

**AMENDMENT 1 to ADDENDUM NO. 1
TO THE AGREEMENT DATED MARCH 31, 2023
BETWEEN GREATER ORLANDO AVIATION AUTHORITY
AND KIMLEY-HORN AND ASSOCIATES, INC.**

Project: Additional Topographic Survey Services for H-362 Paving of Overflow Lots at South Park Place (D/B), Orlando International Airport

THIS AMENDMENT is effective this 30th day of January, 2024, by and between the **GREATER ORLANDO AVIATION AUTHORITY** ("Authority"), and **KIMLEY-HORN AND ASSOCIATES, INC.** ("Consultant").

WITNESSETH:

WHEREAS, by Agreement dated March 31, 2023, Authority and Consultant entered into an agreement for Consultant to provide Continuing Civil Engineering Services; and

WHEREAS, under the Agreement, Consultant agreed to perform such additional services for the Authority as are contained in any additional scope of work established by the Authority in any addendum to the Agreement and accepted in writing by the Consultant; and

WHEREAS, the Authority and the Consultant desire to enter into this Amendment to the Agreement to provide for additional services to be rendered by the Consultant under the terms of said Agreement.

NOW, THEREFORE, in consideration of the premises and the mutual covenants herein contained, the Authority and the Consultant do hereby agree as follows:

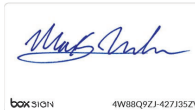
1. Consultant shall perform additional services in accordance with the terms of the Agreement and the attached Exhibit "A." Consultant shall be paid for such additional services according to the payment terms set forth in the Agreement.
2. Consultant shall be compensated for such additional services in the **NOT TO EXCEED** amount of **THIRTY-ONE THOUSAND THREE HUNDRED THIRTY-ONE AND NO/100 DOLLARS (\$31,331.00)**, broken down as follows:

Professional Fees:	NTE:	\$31,331.00
Professional Fees:	LS:	\$0.00
Reimbursable Expenses:	NTE:	<u>\$0.00</u>
Total:		\$31,331.00

3. Except as expressly modified in this Amendment, the Agreement dated March 31, 2023 and all prior addenda will remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto by their duly authorized representatives, have executed this Amendment this date of Feb 2, 2024

GREATER ORLANDO AVIATION AUTHORITY



box SIGN 4W8BQ9ZJ-427J35ZV

By:

Max Marble
Sr. Vice President, Capital Programs

Approved as to Form and Legality
(for the benefit of GOAA only)
this date of Feb 1, 2024



By:

box SIGN 188LK51-427J35ZV

NELSON MULLINS BROAD AND
CASSEL, Legal Counsel
Greater Orlando Aviation Authority

KIMLEY-HORN AND ASSOCIATES, INC.



box SIGN 4YRYK7L5-427J35ZV

By:

Signature (Duly Authorized Rep.)
Jonathan A Martin

Printed Name

SR Vice President

Title



Orlando International Airport
One Jeff F. ...
Orlando, Florida, 32827-4392
(407) 825-2001

Memorandum

To: Members of the Construction Committee

From: Keegan O'Brien, P.E., Assistant Vice President of Environmental

Date: January 30, 2024

Re: Request for Approval of an Amendment to Addendum No. 01 to the Continuing Civil Engineering Services Agreement with Kimley-Horn and Associates, Inc. to provide Additional Topographic Survey, for H-00362-MCO Paving Of Overflow Lots at South Park Place (D/B) at Orlando International Airport

On April 11, 2023, the Construction Committee approved Addendum No. 01 in the amount of \$159,818.00 to the above-referenced agreement. Since that time, it has been discovered that additional updates to include topographic survey and analysis and permitting services as requested by South Florida Water Management District (SFWMD) as furthered described in Consultant's proposal, dated December 14, 2023. If approved, these services would be effective the date of Construction Committee approval.

This continuing consultant was selected for this task based on (☒ all that apply):

☒ Experience ☒ Available Personnel ☒ Current Workload
☒ Expertise ☐ Equitable Distribution ☐ Other: _____

The MWBE/LDB participation has been reviewed by the Office of Small Business Development. Their findings and recommendation are attached.

Funding is from previously approved CIR01026
310.714.615.5660003.000.501689. Funding source verified by Malvin Martinez
of Construction Finance on 01 / 26 / 24 as correct and available.

It is respectfully requested that the Construction Committee approve an Amendment to Addendum No. 01 to the Continuing Civil Engineering Services Agreement with Kimley-Horn and Associates, Inc. for the services contained herein and the amount as shown below:

Not to Exceed Fees	\$31,331.00
Lump Sum Fees	\$0.00
Not to Exceed Expenses	\$0.00
TOTAL	\$31,331.00
AAC – Compliance Review Date	<i>SJ</i> 01/24/24
AAC – Funding Eligibility Review Date	01/24/24



December 14, 2023

Mr. Scott Shedek, P.E.
Vice President of Construction
Greater Orlando Aviation Authority
11314 Terminal C Service Road
Orlando, Florida 32824
scott.shedek@goaa.org

**Re: H-362 Paving of Overflow Lots at South Park Place (D/B)
Orlando International Airport**

Dear Scott:

Attached, please find our amendment to the H-362 Paving of Overflow Lots at South Park Place (D/B) to complete the analysis and permitting services for the subject project, in accordance with our Continuing Civil Engineering Services contract (dated March 31, 2023) and approved rates.

The South Florida Water Management District (SFWMD) has informed the Authority that they are requiring a topographic survey to be completed for the proposed improvements to Lots E and G. The original contract included the utilization of historical as-builts, record drawings, and LiDAR, in-lieu of obtaining new topographic survey data as a certified topographic survey would be completed by the Design Builder, once selected.

The amendment submitted herein is for a total value of \$31,331.00; of which \$31,331.00 is not-to-exceed labor fee, including the topographic survey for Lots E and G. The surveyor's (L&S Diversified) proposal has been included for reference.

The following tables are attached for backup:

- Table C-1, Summary of Fees and Expenses
- Table C-4, Summary of Not-to-Exceed Fees and Expenses
- Table C-5 (Kimley-Horn), Breakdown of Not-to-Exceed Fees for Kimley-Horn
- Table C-5 (L&S Diversified), Breakdown of Not-to-Exceed Fees for L&S Diversified
- Table C-6, Breakdown of Not-to-Exceed Reimbursable Expenses
- Table C-7, LDB/MWBE Participation Schedule
- Table C-9, Summary of Contracted Hourly Rates

Please note that with this amendment, we are proposing an MWBE participation of 35.1%.



We sincerely appreciate the opportunity to provide these services to you and the Greater Orlando Aviation Authority. Please contact me if you have any questions.

Very truly yours,
KIMLEY-HORN AND ASSOCIATES, INC.

A handwritten signature in blue ink, appearing to read "Jonathan A. Martin".

Jonathan A. Martin, P.E.
Principal

A handwritten signature in blue ink, appearing to read "Brian S. Ashby".

Brian S. Ashby, P.E.
Vice President

CC:

K:\ORL_Aviation\marketing\GOAA\2023-03-24-Red Lot Parking Lot Improvements Design Criteria Packages\Addendum\Coverletter-Shedek-Design Criteria Package for South Park Place Parking Improvements 2023-03-24.docx

**ATTACHMENT A: SCOPE OF SERVICES
ORLANDO INTERNATIONAL AIRPORT
H-362 PAVING OF OVERFLOW LOTS AT SOUTH PARK PLACE (D/B)
GREATER ORLANDO AVIATION AUTHORITY**

OVERVIEW

The Greater Orlando Aviation Authority (GOAA) is planning for parking improvements at the existing South Park Place. The original project scope included utilizing historical as-builts and record drawings from GOAA's database, in lieu of obtaining a formal topographic survey for the preliminary planning documents and creation of the Design Criteria Package (DCP). This amendment to the scope of services is to obtain new topographic survey which is being required by South Florida Water Management District (SFWMD) and will require updating the previously prepared preliminary construction plans with the new survey data.

SCOPE:

This amendment to the scope of services is to obtain new topographic survey which is being required by South Florida Water Management District (SFWMD) and will require updating the previously prepared preliminary construction plans with the new survey data. The scope includes the base bid, which is known as "Lot E" located along the north side of the South Park Place facility, and one (1) additive alternate which is known as "Lot G" adjacent to the south portion of the South Park Place economy lot (Add Alt #1).

Please see the exhibit on the following page for the general location of the base bid and additive alternate.



Exhibit 1: Parking Lot Locations

L&S Diversified will prepare the topographic survey for Lots E and G. Once the survey is complete, Kimley-Horn will update the preliminary construction plans which will include revising the site geometry, grading, and drainage plans to reflect the new topographic data.

Specifically, this project includes:

1. Obtain topographic survey for Lot E and Lot G as required by SFWMD.

2. Revisions to the preliminary construction plans for permitting purposes (1 Base Bid, and 1 Additive Alternate).

The project is expected to require professional civil design services. The basic scope of services for this project includes the following Tasks:

Task 1 – Data Collection

Task 2 – Preliminary Construction Plan Revisions

TASK 1 – Data Collection

The purpose of this task is initiate the topographic survey required for permitting. L&S Diversified will be preparing the topographic survey for Lot E and Lot G. The surveyor's scope has been included as an attachment for reference.

Deliverables:

- (1) 1 copy of the topographic survey

TASK 2 – Preliminary Construction Plan Revisions

The purpose of this Task is to update the previously prepared preliminary construction plans for the Lot E and Lot G with the new topographic survey data prepared in Task 1 above. Kimley-Horn will update the preliminary construction plans which will include revising the site geometry, grading, and drainage plans to reflect the new topographic data. The preliminary construction plans will be used for SFWMD permitting documents and included in the design criteria package.

Deliverables:

- (1) 1 copy of the Preliminary Construction Plans (electronic copy)

SCHEDULE

The tentative schedule is presented in the following table. The durations are tentative and subject to final meeting dates.

NTP	Contract Execution & Design NTP
10 Days from NTP	Kick-off Topographic Survey
3 weeks from survey kick-off	Complete Topographic Survey
3 weeks from completed topographic survey	Revise preliminary construction plans and submit to SFWMD

EXHIBIT A - CONSULTANT'S COMPENSATION PROPOSAL

Table C-1

Phase of Project:	Data Collection	Preliminary Construction Plan Revisions	SUBTOTAL	TOTAL CONTRACT
1.0 Lump Sum Fee:	\$0.00	\$0.00	\$0.00	\$0.00
2.0 Not to Exceed Reimbursable Fee:	\$11,011.00	\$20,320.00	\$31,331.00	\$31,331.00
3.0 Not to Exceed Reimbursable Expenses:	\$0.00	\$0.00	\$0.00	\$0.00
4.0 TOTAL CONTRACT VALUE:	\$11,011.00	\$20,320.00	\$31,331.00	\$31,331.00

Total Lump Sum Labor Hours:	0	0	0	0
Total Not to Exceed Reimbursable Labor Hours:	149	155	304	304
TOTAL LABOR HOURS:	149	155	304	304
Average Hourly Rate:	\$73.90	\$131.10	\$103.06	\$103.06

H-362 Paving of Overflow Lots at South Park Place (D/B)
Orlando International Airport

EXHIBIT A - CONSULTANT'S COMPENSATION PROPOSAL

Table C-4

Phase of Project:	Data Collection		Preliminary Construction Plan Revisions		TOTAL	
	Labor Hours	Total Fee	Labor Hours	Total Fee	Labor Hours	Cost
Kimley-Horn & Associates						
Not to Exceed Reimbursable Fee	0	\$0	155	\$20,320.00	155	\$20,320.00
Not to Exceed Reimbursable Expenses		\$0.00		\$0.00		\$0.00
Sub-Total Designer	0	\$0.00	155	\$20,320.00	155	\$20,320.00
L&S Diversified, LLC.						
Not to Exceed Reimbursable Fee	149	\$11,011.00	0	\$0	149	\$11,011.00
Not to Exceed Reimbursable Expenses				\$0		
Sub-Total L&S Diversified, LLC.	149		0	\$0	149	\$11,011.00
Total Not to Exceed Amount:	149	\$11,011.00	155	\$20,320.00	304	\$31,331.00

H-362 Paving of Overflow Lots at South Park Place (D/B)
Orlando International Airport

EXHIBIT A - CONSULTANT'S COMPENSATION PROPOSAL
Table C-5 (Kimley-Horn)

Position:	QC Reviewer		Sr. Project Manager		Senior Engineer		Engineer		Engineer Intern		Senior CADD Designer		Senior Administrative Asst.		TOTAL		
Rate (\$/Hour):	\$268		\$248		\$188		\$133		\$111		\$131		\$78		Labor Hours	Cost	Avg. Hourly Rate
	Labor Hours	Cost	Labor Hours	Cost	Labor Hours	Cost	Labor hours	Cost	Labor Hours	Cost	Labor Hours	Cost	Labor Hours	Cost			
Preliminary Construction Plan Revisions																	
Revise Preliminary Construction Plans	1	\$268	4	\$992	10	\$1,880	20	\$2,660	60	\$6,660	60	\$7,860		\$0	155	\$20,320	\$131
Sub-Total Preliminary Construction Plan Revisions	1	\$268	4	\$992	10	\$1,880	20	\$2,660	60	\$6,660	60	\$7,860	0	\$0	155	\$20,320	\$131
TOTAL NOT TO EXCEED REIMBURABLE FEE:	1	\$268	4	\$992	10	\$1,880	20	\$2,660	60	\$6,660	60	\$7,860	0	\$0	155	\$20,320	\$131

EXHIBIT A - CONSULTANT'S COMPENSATION PROPOSAL

Table C-5 (L&S Diversified)

Position:	Sr. Survey Crew Chief		Instrument Man		Sr. Project Manager		Sr. CADD Technician		TOTAL		
Rate (\$/Hour):	\$97		\$43		\$173		\$78		Labor Hours	Cost	Avg. Hourly Rate
L&S Diversified, LLC.	Labor Hours	Cost	Labor Hours	Cost	Labor Hours	Cost	Labor hours	Cost			
Data Collection											
Survey Control	8	\$776	8	\$344	1	\$173	2	\$156	19	\$1,449	\$76
Topographic Survey	48	\$4,656	48	\$2,064	2	\$346	32	\$2,496	130	\$9,562	\$74
Sub-Total Data Collection and Preliminary Design	56	\$5,432	56	\$2,408	3	\$519	34	\$2,652	149	\$11,011	\$74
TOTAL NOT TO EXCEED REIMBURABLE FEE:	56	\$5,432	56	\$2,408	3	\$519	34	\$2,652	149	\$11,011	\$74

H-362 Paving of Overflow Lots at South Park Place (D/B)

Orlando International Airport

Table C-5 (L&S Diversified)

EXHIBIT A - CONSULTANT'S COMPENSATION PROPOSAL

Table C-7

TABLE C-7a DBE PARTICIPATION SCHEDULE

NAME OF SUBCONSULTANT	PROPOSED SCOPE OF SERVICES	FEE	PROPOSED PARTICIPATION
TOTAL PROPOSED PARTICIPATION		\$0.00	0.0%

TABLE C-7b MWBE PARTICIPATION SCHEDULE

NAME OF SUBCONSULTANT	PROPOSED SCOPE OF SERVICES	FEE	PROPOSED PARTICIPATION
L&S Diversidied	Topogrpahic Survey	\$11,011.00	35.1%
TOTAL PROPOSED PARTICIPATION		\$11,011.00	35.1%

TABLE C-7c LDB PARTICIPATION SCHEDULE

NAME OF FIRM	PROPOSED SCOPE OF SERVICES	FEE	PROPOSED PARTICIPATION
TOTAL PROPOSED PARTICIPATION		\$0.00	0.0%

H-362 Paving of Overflow Lots at South Park Place (D/B)
Orlando International Airport

EXHIBIT A - CONSULTANT'S COMPENSATION PROPOSAL

Table C-9

All amounts invoiced by the Consultant as Reimbursable Fees shall be calculated on the basis of the actual number of hours of services rendered under this Agreement by each of the positions defined and by the new positions as identified below, multiplied by the corresponding Contract Hourly Rate, up to the Not to Exceed limit defined by the Agreement. Include information on positions held by both the design consultant and each subconsultant.

<u>FIRM</u>	<u>POSITION</u>	<u>CONTRACT HOURLY RATE</u>
Kimley-Horn and Associates, Inc	QC Reviewer	\$268.00
Kimley-Horn and Associates, Inc	Sr. Project Manager	\$248.00
Kimley-Horn and Associates, Inc	Sr. Engineer	\$188.00
Kimley-Horn and Associates, Inc	Engineer	\$133.00
Kimley-Horn and Associates, Inc	Engineering Intern	\$111.00
Kimley-Horn and Associates, Inc	Senior CADD Designer	\$131.00
Kimley-Horn and Associates, Inc	Senior Scientist	\$206.00
Kimley-Horn and Associates, Inc	Senior Administrative Asst.	\$78.00
L&S Diversified, LLC.	Sr. Survey Crew Chief	\$97.00
L&S Diversified, LLC.	Instrument Man	\$43.00
L&S Diversified, LLC.	Sr. Project Manager	\$173.00
L&S Diversified, LLC.	Sr. CADD Technician	\$78.00

**H-362 Paving of Overflow Lots at South Park Place (D/B)
Orlando International Airport**



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L & S Diversified

Surveying and Mapping | Subsurface Utility Engineering | LiDAR

January 11, 2024

Randy M. Gonzalez, P.E.
Kimley-Horn
189 South Orange Avenue, Suite 1000
Orlando, FL 32801

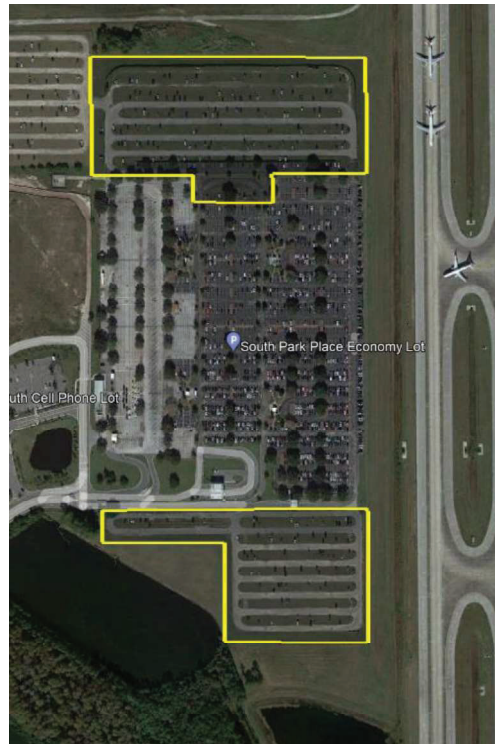
Subject: **MCO Red Lots E and G**

Dear Randy,

We appreciate your consideration of L&S Diversified, LLC to provide professional surveying services for the above referenced project. Below we have outlined a proposed schedule of services and the associated fees for this project.

SCOPE OF SERVICES

Approximate limits of survey.



Establish Survey Control

L & S Diversified shall establish horizontal and vertical control monuments to facilitate site engineering. The monuments shall be established so that there is clear line of site

L & S Diversified, LLC

Principal
Sherry Lee Manor, PSM

489 SR 436, Suite 117
Casselberry, FL 32707
o 407.681.3836

www.LSsurveyor.com



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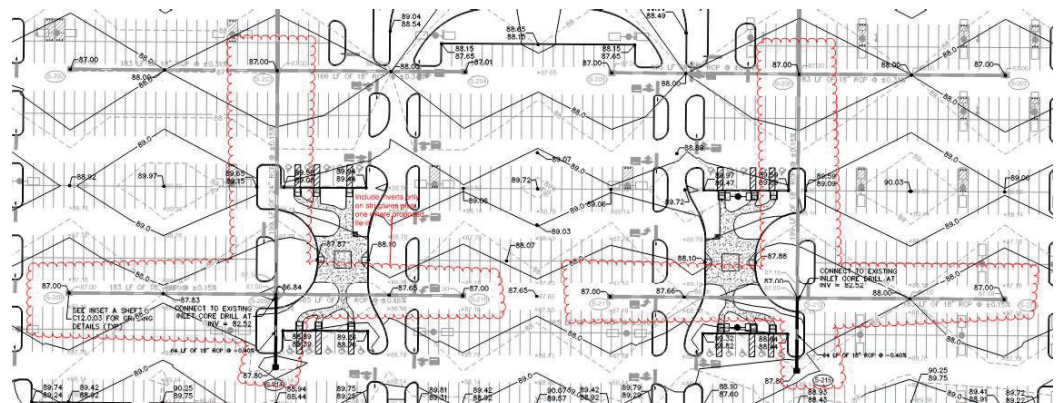
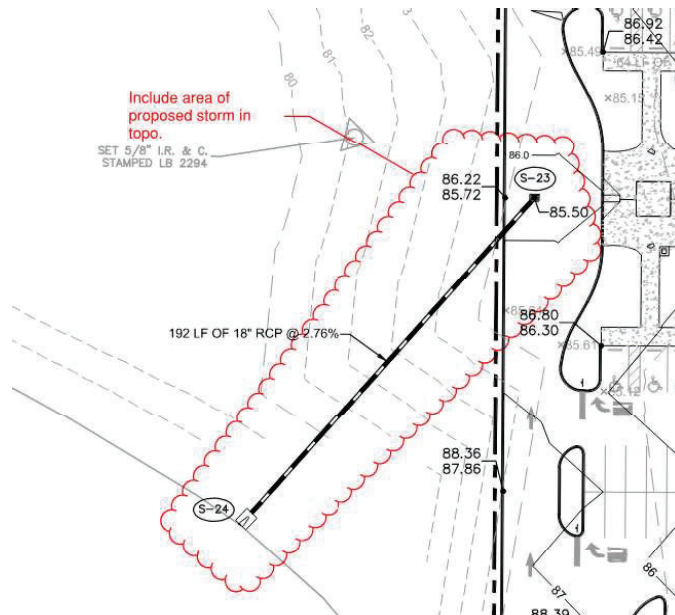
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between them. Horizontal coordinates shall be referenced to Florida State Plane, North American Datum of 1983 (NAD83). Elevations shall be referenced to North American Vertical Datum of 1988 (NAVD88).

Topographic Survey

L & S Diversified will provide all labor, equipment and resources necessary to research, locate and/or establish the required site control and perform a topographic survey.

Topographic Survey: RTK/GPS or conventional data acquisition within the project limits, location and elevation of existing improvements and visible above ground utilities; storm structure top elevation and only inverts at proposed tie-in structures or at proposed storm structure locations (see below) and setting at least **3** site bench marks per parking area to facilitate engineering for the project site.



L & S Diversified, LLC

Principal
Sherry Lee Manor, PSM

489 SR 436, Suite 117
Casselberry, FL 32707
o 407.681.3836

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The topographic survey will be displayed at one foot contours and will be based on the North American Vertical Datum (NAVD) of 1988.



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The Topographic Survey will be prepared in accordance with the State of Florida Standards of Practice Chapter 5J-17, Florida Administrative Code, as set forth by the Board of Professional Surveyors and Mappers, pursuant to Section 472.027, Florida Statutes.

Data acquisition will conform to the horizontal and vertical precision standards as outlined in the Federal Geographic Data Committee, Geospatial Positioning Standards – PART 4: Standards for A/E/C and Facility Management (FGDC-STD-007.4-2002).

Deliverables

Survey in pdf and dwg format, **signed and sealed hardcopies as required by Client are to be billed at cost.**

The below table summarizes the costs associated with this proposal. Please review this information and let us know if you have any questions.

Description	Fee
Survey Control	\$1,449.00
Topographic Survey	\$9,562.00
Not To Exceed Fee	\$11,011.00

Schedule

L & S Diversified will begin the Survey on the subject property within 10 working days after receipt of your executed Notice to Proceed (NTP). This does not apply if extensive title work is involved, extensive certification requirements are needed, or if an ALTA/ACSM Survey is required. Proposed fee and schedule shown hereon is valid for up to 45 days from the date of receipt. We prefer at least 48 hours of notice for scheduling of a field crew.

Description	Duration
Field Data Collection	1.5Weeks
Office Drafting	1 Weeks
QA/QC	.5 Week
Estimated Delivery of Survey from Notice to Proceed	3 Weeks

Additional Services

If the client desires to change or expand upon these proposed services, an additional fee shall be negotiated. This renegotiation shall be accomplished prior to commencing the additional work, and may be necessary for any of the following services which are not a part of this contract:

Locating and/or flagging Flood Zone Line or Normal High Water Line (NHWL), tidal records, or locating 'O' or specific elevations, Research and ordering additional Maps, Records or Materials necessary for completing these specified tasks; client-imposed

L & S Diversified, LLC

Principal
Sherry Lee Manor, PSM

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Casselberry, FL 32707
o 407.681.3836

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requirements not covered herein; Additional Certifications or Affidavits not specified herein; Elevation Certifications; Wetland Delineation or Location; sub-surface Excavation or Underground Utility Location; Extensive Title Review and Plotting of Easements; Offsite Surveys or Sketches; Vertical Topographic information unless outlined in this proposal; Requests by Third Parties (Buyer's Attorney, Seller's Attorney, Lender or Lender's Counsel, Real Estate Agents, Title Company Personnel, etc.) for additions, deletions or revisions to be made to the survey drawings or maps before or after initial submittal to client; Additional Meetings and Errands not covered herein which are necessary to complete these specified tasks; Client-Authorized on-site instruction given to field crew for extra field work not covered herein; Client-approved overtime; Additional ALTA Table A Items.

Reimbursables such as overnight mailings, sending electronic files, copying charges, blueprinting costs, plotting of extra drawings not covered herein, delivery, shipping, or rush charges, etc. will be billed as an Extra cost on a Time, Materials and Expense basis.

It may be necessary for the Project Manager to call the client to receive verification and authorization for Extra Costs stated above in the preceding paragraph, and may further require the client to sign an Additional Work Authorization Form for any out-of-scope requests.

All public entity or jurisdictional agency fees are to be paid directly by the client prior to obtaining approvals or permits. These fees include, but are not limited to, platting, impact, re-zoning, permitting, review and application fees. L & S Diversified has no control over the procedures of public entities or jurisdictional agencies, and therefore, cannot guarantee timing and outcome of permits and entitlements related to this site/project.

Thank you for this opportunity and we look forward to working with you on this exciting new project. Should you have any questions, please do not hesitate to call.

Sincerely,
L & S Diversified, LLC

Sherry L. Manor
President

L & S Diversified, LLC

Principal
Sherry Lee Manor, PSM

489 SR 436, Suite 117
Casselberry, FL 32707
o 407.681.3836

www.LSsurveyor.com

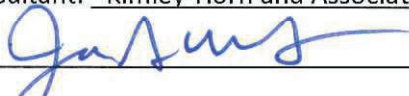
L&S Diversified	Service Items 101-117									
	Sr. Survey Crew Chief		Survey Crew Chief		Sr. Instrument Man		Instrument Man			
	\$97.00		\$72.00		\$62.00		\$43.00			
	Hours	Fee	Hours	Fee	Hours	Fee	Hours	Fee	Subtotal - Hours	Subtotal - Fee
Service Item										
101 Survey Control	8.00	\$776.00		\$0.00		\$0.00	8.00	\$344.00	16.00	\$1,120.00
104 Topographic Survey	48.00	\$4,656.00		\$0.00		\$0.00	48.00	\$2,064.00	96.00	\$6,720.00
	56.00	\$5,432.00	0.00	\$0.00	0.00	\$0.00	56.00	\$2,408.00	112.00	\$7,840.00
Service Items 201-220										
	Principal		Sr. Project Manager		Sr. CADD Technician		CADD Technician			
	\$231.00		\$173.00		\$78.00		\$63.00			
	Hours	Fee	Hours	Fee	Hours	Fee	Hours	Fee	Subtotal - Hours	Subtotal - Fee
Service Item										
201 Survey Control		\$0.00	1.00	\$173.00	2.00	\$156.00		\$0.00	3.00	\$329.00
206 Topographic Survey		\$0.00	2.00	\$346.00	32.00	\$2,496.00		\$0.00	34.00	\$2,842.00
	0.00	\$0.00	3.00	\$519.00	34.00	\$2,652.00	0.00	\$0.00	37.00	\$3,171.00
Not To Exceed Fee										\$11,011.00

TRUTH IN NEGOTIATION CERTIFICATION

The Consultant hereby certifies, covenants, and warrants that wage rates and other factual unit costs supporting the compensation for this project's agreement are accurate, complete, and current at the time of contracting.

The Consultant further agrees that the original agreement price and any additions thereto shall be adjusted to exclude any significant sums by which the Greater Orlando Aviation Authority determines the agreement price was increased due to inaccurate, incomplete, or noncurrent wage rates and other factual unit costs. All such agreement adjustments shall be made within one (1) year following the end of the contract. For purposes of this certificate, the end of the agreement shall be deemed to be the date of final billing or acceptance of the work by the Greater Orlando Aviation Authority, whichever is later.

Consultant: Kimley-Horn and Associates, Inc.

By: 

Print Name: Jonathan A. Martin

Date: December 14, 2023

ATTACHMENT A

FINANCE FORM

Date:	1/16/2024	Requestor's Extension:	3555
Requestor's Name:	Keegan O'Brien	Preparer's Extension:	3555
Preparer's Name:	Keegan O'Brien	Solicitation #:	
Requestor's Department:	Planning and Environmental	Contract # / Name:	Continuing Civil Engineering Services Agreement
Description:	Additional FEMA FIRM Panel Update	Procurement Committee Date:	1/30/2024
Vendor:	Kimley-Horn & Associates	Agenda Item #:	

PROJECT FUNDS

Account Code Format:	FY 23 Amount	FY24 Amount	FY25 Amount	FY26 Amount	FY27 Amount	TOTAL CONTRACT
890.916.612.5660003.310.000000						
Total Requisition:		\$31,331.00				
Requisition Number:		96090				
Funding Approver:						
OMB Notes:						

MEMORANDUM

TO: Members of the Construction Committee

FROM: Edelis Molina, Manager Small Business Programs

DATE: January 30, 2024

RE: Request for Approval of an Amendment to Addendum No. 01 to the Continuing Civil Engineering Services Agreement with Kimley-Horn and Associates, Inc. to provide Additional Topographic Survey, for H-00362-MCO Paving Of Overflow Lots at South Park Place (D/B) at Orlando International Airport

We have reviewed the qualifications of the subject contract's MWBE/LDB/VBE specifications and determined that Kimley-Horn and Associates, Inc. proposes 35% MWBE participation on this amendment.

Our analysis indicates that Kimley-Horn and Associates, Inc. is eligible for award of the subject amendment.

MWBE UTILIZATION FORM FOR NON-FEDERALLY FUNDED PROJECTS**PLEASE COMPLETE THIS FORM**

This form should be used to report Construction and Engineering /Professional Services activities.

Name of Airport: Orlando International Airport

Telephone No: (407) 825-7179

Address: One Jeff Fuqua Boulevard, Orlando, FL 32827

Project Name & Number: Request for Approval of an Amendment to Addendum No. 01 to the Continuing Civil Engineering Services Agreement with Kimley-Horn and Associates, Inc. to provide Additional Topographic Survey, for H-00362-MCO Paving Of Overflow Lots at South Park Place (D/B) at Orlando International Airport

1. Construction Information:

Amendment Amount: _____

2. MWBE Goal by Group Representation:

Asian Pacific American	_____	Actual Result	_____
Asian Subcontinent American	_____	Actual Result	_____
Black American	_____	Actual Result	_____
Caucasian Female American	_____	Actual Result	_____
Hispanic American	_____	Actual Result	_____
Native American	_____	Actual Result	_____
Other	_____	Actual Result	_____
Total MWBE Participation	-	Actual Result	_____

3.a. Prime Contractor Information:

Name: _____
Address: _____
City, State, Zip: _____
Telephone: _____

3.b. Name and Address of MWBE Subcontractor

Name: _____
Address: _____
City, State, Zip: _____
Telephone: _____

3.c. *Identity:

Work Item(s): _____
Amount of Subcontract _____
Percent of Prime Contract (%): _____

4. Engineering/Professional Services Information:

Amendment Amount: \$31,331.00

5. MWBE Goal by Group Representation:

Asian Pacific American	<u>11,011.00</u>	Actual Result	<u>35%</u>
Asian Subcontinent American	<u>-</u>	Actual Result	<u>0%</u>
Black American	<u>-</u>	Actual Result	<u>0%</u>
Caucasian Female American	<u>-</u>	Actual Result	<u>0%</u>
Hispanic American	<u>-</u>	Actual Result	<u>0%</u>
Native American	<u>-</u>	Actual Result	<u>0%</u>
Other	<u>-</u>	Actual Result	<u>0%</u>
Total MWBE Participation	11,011.00	Actual Result	35%

6.b. Engineering / Professional Service Firm Information:

Name: Kimley-Horn and Associates, Inc.
Address: 189 S. Orange Avenue, Suite 1000
City, State, Zip: Orlando, FL 32801
Telephone: (407) 898-1511

6.b. Name and Address of MWBE Subconsultant

Name: L & S Diversified, LLC
Address: PO Box 149487
City, State, Zip: Orlando, FL 32814
Telephone: 407-681-3836

6.c. *Identity:

Asian Pacific American
Work Item(s): Topographic Survey
Amount of Subcontract \$11,011.00
Percent of Prime Contract (%): 35%

* In Items 3.c. and 6.c. above specify the identity of MWBE Subcontractors and E/PS Firms (e.g. Black American, Hispanic American, Asian Subcontinent American, Asian Pacific American, Caucasian Female American, Native American & Other)