CONSTRUCTION COMMITTEE MEETING AGENDA

DATE: **Tuesday, September 24, 2024**
TIME: **9:00 a.m.**
PLACE: **Carl T. Langford Board Room / Orlando International Airport/ One Jeff Fuqua Blvd. / Orlando, FL 32827**

[ITEMS IN BOLD REQUIRE APPROVAL BY THE AVIATION AUTHORITY BOARD]

I. **CALL TO ORDER/ ROLL CALL/ ANNOUNCEMENTS**

II. **CONSIDERATION OF MINUTES [THIS SECTION INTENTIONALLY LEFT BLANK]**

III. **CHANGE ORDERS [THIS SECTION INTENTIONALLY LEFT BLANK]**

IV. **NEW BUSINESS**

GENERAL

A. REQUEST FOR APPROVAL OF A JOB ORDER CONSTRUCTION SERVICES ADDENDUM TO THE CONTINUING VERTICAL CONSTRUCTION SERVICES AGREEMENT WITH H W DAVIS CONSTRUCTION, INC. FOR **V-01044** AIRSIDE 3 WING 1 RAMP LEVEL RESTROOM REFURBISHMENTS, AT THE ORLANDO INTERNATIONAL AIRPORT.

B. **REQUEST FOR RECOMMENDATION OF APPROVAL TO AWARD OTHER ENTITY CONTRACT 24-775-OEC FOR THE PURCHASE OF CUSTOM GEE LOUNGE FURNITURE FROM AGATI, INC. UTILIZING STATE OF FLORIDA CONTRACT #56120000-24-NY-ACS FOR THE W-S00161, TERMINAL C GTF/RAC LOBBY FF&E AND IT ITEMS, AT THE ORLANDO INTERNATIONAL AIRPORT.**

C. REQUEST FOR APPROVAL OF THE PURCHASE OF NICEVISION SOFTWARE LICENSE FROM CERTIFIED NETWORK PROFESSIONALS, INC. FOR 24-799-RFQ FOR **W-S00161,** TERMINAL C GTF/RAC LOBBY FF&E AND IT ITEMS, AT THE ORLANDO INTERNATIONAL AIRPORT.

D. REQUEST FOR APPROVAL TO AWARD OTHER ENTITY CONTRACT 24-799-OEC FOR THE PURCHASE OF MICROSOFT SOFTWARE LICENSE FROM SHI INTERNATIONAL CORP. UTILIZING OEC SOURCEWELL-TECHNOLOGY PRODUCTS & SOLUTIONS FOR THE **W-S00161,** TERMINAL C GTF/RAC LOBBY FF&E AND IT ITEMS, AT THE ORLANDO INTERNATIONAL AIRPORT.

E. REQUEST FOR APPROVAL OF AN ADDENDUM TO THE CONTINUING PROGRAM AND PROJECT MANAGEMENT SERVICES AGREEMENT WITH THE RODERICK GROUP, INC., DBA ARDMORE RODERICK FOR CONSTRUCTION PHASE OAR SERVICES FOR **V-01044,** AIRSIDE 3 WING 1 RAMP LEVEL RESTROOM REFURBISHMENTS, AT THE ORLANDO INTERNATIONAL AIRPORT.

F. **REQUEST FOR RECOMMENDATION OF APPROVAL OF A NO-COST ADDENDUM TO THE SPECIALTY AUTOMATED PEOPLE MOVER AND PASSENGER RAIL SYSTEMS CONSULTING SERVICES PROFESSIONAL SERVICE AGREEMENT WITH LEA & ELLIOTT, INC. TO EXERCISE THE SECOND AND FINAL ONE-YEAR RENEWAL OPTION.**

V. **INFORMATION ITEMS**

A. Field Change Order Log

B. Revised Memorandum for the Recommendation of Approval of an Addendum to the Continuing Vertical Construction Services Agreement with Collage Design and Construction Group, Inc. dba The Collage Companies for the award of V-S00062, Terminal C Landscaping Program - Interior at the Orlando International Airport. [From the Construction Committee on September 3, 2024, Item No. IV-F].

C. Revised Memorandum for the Recommendation of Approval of Additional Builders Risk Insurance Premium to Arthur J Gallagher Risk Management Services, LLC, for under the Soft Costs account of W-S00121 for Construction Projects BP-S00195, BP-S00196 and BP-S00198, at the Orlando International Airport . [From the Construction Committee on September 10, 2024, Item No. IV-B].

D. Revised Memorandum for the Recommendation of Approval of Payment of Additional Owner's Protective Professional Indemnity Insurance Premium to Arthur J Gallagher Risk Management Services, LLC, for under the Soft Costs account of W-S00121 for Construction Projects BP-S00195, BP-S00196 and BP-S00198, at the Orlando International Airport . [From the Construction Committee on September 10, 2024, Item No. IV-C].

E. Revised Memorandum for Approval of a no-cost allocation of costs for Insurance Consultant Services from Siver Insurance Consultants for W-S00121 to BP-S00195: Terminal C Gates 250-253, BP-S00196: Terminal C Gates 250-253 Ramp, Remain Overnight Airfield, and BP-S00198: Ground Transportation Facility Pedestrian Bridge and RAC Lobby, at the Orlando International Airport . [From the Construction Committee on September 10, 2024, Item No. IV-D].

F. Revised Coversheet for Change Order No. V-01029, to Replace Level 2 EV Chargers for Garages A and B, at the Orlando International Airport. [From the Construction Committee on September 17, 2024, Item No. III-B].

For individuals who conduct lobbying activities with Aviation Authority employees or Board members, registration with the Aviation Authority is required each year prior to conducting any lobbying activities. Lobbying any Aviation Authority Staff who are members of any committee responsible for ranking Proposals, Letters of Interest, Statements of Qualifications or Bids and thereafter forwarding those recommendations to the Board and/or Board Members is prohibited from the time that a Request for Proposals, Request for Letters of Interests, Request for Qualifications or Request for Bids is released to the time that the Board makes an award. In the event a lobbyist meets with or otherwise communicates with Staff or a Board member, including the Mayor of the City of Orlando or the Mayor of Orange County, the lobbyist shall file a Notice of Lobbying (Form 4) detailing each instance of lobbying to the Aviation Authority within 7 calendar days of such lobbying. Lobbyists will also provide a notice to the Aviation Authority when meeting with the Mayor of the City or Mayor of Orange County at their offices. The policy, forms, and instructions are available on the Aviation Authority's web site (www.orlandoairports.net). Please contact the Chief Administrative Officer, Ms. Yovannie Rodriguez, with questions at (407) 825-7105.

Any appeals of decisions made by the Construction Committee must be filed with the Chief Executive Officer within five business days, no later than 4:00 p.m. on October 1, 2024. If a bidder or proposer is aggrieved by any of the proceedings of today's meeting and wishes to appeal the results of actions made by this committee, they must file an appeal stating the item they wish to appeal and the basis for which they wish to appeal, and it must be received in writing by the Chief Executive Officer, Mr. Kevin J. Thibault, via email at kevin.thibault@goaa.org, with a copy to yovannie.rodriguez@goaa.org.

Any member of the public who wishes to address the committee on an agenda item being considered at this meeting must notify the committee in writing by submitting a completed Appearance Request Form. This form may be requested from and submitted to the Recording Secretary via email at CCM@goaa.org, or in person on the date of the meeting. Each speaker will be allowed up to three minutes, and speakers will be limited to no more than five speakers per group or joint effort; excluding businesses and other such entities, which will be limited to one speaker to represent the entity, as a whole.

The next Construction Committee Meeting is scheduled for Tuesday, October 1, 2024, at 9:00 a.m.

Published By: Colin Paterson
Reviewed By:

GREATER ORLANDO AVIATION AUTHORITY
Innovation Connecting the World

MEMORANDUM

TO: Members of the Construction Committee

FROM: Scott Shedek, Vice President of Construction

DATE: September 24, 2024

ITEM DESCRIPTION

Request for Approval of a Job Order Construction Services Addendum to the Continuing Vertical Construction Services Agreement with H W Davis Construction, Inc. for V-01044 AS3 W1 Ramp Level Restroom Refurbishment at Orlando International Airport.

BACKGROUND

The above-referenced project is to provide all labor, equipment, and materials to refurbish restrooms 3599, 3596, and 3593 on the ramp level at the Airside 3 Wing 1 to include demolition, plumbing fixtures, electrical, LED lights, toilet partitions, framing, drywall, painting, floor and wall tile, ceiling tile and bathroom accessories.

ISSUES

Duration of the project is 60 calendar days for Substantial Completion and 45 calendar days for Final Completion, with an anticipated Notice-to-Proceed (NTP) date of 10/14/24. Liquidated Damages are defined as $100.00 per calendar day for late Substantial Completion, and $50.00 per calendar day for late Final Completion.

This continuing contractor was selected for this project based on (☐ all that apply):

☒ Experience ☒ Available Personnel ☐ Current Workload

☒ Expertise ☐ Equitable Distribution ☐ Other:________________

SMALL BUSINESS

The MWBE/LDB participation has been reviewed by the Office of Small Business Development. Their findings and recommendation are attached.

ALTERNATIVES

None.

FISCAL IMPACT

Funding is from the previously approved Capital Expenditure fund 310-711-210-5660003-000-501388. Funding source verified by Melvin Martinez of Construction Finance on 09 / 19 / 24 as correct and available.

RECOMMENDED ACTION

CC
ITEM IV-A
9/24/2024

It is respectfully requested that the Construction Committee approve a Job Order Construction Services Addendum to the Continuing Construction Services Agreement with above-referenced continuing contractor in the total direct-negotiated amount of $232,750.00, which includes a Lump Sum amount of $222,429.00 and allowance(s) totaling the amount of $8,000.00, including Performance and Payment Bonds in the amount of $2,321.

The invoicing method for this Job Order Contract will be:

☒ Lump Sum (with Allowances)

Payment Method: Payment on Allowances will be authorized only after an Allowance has been converted to an approved Change Order (or Field Change Order).

Lump Sum	$224,750.00
Allowance(s) (NTE)	$8,000.00
TOTAL	**$232,750.00**
AAC – Compliance Review Date	ML 9/18/2024
AAC – Funding Eligibility Review Date	9/18/2024

Greater Orlando Aviation Authority

Date:	*9/18/2024*	**CCM / PC:**	CCM
Requestor's Name:	*Scott Shedek*	**Requestor's Extension:**	
Form Preparer's Name:	*Colin Paterson*	**Preparer's Extension:**	2990
Requestor's Department:	*Construction*	**Purchasing Solicitation #:**	
Description:	*V-01044 AS3 W1 Ramp Level Restroom Refurbishment*	**Committee Date:**	9/24/2024
Vendor:	HW Davis / OAR / Contingency	**Committee Agenda Item#:**	

NON-PROJECT FUNDS: O&M, CAPEX, OEA REVENUE FUNDS

Account Code Format: xxx.xxx.xxx.xxxxxxx.xxx.xxxxxx	FY 24 Amount	FY 25 Amount	FY 26 Amount	FY 27 Amount	FY 28 Amount	Total Contract
310-711-210-5660003-000-501388						-
Construction	227,077.00					227,077.00
OAR - Construction Phase	22,767.00					22,767.00
Contingency	7,000.00					7,000.00
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
Total Requisition	256,844.00	-	-	-	-	256,844.00
BPA or Requisition Number	97947					

Number	Description	Approval Status	Creation Date	Currency	Total	Preparer
97947	V-01044 with HW Davi	In Process	18-SEP-2024 14:20:3(	USD	260,000.00	Ciaglia, Tara A

Funding Approver: Andrea Harper
OMB Notes:

C:\Users\ColinPaterson\Box\GOAA Eng. & Construction\01 PROJECTS\V Projects\V-01044 AS3W1 Restroom Refurbish\07_OAR working\3.0 Bid and Award Const\5.0 CCM memo (JOC)\Finance Form-97811_R1.xlsx

GREATER ORLANDO AVIATION AUTHORITY
Innovation Connecting the World

MEMORANDUM

TO: Members of the Construction Committee

FROM: Edelis Molina, Manager Small Business Programs

DATE: September 24, 2024

ITEM DESCRIPTION

Request for Approval of a Job Order Construction Services Addendum to the Continuing Vertical Construction Services Agreement with H W Davis Construction, Inc. for V-01044 AS3 W1 Ramp Level Restroom Refurbishment, Orlando International Airport

SMALL BUSINESS

We have reviewed the qualifications of the subject contract's MWBE/LDB/VBE specifications and determined that H W Davis Construction, Inc. proposes 22% MWBE participation on this job order construction services addendum.

Published By: Pankaj Gupta, Jacobs PMO
Reviewed By:

GREATER ORLANDO AVIATION AUTHORITY
Innovation Connecting the World

MEMORANDUM

TO: Members of the Construction Committee

FROM: Scott Shedek, V.P. of Construction

DATE: September 24, 2024

ITEM DESCRIPTION

Request for Recommendation to the Aviation Authority Board Approval of the purchase of Custom Lounge Furniture from Agati Inc. for Other Entity Contract 24-775 for W-S00161 Terminal C GTF/RAC Lobby FF&E and IT Items at Orlando International Airport.

BACKGROUND

State of Florida Contract# 56120000-24-NY-ACS is effective until December 1, 2028.

This is for the purchase of Custom GEE furniture from Agati, Inc. as Owner Furnished Equipment for furnishing the pedestrian bridge included in BP-S00198 GTF Pedestrian Bridge and RAC Lobby expansion project.

These items were selected by Engineers, Architects and Designers, working on the plans in coordination with the Agency requirements. These items are required to match existing items that were furnished and installed in Terminal C Phase 1, and the ASC Gates 250-253 projects. This furniture item has been previously awarded through a competitive process for the Terminal C furnishing project and it is proven to meet the Aviation Authority's requirements.

ISSUES

On September 18, 2024, the Aviation Authority issued received a proposal for purchase of Custom GEE furniture from Agati Furniture as follows:

Company	Bid Amount
Agati, Inc.	$ 506,132.02

This award is based on a Government Contract/Annual Contract in accordance with Aviation Authority Policy 450.02 which states that the Aviation Authority may acquire Goods, Services and Professional Services by Direct Negotiation or other method involving limited or no competition from a Supplier having a requirements contract, annual agreement, or multi-year contract with any public entity (e.g., federal, state, county, city, authority, school board, Buying Cooperative, etc.) for Goods, Services, or Professional Services described in the contract and at prices or discounts no less favorable than any outlined in such Contracts.

SMALL BUSINESS

The Small Business Development Department (SBDD) has reviewed the requirements of the above-referenced solicitation and has determined that there are no small business goals for Minority and Women Business Enterprise

(MWBE), Local Developing Business (LDB), and/or Veteran Business Enterprise (VBE) participation, as the SBDD cannot change the terms and conditions of an existing contract, such as State of Florida Contract# 56120000-24-NY-ACS.

ALTERNATIVES

None.

FISCAL IMPACT

Funding is from previously approved Customer Facility Charges. Funding source verified by Melvin Martinez of Construction Finance on 09 / 19 / 24 as correct and available.

RECOMMENDED ACTION

It is respectfully requested that the Construction Committee recommend to the Aviation Authority Board to: (1) award 24-775-OEC for a one-time procurement of Custom Lounge Furniture to Agati, Inc. as contained herein and for the total amount as shown below; (2) authorize the Chief Executive Officer to execute the necessary documents following satisfactory review by legal counsel; and (3) approve the Purchasing Department to issue the necessary Purchase Order:

Lump Sum	$0.00
Unit Price(s) (NTE)	$506,132.02
TOTAL	$506,132.02
AAC – Compliance Review Date	9/19/2024
AAC – Funding Eligibility Review Date	9/19/2024

GREATER ORLANDO AVIATION AUTHORITY
Innovation Connecting the World

Published By: Pankaj Gupta, Jacobs PMO
Reviewed By:

MEMORANDUM

TO: Members of the Construction Committee

FROM: Scott Shedek, V.P. of Construction

DATE: September 24, 2024

ITEM DESCRIPTION

Request for approval of the Purchase of NiceVision Software License from Certified Network Professionals, Inc. for 24-799-RFQ for W-S00161 Terminal C GTF/RAC Lobby FF&E and IT Items at Orlando International Airport.

BACKGROUND

This is for the purchase of NiceVision Software license as Owner Furnished Equipment for supporting the BP-S00198 GTF Pedestrian Bridge and RAC lobby project. This item is required to provide the software application platform for the Closed-Circuit Television (CCTV) Network Video Recorders (NVR), consistent with STC Phase 1.

ISSUES

On September 09, 2024, the Aviation Authority received a proposal for purchase of NiceVision Software License from Certified Network Professionals, Inc. as follows:

Company	Bid Amount
Certified Network Professionals, Inc.	$19,996.20

SMALL BUSINESS

The Small Business Development Department (SBDD) has reviewed the requirements of the above-referenced solicitation and has determined that there are no small business goals for Minority and Women Business Enterprise (MWBE), Local Developing Business (LDB), and/or Veteran Business Enterprise (VBE) participation.

ALTERNATIVES

None.

FISCAL IMPACT

Funding is from previously approved Customer Facility Charges. Funding source verified by *Melvin Martinez* of Construction Finance on 09/ 18/ 24 as correct and available.

CC
ITEM IV-C
9/24/2024

RECOMMENDED ACTION

It is respectfully requested that the Construction Committee approve the following: (1) award 24-799-RFQ for a one-time procurement of NiceVision Software Licenses to Certified Network Professionals, Inc. as the awarded Contractor; (2) authorize funding from the previously approved Customer Facility Charges in the not-to-exceed amount of $19,996.20; and (3) approve the Procurement Services Department to issue the necessary Purchase Order.

Lump Sum	$0
Unit Price(s) (NTE)	$19,996.20
TOTAL	$19,996.20
AAC – Compliance Review Date	9/18/2024
AAC – Funding Eligibility Review Date	9/18/2024

GREATER ORLANDO AVIATION AUTHORITY
Innovation Connecting the World

Published By: Pankaj Gupta, Jacobs PMO
Reviewed By:

MEMORANDUM

TO: Members of the Construction Committee

FROM: Scott Shedek, V.P. of Construction

DATE: September 24, 2024

ITEM DESCRIPTION

Request for Approval to Award Other Entity Contract (OEC) 24-799-OEC for the purchase of Microsoft Software License from SHI International Corp. utilizing OEC Sourcewell-Technology Products & Solutions for the W-S00161 Terminal C GTF/RAC Lobby FF&E and IT Items at Orlando International Airport.

BACKGROUND

OEC Sourcewell-Technology Products & Solutions is effective until February 27, 2028.

This is for the purchase of twelve Microsoft Windows Server Software License- Part#: 9EM-00265 as Owner Furnished Equipment for supporting the BP-S00198 GTF Pedestrian Bridge and RAC lobby project. This item is required to provide the operating system platform for the Closed-Circuit Television (CCTV) Network Video Recorders (NVR), consistent with STC Phase 1.

ISSUES

On August 27, 2024, the Aviation Authority received a proposal for purchase of Microsoft Software License from SHI International Corp. as follows:

Company	Bid Amount
SHI International Corp	$12,760.20

This award is based on a Government Contract/Annual Contract in accordance with Aviation Authority Policy 450.02 which states that the Aviation Authority may acquire Goods, Services and Professional Services by Direct Negotiation or other method involving limited or no competition from a Supplier having a requirements contract, annual agreement, or multi-year contract with any public entity (e.g., federal, state, county, city, authority, school board, Buying Cooperative, etc.) for Goods, Services, or Professional Services described in the contract and at prices or discounts no less favorable than any outlined in such Contracts.

SMALL BUSINESS

The Small Business Development Department (SBDD) has reviewed the requirements of the above-referenced solicitation and has determined that there are no small business goals for Minority and Women Business Enterprise (MWBE), Local Developing Business (LDB), and/or Veteran Business Enterprise (VBE) participation, as the SBDD cannot change the terms and conditions of an existing contract, such as Sourcewell-Technology Products & Solutions.

ALTERNATIVES

None.

FISCAL IMPACT

Funding is from previously approved Customer Facility Charges. Funding source verified by Melvin Martinez of Construction Finance on 09/ 18/ 24 as correct and available.

RECOMMENDED ACTION

It is respectfully requested that the Construction Committee approve the following: (1) award 24-799-OEC for a one-time procurement of Microsoft Software License to SHI International Corp as the awarded Contractor; (2) authorize funding from the previously approved Customer Facility Charges in the not-to-exceed amount of $12,760.20; and (3) approve the Procurement Services Department to issue the necessary Purchase Order.

Lump Sum	$0
Unit Price(s) (NTE)	$12,760.20
TOTAL	$12,760.20
AAC – Compliance Review Date	JM 9/13/2024
AAC – Funding Eligibility Review Date	9/13/2024

Published By: Colin Paterson
Reviewed By:

GREATER ORLANDO AVIATION AUTHORITY
Innovation Connecting the World

MEMORANDUM

TO: Members of the Construction Committee

FROM: Scott Shedek, Vice President of Construction

DATE: September 24, 2024

ITEM DESCRIPTION

Request for Approval of an Addendum to the Continuing Program and Project Management Services Agreement with The Roderick Group, Inc., dba Ardmore Roderick for Construction Phase Owner's Authorized Representative Services for V-01044 Airside 3 Wing 1 Ramp Level Restroom Refurbishments at Orlando International Airport.

BACKGROUND

The Roderick Group, Inc., dba Ardmore Roderick has an agreement with the Aviation Authority since May 18, 2022, for Continuing Program and Project Management Services at the Orlando International and Executive Airports.

ISSUES

Consultant's proposal, dated September 10, 2024, is to provide Construction Phase Owner's Authorized Representative (OAR) services for the construction phase of the above referenced project. These services will consist of providing assistance to the GOAA staff in the areas of construction project management, project control, and contract administration. The scope of this project is to refurbish restrooms 3599, 3596, and 3593 on the ramp level at the Airside 3 Wing 1.

If approved, services will be effective the date of Construction Committee approval.

This continuing consultant was selected for this task based on (☑ all that apply):

☒ Experience	☒ Available Personnel	☒ Current Workload
☒ Expertise	☐ Equitable Distribution	☐ Other:_______________

SMALL BUSINESS

The MWBE/LDB participation has been reviewed by the Office of Small Business Development. Their findings and recommendation are attached.

ALTERNATIVES

None.

FISCAL IMPACT

CC
ITEM IV-E
9/24/2024

Funding is from the previously approved Capital Expenditure Fund 310-711-210-5660003-000-501388. Funding source verified by Melvin Martinez of Construction Finance on 09 / 19/ 24 as correct and available.

RECOMMENDED ACTION

It is respectfully requested that the Construction Committee approve an Addendum to the Continuing Program and Project Management Services with The Roderick Group, Inc., dba Ardmore Roderick for the services contained herein and the amount as shown below:

Not to Exceed Fees	$22,767.00
Lump Sum Fees	$0.00
Not to Exceed Expenses	$0.00
TOTAL	**$22,767.00**
AAC – Compliance Review Date	SJ 09/18/24
AAC – Funding Eligibility Review Date	09/18/24

Greater Orlando Aviation Authority

Date:	*9/18/2024*	**CCM / PC:**	CCM
Requestor's Name:	*Scott Shedek*	**Requestor's Extension:**	
Form Preparer's Name:	*Colin Paterson*	**Preparer's Extension:**	2990
Requestor's Department:	*Construction*	**Purchasing Solicitation #:**	
Description:	*V-01044 AS3 W1 Ramp Level Restroom Refurbishment*	**Committee Date:**	9/24/2024
Vendor:	HW Davis / OAR / Contingency	**Committee Agenda Item#:**	

NON-PROJECT FUNDS: O&M, CAPEX, OEA REVENUE FUNDS

Account Code Format: xxx.xxx.xxx.xxxxxxx.xxx.xxxxxx	FY 24 Amount	FY 25 Amount	FY 26 Amount	FY 27 Amount	FY 28 Amount	Total Contract
310-711-210-5660003-000-501388						-
Construction	227,077.00					227,077.00
OAR - Construction Phase	22,767.00					22,767.00
Contingency	7,000.00					7,000.00
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
Total Requisition	256,844.00	-	-	-	-	256,844.00
BPA or Requisition Number	97947					

Number	Description	Approval Status	Creation Date	Currency	Total	Preparer
97947	V-01044 with HW Davi	In Process	18-SEP-2024 14:20:3(	USD	260,000.00	Ciaglia, Tara A

Funding Approver: Andrea Harper
OMB Notes:

C:\Users\ColinPaterson\Box\GOAA Eng. & Construction\01 PROJECTS\V Projects\V-01044 AS3W1 Restroom Refurbish\07_OAR working\3.0 Bid and Award Const\5.0 CCM memo (JOC)\Finance Form-97811_R1.xlsx

MEMORANDUM

TO: Members of the Construction Committee

FROM: Edelis Molina, Manager Small Business Programs

DATE: September 24, 2024

ITEM DESCRIPTION

Request for Approval of an Addendum to the Continuing Program and Project Management Services Agreement with The Roderick Group, Inc., dba Ardmore Roderick for Construction Phase Owner's Authorized Representative Services for V-01044 Airside 3 Wing 1 Ramp Level Restroom Refurbishments, Orlando International Airport

SMALL BUSINESS

We have reviewed the qualifications of the subject contract's MWBE/LDB/VBE specifications and determined that The Roderick Group, Inc. dba Ardmore Roderick does not propose small business participation on this addendum as the services being provided are for staffing support.

Published By: Danielle Plummer
Reviewed By: Debbie McKeown

GREATER ORLANDO AVIATION AUTHORITY
Innovation Connecting the World

MEMORANDUM

TO: Members of the Construction Committee

FROM: Danielle Plummer, Manager, Contracts and Grants

DATE: September 24, 2024

ITEM DESCRIPTION

Request for Recommendation of Approval of a No-Cost Addendum to the Specialty Automated People Mover (APM) and Passenger Rail Systems Consulting Services Professional Service Agreement with Lea & Elliott, Inc. to Exercise the Second and Final One-Year Renewal Option

BACKGROUND

On December 9, 2020, the Aviation Authority Board approved a Specialty APM and Passenger Rail Systems Consulting Services Agreement with the below firm, following a competitive award process, in compliance with state statutes and Aviation Authority policies.

- Lea & Elliott, Inc.

The scope of work under this Specialty APM and Passenger Rail Systems Consulting Services Professional Service Agreement includes, but is not limited to, providing specific expertise and experience with both APM and passenger rail (i.e., light rail, commuter rail and intercity rail systems) systems and associated infrastructure, including guideway and rail systems, stations, signal, command and control systems, utility systems, maintenance facilities and other infrastructure requirements, planning, concept development and feasibility studies for new or modernization/ expansion of existing systems; assessment of differing/alternative technologies; cost estimating; preparation of preliminary and final design documents; development of project schedules and budgets; computer modeling and simulation of systems and stations, including platform flows and passenger demand; development of interface criteria and coordination for related facilities; preparation of performance specifications; preparation and/or review of technical documents including design drawings and documents, software documentation, operating and maintenance manuals and test reports; development of procurement methodologies and contract documents, including soliciting and evaluating systems suppliers' qualifications, technical and cost proposals, proposals for operations and maintenance; contract negotiation; design oversight and technical review, technical monitoring and test oversight during system construction and implementation; supervision/analysis of system verification and acceptance tests; post-operational assessments of system performance in terms of safety, security, and reliability, maintainability and availability; administration of and compliance with the Florida Department of Transportation (FDOT) System Safety Program Plan (SSPP); assistance with evaluation of operations, maintenance, and life cycle cost issues and development of solutions to resolve these issues; and all other related tasks including the extension or integration of APM and/or passenger rail systems into new and existing facilities and properties, including non-contiguous properties operated by the Aviation Authority, and the coordination of APM and/or passenger rail systems with other modes of ground transportation.

The provisions of this agreement include a three-year service agreement with optional renewal periods of two additional one-year terms upon mutual agreement of the Aviation Authority and the consultant.

The first renewal optional was exercised on August 23, 2023, and will expire as follows:

Firm	Expiration Date
Lea & Elliott, Inc.	January 3, 2025

ISSUES

To maintain Specialty APM and Passenger Rail Systems Consulting Services on an as-needed basis, the second and final renewal option is required for this agreement. In response to the Aviation Authority's notification, Lea & Elliott, Inc. has provided a letter of concurrence of the second and final one-year renewal option.

SMALL BUSINESS

Not applicable.

ALTERNATIVES

None.

FISCAL IMPACT

There is no fiscal impact for this addendum. Future addenda will be based on specific tasks of work as assigned with approved funding source.

RECOMMENDED ACTION

It is respectfully requested that the Construction Committee recommend to the Aviation Authority Board approval of a No Cost Addendum to the Specialty Automated People Mover (APM) and Passenger Rail Systems Consulting Services Professional Service Agreement with Lea & Elliott, Inc. to exercise the second and final one-year renewal option and extend the Agreement through January 3, 2026.

Information Items

INFORMATION ITEM
SUPPLEMENTAL INFORMATION

Project Controls
Field Change Order (FCO) Tracking Log

Project	FCO No.	Amount	FCO Date	CCM Date FCO Converted to
BP-S00195	04	$ 50,000.00	5-Jun-23	Open
BP-S00195	06	$ 2,500.00	11-Jul-23	Open
BP-S00195	10	$ 35,000.00	5-Sep-23	Open
BP-S00195	11	$ 20,000.00	5-Sep-23	Open
BP-S00195	13	$ 48,000.00	11-Feb-24	Open
BP-S00195	15	$ 18,000.00	1-Apr-24	Open
BP-S00195	16	$ 10,000.00	1-Apr-24	Open
BP-S00195	17	$ 27,000.00	13-May-24	Open
BP-S00195	18	$ 32,000.00	24-May-24	Open
BP-S00195	19	$ 30,000.00	24-May-24	Open
BP-S00195	20	$ 12,000.00	1-Jul-24	Open
BP-S00198	01	$ 35,508.00	15-Dec-23	Open
E-00275	01	$ 2,469.79	7-Feb-24	Open
E-00275	02	$ 28,765.98	25-Mar-24	Open
V-01011	01	$ 24,672.14	12-Mar-24	Open
V-01022	1	$ 4,280.53	2-Jul-24	Open

CC
ITEM V-A
9/24/2024

Published By: Ksenia Merck
Reviewed By:

GREATER ORLANDO AVIATION AUTHORITY
Innovation Connecting the World

INFORMATION ITEM
Original CCM
09/03/24
Item No. IV-F
Revised Memo

MEMORANDUM

TO: Members of the Construction Committee

FROM: Max Marble, Sr. Vice President of Capital Programs

DATE: September 3, 2024

ITEM DESCRIPTION

Request for Recommendation to the Aviation Authority to Approve an Addendum to the Continuing Vertical Construction Services Agreement with Collage Design and Construction Group, Inc. dba The Collage Companies (Collage) for the award of V-S00062, Terminal C Landscaping Program - Interior at the Orlando International Airport.

Request for Recommendation to the Aviation Authority Board for the Award of V-S00062 Terminal C Landscaping Program– Interior to Collage Design and Construction Group, Inc. dba The Collage Companies at Orlando International Airport

BACKGROUND

The above-referenced project is to provide Interior Landscaping at Terminal C for the Airside and Landside as designed in V-S00062.

ISSUES

On August 22, 2024, bids were received as follows:

Collage Companies	$ 770,954.00
Ovation Construction Company	$ 891,224.35
Gomez Construction Company	$ 904,779.00
Clancy & Theys Construction Company	$ 960,000.00
LEGO Construction Co.	$1,082,140.00
H W Davis Construction, Inc.	$1,124,000.00
H. A. Contracting Corporation	$1,395,000.00
Latest Reconciled Estimate	$1,448,219.00

The Collage Companies has verified that it prepared its bid in accordance with all bid documents and addenda and will be able to complete the project for the amount bid and within the scheduled established by the Aviation Authority.

SMALL BUSINESS

The MWBE/LDB participation has been reviewed by the Office of Small Business Development. Their findings and recommendation are attached.

ALTERNATIVES

None.

CC
ITEM V-B
9/24/2024

FISCAL IMPACT

Funding is from Line of Credit to be reimbursed with General Airport Revenue Bonds and Customer Facility Charges funds. Funding source verified by Melvin Martinez of Construction Finance on 08/28/24 as correct and available.

RECOMMENDED ACTION

It is respectfully requested that the Construction Committee recommend to the Aviation Authority Board the award of the above-referenced project to The Collage Companies for the total bid amount of $ 770,954.00, which includes a Lump Sum amount of $ 750,954.00 and allowance(s) totaling the amount of $20,000.

Lump Sum	$ 750,954.00
Allowance(s) (NTE)	$20,000.00
TOTAL	**$ 770,954.00**
AAC – Compliance Review Date	8/27/2024 ZTG
AAC – Funding Eligibility Review Date	8/27/2024

Published By:
Reviewed By:

GREATER ORLANDO AVIATION AUTHORITY
Innovation Connecting the World

INFORMATION ITEM
Original CCM
09/10/24
Item No. IV-B
Revised Memo

MEMORANDUM

TO: Members of the Construction Committee

FROM: Tricia Cottman, Vice President of Risk Management

DATE: September 10 , 2024

ITEM DESCRIPTION

Request for Recommendation of Approval of Payment of Additional Builders Risk Insurance Premium to Arthur J Gallagher Risk Management Services, LLC ("Gallagher") for under the Soft Costs account of WS00121 for Construction Projects #BP-S00195, BP-S00196 & BP-S00198 at the Orlando International Airport

BACKGROUND

On September 21, 2022, the Aviation Authority approved, as the recommendation of Construction Committee from September 6, 2022, the procurement of the Rolling Master Builders Risk insurance program for major construction projects and authorized payment of the deposit premium in the amount of $3,460,748. The Rolling Master Builders Risk insurance program was established to cover major construction projects, which are enrolled upon Notice to Proceed and intended to cover during the project's construction phase, based on required quarterly reporting and subject to final audit. BPS195 & BPS198 were enrolled in the first iteration of this Rolling Master Builders Risk policy.

On December 13, 2023, the Authority Board approved and ratified the 2023 terms and rates of the second iteration of the Rolling Master Builders Risk Insurance for any new construction added within the twelve-month period beginning November 1, 2023, and authorized an Authority Officer or the CEO to execute following satisfactory review by legal counsel. On February 21, 2024, the Aviation Authority Board approved award of project BPS196 at the recommendation of Construction Committee from February 6, 2024, which included approval of an additional Builders Risk premium in the amount of $1,365,588.

ISSUES

The previously approved insurance premiums totaling $4,826,336 for the Rolling Master Builders Risk insurance were allocated for the capital programs covered by this insurance coverage. Based on a myriad of conditions to include, but not limited to, the value of the construction, schedule, market conditions, and risk, Table 1 displays the proposed allocation of the Rolling Master Builders Risk premium by capital project, resulting in an increase of $373,664.

Table 1

Description	Current Premium Allocation	New Premium Allocation	Change
BPS00195 Terminal C Gates 250-253	$ 2,747,331.00	$ 2,650,000.00	$ (97,331.00)
BPS00196 Terminal C Gates 250-253 Ramp, Remain Overnight, Airfield	1,385,295.00	1,750,000.00	364,705.00
BPS00198 Ground Transportation Facility Pedestrian Bridge and Level 3 Build-out	693,710.00	800,000.00	106,290.00
	$ 4,826,336.00	$ 5,200,000.00	$ 373,664.00

CC
ITEM V-C
9/24/2024

The revised proposed premium and allocations by project are estimated based on the best available information to date. As construction progresses, and data is updated or becomes available these allocations may be revised upon evaluation of the quarterly reporting updates, resulting in subsequent payments within this allocation. Adjustments in premiums are anticipated to correlate with adjustments of projects costs and completion date. Premium is subject to final audit at the close of each project.

FISCAL IMPACT

Funding is from previously-approved funding sources for the applicable capital project, such as but not limited to General Airport Revenue Bonds, Customer Facility Charges, Capital Expenditure Funds, Line of Credit to be reimbursed by General Airport Revenue Bonds, and Florida Department of Transportation grants, to the extent eligible. Funding source verified by Melvin Martinez of Construction Finance on 09 / 05 / 24 as correct and available.

RECOMMENDED ACTION

It is respectfully requested that the Construction Committee recommend to the Aviation Authority Board approval of the procurement of this Builder's Rick Insurance policy and authorize payment to Arthur J. Gallagher Risk Management Services, LLC for the adjusted premiums to Rolling Master Builders Risk as shown below.

Not to Exceed Fees	$0.00
Lump Sum Fees	$0.00
Not to Exceed Expenses	$373,664.00
TOTAL	**$373,664.00**
AAC – Compliance Review Date	9/10/2024 ZTG
AAC – Funding Eligibility Review Date	9/03/2024

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Published By:
Reviewed By:

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INFORMATION ITEM
Original CCM
09/10/24
Item No. IV-C
Revised Memo

MEMORANDUM

TO: Members of the Construction Committee

FROM: Tricia Cottman, Vice President of Risk Management

DATE: September 10 , 2024

ITEM DESCRIPTION

Request for Recommendation of Approval of Payment of Additional Owner's Protective Professional Indemnity (OPPI) Insurance premium to Arthur J Gallagher Risk Management Services, LLC ("Gallagher") under the Soft Costs account of WS00121 for Construction Projects #BP-S00195, BP-S00196 & BP-S00198 at the Orlando International Airport

BACKGROUND

On September 21, 2022, the Aviation Authority approved, at the recommendation of Construction Committee from September 6, 2022, the procurement of the Owner's Protective Professional Indemnity (OPPI) insurance program for major construction projects and authorized payment of the deposit premium in the amount of $1,254,580. The deposit premium was conditionally based on each project's construction values, schedule, market conditions, and risk at the time of proposal.

ISSUES

The Authority received a proposal from its insurance broker Arthur J Gallagher for OPPI coverage on August 19, 2024, indicating an additional premium based on updated construction values, schedule, and current market conditions, including extension of policy term through December 31, 2027. The previously approved OPPI total premium of $1,254,580 was allocated amongst the Aviation Authority's capital projects. Table 1 displays the current allocation of the OPPI premium by program and the estimated new premium totals, resulting in a premium increase of $435,420. The proposal provided is an estimate; therefore, to ensure the Aviation Authority can secure the necessary level of coverage, approval is being requested for the allowance listed below. Payment will only be made for the value needed to secure OPPI coverage.

Table 1

Description	Current Premium Allocation	New Premium Allocation	Change
BPS00195 Terminal C Gates 250-253	$ 908,192.00	$ 965,000.00	$ 56,808.00
BPS00196 Terminal C Gates 250-253 Ramp, Remain Overnight, Airfield	220,500.00	375,000.00	154,500.00
BPS00198 Ground Transportation Facility Pedestrian Bridge and Level 3 Build-out	125,888.00	350,000.00	224,112.00
	$ 1,254,580.00	$ 1,690,000.00	$ 435,420.00

The program allocations are estimated based on the best available information to date. As construction progresses, and data is updated or becomes available these allocations may be revised.

CC
ITEM V-D
9/24/2024

FISCAL IMPACT

Funding is from previously-approved funding sources for the applicable capital project, such as but not limited to General Airport Revenue Bonds, Customer Facility Charges, Capital Expenditure Funds, Line of Credit to be reimbursed by General Airport Revenue Bonds, and Florida Department of Transportation grants, to the extent eligible. Funding source verified by Melvin Martinez of Construction Finance on 09 / 05 / 24 as correct and available.

RECOMMENDED ACTION

It is respectfully requested that the Construction Committee recommend to the Aviation Authority Board approval of the procurement of this OPPI policy and authorize payment to Arthur J. Gallagher Risk Management Services, LLC for the adjusted premiums to OPPI as shown below.

Not to Exceed Fees	$0.00
Lump Sum Fees	$0.00
Not to Exceed Expenses	$435,420.00
TOTAL	**$435,420.00**
AAC – Compliance Review Date	9/10/2024 ZTG
AAC – Funding Eligibility Review Date	9/03/2024

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Published By: Tricia Cottman VP of Risk
Reviewed By: Anser Consulting

GREATER ORLANDO AVIATION AUTHORITY
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INFORMATION ITEM
Original CCM 09/10/24
Item No. IV-D
Revised Memo

MEMORANDUM

TO: Members of the Construction Committee

FROM: Tricia Cottman, Vice President of Risk Management

DATE: September 10, 2024

ITEM DESCRIPTION

Request for Approval of a no-cost allocation of costs for Insurance Consultant Services from Siver Insurance Consultants (Siver) for W-S00121 to BPS195: Terminal C Gates 250-253, BPS196: Terminal C Gates 250-253 Ramp, Remain Overnight, Airfield, and BPS198: Ground Transportation Facility Pedestrian Bridge and RAC Lobby at the Orlando International Airport

BACKGROUND

On March 26, 2024, the Procurement Committee approved the contract for 24-375-RFP Insurance Consultant Services (aka W-S00121) with a five-year term and an a not to exceed amount of $250,000 over the term of the contract, billable at agreed hourly rate.

ISSUES

The contract was initially estimated to be funded completely as Operations & Maintenance funding; however, this contract will also support insurance needs for capital programs. The costs shown in Table 1 below are the estimated insurance consultant needs by capital program over the course of each program's construction schedule.

Table 1

Description		Costs
Terminal C Gates 250-253	$	35,000.00
Terminal C Gates 250-253 Ramp, Remain Overnight, Airfield		20,000.00
Ground Transportation Facility Pedestrian Bridge and Level 3 Build-out		10,000.00
	$	65,000.00
Operations and Maintenance funded services	$	185,000.00
Total contract value	$	250,000.00

These costs are estimated and may be reallocated over the construction period between the capital programs to reflect actual costs of insurance consultant services. Any increase in the overall estimated costs allocated to the projects will be brought back to this committee for approval, while reallocations between programs up to the current value can be allocated by staff within the available capital program budgets. The amount paid to the Consultant is based on the work requested, performed, and approved by Risk Management staff.

SMALL BUSINESS

The Aviation Authority did not establish any small business participation goal on this contract due to the limited scope and the lack of certified small business firms that are ready, willing, and able to participate.

CC
ITEM V-E
9/24/2024

ALTERNATIVES

None

FISCAL IMPACT

Funding is from previously approved funding source for the applicable capital project, such as but not limited to General Airport Revenue Bonds, Customer Facility Charges, Capital Expenditure Funds, Line of Credit to be reimbursed by General Airport Revenue bonds, and Florida Department of Transportation grants, to the extent eligible. Funding source verified by Melvin Martinez of Construction Finance on 09 / 05 / 24 as correct and available.

RECOMMENDED ACTION

It is respectfully requested that the Construction Committee approve the allocation of costs for insurance consulting services under RFP 24-375 (WS00121) for the Terminal C Gates 250-253, Terminal C Gates 250-253 Ramp, Remain Overnight, Airfield, and Ground Transportation Facility Pedestrian Bridge and RAC Lobby programs in the amounts set forth herein.

Not to Exceed Fees	$0.00
Lump Sum Fees	$0.00
Not to Exceed Expenses	$0.00
TOTAL	**$0.00**
AAC – Compliance Review Date	9/10/2024 ZTG
AAC – Funding Eligibility Review Date	9/03/2024

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GREATER ORLANDO AVIATION AUTHORITY
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INFO ITEM
Original CCM
9/17/2024 ITEM
No. III-B
REVISED MEMO

CHANGE ORDER AGENDA
FOR CONSTRUCTION COMMITTEE

CHANGE ORDER NO. 01	**AMOUNT $ (13,717.65)**	**Extension Of Time (Subst.): 0 Days** **Extension Of Time (Final): 0 Days**

CONTRACT NO. & DESCRIPTION:	V-01029 Replace Level 2 EV Chargers A & B Garages	DATE: 9/17/24
CONTRACTOR:	Gomez Construction Company, Inc.	
A/E:	D/B Electrical Services, Inc.	

DESCRIPTION OF CHANGE TO CONTRACT: ~~FINAL CHANGE ORDER~~

Item #1: Provide credit for labor, materials, taxes and O&P to credit back (9) nine Enphase Level 2 EV Charging Stations w/pedestals. **Deduct $ (41,262.72)**

Item #2: Provide all labor and materials to provide: (2) two 150A 3 Phase Main Breaker Electrical Panels Type 3R; (2) two 30A breakers; (4) four 20A breakers; (9) nine 40A breakers; 1,100.00 lineal feet of new feeder wire w/ground; (2) two surge protectors; (2) two ground bars; (2) two neutral kits; and to remove (2) two existing Single Phase 150A panels and associated aluminum wire . **Add $ 27,545.07**

(The language above will be exactly what will appear on the actual Change Order under "Description of Change".)

REASON FOR CHANGE:

Item #1: Owner Requested – The scope of the project for EV chargers was to provide a total of nine dual charging EV chargers to provide charging for eighteen parking spaces in the A & B Garages; five EV Chargers on A-side (ten spaces), and four EV Chargers on B-side (eight spaces). Contractor's proposal as well as the scope of work documents listed eighteen EV charging units, not nine. During shop drawing review, it was noticed that double the units were shown for review and approval. The EV Chargers were not procured at the time so there was not any restocking or return fee associated.

Item 2: Unforeseen Conditions: During a monthly GOAA Electrical outage and test of the generator for the garages in July, the contractor was onsite to also utilize the outage to work on one of the transformers associated with this project. It was at that time that it was noticed that the transformers for A & B Garages are 3-Phase but that they are feeding single-phase electrical panels; this is a violation of the National Electrical Code. Also noticed was missing ground bars, surge protectors and aluminum wire was utilized.

SOURCE OF FUNDS: Previously approved Capital Expenditure Funds

Is above change within the intended scope of the original contract? Yes ☒ No ☐

EXPLAIN:

Previously Presented Bulletin(s):	NA	(Copy Attached)
Previously Approved Field Change Order(s):	NA	(Copy Attached)

Contractor's Original RCO Submission	$ **(13,717.65)**	
GOAA/OAR Estimate	$ (13,735.00)	
(a) Change Contract Amount By		**$ (13,717.65)**
(b) Amount of Associated Additional A/E Fees	(Not for Approval / For Info. Only)	$ 0.00
(c) Amount of Associated Additional OAR Fees	(Not for Approval / For Info. Only)	$ 0.00
(d) Total Cost Impact of this Change (d = a + b + c)		**$ (13,717.65)**

Is there any potential backcharge to the A/E? Yes ☐ No ☒	Omissions	$
	Errors	$

CC ITEM III-B 9/17/2024

PREPARED BY: Don Corthell, PSA				PHONE: 407-492-6319
*NOTE: All Agenda Items are to be submitted to **GOAA's Construction-Engineering-Financial (CEF) Consultant** (i.e., Anser Advisory, LLC). The deadline for the agenda items is **no later than 3:00 p.m. on Tuesdays, two weeks** preceding the intended Construction Committee meeting.*				
GOAA's CEF Consultant ANSER ADVISORY	Date Received: 9/09/2024	Date Review Completed: 9/10/2024	Initials of Reviewer: ZTG	Verification of Funding by CF Melvin Martinez