On **TUESDAY, March 12, 2024**, the **PROCUREMENT COMMITTEE** met at the Carl T. Langford Board Room Orlando International Airport, One Jeff Fuqua Blvd. Orlando, FL 32827. Vice Chair Griffin called the meeting to order at 9:30 a.m. Vice Chair Griffin read the Lobbyist Disclosure and the Appeals Statement. The meeting was posted in accordance with Florida Statues and a quorum was present. All Procurement Committee members confirmed no violations regarding the Aviation Authority's Code of Ethics and Business Conduct; lobbying activities policy; or the Florida Sunshine law regarding any agenda item.

Committee Members present:

Marquez Griffin, Vice Chair, GOAA Vice President, MCO Operations

Jeff Daniels, GOAA Assistant Vice President, Facilities

Robert Furr, GOAA Vice President, Engineering and Architecture

Iranetta Dennis, GOAA Vice President, Small Business

Judith-Ann Jarrette, GOAA Vice President, ORL Operations

Also participating:

Dan Gerber, Legal Counsel (Rumberger, Kirk & Caldwell)

Karen Ryan, Legal Counsel (Nelson Mullins Riley & Scarborough LLP)

Max Marble, GOAA Senior Vice President Capital Programs, Capital Programs

Kelly Loll, GOAA Vice President, Procurement Services

Olimpia Lonsdale, GOAA Assistant Vice President, Procurement Services

Marie Dennis, GOAA Deputy Chief Financial Officer, Finance

Travaris McCurdy, GOAA Manager Small Business Programs, Small Business Development

Jill Overstreet, GOAA Manager Risk Management, Safety & Risk Management

Dillan Montenegro, GOAA Procurement Recording Secretary

CONSENT AGENDA

A. **REQUEST FOR APPROVAL OF AN ADDENDUM TO THE CONTINUING TRANSPORTATION PLANNING SERVICES AGREEMENT WITH HDR ENGINEERING, INC. FOR THE 2024 EASTER MCO TRAFFIC COUNT PROGRAM AT ORLANDO INTERNATIONAL AIRPORT.**

Upon motion by Mrs. Dennis, seconded by Mrs. Jarrette, vote carried to approve the Consent Agenda Item.

Vote carried to approve an Amendment to Addendum 10 to the Continuing Transportation Planning Services Agreement with HDR Engineering Inc. for fiscal year 2024 easter MCO traffic count program at Orlando International Airport, for the not-to exceed amount of $90,000.00 with funding from previously approved Operations and Maintenance Funds.

B. **REQUEST FOR APPROVAL OF AN ADDENDUM TO THE GENERAL CONSULTING SERVICES AGREEMENT WITH RICONDO & ASSOCIATES, INC. FOR FISCAL YEAR 2024 ON-CALL SUPPORT SERVICES FOR THE AIRLINE RELATIONS DEPARTMENT AT ORLANDO INTERNATIONAL AIRPORT.**

Upon motion by Mrs. Dennis, seconded by Mrs. Jarrette, vote carried to approve the Consent Agenda Item.

Vote carried to approve an Amendment to Addendum 10 to the Continuing Transportation Planning Services Agreement with HDR Engineering Inc. for fiscal year 2024 easter MCO traffic count program at Orlando International Airport, for the not-to exceed amount of $58,250.00 with funding from previously approved Capital Expenditure Funds.

C. **REQUEST FOR APPROVAL OF AN ADDENDUM TO THE GENERAL CONSULTING SERVICES AGREEMENT WITH RICONDO & ASSOCIATES, INC. FOR SUPPORT SERVICES FOR THE MODELING OF PASSENGER FLOWS AND BUS OPERATIONS DURING THE MAINTENANCE OF THE AIRSIDES 2 AND 4 AUTOMATED PEOPLE MOVER (APM) SYSTEMS AT THE ORLANDO INTERNATIONAL AIRPORT.**

Upon motion by Mrs. Dennis, seconded by Mrs. Jarrette, vote carried to approve to approve the Consent Agenda Item.

Vote carried to approve an Amendment to Addendum 10 to the Continuing Transportation Planning Services Agreement with HDR Engineering Inc. for fiscal year 2024 On-Call Transportation Planning Review Services for the Greater Orlando Aviation Authority, for the not-to exceed fee amount of $129,650.00, with funding from previously approved Operation and Maintenance Funds

NEW BUSINESS

A. **REQUEST FOR RECOMMENDATION TO THE AVIATION AUTHORITY BOARD TO APPROVE THE AWARD OF SINGLE SOURCE SG00235 FOR THE IMPLEMENTATION OF THE DIGITAL AIRPORT PLATFORM AND UPGRADE OF THE ORLANDO AIRPORTS AND MCO CARES WEBSITES TO MOVE AGENCY AMSTERDAM B.V.**

Upon Motion by Mr. Daniels, seconded by Mrs. Dennis, vote carried to approve the recommendation to the Aviation Authority Board.

Upon motion by Mr. Daniels, seconded by Mrs. Dennis, vote carrier to approve the award of single source sg00235 for the implementation of the digital airport platform and upgrade of the Orlando airports and MCO cares websites to Move Agency Amsterdam B.V. for the not-to exceed fee amount of $346,731.84. Funding required will be allocated from the Capital Expenditure Funds, as approved through the budget process and when funds become available.

B. **REQUEST THE PROCUREMENT COMMITTEE TO DEEM ARTHUR LAWRENCE LLC, AND, DATAART AS NON-RESPONSIVE TO THE REQUEST FOR PROPOSAL 24-101-RFP, INFORMATION TECHNOLOGY (IT) CONTINUING CONSULTING SERVICES.**

Upon motion by Mrs. Dennis, seconded by Mrs. Jarrette, vote carried to deem Arthur Lawrence LLC, and DataArt as non-responsive to the Request for Proposal 24-101-RFP, Information Technology (IT) Continuing Consulting Services.

Upon motion by Mrs. Dennis, seconded by Mrs. Jarrette, vote carried to deem: Arthur Lawrence, LLC as non-responsive due to not meeting the mandatory requirement of Section 3.1.c and Tab 8, which required the Proposer to attach the completed Information Technology Functional Requirements and Capabilities Matrix, Attachment "A"-Compliance Expertise Matrix. DataArt as non-responsive due to not meeting the mandatory requirements of Section 3.1.b, 3.1.c, 3.1.d, and 3.1.f, which are the required response forms. They also did not provide references or complete Attachment "A"-Compliance Expertise Matrix required under Tab 8.

ADJOURNMENT

1. No public comments were made during the meeting. There being no further business for discussion, the meeting was adjourned by 11:18 a.m.

Kathleen M. Sharman, CFO

Kathleen M. Sharman, Chair

Procurement Committee

Chief Financial Officer