

**GREATER ORLANDO AVIATION AUTHORITY
PROCUREMENT COMMITTEE**

DATE: October 22, 2024

DAY: Tuesday

TIME: 9:30 A.M.

PLACE: Carl T. Langford Board Room, Orlando International Airport, One Jeff Fuqua Blvd., Orlando, FL 32827

I. CALL TO ORDER / ROLL CALL / ANNOUNCEMENTS

II. CONSENT AGENDA

- A. Request for Approval of an Addendum to the Continuing Program and Project Management Services Agreement with AECOM Technical Services, Inc. to provide additional OAR Services for Specification and EDC updates at the Orlando International Airport

III. INFORMATION ITEM

- A. 24-513-IFB Janitorial Supplies

IV. CONSIDERATION OF FIRMS FOR DESIGN-BUILD SERVICES FOR AIRSIDE 1 AND 3 INTERIOR RENOVATION AT THE ORLANDO INTERNATIONAL AIRPORT (BP-00500). *(Five firms responded by September 23, 2024).*

- Balfour Beatty Construction (US)
- Beck
- Clayco, Inc.
- DPR Construction, A General Partnership
- Leopardo Construction

NOTE: If a bidder or proposer is aggrieved by any of the proceedings of today's meeting and wishes to appeal the results of actions made by this Committee, they must file an appeal stating the item they wish to appeal and the basis for which they wish to appeal. Any decision made at these meetings will need record of the proceedings and for that purpose may need to ensure that a verbatim record of the proceeding is made which includes the testimony and evidence upon which the appeal is to be based. Any appeal must be received in writing by the Chief Executive Officer, Mr. Kevin J. Thibault, via email kevin.thibault@goaa.org with copy to yovannie.rodriquez@goaa.org by 4:00 p.m., October 29, 2024.

For individuals who conduct lobbying activities with Aviation Authority employees or Board members, registration with the Aviation Authority is required each year prior to conducting any lobbying activities. A statement of expenditures incurred in connection with those lobbying instances should also be filed prior to April 1st of each year for the preceding year. Lobbying any Aviation Authority Staff who are members of any committee responsible for ranking Proposals, Letters of Interest, Statements of Qualifications or Bids and thereafter forwarding those recommendations to the Board and/or Board Members is prohibited from the time that a Request for Proposals, Request for Letters of Interests, Request for Qualifications or Request for Bids is released to the time that the Board makes an award. The policy, forms, and instructions are available on the Aviation Authority's offices web site. Please contact the Chief Administrative Officer with questions at (407) 825-7105.

(Pursuant to Florida Statute 286.0113 (2)(b)1., the portion of the Procurement Committee meeting, when interviews are being conducted, will be exempt from public meeting requirements.)

Any member of the public who wishes to address the committee on an agenda item being considered at this meeting must notify the committee in writing by submitting a completed Appearance Request Form. This form may be requested from and submitted to the Recording Secretary via email at PC@goaa.org, or in person on the date of the meeting. Each speaker will be allowed up to three minutes, and speakers will be limited to no more than five speakers per group or joint effort; excluding businesses and other such entities, which will be limited to one speaker to represent the entity, as a whole.

[The next Procurement Committee Meeting is scheduled for Tuesday, October 29, 2024 at 9:30 a.m.](#)



MEMORANDUM

TO: Members of the Procurement Committee

FROM: Robert Furr, Vice President of Engineering and Architecture

DATE: October 22, 2024

ITEM DESCRIPTION

Request for Approval of an Addendum to the Continuing Program and Project Management Services Agreement with AECOM Technical Services, Inc. to provide additional OAR Services for Specification and EDC updates at the Orlando International Airport.

BACKGROUND

In 2022, the firms providing Continuing Program and Project Management Services were selected through a competitive award process. These services are procured on an as needed or annual basis.

On May 18, 2022, the Aviation Authority Board approved a Continuing Program and Project Management Services Agreement with each of the following firms:

- AECOM Technical Services, Inc.
- Cost Management Inc. dba CMI (MWBE)
- Geotech Consultants International, Inc. dba GCI, Inc. (MWBE)
- PSA Constructors, Inc. dba PSA Management, Inc. (MWBE/LDB)
- The Roderick Group, Inc. dba Ardmore Roderick (MWBE)
- WSP USA, Inc.

These no-cost base agreements established the negotiated hourly rates. These services include all services necessary for the management of the design and construction of both individual projects and programs consisting of two or more individual projects, including the management of design from planning and conceptual design phase through detailed design, bidding and award of construction contracts; development of design criteria documents, and management of design/build contracts; management of the construction and commissioning of projects including performing as the Owner's Authorized Representative (OAR); providing material testing, quantity surveying, construction inspection, construction safety compliance inspection, and other services required to verify compliance of construction with contract documents; providing cost estimating, cost control, scheduling, progress reporting, and planning services to support both design and construction activities; negotiations of contracts for program and project related professional and construction services required from the Aviation Authority's other consultants and contractors; coordination of the activities of multiple consultants and contractors onsite; and all other related services, which may be required to accomplish the planning, funding, design, bidding and award, construction, commissioning and operation of projects and programs for the Aviation Authority's existing and future facilities.

ISSUES

Consultant's proposal, dated September 25, 2024, is to provide services for the Part 2 effort for overall scope review and identification of updates required to the GOAA construction specifications and the Engineering Documents Control (EDC). The Consultant will establish means to update documents to keep up with technological advances, product changes, and lessons learned on prior projects that will be acceptable to the Aviation Authority.

Services cannot commence before the date of Procurement Committee approval. The approved addendum must be executed by the Aviation Authority before invoicing for services.

The cumulative contract value of all addenda/amendments since the last approval by the Aviation Authority Board for the Continuing Program and Project Management Services Agreement with AECOM Technical Services, Inc. does not exceed the \$250,000 threshold; thus, this agenda item does not require Board approval.

SMALL BUSINESS

The Minority and Women Business Enterprise (MWBE), Local Development Business (LDB) and/or Veteran Business Enterprise (VBE) has been reviewed by the Aviation Authority's Small Business Development Department. The findings and recommendation are attached.

ALTERNATIVES

None.

FISCAL IMPACT

The fiscal impact is \$187,045.00. Funding is from previously approved Operations and Maintenance Funds.

RECOMMENDED ACTION

It is respectfully requested that the Procurement Committee approve an Addendum to the Continuing Program and Project Management Services Agreement with AECOM Technical Services, Inc. for the services contained herein and the amount as shown below:

Not to Exceed Fees	\$187,045.00
Lump Sum Fees	\$0.00
Not to Exceed Expenses	\$0.00
TOTAL	\$187,045.00
CRI – Compliance Review Date	DL 10/8/24
CRI – Funding Eligibility Review Date	10/8/24

ATTACHMENT A

FINANCE FORM

Date:	09.25.2024	CCM / PC:	PC
Requestor's Name:	Robert Furr	Requestor's Extension:	
Form Preparer's Name:	Ross Spence	Preparer's Extension:	
Requestor's Department:	Engineering & Architecture	Purchasing Solicitation #:	
Description:	Specification and EDC Updates	Committee Date:	10.15.2024
Vendor:	AECOM	Committee Agenda Item #:	

NON-PROJECT FUNDS: O&M

Account Code Format: xxx.xxx.xxx.xxxxxxx.xxx.xxxxxx	FY 24 Amount	FY25 Amount	FY26 Amount	FY27 Amount	FY28 Amount	TOTAL CONTRACT
301.716.170.5310008.000.000000		\$187,045.00				\$187,045.00
Total Requisition:		\$187,045.00				\$187,045.00
Requisition Number:		98080				
Funding Approver:	<i>Andrea Harper</i>					
OMB Notes:						

Number	Description	Approval Status	Creation Date	Currency	Total	Preparer	Reserved
98080	FY25 PC 2024-10-15 /	In Process	07-OCT-2024 11:51:56	USD	187,045.00	Ciaglia, Tara A	☒

MEMORANDUM

TO: Members of the Procurement Committee

FROM: Edelis Molina, Manager Small Business Programs

DATE: October 22, 2024

ITEM DESCRIPTION

Request for Approval of an Addendum to the Continuing Program and Project Management Services Agreement with AECOM Technical Services, Inc. to provide additional OAR Services for Specification and EDC updates at the Orlando International Airport (MCO).

SMALL BUSINESS

We have reviewed the qualifications of the subject contract's MWBE/LDB/VBE specifications and determined that AECOM Technical Services, Inc. proposes 8% MWBE participation in this addendum.



September 25, 2024

Mr. Rob Furr
Vice President of Engineering and Architecture
GREATER ORLANDO AVIATION AUTHORITY
5850 Cargo Road
Orlando, Florida 32827-4399

Subject: Specification Updates- Part 2
Orlando International Airport

Dear Mr. Furr:

AECOM is pleased to submit this proposal to provide OAR services for the project defined by the Vice President of Engineering and Architecture at the Orlando International Airport. This proposal has been prepared based on our understanding of the following scope of work: Staff for the Part 2 effort for an overall scope review and identification of updates required to the GOAA construction specifications and the Engineering Documents Control (EDC). The Consultant will establish means to update documents to keep up with technological advances, product changes, and lessons learned on prior projects that will be acceptable to the Authority. It is anticipated that the Part 2 deliverable be completed by December 31, 2024.

AECOM Technical Services, Inc. hours are proposed for charges incurred for Project Management Services that will include but not be limited to Part 2 of an overall specifications and EDC update. This would include:

- Documentation review of existing specifications and EDCs.
- Meet with GOAA E&C on potential format and procedures to implement.
- Gather feedback on the effectiveness of specifications after use on a project(s) and determine procedures to revise the specifications as necessary.
- Work with Consultants to update EDCs, Specifications, procedures, and tracking methods.

Part 2 will consist of but not limited to combining existing Terminal C and North Terminals A/B specifications/EDC documents to a single master file for all Airport Terminals. Part 2 would implement version controls for files and establish update/tracking procedures for the specifications/EDCs, on future improvement and modifications. Implementation of Specifications and EDC documents are contingent upon approval by GOAA.

This Task will be an Addendum to AECOM's Continuing Program and Project Management Services, dated July 12, 2022. This work will be billed as a Not-to-Exceed amount of \$187,045.00.

The services for this project will be performed in accordance with the provisions of GOAA's standard agreement for professional services and as indicated in the attached project schedule showing the proposed staffing levels for the duration of the project.

We appreciate the opportunity to present this proposal and we look forward to working with GOAA on these important staff services. Should you have any questions or if we may be of further assistance, do not hesitate to contact the undersigned.

Sincerely,

Ross Spence
Vice President
AECOM Technical Services, Inc.

October 3, 2024

AECOM

Attn: Kern Grimshaw
150 N. Orange Ave,
Suite 200,
Orlando, FL 32801

email: kern.grimshaw@aecom.com

phone: 347.683.3628

Re: Proposal for GOAA Master Specifications Update

Comm: 24121

Dear Kern,

Studio for Architecture appreciates the opportunity to submit our Proposal for GOAA Master Specifications Update of the North Terminal Complex and South Terminal Complex. The Scope of Work, Schedule, Compensation and Design Assumptions for the project are described below.

SCOPE OF WORK

Our Team of SFA and Burns is prepared to provide professional Architectural, Mechanical, Electrical, Plumbing, Fire Protection, and Low Voltage Engineering specifications updates related to the North Terminal and South Terminal Complex Master Specifications. Based on our Teams meeting on August 15, 2024, and follow up on September 20, 2024, it is our understanding that the Authority would like our team to evaluate the and combine the North Terminal Guideline specification from 2014-2024 with the As-Built Record South Terminal Complex Phase 1 specification dated June 2023. The team will review both program specification requirements and make recommendations for new comprehensive master specifications to be used as guidelines and standards moving forward. The focus of these new Guidelines will be on Divisions 21, 22, 23, 26, 27 and 28 of the specifications.

General Project Program Summary:

- Review existing documents for compatibility to renovations of existing structures with new green field construction.
- Meet with stakeholders for review of findings for incorporation in a consolidated document.
- Make recommendations for changes to the documents with approval from stakeholders.
 - GOAA Product Standards
 - GOAA Warranties
 - LEED V4 or Higher Standards
- Legal Review and final changes
- Publish final Master Guideline Specification.

See attached Proposal Letter from Burns Engineering dated September 20, 2024, for further defining this scope.

SCHEDULE*

Review of Documents	Duration	1 Weeks
Meeting with Stakeholders and Document Edits	Duration	7 Weeks
Legal & Stakeholders final review with changes	Duration	2 Weeks
Publish Final Master Specification	Duration	1 Weeks

**Schedule does not include time for Owner Review or Construction Management Estimating. Upon the Owner's review, approval and fee payment for each completed Document Submittal, the design team will proceed with the next Document Submittal.*

COMPENSATION

Document Review & Stakeholder Engagement	(documents 50% complete)	\$ 26,124.00
<i>* Phase billed monthly based on percentage complete. Payments due 30 days after invoice submitted.</i>		
Recommendations for Changes & Final Document	(documents 50% complete)	\$ 123,545.00
<i>* Phase billed monthly based on percentage complete. Payments due 30 days after invoice submitted.</i>		
TOTAL Not to Exceed Fee		\$ 149,669.00

Design Fees Breakdown:

Studio for Architecture, Inc.	Architecture	\$ 15,207.00
Burns	MEP FP LV	\$ 134,462.00

DESIGN ASSUMPTIONS

1. The professional design services anticipated for this project are limited to those disciplines listed above.
2. Items not listed in the Scope of Work description above are not included in this proposal and assumed to be by others. Examples of excluded items, including but not limited to, the following disciplines and scope of work that are not included in this proposal:
 - Redesign of documentation based on GOAA comments during Recommendation Phase
 - FAA Specifications
 - FDOT Specifications
 - CBP FIS Guidelines
 - TSA Guidelines

ADDITIONAL SERVICES

Other Additional Services required beyond basic scope shall be negotiated on an as needed basis at which time a proposal for additional services will be provided.

We hope this proposal meets with your approval. Studio for Architecture is committed to servicing your team. Please sign below and forward a copy to our office so that we may begin the process and engage the design team.

Submitted by:



10/03/2024

Signature

date

Mary C. Roche, AIA, NCARB, LEED AP
President
Printed Name and Title

ATTACHMENTS: Burns Engineering Proposal & C-Tables

cc: Carlos Roche, Ron Reitz



BURNS ENGINEERING, INC. | BURNS-GROUP.COM

TWO COMMERCE SQUARE, 2001 MARKET ST, SUITE 600, PHILADELPHIA, PA 19103 | 215 979-7700

September 20, 2024

Mr. Carlos R. Roche
Principal
Studio for Architecture
1528 Jackson St.
Fort Myers, FL 33901

Professional Services Fee Proposal for:
MCO GOAA Master Specification Update
Divisions 21, 22, 23, 26, 27, 28
Orlando International Airport (MCO)

Dear Carlos,

Burns Engineering, Inc. appreciates the opportunity to submit our Fee Proposal for the Master Specification Update for Divisions 21, 22, 23, 26, 27, and 28.

This proposal includes the sections as outlined below:

1. Overview
2. Scope of Work
3. List of Deliverables
4. Schedule
5. Assumptions, Clarifications & Exceptions
6. Compensation

1. Overview

Based on scope meetings held on August 15th, August 29th and September 5th; it is Burns' understanding that the Authority would like our team to evaluate and combine the North Terminal Master specifications from 2014-2024 with the As-Built Record South Terminal Complex Phase 1 specification dated June 2023; with the South Terminal being the master version. Burns will review both program specification requirements and make recommendations for new comprehensive Master specifications that would ultimately be finalized in a future project. Burns role as a subconsultant to Studio for Architecture will address Divisions 21, 22, 23, 26, 27, and 28

This proposal has been updated since our September 11th version to decrease the schedule from 16 weeks to ten. Refer to Part 4 Schedule for more detailed information about the anticipated timeline.

2. *Scope of Work*

With the South Terminal specifications used as the basis, Burns to develop a single set of specifications to be used for both the North and South Terminal. Burns to hi-light areas in the merged specification that require Authority guidance in order to create a single specification section. Burns will also hi-light areas in the specifications that the Authority would like to be updated/further developed in a subsequent follow-up project.

The alignment of North Terminal specifications to South Terminal sections is not one-for-one.

- Burns to merge like sections with the South Terminal version used as the basis.
- South Terminal only sections will be reviewed with areas highlighted that require Authority review.
- North Terminal sections will be converted to South Terminal format.

Burns anticipates that many sections that are not one-for-one will logically fall into a merged specification.

This will not be a final set of technical specifications that the Authority can use as standard. The final set of this project's specifications will include hi-lighted areas within many sections that the Authority would like to be made consistent with other sections, or further developed with new technical content. As mentioned above, these enhancements would be accomplished in a follow-up project.

Burns to attend stakeholder meetings to gather Authority content input to guide the merged specification development.

3. *List of Deliverables/Work Effort*

Burns to develop an in-progress set of Master Specifications for the Divisions identified below.

Division 21 – Fire Suppression

Approximately 10 sections.

Division 22 – Plumbing

Approximately 25 sections.

Division 23 – HVAC

Approximately 50 sections.

Division 26 – Electrical

Approximately 50 sections.

Division 27 – Communications

Approximately 25 sections.

Division 28 – Electronic Safety and Security

Approximately 10 sections

4. Schedule

Merged specifications to be delivered in 10 weeks from an anticipated NTP on October 10th.

- Merge Specifications: 3-weeks
- Stakeholder Meetings: 2-weeks
- Incorporate Stakeholder Mtg. Comments: 3-weeks [Submit Draft Merged Specs]
- Incorporate Stakeholder Draft Comments: 2-weeks [Submit Specs]

5. Assumptions, Clarifications & Exceptions

The following are clarifications and/or exceptions that have not been included within our scope of services:

- Burns is not responsible for specifications outside the Divisions indicated in the scope of work.
- The South Terminal specifications will be utilized as the basis for creating the campus wide standards.
- A follow-up project would implement the final version of campus wide specifications based on the work effort accomplished in this project along with direction from the Authority

6. Burns Compensation

The fee for the engineering services associated with the scope as defined above is hourly not-to-exceed and as defined below.

Total Fee: \$134,462.00.

Thank you for the opportunity to submit this proposal. Should you have any questions please call me at 314-835-7149.

Very truly yours,
BURNS ENGINEERING, INC.



Gregory S. Spence, PE
Project Manager
Aviation

Attachments: Burns Excel fee table
cc: Dave Kipp

GOAA

W-00TBD Specification Updates

COMPANY	Hourly Rate	Hours	DESCRIPTION AND PERSON'S NAME	FORECASTED LABOR
AECOM	\$ 286.00	0	Sr. Program Director	\$ -
AECOM	\$ 204.00	144	Project Manager - Architectural	\$ 29,376.00
AECOM	\$ 100.00	80	Project Coordinator III	\$ 8,000.00
STUDIO FOR ARCHITECTURE	\$ 137.00	111	Senior Project Manager	\$ 15,207.00
BURNS ENGINEERING	\$ 269.00	48	Senior Project Manager	\$ 12,912.00
BURNS ENGINEERING	\$ 277.00	144	Principal Engineer	\$ 39,888.00
BURNS ENGINEERING	\$ 240.00	28	Senior Engineer Specialist	\$ 6,720.00
BURNS ENGINEERING	\$ 215.00	282	Senior Engineer	\$ 60,630.00
BURNS ENGINEERING	\$ 185.00	34	Engineering Specialist II	\$ 6,290.00
BURNS ENGINEERING	\$ 135.00	5	Construction Administrator	\$ 675.00
BURNS ENGINEERING	\$ 93.00	79	Administrative Assistant	\$ 7,347.00

Subtotal \$ 187,045.00

EXHIBIT A - CONSULTANT'S COMPENSATION PROPOSAL
TABLE C-7a, C-7b and C-7c
PARTICIPATION SCHEDULES

TABLE C-7a DBE PARTICIPATION SCHEDULE

NAME OF SUBCONSULTANT	ADDRESS	PROPOSED SCOPE OF SERVICES	FEE	PROPOSED PARTICIPATION
STUDIO FOR ARCHITECTURE	1528 Jackson St. Fort Myers. FL 33901	Project Management Services	\$ 15,207	8.1%
TOTAL PROPOSED PARTICIPATION			\$15,207.00	8.1%

TABLE C-7b MWBE PARTICIPATION SCHEDULE

NAME OF SUBCONSULTANT	ADDRESS	MWBE CLASSIFICATION	PROPOSED SCOPE OF SERVICES	FEE	PROPOSED PARTICIPATION
TOTAL PROPOSED PARTICIPATION				\$0.00	0.0%

TABLE C-7c LDB PARTICIPATION SCHEDULE

NAME OF FIRM	ADDRESS	PROPOSED SCOPE OF SERVICES	FEE	PROPOSED PARTICIPATION
TOTAL PROPOSED PARTICIPATION			\$0.00	0.0%

Greater Orlando Aviation Authority
AECOM Technical Services, Inc.
Continuing Program and Project Management Services
Projected Hours by Task for FY2025 (October 1, 2024 - September 30, 2025)

Legend:

Proposal submitted for review

Previously approved

Future proposal

Name	Position	Sponsor	Task Description	TOTAL
TBD/Lisa Stoeckert	Project Accountant	Grant	Tenant/Concessions - Project Management Oversight	48
			TOTAL	48
Nadege Cadet	Project Coordinator	McKeown	Project Coordinator for Project Controls/PEC Dept.	0
			TOTAL	0
Chayla German	Project Coordinator	Dennis	Project Coordinator for Project Controls/CF Dept.	2080
			TOTAL	2080
Fransheska Brown	Project Coordinator	McKeown	Project Coordinator for Project Controls/PC Dept.	2080
			TOTAL	2080
Lisa Stoeckert	Project Accountant	McKeown	Project Accountant for Project Controls/PC Dept.	192
			TOTAL	192
Ross Spence	Sr. Program Director	Shedek	Terminal C Day 2 Closeout	0
			TOTAL	0
Ross Spence	Sr. Program Director	Shedek	W-S00151 Terminal C Enhancements	0
			TOTAL	0
Steve Fuller	Sr. Construction Manager	Shedek	W-S00151 Terminal C Enhancements	0
			TOTAL	0
Ross Spence	Sr. Program Director	Marble	W-S00211 Terminal C Phase 2 Support	60
			TOTAL	60
Lisa Stoeckert	Project Coordinator III	Shedek	W-S00159 Terminal C Landscaping Program	0
			TOTAL	0
Ross Spence	Sr. Program Director	Furr	W-00497 North Terminal Refresh	512
			TOTAL	512
Steve Fuller	Project Manager II - Structural	Furr	W-00497 North Terminal Refresh	512
			TOTAL	512
Lisa Stoeckert	Project Coordinator III	Furr	W-00497 North Terminal Refresh	512
			TOTAL	512
TBD	Project Manager II - Mechanical	Furr	W-00497 North Terminal Refresh	512
			TOTAL	512
Ross Spence	Sr. Program Director	Furr	Specification and EDC Updates	0
			TOTAL	0
Lisa Stoeckert	Project Coordinator III	Furr	Specification and EDC Updates	80
			TOTAL	80
Kern Grimshaw	Project Manager - Architectural	Furr	Specification and EDC Updates	144
			TOTAL	144
Kern Grimshaw	Project Manager	Shedek	WS00159 Terminal C Landscaping	220
			TOTAL	220
TBD	Sr. Construction Manager	Shedek	WS00159 Terminal C Landscaping	200
			TOTAL	200
Chayla German	Project Coordinator III	Shedek	WS00151 Terminal C Enhancements - VS47 Signage	64
			TOTAL	64

Greater Orlando Aviation Authority

AECOM Technical Services, Inc.

Projected Hours by Task for FY2025 (October 1, 2024 - September 30, 2025)

Name	Position	Sponsor	Task Description	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	Jul-25	Aug-25	Sep-25	TOTAL
TBD/Lisa Stoeckert	Project Accountant	Grant	Tenant/Concessions - Project Management Oversight	8	8	8	8	8	8							48
			Total	8	8	8	8	8	8	0	0	0	0	0	0	48
Fransheska Brown	Project Coordinator	McKeown	Project Coordinator for Project Controls/PC Dept.	184	160	168	184	168	176	176	168	168	184	168	176	2080
			Total	184	160	168	184	168	176	176	168	168	184	168	176	2080
Lisa Stoeckert	Project Accountant	McKeown	Project Accountant for Project Controls/PC Dept.	16	16	16	16	16	16	16	16	16	16	16	16	192
			Total	16	16	16	16	16	16	16	16	16	16	16	16	192
Ross Spence	Sr. Program Director	Shedek	Terminal C Day 2 Closeout	0	0	0										0
				0	0	0	0	0	0	0	0	0	0	0	0	0
Ross Spence	Sr. Program Director	Shedek	W-S00151 Terminal C Enhancements													0
				0	0	0	0	0	0	0	0	0	0	0	0	0
Steve Fuller	Sr. Construction Manager	Shedek	W-S00151 Terminal C Enhancements													0
				0	0	0	0	0	0	0	0	0	0	0	0	0
Ross Spence	Sr. Program Director	Marble	W-S00211 Terminal C Phase 2 Support	12	12	12	12	12								60
				12	12	12	12	12	0	0	0	0	0	0	0	60
Lisa Stoeckert	Project Coordinator III	Shedek	W-S00159 Terminal C Landscaping Program													0
				0	0	0	0	0	0	0	0	0	0	0	0	0
Ross Spence	Sr. Program Director	Furr	W-00497 North Terminal Refresh	184	160	168										512
				184	160	168	0	0	0	0	0	0	0	0	0	512
Steve Fuller	Project Manager II - Structure	Furr	W-00497 North Terminal Refresh	184	160	168										512
				184	160	168	0	0	0	0	0	0	0	0	0	512
Lisa Stoeckert	Project Coordinator III	Furr	W-00497 North Terminal Refresh	184	160	168										512
				184	160	168	0	0	0	0	0	0	0	0	0	512
TBD	Project Manager II - Mechanical	Furr	W-00497 North Terminal Refresh	184	160	168										512
				184	160	168	0	0	0	0	0	0	0	0	0	512
Ross Spence	Sr. Program Director	Furr	Specification and EDC Updates	0	0	0										0
				0	0	0	0	0	0	0	0	0	0	0	0	0
Lisa Stoeckert	Project Coordinator III	Furr	Specification and EDC Updates	28	26	26										80
				28	26	26	0	0	0	0	0	0	0	0	0	80
Kern Grimshaw	Project Manager - Architectural	Furr	Specification and EDC Updates	48	48	48										144
				48	48	48	0	0	0	0	0	0	0	0	0	144
Kern Grimshaw	Project Manager	Shedek	WS00159 Terminal C Landscaping	20	20	20	20	20	20	20	20	16			44	220
				20	20	20	20	20	20	20	20	16	0	0	44	220
TBD	Sr. Construction Manager	Shedek	WS00159 Terminal C Landscaping	20	20	20	20	20	20	20	20				40	200
				20	20	20	20	20	20	20	20	0	0	0	40	200
Chayla German	Project Coordinator III	Shedek	WS00151 Terminal C Enhancements - VS47 Signage	8	8	8	8	8	8	8	8					64
				8	8	8	8	8	8	8	8	0	0	0	0	64

TRUTH IN NEGOTIATION CERTIFICATION

The Consultant hereby certifies, covenants, and warrants that wage rates and other factual unit costs supporting the compensation for this project's agreement are accurate, complete, and current at the time of contracting.

The Consultant further agrees that the original agreement price and any additions thereto shall be adjusted to exclude any significant sums by which the Aviation Authority determines the agreement price was increased due to inaccurate, incomplete, or noncurrent wage rates and other factual unit costs. All such agreement adjustments shall be made within (1) year following the end of the contract. For purposes of this certificate, the end of the agreement shall be deemed to be the date of final billing or acceptance of the work by the Aviation Authority, whichever is later.

Consultant: AECOM Technical Services Inc.

By:  _____

Print Name: Ross Spence

Date: 9/25/24

Addenda / Amendments Awarded per Agreement - Summary for Committee

AECOM Technical Services, Inc. -- Agreement No. 202204-OAR1 Continuing Program and Project Management Services

Add	Amd	Proj.	Description	PSC/CCM	Board	Exec.	PO#	\$ Amount	Cumul. per Add. \$ Amount	
000	000	-	Continuing Program and Project Management Services	PSC	04/22/22	05/18/22	07/12/22	\$0.00	\$0.00	
001	000	-	FY23 Tenant/Concessions Projects OAR/PM Oversight	CCM	08/23/22	09/21/22	09/26/22	95195	\$1,023,792.00	\$1,023,792.00
002	000	-	FY23 Staff Extension Support Services for Construction Finance	CCM	08/30/22	NA	10/03/22	95353	\$153,920.00	\$153,920.00
003	000	-	FY23 Staff Extension Support Services for Project Controls	CCM	09/06/22	09/21/22	10/13/22	95196	\$299,552.00	\$299,552.00
004	000	-	FY23 Staff Extension Support Services for Operational Readiness	CCM	09/27/22	NA	11/15/22	95594	\$89,776.00	\$89,776.00
005	000	BP-S00195-MCO	BP-S00195-MCO TERM C, PH 1X - AIRSIDE CONCOURSE WS111 Staff Extension Support Services for BP-S0195	CCM	10/04/22	NA	10/20/22	1007187	\$247,611.00	\$247,611.00
005	001	BP-S00195-MCO	BP-S00195-MCO TERM C, PH 1X - AIRSIDE CONCOURSE Additional Staff Extension Support Services for BP-S0195	CCM	10/25/22	NA	11/08/22	AMD 1007187	\$5,000.00	\$252,611.00
005	002	BP-S00195-MCO	BP-S00195-MCO TERM C, PH 1X - AIRSIDE CONCOURSE Additional Program Management Services for the Construction Phase of BP-S0195	CCM	11/22/22	12/14/22	12/19/22	AMD 1007187	\$1,580,568.00	\$1,833,179.00
005	003	BP-S00195-MCO	BP-S00195-MCO TERM C, PH 1X - AIRSIDE CONCOURSE Additional Program Management Services for the Construction Phase for BP-S00195	CCM	02/07/23	NA	02/28/23		\$180,336.00	\$2,013,515.00
005	004	BP-S00195-MCO	BP-S00195-MCO TERM C, PH 1X - AIRSIDE CONCOURSE Additional Program Management Services for the Construction Phase for BP-S00195	CCM	02/28/23	03/15/23	03/21/23		\$2,576,690.00	\$4,590,205.00
005	005	BP-S00195-MCO	BP-S00195-MCO TERM C, PH 1X - AIRSIDE CONCOURSE Additional Program Management Services for the Construction Phase for BP-S00195	CCM	04/25/23	05/17/23	05/24/23		\$2,323,210.00	\$6,913,415.00
006	000	-	FY23 Staff Extension Support Services for City of Orlando and Permitting Coordination	CCM	10/25/22	NA	11/08/22	95618	\$71,796.00	\$71,796.00
006	001	-	Additional FY23 Staff Extension Support Services for City of Orlando and Permitting Coordination	PSC	05/02/23	NA	05/03/23	AMD 95168	\$58,518.00	\$130,314.00
007	000	-	FY23 Staff Extension Support Services for Baggage Handling Systems	CCM	01/03/23	NA	01/18/23	95673	\$10,000.00	\$10,000.00

Addenda / Amendments Awarded per Agreement - Summary for Committee

008	000	H-S00029-MCO	H-S00029-MCO AIRFIELD CIVIL RESTART ENABLING WORK A/E CA Services for H-S00029	CCM	02/07/23	NA	02/10/23	1007239	\$246,148.00	\$246,148.00
008	001	H-S00029-MCO	H-S00029-MCO AIRFIELD CIVIL RESTART ENABLING WORK Additional OAR Construction Services for H-S00029	CCM	08/29/23	NA	09/15/23		\$78,192.00	\$324,340.00
009	000	-	FY23 Staff Extension for Procurement Committee Project Coordinator Services	PSC	02/07/23	NA	02/10/23		\$100,048.00	\$100,048.00
010	000	E-00286-MCO	E-00286-MCO BHS LIGHTING MODIFICATIONS Construction Phase OAR Services for E-286	CCM	04/04/23	NA	04/06/23	1007308	\$10,232.00	\$10,232.00
011	000	E-00281-MCO	E-00281-MCO AIRSIDE 4 PA SYSTEM UPGRADE Design Phase OAR Services for E-281	CCM	04/11/23	NA	04/24/23	1007313	\$14,350.00	\$14,350.00
012	000	-	FY23 Development of the GOAA Sustainability Management and Resiliency Plan	PSC	08/01/23	NA	08/11/23	96401	\$31,022.00	\$31,022.00
013	000	E-S00015-MCO	E-S00015-MCO TERMINAL C KVAR PILOT PROGRAM Design and Construction Phase OAR Services to Support E-S00015	CCM	08/22/23	NA	08/28/23	1007421	\$47,644.00	\$47,644.00
014	000	-	FY24 Project Management Services for Tenant/Concessions Projects	CCM	09/12/23	09/27/23	10/04/23	96899	\$1,062,720.00	\$1,062,720.00
015	000	-	FY24 Staff Extension Support Services for Project Controls	PSC	08/22/23	09/27/23	10/04/23	96871	\$169,088.00	\$169,088.00
016	000	E-00285-MCO	E-00285-MCO BUS DUCT REPLACEMENT FROM WEST TO EAST ELECTRICAL SWITCHGEAR ROOM Design Phase OAR Services for E-285	CCM	08/29/23	NA	09/15/23	1007427	\$7,132.00	\$7,132.00
017	000	-	FY24 Staff Extension Support Services for Construction Finance	PSC	08/29/23	09/27/23	10/04/23	96764	\$161,504.00	\$161,504.00
018	000	W-S00111-MCO	W-S00111-MCO S TERM C, PH 1 - PROGRAM & PROJECT MGMT SERVICES (OAR) OAR Services for W-S0111	CCM	09/26/23	NA	10/03/23	1007486	\$249,600.00	\$249,600.00
018	001	W-S00111-MCO	W-S00111-MCO S TERM C, PH 1 - PROGRAM & PROJECT MGMT SERVICES (OAR) Additional OAR Support Services for W-S0111	CCM	09/03/24	NA	09/11/24		\$242,480.00	\$492,080.00
019	000	-	FY24 Project Management Services for Specialty Systems	CCM	10/05/23	10/18/23	10/26/23	96906	\$249,860.00	\$249,860.00
020	000	-	FY24 Project Management Services for Engineering and Construction Staff Extension Services	PSC	10/05/23	10/18/23	10/26/23	96907	\$199,826.00	\$199,826.00
021	000	W-S00151-MCO	W-S00151-MCO TERMINAL C DESIGN AND PROJECT OVERSIGHT SERVICES OAR Services for W-S00151	CCM	10/10/23	NA	11/09/23	1007470	\$199,826.00	\$199,826.00

Addenda / Amendments Awarded per Agreement - Summary for Committee

022	000	W-00497-MCO	W-00497-MCO NORTH TERMINAL REFRESH PROGRAM OVERSIGHT Support Services for W-497	CCM	12/19/23	NA	12/21/23	1007571	\$169,560.00	\$169,560.00
022	001	W-00497-MCO	W-00497-MCO NORTH TERMINAL REFRESH PROGRAM OVERSIGHT Additional Design Phase Services for W-497	CCM	02/06/24	02/21/24	02/23/24	AMD 1007571	\$899,954.00	\$1,069,514.00
022	002	W-00497-MCO	W-00497-MCO NORTH TERMINAL REFRESH PROGRAM OVERSIGHT Additional Design, Bid and Award Phase Services for W-497	CCM	05/28/24	06/19/24	06/25/24		\$1,538,592.00	\$2,608,106.00
023	000	W-S00211-MCO	W-S00211-MCO TERMINAL C, PHASE 2 PROGRAM DEFINITION DOCUMENT DEVELOPMENT Support Services for W-S211	CCM	12/19/23	NA	12/21/23	1007512	\$67,320.00	\$67,320.00
024	000	W-S00151-MCO	W-S00151-MCO TERMINAL C DESIGN AND PROJECT OVERSIGHT SERVICES OAR Services for W-S00151	CCM	12/19/23	NA	12/21/23	1007514	\$218,426.00	\$218,426.00
024	001	W-S00151-MCO	W-S00151-MCO TERMINAL C DESIGN AND PROJECT OVERSIGHT SERVICES Additional OAR Services for W-S00151	CCM	02/27/24	NA	03/04/24	AMD 1007514	\$68,640.00	\$287,066.00
025	000	W-S00159-MCO	W-S00159-MCO TERMINAL C LANDSCAPING DESIGN AND PROGRAM OVERSIGHT SERVICES OAR Services for W-S00159	CCM	01/23/24	NA	01/25/24	1007561	\$29,500.00	\$29,500.00
025	001	W-S00159-MCO	W-S00159-MCO TERMINAL C LANDSCAPING DESIGN AND PROGRAM OVERSIGHT SERVICES Additional OAR Services for W-S00159	CCM	09/03/24	NA	09/05/24		\$72,680.00	\$102,180.00
026	000	-	OAR Services for Specification and EDC Updates	CCM	05/16/24	NA	05/22/24	97571	\$26,200.00	\$26,200.00
027	000	-	FY25 Staff Extension Support Services for Project Controls	PSC	08/13/24	08/21/24	09/19/24		\$173,120.00	\$173,120.00
028	000	-	FY25 Project Management Services for Technology Projects	PSC	09/03/24	09/18/24	09/19/24		\$149,970.00	\$149,970.00
029	000	-	FY25 Project Management Services	PSC	09/03/24	09/18/24	09/19/24		\$554,160.00	\$554,160.00

Total for AECOM Technical Services, Inc. for Agreement No. 202204-OAR1

\$15,658,563.00

Addenda / Amendments Awarded per Agreement - Summary for Committee

Terms of Agreement

Firm	Agreement Execution Date	Original Duration		Current Expiration Date	
		1st Extension			
		2nd Extension			
Continuing Agreement Consultant - OAR/RE Construction					
AECOM Technical Services, Inc.	Not a Minority Firm	07/12/22	Original Dur:	3 Yrs	07/12/25
			1st Ext Dur:	0 Yrs	
			2nd Exr Dur:	0 Yrs	

Addenda / Amendments in Chronological Order

PSC	Board	Add #	Amd #	\$ Amt	Cumulative
02/07/23		009	000	\$100,048.00	\$100,048.00
05/02/23		006	001	\$58,518.00	\$158,566.00
08/01/23		012	000	\$31,022.00	\$189,588.00
08/22/23	09/27/23	015	000	\$169,088.00	\$358,676.00
08/29/23	09/27/23	017	000	\$161,504.00	\$520,180.00
10/05/23	10/18/23	020	000	\$199,826.00	\$720,006.00
08/13/24	08/21/24	027	000	\$173,120.00	\$893,126.00
09/03/24	09/18/24	028	000	\$149,970.00	\$1,043,096.00
09/03/24	09/18/24	029	000	\$554,160.00	\$1,597,256.00

INFORMATION ITEM

Approved at the Procurement Committee meeting on October 1, 2024. The recommended action was revised to include the Primary and Secondary Suppliers not to exceed amount of the Secondary Supplier bids plus 15% contingency (\$4,094,625.83).

MEMORANDUM

TO: Members of the Procurement Committee

FROM: Gary Hunt, Vice President, Facilities

DATE: October 1, 2024

ITEM DESCRIPTION

Request to Recommend to the Aviation Authority Board to Award Purchasing Invitation for Bids (IFB) 24-513-IFB, Janitorial Supplies at the Orlando International Airport, to Multiple Suppliers

BACKGROUND

The award of this IFB will result in six primary Blanket Purchase Agreements (BPAs) for various janitorial supplies, provided on an “as-needed” basis, for a twelve-month period. The resulting term of the BPAs will be effective October 16, 2024, through October 15, 2025, with possible extensions if funds remain and the unit prices are honored.

The IFB listed a total of fourteen separate items, each with estimated quantities for a 12-month period. The IFB required that the unit prices submitted include all costs associated with delivery to the Aviation Authority’s East Warehouse.

The fourteen items bid under 24-513-IFB were listed in six product groups:

- Urinal screens (Group 1)
- Hand soaps (Group 2)
- Blue recycling bags (Group 3)
- Clear can liners (Group 4)
- Toilet tissue, jumbo roll (Group 5) and
- Toilet tissue, small roll (Group 5)
- Paper towel, folded (Group 6) and
- Paper towel, roll (Group 6)

Respondents to the IFB were encouraged to submit product samples for evaluation. The products were assessed on a pass/fail basis. Recycled bags and trash liners underwent a strength test, in which five reams of printer paper were placed in the bags. If the bags tore, they were disqualified. Paper towels were tested for absorbency and durability when wet. If the paper towels were non-absorbent or easily torn, they were rejected and considered unsuitable for our plumbing systems.

ISSUES

On August 26, 2024, the Aviation Authority received twenty-nine responses to 24-513-IFB. This solicitation was advertised on GOAA’s eProcurement platform OpenGov and reached 15,413 prospective bidders.

Respondents to this IFB were (in alphabetical order):

RESPONDENTS		
Agni Enterprises LLC DBA Head to Heels Safety Supplies		Mark Master Inc. (No Bid)
Alex Goodwin Electric (No Bid)		Medline Industries, LP
All Florida Paper		Mini Wing USA
Allure Hospitality Supplier, Inc.		Network Craze (No Bid)
America's Office Source		ODP Business Solutions
Brady Companies LLC, Southeastern Paper Group		Patifco Corporation
Central Poly-Bag Corp.		Pyramid School Products
Coughlan Companies LLC DBA Capstone (No Bid)		Strategic Force USA
Dade Paper & Bag DBA Imperial Dade		Trusted & Dependable Solutions
Energy Air, Inc. (No Bid)		Unipak Corp
Filterbuy Incorporated (No Bid)		United Sales USA
Gem Supply Co		Veritiv Operating Corp.
GoKlean Products		Vizocom ICT LLC
HD Supply		WB Mason Co. Inc.
Interboro Packaging Corp		

To minimize the chance of stock outs, it is most advantageous to award to six Primary lowest bid Respondents and seven Secondary low bid Respondents based on responsibility, responsiveness and low price. The Aviation Authority may order from Secondary suppliers if the supply and service needs listed in the IFB are not met by the Primary. The Aviation Authority reserves the right to purchase from the Secondary suppliers in such a case.

The award of this IFB will result in Blanket Purchase Agreements (BPA), in the not-to-exceed amount of \$4,094,625.83 which includes a fifteen percent (15%) contingency for the allocation of funds among the Bidders. While Staff provided their best estimate for usage for the upcoming time period, contingency is in place to prepare for increased travelers, possible higher traffic and also for possible unit price fluctuations by Manufacturers due to any unforeseen issues. Only company-wide price variances will be considered, applicable to all customers, with Manufacturer's back-up documentation.

Line	Description	Qty	UOM	Primary	Total Amount	Secondary	Total Amount
GROUP 1							
1	Deodorizer, Urinal Screen Mango	20	Case	Strategic Force	2,043.20	Gem Supply	2,104.40
2	Deodorizer, Urinal Screen Citrus	100	Case	Strategic Force	10,216.00	Gem Supply	10,522.00
3	Deodorizer, Urinal Screen Ocean Mist	20	Case	Strategic Force	2,043.20	Gem Supply	2,104.40
4	Deodorizer, Urinal Screen Spiced Apple	20	Case	Strategic Force	2,043.20	Gem Supply	2,104.40
GROUP 2							
1	Soap, Hand, Foam, Disposable 1000 mL	10000	Case	All Florida Paper	284,400.00	Gem Supply	285,400.00
2	Soap, Hand, Redifoam Fragrance Free, Refill, 2000mL	2000	Case	Dade Paper & Bag dba Imperial Dade	165,940.00	Veritiv Response Company	170,380.00
GROUP 3							
1	Bag, Recycling, Blue Tint, 40 - 45 Gal	4000	Case	United Sales USA	64,000.00	Dade Paper & Bag dba Imperial Dade	69,197.60

2	Bag, Recycling, Blue Tint, 38 Gal	2000	Case	Dade Paper & Bag dba Imperial Dade	25,952.80	ODP Business Solutions	26,526.40
GROUP 4							
1	Liner, Plastic, Clear, Medium, 30-35 Gal	11000	Case	Central Poly Bag	92,510.00	Unipak	92,840.00
2	Liner, Plastic, Clear, Large, Coreless Roll, 40-45 Gal	14000	Case	Central Poly Bag	194,320.00	Unipak	195,160.00
GROUP 5							
1	Toilet Tissue, White, Small Roll	2500	Case	Strategic Force	92,400.00	Gem Supply	102,300.00
2	Toilet Tissue, Jumbo, 2-Ply	31000	Case	Strategic Force	624,340.00	Gem Supply	626,820.00
GROUP 6							
1	Towel, Paper, Folded, White	6900	Case	WB Mason	113,436.00	United Sales USA	117,645.00
2	Towel, Paper, White, Flex Continuous Roll	38000	Case	Dade Paper & Bag dba Imperial Dade	1,852,500.00	All Florida Paper	1,857,440.00

SMALL BUSINESS

This solicitation does not include a Minority and Woman Business Enterprise (MWBE) or Local Developing Business (LDB) participation requirement but was highly encouraged. MWBE status was considered when breaking a tie between two Respondents, All Florida Paper and Gem Supply, for Group 2, Line 1 Hand Soap. Because All Florida Paper was an MWBE supplier, they were given the Primary role and Gem Supply was given the Secondary role.

ALTERNATIVES

None.

FISCAL IMPACT

The combined amount bid by the secondary low, responsive, and responsible Bidder is \$3,560,544.20, plus fifteen percent (15%) for contingency in the amount of \$534,081.63 totaling to the award amount not-to-exceed \$4,094,625.83. Funds anticipated to be spent under the contract in the current fiscal year are within budget. Funding required in the current and subsequent fiscal years will be allocated from the Operations and Maintenance Fund, as approved through the budget process and when funds become available.

RECOMMENDED ACTION

It is respectfully requested that the Procurement Committee approve that the following be recommended to the Aviation Authority Board: (1) Award Invitation for Bid 24-513-IFB, Janitorial Supplies, at the Orlando International Airport, to Primary and Secondary Suppliers not to exceed the total amount of the Secondary Supplier bids plus 15% contingency (\$4,094,625.83), as shown in the table on the following page:

PRIMARY SUPPLIER TOTALS		SECONDARY SUPPLIER TOTALS		AWARD AMOUNT = SECONDARY SUPPLIER TOTAL + 15% CONTINGENCY
Supplier	Extended Amount	Supplier	Extended Amount	

Strategic Force	\$731,042.40	GEM Supply	\$745,955.20	\$857,848.48
All Florida Paper	\$284,400.00	GEM Supply	\$285,400.00	\$328,210.00
Dade Paper & Bag, LLC DBA Imperial Dade	\$2,044,392.80	Veritiv Response Company	\$170,380.00	\$195,937.00
		ODP	\$26,526.40	\$30,505.36
		All Florida Paper	\$1,857,440.00	\$2,136,056.00
United Sales USA	\$64,000.00	Dade Paper & Bag, LLC DBA Imperial Dade	\$69,197.60	\$79,577.24
Central Polybag	\$286,830.00	Unipak	\$288,000.00	\$331,200.00
WB Mason	\$113,436.00	United Sales USA	\$117,645.00	\$135,291.75
TOTAL AWARD AMOUNT REQUESTED WITH 15% CONTINGENCY:				\$4,094,625.83

(2) authorize funding from the Operations and Maintenance Fund; (3) allow for the allocation of funds among the Bidders as required to meet inventory requirements; (4) authorize the Procurement Services Department to extend the term of the resulting BPA's if funds remain available at the end of the original BPA period; and, (5) authorize Procurement Services to issue the necessary Blanket Purchase Agreements.

ATTACHMENTS

Attachment A – Finance Form



ATTACHMENT A

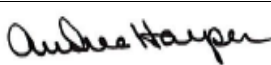
FINANCE FORM

Date: 9/17/2024
Requestor's Name: Nina Gilbert
Preparer's Name: John Field
Requestor's Department: Facilities
Description: FY 2025 Janitorial Supplies
Vendor: Multiple

Requestor's Extension:
Preparer's Extension: 2495
Purchasing Solicitation: 24-513-IFB
CCM / PC / PSC: PC
Committee Date: 10/01/2024
Committee Agenda Item #: TBD

NON-PROJECT FUNDS: O&M, CAPEX, I&D, R&R, OEA REVENUE FUNDS

Account Code Format: xxx.xxx.xxx.xxxxxxx.xxx.xxxxxx	FY 24 Amount	FY 25 Amount	FY 26 Amount	FY 27 Amount	FY 28 Amount	TOTAL CONTRACT
301.631.210.5520001.000.100234		\$2,299,906.12				\$2,299,906.12
301.631.210.5520001.000.100235		\$896,005.01				\$896,005.01
301.631.210.5520001.000.100293		\$898,714.70				\$898,714.70
Total Requisition:		\$4,094,625.83				\$4,094,625.83
Requisition Number:		97933				

OMB Notes:
Funding Approver: 

Converted into PO #:
Date:
Buyer:

Total Requisition:
BPA Amount:
Grand Total – Agree to Committee Item: