Cc: Davin Ruohomaki, Sr. Director, Greater Orlando Aviation Authority
Kathy Anderson, Greater Orlando Aviation Authority
Alejandro Sorondo, GOAA Sr. Project Manager, HTNB
George Gilhooley, PE, Project Principal, HNTB
J.C. Arteaga, AIA, LEED AP, Architect of Record, HNTB
Mark Bryan, Project Business Manager, HNTB

Attachments: Fee Tables
Scope Documents
Truth in Negotiation Certification

Redesign and Permit Coordination Assistance Services - South Employee Parking Lot

Item	Scope	Firm	GOAA-Approved Job Classification	Hours	GOAA Approved Rate	Fees	Avg Rate
1	Permit Coordination Assistance	Kimley-Horn and Associates, Inc.	Senior Project Manager	20.00	\$228.00	\$4,560.00	\$228.00
2	Permit Coordination Assistance	Kimley-Horn and Associates, Inc.	Senior Engineer	20.00	\$180.00	\$3,600.00	\$180.00
3	Permit Coordination Assistance	Kimley-Horn and Associates, Inc.	Engineer	50.00	\$135.00	\$6,750.00	\$135.00
4	Permit Coordination Assistance	Kimley-Horn and Associates, Inc.	Engineer Intern	40.00	\$102.00	\$4,080.00	\$102.00
5	Permit Coordination Assistance	Kimley-Horn and Associates, Inc.	Senior CADD Designer	30.00	\$109.00	\$3,270.00	\$109.00
6	Permit Coordination Assistance	Kimley-Horn and Associates, Inc.	CADD Technician	10.00	\$94.00	\$940.00	\$94.00
7	Permit Coordination Assistance	Kimley-Horn and Associates, Inc.	Clerical	20.00	\$75.00	\$1,500.00	\$75.00
8	Permit Coordination Assistance	Avcon, Inc.	Project Manager	12.00	\$191.00	\$2,292.00	\$191.00
9	Permit Coordination Assistance	Avcon, Inc.	Senior Engineer	5.00	\$140.00	\$700.00	\$140.00
10	Permit Coordination Assistance	Avcon, Inc.	Project Engineer/Designer	25.00	\$111.00	\$2,775.00	\$111.00
11	Permit Coordination Assistance	Avcon, Inc.	Senior CADD Designer	12.00	\$103.00	\$1,236.00	\$103.00
12	Permit Coordination Assistance	Avcon, Inc.	Administrative	10.00	\$64.00	\$640.00	\$64.00

Sub-Total	254.00		\$32,343.00	\$127.33
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1	95% Construction Documents: Prepare 95% Front End and Civil Drawings, prepare updated technical specifications, design coordination meetings, QC Review, submit 95% documents to HNTB and Owner, and GOAA comment review and responses.	Kimley-Horn and Associates, Inc.	Senior Project Manager	20.00	\$228.00	\$4,560.00	\$228.00
2	95% Construction Documents: Prepare 95% Front End and Civil Drawings, prepare updated technical specifications, design coordination meetings, QC Review, submit 95% documents to HNTB and Owner, and GOAA comment review and responses.	Kimley-Horn and Associates, Inc.	Senior Program Managers	6.00	\$251.00	\$1,506.00	\$251.00
3	95% Construction Documents: Prepare 95% Front End and Civil Drawings, prepare updated technical specifications, design coordination meetings, QC Review, submit 95% documents to HNTB and Owner, and GOAA comment review and responses.	Kimley-Horn and Associates, Inc.	Senior Engineer	30.00	\$180.00	\$5,400.00	\$180.00
4	95% Construction Documents: Prepare 95% Front End and Civil Drawings, prepare updated technical specifications, design coordination meetings, QC Review, submit 95% documents to HNTB and Owner, and GOAA comment review and responses.	Kimley-Horn and Associates, Inc.	Engineer	65.00	\$135.00	\$8,775.00	\$135.00
5	95% Construction Documents: Prepare 95% Front End and Civil Drawings, prepare updated technical specifications, design coordination meetings, QC Review, submit 95% documents to HNTB and Owner, and GOAA comment review and responses.	Kimley-Horn and Associates, Inc.	Engineer Intern	150.00	\$102.00	\$15,300.00	\$102.00
6	95% Construction Documents: Prepare 95% Front End and Civil Drawings, prepare updated technical specifications, design coordination meetings, QC Review, submit 95% documents to HNTB and Owner, and GOAA comment review and responses.	Kimley-Horn and Associates, Inc.	Senior CADD Designer	90.00	\$109.00	\$9,810.00	\$109.00
7	95% Construction Documents: Prepare 95% Front End and Civil Drawings, prepare updated technical specifications, design coordination meetings, QC Review, submit 95% documents to HNTB and Owner, and GOAA comment review and responses.	Kimley-Horn and Associates, Inc.	CADD Technician	80.00	\$94.00	\$7,520.00	\$94.00

Redesign and Permit Coordination Assistance Services - South Employee Parking Lot

Item	Scope	Firm	GOAA-Approved Job Classification	Hours	GOAA Approved Rate	Fees	Avg Rate
8	95% Construction Documents: Prepare 95% Front End and Civil Drawings, prepare updated technical specifications, design coordination meetings, QC Review, submit 95% documents to HNTB and Owner, and GOAA comment review and responses.	Kimley-Horn and Associates, Inc.	Clerical	30.00	\$75.00	\$2,250.00	\$75.00
9	95% Construction Documents: Prepare 95% Front End and Civil Drawings, prepare updated technical specifications, design coordination meetings, QC Review, submit 95% documents to HNTB and Owner, and GOAA comment review and responses.	Avcon, Inc.	Senior Project Manager	10.00	\$229.00	\$2,290.00	\$229.00
10	95% Construction Documents: Prepare 95% Parking Lot Site Lighting, signage and marking plans, Fiber and Communication plans, and perimeter fence/gate plans, prepare updated technical specifications, design coordination meetings, QC Review, submit 95% drawings to HNTB and Owner, and GOAA comment review and responses.	Avcon, Inc.	Project Manager	20.00	\$191.00	\$3,820.00	\$191.00
11	95% Construction Documents: Prepare 95% Parking Lot Site Lighting, signage and marking plans, Fiber and Communication plans, and perimeter fence/gate plans, prepare updated technical specifications, design coordination meetings, QC Review, submit 95% drawings to HNTB and Owner, and GOAA comment review and responses.	Avcon, Inc.	Senior Engineer	40.00	\$140.00	\$5,600.00	\$140.00
12	95% Construction Documents: Prepare 95% Parking Lot Site Lighting, signage and marking plans, Fiber and Communication plans, and perimeter fence/gate plans, prepare updated technical specifications, design coordination meetings, QC Review, submit 95% drawings to HNTB and Owner, and GOAA comment review and responses.	Avcon, Inc.	Project Engineer/Designer	80.00	\$111.00	\$8,880.00	\$111.00
13	95% Construction Documents: Prepare 95% Parking Lot Site Lighting, signage and marking plans, Fiber and Communication plans, and perimeter fence/gate plans, prepare updated technical specifications, design coordination meetings, QC Review, submit 95% drawings to HNTB and Owner, and GOAA comment review and responses.	Avcon, Inc.	Senior CADD Designer	80.00	\$103.00	\$8,240.00	\$103.00
14	95% Construction Documents: Prepare 95% Parking Lot Site Lighting, signage and marking plans, Fiber and Communication plans, and perimeter fence/gate plans, prepare updated technical specifications, design coordination meetings, QC Review, submit 95% drawings to HNTB and Owner, and GOAA comment review and responses.	Avcon, Inc.	Administrative	20.00	\$64.00	\$1,280.00	\$64.00

Sub-Total	721.00		\$85,231.00	\$118.21
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1	Conformed (100%) Construction Documents: Preparation of Conformed (100%) Documents and bidding assistance	Kimley-Horn and Associates, Inc.	Senior Project Manager	8.00	\$228.00	\$1,824.00	\$228.00
2	Conformed (100%) Construction Documents: Preparation of Conformed (100%) Documents and bidding assistance	Kimley-Horn and Associates, Inc.	Senior Program Managers	1.00	\$251.00	\$251.00	\$251.00
3	Conformed (100%) Construction Documents: Preparation of Conformed (100%) Documents and bidding assistance	Kimley-Horn and Associates, Inc.	Senior Engineer	5.00	\$180.00	\$900.00	\$180.00
4	Conformed (100%) Construction Documents: Preparation of Conformed (100%) Documents and bidding assistance	Kimley-Horn and Associates, Inc.	Engineer	15.00	\$135.00	\$2,025.00	\$135.00

Redesign and Permit Coordination Assistance Services - South Employee Parking Lot

Item	Scope	Firm	GOAA-Approved Job Classification	Hours	GOAA Approved Rate	Fees	Avg Rate
5	Conformed (100%) Construction Documents: Preparation of Conformed (100%) Documents and bidding assistance	Kimley-Horn and Associates, Inc.	Engineer Intern	30.00	\$102.00	\$3,060.00	\$102.00
6	Conformed (100%) Construction Documents: Preparation of Conformed (100%) Documents and bidding assistance	Kimley-Horn and Associates, Inc.	Senior CADD Designer	30.00	\$109.00	\$3,270.00	\$109.00
7	Conformed (100%) Construction Documents: Preparation of Conformed (100%) Documents and bidding assistance	Kimley-Horn and Associates, Inc.	CADD Technician	30.00	\$94.00	\$2,820.00	\$94.00
8	Conformed (100%) Construction Documents: Preparation of Conformed (100%) Documents and bidding assistance	Kimley-Horn and Associates, Inc.	Clerical	20.00	\$75.00	\$1,500.00	\$75.00
9	Conformed (100%) Construction Documents: Preparation of Conformed (100%) Documents and bidding assistance	Avcon, Inc.	Senior Project Manager	2.00	\$229.00	\$458.00	\$229.00
10	Conformed (100%) Construction Documents: Preparation of Conformed (100%) Documents and bidding assistance	Avcon, Inc.	Project Manager	8.00	\$191.00	\$1,528.00	\$191.00
11	Conformed (100%) Construction Documents: Preparation of Conformed (100%) Documents and bidding assistance	Avcon, Inc.	Senior Engineer	10.00	\$140.00	\$1,400.00	\$140.00
12	Conformed (100%) Construction Documents: Preparation of Conformed (100%) Documents and bidding assistance	Avcon, Inc.	Project Engineer/Designer	20.00	\$111.00	\$2,220.00	\$111.00
13	Conformed (100%) Construction Documents: Preparation of Conformed (100%) Documents and bidding assistance	Avcon, Inc.	Senior CADD Designer	18.00	\$103.00	\$1,854.00	\$103.00
14	Conformed (100%) Construction Documents: Preparation of Conformed (100%) Documents and bidding assistance	Avcon, Inc.	Administrative	10.00	\$64.00	\$640.00	\$64.00

Sub-Total	207.00	\$23,750.00	\$114.73
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Total	1,182.00	\$141,324.00	\$119.56
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Redesign and Permit Coordination Assistance Services - South Employee
Parking Lot

				LUMP SUM			
	Scope	Firm	GOAA-Approved - Job Classification	Hours	GOAA Approved Bill Rate	Fees	Avg Rate
1	Design Restart - Subcontractor Coordination	HNTB Corporation	Sr. Project Manager	70.00	\$203.00	\$14,210.00	\$203.00
			Sub-Total	70.00		\$14,210.00	\$203.00
			Total	70.00		\$14,210.00	\$203.00

Redesign and Permit Coordination Assistance Services - South Employee Parking Lot

LUMP SUM FEES							
	Scope	Firm	GOAA-Approved - Job Classification	Hours	GOAA Approved Bill Rate	Fees	Avg Rate
1	Employee Parking Lot - Design Services Restart (FY22)	Rhodes+Brito Architects, Inc.	Principal	4.00	\$197.00	\$788.00	\$197.00
2	Employee Parking Lot - Design Services Restart (FY22)	Rhodes+Brito Architects, Inc.	Sr. Project Manager	60.00	\$165.00	\$9,900.00	\$165.00
3	Employee Parking Lot - Design Services Restart (FY22)	Rhodes+Brito Architects, Inc.	Architect III	100.00	\$107.00	\$10,700.00	\$107.00
6	Employee Parking Lot - Design Services Restart (FY22)	Rhodes+Brito Architects, Inc.	Clerical	8.00	\$64.00	\$512.00	\$64.00
Sub-Total				172.00		\$21,900.00	\$127.33
Total				172.00		\$21,900.00	\$127.33

EXHIBIT A

SUB-DESIGNER'S SCOPE OF SERVICES



Greater Orlando Aviation Authority

I. Title: SUB-DESIGNER'S (Kimley-Horn) SCOPE OF SERVICES

Purpose: This document covers the Scope of Work Required for Redesign and Permitting Services for the BP-S193 South Employee Parking Lot Civil Elements.

SECTION 1 – GENERAL

1. To the extent that the provisions of the GOAA-EDC 09.1 apply to this portion of the Project, the Sub-Designer shall assume toward to the Designer all obligations and responsibilities that the Designer assumes toward the Owner.
2. This scope and fee is based on the listed documents:
 - a. HNTB Construction Schedule delivered August 8, 2019
3. In addition to the obligations and responsibilities identified in GOAA-EDC-09.1, the following shall apply:
 - a. Sub-Designer: The term "Sub-Designer" as used throughout the Agreements, Exhibits, EDC's and the drawings and documents referenced therein shall have direct reference to Kimley-Horn as defined in the Agreement.
 - b. Document Control – The Designer will provide direction to the Designer Team for deliverables, method, format, and software to be utilized with the goal of smooth communication between team entities.
 - c. Communication Protocol – The Designer will direct the communication protocols to be adhered to for each Designer Team participant. This includes internal and external communications.
 - d. Public Representation – The Designer will be available for GOAA and/or OAR's request for representation of the Designer Team's work product to the general public and executive governmental presentations in coordination with the communication protocols.
 - e. The Sub-Designer shall be responsible for the quality control and quality assurance program at each phase of the Project for the Sub-Designer deliverables, including

interdisciplinary coordination between all members of the Designer Team. Documentation of compliance will be maintained and accessible for review or audit purposes.

- f. The “Project Deliverables” set in EDC-06 is also incorporated in the Agreement by reference. EDC-06 defines the minimum requirements for drawings and documents prepared by the Designer and the Designer Team for the Owner. Changes to EDC-06 requirements may be made upon mutual agreement with the Owner. Complex systems may require greater detail or large scales to adequately define the scope of work.

SECTION 2 – MEETINGS AND COMMUNICATION

The Designer and Designer Team shall coordinate with the OAR sufficient time and travel to accommodate meetings as necessary to design, coordinate and administer the scope of work. It is anticipated that the administration of the project will require meetings for the Designer and the members of the Designer Team to coordinate with the Owner, PM/OAR, PA, and Contractor(s) along with other key stakeholders and Authorities having jurisdiction.

SECTION 3

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SECTION 4 – SUB-DESIGNER’S SPECIFIC SCOPE OF WORK DESCRIPTION

Task Orders

The Designer (HNTB) will authorize professional services by issuing Task Orders to the Sub-Designer (Kimley-Horn) which will describe the scope of work, schedule, compensation, and conditions under which services will be performed under the Master/Task Order Agreement between HNTB Corporation and Kimley-Horn and Associates, Inc. dated February 11, 2016.

Sub-Designer Team – W-S110 Airfield Civil

The following Sub-Designer firms will perform services on this task order:

Firm	Project Role and Responsibility
Kimley-Horn and Associates, Inc.	Clearing and Grubbing Utilities (Potable Water and Sanitary Sewer) Paving, Grading, and Drainage Landscaping and Irrigation
AVCON, Inc.	Pavement Striping and Roadway Signage Fencing and Gates Site Electrical and Lighting Code Blues Structural Components of Canopy and Guard Booth Foundations Fiber optic and Communications

General Project Description

The scope of this project is for the redesign and permitting assistance specifically for BP-S193 South Employee Parking Lot civil work elements identified in the previously approved 100% Construction Documents. The Design Team understands that the Owner has requested design changes to the previously approved 100% Construction Documents including:

- New stabilized grass road on the north side of the project site, between the existing AOA fence and overflow lot fencing and the new employee parking lot. The stabilized grass road will connect to the main bus loop at the north end of the employee parking lot project and extend westerly to provide access to Brightline infrastructure. The new grass road will be designed for passenger vehicles and box trucks and will not be designed to accommodate semi-truck maneuvering or loading.
- Modifications to the proposed security fencing and gates to include additional fencing between the employee parking lot and new stabilized grass access road, relocation of one (1) proposed manual gate, and one (1) proposed automatic bus gate with AVI.
- Redesign of the employee parking lot site layout to accommodate the new grass access road and update the following design elements as they relate to the updated site layout: signing and pavement markings, site lighting, security cameras, fiber and communication lines to the

revised gate locations and security cameras, paving, grading, and drainage design, and landscaping.

- Update the design documents to show new existing conditions based the work performed previously under the original design, as shown on as-builts provided by V&S Surveying inc., dated May 29, 2020.

The Design Team also understands that the Owner has requested additional permitting assistance through the City of Orlando, OUC, FDEP, and SFWMD. Any additional design or modifications not explicitly noted in this scope of services are excluded.

TASK 1: 95% CONSTRUCTION DOCUMENTS PHASE

- A. **Prepare 95% Front End and Civil Drawings** – The Kimley-Horn project team will prepare drawings representing the design at the 95% level for HNTB and the Owner's review and comment.

These elements of work shall consist of preliminary engineering design, establishment of base sheets, and preliminary specifications for the overall Program. The preliminary design phase shall include 95% design drawings and documents and submittal of documents to HNTB for publication in anticipation of Owner and agency coordination, review, and comments.

- A. **Prepare Updated Technical Specifications** – The project team will develop the updated specifications that are expected to be included in the final project specifications for the Program.
- B. **95% Design Coordination Meetings** – Kimley-Horn will attend design coordination meetings as requested by HNTB. Kimley-Horn will attend up to three (3) two-hour meetings for 95% design coordination, including alternate representation by the Project Manager, Assistant Project Manager and various designers actively doing design work on the project.
- C. **95% QC Review** – The Kimley-Horn project team will conduct a QC review of the 95% submittal. The reviewers will comment on the plans and specifications. The reviewer's comments will be incorporated into the design set prior to submission of the design set to HNTB for their review. HNTB will be invited to this review.
- D. **GOAA Review** – The Kimley-Horn project team will submit the 95% documents to HNTB for the GOAA review. Since previous TRT review meetings have occurred, the Kimley-Horn project team will not attend the 95% TRT meeting but will review and address comments noted in GOAA's review.
- E. **GOAA Comments and Responses** – The Kimley-Horn project team will provide written responses to comments received from Technical Review Team (TRT) meeting.

TASK 2: 100% BIDDING AND AWARD

- A. **Prepare Issued for Bid (100%) Drawing Submittal and Bidding Documents** – The Sub-Designer project team will prepare the issued for bid construction drawings incorporating the review comments on previously submitted drawings, reports and meetings, as well as the Project Manual. GOAA will provide the Division 0 specifications for inclusion into the Project Manual.
- B. **Attend the Pre-Bid Meeting** - The Project Manager and Senior Project Engineer will attend the Pre-Bid Meeting to assist Designer and the Owner's Staff.
- C. **Respond to Bidders Requests for Clarification (RFC's)** - RFC's will be accepted in written form only. All RFC's will be responded to in an addendum. No RFC's will be accepted past the date of the last addendum prior to opening of bids.
- D. **Assist in Preparing Addendums** - Sub-Designer will provide responses to RFC's, modified Plan sheets and modified specifications in response to Bidder's inquiries. The response will be in a format suitable to be included in an addendum to be prepared by Designer or the Owner' Staff.
- E. **Prepare/Issue Conformed Documents** - Sub-Designer will prepare the Conformed Documents. Conformed Documents will consist of the 100%/Bid Documents and all addenda issued during the bidding process. Conformed Documents will be distributed to the Designer for delivery to the Owner' Staff.

TASK 3: REGULATORY PERMIT COORDINATION ASSISTANCE

The Design Team will provide permit coordination assistance to the Owner for certain permits required to continue construction of the Employee Parking Lot Project. Permits to be addressed may include, and are limited to, the following: erosion control and stormwater runoff permit required by the South Florida Water Management District (SFWMD), reclaim water, site lighting, and site electrical permits required by the City of Orlando, potable water and electrical permit required by the Orlando Utilities Commission (O.U.C.), and National Pollutant Discharge Elimination Permit, General Potable Water Permit, and General Domestic Wastewater Permit required by the Florida Department of Environmental Protection (FDEP).

This effort is to identify the permits required and determine permit package requirements, as well as preparation of the permit packages, applications, submittal of the permit packages (except the City of Orlando permit which will be submitted by HNTB) and responding to reasonable comments provided by the reviewing agencies. The Owner will pay the permit fees.

PROJECT EXCLUSIONS

The following services are specifically excluded from this scope of services. This list is not intended to be inclusive of all excluded services.

1. LEED Registration, Application, Appeal Fees or Work in response to Appeals otherwise to be performed by the OAR and General Consultant.

2. Anti-Terrorism / Force Protection blast analysis or design (ATFP)
3. Professional models and renderings.
4. Case Study / Benchmarking Visits.
5. Any additional design, modification, or permitting to the 100% Construction Documents not listed in this scope of services.
6. Items identified with ~~strike through text~~. Additional services may be performed with written authorization from HNTB.

END OF SUB-DESIGNER'S (KIMLEY-HORN) SCOPE OF SERVICES



November 9, 2021

William Brooks

Program Director

HNTB Corporation

610 Crescent Exec. Ct., Suite 400

Lake Mary, FL 32746

Project: **Employee Parking Lot - Task Order Number 10**

Subject: **Design Phase Services – Restart**

Dear Bill,

Thank you for the opportunity to present our proposal for Design Phase Services regarding the Employee Parking Lot.

A. BASIS OF REQUEST

The requested Fee is based on re-Bidding and Permitting the Approved Construction Documents for the Employee Parking Lot (EPL) requested by GOAA.

B. OUR UNDERSTANDING OF THE PROJECT IS AS FOLLOWS:

1. HNTB (CLIENT), on behalf of GOAA (OWNER), requested Rhodes+Brito Architects (ARCHITECT) to re-permit the previously approved Construction Documents for EPL.
2. The project site is located just east of Jeff Fuqua and west of the South Park Place.
3. The basis of design for the Guard Shack is B.I.G. Enterprises, Inc. (prefabricated security booth manufacturer) as it was originally intended. The project restart fee is based on maintaining the same model. If the guard shack is to be substituted with a different model, the ARCHITECT shall submit an Additional Service Request to prepare the necessary changes.
4. The project scope for the ARCHITECT is only Architectural Design and coordination with other disciplines. All other disciplines are managed by HNTB.
5. Scope of Basic Services includes the following:
 - 5.1. Bidding / Permitting
 - a. Based on the approved Permit Package the ARCHITECT shall review the current codes and update the drawings as needed. The ARCHITECT shall prepare Permit Documents for submittal to the CLIENT.
 - b. Publication and submittal of Permit Documents to the CLIENT for review by Building Official; permitting will be the responsibility of the CLIENT.
 - c. Bid and Permitting support
 - i. Respond to contractor Request for Clarification (RFC) questions during the Bidding and Award process.
 - ii. Respond to questions from the Permitting Agency.
 - d. Deliverable Scope:
 - i. Electronically signed and sealed documents (PDF) to the CLIENT
 - ii. PDF set of architectural drawings and specifications as required.



C. ASSUMPTIONS, CLARIFICATIONS AND EXCLUSIONS

Any other scope not expressly included in the above noted scope is not included under this agreement and shall be considered an additional service.

1. Re-design due to any or all the following is not included, but is available as additional services:
 - 1.1. Revised budget
 - 1.2. Revised scope
 - 1.3. Significant changes in design made necessary by Vendors or Architects under direct contract with OWNER
2. Per GOAA's request B.I.G. Enterprises as indicated on the current drawings will be used as the Basis of Design for the guard shack.

D. COMPENSATION FOR THE PROPOSED WORK IS A LUMP SUM FEE OF TWENTY-ONE THOUSAND AND NINE HUNDRED DOLLARS AND ZERO CENTS (\$21,900.00).

We request your written authorization so that Rhodes+Brito Architects may proceed with this service. Thank you in advance for your consideration of this required effort.

Sincerely,

RHODES+BRITO ARCHITECTS INC.

Adel Shalaby, AIA

Principal

Cc: Max Brito, AIA

TRUTH IN NEGOTIATION CERTIFICATION

The Consultant hereby certifies, covenants, and warrants that wage rates and other factual unit costs supporting the compensation for this project's agreement are accurate, complete, and current at the time of contracting.

The Consultant further agrees that the original agreement price and any additions thereto shall be adjusted to exclude any significant sums by which the Greater Orlando Aviation Authority determines the agreement price was increased due to inaccurate, incomplete, or noncurrent wage rates and other factual unit costs. All such agreement adjustments shall be made within (1) year following the end of the contract. For purposes of this certificate, the end of the agreement shall be deemed to be the date of final billing or acceptance of the work by the Greater Orlando Aviation Authority, whichever is later.

Consultant HNTB Corporation

By:  _____

Print Name: George Gilhooley

Date: November 9, 2021



GREATER ORLANDO AVIATION AUTHORITY

Orlando International Airport
5850-B Cargo Road
Orlando, Florida 32827-4399

MEMORANDUM

To: Members of the Construction Committee

From: Edelis Molina, Sr. Small Business Administrator

Date: November 23, 2021

Re: Request for Approval of an Addendum to the Architect of Record Services for the South Terminal C, Phase 1 Agreement with HNTB Corporation for Design, Bid, and Award Services for BP-S00193, South Employee Lot, Orlando International Airport

We have reviewed the qualifications of the subject contract's MWBE/LDB/VBE specifications and determined that HNTB Corporation proposes 38.2% MWBE participation on this Addendum.

Our analysis indicates that HNTB Corporation is eligible for award of the subject Addendum.

MWBE Subcontractor/Subconsultant Certification		
Project Name & Number:	Request for Approval of an Addendum to the Architect of Record Services for the South Terminal C, Phase 1 Agreement with HNTB Corporation for Design, Bid, and Award Services for BP-S00193, South Employee Lot, Orlando International Airport	
Prime Firm:	HNTB Corporation	
Addendum Amount:	\$177,434.00	
Company Name	Rhodes + Brito Architects, Inc.	Avcon, Inc.
Address	801 North Magnolia Avenue	5555 East Michigan Street Suite 200
City, State, Zip	Orlando, FL 32801	Orlando, FL 32822
Phone	(407) 647-7288	(407) 599-1122
Identity	Black American	Asian Subcontinent American
Work Item(s)	Architect of Record (sub of HNTB)	Civil Design (sub of Kimley-Horn)
Amount of Subcontract	\$21,900.00	\$45,853.00
Percentage	12.3%	25.8%
Company Name		
Address		
City, State, Zip		
Phone		
Identity		
Work Item(s)		
Amount of Subcontract		
Percentage		
Company Name		
Address		
City, State, Zip		
Phone		
Identity		
Work Item(s)		
Amount of Subcontract		
Percentage		
Company Name		
Address		
City, State, Zip		
Phone		
Identity		
Work Item(s)		
Amount of Subcontract		
Percentage		
TOTAL MWBE	\$67,753.00	38.2%
	\$177,434.00	

MWBE UTILIZATION FORM FOR NON-FEDERALLY FUNDED PROJECTS**PLEASE COMPLETE THIS FORM**

This form should be used to report Construction and Engineering /Professional Services activities.

Name of Airport: Orlando International Airport

Telephone No: (407) 825-7130

Address: One Jeff Fuqua Boulevard, Orlando, FL 32827

Project Name & Number: Request for Approval of an Addendum to the Architect of Record Services for the South Terminal C, Phase 1 Agreement with HNTB Corporation for Design, Bid, and Award Services for BP-S00193, South Employee Lot, Orlando International Airport

1. Construction Information:

Addendum Amount: _____

2. MWBE Goal by Group Representation:

Asian Pacific American	_____	Actual Result	_____
Asian Subcontinent American	_____	Actual Result	_____
Black American	_____	Actual Result	_____
Caucasian Female American	_____	Actual Result	_____
Hispanic American	_____	Actual Result	_____
Native American	_____	Actual Result	_____
Other	_____	Actual Result	_____
Total MWBE Participation	-	Actual Result	_____

3.a. Prime Contractor Information:

Name: _____
Address: _____
City, State, Zip: _____
Telephone: _____

3.b. Name and Address of MWBE Subcontractor

Name: _____
Address: _____
City, State, Zip: _____
Telephone: _____

3.c. *Identity:

Work Item(s): _____
Amount of Subcontract _____
Percent of Prime Contract (%): _____

4. Engineering/Professional Services Information:

Addendum Amount: \$177,434.00

5. MWBE Goal by Group Representation:

Asian Pacific American	-	Actual Result	0.0%
Asian Subcontinent American	45,853.00	Actual Result	25.8%
Black American	21,900.00	Actual Result	12.3%
Caucasian Female American	-	Actual Result	0.0%
Hispanic American	-	Actual Result	0.0%
Native American	-	Actual Result	0.0%
Other	-	Actual Result	0.0%
Total MWBE Participation	67,753.00	Actual Result	38.2%

6.b. Engineering / Professional Service Firm Information:

Name: HNTB Corporation
Address: 610 Crescent Executive Court, Suite 400
City, State, Zip: Lake Mary, FL 32746
Telephone: (407) 805-0355

6.b. Name and Address of MWBE Subconsultant

Name: Please see attached
Address: _____
City, State, Zip: _____
Telephone: _____

6.c. *Identity:

Work Item(s): _____
Amount of Subcontract _____
Percent of Prime Contract (%): _____

I certify that the information included on this form and its attachment is correct

Signature: Edelis Molina Date: 11/23/21
for George I. Morning, Director of Small Business Development Department

* In Items 3.c. and 6.c. above specify the identity of MWBE Subcontractors and E/PS Firms (e.g. Black American, Hispanic American, Asian Subcontinent American, Asian Pacific American, Caucasian Female American, Native American & Other)

- M. **Subcontract Modification for BP-S00181 (GMP No. 8-S.1) with ISEC Inc. for CR1983-8S.1-GTF-RFls 6790-6790.1-Won Door Pocket Details.** Mr. Corthell presented the GMP BBC request. Agenda Item Nos. 2-A, 2-B, 2-C, 2-D, 2-E, 2-F, 2-G, 2-H, 2-I, 2-J, 2-K, 2-L, and 2-M were considered in one motion. Discussion ensued.

Upon motion of Mr. Hunt, second by Mr. Gilliam, vote carried to approve Turner-Kiewit Joint Venture to issue a subcontract modification to ISEC Inc. on BP-S00181, South Terminal C, Phase 1 - Ground Transportation Facility (GMP No. 8-S.1), for the total lump sum amount of \$11,385.00, with funding from Customer Facility Charges and General Airport Revenue Bonds.

SOUTH TERMINAL C

REQUEST FOR APPROVAL OF AN ADDENDUM TO THE ARCHITECT OF RECORD SERVICES FOR THE SOUTH TERMINAL C, PHASE 1 AGREEMENT WITH HNTB CORPORATION FOR DESIGN, BID, AND AWARD SERVICES FOR BP-S00193, SOUTH EMPLOYEE LOT, AT THE ORLANDO INTERNATIONAL AIRPORT.

3. Mr. Sorondo presented the memorandum, dated November 23, 2021. Discussion ensued.

Upon motion of Mr. Hunt, second by Mr. Pelletier, vote carried to approve an Addendum to the Architect of Record Services for the South Terminal C, Phase 1 Agreement with HNTB Corporation for Design, Bid, and Award Services for BP-S00193, South Employee Lot, for the total lump sum fee amount of \$177,434.00, with funding from previously approved Capital Expenditure Funds; subject to the CFOC. *[Subsequent to the Construction Committee meeting, the CFOC consensed the funding at the meeting held on November 23, 2021, as outlined above.]* ✓

REQUEST FOR RECOMMENDATION OF APPROVAL OF AN AMENDMENT TO ADDENDUM NO. 20 TO THE ARCHITECT OF RECORD SERVICES FOR THE SOUTH TERMINAL C, PHASE 1 AGREEMENT WITH HNTB CORPORATION FOR ADDITIONAL CONSTRUCTION PHASE SERVICES FOR FY 2022 FOR W-S00110, SOUTH TERMINAL C, PHASE 1 - ARCHITECT OF RECORD SERVICES (& MAJOR SUBS), AT THE ORLANDO INTERNATIONAL AIRPORT.

4. Mr. **Corthell** presented the memorandum, dated November 23, 2021. Discussion ensued.

Upon motion of Mr. Hunt, second by Mr. Pelletier, vote carried to recommend to the Aviation Authority Board approval of an Amendment to Addendum No. 20 to the Architect of Record Services for the South Terminal C, Phase 1 Agreement with HNTB Corporation for Additional Construction Phase Services for FY 2022 for W-S00110, South Terminal C, Phase 1 - Architect of Record Services (& Major Subs), for the total amount of \$1,068,014.77, which includes the not-to-exceed fee amount of \$972,426.00, and the lump sum fee amount of \$95,588.77, with funding from General Airport Revenue Bonds, Customer Facility Charges, Passenger Facility Charges to the extent eligible, and Florida Department of Transportation grant to the extent eligible; subject to the CFOC. *[Subsequent to the Construction Committee meeting, the CFOC consensed the funding at the meeting held on November 23, 2021, as outlined above.]*

REQUEST FOR RECOMMENDATION OF APPROVAL OF AN AMENDMENT TO ADDENDUM NO. 20 TO THE PROGRAM AND PROJECT MANAGEMENT SERVICES FOR THE SOUTH TERMINAL C, PHASE 1 AGREEMENT WITH COST MANAGEMENT, INC. TO PROVIDE ADDITIONAL CONSTRUCTION PHASE OAR SERVICES FOR FY 2022 FOR W-S00111, SOUTH TERMINAL C (PHASE 1) – PROGRAM AND PROJECT MANAGEMENT SERVICES (OAR), AT THE ORLANDO INTERNATIONAL AIRPORT.

5. Mr. Corthell presented the memorandum, dated November 23, 2021. Discussion ensued.

Upon motion of Mr. Sharman, second by Mr. Gilliam, vote carried to recommend to the Aviation Authority Board approval of an Amendment to Addendum No. 20 to the Program and Project Management Services for the South Terminal C, Phase 1 Agreement with Cost Management, Inc. to provide Additional Construction Phase OAR Services for FY 2022 for W-S00111 South Terminal C (Phase 1) – Program and Project Management Services (OAR), for the total not-to-exceed fee amount of \$898,952.00, with funding from General Airport Revenue Bonds, Customer Facility Charges, Passenger Facility Charges to the extent eligible, and Florida Department of Transportation grant to the extent eligible.

REQUEST FOR RECOMMENDATION OF APPROVAL OF AN ADDENDUM TO THE PROGRAM AND PROJECT MANAGEMENT SERVICES FOR THE SOUTH TERMINAL C, PHASE 1 AGREEMENT WITH GEOTECH