

CONSTRUCTION COMMITTEE MEETING AGENDA

DATE: Tuesday, October 8, 2024

TIME: 9:00 AM

PLACE: Carl T. Langford Board Room / Orlando International Airport/ One Jeff Fuqua Blvd. / Orlando, FL 32827

[ITEMS IN BOLD REQUIRE APPROVAL BY THE AVIATION AUTHORITY BOARD]

I. CALL TO ORDER/ ROLL CALL/ ANNOUNCEMENTS

II. CONSIDERATION OF MINUTES *[THIS SECTION IS INTENTIONALLY LEFT BLANK.]*

III. CHANGE ORDERS (REFERENCE CHANGE ORDER AGENDA PAGE)

IV. NEW BUSINESS

GENERAL

- A. REQUEST FOR APPROVAL OF AN ADDENDUM TO THE CONTINUING CIVIL ENGINEERING SERVICES AGREEMENT WITH ATKINSREALIS USA, INC., FOR DESIGN, BID, AND AWARD SERVICES SUPPORT FOR H-00381, MCO NORTH EMPLOYEE PARKING BUS LOOP REHABILITATION PROJECT, AT THE ORLANDO INTERNATIONAL AIRPORT.
- B. **REQUEST FOR RECOMMENDATION OF APPROVAL OF AN ADDENDUM TO THE CONTINUING VERTICAL CONSTRUCTION SERVICES AGREEMENT WITH H.W. DAVIS CONSTRUCTION INC. FOR THE AWARD OF V-S00047, TERMINAL C ENHANCEMENTS PROGRAM – SIGNAGE (DESIGN/BUILD), AT THE ORLANDO INTERNATIONAL AIRPORT.**
- C. REQUEST FOR APPROVAL OF AN AMENDMENT TO ADDENDUM NO. 21 TO THE CONTINUING MEP ENGINEERING SERVICES AGREEMENT WITH SGM ENGINEERING, INC. FOR A NO-COST RE-ALLOCATION OF PREVIOUSLY APPROVED NOT-TO-EXCEED FEES AND NOT-TO-EXCEED EXPENSES FOR W-00488, AIRSIDE 2 PLUMBING SURVEY AND ANALYSIS, AT THE ORLANDO INTERNATIONAL AIRPORT.
- D. REQUEST FOR APPROVAL TO AWARD OTHER ENTITY CONTRACT 24-865-OEC FOR THE PURCHASE OF TELECOMMUNICATION EQUIPMENT FROM AVAYA FEDERAL SOLUTIONS, INC. UTILIZING GSA CONTRACT NO. GS-35F-0156V FOR W-S00161, TERMINAL C GTF/RAC LOBBY FF&E AND IT ITEMS, AT THE ORLANDO INTERNATIONAL AIRPORT.
- E. REQUEST FOR APPROVAL TO AWARD OTHER ENTITY CONTRACT 24-864-OEC FOR THE PURCHASE OF MISCELLANEOUS IT EQUIPMENT FROM INSIGHT PUBLIC SECTOR, INC. UTILIZING OMNIA PARTNERS (COBB COUNTRY) IT PRODUCT AND SERVICES NO. 23-6692-03 FOR W-S00161, TERMINAL C GTF/RAC LOBBY FF&E AND IT ITEMS, AT THE ORLANDO INTERNATIONAL AIRPORT.
- F. REQUEST FOR APPROVAL OF AN AMENDMENT TO ADDENDUM NO. 30 TO THE CONTINUING PROGRAM AND PROJECT MANAGEMENT SERVICES AGREEMENT WITH PSA CONSTRUCTORS, INC. DBA PSA MANAGEMENT, INC. FOR ADDITIONAL CONSTRUCTION PHASE OAR SERVICES FOR W-00490, CHANGING REGULATORY PROGRAM OVERSIGHT SERVICES, AT THE ORLANDO INTERNATIONAL AIRPORT.
- G. REQUEST FOR APPROVAL OF AN AMENDMENT TO ADDENDUM NO. 24 TO THE CONTINUING PROGRAM AND PROJECT MANAGEMENT SERVICES AGREEMENT WITH AECOM TECHNICAL SERVICES, INC. FOR ADDITIONAL OAR SERVICES FOR W-S00151, TERMINAL C, DESIGN AND PROGRAM OVERSIGHT SERVICES, AT THE ORLANDO INTERNATIONAL AIRPORT.

V. INFORMATION ITEMS

- A. Field Change Order Log
- B. Revised Memorandum for the Request for Approval of an Amendment to Addendum No. 38 to the General Consulting Services Agreement with Ricondo & Associates, Inc. for Additional Professional Services for W-S00168, ConRAC Facility and Access Improvements, at the Orlando International Airport. [From the Construction Committee on October 01, 2024, Item No. IV-Y].

For individuals who conduct lobbying activities with Aviation Authority employees or Board members, registration with the Aviation Authority is required each year prior to conducting any lobbying activities. Lobbying any Aviation Authority Staff who are members of any committee responsible for ranking Proposals, Letters of Interest, Statements of Qualifications or Bids and thereafter forwarding those recommendations to the Board and/or Board Members is prohibited from the time that a Request for Proposals, Request for Letters of Interests, Request for Qualifications or Request for Bids is released to the time that the Board makes an award. In the event a lobbyist meets with or otherwise communicates with Staff or a Board member, including the Mayor of the City of Orlando or the Mayor of Orange County, the lobbyist shall file a Notice of Lobbying (Form 4) detailing each instance of lobbying to the Aviation Authority within 7 calendar days of such lobbying. Lobbyists will also provide a notice to the Aviation Authority when meeting with the Mayor of the City or Mayor of Orange County at their offices. The policy, forms, and instructions are available on the Aviation Authority's web site (www.orlandoairports.net). Please contact the Chief Administrative Officer, Ms. Yovannie Rodriguez, with questions at (407) 825-7105.

Any appeals of decisions made by the Construction Committee must be filed with the Chief Executive Officer within five business days, no later than 04:00 pm on October 15, 2024. If a bidder or proposer is aggrieved by any of the proceedings of today's meeting and wishes to appeal the results of actions made by this committee, they must file an appeal stating the item they wish to appeal and the basis for which they wish to appeal, and it must be received in writing by the Chief Executive Officer, Mr. Kevin J. Thibault, via email at kevin.thibault@goaa.org, with a copy to yovannie.rodriguez@goaa.org.

Any member of the public who wishes to address the committee on an agenda item being considered at this meeting must notify the committee in writing by submitting a completed Appearance Request Form. This form may be requested from and submitted to the Recording Secretary via email at CCM@goaa.org, or in person on the date of the meeting. Each speaker will be allowed up to three minutes, and speakers will be limited to no more than five speakers per group or joint effort; excluding businesses and other such entities, which will be limited to one speaker to represent the entity, as a whole.

[The next Construction Committee Meeting is scheduled for Tuesday, October 15, 2024, at 09:00 am](#)

CONSTRUCTION COMMITTEE MEETING
CHANGE ORDER AGENDA

Tuesday, October 8, 2024

ITEM	CHANGE ORDER	AMOUNT	TIME IMPACT	DESCRIPTION OF CO
III-A	L-00080-03	\$ 4,281.66	0 (Substantial) 0 (Final)	FINAL CHANGE ORDER ACS/REX Buttons Replacement Contractor: Quality Cable Contractors, Inc.
III-B	V-01026-01	\$ 2,625.52	0 (Substantial) 0 (Final)	INSTALL DRAIN TRENCH American Airlines Airside 3 Storm Drain Re-routing Contractor: Clancy & Theys Construction Co.
III-C	V-01028-01	\$ 41,497.94	0 (Substantial) 0 (Final)	ADDITIONAL DEMOLITION REQUIRED Centerfield ARFF Temp Kitchen and Demolition Contractor: Clancy & Theys Construction Co.
III-D	V-S00053-01	(\$ 5,223.97)	0 (Substantial) 0 (Final)	VARIOUS REVISIONS HVAC Damper at Brightline Station Contractor: Gomez Construction Company

*Requires Board approval.

CHANGE ORDER AGENDA FOR CONSTRUCTION COMMITTEE

CHANGE ORDER NO. 03	AMOUNT \$ 4,281.66	Extension Of Time (Subst.): 0 Days	
		Extension Of Time (Final): 0 Days	
CONTRACT NO. & DESCRIPTION: L-00080 ACS/REX Buttons Replacement		DATE: Oct. 8, 2024	
CONTRACTOR: Quality Cable Contractors, Inc.			
A/E: NA			
DESCRIPTION OF CHANGE TO CONTRACT: Final Change Order Item #1: Provide all labor and materials to install 1,800 lineal feet of Galvanized Rigid Conduit (GRC) and associated fittings and connectors . Credit back 2,000 lineal feet of Electrical Metallic Tubing (EMT) and associated fittings and connectors. Add \$ 4,281.66 <i>(The language above will be exactly what will appear on the actual Change Order under "Description of Change".)</i>			
REASON FOR CHANGE: Items #1 Unforeseen Condition – Original surveys for the scope of work which were provided for under Change Order 01 established the total quantities of electrical conduit raceways for all 4 Airsides of the North Terminal. Change order 02 removed airsides 1 and 4 from the scope of work due to budget constraints. When the Contractor provided pricing for the reduced quantities, the quantities of GRC verses EMT for Airside 4 were not assessed correctly. QCCI has elected to not apply mark-up to ESI's costs to help offset the cost of the change order.			
SOURCE OF FUNDS: Line of Credit to be reimbursed by General Airport Revenue Bonds			
Is above change within the intended scope of the original contract? Yes ☒ No ☐			
EXPLAIN:			
Previously Presented Bulletin(s):	NA	(Copy Attached)	
Previously Approved Field Change Order(s):	NA	(Copy Attached)	
Contractor's Original RCO Submission	\$ 15,465.00		
GOAA/OAR Estimate	\$ 9,759.00		
(a) Change Contract Amount By		\$	4,281.66
(b) Amount of Associated Additional A/E Fees	(Not for Approval / For Info. Only)	\$	0.00
(c) Amount of Associated Additional OAR Fees	(Not for Approval / For Info. Only)	\$	0.00
(d) Total Cost Impact of this Change (d = a + b + c)		\$	4,281.66
Is there any potential backcharge to the A/E? Yes ☐ No ☒		Omissions	\$ 0.00
		Errors	\$ 0.00
PREPARED BY: Don Corthell, PSA			PHONE: 407-492-6319
NOTE: All Agenda Items are to be submitted to GOAA's Construction-Engineering-Financial (CEF) Consultant (i.e., Anser Advisory, LLC). The deadline for the agenda items is no later than 3:00 p.m. on Tuesdays, two weeks preceding the intended Construction Committee meeting.			
GOAA's CEF Consultant Anser Advisory	Date Received: 9/24/2024	Date Review Completed: 10/1/2024	Initials of Reviewer: <i>ML</i> Verification of Funding by CF <i>Melvin Martinez</i>

CC
ITEM III-A
10/08/2024



CHANGE ORDER AGENDA FOR CONSTRUCTION COMMITTEE

CHANGE ORDER NO.	01	AMOUNT	\$2,625.52	Extension Of Time (Subst.):	0 Days
				Extension Of Time (Final):	0 Days
CONTRACT NO. & DESCRIPTION:		V-01026 – American Airlines Airside 3 Roof Drain Re-routing		DATE: 10/08/2024	
CONTRACTOR:		Clancy & Theys Construction Company			
A/E:		AECOM Technical Services, Inc.			
DESCRIPTION OF CHANGE TO CONTRACT: Item 1: Provide Labor, materials and equipment to install nine feet of trench drain at Gate 33 stairwell base. ADD: \$2,625.52 <i>(The language above will be exactly what will appear on the actual Change Order under "Description of Change".)</i>					
REASON FOR CHANGE: Item 1 - Owner Requested – After the Contractor had installed the concrete formwork at Gate 33 stairwell base, a field inspection was requested for the Design Engineer to review the work in place prior to concrete placement. During the inspection the Engineer recommended adding a channel drain between the roof leader discharge and sidewalk to eliminate water from ponding back to the adjacent building as there would be high volumes of water during rain events. This scope of work was not part of the Contractors' Bid Proposal.					
SOURCE OF FUNDS: Previously approved Capital Expenditure Funds					
Is above change within the intended scope of the original contract? Yes ☒ No ☐					
EXPLAIN:					
Previously Presented Bulletin(s):		N/A		(Copy Attached)	
Previously Approved Field Change Order(s):		N/A		(Copy Attached)	
Contractor's Original RCO Submission		\$	2,510.21		
GOAA/OAR Estimate		\$	2,422.48		
(a) Change Contract Amount By				\$	2,625.52
(b) Amount of Associated Additional A/E Fees		(Not for Approval / For Info. Only)		\$	0.00
(c) Amount of Associated Additional OAR Fees		(Not for Approval / For Info. Only)		\$	0.00
(d) Total Cost Impact of this Change (d = a + b + c)				\$	2,625.52
Is there any potential backcharge to the A/E? Yes ☐ No ☒				Omissions	\$ 0.00
				Errors	\$ 0.00
PREPARED BY: Brian Gainous				PHONE: X3117	
NOTE: All Agenda Items are to be submitted to GOAA's Construction-Engineering-Financial (CEF) Consultant (i.e., Anser Advisory, LLC). The deadline for the agenda items is no later than 3:00 p.m. on Tuesdays, two weeks preceding the intended Construction Committee meeting.					
GOAA's CEF Consultant ANSER ADVISORY	Date Received: 9/24/2024	Date Review Completed:	10/01/2024	Initials of Reviewer:	VM Verification of Funding by CF <i>Melvin Martinez</i>

CC

ITEM III-B

10/08/2024



CHANGE ORDER AGENDA FOR CONSTRUCTION COMMITTEE

CHANGE ORDER NO. 01	AMOUNT \$41,497.94	Extension Of Time (Subst.): 0 Days	
		Extension Of Time (Final): 0 Days	
CONTRACT NO. & DESCRIPTION: V-01028 Centerfield ARFF Temp Kitchen and Demolition		DATE: 10/08/2024	
CONTRACTOR: Clancy & Theys Construction Company			
A/E: Avcon, Inc./ MLM & Associates			
DESCRIPTION OF CHANGE TO CONTRACT: Item 1: Additional demolition required per plan revision. Provide all labor, equipment and materials to demolish existing slab on grade and underground piping at existing kitchen footprint. Demolish two exterior wing walls for future grease-trap. Relocate power to existing air handling unit currently located on exterior wing wall. Demolish line voltage wiring and conduit feeding kitchen back to electrical panel. Turn five sprinkler heads upright, within 12 inches of deck to maintain NFPA compliance while ceilings are demolished. Add: \$41,497.94. <i>(The language above will be exactly what will appear on the actual Change Order under "Description of Change".)</i>			
REASON FOR CHANGE: Item # 1 Owner Requested: V-01028 contract was issued based on 45 percent drawings. The kitchen remodel design is now complete and it identified additional demolition items to be added.			
SOURCE OF FUNDS: Previously approved Capital Expenditure Funds			
Is above change within the intended scope of the original contract? Yes ☒ No ☐			
EXPLAIN:			
Previously Presented Bulletin(s):	N/A	(Copy Attached)	
Previously Approved Field Change Order(s):	N/A	(Copy Attached)	
Contractor's Original RCO Submission	\$ 44,566.19		
GOAA/OAR Estimate	\$ 41,544.05		
(a) Change Contract Amount By		\$ 41,497.94	
(b) Amount of Associated Additional A/E Fees	(Not for Approval / For Info. Only)	\$ 0.00	
(c) Amount of Associated Additional OAR Fees	(Not for Approval / For Info. Only)	\$ 0.00	
(d) Total Cost Impact of this Change (d = a + b + c)		\$ 41,497.94	
Is there any potential backcharge to the A/E? Yes ☐ No ☒		Omissions	\$ 0.00
		Errors	\$ 0.00
PREPARED BY: Colin Paterson		PHONE: 8632426632	
NOTE: All Agenda Items are to be submitted to GOAA's Construction-Engineering-Financial (CEF) Consultant (i.e., Anser Advisory, LLC). The deadline for the agenda items is no later than 3:00 p.m. on Tuesdays, two weeks preceding the intended Construction Committee meeting.			
GOAA's CEF Consultant Anser Advisory	Date Received: 9/24/2024	Date Review Completed: 10/02/2024	Initials of Reviewer: ML Verification of Funding by CF Melvin Martinez

CC

ITEM III-C

CHANGE ORDER AGENDA FOR CONSTRUCTION COMMITTEE

CHANGE ORDER NO. 01	AMOUNT \$ (5,223.97)	Extension Of Time (Subst.): 0 Days	
		Extension Of Time (Final): 0 Days	
CONTRACT NO. & DESCRIPTION: V-S0053 HVAC Damper at Brightline Station		DATE: 10/08/2024	
CONTRACTOR: Gomez Construction Company, Inc.			
A/E: NA			
DESCRIPTION OF CHANGE TO CONTRACT: Item #1: Provide labor, material and professional services to connect newly installed backdraft damper to the fire alarm system. Scope includes approximately 150 lineal feet of ¾" Electrical Metallic Tubing (EMT) conduit and engineered electrical drawings and associated permitting costs. Add \$9,776.03 Item #2: Reduce the project allowances as follows to cover the cost of item #1 above and credit back remaining balances: a. Reduce Allowance 1: Electric Infrastructure by \$10,000.00 from \$10,000.00 to \$0.00. Deduct (\$10,000.00) b. Reduce Allowance 2: Permits and Fire Alarm Panel Programming by \$5,000.00 from \$5,000.00 to \$0.00. Deduct (\$5,000.00) <i>(The language above will be exactly what will appear on the actual Change Order under "Description of Change".)</i>			
REASON FOR CHANGE: Item #1 & 2: Allowance Reconciliation – This item is for the reduction of Allowance 1 & 2 for Item #1. These allowances were established to allow the Contractor to accurately define the costs during the Design Build process.			
SOURCE OF FUNDS: Previously approved Operations and Maintenance Funds			
Is above change within the intended scope of the original contract? Yes ☒ No ☐			
EXPLAIN:			
Previously Presented Bulletin(s):	NA	(Copy Attached)	
Previously Approved Field Change Order(s):	NA	(Copy Attached)	
Contractor's Original RCO Submission	\$	9,776.03	
GOAA/OAR Estimate	\$	9,557.00	
(a) Change Contract Amount By		\$	(5,223.97)
(b) Amount of Associated Additional A/E Fees	(Not for Approval / For Info. Only)	\$	0.00
(c) Amount of Associated Additional OAR Fees	(Not for Approval / For Info. Only)	\$	0.00
(d) Total Cost Impact of this Change (d = a + b + c)		\$	(5,223.97)
Is there any potential backcharge to the A/E? Yes ☐ No ☒		Omissions	\$ 0.00
		Errors	\$ 0.00
PREPARED BY: Don Corthell, PSA			PHONE: 407-492-6319
<i>NOTE: All Agenda Items are to be submitted to GOAA's Construction-Engineering-Financial (CEF) Consultant (i.e., Anser Advisory, LLC). The deadline for the agenda items is no later than 3:00 p.m. on Tuesdays, two weeks preceding the intended Construction Committee meeting.</i>			
GOAA's CEF Consultant Anser Advisory	Date Received: 9.25.2024	Date Review Completed: 10.02.2024	Initials of Reviewer: VM
		Verification of Funding by CF <i>Malvin Martinez</i>	

CC

ITEM III-D



MEMORANDUM

TO: Members of the Construction Committee

FROM: Tuan Nguyen, P.E., Assistant Vice President (prepared by Herve Apollon)

DATE: October 8, 2024

ITEM DESCRIPTION

Request for Approval of an Addendum to the Continuing Civil Engineering Services with AtkinsRealis USA, Inc., for Design services and Bid & Award support for H-00381- MCO North Employee Parking Bus Loop Rehabilitation Project at Orlando International Airport.

BACKGROUND

On March 15, 2023, the Aviation Authority Board approved a Continuing Civil Engineering Services agreement with AtkinsRealis USA, Inc.

ISSUES

The consultant's proposal, dated September 19, 2024, outlines the provision of design services and bid & award support for the North Employee Parking Lot Bus Loop Rehabilitation project. The pavement evaluation, based on the recent assessment, indicates severe cracking on most slabs, necessitating rehabilitation. The project scope includes slab replacement at various locations within the parking lot. AtkinsRealis USA, Inc., will deliver 95% construction plans and 100% bid documents. For more details, please refer to the attached proposal.

If approved, services will be effective the date of Construction Committee approval.

This continuing consultant was selected for this task based on (☒ all that apply):

- | | | |
|--|--|--|
| ☒ Experience | ☒ Available Personnel | ☒ Current Workload |
| ☒ Expertise | ☒ Equitable Distribution | ☐ Other: _____ |

SMALL BUSINESS

The MWBE/LDB participation has been reviewed by the Office of Small Business Development. Their findings and recommendation are attached.

ALTERNATIVES

None.

FISCAL IMPACT

Funding is from Operations and Maintenance Funds (301.631.612.5310009.000.000000). Funding source verified by Malvin Martinez of Construction Finance on 10/03/24 as correct and available.

RECOMMENDED ACTION

It is respectfully requested that the Construction Committee approve an Addendum to the Continuing Civil Engineering Services with AtkinsRealis USA Inc., for the services contained herein and the amount as shown below:

Not to Exceed Fees	\$19,162.00
Lump Sum Fees	\$0.00
Not to Exceed Expenses	\$0.00
TOTAL	19,162.00
AAC – Compliance Review Date	 9/27/2024
AAC – Funding Eligibility Review Date	9/27/2024

REQ#98008

ATTACHMENT A

FINANCE FORM

Date:	9/13/2024	Requestor's Extension:	4662
Requestor's Name:	Tuan Nguyen	Preparer's Extension:	786-376-7492
Preparer's Name:	Herve Apollon	Solicitation #:	
Requestor's Department:	Engineering	Contract # / Name:	H-00381 North Employee Parking Lot Bus Loop Rehab
Description:	North Employee Parking Lot Bus Loop Rehabilitation	Procurement Committee Date:	10/1/24
Vendor:	AtkinsRealis USA Inc.	Agenda Item #:	TBD

NON-PROJECT FUNDS: O&M

Account Code Format: xxx.xxx.xxx.xxxxxxx.xxx.xxxxxx	FY 23 Amount	FY24 Amount	FY25 Amount	FY26 Amount	FY27 Amount	TOTAL CONTRACT
301.631.612.5310009.000.000000			\$233,448.00			\$233,448.00
Total Requisition:			\$233,448.00			\$233,448.00
Requisition Number:			98008			
Funding Approver:	Andrea Harper					
OMB Notes:						

Number	Description	Approval Status	Creation Date	Currency	Total	Preparer	Reserved
98008	H-00381 North Employee Parking Lot	In Process	26-SEP-2024 10:32:47	USD	233,448.00	Field, John M	☒

MEMORANDUM

TO: Members of the Construction Committee

FROM: Edelis Molina, Manager Small Business Programs

DATE: October 08, 2024

ITEM DESCRIPTION

Request for Approval of an Addendum to the Continuing Civil Engineering Services Agreement with AtkinsRealis USA, Inc. for Design Services and Bid & Award support for H-00381 MCO North Employee Parking Bus Loop Rehabilitation Project at Orlando International Airport.

SMALL BUSINESS

We have reviewed the qualifications of the subject contract's MWBE/LDB/VBE specifications and determined that, due to the specialized scope of the services to be provided, AtkinsRealis USA, Inc. does not propose small business participation on this addendum.

MEMORANDUM

TO: Members of the Construction Committee

FROM: Scott Shedek, Vice President of Construction

DATE: October 8, 2024

ITEM DESCRIPTION

Request for Recommendation to the Aviation Authority to Approve an Addendum to the Continuing Vertical Construction Services Agreement with H.W. Davis Construction Inc. for the award of V-S00047, Terminal C Enhancements Program - Signage Design/Build at the Orlando International Airport.

BACKGROUND

The above-referenced project is to provide all labor, equipment, and materials to fabricate and install Landside signs, Airside signs, GTF signs, Garage signs, and roadway signs. Installation includes any structural and electrical modifications necessary, reconnecting electrical, and match adjacent existing surfaces for each location at the Orlando International Airport

ISSUES

On September 16, 2024, bids were received as follows:

Company	Base Bid	Allowance	Total	
Collage Companies	\$ 692,601.00	\$30,000.00	\$ 722,601.00	NON-RESPONSIVE
H. W. Davis Construction, Inc.	\$ 824,000.00	\$30,000.00	\$ 854,000.00	
Clancy & Theys Construction Company	\$ 854,542.00	\$30,000.00	\$ 884,542.00	
Ovation Construction Company	\$ 869,000.00	\$30,000.00	\$ 899,000.00	
H. A. Contracting Corporation	\$ 926,000.00	\$30,000.00	\$ 956,000.00	
Gomez Construction Company	\$ 958,039.00	\$30,000.00	\$ 988,039.00	
Latest Reconciled Estimate	\$741,959.00			

H.W. Davis Construction, Inc. has verified that it prepared its bid in accordance with all bid documents and addenda and will be able to complete the project for the amount bid and within the scheduled established by the Aviation Authority.

The low bid of Collage Companies was deemed non-responsive by the Office of Small Business Development (OSBD).

SMALL BUSINESS

The MWBE/LDB participation has been reviewed by the Office of Small Business Development. Their findings and recommendation are attached.

ALTERNATIVES

None.

FISCAL IMPACT

Funding is from Line of Credit to be reimbursed with General Airport Revenue Bonds. Funding source verified by Malvin Martinez of Construction Finance on 10 / 03 / 24 as correct and available.

RECOMMENDED ACTION

It is respectfully requested that the Construction Committee recommend to the Aviation Authority Board the award of the above-referenced project to H.W. Davis Construction, Inc. for the total bid amount of \$854,000.00, which includes a Lump Sum amount of \$824,000.00 and allowance(s) totaling the amount of \$30,000.

Lump Sum Fees	\$824,000.00
Allowance(s) (NTE)	\$30,000.00
TOTAL	\$854,000.00
AAC – Compliance Review Date	<i>ZTG</i> 10/02/2024
AAC – Funding Eligibility Review Date	10/02/2024

MEMORANDUM

TO: Members of the Construction Committee

FROM: Edelis Molina, Manager Small Business Programs

DATE: October 08, 2024

ITEM DESCRIPTION

Request for Recommendation to the Aviation Authority to Approve an Addendum to the Continuing Vertical Construction Services Agreement with H W Davis Construction, Inc. for the award of V-S00047 Terminal C Enhancements Program – Signage Design/Build, Orlando International Airport

SMALL BUSINESS

The Aviation Authority has established a combined participation goal of 20% MWBE/LDB/VBE of the total proposal price for this project. The apparent low bidder, Collage Design & Construction Group, did not meet the participation goal and submitted documentation of Good Faith Efforts (GFEs). However, the GFEs were deemed insufficient to meet the MWBE/LDB/VBE goal. Consequently, it was recommended to proceed with the apparent second low bidder, H. W. Davis Construction, Inc.

After reviewing the bid from H.W. Davis Construction, Inc., it was determined that they proposed to achieve 54% MWBE/LDB/VBE participation on this project.

MWBE UTILIZATION FORM FOR NON-FEDERALLY FUNDED PROJECTS**PLEASE COMPLETE THIS FORM**

This form should be used to report Construction and Engineering /Professional Services activities.

Name of Airport: Orlando International Airport

Telephone No: (407) 825-7179

Address: One Jeff Fuqua Boulevard, Orlando, FL 32827

Project Name & Number: Request for Recommendation to the Aviation Authority to Approve an Addendum to the Continuing Vertical Construction Services Agreement with H W Davis Construction, Inc. for the award of V-S00047 Terminal C Enhancements Program – Signage Design/Build, Orlando International Airport

1. Construction Information:

TOTAL: \$854,000.00

2. MWBE Goal by Group Representation:

Asian Pacific American	-	Actual Result	0%
Asian Subcontinent American	-	Actual Result	0%
Black American	-	Actual Result	0%
Caucasian Female American	-	Actual Result	0%
Hispanic American	463,328.00	Actual Result	54%
Native American	-	Actual Result	0%
Other	-	Actual Result	0%
Total MWBE Participation	463,328.00	Actual Result	54%

3.a. Prime Contractor Information:

Name: H W Davis Construction, Inc.

Address: 1212 29th Street

City, State, Zip: Orlando, FL

Telephone: (407) 921-0480

3.b. Name and Address of MWBE Subcontractor

Name: AC Signs, LLC DBA Decamil

Address: 11100 Astronaut Blvd. Suite 100

City, State, Zip: Orlando, FL 32837

Telephone: 407-857-5564

3.c. *Identity: Hispanic American

Work Item(s): Signage

Amount of Subcontract \$463,328.00

Percent of Prime Contract (%): 54%

4. Engineering/Professional Services Information:

TOTAL: _____

5. MWBE Goal by Group Representation:

Asian Pacific American	_____	Actual Result	_____
Asian Subcontinent American	_____	Actual Result	_____
Black American	_____	Actual Result	_____
Caucasian Female American	_____	Actual Result	_____
Hispanic American	_____	Actual Result	_____
Native American	_____	Actual Result	_____
Other	_____	Actual Result	_____
Total MWBE Participation	-	Actual Result	_____

6.b. Engineering / Professional Service Firm Information:

Name: _____

Address: _____

City, State, Zip: _____

Telephone: _____

6.b. Name and Address of MWBE Subconsultant

Name: _____

Address: _____

City, State, Zip: _____

Telephone: _____

6.c. *Identity: _____

Work Item(s): _____

Amount of Subcontract _____

Percent of Prime Contract (%): _____

* In Items 3.c. and 6.c. above specify the identity of MWBE Subcontractors and E/PS Firms (e.g. Black American, Hispanic American, Asian Subcontinent American, Asian Pacific American, Caucasian Female American, Native American & Other)



ATTORNEYS & COUNSELORS at LAW

October 1, 2024

MEMORANDUM

TO: Iranetta Dennis, Vice President, Small Business Development
Amber Johnson, Assistant Vice President, Small Business Development

FROM: Veronica Anderson, Esq. *VA*

RE: V-S00047, Terminal C Enhancements Signage Improvements (D/B)
M/WBE/LDB and VBE Good Faith Effort Evaluation

Introduction

This project was originally opened for bids on September 16, 2024. After review, the Authority noted that the apparent low bidder, Collage Design and Construction Group (hereinafter Collage) did not provide MWBE/LDB/VBE participation in their sealed bid. Consequently, Collage was sent the MWBE/LDB/VBE Policies and was requested to submit documentation of good faith within 48 hours, no later than September 26, 2024. In response, Collage provided documentation and an outline indicating that their efforts included outreach, follow up communications, transparent documentation, and an inclusive approach.

Collage included good faith effort documentation, upon request, to explain their inability to meet the MWBE/LDB/VBE 20% goal. The purpose of this memorandum is to evaluate Collage's good faith efforts (GFE) to utilize MWBE/LDB/VBE, pursuant to the Authority's above referenced policies.

The Authority identified GFE¹ in the following policies:

Local Developing Business Enterprise Policy, Operational Procedures Sections 1200.01
Minority/Women Business Enterprise Policy, Operational Procedures Sections 1200.02

Collages Good Faith Efforts Documentation

Collage provided documentation that it searched the Authority's MWBE/LDB/VBE directory by providing a page from the Authority's online directory. From the direction, Collage listed three (3) M/WBE/LDB firms as the pool of firms for solicitation to meet the Authority's goals. Collage also provided proof of emails to and from AC Signs, LLC (MBE) and a price proposal. While emails were not submitted to document communications with Vital Signs of Orlando, Inc., (LDB) a price proposal was enclosed, without an explanation as to their ultimate involvement in the project. Additionally, emails and price proposals were submitted for Transportation Systems,

¹ Veteran Business Enterprise Policy, Operational Procedure Sections 1200.04, does not provide for examples of Good Faith Effort.

Inc., (LDB) and Kendal Signs, Inc. as well as price proposals, without an explanation of their roles or their ultimate status on the project. Overall, the submitted bid proposals were all over the page with numbers, ranging from the lowest at \$297,923.97 from Vital Signs – LDB to the highest at \$476,548 – AC Signs – LDB, and other bidders with price proposals within these ranges. The only non-small business price proposal submitted was Kendal Signs, Inc., at \$435,568. Collage failed to provide an explanation, comparison, or identification of the selected non-small business firm.

In an email summary of Collages GFE documentation, Mr. Jim Beusse, Director, wrote, “...we faced significant challenges in meeting the established goals due to a limited pool of approved firms.” He further explained, “During our outreach, we identified three small business firms and reached out to two of them for pricing proposals. Unfortunately, both submitted proposal that were significantly higher than those from non-small business competitors. After careful evaluation of our budget constraints and project requirements, we made the decision to proceed with the more competitive bid from a non-small business firm to ensure the project’s success.”

Good Faith Efforts (GFE) Examples in the Authority’s Policies

Included in the Authority’s bid document, page 00 41 13-2, is the M/WBE/LDB/VBE Program Acknowledgement Section. The section provides, “By submitting a Proposal on this Project, Proposer represents that it has reviewed and familiarized itself with the Owner’s Minority and Women Business Enterprise Policy (M/WBE) and the Local Developing Business / Veteran Business Enterprise Program Policy (LDB/LDB).”

Except for the VBE Policy, the M/WBE and LDB Policies offer a non-exhaustive list of GFE examples. Collage employed a few of the approaches described above, but there were numerous examples not employed. Below are some GFE approaches that were not addressed by Collage:

- Providing evidence of attendance at pre-bid proposal meeting, if any, scheduled by the Authority to inform MWBE/LDB’s of subcontracting opportunities under a given contract with certified return receipts...and whether transmission was successful, or copies of email transmissions.
- Evidence of information provided to MWBE/LDB’s regarding specific work the contractor intends to subcontract. Prime Contractor shall identify commercially useful portions of the work, which are consistent with normal industry practice, which may be performed by MWBE/LDB’s. Prime Contractor shall make reasonable efforts to divide the work elements into smaller packages which are well suited to participation.
- Providing evidence of information provided to MWBE/LDB’s on bonding or insurance requirements.
- Providing copies of advertisements in general circulation media, trade association publication, and minority-focused media at least 14 days before bids or proposals are due.

- Providing evidence that bidder provided interested MWBE/LDB's with assistance in reviewing the contract plans, specifications, and the terms and conditions of the general contract.
- Providing evidence that bidder provided MWBE/LDB's with prompt notice of addenda affecting specific trade contractors.
- In the instances where a majority subcontractor was selected for a scope of work for which MWBE/LDB's bid were submitted, the prime contractor shall submit documentation to evidence good faith negotiations with MWBE/LDB subcontractors. Documentation shall include but not be limited to records of all quotations received from MWBE/LDB's and the selected majority subcontractor, and an explanation of the reasons why the MWBE/LDB's will not be used. It is the responsibility of the prime contractor to demonstrate that the MWBE/LDB's were not rejected as unqualified without a thorough documented investigation of their capabilities and capacity.

Collage wrote that they could not reach the MWBE/LDB goals because there was a limited pool of available approved firms. However, the MWBE/LDB Policies allows firms that are certified by Orange County, City of Orlando, and the Florida Office of Supplier Diversity to participate in the Authority's contracts. Had Collage reached out to minority trade associations or conducted outreach with minority media, they may have identified a larger pool of firms that were eligible to participate. In fact, Orange County's list has three (3) additional firms, the City of Orlando has one (1) additional firm, and the Florida Office of Supplier Diversity has over six hundred (600) MBE firms that are certified in the commodity codes for signage, safety signage, directional and informational signs. All these firms were available for outreach and possible participation.

Conclusion

Collage rejected an Authority certified MWBE/LDB firm, whereas the second through the sixth low bidders decided to meet the MWBE/LDB/VBE goals, with the very same vendors rejected by Collage. Collage had the opportunity to meet the goal and decided not to comply. They also failed to document their attempts to negotiate with the MWBE/LDB who presented a price proposal. Instead, Collage chose the path of including a "non-small business," to ensure their success, while the other firms chose to comply with the Authority's policies, as their attempt to ensure success. Collage failed to demonstrate that that it took reasonable steps to achieve the MWBE/LDB/VBE goal and that by the lack of quantity and intensity, they achieved no MWBE/LDB/VBE participation. Collage failed to meet the goal or to document sufficient good faith effort to meet the MWBE/LDB/VBE goal.



MEMORANDUM

TO: Members of the Construction Committee

FROM: Tuan Nguyen, P.E., Assistant Vice President – Engineering and Architecture

DATE: October 8, 2024

ITEM DESCRIPTION

Request for Approval of an Amendment to Addendum No 21 to the Continuing MEP Engineering Services Agreement with SGM Engineering, Inc. for a No-Cost Re-Allocation of previously approved Not-To-Exceed (NTE) Fees and Not-To-Exceed Expenses for W-00488 Airside 2 Plumbing Survey and Analysis, Orlando International Airport

BACKGROUND

On October 3, 2023, the Construction Committee approved for Addendum 21 to the Continuing MEP Engineering Services Agreement with SGM Engineering, Inc. for W-00488 Airside 2 Plumbing Survey and Analysis, Orlando International Airport, in the amount of NTE Fees of \$90,264.00, and an amount of NTE Expenses of \$79,000.00, for a total amount of \$169,264.00. Refer to the attachment for more details.

ISSUES

Consultant's proposal, dated September 20, 2024, is to request for a No-Cost Re-allocation between the previously approved NTE Fees and NTE Expenses as shown below. Due to GOAA's inability to take restrooms offline and clear the access area for construction, this work was delayed. For more details, please refer to Table 1 below and the attached proposal.

TABLE 1	Addendum 21	Proposed Reallocation	Revised Total
NTE Fees	\$90,264.00	(\$44,300.00)	\$45,964.00
LS Fees	\$0.00	\$0.00	\$0.00
NTE Expenses	\$79,000.00	\$44,300.00	\$123,300.00
TOTAL	\$169,264.00	\$0.00	\$169,264.00

If approved, these services would be effective the date of Construction Committee approval.

This continuing consultant was selected for this task based on (☒ all that apply):

- | | | |
|--|--|--|
| ☒ Experience | ☒ Available Personnel | ☒ Current Workload |
| ☒ Expertise | ☒ Equitable Distribution | ☐ Other: _____ |

SMALL BUSINESS

The MWBE/LDB participation has been reviewed by the Office of Small Business Development. Their findings and recommendation are attached.

ALTERNATIVES

None.

FISCAL IMPACT

No Fiscal Impact.

RECOMMENDED ACTION

It is respectfully requested that the Construction Committee approve an Amendment to Addendum 21 for a No-cost Re-Allocation of previously approved Not-To-Exceed (NTE) Fees and Not-To-Exceed Expenses to the Continuing MEP Engineering Services agreement with SGM Engineering, Inc. for the services contained herein and the amount as shown below.

Not to Exceed Fees	(\$44,300.00)
Lump Sum Fees	\$0.00
Not to Exceed Expenses	\$44,300.00
TOTAL	\$0.00
AAC – Compliance Review Date	<i>S J</i> 09/30/24
AAC – Funding Eligibility Review Date	10/01/24

MEMORANDUM

TO: Members of the Construction Committee

FROM: Edelis Molina, Manager Small Business Programs

DATE: October 08, 2024

ITEM DESCRIPTION

Request for Approval of an Amendment to Addendum No. 21 to the Continuing MEP Engineering Services Agreement with SGM Engineering, Inc. for a No-Cost Reallocation of previously approved Not-To-Exceed (NTE) Fees and Not-To-Exceed Expenses for W-00488 Airside 2 Plumbing Survey and Analysis at the Orlando International Airport

SMALL BUSINESS

The subject no-cost reallocation of NTE fees to NTE expenses does not have any impact on small business participation.

MEMORANDUM

TO: Members of the Construction Committee

FROM: Scott Shedek, V.P. of Construction

DATE: October 8, 2024

ITEM DESCRIPTION

Request for Approval to Award Other Entity Contract (OEC) 24-865-OEC for the purchase of Telecommunication equipment from Avaya Federal Solutions, Inc. utilizing GSA Contract #GS-35F-0156V for the W-S00161 Terminal C GTF/RAC Lobby FF&E and IT Items at Orlando International Airport.

BACKGROUND

GSA Contract #GS-35F-0156V is effective through Jan 07, 2029.

This is for the purchase of Telecommunication equipment including J159, J129 phone and mounts as Owner Furnished Equipment for supporting the BP-S00198 GTF Pedestrian Bridge and RAC lobby project.

These items were selected by Engineers, Architects and Designers, working on the plans in coordination with the Agency requirements. These items are required to be compatible with the setup as installed in Terminal C Phase 1, and the ASC Gates 250-253 projects.

ISSUES

On September 30, 2024, the Aviation Authority received a proposal for purchase Telecommunication equipment from Avaya Federal Solutions, Inc. as follows:

<u>Company</u>	<u>Bid Amount</u>
Avaya Federal Solutions, Inc.	\$ 10,246.80

This award is based on a Government Contract/Annual Contract in accordance with Aviation Authority Policy 450.02 which states that the Aviation Authority may acquire Goods, Services and Professional Services from a Supplier having a requirements contract, annual agreement, or multi-year contract with any public entity (e.g., federal, state, county, city, authority, school board, buying cooperative, etc.) for Goods, Services, or Professional Services described in such contract and at prices or discounts equal to or more favorable than any set forth in such Contracts. This provision only applies to OECs that have been publicly advertised and competed.

SMALL BUSINESS

The Small Business Development Department (SBDD) has reviewed the requirements of the above-referenced solicitation and has determined that there are no small business goals for Minority and Women Business Enterprise (MWBE), Local Developing Business (LDB), and/or Veteran Business Enterprise (VBE) participation, as the SBDD cannot change the terms and conditions of an existing contract, such as GSA #GS-35F-0156V Contract.

ALTERNATIVES

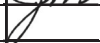
None.

FISCAL IMPACT

Funding is from previously approved Customer Facility Charges. Funding source verified by Melvin Martinez of Construction Finance on 10 / 02 / 24 as correct and available.

RECOMMENDED ACTION

It is respectfully requested that the Construction Committee approve the following: (1) award 24-865-OEC for a one-time procurement of Telecommunication equipment to Avaya Federal Solutions, Inc. as the awarded Contractor; (2) authorize funding from the previously approved Customer Facility Charges in the not-to-exceed amount of \$ 10,246.80; and (3) approve the Procurement Services Department to issue the necessary Purchase Order.

Lump Sum		\$0
Unit Price(s) (NTE)		\$ 10,246.80
TOTAL		\$ 10,246.80
AAC – Compliance Review Date		9/30/2024
AAC – Funding Eligibility Review Date		9/30/2024

MEMORANDUM

TO: Members of the Construction Committee

FROM: Scott Shedek, V.P. of Construction

DATE: October 8, 2024

ITEM DESCRIPTION

Request for Approval to Award Other Entity Contract (OEC) 24-864-OEC for the purchase of miscellaneous IT equipment from Insight Public Sector, Inc. utilizing OMNIA Partners (Cobb County) IT Product and Services (#23-6692-03) for the W-S00161 Terminal C GTF/RAC Lobby FF&E and IT Items at Orlando International Airport.

BACKGROUND

OMNIA Partners (Cobb County) IT Product and Services (#23-6692-03) is effective through April 30, 2026.

This is for the purchase of miscellaneous IT equipment including VOIP Gateways, Server Rack cabinet shelves, Wireless Access Points, Bluetooth Beacon, and batteries as Owner Furnished Equipment for supporting the BP-S00198 GTF Pedestrian Bridge and RAC lobby project.

These items were selected by Engineers, Architects and Designers, working on the plans in coordination with the Agency requirements. These items are required to be compatible with the setup as installed in Terminal C Phase 1, and the ASC Gates 250-253 projects.

ISSUES

On September 24, 2024, the Aviation Authority received a proposal for purchase miscellaneous IT equipment from Insight Public Sector, Inc. as follows:

<u>Company</u>	<u>Bid Amount</u>
Insight Public Sector, Inc.	\$ 18,616.37

This award is based on a Government Contract/Annual Contract in accordance with Aviation Authority Policy 450.02 which states that the Aviation Authority may acquire Goods, Services and Professional Services from a Supplier having a requirements contract, annual agreement, or multi-year contract with any public entity (e.g., federal, state, county, city, authority, school board, buying cooperative, etc.) for Goods, Services, or Professional Services described in such contract and at prices or discounts equal to or more favorable than any set forth in such Contracts. This provision only applies to OECs that have been publicly advertised and competed.

SMALL BUSINESS

The Small Business Development Department (SBDD) has reviewed the requirements of the above-referenced solicitation and has determined that there are no small business goals for Minority and Women Business Enterprise (MWBE), Local Developing Business (LDB), and/or Veteran Business Enterprise (VBE) participation, as the SBDD cannot change the terms and conditions of an existing contract, such as OMNIA Partners (Cobb County) IT Product and Services (#23-6692-03).

ALTERNATIVES

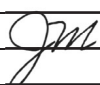
None.

FISCAL IMPACT

Funding is from previously approved Customer Facility Charges. Funding source verified by Melvin Martinez of Construction Finance on 10 / 02 / 24 as correct and available.

RECOMMENDED ACTION

It is respectfully requested that the Construction Committee approve the following: (1) award 24-864-OEC for a one-time procurement of miscellaneous IT equipment to Insight Public Sector, Inc. as the awarded Contractor; (2) authorize funding from the previously approved Customer Facility Charges in the not-to-exceed amount of \$18,616.37; and (3) approve the Procurement Services Department to issue the necessary Purchase Order.

Lump Sum		\$0
Unit Price(s) (NTE)		\$ 18,616.37
TOTAL		\$ 18,616.37
AAC – Compliance Review Date		9/30/2024
AAC – Funding Eligibility Review Date		9/30/2024

MEMORANDUM

TO: Members of the Construction Committee

FROM: Scott Shedek, VP of Construction

DATE: October 8, 2024

ITEM DESCRIPTION

Request for Approval of an Amendment to Addendum No. 30 to the Continuing Program and Project Management Services Agreement with PSA Constructors, Inc. dba PSA Management, Inc. for additional Construction Phase Owner Authorized Representative (OAR) Services for W-00490 Changing Regulatory Program Oversight Services at the Orlando International Airport.

BACKGROUND

On May 28, 2024, the Construction Committee approved Addendum No. 30 in the amount of \$64,962.00 to the above-referenced agreement. The W-00490 Changing Regulatory Program Oversight Services was established to provide design and construction services for various projects as identified within the program. The V-S00033 project is a design build project with Clancy & Theys providing a breakroom and bathroom on Level 6 of the FIS.

ISSUES

Since then, it has been determined that additional after-hours inspection and oversight services are required, as further described in the Consultant's proposal, dated September 25, 2024. Various delays have occurred, and the Contractor has not reached Substantial Completion. This proposal is to provide up to 160 hours of inspection services on an as-needed basis due to procurement of materials and scheduling time frames that are yet to be determined.

If approved, services will be effective the date of Construction Committee approval.

This continuing consultant was selected for this task based on (☒ all that apply):

- | | | |
|--|---|---|
| ☒ Experience | ☐ Available Personnel | ☐ Current Workload |
| ☒ Expertise | ☐ Equitable Distribution | ☐ Other: _____ |

SMALL BUSINESS

The MWBE/LDB participation has been reviewed by the Office of Small Business Development. Their findings and recommendation are attached.

ALTERNATIVES

None.

FISCAL IMPACT

Funding is from General Airport Revenue Bonds funded from W-00490 Changing Regulatory Oversight Services. Funding source verified by Melvin Martinez of Construction Finance on 10 / 02 / 24 as correct and available.

RECOMMENDED ACTION

It is respectfully requested that the Construction Committee approve an Amendment to Addendum No. 30 to the Continuing Program and Project Management Services Agreement with PSA Constructors, Inc. dba PSA Management, Inc. for the services contained herein and the amount as shown below:

Not to Exceed Fees	\$25,920.00
Lump Sum Fees	\$0.00
Not to Exceed Expenses	\$0.00
TOTAL	\$25,920.00
AAC – Compliance Review Date	<i>SJ</i> 09/30/24
AAC – Funding Eligibility Review Date	10/01/24

MEMORANDUM

TO: Members of the Construction Committee

FROM: Edelis Molina, Manager Small Business Programs

DATE: October 08, 2024

ITEM DESCRIPTION

Request for Approval of an Amendment to Addendum No. 30 to the Continuing Program and Project Management Services Agreement with PSA Constructors, Inc. dba PSA Management Inc. for additional Construction Phase Owner Authorized Representative (OAR) Services for W-00490 Changing Regulatory Program Oversight Services at the Orlando International Airport

SMALL BUSINESS

We have reviewed the qualifications of the subject contract's MWBE/LDB/VBE specifications and determined that PSA Constructors, Inc. dba PSA Management, Inc. does not propose small business participation on this amendment as the services being provided are for staffing support.

MEMORANDUM

TO: Members of the Construction Committee

FROM: Scott Shedek, Vice President of Construction

DATE: October 8, 2024

ITEM DESCRIPTION

Request for Approval of an Amendment to Addendum 24 to the Continuing Program and Project Management Services Agreement with AECOM Technical Services, Inc. for Additional OAR services for WS00151 Terminal C Design and Project Oversight Services at Orlando International Airport

BACKGROUND

On December 19, 2023, Construction Committee approved Addendum 24 in the amount of \$218,426 to the above-referenced agreement. On February 27, 2024, the Construction Committee approved Amendment 01 to Addendum 24 in the amount of \$68,640.00 to the above-referenced agreement. Since that time, it has been discovered that additional services are required for the WS00151 program, as furthered described in Consultant's proposal, dated 9/17/2024.

ISSUES

Since then, it has been determined that additional OAR services are required for the V-S00047 Terminal C Enhancements Program - Signage as part of the Terminal C Enhancements program, as further described in the Consultant's proposal dated September 17, 2024. AECOM Technical Services, Inc. is to provide additional construction phase OAR services, including but not limited to job meetings, shop drawing reviews, UON coordination, site visits, and progress updates for the projected eight-month duration of the project.

If approved, services will be effective the date of Construction Committee approval.

This continuing consultant was selected for this task based on (☒ all that apply):

- | | | |
|--|--|--|
| ☒ Experience | ☒ Available Personnel | ☒ Current Workload |
| ☒ Expertise | ☒ Equitable Distribution | ☐ Other: _____ |

SMALL BUSINESS

The MWBE/LDB participation has been reviewed by the Office of Small Business Development. Their findings and recommendation are attached.

ALTERNATIVES

None.

FISCAL IMPACT

Funding is from Line of Credit to be reimbursed by General Airport Revenue Bonds. Funding source verified by Melvin Martinez of Construction Finance on 10 / 03 / 24 as correct and available.

RECOMMENDED ACTION

It is respectfully requested that the Construction Committee approve an Amendment to Addendum No. 24 to the Continuing Program and Project Management Services Agreement with AECOM Technical Services, Inc. for the services contained herein and the amount as shown below:

Not to Exceed Fees	\$85,800.00
Lump Sum Fees	\$0.00
Not to Exceed Expenses	\$0.00
TOTAL	\$85,800.00
AAC – Compliance Review Date	<u>ZTG</u> 10/02/2024
AAC – Funding Eligibility Review Date	10/02/2024

MEMORANDUM

TO: Members of the Construction Committee

FROM: Edelis Molina, Manager Small Business Programs

DATE: October 08, 2024

ITEM DESCRIPTION

Request for Approval of an Amendment to Addendum 24 to the Continuing Program and Project Management Services Agreement with AECOM Technical Services, Inc. for Additional OAR services for WS00151 Terminal C Design and Project Oversight Services at Orlando International Airport.

SMALL BUSINESS

We have reviewed the qualifications of the subject contract's MWBE/LDB/VBE specifications and determined that AECOM Technical Services, Inc. proposes 93% LDB participation in this amendment.

LDB/VBE UTILIZATION FORM FOR NON-FEDERALLY FUNDED PROJECTS
PLEASE COMPLETE THIS FORM

This form should be used to report Construction and Engineering /Professional Services activities.

Name of Airport: Orlando International Airport

Telephone No: (407) 825-7179

Address: One Jeff Fuqua Boulevard, Orlando, FL 32827

Project Name & Number: Request for Approval of an Amendment to Addendum 24 to the Continuing Program and Project Management Services Agreement with AECOM Technical Services, Inc. for Additional OAR services for WS00151 Terminal C Design and Project Oversight Services at Orlando International Airport.

1. Construction Information:

Amendment Amount: _____

2.a. Name and Address of Prime Contractor

Name: _____

Address: _____

City, State, Zip: _____

Telephone: _____

2.b. Name and Address of LDB/VBE Subcontractor

Name: _____

Address: _____

City, State, Zip: _____

Telephone: _____

2.c. LDB or VBE? _____

***Identity:** _____

Work Item(s): _____

Amount of Subcontract: _____

Percent of Prime Contract (%) _____

3. Engineering/Professional Services Information:

Amendment Amount: \$85,800.00

4.a. Engineering / Professional Service Firm Information:

Name: AECOM Technical Services, Inc.

Address: 7650 West Courtney Campbell Causeway

City, State, Zip: Tampa, FL 33607

Telephone: 813-636-2425

4.b. Name and Address of LDB/VBE Subconsultant

Name: Artistic Identity, LLC

Address: 100 E Pine Street Suite 110

City, State, Zip: Orlando, FL 32801

Telephone: 321-231-0566

4.c. LDB or VBE? LDB

***Identity:** Caucasian Male

Work Item(s) Creative Director / Project Superintendent

Amount of Subcontract \$79,400.00

Percent of Prime Contract (%) 93%

* In Items 2.c. and 4.c. above specify the identity of LDB/VBE Subcontractors and E/PS Firms (e.g. Black American, Hispanic American, Asian Subcontinent American, Asian Pacific American, Caucasian Female American, Native American & Other)

Information Items

**Project Controls
Field Change Order (FCO) Tracking Log**

Project	FCO No.	Amount	OAR or PM	FCO Date	CCM Date FCO Converted to
BP-S00195	04	\$ 50,000.00	S. Mizell	5-Jun-23	Open
BP-S00195	06	\$ 2,500.00	S. Mizell	11-Jul-23	Open
BP-S00195	10	\$ 35,000.00	S. Mizell	5-Sep-23	Open
BP-S00195	13	\$ 48,000.00	J. Volpe	11-Feb-24	Open
BP-S00195	15	\$ 18,000.00	J. Volpe	1-Apr-24	Open
BP-S00195	16	\$ 10,000.00	J. Volpe	1-Apr-24	Open
BP-S00195	18	\$ 32,000.00	J. Volpe	24-May-24	Open
BP-S00195	20	\$ 12,000.00	J. Volpe	1-Jul-24	Open
BP-S00198	01	\$ 35,508.00	S. Mizell	15-Dec-23	Open
E-00275	01	\$ 2,469.79	B. Gainous	7-Feb-24	Open
E-00275	02	\$ 28,765.98	B. Gainous	25-Mar-24	Open
V-01011	01	\$ 24,672.14	N. Johnson	12-Mar-24	Open

INFORMATION ITEM
Original CCM
10/01/24
Item No. IV-Y
Revised Memorandum

MEMORANDUM

TO: Members of the Construction Committee

FROM: Brad Friel, Sr. Vice President of Multi-Modal Planning and Environmental

DATE: October 1, 2024

*for W-S000168 ConRAC
Facility and Access
Improvements*

ITEM DESCRIPTION

Request for Approval of an Amendment to Addendum No. 38 to the General Consulting Services Agreement with Ricondo & Associates, Inc. for Additional Professional Services ~~for W-00481 Consolidated RAC Facility Program Advisory, Technical and Business Plan Services~~ at the Orlando International Airport (MCO).

BACKGROUND

On June 13, 2023, the Construction Committee approved an addendum to the General Consulting Services Agreement with Ricondo & Associates for W-00481 program advisory, technical and business planning consulting services for the development of a Consolidated Rental Car Facility (CONRAC) for a not to exceed fee of \$216,424. The scope of services for the project were divided into three main tasks:

- Task 1 – Interim Optimization Enhancements for Existing Rental Car Facilities
- Task 2 – CONRAC Facilities Planning
- Task 3 – CONRAC Strategic Business Planning

The June 13th Construction Committee approval was for Task 1 of the above referenced services. On August 16, 2023 the Aviation Authority Board approved an amendment to addendum No. 38 to allow Ricondo & Associates to proceed with Tasks 2 and 3 for a not to exceed amount of \$944,282. This resulted in a draft Program Criteria Manual (PCM) that the Aviation Authority evaluated for feasibility.

ISSUES

Upon completion and submittal of a draft Program Criteria Manual (PCM) for the CONRAC, the Aviation Authority has decided to move forward with the design and construction of a CONRAC facility near Terminal C. Ricondo & Associates will update the CONRAC concept plan to reflect a relocated customer service area as well as the refinement of the roadway access of the facility. Details of each task can be found in the scope of services. The project team will consist of HDR Engineering, Inc.

*and Illustrate My Design (IMD)
LLC.*

If approved, services will be effective the date of Construction Committee approval.

This continuing consultant was selected for this task based on:

- | | | |
|--|---|--|
| ☒ Experience | ☐ Available Personnel | ☒ Current Workload |
| ☒ Expertise | ☐ Equitable Distribution | ☐ Other: _____ |