

**ADDENDUM NO. 21
TO THE AGREEMENT DATED APRIL 18, 2023
BETWEEN GREATER ORLANDO AVIATION AUTHORITY
AND AVCON, INC.**

Project: FY25 On Call Engineering Support Services for W-551 Continuing On Call Civil Engineering Services, Orlando International Airport

THIS ADDENDUM is effective this 28th day of January, 2025, by and between the **GREATER ORLANDO AVIATION AUTHORITY** ("Aviation Authority"), and **AVCON, INC.** ("Consultant").

WITNESSETH:

WHEREAS, by Agreement dated April 18, 2023, Aviation Authority and Consultant entered into an agreement for Consultant to provide Continuing Civil Engineering Consulting Services; and

WHEREAS, under the Agreement, Consultant agreed to perform such additional services for the Aviation Authority as are contained in any additional scope of work established by the Aviation Authority in any addendum to the Agreement and accepted in writing by the Consultant; and

WHEREAS, the Aviation Authority and the Consultant desire to enter into this Addendum to the Agreement to provide for additional services to be rendered by the Consultant under the terms of said Agreement.

NOW, THEREFORE, in consideration of the premises and the mutual covenants herein contained, the Aviation Authority and the Consultant do hereby agree as follows:

1. Consultant shall perform additional services in accordance with the terms of the Agreement and the attached Exhibit "A." Consultant shall be paid for such additional services according to the payment terms set forth in the Agreement.
2. Consultant shall be compensated for such additional services in the **NOT TO EXCEED amount of ONE HUNDRED THOUSAND AND NO/100 DOLLARS (\$100,000.00)**, broken down as follows:

Professional Fees:	NTE:	\$100,000.00
Professional Fees:	LS:	\$0.00
Reimbursable Expenses:	NTE:	<u>\$0.00</u>
Total:		\$100,000.00

3. A. Consultant hereby certifies that it is not on the Scrutinized Companies that Boycott Israel List and is not engaged in a boycott of Israel, as defined in Florida Statutes § 287.135, as amended;

AND

B. (applicable to agreements that may be \$1,000,000 or more) - Consultant hereby certifies that it is: (1) not on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List as defined in Florida Statutes § 287.135; and (2) not engaged in business operations in Cuba or Syria, as defined in Florida Statutes § 287.135, as amended.

4. Aviation Authority may terminate the Agreement for cause and without the opportunity to cure if the Consultant is found to have submitted a false certification or has been placed on the Scrutinized Companies that Boycott Israel List or is engaged in a boycott of Israel.

In the event the Agreement is for One Million Dollars (\$1,000,000.00) or more, Aviation Authority may terminate this Agreement for cause and without the opportunity to cure if the Consultant is found to have submitted a false certification or has been placed on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List or is engaged in business operations in Cuba or Syria.

5. Except as expressly modified in this Addendum, the Agreement dated April 18, 2023 and all prior addenda will remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto by their duly authorized representatives, have executed this Addendum this day of Jan 30, 2025.

GREATER ORLANDO AVIATION AUTHORITY

By: 
box SIGN 4W88Q9ZJ-1VQWPWKX
Max Marble
Sr. Vice President, Capital Programs

Approved as to Form and Legality
(for the benefit of GOAA only)
this day of Jan 30, 2025


By: box SIGN 4ZR2R2V8-1VQWPWKX
Becker & Poliakoff, Legal Counsel
Greater Orlando Aviation Authority

AVCON, INC.

By: 
box SIGN 4W8779J8-1VQWPWKX
Signature (Duly Authorized Rep.)
Sandeep Singh
Printed Name
President
Title

NONGOVERNMENTAL ENTITY DECLARATION REGARDING THE USE OF COERCION FOR
LABOR AND SERVICES

Nongovernmental Entity's Name: Avcon, Inc.

Nongovernmental Entity's FEIN: 59-2890463

Authorized Officer or Representative Name and Title: Sandeep Singh, President

Nongovernmental Entity's Address: 5555 E. Michigan St. Orlando, FL 32822

Section 787.06(13), Florida Statutes, requires all nongovernmental entities executing, renewing, or extending a contract with a governmental entity, as defined in section 287.138(1), Florida Statutes, to provide an affidavit signed by an officer or a representative of the nongovernmental entity under penalty of perjury that the nongovernmental entity does not use coercion for labor or services as defined in that statute. The Greater Orlando Aviation Authority is a governmental entity as defined by and for purposes of section 787.06(13).

The nongovernmental entity identified above does not, pursuant to section 787.06(2)(a):

- Use or threaten to use physical force against any person;
- Restrain, isolate, or confine, or threaten to restrain, isolate, or confine any person without lawful authority and against her or his will;
- Use lending or other credit methods to establish a debt by any person when labor or services are pledged as a security for the debt, if the value of the labor or services as reasonably assessed is not applied toward the liquidation of the debt, the length and nature of the labor or services are not respectively limited and defined;
- Destroy, conceal, remove, confiscate, withhold, or possess any actual or purported passport, visa, or other immigration document, or any other actual or purported government identification document, of any person;
- Cause or threaten to cause financial harm to any person;
- Entice or lure any person by fraud or deceit; or
- Provide a controlled substance as outlined in Schedule I or Schedule II of section 893.03, Florida Statutes, to any person for the purpose of exploitation of that person.

Under penalties of perjury, I declare that I have read the foregoing statement and that the facts stated in it are true.

By: 
box SIGN 4W8779J8-1VQWPWKX

Authorized Officer or Representative

President

Name and Title

Jan 30, 2025

Date

MEMORANDUM

TO: Members of the Construction Committee

FROM: Amy Byrd, GOAA Engineering

DATE: January 28, 2025

ITEM DESCRIPTION

Request for Approval of an Addendum to the Continuing Civil Engineering Services Agreement with AVCON, Inc. for FY25 On-Call Engineering Support Services for W-00551 at the Orlando International Airport.

BACKGROUND

In 2023, the firms providing Continuing Civil Engineering Services were selected through a competitive award process. These services are procured on an as-needed or annual basis.

On March 15, 2023, the Aviation Authority Board approved a Continuing Civil Engineering Services Agreement with the following firms:

- AECOM Technical Services, Inc.
- AVCON, Inc.
- Atkins North America, Inc.
- C&S Engineers, Inc.
- Kimley-Horn and Associates, Inc.
- Mead & Hunt, Inc.

These no-cost base agreements established the negotiated hourly rates. The services may include continuing civil engineering services and related professional services, including but not limited to, civil, traffic, environmental, structural evaluation and design; landscape and irrigation design; utilities and infrastructure design; airfield design; roadway and signage design; surveying; cost estimating; scheduling; geotechnical services; stormwater management consulting and design services; and all other related services including coordination with the Aviation Authority, its Consultants, the City or Orlando and all agencies having jurisdiction over the facilities such as the Federal Aviation Administration, the Transportation Security Administration, the Florida Department of Transportation, and the Orlando Utilities Commission.

The Services may also include studies and preparation of reports involving scope definition and validation of projects, analysis of design parameters, budget development, evaluation and documentation of existing conditions; design, bid/procurement and award, design/build, design criteria package development, permitting, construction administration, resident engineering, master document support, technical support and review of documents prepared by others, design management support on various Aviation Authority projects and all other engineering and related professional services which may be required where the Aviation Authority elects not to solicit letters of interest by means of public advertisement.

ISSUES

Consultant's proposal, dated January 9, 2025, is to provide FY25 on-call engineering support services to the Aviation Authority funded in partnership by Facilities and Operations.

Facilities	\$ 50,000
Operations	\$ 50,000
Total	\$100,000

If approved, services will be effective the date of Construction Committee approval and extend through September 30, 2025.

This continuing consultant was selected for this task based on (☒ all that apply):

- ☒ Experience ☐ Available Personnel ☐ Current Workload
☒ Expertise ☐ Equitable Distribution ☐ Other: _____

SMALL BUSINESS

The MWBE/LDB/VBE participation has been reviewed by the Small Business Development Department. The findings and recommendation are attached.

ALTERNATIVES

None.

FISCAL IMPACT

Funding is from previously approved Operations and Maintenance Funds split equally between Facilities and Operations. Funding source verified by Malvin Martinez of Finance on 01 / 22 / 25 as correct and available.

RECOMMENDED ACTION

It is respectfully requested that the Construction Committee approve an Addendum to the Continuing Civil Engineering Services Agreement with AVCON, Inc. for the services contained herein and the amount as shown below:

Not to Exceed Fees	\$100,000.00
Lump Sum Fees	\$0.00
Not to Exceed Expenses	\$0.00
TOTAL	\$100,000.00
Financial Auditor – Compliance Review Date	<u>S J</u> 01/22/25
Financial Auditor – Funding Eligibility Review Date	01/22/25

REQ#98957

REQ#99034



AVCON, INC.
ENGINEERS & PLANNERS

I:\PROJECTS\W Projects\W-00551\01_Project Initiation\01_Project Start-Up\Engineering and Planning 2025 On-Call Support Proposal REV. 1-17-2025 CCM Comments.doc

5555 E. Michigan Street, Suite 200
Orlando, FL 32822
Phone: (407) 599-1122
Fax: (407) 599-1133
www.avconinc.com

January 9, 2025

Mr. Tuan Nguyen, P.E.
Assistant Vice President - Engineering
Greater Orlando Aviation Authority
11314 Terminal C Access Road
Orlando, Florida 32824

Reference: **FY2025 Continuing Civil Engineering Services
Construction, Engineering
Facilities and Airport Operations
Orlando International Airport (MCO)**

Dear Tuan:

As a follow-up to our previous discussions, we have prepared this proposal for on-call engineering services for the indicated Aviation Authority Divisions under a common Addendum to request funding be authorized to provide on-call, small scope professional engineering support services to the Greater Orlando Aviation Authority Facilities and Operations Staffs for miscellaneous assignments which may arise from time to time.

Typical types of on-call services contemplated under this task may will include but not be limited to:

- Respond to emergency repairs to the full breadth of airport events or discovered situations;
- Support airfield and airside support issues;
- Evaluate airfield compatibility issues;
- Address various documentation requests and provide exhibits for GOAA assigned tasks;
- Address questions or issues posed by external customers regarding facilities, and operations;
- Evaluate changes to design standards or specifications as required by the FAA or other agency updates;
- Provide access to specialty subconsultants for surveying, testing, and other needs; and
- Review impacts of airfield and airside projects designed by others for compatibility with overall planning parameters, including primary and specialty utilities and other systems as requested by GOAA.



On-Call assignments from our historical role supporting GOAA Facilities and electrical staff may include:

- Parking and other facility structural evaluations and damage assessments;
- Emergency airfield investigations and response for maintenance service support;
- Updates to Airfield Electrical Atlas documents and software for mobile ALCS controls and monitoring as well as similar roles to support the airfield pavement management system;
- Records research of GOAA electrical and pavement airfield development;
- Minor design elements to support on-call continuing contractor services;
- Training on FAA and other standards and applications;
- Support of one-line diagram documentations from airfield, landside, highmast lighting and other subsystems;
- Review of construction plans, and specifications prepared by others for conformity with GOAA electrical standards;
- Master Planning for future improvements and enhancements at OIA; and
- Updates to electrical as-builts and airfield electrical atlas drawings.

On-Call assignments from our historical role supporting GOAA Operations may include:

- Recurring Gate Planning alterations for Gates to continue to optimize Terminal Aircraft Gate Parking Positions;
- Technical support for developing various scenarios for airline relocation;
- Emergency airfield investigations and response to Operations' requests for service support;
- Pavement markings engineering support for airfield, leasehold delineation, commercial curbs, loop roadway systems, cell lot parking and other areas of responsibility of the Airside or Landside operations staff;
- Planning for airport facility modifications to continue service to limited Regional Jet and Turbo Prop operations at parent or code share airline gates;
- Perform planning support assignments and other aircraft or gate planning analysis for passenger boarding bridges, PC Air, 400 Hz, fueling hydrants, GSE parking, and other operational needs on the airside as may be requested by GOAA or airline partners through GOAA Operations;
- Consult with GOAA Planning, Engineering, and Construction Staff on behalf of Operations and other internal/external commercial and airline customers to review capability and availability/expansion of aprons or facilities for use in new alignments or modified operational plans;
- Review impacts of airside and landside terminal projects designed by others for compatibility with overall planning parameters, including primary and specialty utilities and other systems as requested by Operations; and
- Provide planning and other exhibits as well as final documents for support work



(drawings, specs, estimates, etc.) for airline operations in support of various tasks undertaken by Operations or other Aviation Authority departments.

For the above noted Continuing Civil Engineering Services, we are proposing a line item budgeting process for the above Aviation Authority Divisions to facilitate proper division budget controls under this single on-call proposal. The proposed estimated **Not-to-Exceed Budget** breakdown suggested for the Aviation Authority is as follows:

Facilities -	\$50,000.00 (G. Rothwell/T. McClendon)
Operations -	\$50,000.00 (Abdu EL Baroudi)

Thus, we are proposing a total **Not-to-Exceed Budget** of **One hundred thousand and no/100 dollars (\$100,000.00)** for anticipated service levels for the period ending September 30, 2025. There are no specific tasks identified in this proposal. All work will be approved within the overall task orders as outlined below. Separate project numbering and accounting will be provided for each of the above departments for internal budget monitoring. This proposed budget is based on our experiences on previous years of assignments for CEP and other departments. We believe this should provide adequate resources for the budget year for the anticipated utilization on these smaller on-call support tasks. We will provide an update on expenditures and remaining balances with each monthly invoice, per department, with the residual funding updated at the completion of each task.

As we have used in the past on similar assignments with the Aviation Authority, this task order will be implemented with specific requests from the Aviation Authority to AVCON from time to time in response to various needs on and around the airport. Each individual task request will be outlined and budgeted with a confirming email to GOAA CEP with copies to the requesting entity or individual.

All engineering disciplines will be performed by **AVCON** staff. However, we will look for opportunities such as field surveys, testing, architectural support, design/build capabilities with specialty contractors, and other specialty support roles to enhance our DBE, MBE or LDB subconsultant participation.

Our current proposed billing rates are presented in the table on the following page, and are subject to modification at the applicable anniversary or other review date.



AVCON, INC. HOURLY RATE COMPENSATION	
<u>Position Description</u>	<u>Rounded Hourly Billing Rate</u>
Principal / QC Reviewer	\$312.00
Sr. Project Manager	\$296.00
Project Manager	\$240.00
Sr. Engineer	\$207.00
Project Engineer	\$143.00
Sr. CADD Designer	\$131.00
Associate Engineer	\$121.00
Senior Inspector	\$139.00
Contract Administrator	\$120.00
Clerical	\$91.00

If you have any final questions regarding our proposal, please feel free to call us at your earliest convenience.

Sincerely,

AVCON, INC.

A handwritten signature in blue ink that reads "James A. Kriss". The signature is written in a cursive, flowing style.

James A. Kriss, P.E.
Sr. Project Manager

CC: Gary Hunt, Jeff Daniels, Tony McClendon, Greg Rothwell GOAA Facilities
Marquez Griffin, Bob DeBare, Abdu El Baroudi, Eric McClung, GOAA, Operations
Pedro Valencia, Dan Nichols, Mark Goodacre, AVCON



AVCON, INC.
Engineers & Planners

5555 E. Michigan St., Suite 200
Orlando, Florida 32822
Phone: (407) 599-1122
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www.avconinc.com

January 9, 2025

Mr. Tuan Nguyen, P.E.
Assistant Vice President, Engineering
Greater Orlando Aviation Authority
11314 S. Terminal Access Road
Orlando, FL 32824

Reference: **TRUTH IN NEGOTIATION CERTIFICATION**
Continuing Civil Engineering Services
GOAA Construction, Engineering, Facilities and Operations
Orlando International Airport

Dear Tuan:

The Consultant hereby certifies, covenants, and warrants that wage rates and other factual unit costs supporting the compensation for this project's agreement are accurate, complete, and will be current at the time of contracting as anticipated for January 2025.

The Consultant further agrees that the original agreement price and any additions thereto shall be adjusted to exclude any significant sums by which the Greater Orlando Aviation Authority determines the agreement price was increased due to inaccurate, incomplete, or noncurrent wage rates and other factual unit costs. All such agreement adjustments shall be made within one (1) year following the end of the contract. For purposes of this certificate, the end of the agreement shall be deemed to be the date of final billing or acceptance of the work by the Greater Orlando Aviation Authority, whichever is later.

Certified:

AVCON, INC.

A handwritten signature in blue ink that reads "James A. Kriss". The signature is fluid and cursive, with a long horizontal stroke at the end.

James A. Kriss, P.E.
Sr. Vice President

Date: January 9, 2025

Date:	12/17/2024	CCM / PC:	CCM
Requestor's Name:	Tuan Nguyen	Requestor's Extension:	x4662
Form Preparer's Name:	Amy Byrd	Preparer's Extension:	x4081
Requestor's Department:	Engineering	Purchasing Solicitation #:	
Description:	FY25 On-Call Engineering Services	Committee Date:	1/28/2025
Vendor:	AVCON, Inc.	Committee Agenda Item#:	

Account Code Format: xxx.xxx.xxx.xxxxxxx.xxx.xxxxxx	FY 25 Amount	FY 26 Amount	FY 27 Amount	FY 28 Amount	FY 2819 Amount	Total Contract
301.631.170.5310008.000.000000	50,000.00					50,000.00
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
Total Requisition	50,000.00	-	-	-	-	50,000.00
BPA or Requisition Number	98957					

Funding Approver: Andrea Harper
OMB Notes: _____

Number	Description	Approval Status	Creation Date	Currency	Total	Preparer	Reserved
98957	CCM - AVCON FY25	In Process	14-JAN-2025 13:07:54	USD	50,000.00	Field, John M	☒

Requisition Headers Summary

Number	Description	Approval Status	Creation Date	Currency	Total	Preparer
98957	CCM - AVCON FY25 On-Call	In Process	14-JAN-2025 13:07:54	USD	50,000.00	Field, John M

LinesNewOpen

Greater Orlando Aviation Authority

Date:	12/16/2024	CCM / PC:	CCM
Requestor's Name:	Tuan Nguyen	Requestor's Extension:	x4662
Form Preparer's Name:	Amy Byrd	Preparer's Extension:	x4081
Requestor's Department:	Engineering	Purchasing Solicitation #:	
Description:	FY25 On-Call Engineering Services	Committee Date:	1/28/2025
Vendor:	AVCON, Inc.	Committee Agenda Item#:	

NON-PROJECT FUNDS: O&M, CAPEX, ORL REVENUE FUNDS

Account Code Format: xxx.xxx.xxx.xxxxxxx.xxx.xxxxxx	FY 25 Amount	FY 26 Amount	FY 27 Amount	FY 28 Amount	FY 28 9 Amount	Total Contract
301.414.110.5310009.000.000000	10,000.00					10,000.00
301.414.130.5310009.000.000000	40,000.00					40,000.00
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
Total Requisition	50,000.00	-	-	-	-	50,000.00
BPA or Requisition Number	99034					

Funding Approver: Andrea Harper
OMB Notes:

Number	Description	Approval Status	Creation Date	Currency	Total	Preparer	Reserved
99034	FY25 (414) Encumbr	In Process	22-JAN-2025 12:09:05	USD	50,000.00	Cason, Diane C	☒

Requisition Headers Summary

Number	Description	Approval Status	Creation Date	Currency	Total	Preparer
99034	FY25 (414) Encumbrance Rec	In Process	22-JAN-2025 12:09:05	USD	50,000.00	Cason, Diane C

LinesNewOpen



MEMORANDUM

DATE: January 28, 2025

TO: Members of the Construction Committee

FROM: Edelis Molina, Manager Small Business Programs

ITEM DESCRIPTION

Request for Approval of an Addendum to the Continuing Civil Engineering Services Agreement with AVCON, Inc. for FY25 On-Call Engineering Support Services for W-00551 at the Orlando International Airport

SMALL BUSINESS

We have reviewed the qualifications of the subject contract's MWBE/LDB/VBE specifications and determined that, due to the on-call and specialized scope of the services to be provided, AVCON, Inc. does not propose small business participation in this addendum.