On **WEDNESDAY, JUNE 19, 2024,** THE **GREATER ORLANDO AVIATION AUTHORITY** met in regular session in the Carl T. Langford Board Room of the Aviation Authority offices in the main terminal building at the Orlando International Airport (OIA), One Jeff Fuqua Boulevard, Orlando, Florida. Chairman Weisheyer called the meeting to order at 2:01 pm. The meeting was posted in accordance with Florida Statutes and a quorum was present. *[Live Streaming from Orlando, FL]*

Authority members present,	Tim Weisheyer, Chairman Dr. John Evans, Vice Chairman Carson Good, Immediate Past Chair Mayor Jerry Demings Mayor Buddy Dyer Stephanie Kopelousos Joe Nunziata
Also present,	Kevin J. Thibault, Chief Executive Officer (telephonically) Richard Clarke, Chief Creative Officer Kenyatta Lee, Chief of External Affairs Anthony Davit, Chief Operating Officer Victoria Jaramillo, Chief Development Offer Kathleen Sharman, Chief Financial Officer Tianna Dumond, Senior Vice President, Internal Audit Brad Friel, Senior Vice President, Multi-Modal Planning & Environmental Max Marble, Senior Vice President, Capital Programs Daniel J. Gerber, General Counsel Anna Farmer, Manager, Board Services and Recording Secretary

For individuals who conduct lobbying activities with Aviation Authority employees or Board members, registration with the Aviation Authority is required each year prior to conducting any lobbying activities. A statement of expenditures incurred in connection with those lobbying instances should also be filed prior to April 1 of each year for the preceding year. Lobbying any Aviation Authority Staff who are members of any committee responsible for ranking Proposals, Letters of Interest, Statements of Qualifications or Bids and thereafter forwarding those recommendations to the Board and/or Board Members is prohibited from the time that a Request for Proposals, Request for Letters of Interests, Request for Qualifications or Request for Bids is released to the time that the Board makes an award. Lobbyists are now required to sign-in at the Aviation Authority offices prior to any meetings with Staff or Board members. In the event a lobbyist meets with or otherwise communicates with Staff or a Board member at a location other than the Aviation Authority offices, the lobbyist shall file a Notice of Lobbying (Form 4) detailing each instance of lobbying to the Aviation Authority within 7 calendar days of such lobbying. Lobbyists will also provide a notice to the Aviation Authority when meeting with the Mayor of the City of Orlando or the Mayor of Orange County at their offices. The policy, forms, and instructions are available in the Aviation Authority's offices and the web site. Please contact the Chief Administrative Officer with questions at (407) 825-7105.

Before the meeting began, Chairman Weisheyer asked Dr. Marcus Bieschke, Director of Ministry Development and Associate Teaching Pastor at Discovery Church in Orlando to bring the invocation.

Next, Chairman Weisheyer congratulated the two new Board Members, Stephanie Kopelousos and Joe Nunziata. He also recognized this as the first Board Meeting without Craig Mateer and Belinda Kirkegard and thanked them for their time and leadership to the Authority.

Next, Mr. Gerber read the Conflict of Interest Statement; there were no affirmative responses from the Board members.

ELECTION OF TREASURER

1. Chairman Weisheyer facilitated the nominations for the new Treasurer.

Mr. Good nominated for Joe Nunziata to serve as Treasurer. Hearing no other nominations, Chairman Weisheyer called for the vote, which was unanimously in favor of Mr. Nunziata as Treasurer.

APPROVAL OF MINUTES

2. Upon motion by Mayor Dyer, second by Mayor Demings, vote carried to accept the board meeting minutes of May 15, 2024, as written.

Chairman Weisheyer stated that Mr. Thibault is attending the meeting telephonically and Mr. Davit is sitting in the Chief Executive Officer position.

CONSENT AGENDA

3. Mr. Davit requested that Consent Agenda Item E be pulled from the agenda. Upon motion by Mr. Good, second by Dr. Evans, vote carried to adopt a resolution as follows: It is hereby resolved by the Greater Orlando Aviation Authority Board that the following Consent Agenda items are approved, accepted, and adopted and execution of all necessary documents is authorized by the Aviation Authority's Officers or Chief Executive Officer:

A. accept for filing the following minutes: April 16, 2024 Ad-Hoc Committee (RFP 24-107; Investment Advisory Services); February 21, 2024 Auditor Selection Committee; September 28, 2023 Capital Management Committee; April 2, April 9, April 16, and April 23, 2024 Construction Committee; May 1, 2024 Construction Finance Oversight Committee; and, March 27, 2024 Finance Committee;

B. accept the recommendation to: (1) find the property listed in this memorandum no longer necessary, useful, or profitable in the operation of the Airport System; (2) request Orlando City Council concurrence and resolution of this finding; and, (3) authorize staff to dispose of this property in accordance with the Aviation Authority’s Policies and Procedures;

C. accept the recommendation of the Construction Committee and approve an Amendment to Addendum No. 52 to the General Consulting Services Agreement with Ricondo & Associates, Inc. for the Update of the TDCM on W-00496, North Terminal Refresh at MCO, for the total not-to-exceed fees amount of $453,816, with funding from Line of Credit to be reimbursed by General Airport Revenue Bonds; and authorize an Aviation Authority Officer or the Chief Executive Officer to execute the necessary documents following satisfactory review by legal counsel;

D. accept the recommendation of the Construction Committee and approve an Addendum to the Continuing Vertical Construction Services Agreement with Clancy & Theys Construction Co. for the Award of V-S00046, Terminal C Enhancements BHS Headache Bars at MCO, for the total bid amount of $278,185, with funding from Line of Credit to be reimbursed by Aviation Authority Funds; and authorize an Aviation Authority Officer or the Chief Executive Officer to execute the necessary documents following satisfactory review by legal counsel;

E. item was pulled from the agenda;

F. accept the recommendation to: (1) approve Amendment No. 9 to Fixed Base Operator Lease Agreement with Atlantic Aviation – Orlando Executive, LLC, as presented; and, (2) authorize an Aviation Authority Officer or the Chief Executive Officer to execute the appropriate documents following satisfactory review by legal counsel;

G. accept the recommendation to: (1) approve the Amendment No. 22 to Fixed Base Operator Lease Agreement with Sheltair Orlando Air Center, LLC, as presented; and, (2) authorize an Aviation Authority Officer or the Chief Executive Officer to execute the appropriate documents following satisfactory review by legal counsel;

H. accept the recommendation of the Procurement Committee to: (1) award 24-612-OEC for a one-time procurement of one SH8000 Stripe Hog Waterblasting System to Waterblasting, LLC doing business as Hog Technologies as the awarded Contractor; (2) authorize funding in the not-to exceed amount of $834,685.49 from the Capital Expenditure Fund; and, (3) approve the Procurement Services Department to issue the necessary Purchase Order;

I. accept the recommendation of the Procurement Committee to: (1) award 24-637-OEC for a one-time procurement of three John Deere 6120M cab tractors, three John Deere FC15R Flex Wing rotary cutters and three John Deere Z970R ZTrak mowers to Everglades Equipment Group as the awarded contractor; (2) authorize the funding in the not-to-exceed amount of $529,786.44 from the Capital Expenditure Fund; and, (3) approve the Procurement Services Department to issue the necessary Purchase Order;

J. accept the recommendation of the Procurement Committee to: (1) award 24-661-OEC for a one-time procurement of eight Chevy Silverado trucks, one Chevy Silverado utility truck, two Ford Explorers, two Ford Mavericks, and one Nissan Frontier truck from Alan Jay Fleet Sales utilizing Sourcewell Contract – 2024 091521-NAF & 06; (2) authorize the funding in the not-to-exceed amount of $689,190 from the Capital Expenditure Fund; and, (3) approve the Procurement Services Department to issue the necessary Purchase Order;

K. accept the recommendation of the Procurement Committee to: (1) deem Miami Tribal Systems Integrators, Paloma Technologies and Pro Electrical Service, Inc. as non-responsive, (2) approve the selection of all five shortlisted firms for On-Call Low Voltage Wiring and Installation Services at the Orlando International Airport, Orlando Executive Airport and Other Facilities operated by the Aviation Authority as follows (in alphabetical order): Archis, Inc., Certified Network Professionals, Inc., Orlando Business Telephone Systems, Inc., Precision Contracting Services, Inc., and Quality Cable Contractors, Inc.; (3) approve a no cost On-Call Low Voltage Wiring and Installation Services Agreement with each of the five selected firms; and, (4) authorize an Aviation Authority Officer or the Chief Executive Officer to execute the necessary documents following satisfactory review by legal counsel;

L. accept the recommendation of the Procurement Committee to: (1) award Invitation for Bid 24-392-IFB to Twist Aero, LLC as the low responsible and responsive bidder; (2) authorize funding from previously approved Capital Expenditure Funds in the not-to-exceed amount of $266,850; and, (3) authorize the Procurement Services Department to issue the necessary purchase order;

M. accept the recommendation of the Retirement Benefits Committee to: (1) award 24-249 Request for Proposal Professional Services Pension Attorney to Klausner, Kaufman, Jensen & Levinson; (2) award the contract for three years with two, one year options; and, (3) authorize an Aviation Authority Officer or the Chief Executive Officer to execute the necessary documents following satisfactory review by legal counsel;

N. accept the recommendation to approve the required changes to, and the extension of the Air Service Incentive Program (ASIP) to expire on September 30, 2029;

O. accept the recommendation of the Procurement Committee for the approval of Addenda to the General Consulting Services Agreement with Ricondo & Associates, Inc. for the following services, and authorize an Aviation Authority Officer or the Chief Executive Officer to execute the necessary documents following satisfactory review by legal counsel: (a) Update to the Graphic Standards for Airline Tenants and Airline Service Providers at MCO, for the total amount of $151,239, which includes the not-to-exceed fees amount of $144,964 and the not-to-exceed expenses amount of $6,275, with funding from previously-approved Capital Expenditure Funds; and, (b) Pre-Planning Activities for Environmental Assessment Development at MCO, for the total not-to-exceed fees amount of $227,536, with funding from previously-approved Capital Expenditure Funds;

P. accept the recommendation of the Auditor Selection Committee to: (1) accept the ranking of proposers in response to 24-106-RFP, Audit Services, as follows: first: MSL, PA; second: Plante & Moran, PLLC; third: RSM US LLP, fourth: Marcum, LLP; (2) authorize staff to negotiate a contract with the first-ranked firm; and, (3) should negotiations with the first-ranked firm be unsuccessful, proceed with negotiations in rank order until an agreement is reached;

Q. accept the recommendation of the Finance Committee to: (1) approve the ranking of the firms for Professional Services (24-107-RFP), Investment Advisory Services, as follows: first – Public Trust Advisors LLC; second – Chandler Asset Management, Inc.; and third – Meeder Public Funds, Inc.; (2) award the Investment Advisory Services contract to the first ranked firm, Public Trust Advisors LLC, for a 5-year term with initial service to commence on or about October 1, 2024; (3) approve the contract value in a not-to-exceed amount of $915,000, with funding from the Operations and Maintenance Fund; and, (4) authorized staff to take any and all actions and execute any and all documents deemed necessary to enter into one or more agreements for Investment Advisory Services following satisfactory legal review;

R. accept the recommendation to authorize the Chief Executive Officer to modify Policy 120.18 Procurement Committee and Policy 120.02 Construction Committee as presented in the memorandum;

S. accept the recommendation of the Procurement Committee to: (1) approve Amendment to Single Source Contract 23-457-SGS00222, with Oceaneering International, Inc., following completion of the Single Source Intent to Award posting notification period; (2) authorize funding from the Operations and Maintenance Fund in the not-to-exceed amount of $711,048.00; and, (3) authorize an Aviation Authority officer or the Chief Executive Officer to execute the necessary documents following satisfactory review by legal counsel;

T. accept the recommendation of the Construction Committee to: (1) approve Change Order No. H-00361-01 for $160,700 and 42 calendar day time extension to Substantial Completion, with funding as outlined in Attachment A; and, (2) authorize an Aviation Authority Officer of the Chief Executive Officer to execute the change order(s) following satisfactory review by legal counsel;

U. accept the recommendation to confirm the Chairman's Committee appointments;

V. accept the recommendation of the Chief Executive Officer's nomination and confirm the appointment of Mr. Harsh Wardhan Uchariya as the Vice President, Information Technology.

CHIEF EXECUTIVE OFFICER REPORT

4. Mr. Thibault's report included the following:

- **i.** Partnership with UCF – 'English on the Fly' program
- **ii.** Employees who completed the American Association of Airport Executives Certified Members course
- **iii.** Upgrade to AA bond rating
- **iv.** Pedestrian bridge progress – projected ribbon cutting fall 2024
- **v.** New Passport Office coming to Orlando
- **vi.** Passenger volume growth and forecasting future years
- **vii.** Reminder there is not a Board meeting in July
- **viii.** Liberty Weekend Celebration - July 29th

Dr. Evans questioned if management has discussed compensation for employees due to inflation. Mr. Thibault acknowledged his concern and offered a separate meeting.

NEW BUSINESS ITEMS

5. Using visual aids (copies on file); Staff presented the following new business items.

A. New Business Item A is a Recommendation of the Construction Committee to Approve an Addendum to the Continuing Vertical Construction Services Agreement with Clancy & Theys Construction Co. (C&T) for the Award of Project V-01023, Airsides 2 and 4 Continuity of Operations Plan (COOP) Ramps (Design/Build) at the Orlando International Airport (MCO)

Upon motion by Mayor Dyer, second by Mayor Demings, vote carried to accept the recommendation of the Construction Committee and approve an Addendum to the Continuing Vertical Construction Services Agreement with Clancy & Theys Construction Co. for the Award of V-01023, Airsides 2 and 4 COOP Ramps (Design/Build) at MCO, for the total bid amount of $2,414,910, with funding from Line of Credit to be reimbursed by General Airport Revenue Bonds; and authorize an Aviation Authority Officer or the Chief Executive Officer to execute the necessary documents following satisfactory review by legal counsel.

B. New Business Item B is a Recommendation of the Construction Committee to Approve an Amendment to Addendum No. 22 to the Continuing Program and Project Management Services Agreement with AECOM Technical Services, Inc. (AECOM) for Additional Design, Bid and Award Phase Owner's Authorized Representative (OAR) Services for W-00497, North Terminal Refresh Program Oversight, at the Orlando International Airport (MCO)

Mr. Good left and returned to the Board Room at 2:23 p.m.

Upon motion by Dr. Evans, second by Mr. Nunziata, vote carried to accept the recommendation of the Construction Committee and approve an Amendment to Addendum No. 22 to the Continuing Program and Project Management Services Agreement with AECOM Technical Services, Inc. for Additional Design, Bid and Award Phase OAR Services for W-00497, North Terminal Refresh Program Oversight, at MCO, for the total not-to-exceed fees amount of $1,538,592, with funding from Line of Credit to be reimbursed by future General Airport Revenue Bonds; and authorize an Aviation Authority Officer or the Chief Executive Officer to execute the necessary documents following satisfactory review by legal counsel.

C. New Business Item C is a Recommendation of the Procurement Committee to Award Invitation for Bid 24-506-IFB, Purchase of Ten Pre-Conditioned Air Units, to ITW GSE, Inc.

Upon motion by Mayor Demings, second by Mayor Dyer, vote carried to accept the recommendation of the Procurement Committee to: (1) award Invitation for Bid 24-506-IFB to ITW GSE, Inc. as the low responsible and responsive bidder; (2) authorize funding from the previously approved Capital Expenditure Fund in the not-to-exceed amount of $1,226,525; and, (3) authorize the Procurement Services Department to issue the necessary purchase order.

Mr. Good acknowledged Mr. Draper’s retirement and his help with a recent customer situation. Mr. Draper thanked his team for the hard work and dedication they provide each day.

Introducing Mrs. Walker-Denis as the presenter for the next item, Mr. Davit thanked her for the hard work she has given as Interim Vice President of Information Technology.

D. New Business Item D is a Recommendation of the Procurement Committee to Award the Request for Proposals (RFP) 24-117-RFP, Information Technology Specialist Staff at the Greater Orlando Aviation Authority (Aviation Authority) and Other Facilities Operated by the Aviation Authority to ServiceTec International, Inc.

Upon motion by Mayor Dyer, second by Mr. Good, vote carried the recommendation of the Procurement Committee to: (1) concur with the Procurement Committee’s recommendation to deem LanceSoft, Inc., AllSTEM Connections, Inc., Archis, Inc., Bahwan Cyber Tek Inc., Info Way Solutions, LLC, RighIT Solutions, LLC, and Virtelligence, Inc. as non-responsive, (2) approve the award of Request for Proposals (RFP) 24-117-RFP, Information Technology Specialist Staff at the Aviation Authority and Other Facilities to ServiceTec International, Inc.; (2) authorize funding from the Operations and Maintenance Fund in a not-to-exceed amount of $11,071,840; and, (3) authorize an Aviation Authority Officer or the Chief Executive Officer to execute the necessary documents following satisfactory review by legal counsel.

E. New Business Item E is a Recommendation of the Procurement Committee to Approve Amendment No. 1, the First and Second Renewal Option for Purchasing Contract 17-21, Management of Electrical Switchgear Equipment, Generators, Uninterruptible Power Supplies (UPS) and Batteries, and Emergency Generator Fuel Delivery System (FDS) Testing, Maintenance and Repair Services with Electric Services, Inc.

Upon motion by Mr. Nunziata, second by Mayor Dyer, vote carried to accept the recommendation of the Procurement Committee to: (1) approve Amendment No. 1, First and Second Renewal Option, for Purchasing Contract 17-21, Management of Electrical Switchgear Equipment, Generators, Uninterruptible Power Supplies (UPS) and Batteries, and Emergency Generator Fuel Delivery System (FDS) Testing, Maintenance and Repair Services with Electric Services, Inc.; (2) authorize funding in the not-to-exceed amount of $5,171,063.45 from the Operations and Maintenance Fund; and, (3) authorize an Aviation Authority Officer or the Chief Executive Officer to execute the necessary documents following satisfactory review by legal counsel.

F. New Business Item F is a Recommendation of the Procurement Committee to Award Invitation for Bid 24-535-IFB Holiday Decoration Services to Miller Lights, Inc.

Upon motion by Mayor Demings, second by Mayor Dyer, vote carried to accept the recommendation of the Procurement Committee to: (1) approve Award Invitation for Bid 24-535-IFB Holiday Decoration Services to Miller Lights, Inc.; (2) authorize funding in the not-to-exceed amount of $1,312,198.40 from the Operations and Maintenance Fund; and, (3) authorize an Aviation Authority Officer or the Chief Executive Officer to execute the necessary documents following satisfactory review by legal counsel.

G. New Business Item G is a Recommendation to Approve Amendment No. 2 to the Rental Automobile Concession Agreement with Sixt Rent A Car, LLC at Orlando International Airport

Upon motion by Mayor Demings, second by Dr. Evans, vote carried to accept the recommendation to: (1) approve Amendment No. 2 to the Rental Automobile Concession Agreement with Sixt Rent A Car, LLC at Orlando International Airport; and, (2) authorize an Aviation Authority Officer or the Chief Executive Officer to execute the appropriate documents following satisfactory review by legal counsel.

H. New Business Item H is a Recommendation of the Capital Management Committee to Approve the Fiscal Year 2024-2029 Capital Improvement Program for Orlando International Airport (MCO)

Upon motion by Mayor Demings, second by Dr. Evans, vote carried to accept the recommendation of the Capital Management Committee to: (1) approve the Orlando International Airport Fiscal Year 2024-2029 Capital Improvement Program as presented in the memorandum; (2) grant permission to the Chief Financial Officer to subsequently update the Capital Improvement Program, with no change to the overall CIP budget, based on potential funding optimization scenarios; (3) authorize staff to submit a Letter of Intent (LOI) to the Build America Bureau for a TIFIA loan to assist with financing the ConRAC; and, (4) authorize staff to update the Joint Automated Capital Improvement Program based on the new Fiscal Year 2024-2029 Capital Improvement Program.

I. New Business Item I is a Recommendation of the Capital Management Committee to Update the Fiscal Year 2024-2029 Capital Improvement Program for Orlando Executive Airport (ORL)

Upon motion by Mr. Good, second by Mr. Nunziata, vote carried to accept the recommendation of the Capital Management Committee to: (1) approve the update of the Orlando Executive Airport Fiscal Year 2024-2029 Capital Improvement Program as presented in the memorandum; (2) grant permission to the Chief Financial Officer to subsequently update the Capital Improvement Program, with no change to the overall CIP budget, based on potential funding optimization scenarios; and, (3) authorize staff to update the Joint Automated Capital Improvement Program based on the update to the Fiscal Year 2024-2029 Capital Improvement Program.

Mr. Good commented on the opportunity that ORL gives for corporate businesses, jet airplane services and potential investments.

Before the meeting closed, Mr. Davit thanked Mr. Brian Gilliam, Vice President of Security, for his time at the Aviation Authority as he will be retiring at the end of the month.

ADJOURNMENT

6. There being no further business to be considered, Chairman Weisheyer adjourned the meeting at 3:03 p.m.

(Digitally signed on August 21, 2024)

Anna Farmer
Manager, Board Services and Recording Secretary

Kevin J. Thibault
Chief Executive Officer