

On **MONDAY, SEPTEMBER 25, 2023**, the **AD HOC COMMITTEE FOR REQUEST FOR PROPOSALS 24-119 PURCHASING DEPARTMENT LEGAL SERVICES, 24-120 INFRASTRUCTURE AND CONSTRUCTION LEGAL SERVICES, AND 24-121 FINANCE DEPARTMENT LEGAL SERVICES** met in the Carl T. Langford Board Room of the Aviation Authority offices in the main terminal building at the Orlando International Airport, One Jeff Fuqua Boulevard, Orlando, Florida. The meeting, having been posted in accordance with Florida Statutes, was called to order at 2:02 p.m.

Committee Members Present: Kathleen M. Sharman, Chief Financial Officer (Chair)
Yovannie Rodriguez, Chief Administrative Officer (Voting Member)
Anthony Davit, Chief Operating Officer (Voting Member)

Also present: Dan Gerber, General Counsel
Olimpia Lonsdale, Vice President, Purchasing and Procurement
Racha El Khalil, Senior Purchasing Agent
LuAnn Fisher, Manager of Finance Administration and Strategic Projects
Jill Overstreet, Risk Management Specialist
Kasie Berube, Recording Secretary

Chairman Sharman read the following statement: For individuals who conduct lobbying activities with Aviation Authority employees or Board members, registration with the Aviation Authority is required each year prior to conducting any lobbying activities. A statement of expenditures incurred in connection with those lobbying instances should also be filed prior to April 1 of each year for the preceding year. Lobbying any Aviation Authority Staff who are members of any committee responsible for ranking Proposals, Letters of Interest, Statements of Qualifications or Bids and thereafter forwarding those recommendations to the Board and/or Board Members is prohibited from the time that a Request for Proposals, Request for Letters of Interests, Request for Qualifications or Request for Bids is released to the time that the Board makes an award. The policy, forms, and instructions are available on the Aviation Authority's web site. Please contact the Chief Administrative Officer with questions at (407) 825-7105.

If a bidder or proposer is aggrieved by any of the proceedings of today's meeting and wishes to appeal the results of actions made by this Committee, they must file an appeal stating the item they wish to appeal and the basis for which they wish to appeal. Any appeal must be received in writing by the Chief Executive Officer, Mr. Kevin J. Thibault, via email kevin.thibault@goaa.org with copy to yovannie.rodriguez@goaa.org by 4:00 p.m., October 2nd, 2023.

Any member of the public who wishes to address the committee on an agenda item being considered at this meeting must notify the committee in writing by submitting a completed Appearance Request Form. This form may be requested from the Recording Secretary.

Committee Members Ms. Rodriguez and Mr. Davit each confirmed there were no conflicts of interest related to the evaluation of proposals.

CONSIDERATION OF PROPOSALS RECEIVED FOR 24-119 PURCHASING DEPARTMENT LEGAL SERVICES

Chair Sharman turned it over to Ms. Racha El Khalil to begin the presentation of staff reports.

Presentation of Staff Report for 24-119 Purchasing Department Legal Services RFP

General Information and Proposers Minimum Requirements

Presented by Racha El Khalil, Ms. El Khalil stated the RFP was released Monday, August 21, 2023 with a response due date of Wednesday, September 13, 2023. The two proposers received were Ponder Diversity Group and Nelson Mullins Riley & Scarborough. References were only received by Nelson Mullins Riley & Scarborough, as well as being the only proposer to be registered as a Florida business.

Proposer's Experience, Qualifications, and Methodology

Presented by Olimpia Lonsdale, Ms. Lonsdale began with Nelson Mullins Riley & Scarborough stating the firm holds extensive experience and technical competence as well as currently serving as legal advisor to the Authority's Procurement Committee. Ponder Diversity Group described their firm as a "Powerhouse in Procurement Policy and Purchasing with a robust diversity in mitigating risk, identifying potential legal issues." Major nationwide public sector clients were mentioned however Ms. Lonsdale stated none of which were Florida specific agencies.

Proposer's Personnel Qualifications and Experience

Presented by Olimpia Lonsdale, Ms. Lonsdale explained the Nelson Mullins & Riley Scarborough team has an extensive background and specifically within the large hub airport environment and governmental entities. All members of Nelson Mullins are members of the Florida Bar. Ms. Lonsdale continued with Ponder Diversity Group stating the members have extensive experience with government contracts, procurement law and well versed in small and veteran businesses. At this time, all members of Ponder Diversity are not members of the Florida Bar, with a law clerk expected to graduate in 2025.

Chair Sharman stated Nelson Mullins is above satisfactory in all areas but particularly Procurement the firm does a great job and stating the Authority has no issue giving Nelson Mullins a great reference. Mr. Davit posed the question to Chair Sharman confirming no references were received from Ponder Diversity even after September 21, 2023. With confirmation, Chair Sharman then turned to Ms. Jill Overstreet inquiring about insurance information that stood out. Ms. Overstreet stated both firms submitted insurance information that met the current requirements of the Authority.

Transition Plan

Presented by Olimpia Lonsdale, Ms. Lonsdale stated no transition plan was submitted by Nelson Mullins & Riley Scarborough due to the fact the firm currently provides services to the Greater Orlando Aviation Authority. Ponder Diversity Group submitted a detailed transition plan with four areas of breakout however the firm made no mention of a plan to obtain membership with the Florida Bar.

Schedule of Fees

Presented by Olimpia Lonsdale, Ms. Lonsdale began with Nelson Mullins affirming the firm submitted an affirmative statement agreeing to the fee schedule that was included in the solicitation document, however in reviewing Ponder's proposal, Ms. Lonsdale was unable to identify a statement from the firm acknowledging the fee schedule provided.

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No response from General Counsel Dan Gerber or public comment at the time.

Discussion within the committee ensued.

Upon motion of Ms. Rodriguez, second by Mr. Davit, vote carried to award 24-119 Purchasing Department Legal Services to Nelson Mullins & Riley Scarborough. Hearing none, motion passes.

Chair Sharman posed the question to Ms. El Khalil in regard to responses received for 24-120 Infrastructure and Construction Legal Services. Ms. El Khalil stated no responses were received for the 24-120 Infrastructure and Construction Legal Services RFP. Legal Counsel will regroup with the Purchasing Department to determine what other alternatives can be put in place to attract additional competition or repackage the procurement another way. Mr. Gerber stated no action brought forth for the committee. No public comment.

CONSIDERATION OF PROPOSALS RECEIVED FOR 24-121 FINANCE DEPARTMENT LEGAL SERVICES

General Information and Proposers Minimum Requirements

Presented by Racha El Khalil, Ms. El Khalil stated the RFP was released Monday, August 21, 2023 with a response due date of Wednesday, September 13, 2023. One proposal was received from Nelson Mullins & Riley Scarborough. Three references were received by the firm in addition to excellent feedback. The firm submitted a positive statement affirming acknowledgment to the schedule of fees provided by the Authority. The firm is a registered Florida business.

Legal Counsel posed the idea to Chair Sharman that in the event of having one competitor for the RFP, with no objection from the staff to recommending the award, the committee can move forward recommending to award the firm if all basic details of the RFP have been complied with.

Chair Sharman confirmed with staff there were no irregularities with the proposal submission from Nelson Mullins that needed to be pointed out to the committee. All staff agreed no irregularities were found for the firm.

Upon motion of Mr. Davit, second by Ms. Rodriguez, vote carried to award 24-121 Finance Department Legal Services to Nelson Mullins & Riley Scarborough. Motion passes.

Hearing none and being no further business to be considered, Chair Sharman adjourned the meeting at 2:28 p.m.

Kathleen M. Sharman, CFO

Kathleen M. Sharman
Chairperson

Kasie Berube

Kasie Berube
Recording Secretary

On **TUESDAY, SEPTEMBER 26, 2023**, the **AD HOC COMMITTEE FOR REQUEST FOR PROPOSALS 24-110 BOND, TAX AND/OR DISCLOSURE SERVICES**, met in the Carl T. Langford Board Room of the Aviation Authority offices in the main terminal building at the Orlando International Airport, One Jeff Fuqua Boulevard, Orlando, Florida. The meeting, having been posted in accordance with Florida Statutes, was called to order at 2:04 p.m.

Committee Members Present: Kathleen M. Sharman, Chief Financial Officer (Chair)
Yovannie Rodriguez, Chief Administrative Officer (Voting Member)
Tianna Dumond, Vice President, Internal Audit (Voting Member)

Also present: Doug Starcher, General Counsel
Iranetta Dennis, Vice President, Small Business
Racha El Khalil, Senior Purchasing Agent
LuAnn Fisher, Manager of Finance Administration and Strategic Projects
Mickey Joseph, Senior Manager, Debt and Investments
Bill Case, Financial Advisor, PFM Financial Advisors
Jill Overstreet, Risk Management Specialist
Kasie Berube, Recording Secretary

Chairman Sharman read the following statement: For individuals who conduct lobbying activities with Aviation Authority employees or Board members, registration with the Aviation Authority is required each year prior to conducting any lobbying activities. A statement of expenditures incurred in connection with those lobbying instances should also be filed prior to April 1 of each year for the preceding year. Lobbying any Aviation Authority Staff who are members of any committee responsible for ranking Proposals, Letters of Interest, Statements of Qualifications or Bids and thereafter forwarding those recommendations to the Board and/or Board Members is prohibited from the time that a Request for Proposals, Request for Letters of Interests, Request for Qualifications or Request for Bids is released to the time that the Board makes an award. The policy, forms, and instructions are available on the Aviation Authority's web site. Please contact the Chief Administrative Officer with questions at (407) 825-7105.

If a bidder or proposer is aggrieved by any of the proceedings of today's meeting and wishes to appeal the results of actions made by this Committee, they must file an appeal stating the item they wish to appeal and the basis for which they wish to appeal. Any appeal must be received in writing by the Chief Executive Officer, Mr. Kevin J. Thibault, via email kevin.thibault@goaa.org with copy to yovannie.rodriguez@goaa.org by 4:00 p.m., October 5th, 2023.

Any member of the public who wishes to address the committee on an agenda item being considered at this meeting must notify the committee in writing by submitting a completed Appearance Request Form. This form may be requested from the Recording Secretary.

Committee Members Ms. Rodriguez and Ms. Dumond each confirmed there were no conflicts of interest related to the evaluation of proposals.

CONSIDERATION OF PROPOSALS RECEIVED FOR 24-110 BOND, TAX AND/OR DISCLOSURE SERVICES

Chairperson Sharman turned it over to Doug Starcher, Legal Counsel to outline the overview of the process of the evaluations taking place. Mr. Starcher explained that complex items are being evaluated in light of the five evaluation criteria elements. Mr. Starcher's recommendation was to proceed by having staff present its findings for responses relating to each section of evaluation criteria individually, so that the committee can discuss and evaluate such information in sequence. Committee members agreed to the process discussed and moved forward with evaluations beginning with Bond and Tax Counsel. Chairman Sharman advised starting with the administrative critique for each firm, thus turning it over to Staff to present a report of the evaluation matrix to the Committee.

Presentation of Staff Report for Bond, Tax and/or Disclosure

General Information and Proposers Minimum Requirements

Presented by Racha El Khalil, Ms. El Khalil listed the respective seven proposers as follows:

- 1: Brian Miller Olive
- 2: Butler Snow
- 3: D. Seaton and Associates
- 4: Greenburg Traurig
- 5: Holland and Knight
- 6: Nabors, Giblin & Knickerson
- 7: Squire Patton Boggs

All seven firms have a minimum of five years of continuous and recent experience. They have been verified through Sunbiz and registered to do business in the State of Florida.

References were received from most firms with the exception of D. Seaton whom was given three reminders. Most references received for the other firms were excellent.

Additional Information

Prior or Pending Convictions, Indictments, Investigations, Fines or Regulatory Investigations

Doug Starcher, Legal Counsel advised that all seven firms claim to have no such items.

Claims Information

Doug Starcher, Legal counsel advised firms reported no material claims of the type requested.

Conflict of Interest / Representation of Other Clients

Doug Starcher, Legal counsel advised all seven firms claim no conflict of interests for anything they would do with the Authority.

Proof of Insurance

Presented by Jill Overstreet, Ms. Overstreet claimed all firms met the requirements which is equivalent to providing insurance information. Ms. Overstreet wanted to make mention of Squire Patton Boggs notating

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the firm provided information for a subcontractor and not their firm directly, which she found interesting. No concerns with general liabilities or workman's compensation. Ms. Overstreet confirmed there would be no issue in acquiring more information from each firm if needed with going forward in a decision of interviews or direct award.

Scoring in the first area of criteria takes place, with a maximum score allocated to this element of 5 points.

Committee agreed to give those that provided all information requested a score of 5, all others received a score of 4.

Firms were scored as follows in alphabetical order:

- 1: Brian Miller Olive (4)
- 2: Butler Snow (4)
- 3: D. Seaton and Associates (5)
- 4: Greenburg Traurig (4)
- 5: Holland and Knight (4)
- 6: Nabors, Giblin & Knickerson (5)
- 7: Squire Patton Boggs (4)

MWBE Action Plan

The second area of critique is the small business plan for each firm. Presented by Iranetta Dennis, Vice President of Small Business, Ms. Dennis graded each proposer as follows:

- Brian Miller Olive indicated a 20% participation goal with a non-certified small business partner in Marcello Laurent PA, however Ms. Dennis wanted to make certain BMO was recognized for their commitment in helping the chosen firm grow. The firm listed is in the midst of obtaining certification. Ms. Dennis' overall assessment for BMO was marginal.
- Butler Snow committed to 20% of all fees earned with Adolphus Thomas along with submitting other supporting documentations which led Ms. Dennis to assess the firm as satisfactory.
- D. Seaton and Associates did not indicate an MWBE action plan at all.
- Greenburg Traurig had contradictory statements within their proposal as they provided a comprehensive MWBE Action Plan but suggested that they would not utilize any subcontractors. Greenberg proposed a 17% commitment as part of its MWBE Action Plan, which was deemed satisfactory.
- Holland and Knight listed Steve E. Bullock PA, which firm has no certification in the directory. The firm committed to 17% leading Ms. Dennis to assess the firm as marginal.
- Nabors, Giblin & Knickerson committed to 25% of all working fees with Rudy Hawkins PA along with a submission of MWBE plan, however the lack of details provided in the plan led Ms. Dennis to assess the firm as marginal.
- Squire Patton Boggs indicated committing to Virtus at 30% leading Ms. Dennis to assess the firm's action plan satisfactory.

Discussion took place between the committee in regards to what the Small Business Action Plan requirements per the RFP were. All committee members agreed that all proposers should indicate a

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commitment of 17% minimum with plan details as to what the participation of the subcontractors looked like.

Scoring in the second area of criteria takes place, with a maximum score allocated to this element of 15 points.

All seven firms were scored as follows in alphabetical order:

- 1: Brian Miller Olive (12)
- 2: Butler Snow (15)
- 3: D. Seaton and Associates (5)
- 4: Greenburg Traurig (12)
- 5: Holland and Knight (11)
- 6: Nabors, Giblin & Knickerson (12)
- 7: Squire Patton Boggs (15)

Schedule of Fees

Presented by LuAnn Fisher, Ms. Fisher presented each firm in alphabetical order disclosing each proposed hourly rate:

1: Brian Miller Olive proposed the following rates per hour:

- \$415 for a Shareholder
- \$350 for an Associate
- \$125 for a Paralegal

BMO acknowledged a willingness to accept a negotiated fee with a fee cap based on their hourly rates and other related transaction costs.

2: Butler Snow did not provide titles like other firms however listed four team members and their respective hourly rates as follows:

- \$525 for J. Ellis
- \$450 for B. Williams
- \$275 for A. Thompson
- \$150 for a Paralegal

Butler Snow acknowledged a willingness to accept a negotiated fee with a fee cap based on their hourly rates and other related transaction costs.

3: D. Seaton and Associates proposed their published rates with the range being \$550 to \$1,500. The firm did state these rates are negotiable. The firm also acknowledged a willingness to accept a negotiated fee with a cap, however not based on of their hourly rates.

4: Greenburg Traurig proposed a blended rate of \$345 per hour and acknowledged a willingness to accept a negotiated fee with a cap fee based on their hourly rates.

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5: Holland and Knight proposed a blended rate of \$700 per hour and their MWBE partner with a rate of \$575 per hour. The firm did not acknowledge a willingness to accept a negotiated fee.

6: Nabors, Giblin & Knickerson proposed the following rates per hour:

- \$925 for Senior Shareholder
- \$800 for a Shareholder
- \$550 for a Senior Associate
- \$400 for an Associate
- \$75 for a Law Clerk

The firm acknowledged a willingness to accept a negotiated fee with a fee cap based on their hourly rates and other related transaction costs.

7: Squire Patton Boggs proposed the following rates per hour:

- \$650 for Partner and Senior Partner
- \$600 for Counsel
- \$550 for Principal
- \$450 for Senior Associate
- \$400 for Associate

The firm acknowledged a willingness to accept a negotiated fee with a fee cap based on their hourly rates and other related transaction costs.

The Committee Members proceeded to discuss the grading of each firm taking each factor into consideration, with the maximum score for this element being 10 points.

All seven firms were scored as follows in alphabetical order:

- 1: Brian Miller Olive (9)
- 2: Butler Snow (7)
- 3: D. Seaton and Associates (3)
- 4: Greenburg Traurig (10)
- 5: Holland and Knight (3)
- 6: Nabors, Giblin & Knickerson (3)
- 7: Squire Patton Boggs (6)

Proposer's Experience, Qualifications, and Methodology

Presented by Mickey Joseph, Mr. Joseph presented each firm in alphabetical order.

Following Mr. Joseph's presentation of each proposer's engagements, Committee Members proceeded to discuss the grading of each firm taking each factor into consideration, with a maximum score allocated to this element of 5 points.

All members agreed the seven firms had satisfactory engagement experience with slight differentiators such as not having PFC and CFC revenue experience under their belts.

All seven firms were scored as follows in alphabetical order:

- 1: Brian Miller Olive (30)

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- 2: Butler Snow (25)
- 3: D. Seaton and Associates (25)
- 4: Greenburg Traurig (30)
- 5: Holland and Knight (30)
- 6: Nabors, Giblin & Knickerson (30)
- 7: Squire Patton Boggs (30)

Proposer's Personnel Qualifications and Experience

Presented by Mickey Joseph, Mr. Joseph presented each firm in alphabetical order.

Following Mr. Joseph's presentation of each proposer's personnel qualifications, Committee Members proceeded to discuss the grading of each firm taking each factor into consideration, with a maximum score allocated to this element of 5 points.

All firms are registered with the BAR, however not all members hold their BAR license within the state of Florida but rather out of state. Committee posed the question to Mr. Joseph ensuring one lead, if not all of the firms held their license with the Florida BAR. Mr. Joseph concurred as at least one lead in each firm was registered with the Florida BAR.

All seven firms were scored as follows in alphabetical order:

- 1: Brian Miller Olive (35)
- 2: Butler Snow (28)
- 3: D. Seaton and Associates (29)
- 4: Greenburg Traurig (35)
- 5: Holland and Knight (30)
- 6: Nabors, Giblin & Knickerson (33)
- 7: Squire Patton Boggs (35)

The Committee decided defer final scoring for all criteria of the Staff Matrix for Bond and/or Tax Services and deliberate for both Bond/Tax and Disclosure Counsel Services at the end of the meeting.

A five minute intermission was called by Chair Sharman at 3:39pm.

Meeting ensued at 3:46pm for the second half of proposers for Disclosure Counsel Services.

CONSIDERATION OF PROPOSALS RECEIVED FOR 24-110 DISCLOSURE COUNSEL SERVICES

Chair Sharman continued the evaluations disclosing the remainder of the meeting would take place in the same order as that of considerations for Bond and/or Tax Counsel Services. Due to a majority of the firms proposing for both RFPs, only the new firms were ~~only~~ discussed.

Presentation of Staff Report for Disclosure Counsel Services

General Information and Proposers Minimum Requirements

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Presented by Racha El Khalil, Ms. El Khalil listed the respective seven proposers as follows:

- 1: Brian Miller Olive
- 2: D. Seaton and Associates
- 3: Foley and Lardner
- 4: Greenburg Traurig
- 5: George A. Smith
- 6: Kutak Rock
- 7: Nabors, Giblin & Knickerson
- 8: Squire Patton Boggs

Ms. El Khalil stated references were received from all proposers with the exception D. Seaton and Associates. For all firms whom references were received, all were excellent and meet standards.

Committee came to consensus that the firm George Smith would not be considered and scored as the firm did not meet the minimum requirements established in this RFP of the firm being in business for a minimum of five years.

Additional Information

Presented by Doug Starcher, Mr. Starcher stated he would be presenting the additional information for the new firms.

Prior or Pending Convictions, Indictments, Investigations, Fines or Regulatory Investigations

Doug Starcher, Legal Counsel advised that the new firms claimed to have no such items.

Claims Information

Doug Starcher, Legal counsel advised firms reported no material claims of the type requested.

Conflict of Interest / Representation of Other Clients

Doug Starcher, Legal counsel advised new firms claim no conflict of interests for anything they would do with the Authority.

Proof of Insurance

Presented by Jill Overstreet, Ms. Overstreet claimed the new firms met the requirements which is equivalent to providing insurance information, the same review remains consistent for the previous proposers. Ms. Overstreet stated out of the two new firms, Foley and Lardner provided everything requested as opposed to Kutak Rock, not providing General Liability and Workmans Compensation information.

Scoring in the first area of criteria takes place, with a maximum score allocated to this element of 5 points.

Firms were scored as follows in alphabetical order:

- 1: Brian Miller Olive (4)
- 2: D. Seaton and Associates (5)
- 3: Foley and Lardner (5)

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- 4: Greenburg Traurig (5)
- 5: George A. Smith- N/A
- 6: Kutak Rock (4)
- 7: Nabors, Giblin & Knickerson (5)
- 8: Squire Patton Boggs (4)

Chair Sharman turned over analysis to Small Business.

MWBE Action Plan

The second area of critique is the small business plan for each firm. Presented by Iranetta Dennis, Vice President of Small Business, Ms. Dennis graded each new proposer as follows:

- Foley and Lardner indicated a 30% participation goal with Marchena and Graham. The firm was assessed as satisfactory.
- Kutak Rock indicated they would be willing to use Virtus, without actually proposing Virtus. Also they did not indicate a percentage to utilize the firm. Ms. Dennis final assessment was marginal.

Scoring in the second area of criteria takes place, with a maximum score allocated to this element of 15 points.

Firms were scored as follows in alphabetical order:

- 1: Brian Miller Olive (12)
- 2: D. Seaton and Associates (5)
- 3: Foley and Lardner (15)
- 4: Greenburg Traurig (12)
- 5: George A. Smith- N/A
- 6: Kutak Rock (10)
- 7: Nabors, Giblin & Knickerson (12)
- 8: Squire Patton Boggs (15)

Committee turned focus to Ms. Fisher for presentation of fees for the new qualified firms.

Schedule of Fees

Presented by LuAnn Fisher, Ms. Fisher presented each new firm in alphabetical order disclosing each proposed hourly rate:

1: Foley and Lardner proposed a blended rate of \$400 per hour and acknowledged a willingness to accept a negotiated fee with a cap fee based on their hourly rates.

2: Kutak Rock proposed the following rates per hour:

- \$550 for Partner and Senior Partner
- \$300 for Associate

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The firm acknowledged a willingness to accept a negotiated fee with a fee cap based on their hourly rates and other related transaction costs.

The Committee Members proceeded to discuss the grading of each firm taking each factor into consideration, with the maximum score for this element being 10 points.

Firms were scored as follows in alphabetical order:

- 1: Brian Miller Olive (9)
- 2: D. Seaton and Associates (3)
- 3: Foley and Lardner (8)
- 4: Greenburg Traurig (10)
- 5: George A. Smith- N/A
- 6: Kutak Rock (6)
- 7: Nabors, Giblin & Knickerson (3)
- 8: Squire Patton Boggs (6)

Proposer's Experience, Qualifications, and Methodology

Presented by Mickey Joseph, Mr. Joseph presented each firm in alphabetical order under the advisement of Legal Counsel Doug Starcher. Mr. Starcher advised all firms be presented again as a new scope is under consideration therefore making experience levels differ.

Following Mr. Joseph's presentation of each proposer's personnel qualifications, Committee Members proceeded to discuss the grading of each firm taking each factor into consideration, with the maximum grade for this level being 35 points.

All firms were scored as follows in alphabetical order:

- 1: Brian Miller Olive (30)
- 2: D. Seaton and Associates (20)
- 3: Foley and Lardner (25)
- 4: Greenburg Traurig (30)
- 5: George A. Smith- N/A
- 6: Kutak Rock (30)
- 7: Nabors, Giblin & Knickerson (25)
- 8: Squire Patton Boggs (30)

Proposer's Personnel Qualifications and Experience

Presented by Mickey Joseph, Mr. Joseph presented each firm in alphabetical order. Following Mr. Joseph's presentation of each proposer's personnel qualifications, Committee Members proceeded to discuss the grading of each firm taking each factor into consideration, with the maximum grade for this level being 35 points.

All firms were scored as follows in alphabetical order:

- 1: Brian Miller Olive (30)
- 2: D. Seaton and Associates (20)

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- 3: Foley and Lardner (25)
- 4: Greenburg Traurig (30)
- 5: George A. Smith- N/A
- 6: Kutak Rock (30)
- 7: Nabors, Giblin & Knickerson (25)
- 8: Squire Patton Boggs (30)

Hearing no speaker requests for this item, Chair Sharman opened the Committee for deliberations.

Evaluation of the proposals and discussion ensued.

After careful evaluation and deliberation, the Committee settled on the following final scoring for each of Bond/Tax Counsel:

- 1: Brian Miller Olive (90)
- 2: Butler Snow (79)
- 3: D. Seaton and Associates (67)
- 4: Greenburg Traurig (91)
- 5: Holland and Knight (78)
- 6: Nabors, Giblin & Knickerson (83)
- 7: Squire Patton Boggs (90)

After careful evaluation and deliberation, the Committee settled on the following final scoring for each of Disclosure Counsel:

- 1: Brian Miller Olive (85)
- 2: D. Seaton and Associates (53)
- 3: Foley and Lardner (78)
- 4: Greenburg Traurig (86)
- 5: George A. Smith- N/A
- 6: Kutak Rock (80)
- 7: Nabors, Giblin & Knickerson (70)
- 8: Squire Patton Boggs (85)

The Committee agreed that, in the best interest of the Authority, due to the variety of work done by the Authority, the scoring attributed to certain firms, and the desire for flexibility and coverage, it would be beneficial to select the same three firms for each of Bond/Tax and Disclosure Counsel to be in a selection pool and rotate.

Upon first motion for Bond and/or Tax Counsel Services by Ms. Rodriguez, and second by Ms. Dumond, vote unanimously carried to move forward awarding Brian Miller Olive, Greenburg Traurig and Squire Patton Boggs, with recommendation of the Finance Committee. Motion also deeming George A. Smith, P LLC non responsive as the firm did not meet the minimum requirement of the Aviation Authority, and no interviewing needed.

Upon second motion for Disclosure Counsel Services by Ms. Dumond, and second by Ms. Rodriguez, vote unanimously carried to move forward awarding Brian Miller Olive, Greenburg Traurig and Squire Patton Boggs, with recommendation of the Finance Committee and no interviewing needed.

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There being no further business to be considered, Chairperson Sharman adjourned the meeting at 4:54 p.m.

Kathleen M. Sharman, CFO

Kathleen M. Sharman
Chairperson

Kasie Berube

Kasie Berube
Recording Secretary

On **TUESDAY, JULY 18, 2023**, the **CAPITAL MANAGEMENT COMMITTEE** of the Greater Orlando Aviation Authority met in Conference Room Lindbergh of the Greater Aviation Authority offices in the main terminal building at the Orlando International Airport (MCO), One Jeff Fuqua Boulevard, Orlando, Florida. Chairman Thibault called the meeting to order at 10:30 a.m. The meeting was posted in accordance with Florida Statutes and a quorum was present in the room.

Committee Members Present: Kevin J. Thibault, Chairman
Max Marble, Senior Vice President Capital Programs
Thomas W. Draper, Chief of Operations

Also present: Kathleen M. Sharman, Chief Financial Officer
Dan Gerber, Interim General Counsel, Rumberger Kirk
Scott Shedek, Vice President of Construction
Marie Dennis, Vice President Finance
Melvin Martinez, Assistant Vice President of Finance
Heather Lee, Anser Advisory
Rob Brancheau, Anser Advisory
LuAnn Fisher, Recording Secretary

For individuals who conduct lobbying activities with Aviation Authority employees or Board members, registration with the Aviation Authority is required each year prior to conducting any lobbying activities. A statement of expenditures incurred in connection with those lobbying instances should also be filed prior to April 1 of each year for the preceding year. Lobbying any Aviation Authority Staff who are members of any committee responsible for ranking Proposals, Letters of Interest, Statements of Qualifications or Bids and thereafter forwarding those recommendations to the Board and/or Board Members is prohibited from the time that a Request for Proposals, Request for Letters of Interests, Request for Qualifications or Request for Bids is released to the time that the Board makes an award. The lobbyist shall file a Notice of Lobbying (Form 4) detailing each instance of lobbying to the Aviation Authority within 7 calendar days of such lobbying. Lobbyists will also provide a notice to the Aviation Authority when meeting with the Mayor of the City of Orlando or the Mayor of Orange County at their offices. The policy, forms, and instructions are available on the Aviation Authority's offices web site. Please contact the Chief Administrative Officer with questions at (407) 825-7105.

CONSIDERATION OF CAPITAL MANAGEMENT COMMITTEE MINUTES FOR AUGUST 15, 2022

1. The Capital Management Committee (Committee) consented to accept the meeting minutes of August 15, 2022, as written.

RECOMMENDATION TO UPDATE THE FISCAL YEAR 2021-2028 CAPITAL IMPROVEMENT PROGRAM FOR ORLANDO INTERNATIONAL AIRPORT (MCO)

2. Ms. Sharman presented the item.

Discussion ensued with regard to the proposed changes to the MCO Capital Improvement Program Capital Improvement Program, and the Committee considered the following:

- 1) The Committee could choose to agree with staff's recommendation and authorize staff to implement the proposed changes to the MCO Capital Improvement Program as described on Exhibit 1 of the memorandum; or
- 2) The Committee could choose to delete/add/change the proposed projects and/or funding sources.

MINUTES OF THE JULY 18, 2023, CAPITAL MANAGEMENT COMMITTEE MEETING

The Committee consensed to recommend to the Aviation Authority Board to: (1) approve the update of the Orlando International Airport Fiscal Year 2021-2028 Capital Improvement Program as presented in the memorandum; (2) grant permission to the Chief Financial Officer to subsequently update the Capital Improvement Program, within an immaterial effect on financial metrics, based on anticipated final adjustments to the Terminal C - Phase 1 and Terminal C - Phase 1X programs; (3) authorize staff to update the Joint Annual Capital Improvement Program based on the update to the Fiscal Year 2021-2028 Capital Improvement Program.

RECOMMENDATION TO UPDATE THE FISCAL YEAR 2022-2028 CAPITAL IMPROVEMENT PROGRAM FOR ORLANDO EXECUTIVE AIRPORT (ORL)

3. Ms. Sharman presented the item.

Discussion ensued with regard to the proposed changes to the ORL Capital Improvement Program, and the Committee considered the following:

- 1) The Committee could choose to agree with staff's recommendation and authorize staff to implement the proposed changes to the ORL Capital Improvement Program as described on Exhibit 1 of the memorandum; or
- 2) The Committee could choose to delete/add/change the proposed projects and/or funding sources.

The Committee consensed to recommend to the Aviation Authority Board to: (1) approve the update of the Orlando Executive Airport Fiscal Year 2022-2028 Capital Improvement Program as presented in the memorandum; and (2) authorize staff to update the Joint Annual Capital Improvement Program based on the update to the Fiscal Year 2022-2028 Capital Improvement Program.

ADJOURNMENT

There being no further business to be considered, Chairman Thibault adjourned the meeting at 11:01 a.m.

(Digitally signed on October 19, 2023)

LuAnn Fisher

LuAnn Fisher
Recording Secretary

Kevin J. Thibault

Kevin J. Thibault
Chairman

On **WEDNESDAY, OCTOBER 20, 2021**, the **COMMERCIAL PROPERTIES DEVELOPMENT COMMITTEE** of the Greater Orlando Aviation Authority met in the Carl T. Langford Board Room located in the main terminal building at the Orlando International Airport (MCO), One Jeff Fuqua Boulevard, Orlando, Florida. Chair Good called the meeting to order at 3:11 p.m. The meeting was posted in accordance with Florida Statutes and a quorum was present.

Committee members present, Carson Good, Chair
 Craig Mateer
 Belinda Kirkegard

Also present, Phillip N. Brown, Chief Executive Officer
 Kathleen Sharman, Chief Financial Officer
 Brad Friel, Director, Planning & Commercial Properties
 Dan Gerber, Rumberger Kirk
 Chris Wilson, C.J, Wilson Law P.A.
 Anna Farmer, Recording Secretary

For individuals who conduct lobbying activities with Aviation Authority employees or Board members, registration with the Aviation Authority is required each year prior to conducting any lobbying activities. A statement of expenditures incurred in connection with those lobbying instances should also be filed prior to April 1 of each year for the preceding year. Lobbying any Aviation Authority Staff who are members of any committee responsible for ranking Proposals, Letters of Interest, Statements of Qualifications or Bids and thereafter forwarding those recommendations to the Board and/or Board Members is prohibited from the time that a Request for Proposals, Request for Letters of Interests, Request for Qualifications or Request for Bids is released to the time that the Board makes an award. As adopted by the Board, lobbyists are now required to sign-in at the Aviation Authority offices prior to any meetings with Staff or Board members. In the event a lobbyist meets with or otherwise communicates with Staff or a Board member at a location other than the Aviation Authority offices, the lobbyist shall file a Notice of Lobbying (Form 4) detailing each instance of lobbying to the Aviation Authority within 7 calendar days of such lobbying. Lobbyists will also provide a notice to the Aviation Authority when meeting with the Mayor of the City of Orlando or the Mayor of Orange County at their offices. The policy, forms, and instructions are available in the Aviation Authority's offices and the web site. Please contact the Chief Administrative Officer with questions at (407) 825-7105.

Chair Good began by stating that as a result of COVID, our income has dramatically dropped and said we need to look at ways to generate more income. He further spoke about UCF's highest and best use study created for GOAA.

NEW BUSINESS

1. Using visual aids (copy on file); Mr. Brown presented GOAA/UCF's Strategic Opportunities

Mr. Brown began by saying today's presentation would be considered the first step for creating a strategic plan update. During his presentation, Mr. Brown outlined UCF's analysis and concluded by asking for questions.

Discussion ensued in regards to the presentation, the importance of real estate, and the need to keep gathering data. Chair Good concluded the discussion by expressing that it would not be beneficial to have any long-term real estate commitments moving forward.

2. Using visual aids (copy on file); Mr. Friel presented the Colonial Promenade Leasing Strategy and Capital Improvements

Mr. Friel began his presentation by reviewing the revenue and expense comparisons. He also presented the different scenarios for improvement.

Discussion ensued about building more hangers and the increase of revenue. Discussion continued if vendors would be interested.

Mr. Friel concluded by sharing a hurdle of restrictions and FAA's policies, along with the outcomes that will be most beneficial, such as considering short-term leases or anchor tenants.

Mr. Brown concluded by stating the need to come back with a revised budget for presentation.

Discussion ensued in regards to Mrs. Kirkegard statement that some research should be done in regards to food trucks in the local areas.

ADJOURNMENT

3. There being no further business to be considered, Chair Good adjourned the meeting at 4:32 p.m.

(Digitally signed on December 22, 2022)



Anna Farmer
Recording Secretary

Committee members present, M. Carson Good, Chair
Craig Mateer
Tim Weisheyer (at 4:15 p.m.)

DISCUSSION OF CHIEF EXECUTIVE OFFICER FY23 PERFORMANCE

PAGE 1

(Digitally Signed on November 10, 2023)

/s/ Anna Farmer
Anna Farmer
Recording Secretary

/s/ M. Carson Good
M. Carson Good
Chair

Discussion ensued on Chairman Good's statement regarding the ORL map and the value of this real estate and the future revenue of this area as a goal to consider.

ADJOURNMENT

Chair Good adjourned the meeting at 4:22 p.m.

(Digitally Signed on November 10, 2023)

/s/ Anna Farmer

Anna Farmer
Recording Secretary

/s/ M. Carson Good

M. Carson Good
Chair

On **TUESDAY, OCTOBER 10, 2023**, the **CONSTRUCTION COMMITTEE** of the Greater Orlando Aviation Authority met at the Orlando International Airport in Carl T. Langford Board Room, One Jeff Fuqua Blvd., Orlando, FL 32827. Chair Marble called the meeting to order at 9:04 a.m. Chair Marble read the Lobbyist Disclosure and the Appeals Statement. The meeting was posted in accordance with Florida Statutes and a quorum was present. All Construction Committee members confirmed no violations regarding the Aviation Authority's Code of Ethics and Business Conduct; lobbying activities policy; or the Florida Sunshine law with regards to any agenda item.

Committee members present:

Max Marble, Chair
Marie Dennis, Vice President, Finance
Pete Pelletier, Vice President, Information Technology
Tricia Cottman, Vice President, Risk Management
Gary Hunt, Vice President, Facilities

Also participating:

Dan Gerber, Legal Counsel (Rumberger, Kirk, & Caldwell)
Karen Ryan, Legal Counsel (Nelson Mullins Broad & Cassel)
Scott Shedek, GOAA Vice President, Construction
Debbie McKeown, GOAA Project Controls
Chris DeLoatche, GOAA Multi-Model Planning and Environmental
Dan Carrington, GOAA Environmental Compliance
Jamie McGonagill, Geotech Consultants International, Inc. dba GCI, Inc.
Jim Wheeler, WSP USA, Inc.
Nils Johnson, Chase Construction Services
Scott Mizell, Jacobs Project Management Co.
Fransheska Archbold-Brown, Recording Secretary

CONSIDERATION OF MEETING MINUTES

- A. Upon motion of Mr. Hunt, second by Ms. Cottman, vote carried to approve the Construction Committee Minutes from the meetings held on August 29, 2003, September 12, 2023, and September 5, 2023, as presented.

NEW BUSINESS

TERMINAL C

- A. **REQUEST FOR RECOMMENDATION OF APPROVAL OF AN AMENDMENT TO ADDENDUM NO. 45 TO THE ARCHITECT OF RECORD FOR SOUTH TERMINAL C, PHASE 1, AGREEMENT WITH HNTB CORPORATION FOR ADDITIONAL DESIGN SERVICES AND CONSTRUCTION PHASE SERVICES FOR BP-S00195, TERMINAL C, PHASE 1 EXPANSION, AIRSIDE CONCOURSE (GATES C250 – C253), AT ORLANDO INTERNATIONAL AIRPORT.**

[A handout was presented, which includes a revised Memorandum] Mr. Mizell presented the memorandum, dated October 10, 2023. Discussion ensued.

Upon motion of Mr. Hunt, second by Ms. Cottman, vote carried to recommend to the Aviation Authority Board approval of an Amendment to Addendum No. 45 to the Architect of Record for South Terminal C, Phase 1, Agreement with HNTB Corporation for Additional Design Services and Construction Phase Services for BP-S00195, Terminal C, Phase 1 Expansion, Airside Concourse (Gates C250 – C253), for the total amount of \$1,040,084.00, which includes the not-to-exceed fees amount of \$632,782.00, and the lump sum fees amount of \$407,302.00, with funding from FDOT Grants to the extent eligible, Passenger Facility Charges to the extent eligible and General Airport Revenue Bonds.

- B. **REQUEST FOR APPROVAL OF AN AMENDMENT TO ADDENDUM NO. 10 TO THE CONTINUING PROGRAM AND PROJECT MANAGEMENT SERVICES AGREEMENT WITH GEOTECH CONSULTANTS INTERNATIONAL, INC. DBA GCI, INC. FOR ADDITIONAL CONSTRUCTION PHASE OWNER'S AUTHORIZED REPRESENTATIVE (OAR) SERVICES FOR H-S00027, TEMPORARY QUICK TURN-AROUND FACILITY, AT THE ORLANDO INTERNATIONAL AIRPORT.**

Mr. Shedek presented the memorandum, dated October 10, 2023. Discussion ensued.

Upon motion of Ms. Dennis, second by Mr. Pelletier, vote carried to approve an Amendment to Addendum No. 10 to the Continuing Program and Project Management Services Agreement with Geotech Consultants

International, Inc. dba GCI Inc. for Additional Construction Phase OAR Services for H-S00027, Temporary Quick Turn-Around Facility, for the total not-to-exceed fees amount of \$1,920.00, with funding from Customer Facility Charges.

C. **REQUEST FOR APPROVAL OF A JOB ORDER CONSTRUCTION SERVICES ADDENDUM TO THE CONTINUING VERTICAL CONSTRUCTION SERVICES AGREEMENT WITH CLANCY & THEYS CONSTRUCTION COMPANY FOR V-S00042, TERMINAL C BHS CONTROL ROOM WALL PARTITIONS, AT THE ORLANDO INTERNATIONAL AIRPORT.**

Mr. Wheeler presented the memorandum, dated October 10, 2023. Discussion ensued.

Upon motion of Mr. Pelletier, second by Mr. Hunt, vote carried to approve a Job Order Construction Services Addendum to the Continuing Vertical Construction Services Agreement with Clancy & Theys Construction Company for V-S00042, Terminal C BHS Control Room Wall Partitions, for the total direct-negotiated amount of \$32,867.26 and waive the requirement for Performance and Payment Bonds, with funding from previously approved Operations and Maintenance Fund.

D. **REQUEST FOR APPROVAL OF A JOB ORDER CONSTRUCTION SERVICES ADDENDUM TO THE CONTINUING VERTICAL CONSTRUCTION SERVICES AGREEMENT WITH COLLAGE DESIGN AND CONSTRUCTION GROUP, INC. DBA THE COLLAGE COMPANIES FOR V-S00043, TERMINAL C EGRESS STAIR VISION SCREENS, AT THE ORLANDO INTERNATIONAL AIRPORT.**

Mr. McGonagill presented the memorandum, dated October 10, 2023. Discussion ensued.

Upon motion of Mr. Pelletier, second by Mr. Hunt, vote carried to approve a Job Order Construction Services Addendum to the Continuing Vertical Construction Services Agreement with Collage Design and Construction Group, Inc. dba The Collage Companies for V-S00043 Terminal C Egress Stair Vision Screens, for the total direct-negotiated amount of \$84,692.00 and waive the requirement for Performance and Payment Bonds, with funding from previously approved General Airport Revenue Bonds.

E. **REQUEST FOR APPROVAL OF AN ADDENDUM TO THE CONTINUING PROGRAM AND PROJECT MANAGEMENT SERVICES AGREEMENT WITH GEOTECH CONSULTANTS INTERNATIONAL, INC. DBA GCI, INC. TO PROVIDE CONSTRUCTION PHASE OAR SERVICES FOR V-S00043, TERMINAL C EGRESS STAIR VISION SCREENS, AT THE ORLANDO INTERNATIONAL AIRPORT.**

Mr. Shedek presented the memorandum, dated October 10, 2023. Discussion ensued.

Upon motion of Mr. Pelletier, second by Mr. Hunt, vote carried to approve an Addendum to the Continuing Program and Project Management Services Agreement with Geotech Consultants International, Inc. dba GCI Inc. to provide Construction Phase OAR Services for V-S00043, Terminal C Egress Stair Vision Screens, for the total not-to-exceed fees amount of \$8,996.00, with funding from previously approved General Airport Revenue Bonds.

F. **REQUEST FOR APPROVAL OF AN ADDENDUM TO THE CONTINUING PROGRAM AND PROJECT MANAGEMENT SERVICES AGREEMENT WITH AECOM TECHNICAL SERVICES, INC. TO PROVIDE OAR SERVICES FOR W-S00151, TERMINAL C DESIGN AND PROJECT OVERSIGHT SERVICES, AT THE ORLANDO INTERNATIONAL AIRPORT.**

Mr. Shedek presented the memorandum, dated October 10, 2023. Discussion ensued.

Upon motion of Ms. Dennis, second by Mr. Hunt, vote carried to approve an Addendum to the Continuing Program and Project Management Services Agreement with AECOM Technical Services, Inc. to provide OAR Services for W-S00151, Terminal C Design and Project Oversight, for the total not-to-exceed fees amount of \$199,826.00, with funding from Line of Credit to be reimbursed by General Airport Revenue Bonds.

G. **REQUEST FOR RECOMMENDATION OF APPROVAL OF AN ADDENDUM TO THE GENERAL CONSULTING SERVICES AGREEMENT WITH RICONDO & ASSOCIATES, INC. FOR W-S00211, DEVELOPMENT OF THE PROGRAM DEFINITION DOCUMENT (PDD) FOR THE TERMINAL C, PHASE 2 PROGRAM, AT THE ORLANDO INTERNATIONAL AIRPORT.**

[A handout was presented, which includes a revised full item] Mr. Marble presented the memorandum, dated October 10, 2023. Discussion ensued.

Upon motion of Mr. Hunt, second by Ms. Dennis, vote carried to recommend to the Aviation Authority Board approval of an Addendum to the General Consulting Services Agreement with Ricondo & Associates, Inc., for W-

S00211, Development of the Program Definition Document for the Terminal C, Phase 2 Program, for the total not-to-exceed fees amount of \$1,090,217.00, with funding from previously approved Capital Expenditure Funds.

H. **REQUEST FOR APPROVAL OF A NO COST AMENDMENT TO ADDENDUM NO. 5 TO THE CONTINUING PROGRAM AND PROJECT MANAGEMENT SERVICES AGREEMENT WITH AECOM TECHNICAL SERVICES, INC. TO PROVIDE CLOSE-OUT PHASE CONSTRUCTION MANAGEMENT SERVICES FOR TERMINAL C, PHASE 1, AT THE ORLANDO INTERNATIONAL AIRPORT.**

Mr. Shedek presented the memorandum, dated October 10, 2023. Discussion ensued.

Upon motion of Ms. Cottman, second by Mr. Pelletier, vote carried to approve a No Cost Amendment to Addendum No. 5 to the Continuing Program and Project Management Services Agreement with AECOM Technical Services, Inc. to Provide Close-out Phase Construction Management Services for Terminal C, Phase 1; there is no fiscal impact.

GENERAL

I. **REQUEST FOR APPROVAL OF AN ADDENDUM TO THE GENERAL CONSULTING SERVICES PROFESSIONAL AGREEMENT WITH RICONDO & ASSOCIATES, INC. FOR BID AND AWARD SERVICES FOR V-0995, REPLACEMENT OF ELEVATOR P58 ON AS4 (DESIGN/BUILD), AT THE ORLANDO INTERNATIONAL AIRPORT.**

[A handout was presented, which includes a revised Memorandum] Mr. Shedek presented the memorandum, dated October 10, 2023. Discussion ensued.

Upon motion of Ms. Cottman, second by Mr. Hunt, vote carried to approve an Addendum to the General Consulting Services Agreement with Ricondo & Associates, Inc., for Bid and Award Services for V-00995, Replacement of Elevator P58 on AS4 (Design/Build), for the total not-to-exceed fees amount of \$16,730.00, with funding from Line of Credit to be reimbursed by General Airport Revenue Bonds.

J. **REQUEST FOR RECOMMENDATION OF APPROVAL OF AN AMENDMENT TO ADDENDUM NO. 3 TO THE SPECIALTY AUTOMATED PEOPLE MOVER (APM) AND PASSENGER RAIL SYSTEMS CONSULTING SERVICES AGREEMENT WITH LEA + ELLIOT, INC. TO PROVIDE CONSTRUCTION PHASE DESIGN CRITERIA AND SPECIALTY APM CONSULTING SERVICES FOR AIRSIDES 2 AND 4 APM SYSTEM REPLACEMENT PROGRAMMING FOR W-00420, SPECIALTY AUTOMATED PEOPLE MOVER (APM) AND PASSENGER RAIL SYSTEMS CONSULTING SERVICES, AT THE ORLANDO INTERNATIONAL AIRPORT.**

[A handout was presented, which includes a revised Memorandum.] Mr. Johnson presented the memorandum, dated October 10, 2023. Discussion ensued.

Upon motion of Ms. Dennis, second by Mr. Hunt, vote carried to recommend to the Aviation Authority Board approval of an Amendment to Addendum No. 3 to the Specialty Automated People Mover (APM) and Passenger Rail Systems Consulting Services Agreement with Lea + Elliot, Inc. to provide Construction Phase Design Criteria and Specialty APM Consulting Services for Airsides 2 and 4 APM System Replacement Programming for W-00420, Specialty APM and Passenger Rail Systems Consulting Services, for the total amount of \$11,918,356.00, which includes the not-to-exceed fees amount of \$11,571,219.00, and the not-to-exceed expenses amount of \$347,137.00, with funding from Line of Credit to be reimbursed by future General Airport Revenue Bonds.

K. **REQUEST FOR APPROVAL OF AN AMENDMENT TO ADDENDUM NO. 8 THE CONTINUING TRANSPORTATION PLANNING SERVICES AGREEMENT WITH HDR ENGINEERING, INC. FOR ADDITIONAL PROFESSIONAL TRANSPORTATION PLANNING SERVICES FOR W-00483, TRAFFIC CONGESTION MANAGEMENT STUDY, AT THE ORLANDO INTERNATIONAL AIRPORT.**

Mr. DeLoatche presented the memorandum, dated October 10, 2023. Discussion ensued.

Upon motion of Ms. Cottman, second by Mr. Pelletier, vote carried to approve an Amendment to Addendum No. 8 to the Continuing Transportation Planning Services Agreement with HDR Engineering, Inc., for Additional Professional Transportation Planning Services for W-00483, Traffic Congestion Management Study, for the total not-to-exceed fees amount of \$193,721.00, with funding from previously approved Operations and Maintenance Fund.

L. REQUEST FOR APPROVAL OF AN ADDENDUM TO THE CONTINUING PROGRAM AND PROJECT MANAGEMENT SERVICES AGREEMENT WITH GEOTECH CONSULTANTS INTERNATIONAL, INC. DBA GCI, INC. TO PROVIDE CONSTRUCTION PHASE OAR SERVICES FOR W-00490, MCO CHANGING REGULATORY REQUIREMENTS PROGRAM OVERSIGHT SERVICES, AT THE ORLANDO INTERNATIONAL AIRPORT.

Mr. Shedek presented the memorandum, dated October 10, 2023. Discussion ensued.

Upon motion of Mr. Hunt, second by Ms. Dennis, vote carried to approve an Addendum to the Continuing Program and Project Management Services Agreement with Geotech Consultants International, Inc. dba GCI Inc. to provide Construction Phase OAR Services for W-00490, MCO Changing Regulatory Requirements Program Oversight Services, for the total not-to-exceed fees amount of \$140,754.00, with funding from General Airport Revenue Bonds.

M. REQUEST FOR APPROVAL OF AN ADDENDUM TO THE CONTINUING ENVIRONMENTAL ENGINEERING CONSULTANT SERVICES AGREEMENT WITH MSE GROUP, LLC TO PERFORM NATURAL ATTENUATION MONITORING CONCERNING HBJ DIESEL DISCHARGE, AT THE ORLANDO INTERNATIONAL AIRPORT.

[A handout was presented, which includes a revised Memorandum.] Mr. Carrington presented the memorandum, dated October 10, 2023. Discussion ensued.

Upon motion of Mr. Pelletier, second by Mr. Hunt, vote carried to approve an Addendum to the Continuing Environmental Engineering Consultant Services Agreement with MSE Group, LLC to perform Natural Attenuation Monitoring concerning HBJ Diesel Discharge, for the total amount of \$24,527.00, which includes the not-to-exceed fees amount of \$19,504.00, and the not-to-exceed expenses amount of \$5,023.00, with funding from previously approved Capital Expenditure Funds.

INFORMATION ITEMS

The following items were presented for information only:

- A. Field Change Order (FCO) Log
- B. Revised Information Item for Approval of an Amendment to Addendum No. 21 to the Program and Project Management Services for the South Terminal C, Phase 1 Agreement with Cost Management, Inc. to Provide Additional Construction Phase Technology Consulting & Support Services for W-S111 South Terminal C (Phase 1) - Program & Project Management Services (OAR), Orlando International Airport. *[From the Construction Committee on October 3, 2023, Item No. IV-C].*
- C. Revised Information Item for Approval of an Amendment to Addendum No. 9 to the Program and Project Management Services for the South Terminal C, Phase 1 Agreement with Geotech Consultants International, Inc. to provide Additional Construction Phase OAR Services for W-S111, Terminal C (Phase 1) – Program & Project Management Services at Orlando International Airport. *[From the Construction Committee on October 3, 2023, Item No. IV-E].*
- D. Revised Information Item for Approval of an Amendment to Addendum No. 7 to the Continuing Program and Project Management Services Agreement with PSA Constructors Inc. dba PSA Management, Inc. for Additional OAR Services for V-00982, Campus Key & Lock Replacement. *[From the Construction Committee on October 3, 2023, Item No. IV-I].*

ADJOURNMENT

No public comments were made during the meeting. There being no further business for discussion, the meeting was adjourned at 9:30 a.m.



Max E. Marble, Chair
Construction Committee
Senior Vice President, Capital Programs

On **TUESDAY, AUGUST 22, 2023**, the **CONSTRUCTION COMMITTEE** of the Greater Orlando Aviation Authority met at the Orlando International Airport in Carl T. Langford Board Room, One Jeff Fuqua Blvd., Orlando, FL 32827. Chair Marble called the meeting to order at 9:00 a.m. Chair Marble read the Lobbyist Disclosure and the Appeals Statement. The meeting was posted in accordance with Florida Statutes and a quorum was present. All Construction Committee members confirmed no violations regarding the Aviation Authority's Code of Ethics and Business Conduct; lobbying activities policy; or the Florida Sunshine law with regards to any agenda item.

Committee members present:

Max Marble, Chair
Marie Dennis, Vice President, Finance
Gary Hunt, Vice President, Facilities
Tricia Cottman, Vice President, Risk Management

Also participating:

Dan Gerber, Legal Counsel (Rumberger, Kirk, & Caldwell)
Karen Ryan, Legal Counsel (Nelson Mullins Broad & Cassel)
Debbie McKeown, GOAA Project Controls
Alex Sorondo, HNTB Corporation
Ben Brown, Loyal Wingman, LLC
Don Corthell, PSA Constructors, Inc. dba PSA Management, Inc.
Jamie McGonagill, Geotech Consultants International, Inc. dba GCI, Inc.
Jim Pancoast, Geotech Consultants International, Inc. dba GCI, Inc.
Rob Brancheau, Anser Advisory Consulting
Ross Spence, AECOM Technical Services, Inc.
Fransheska Archbold-Brown, Recording Secretary

CONSIDERATION OF MEETING MINUTES

- A. Upon motion of Ms. Cottman, second by Mr. Hunt, vote carried to approve the Construction Committee Minutes from the meeting held on August 8, 2023, as presented.
- B. Upon motion of Mr. Hunt, second by Ms. Dennis, vote carried to approve the Construction Committee Minutes from the meeting held on August 9, 2023, as presented.

CHANGE ORDERS

- A. **CHANGE ORDER BP-S00183-12 FOR VARIOUS REVISIONS.** Mr. McGonagill presented the request for Change Order No. 12 on BP-S00183, South Terminal C Buildout of Tenant Spaces, ASC Level 1, West Concourse (Design/Build), with Collage Design and Construction Group, Inc. dba The Collage Companies. Discussion ensued.

Upon motion of Mr. Hunt, second by Ms. Cottman, vote carried to approve Change Order BP-S00183-12, South Terminal C Buildout of Tenant Spaces, ASC Level 1, West Concourse (Design/Build), with Collage Design and Construction Group, Inc. dba The Collage Companies, for the total amount of \$0.00, and no time extension, with funding from previously approved General Airport Revenue Bonds.

- B. **CHANGE ORDER BP-00496-03 FOR VARIOUS REVISIONS.** *[A handout was presented, which includes a revised Memorandum and backup documentation]* Mr. Brown presented the request for Change Order No. 03 on BP-00496, East Airfield Taxiways Rehabilitation - Phase 2, with Hubbard Construction Company. Discussion ensued.

Upon motion of Mr. Hunt, second by Ms. Dennis, vote carried to recommend to the Aviation Authority Board approval of Change Order BP-00496-03, East Airfield Taxiways Rehabilitation - Phase 2, with Hubbard Construction Company, for the total amount of \$13,168.80, and no time extension, with funding from FAA and FDOT Grants to the extent eligible, previously-approved Capital Expenditure Funds, and General Airport Revenue Bonds.

- C. **CHANGE ORDER E-00269-01 FOR VARIOUS REVISIONS.** Mr. Corthell presented the request for Change Order No. 1 on E-00269, Airside 4 FIS Communications Upgrades, with Quality Cable Contractors, Inc. Discussion ensued.

Upon motion of Mr. Hunt, second by Ms. Cottman, vote carried to approve Change Order E-00269-01, Airside 4 FIS Communications Upgrades, with Quality Cable Contractors, Inc., for the total amount of \$20,763.19, and no time extension, with funding from previously approved General Airport Revenue Bonds.

- D. **CHANGE ORDER H-00359-01 FOR VARIOUS REVISIONS.** *[A handout was presented, which includes a revised Memorandum]* Mr. Corthell presented the request for Change Order No. 01 on H-00359, Pond Dredging Program, with Carr & Collier, Inc. Discussion ensued.

Upon motion of Mr. Hunt, second by Ms. Dennis, vote carried to approve of Change Order H-00359-01, Pond Dredging Program, with Carr & Collier, Inc., for the total amount of \$99,999.50, and no time extension, with funding from previously-approved Capital Expenditure Funds and previously-approved Operations and Maintenance Funds.

- E. **CHANGE ORDER V-00970-01 FOR ALLOWANCE RECONCILIATION.** *[A handout was presented, which includes a revised Memorandum]* Mr. Pancoast presented the request for Change Order No. 01 on V-00970, Daikin Chiller at BAGS Building, with Votum Construction, LLC. Discussion ensued.

Upon motion of Ms. Dennis, second by Ms. Cottman, vote carried to approve of Change Order V-00970-01, Daikin Chiller at BAGS Building, with Votum Construction, LLC., for the total deductive amount of (\$5,474.00), and no time extension, with funding credited to previously-approved Capital Expenditure Funds.

- F. **CHANGE ORDER V-S00026-11 FOR VARIOUS REVISIONS.**
This item was deferred.

NEW BUSINESS

TERMINAL C

- A. **REQUEST FOR APPROVAL OF AN AMENDMENT TO ADDENDUM NO. 48 TO THE ARCHITECT OF RECORD FOR SOUTH TERMINAL C, PHASE 1, AGREEMENT WITH HNTB CORPORATION FOR ADDITIONAL DESIGN SERVICES FOR BP-S00196, TERMINAL C, PHASE 1 EXPANSION - AIRFIELD CIVIL, APRON AND TAXIWAY PAVING, AT ORLANDO INTERNATIONAL AIRPORT.**
[A handout was presented, which includes a Revised Memorandum.] Mr. Spence presented the memorandum, dated August 22, 2023. Discussion ensued.

Upon motion of Ms. Dennis, second by Mr. Hunt, vote carried to approve an Amendment to Addendum No. 48 to the Architect of Record for South Terminal C, Phase 1, Agreement with HNTB Corporation for Additional Design Services for BP-S00196 Terminal C, Phase 1 Expansion - Airfield Civil (AFC), Apron and Taxiway Paving for the total amount of \$249,375.00, which includes the not-to-exceed fee amount of \$19,890.00, and the lump sum fee amount of \$229,485.00, with funding from General Airport Revenue Bonds.

- B. **REQUEST FOR APPROVAL OF THE PURCHASE OF TECHNOLOGY (NVR EQUIPMENT) FROM HIGH PERFORMANCE TECHNOLOGIES FOR BP-S00199, TRAIN STATION PDL PARKING LOTS (DESIGN/BUILD), AT THE ORLANDO INTERNATIONAL AIRPORT.**
This item was deferred.

- C. **REQUEST FOR APPROVAL OF AN ADDENDUM TO THE CONTINUING PROGRAM AND PROJECT MANAGEMENT SERVICES AGREEMENT WITH AECOM TECHNICAL SERVICES, INC. FOR DESIGN AND CONSTRUCTION PHASE OAR SERVICES FOR E-S00015, TERMINAL C KVAR PILOT PROGRAM, AT THE ORLANDO INTERNATIONAL AIRPORT.**
[A handout was presented, which includes a Revised Memorandum.] Mr. Spence presented the memorandum, dated August 22, 2023. Discussion ensued.

Upon motion of Mr. Hunt, second by Ms. Dennis, vote carried to approve an Addendum to the Continuing Program and Project Management Services Agreement with AECOM Technical Services, Inc., for Design and Construction Phase OAR Services to support E-S00015 Terminal C KVAR Pilot Program, for the total not-to-exceed fee amount of \$47,644.00, with funding from General Airport Revenue Bonds.

D. REQUEST FOR APPROVAL OF AN ADDENDUM TO THE EXPERIENTIAL MEDIA ENVIRONMENT AGREEMENT WITH GENTILHOMME, INC. FOR EXPERIENTIAL MEDIA ENVIRONMENT (EME) DATA TRANSFER SERVICES FOR WS00142, SOUTH TERMINAL C PHASE 1 – EME CONTENT PRODUCTION COMPANY SERVICES AT THE ORLANDO INTERNATIONAL AIRPORT.

[A handout was presented, which includes a Revised Memorandum.] Mr. Brancheau presented the memorandum, dated August 22, 2023. Discussion ensued.

Upon motion of Mr. Hunt, second by Ms. Dennis, vote carried to approve an Addendum to the Experiential Media Environment Agreement with Gentilhomme, Inc. for Experiential Media Environment (EME) Data Transfer Services for W-S00142, South Terminal C Phase 1 – Experiential Media Environment Content Production Company Services, for the total not-to-exceed expense amount of \$22,500.00, with funding from General Airport Revenue Bonds.

E. REQUEST FOR APPROVAL OF AN AMENDMENT TO ADDENDUM NO. 0 TO THE EXPERIENTIAL MEDIA ENVIRONMENT AGREEMENT WITH GENTILHOMME, INC. FOR A REDUCTION OF EXPERIENTIAL MEDIA ENVIRONMENT (EME) SERVICES FOR W-S00142, SOUTH TERMINAL C PHASE 1 – EME CONTENT PRODUCTION COMPANY SERVICES AT ORLANDO INTERNATIONAL AIRPORT.

[A handout was presented, which includes a Revised Memorandum.] Mr. Brancheau presented the memorandum, dated August 22, 2023. Discussion ensued.

Upon motion of Ms. Cottman, second by Mr. Hunt, vote carried to approve an Amendment to Addendum No. 0 to the Experiential Media Environment Agreement with Gentilhomme, Inc. for a Reduction of Experiential Media Environment (EME) Services for W-S00142, South Terminal C Phase 1 – Experiential Media Environment Content Production Company Services, for the total deductive lump sum fee amount of (\$183,333.00), with funding credited to General Airport Revenue Bonds.

F. REQUEST FOR APPROVAL OF AN AMENDMENT TO ADDENDUM NO. 2 TO THE EXPERIENTIAL MEDIA ENVIRONMENT AGREEMENT WITH GENTILHOMME, INC. FOR ADDITIONAL EXPERIENTIAL MEDIA ENVIRONMENT (EME) DATA STORAGE SERVICES FOR CALENDAR YEAR (CY) 2022 AND EME DATA STORAGE SERVICES FOR CY 2023 FOR W-S00142, SOUTH TERMINAL C PHASE 1 – EME CONTENT PRODUCTION COMPANY SERVICES, AT THE ORLANDO INTERNATIONAL AIRPORT.

Mr. Brancheau presented the memorandum, dated August 22, 2023. Discussion ensued.

Upon motion of Mr. Hunt, second by Ms. Dennis, vote carried to approve an Amendment to Addendum 2 to the Experiential Media Environment Agreement with Gentilhomme, Inc. for Additional Experiential Media Environment (EME) Data Storage Services for Calendar Year (CY) 2022 and EME Data Storage Services for CY 2023 for W-S00142, South Terminal C Phase 1 – Experiential Media Environment Content Production Company Services, for the total not-to-exceed expense amount of \$68,000.00, with funding from General Airport Revenue Bonds.

GENERAL

G. REQUEST FOR APPROVAL OF AN ADDENDUM TO THE CONTINUING CIVIL ENGINEERING SERVICES AGREEMENT WITH AVCON, INC. FOR CONSTRUCTION ADMINISTRATION SERVICES FOR E-00283, RUNWAY 18L VAULT WORK, AT THE ORLANDO INTERNATIONAL AIRPORT.

[A handout was presented, which includes a Revised Memorandum.] Mr. Sorondo presented the memorandum, dated August 22, 2023. Discussion ensued.

Upon motion of Mr. Hunt, second by Ms. Cottman, vote carried to approve an Addendum to the Continuing Civil Engineering Services Agreement with Avcon, Inc. for Construction Administration Services for E-00283, Runway 18L Vault Work, for the total not-to-exceed fee amount of \$27,502.00, with funding from previously-approved Capital Expenditure Funds.

H. REQUEST FOR APPROVAL OF AN ADDENDUM TO THE CONTINUING CIVIL ENGINEERING SERVICES AGREEMENT WITH C&S ENGINEERS, INC. FOR ENGINEERING DESIGN SERVICES FOR H-00366 PARKING GARAGE TOLL PLAZA ISLAND REHABILITATION, AT THE ORLANDO INTERNATIONAL AIRPORT.

Mr. Sorondo presented the memorandum, dated August 22, 2023. Discussion ensued.

Upon motion of Ms. Cottman, second by Mr. Hunt, vote carried to approve an Addendum to the Continuing Civil Engineering Services Agreement with C&S Engineers, Inc. for Engineering Design Services for H-00366 Parking Garage Toll Plaza Island Rehabilitation, for the total not-to-exceed fee amount of \$19,709.00, with funding from previously-approved Capital Expenditure Funds; subject to the Construction Finance Oversight Committee (CFOC). *[Subsequent to the Construction Committee meeting, the CFOC consensed the funding as outlined above.]*

I. **REQUEST FOR APPROVAL OF AN ADDENDUM TO THE CONTINUING CIVIL ENGINEERING SERVICES AGREEMENT WITH AECOM TECHNICAL SERVICES, INC. FOR DESIGN SERVICES FOR V-01007: TERMINAL B AREA 4 LEVEL 2 BAGGAGE HANDLING SYSTEM (BHS) ROOF REPAIR, AT THE ORLANDO INTERNATIONAL AIRPORT.**

[A handout was presented, which includes a revised Memorandum and backup documentation.] Mr. Sorondo presented the memorandum, dated August 22, 2023. Discussion ensued.

Upon motion of Mr. Hunt, second by Ms. Cottman, vote carried to approve an Addendum to the Continuing Civil Engineering Services Agreement with AECOM Technical Services, Inc. for Design Services for V-01007; Terminal B Area 4 Level 2 Baggage Handling System (BHS) Roof Repair, for the total not-to-exceed fee amount of \$22,732.00, with funding from previously-approved Operations and Maintenance Funds.

J. **REQUEST FOR APPROVAL OF A JOB ORDER CONSTRUCTION SERVICES ADDENDUM TO THE CONTINUING VERTICAL CONSTRUCTION SERVICES AGREEMENT WITH GOMEZ CONSTRUCTION COMPANY FOR V-00998, RUNWAY 18L VAULT FIRE SUPPRESSION SYSTEM RENOVATIONS, AT THE ORLANDO INTERNATIONAL AIRPORT.**

[A handout was presented, which includes a revised Memorandum.] Mr. Sorondo presented the memorandum, dated August 22, 2023. Discussion ensued.

Upon motion of Mr. Hunt, second by Ms. Dennis, vote carried to approve a Job Order Construction Services Addendum to the Continuing Vertical Construction Services Agreement with Gomez Construction Company for V-00998, Runway 18L Vault Fire Suppression System Renovations, for the total direct-negotiated amount of \$34,533.92, with funding from previously-approved Capital Expenditure Funds; subject to the Construction Finance Oversight Committee (CFOC). *[Subsequent to the Construction Committee meeting, the CFOC consensed the funding as outlined above.]*

K. **REQUEST FOR APPROVAL OF AN AMENDMENT TO ADDENDUM NO. 9 TO THE CONTINUING PROGRAM AND PROJECT MANAGEMENT SERVICES WITH PSA CONSTRUCTORS, INC. DBA. PSA MANAGEMENT, INC. FOR ADDITIONAL CONSTRUCTION PHASE OAR SERVICES FOR H-00359, POND DREDGING PROGRAM (FY 2023), AT THE ORLANDO INTERNATIONAL AIRPORT.**

This item was deferred.

L. **REQUEST FOR APPROVAL OF AN ADDENDUM TO THE CONTINUING CIVIL ENGINEERING SERVICES AGREEMENT WITH KIMLEY-HORN AND ASSOCIATES, INC. FOR ENGINEERING CONCEPTUAL STORMWATER PERMIT SUPPORT FOR W-00485, EAST AIRFIELD SFWMD PERMIT SUPPORT, AT THE ORLANDO INTERNATIONAL AIRPORT.**

[A handout was presented, which includes a revised Memorandum.] Mr. Sorondo presented the memorandum, dated August 22, 2023. Discussion ensued.

Upon motion of Ms. Cottman, second by Ms. Dennis, vote carried to approve an Addendum to the Continuing Civil Engineering Services Agreement with Kimley-Horn and Associates, Inc. for Engineering Conceptual Storm water Permit Support for W-00485, East Airfield SFWMD Permit Support, for the total lump sum fee amount of \$26,989.00, with funding from previously-approved Operations and Maintenance Funds.

M. **REQUEST FOR APPROVAL OF AN ADDENDUM TO THE CONTINUING ARCHITECTURAL CONSULTING SERVICES WITH MLM-MARTIN ARCHITECTS, INC FOR PROFESSIONAL ARCHITECTURAL DESIGN SERVICES FOR W-00472 HYATT FIRE SYSTEM STROBE EVALUATION, AT THE ORLANDO INTERNATIONAL AIRPORT.**

This item was deferred.

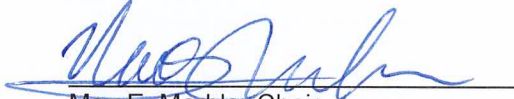
INFORMATION ITEMS

The following items were presented for information only:

- A. Field Change Order (FCO) Log
- B. COVID-19 CCM Item Log

ADJOURNMENT

No public comments were made during the meeting. There being no further business for discussion, the meeting was adjourned at 9:39 a.m.



Max E. Marble, Chair
Construction Committee
Senior Vice President, Capital Programs

On **TUESDAY, AUGUST 29, 2023**, the **CONSTRUCTION COMMITTEE** of the Greater Orlando Aviation Authority met at the Orlando International Airport in Carl T. Langford Board Room, One Jeff Fuqua Blvd., Orlando, FL 32827. Chair Marble called the meeting to order at 9:01 a.m. Chair Marble read the Lobbyist Disclosure and the Appeals Statement. The meeting was posted in accordance with Florida Statutes and a quorum was present. All Construction Committee members confirmed no violations regarding the Aviation Authority's Code of Ethics and Business Conduct; lobbying activities policy; or the Florida Sunshine law with regards to any agenda item.

Committee members present:

Max Marble, Chair
Marie Dennis, Vice President, Finance
Pete Pelletier, Vice President, Information Technology
Tricia Cottman, Vice President, Risk Management
Gary Hunt, Vice President, Facilities

Also participating:

Scott Shedek, GOAA Vice President, Construction
Dan Gerber, Legal Counsel (Rumberger, Kirk, & Caldwell)
Karen Ryan, Legal Counsel (Nelson Mullins Broad & Cassel)
Debbie McKeown, GOAA Project Controls
Dan Carrington, GOAA Environmental Compliance
Alex Sorondo, HNTB Corporation
Ben Brown, Loyal Wingman, LLC
Chris Kieffer, A2 Group, Inc.
Don Corthell, PSA Constructors, Inc. dba PSA Management, Inc.
Heather Lee, Anser Advisory Consulting, LLC
Jamie McGonagill, Geotech Consultants International, Inc. dba GCI, Inc.
Jim Wheeler, WSP USA, Inc.
Ksenia Merck, K. Merck & Associates
Nils Johnson, Chase Construction Services
Ross Spence, AECOM Technical Services, Inc.
Fransheska Brown, Recording Secretary

CHANGE ORDERS

- A. **CHANGE ORDER BP-00496-04 FOR INTERIM QUANTITY ADJUSTMENTS.** *[A handout was presented, which includes a revised Coversheet.]* Mr. Brown presented the request for Change Order No. 04 on BP-00496, East Airfield Taxiway Rehabilitation- Phase 2, with Hubbard Construction Company. Discussion ensued.

Upon motion of Mr. Hunt, second by Ms. Dennis, vote carried to approve Change Order BP-00496-04, East Airfield Taxiway Rehabilitation - Phase 2, with Hubbard Construction Company, for the total deductive amount of (\$15,070.17), and no time extension, with funding from previously approved FAA and FDOT Grants to the extent eligible and General Airport Revenue Bonds.

- B. **CHANGE ORDER BP-S00185-11 FOR VARIOUS REVISIONS.** Mr. McGonagill presented the request for Change Order No. 11 on BP-S00185-11, Buildout of LST Levels 2-7 & GTF (Design/Build), with HW Davis Construction, Inc. Discussion ensued.

Upon motion of Mr. Hunt, second by Ms. Dennis, vote carried to approve Change Order BP-S00185-11, Buildout of LST Levels 2-7 & GTF (Design/Build), with HW Davis Construction, Inc., for the total amount of \$387.00, and no time extension, with funding from previously approved General Airport Revenue Bonds.

- C. **CHANGE ORDER BP-S00186-07 FOR VARIOUS REVISIONS.** Mr. McGonagill presented the request for Change Order No. 07 on BP-S00186, Buildout of ASC Level 1 Hub, North & South Concourses (Design/Build), with T&G Corporation dba T&G Constructors. Discussion ensued.

Upon motion of Mr. Pelletier, second by Ms. Cottman, vote carried to approve Change Order BP-S00186-07, Buildout of ASC Level 1 Hub, North & South Concourses (Design/Build), with T&G Corporation dba T&G Constructors., for the total deductive amount of (\$14.30), and no time extension, with funding from previously approved General Airport Revenue Bonds.

- D. **CHANGE ORDER BP-S00195-14 FOR VARIOUS REVISIONS.** Ms. Merck presented the request for Change Order No. 14 on BP-S00195, South Terminal C, Phase 1X - Airside Concourse, with Hensel Phelps Construction Co. Discussion ensued.

Upon motion of Ms. Dennis, second by Mr. Hunt, vote carried to approve Change Order BP-S00195-14, South Terminal C, Phase 1X - Airside Concourse, with Hensel Phelps Construction Co., for the total deductive amount of (\$1,200,000.00), and no time extension, with funding from General Airport Revenue Bonds.

- E. **CHANGE ORDER BP-S00195-15 FOR ALLOWANCE NO. 4.** Ms. Merck presented the request for Change Order No. 15 on BP-S00195, South Terminal C, Phase 1X - Airside Concourse, with Hensel Phelps Construction Co. Discussion ensued.

Upon motion of Ms. Dennis, second by Mr. Hunt, vote carried to recommend to the Aviation Authority Board approval of Change Order BP-S00195-15, South Terminal C, Phase 1X - Airside Concourse, with Hensel Phelps Construction Co., for the total amount of \$1,200,000.00, and no time extension, with funding from General Airport Revenue Bonds.

- F. **CHANGE ORDER BP-S00195-16 FOR EXTERIOR EXPANSION.** Mr. Spence presented the request for Change Order No. 16 on BP-S00195, South Terminal C, Phase 1X - Airside Concourse, with Hensel Phelps Construction Co. Discussion ensued.

Upon motion of Mr. Pelletier, second by Ms. Cottman, vote carried to approve Change Order BP-S00195-16, South Terminal C, Phase 1X - Airside Concourse, with Hensel Phelps Construction Co., for the total amount of \$41,023.00, and no time extension, with funding from General Airport Revenue Bonds.

- G. **CHANGE ORDER BP-S00195-17 ABOVE GROUND PIPING TRANSITION.** Mr. Spence presented the request for Change Order No. 17 on BP-S00195, South Terminal C, Phase 1X - Airside Concourse, with Hensel Phelps Construction Co. Discussion ensued.

Upon motion of Mr. Pelletier, second by Mr. Hunt, vote carried to approve Change Order BP-S00195-17, South Terminal C, Phase 1X - Airside Concourse, with Hensel Phelps Construction Co., for the total deductive amount of (\$113,807.00), and no time extension, with funding from FAA BIL Grants to the extent eligible and previously-approved Operation and Maintenance Funds.

- H. **CHANGE ORDER BP-S00195-18 FOR UNDERGROUND CONDUIT FLOW.** Mr. Spence presented the request for Change Order No. 18 on BP-S00195, South Terminal C, Phase 1X - Airside Concourse, with Hensel Phelps Construction Co. Discussion ensued.

Upon motion of Ms. Dennis, second by Mr. Hunt, vote carried to approve Change Order BP-S00195-18, South Terminal C, Phase 1X - Airside Concourse, with Hensel Phelps Construction Co., for the total amount of \$21,080.00, and no time extension, with funding from General Airport Revenue Bonds.

- I. **CHANGE ORDER H-S00025-02 FOR FINAL CHANGE ORDER.** Mr. Kieffer presented the request for Change Order No. 02 on H-S00025, South Terminal C Landscaping & Irrigation Installation, with Valencia Construction Group, Inc. Discussion ensued.

Upon motion of Ms. Cottman, second by Ms. Dennis, vote carried to approve Change Order H-S00025-02, South Terminal C Landscaping & Irrigation Installation, with Valencia Construction Group., for the total deductive amount of (\$372,185.68), and no time extension, with funding from previously-approved General Airport Revenue Bonds.

- J. **CHANGE ORDER H-S00029-05 FOR VARIOUS REVISIONS.** Mr. Brown presented the request for Change Order No. 05 on H-S00029, Airfield Civil Restart Enabling Work, with The Middlesex Corporation. Discussion ensued.

Upon motion of Mr. Pelletier, second by Mr. Hunt, vote carried to recommend to the Aviation Authority Board approval of Change Order H-S00029-05, Airfield Civil Restart Enabling Work, with The Middlesex Corporation., for the total amount of \$43,751.49, and a 176 calendar day time extension to Substantial Completion, with funding from previously-approved Passenger Facility Charges and General Airport Revenue Bonds.

- K. **CHANGE ORDER V-S00026-11 FOR VARIOUS REVISIONS** Mr. McGonagill presented the request for Change Order No. 11 on V-S00026, Terminal C LST Level 1 Misc. Improvements (Design/Build), with Gomez Construction Company. Discussion ensued.

Upon motion of Mr. Hunt, second by Ms. Dennis, vote carried to approve Change Order V-S00026-11, South Terminal C, LST Level 1 Misc. Improvements (Design/Build), with Gomez Construction Company., for the total amount of \$0.00, and no time extension, with funding from previously-approved General Airport Revenue Bonds.

- L. **CHANGE ORDER V-S00033-07 FOR VARIOUS REVISIONS** Ms. Merck presented the request for Change Order No. 07 on V-S00033, Terminal C CBP and TSA Regulatory Changes (Design/Build), with Clancy & Theys Construction Company. Discussion ensued.

Upon motion of Ms. Dennis, second by Mr. Hunt, vote carried to approve Change Order V-S00033-07, Terminal C CBP and TSA Regulatory Changes (Design/Build), with Clancy & Theys Construction Company., for the total amount of \$18,473.49, and no time extension, with funding from General Airport Revenue Bonds.

NEW BUSINESS

TERMINAL C

- A. **REQUEST FOR APPROVAL OF THE PURCHASE OF TECHNOLOGY (NVR EQUIPMENT) FROM HIGH PERFORMANCE TECHNOLOGIES, LLC FOR BP-S00199, TRAIN STATION PDL PARKING LOTS (DESIGN/BUILD), AT THE ORLANDO INTERNATIONAL AIRPORT.**

[A handout was presented, which includes a revised Memorandum.] Mr. McGonagill presented the memorandum, dated August 29, 2023. Discussion ensued.

Upon motion of Mr. Hunt, second by Mr. Pelletier, vote carried to approve the Purchase of Technology (NVR Equipment) from High Performance Technologies, LLC for BP-S00199 Train Station PDL Parking Lots (D/B), for the total not-to-exceed expense amount of \$47,350.00, with funding from previously approved Line of Credit to be reimbursed by Aviation Authority Funds.

- B. **REQUEST FOR APPROVAL OF A JOB ORDER CONSTRUCTION SERVICES ADDENDUM TO THE CONTINUING ELECTRICAL CONSTRUCTION SERVICES AGREEMENT WITH ELECTRIC SERVICES, INC. FOR E-S00016 TERMINAL C - MISCELLANEOUS ELECTRICAL CONSTRUCTION, AT THE ORLANDO INTERNATIONAL AIRPORT.**

[A handout was presented, which includes a revised Memorandum.] Mr. Corthell presented the memorandum, dated August 29, 2023. Discussion ensued.

Upon motion of Mr. Pelletier, second by Mr. Hunt, vote carried to approve a Job Order Construction Services Addendum to the Continuing Electrical Construction Services Agreement with Electric Services, Inc. for E-S0016 Terminal C Miscellaneous Electrical Construction, for the total direct-negotiated amount of \$208,689.54, with funding from Line of Credit to be reimbursed by Future General Airport Revenue Bonds.

- C. **REQUEST FOR APPROVAL OF AN ADDENDUM TO THE CONTINUING PROGRAM AND PROJECT MANAGEMENT SERVICES AGREEMENT WITH PSA CONSTRUCTORS, INC. DBA PSA MANAGEMENT INC. TO PROVIDE CONSTRUCTION PHASE OAR SERVICES FOR E-S00016, MCO TERMINAL C MISCELLANEOUS ELECTRICAL CONSTRUCTION, AT THE ORLANDO INTERNATIONAL AIRPORT.**

[A handout was presented, which includes a revised Memorandum.] Mr. Corthell presented the memorandum, dated August 29, 2023. Discussion ensued.

Upon motion of Mr. Hunt, second by Ms. Dennis, vote carried to approve an Addendum to the Continuing Program and Project Management Services Agreement with PSA Constructors, Inc. dba PSA Management Inc. to provide Construction Phase OAR Services for E-S0016 Terminal C Miscellaneous Electrical Construction, the total not-to-exceed fees amount of \$21,667.00, with funding from previously approved General Airport Revenue Bonds.

D. **REQUEST FOR APPROVAL OF AN AMENDMENT TO ADDENDUM NO. 8 TO THE CONTINUING PROGRAM AND PROJECT MANAGEMENT SERVICES AGREEMENT WITH AECOM TECHNICAL SERVICES, INC. FOR ADDITIONAL OAR CONSTRUCTION SERVICES TO SUPPORT H-S00029, AIRFIELD CIVIL RESTART ENABLING WORK, AT THE ORLANDO INTERNATIONAL AIRPORT.**

[A handout was presented, which includes a revised Memorandum.] Mr. Spence presented the memorandum, dated August 29, 2023. Discussion ensued.

Upon motion of Mr. Hunt, second by Ms. Dennis, vote carried to approve an Amendment to Addendum No. 8 to the Continuing Program and Project Management Services Agreement with AECOM Technical Services, Inc. for Additional OAR Construction Services to support H-S00029, Airfield Civil Restart Enabling Work, the total not-to-exceed fees amount of \$78,192.00, with funding from previously approved General Airport Revenue Bonds and Passenger Facility Charges.

E. **REQUEST FOR APPROVAL OF AN AMENDMENT TO ADDENDUM NO. 47 TO THE ARCHITECT OF RECORD FOR SOUTH TERMINAL C, PHASE 1, AGREEMENT WITH HNTB CORPORATION FOR ADDITIONAL DESIGN MODIFICATIONS FOR CHANGING REGULATORY REQUIREMENTS PROGRAM FOR W-S00110, TERMINAL C, PHASE 1 – ARCHITECT OF RECORD (AND MAJOR SUBCONSULTANTS), AT THE ORLANDO INTERNATIONAL AIRPORT.**

[A handout was presented, which includes a revised Memorandum.] Ms. Merck presented the memorandum, dated August 29, 2023. Discussion ensued.

Upon motion of Ms. Cottman, second by Mr. Pelletier, vote carried to approve an Amendment to Addendum No. 47 to the Architect of Record for South Terminal C, Phase 1, Agreement with HNTB Corporation for additional design modifications for Changing Regulatory Requirements Program for W-S00110, Terminal C, Phase 1 – Architect of Record (and Major Subconsultants), the total amount of \$36,626.00, which includes the not-to-exceed fees amount of \$4,084.00, and the lump sum fees amount of \$32,542.00, with funding from General Airport Revenue Bonds.

F. **REQUEST FOR APPROVAL OF AN AMENDMENT TO ADDENDUM NO. 40 TO THE CONSTRUCTION-ENGINEERING - FINANCIAL CONSULTING SERVICES AGREEMENT WITH ANSER ADVISORY CONSULTING, LLC TO PROVIDE STAFF EXTENSION SUPPORT SERVICES TO THE AIRLINE AFFAIRS DIVISION THROUGH PROJECT COMPLETION FOR W-S00120, SOUTH TERMINAL C, PHASE 1 – FINANCIAL OVERSIGHT SERVICES AT THE ORLANDO INTERNATIONAL AIRPORT.**

[A handout was presented, which includes a revised Memorandum.] Ms. Lee presented the memorandum, dated August 29, 2023. Discussion ensued.

Upon motion of Mr. Pelletier, second by Mr. Hunt, vote carried to approve an Amendment to Addendum No. 40 to the Construction-Engineering- Financial Consulting Services Agreement with Anser Advisory Consulting, LLC for a Reduction of Staff Extension Support Services to the Airline Affairs Division for W-S00120 South Terminal C, Phase 1 – Financial Oversight Services, the total deductive not-to-exceed fees amount of (\$175,564.00), with funding from General Airport Revenue Bonds.

G. **REQUEST FOR RECOMMENDATION OF APPROVAL OF AN ADDENDUM TO THE FINANCIAL CONSULTING FOR CONSTRUCTION, MAINTENANCE, ENVIRONMENTAL, AND OTHER PROJECTS; CONSTRUCTION PAYMENT APPLICATION AND INVOICE REVIEW; FINANCIAL CONSULTING FOR THE CAPITAL IMPROVEMENT PROGRAM (CIP) AND CAPITAL INITIATION REQUESTS (CIR); GRANT AND PASSENGER FACILITY CHARGE (PFC) APPLICATION SERVICES; EXTENSION OF STAFF SERVICES; AND AUDIT AND ADVISORY SERVICES AGREEMENT WITH ANSER ADVISORY CONSULTING, LLC FOR SOUTH TERMINAL C FINANCIAL CLOSEOUT SERVICES TO THE FINANCE DEPARTMENT FOR W-S00120, SOUTH TERMINAL C – PHASE 1, FINANCIAL OVERSIGHT SERVICES, AT THE ORLANDO INTERNATIONAL AIRPORT.**

Ms. Lee presented the memorandum, dated August 29, 2023. Discussion ensued.

Upon motion of Mr. Hunt, second by Ms. Dennis, vote carried to recommend to the Aviation Authority Board approval of an Addendum to the Financial Consulting for Construction, Maintenance, Environmental, and Other Projects; Construction Payment Application and Invoice Review; Financial Consulting for the Capital Improvement Program (CIP) and Capital Initiation Requests (CIR); Grant and Passenger Facility Charge (PFC) Application Services; Extension of Staff Services; and Audit and Advisory Services Agreement with Anser Advisory Consulting, LLC for South Terminal C Financial Closeout Services to the Finance Department for WS00120, South

Terminal C – Phase 1, Financial Oversight Services, the total not-to-exceed fees amount of \$354,367.00, with funding from previously approved General Airport Revenue Bonds.

GENERAL

- H. **REQUEST FOR APPROVAL OF AN AMENDMENT TO ADDENDUM NO. 7 TO THE CONTINUING PROGRAM AND PROJECT MANAGEMENT SERVICES WITH COST MANAGEMENT INC. DBA CMI TO PROVIDE OAR SUPPORT FOR E-00284, MANHOLE 504 CONVERSION TO JUNCTION CAN PLAZA, AT THE ORLANDO INTERNATIONAL AIRPORT.**

Mr. Shedek presented the memorandum, dated August 29, 2023. Discussion ensued.

Upon motion of Mr. Pelletier, second by Mr. Hunt, vote carried to approve an Amendment to Addendum No. 7 to the Continuing Program and Project Management Services with Cost Management, Inc. dba CMI, to provide OAR Services for E-00284 Manhole 504 Conversion to Junction Can Plaza, for the total not-to-exceed fees amount of \$5,000.00, with funding from previously-approved Capital Expenditure Funds.

- I. **REQUEST FOR APPROVAL OF AN ADDENDUM TO THE CONTINUING PROGRAM AND PROJECT MANAGEMENT SERVICES AGREEMENT WITH AECOM TECHNICAL SERVICES, INC. TO PROVIDE DESIGN PHASE OAR SERVICES FOR E-00285, BUS DUCT REPLACEMENT FROM WEST TO EAST ELECTRICAL SWITCHGEAR ROOM, AT THE ORLANDO INTERNATIONAL AIRPORT.**

Mr. Spence presented the memorandum, dated August 29, 2023. Discussion ensued.

Upon motion of Mr. Hunt, second by Ms. Cottman, vote carried to approve an Addendum to the Continuing Program and Project Management Services Agreement with AECOM Technical Services, Inc. to provide Design Phase OAR Services for E-00285 Bus Duct Replacement form West to East Electrical Switchgear Room, for the total not-to-exceed fees amount of \$7,132.00, with funding from General Airport Revenue Bonds.

- J. **REQUEST FOR APPROVAL OF THE PURCHASE OF TECHNOLOGY (NVR EQUIPMENT) FROM HIGH PERFORMANCE TECHNOLOGIES, LLC FOR V-01002, TERMINALS A AND B CENTER CORE CCTV INSTALLATION, AT THE ORLANDO INTERNATIONAL AIRPORT.**

[A handout was presented, which includes a revised Memorandum.] Mr. McGonagill presented the memorandum, dated August 29, 2023. Discussion ensued.

Upon motion of Mr. Pelletier, second by Mr. Hunt, vote carried to approve the Purchase of Technology (NVR Equipment) from High Performance Technologies, LLC for V-01002 Terminals A and B Center Core CCTV Installation, for the total not-to-exceed expense amount of \$94,700.00, with funding from Line of Credit to be reimbursed by Future General Airport Revenue Bonds.

- K. **REQUEST FOR RECOMMENDATION OF APPROVAL OF AN OF AN AMENDMENT TO ADDENDUM NO. 3 TO THE SPECIALTY AUTOMATED PEOPLE MOVER (APM) AND PASSENGER RAIL SYSTEMS CONSULTING SERVICES AGREEMENT WITH LEA + ELLIOT, INC. TO PROVIDE CONSTRUCTION PHASE DESIGN CRITERIA AND SPECIALTY APM CONSULTING SERVICES FOR AIRSIDE 2 AND 4 APM SYSTEM REPLACEMENT PROGRAMMING FOR W-00420, SPECIALTY AUTOMATED PEOPLE MOVER (APM) AND PASSENGER RAIL SYSTEMS CONSULTING SERVICES, AT THE ORLANDO INTERNATIONAL AIRPORT.**

This item was deferred.

- L. **REQUEST FOR RECOMMENDATION OF APPROVAL OF AN AMENDMENT TO ADDENDUM NO. 3 TO THE CONTINUING PROGRAM AND PROJECT MANAGEMENT SERVICES AGREEMENT WITH WSP USA, INC. TO PROVIDE PROGRAM MANAGEMENT AND OVERSIGHT OAR SERVICES FOR W-00453, AIRSIDES 2 AND 4 APM PROGRAM OVERSIGHT, AT THE ORLANDO INTERNATIONAL AIRPORT.**

[A handout was presented, which includes a revised Memorandum.] Mr. Wheeler presented the memorandum, dated August 29, 2023. Discussion ensued.

Upon motion of Mr. Hunt, second by Ms. Dennis, vote carried to recommend to the Aviation Authority Board approval of an Amendment to Addendum No. 3 to the Continuing Program and Project Management Services Agreement with WSP USA Inc. to provide Program Management and Oversight OAR Services for W- 00453 for Airsides 2 and 4 APM Program Oversight, the total amount of \$1,929,320.00, which includes the not-to-exceed fees amount of \$1,879,320.00, and the not-to-exceed expense amount of \$50,000.00, with funding from Line of Credit to be reimbursed by Future General Airport Revenue Bonds.

- M. **REQUEST FOR APPROVAL OF A NO COST AMENDMENT TO ADDENDUM NO. 38 TO THE 2018 CONTINUING CIVIL ENGINEERING CONSULTANT SERVICES AGREEMENT WITH AVCON, INC. TO PROVIDE ADDITIONAL CONDITION ASSESSMENT, DESIGN, BID DOCUMENTS AND AWARD, AND CONSTRUCTION ADMINISTRATION SERVICES FOR W-00458, AIRSIDES 2 AND 4 SUBSTRUCTURE CONDITION ASSESSMENT, AT THE ORLANDO INTERNATIONAL AIRPORT.**

[A handout was presented, which includes a revised Memorandum.] Mr. Johnson presented the memorandum, dated August 29, 2023. Discussion ensued.

Upon motion of Mr. Pelletier, second by Mr. Hunt, vote carried to approve a No Cost Amendment to Addendum 38 to the 2018 Continuing Civil Engineering Consultant Services Agreement with Avcon, Inc. to provide Additional Condition Assessment, Design, Bid Documents and Award, and Construction Administration Services for W00458, Airsides 2 and 4 Substructure Condition Assessment; there is no fiscal impact.

- N. **REQUEST FOR APPROVAL OF AN ADDENDUM TO THE CONTINUING CIVIL ENGINEERING SERVICES AGREEMENT WITH KIMLEY-HORN AND ASSOCIATES, INC. FOR ENGINEERING SERVICES FOR W00484, ORL STORMWATER PIPE DEPRESSION INVESTIGATION, ORLANDO EXECUTIVE AIRPORT.**

Mr. Sorondo presented the memorandum, dated August 29, 2023. Discussion ensued.

Upon motion of Mr. Pelletier, second by Mr. Hunt, vote carried to approve an Addendum to the Continuing Civil Engineering Services Agreement with Kimley-Horn and Associates, Inc. for Engineering Services for W-00484 ORL Stormwater Pipe Depression Investigation, the total amount of \$5,051.00, which includes the not-to-exceed fees amount of \$1,226.00, and the not-to-exceed expense amount of \$3,825.00, with funding from previously approved ORL Revenue Funds.

- O. **REQUEST FOR RECOMMENDATION OF APPROVAL OF AN ADDENDUM TO THE FINANCIAL CONSULTING FOR CONSTRUCTION, MAINTENANCE, ENVIRONMENTAL, AND OTHER PROJECTS; CONSTRUCTION PAYMENT APPLICATION AND INVOICE REVIEW; FINANCIAL CONSULTING FOR THE CAPITAL IMPROVEMENT PROGRAM (CIP) AND CAPITAL INITIATION REQUESTS (CIR); GRANT AND PASSENGER FACILITY CHARGE (PFC) APPLICATION SERVICES; EXTENSION OF STAFF SERVICES; AND AUDIT AND ADVISORY SERVICES AGREEMENT WITH ANSER ADVISORY CONSULTING FOR FY 2024 FINANCIAL CONSULTING FOR CONSTRUCTION, MAINTENANCE, ENVIRONMENTAL AND OTHER PROJECTS TO THE CONSTRUCTION AND ENGINEERING DEPARTMENT, AT THE ORLANDO INTERNATIONAL AIRPORT AND THE ORLANDO EXECUTIVE AIRPORT.**

Ms. Lee presented the memorandum, dated August 29, 2023. Discussion ensued.

Upon motion of Mr. Hunt, second by Ms. Cottman, vote carried to recommend to the Aviation Authority Board approval of an Addendum to the Financial Consulting for Construction, Maintenance, Environmental, and Other Projects; Construction Payment Application and Invoice Review; Financial Consulting for the Capital Improvement Program (CIP) and Capital Initiation Requests (CIR); Grant and Passenger Facility Charge (PFC) Application Services; Extension of Staff Services; and Audit and Advisory Services Agreement with Anser Advisory Consulting, LLC (AAC) for FY 2024 Financial Consulting for Construction, Maintenance, Environmental and Other Projects to the Construction and Engineering Department, for the total not-to-exceed fees amount of \$2,794,156.00, with funding from Operation and Maintenance Funds (subject to adoption of the FY 2024 Aviation Authority Budget by the Aviation Authority Board).

- P. **REQUEST FOR RECOMMENDATION OF APPROVAL OF AN ADDENDUM TO THE FINANCIAL CONSULTING FOR CONSTRUCTION, MAINTENANCE, ENVIRONMENTAL, AND OTHER PROJECTS; CONSTRUCTION PAYMENT APPLICATION AND INVOICE REVIEW; FINANCIAL CONSULTING FOR THE CAPITAL IMPROVEMENT PROGRAM (CIP) AND CAPITAL INITIATION REQUESTS (CIR); GRANT AND PASSENGER FACILITY CHARGE (PFC) APPLICATION SERVICES; EXTENSION OF STAFF SERVICES; AND AUDIT AND ADVISORY SERVICES AGREEMENT WITH ANSER ADVISORY CONSULTING FOR FY 2024 FINANCIAL CONSULTING FOR CONSTRUCTION, MAINTENANCE, ENVIRONMENTAL AND OTHER PROJECTS TO THE FINANCE DEPARTMENT, AT THE ORLANDO INTERNATIONAL AIRPORT AND THE ORLANDO EXECUTIVE AIRPORT.**

Ms. Lee presented the memorandum, dated August 29, 2023. Discussion ensued.

Upon motion of Mr. Hunt, second by Mr. Pelletier, vote carried to recommend to the Aviation Authority Board approval of an Addendum to the Financial Consulting for Construction, Maintenance, Environmental, and Other Projects; Construction Payment Application and Invoice Review; Financial Consulting for the Capital Improvement Program (CIP) and Capital Initiation Requests (CIR); Grant and Passenger Facility Charge (PFC) Application Services; Extension of Staff Services; and Audit and Advisory Services Agreement with Anser Advisory Consulting, LLC (AAC) for FY 2024 Financial Consulting for Construction, Maintenance, Environmental and Other Projects to the Finance Department, for the total not-to-exceed fees amount of \$1,975,532.00, with funding from Operation and Maintenance Funds (subject to adoption of the FY 2024 Aviation Authority Budget by the Aviation Authority Board).

Q. REQUEST FOR RECOMMENDATION OF APPROVAL OF AN ADDENDUM TO THE FINANCIAL CONSULTING FOR CONSTRUCTION, MAINTENANCE, ENVIRONMENTAL, AND OTHER PROJECTS; CONSTRUCTION PAYMENT APPLICATION AND INVOICE REVIEW; FINANCIAL CONSULTING FOR THE CAPITAL IMPROVEMENT PROGRAM (CIP) AND CAPITAL INITIATION REQUESTS (CIR); GRANT AND PASSENGER FACILITY CHARGE (PFC) APPLICATION SERVICES; EXTENSION OF STAFF SERVICES; AND AUDIT AND ADVISORY SERVICES AGREEMENT WITH ANSER ADVISORY CONSULTING, LLC FOR FY 2024 CIP AND CIR SUPPORT SERVICES TO THE ENGINEERING AND CONSTRUCTION DEPARTMENT, AT THE ORLANDO INTERNATIONAL AIRPORT AND THE ORLANDO EXECUTIVE AIRPORT.

Ms. Lee presented the memorandum, dated August 29, 2023. Discussion ensued.

Upon motion of Mr. Hunt, second by Ms. Dennis, vote carried to recommend to the Aviation Authority Board approval of an Addendum to the Financial Consulting for Construction, Maintenance, Environmental, and Other Projects; Construction Payment Application and Invoice Review; Financial Consulting for the Capital Improvement Program (CIP) and Capital Initiation Requests (CIR); Grant and Passenger Facility Charge (PFC) Application Services; Extension of Staff Services; and Audit and Advisory Services Agreement with Anser Advisory Consulting, LLC for FY 2024 CIP and CIR Support Services to the Engineering and Construction Department, for the total not-to-exceed fees amount of \$994,761.00, with funding from Operation and Maintenance Funds (subject to adoption of the FY 2024 Aviation Authority Budget by the Aviation Authority Board).

R. REQUEST FOR RECOMMENDATION OF APPROVAL OF AN ADDENDUM TO THE FINANCIAL CONSULTING FOR CONSTRUCTION, MAINTENANCE, ENVIRONMENTAL, AND OTHER PROJECTS; CONSTRUCTION PAYMENT APPLICATION AND INVOICE REVIEW; FINANCIAL CONSULTING FOR THE CAPITAL IMPROVEMENT PROGRAM (CIP) AND CAPITAL INITIATION REQUESTS (CIR); GRANT AND PASSENGER FACILITY CHARGE (PFC) APPLICATION SERVICES; EXTENSION OF STAFF SERVICES; AND AUDIT AND ADVISORY SERVICES AGREEMENT WITH ANSER ADVISORY CONSULTING FOR FY 2024 CONSTRUCTION PAYMENT APPLICATION AND INVOICE REVIEW SERVICES TO THE CONSTRUCTION FINANCE DEPARTMENT, AT THE ORLANDO INTERNATIONAL AIRPORT AND THE ORLANDO EXECUTIVE AIRPORT.

Ms. Lee presented the memorandum, dated August 29, 2023. Discussion ensued.

Upon motion of Mr. Hunt, second by Mr. Pelletier, vote carried to recommend to the Aviation Authority Board approval of an Addendum to the Financial Consulting for Construction, Maintenance, Environmental, and Other Projects; Construction Payment Application and Invoice Review; Financial Consulting for the Capital Improvement Program (CIP) and Capital Initiation Requests (CIR); Grant and Passenger Facility Charge (PFC) Application Services; Extension of Staff Services; and Audit and Advisory Services Agreement with Anser Advisory Consulting, LLC for FY 2024 Construction Payment Application and Invoice Review Services to the Construction Finance Department, for the total not-to-exceed fees amount of \$1,764,264.00, with funding from Operation and Maintenance Funds in the amount of \$345,862.00 (subject to adoption of the FY 2024 Aviation Authority Budget by the Aviation Authority Board); and Passenger Facility Charges to the extent eligible, Customer Facility Charges to the extent eligible, FDOT Grants to the extent eligible, and General Airport Revenue Bonds in the amount of \$1,418,402.00.

- S. REQUEST FOR RECOMMENDATION OF APPROVAL OF AN ADDENDUM TO THE FINANCIAL CONSULTING FOR CONSTRUCTION, MAINTENANCE, ENVIRONMENTAL, AND OTHER PROJECTS; CONSTRUCTION PAYMENT APPLICATION AND INVOICE REVIEW; FINANCIAL CONSULTING FOR THE CAPITAL IMPROVEMENT PROGRAM (CIP) AND CAPITAL INITIATION REQUESTS (CIR); GRANT AND PASSENGER FACILITY CHARGE (PFC) APPLICATION SERVICES; EXTENSION OF STAFF SERVICES; AND AUDIT AND ADVISORY SERVICES WITH ANSER ADVISORY CONSULTING, LLC FOR FY 2024 STAFF EXTENSION SUPPORT SERVICES TO THE CONSTRUCTION FINANCE DEPARTMENT, AT THE ORLANDO INTERNATIONAL AIRPORT.

Ms. Lee presented the memorandum, dated August 29, 2023. Discussion ensued.

Upon motion of Mr. Hunt, second by Ms. Cottman, vote carried to recommend to the Aviation Authority Board approval of an Addendum to the Financial Consulting for Construction, Maintenance, Environmental, and Other Projects; Construction Payment Application and Invoice Review; Financial Consulting for the Capital Improvement Program (CIP) and Capital Initiation Requests (CIR); Grant and Passenger Facility Charge (PFC) Application Services; Extension of Staff Services; and Audit and Advisory Services with Anser Advisory Consulting, LLC for FY 2024 Staff Extension Support Services to the Construction Finance Department, for the total not-to-exceed fees amount of \$251,196.00, with funding from Operation and Maintenance Funds (subject to adoption of the FY 2024 Aviation Authority Budget by the Aviation Authority Board).

- T. REQUEST FOR RECOMMENDATION OF APPROVAL OF AN ADDENDUM TO THE CONSTRUCTION PAYMENT APPLICATION AND INVOICE REVIEW, FINANCIAL CONSULTING FOR THE CAPITAL IMPROVEMENT PROGRAM (CIP) AND CAPITAL INITIATION REQUESTS (CIR); AND AUDIT AND ADVISORY SERVICES AGREEMENT WITH CARR, RIGGS & INGRAM, LLC FOR FY 2024, CONSTRUCTION PAYMENT APPLICATION AND INVOICE REVIEW (CATEGORY 2), AT THE ORLANDO INTERNATIONAL AIRPORT AND THE ORLANDO EXECUTIVE AIRPORT.

Ms. Dennis presented the memorandum, dated August 29, 2023. Discussion ensued.

Upon motion of Mr. Pelletier, second by Mr. Hunt, vote carried to recommend to the Aviation Authority Board approval of an Addendum to the Construction Payment Application and Invoice Review, Financial Consulting for the Capital Improvement Program (CIP) and Capital Initiation Requests (CIR); and Audit and Advisory Services Agreement with Carr, Riggs & Ingram, LLC for Fiscal Year (FY) 2024, Construction Payment Application and Invoice Review, for the total not-to-exceed fees amount of \$120,250.00, with funding from Operation and Maintenance Funds (subject to adoption of the FY 2024 Aviation Authority Budget by the Aviation Authority Board).

- U. REQUEST FOR RECOMMENDATION OF APPROVAL OF AN ADDENDUM TO THE CONSTRUCTION PAYMENT APPLICATION AND INVOICE REVIEW, FINANCIAL CONSULTING FOR THE CAPITAL IMPROVEMENT PROGRAM (CIP) AND CAPITAL INITIATION REQUESTS (CIR); AND AUDIT AND ADVISORY SERVICES AGREEMENT WITH CARR, RIGGS & INGRAM, LLC FOR FY 2024, CONSTRUCTION PAYMENT APPLICATION AND INVOICE REVIEW (CATEGORY 2), AT THE ORLANDO INTERNATIONAL AIRPORT AND THE ORLANDO EXECUTIVE AIRPORT.

Ms. Dennis presented the memorandum, dated August 29, 2023. Discussion ensued.

Upon motion of Ms. Cottman, second by Mr. Hunt, vote carried to recommend to the Aviation Authority Board approval of an Addendum to the Construction Payment Application and Invoice Review, Financial Consulting for the Capital Improvement Program (CIP) and Capital Initiation Requests (CIR); and Audit and Advisory Services Agreement with Carr, Riggs & Ingram, LLC for FY 2024, Construction Payment Application and Invoice Review, for the total not-to-exceed fees amount of \$125,925.00, with funding from Operation and Maintenance Funds (subject to adoption of the FY 2024 Aviation Authority Budget by the Aviation Authority Board).

- V. REQUEST FOR APPROVAL OF AN ADDENDUM TO THE CONTINUING ENVIRONMENTAL ENGINEERING SERVICES AGREEMENT WITH TERRACON CONSULTANTS, INC. TO CONDUCT 2023-2024 SEMI-ANNUAL MONITORING AND REPORTING OF THE CARGO RD. LANDFILL, AT THE ORLANDO INTERNATIONAL AIRPORT.

Mr. Carrington presented the memorandum, dated August 29, 2023. Discussion ensued.

Upon motion of Mr. Hunt, second by Ms. Dennis, vote carried to approve an Addendum to the Continuing Environmental Engineering Services Agreement with Terracon Consultants, Inc. to conduct 2023-2024 Semi-Annual Monitoring and reporting of the Cargo Rd. Landfill, for the total amount of \$54,114.00, which includes the

not-to-exceed fees amount of \$36,114.00, and the not-to-exceed expense amount of \$18,000.00, with funding from GASB 49-006.

INFORMATION ITEMS

The following items were presented for information only:

- A. Field Change Order (FCO) Log
- B. COVID-19 CCM Item Log
- C. Revised Change Order Cover for H-00359, Pond Dredging Program, at the Orlando International Airport. [From the Construction Committee on August 22, 2023, Item No. III-D].
- D. This item was deferred.
- E. This item was deferred.
- F. Revised Memorandum for an Addendum to the to the Experiential Media Environment Agreement with Gentilhomme, Inc. for a Reduction of Experiential Media Environment (EME) Services for W-S00142, South Terminal C Phase 1 – Experiential Media Environment Content Production Company Services at Orlando International Airport [From the Construction Committee on August 22, 2023, Item No. IV-E].

ADJOURNMENT

No public comments were made during the meeting. There being no further business for discussion, the meeting was adjourned at 9:52 a.m.



Max E. Marble, Chair
Construction Committee
Senior Vice President, Capital Programs

On **TUESDAY, SEPTEMBER 12, 2023**, the **CONSTRUCTION COMMITTEE** of the Greater Orlando Aviation Authority met at the Orlando International Airport in Carl T. Langford Board Room, One Jeff Fuqua Blvd., Orlando, FL 32827. Chair Marble called the meeting to order at 9:00 a.m. Chair Marble read the Lobbyist Disclosure and the Appeals Statement. The meeting was posted in accordance with Florida Statutes and a quorum was present. All Construction Committee members confirmed no violations regarding the Aviation Authority's Code of Ethics and Business Conduct; lobbying activities policy; or the Florida Sunshine law with regards to any agenda item.

Committee members present:

Max Marble, Chair
Marie Dennis, Vice President, Finance
Pete Pelletier, Vice President, Information Technology
Gary Hunt, Vice President, Facilities
Tricia Cottman, Vice President, Risk Management

Also participating:

Dan Gerber, Legal Counsel (Rumberger, Kirk, & Caldwell)
Karen Ryan, Legal Counsel (Nelson Mullins Broad & Cassel)
Debbie McKeown, GOAA Project Controls
Arlene Grant, GOAA Tenant/Concessions Projects
Ian Brooks, GOAA Information Technology
Ben Brown, Loyal Wingman, LLC
Brad Miller, Jacobs Project Management Co.
Colin Paterson, The Roderick Group, Inc. dba Ardmore Roderick
Don Corthell, PSA Constructors, Inc. dba PSA Management, Inc.
Jamie McGonagill, Geotech Consultants International, Inc. dba GCI, Inc.
Ksenia Merck, K. Merck & Associates
Nils Johnson, Chase Construction Services
Vicki Harvey, Hahn Integrated Systems, Inc.
Fransheska Archbold-Brown, Recording Secretary

CONSIDERATION OF MEETING MINUTES

- A. Upon motion of Mr. Hunt, second by Ms. Cottman, vote carried to approve the Construction Committee Minutes from the meeting held on August 22, 2023, as presented.

CHANGE ORDERS

- A. **CHANGE ORDER BP-00496-05 FOR DRAINAGE STRUCTURE TOP SECTION** Mr. Brown presented the request for Change Order No. 05 on BP-00496, East Airfield Taxiway Rehabilitation- Phase 2, with Hubbard Construction Company. Discussion ensued.

Upon motion of Mr. Hunt, second by Ms. Dennis, vote carried to recommend to the Aviation Authority Board approval of Change Order BP-00496-05, East Airfield Taxiway Rehabilitation- Phase 2, with Hubbard Construction Company, for the total amount of \$16,467.21, and no time extension, with funding from FAA and FDOT Grants to the extent eligible, previously-approved Capital Expenditure Funds, and General Airport Revenue Bonds.

- B. **CHANGE ORDER BP-S00132-18 FOR NEGOTIATED SETTLEMENT - PHASE 1** Ms. Merck presented the request for Change Order No. 18 on BP-S00132, STC, Phase 1 Baggage Handling System (DBOM), with Vanderlande Industries, Inc. Discussion ensued.

Upon motion of Ms. Cottman, second by Mr. Pelletier, vote carried to recommend to the Aviation Authority Board approval of Change Order BP-S00132-18, STC, Phase 1 Baggage Handling System (DBOM), with Vanderlande Industries, Inc., for the total amount of \$346,684.93, and no time extension, with funding from previously approved General Airport Revenue Bonds.

- C. **CHANGE ORDER BP-S00132-19 FOR BHS SYSTEM FOR GATES 250-253**. *[A handout was presented, which includes a revised Cover]* Ms. Merck presented the request for Change Order No. 19 on BP-S00132, STC, Phase 1 Baggage Handling System (DBOM), with Vanderlande Industries, Inc. Discussion ensued.

Upon motion of Ms. Dennis, second by Mr. Hunt, vote carried to recommend to the Aviation Authority Board approval of Change Order BP-S00132-19, STC, Phase 1 Baggage Handling System (DBOM), with Vanderlande Industries, Inc., for the total amount of \$16,445,231.24, and no time extension, with funding from previously approved General Airport Revenue Bonds.

- D. **CHANGE ORDER BP-S00184-15 FOR UPGRADE GROUNDING CONDUCTORS.** Mr. McGonagill presented the request for Change Order No. 15 on BP-S00184, Buildout of LST Level 1 North & South (Design/Build), with Gomez Construction Co. Discussion ensued.

Upon motion of Mr. Pelletier, second by Mr. Hunt, vote carried to approve Change Order BP-S00184-15, Buildout of LST Level 1 North & South (Design/Build), with Gomez Construction Co., for the total amount of \$10,654.05, and no time extension, with funding from previously approved General Airport Revenue Bonds.

- E. **CHANGE ORDER V-00988-01 FOR METAL DECKING REPLACEMENT.** Mr. Paterson presented the request for Change Order No. 01 on V-00988, Beachline Warehouse Roof Replacement, with H.A Contracting Corporation. Discussion ensued.

Upon motion of Mr. Pelletier, second by Ms. Cottman, vote carried to approve Change Order V-00988-01, Beachline Warehouse Roof Replacement, with H.A. Contracting Corporation, for the total amount of \$85,853.97, and no time extension, with funding from previously-approved Capital Expenditure Funds.

- F. **CHANGE ORDER V-S00037-01 FOR VARIOUS REVISIONS.** Mr. Corthell presented the request for Change Order No. 01 on V-S00037, STC Miscellaneous Vertical Construction, with Johnson-Laux Construction. Discussion ensued.

Upon motion of Mr. Hunt, second by Ms. Dennis, vote carried to approve Change Order V-S00037-01, STC Miscellaneous Vertical Construction, with Johnson-Laux Construction., for the total amount of \$12,942.29, and no time extension, with funding from previously approved General Airport Revenue Bonds.

NEW BUSINESS

TERMINAL C

- A. **REQUEST FOR RECOMMENDATION OF APPROVAL OF AN AMENDMENT TO ADDENDUM NO. 48 TO THE ARCHITECT OF RECORD FOR SOUTH TERMINAL C, PHASE 1, AGREEMENT WITH HNTB CORPORATION FOR ADDITIONAL DESIGN SERVICES FOR BP-S00196 TERMINAL C, PHASE 1 EXPANSION - AIRFIELD CIVIL (AFC), APRON AND TAXIWAY PAVING, AT THE ORLANDO INTERNATIONAL AIRPORT.**

[A handout was presented, which includes a Revised Memorandum.] Mr. Miller presented the memorandum, dated September 12, 2023. Discussion ensued.

Upon motion of Mr. Pelletier, second by Mr. Hunt, vote carried to recommend to the Aviation Authority Board approval of an Amendment to Addendum No. 48 to the Architect of Record for South Terminal C, Phase 1, Agreement with HNTB Corporation for Additional Design Services for BP-S00196 Terminal C, Phase 1 Expansion - Airfield Civil, Apron and Taxiway Paving for the total amount of \$768,933.50, which includes the not-to-exceed fees amount of \$10,608.00, and the lump sum fees amount of \$758,325.50, with funding from General Airport Revenue Bonds.

- B. **REQUEST FOR RECOMMENDATION OF APPROVAL OF AN AMENDMENT TO ADDENDUM NO. 3 TO THE EXECUTIVE PROGRAM MANAGEMENT AND OVERSIGHT SERVICES FOR TERMINAL C PROGRAMS AGREEMENT W-S00149, WITH JACOBS PROGRAM MANAGEMENT CO. TO PROVIDE ADDITIONAL EXECUTIVE PROJECT MANAGEMENT AND OVERSIGHT (PMO) SERVICES FOR TERMINAL C PROGRAMS, AT THE ORLANDO INTERNATIONAL AIRPORT.**

This item was deferred.

GENERAL

C. REQUEST FOR RECOMMENDATION OF APPROVAL TO THE AVIATION AUTHORITY BOARD OF A JOB ORDER CONSTRUCTION SERVICES ADDENDUM TO THE CONTINUING LOW VOLTAGE CONSTRUCTION SERVICES AGREEMENT WITH QUALITY CABLE CONTRACTORS, INC. FOR L-00087, ON-CALL LOW VOLTAGE SERVICES (FY 2024-QCC), AT THE ORLANDO INTERNATIONAL AIRPORT.

Mr. Brooks presented the memorandum, dated September 12, 2023. Discussion ensued.

Upon motion of Mr. Hunt, second by Ms. Cottman, vote carried to recommend to the Aviation Authority Board approval of a Job Order Construction Services Addendum to the Continuing Low Voltage Construction Services Agreement with Quality Cable Contractors, Inc., Project L-00087, On-Call Low Voltage Services (FY24-QCC), for the total direct-negotiated amount of \$300,000.00, with funding from Operation and Maintenance Funds (subject to adoption of the FY 2024 Aviation Authority Budget by the Aviation Authority Board).

D. REQUEST FOR RECOMMENDATION OF APPROVAL TO THE AVIATION AUTHORITY BOARD OF A JOB ORDER CONSTRUCTION SERVICES ADDENDUM TO THE CONTINUING LOW VOLTAGE CONSTRUCTION SERVICES AGREEMENT WITH ORLANDO BUSINESS TELEPHONE SYSTEMS, INC. FOR L-00088, ON-CALL LOW VOLTAGE SERVICES (FY 2024-OBTS), AT THE ORLANDO INTERNATIONAL AIRPORT.

Mr. Brooks presented the memorandum, dated September 12, 2023. Discussion ensued.

Upon motion of Ms. Dennis, second by Mr. Hunt, vote carried to recommend to the Aviation Authority Board approval of a Job Order Construction Services Addendum to the Continuing Low Voltage Construction Services Agreement with Orlando Business Telephone Systems, Inc., Project L-00088, On-Call Low Voltage Services (FY24-OBTS), for the total direct-negotiated amount of \$300,000.00, with funding from Operation and Maintenance Funds (subject to adoption of the FY 2024 Aviation Authority Budget by the Aviation Authority Board).

E. REQUEST FOR APPROVAL OF A JOB ORDER CONSTRUCTION SERVICES ADDENDUM TO THE CONTINUING VERTICAL CONSTRUCTION SERVICES AGREEMENT WITH COLLAGE DESIGN AND CONSTRUCTION GROUP, INC. DBA THE COLLAGE COMPANIES FOR V-01005, CARL T. LANGFORD BOARD ROOM IMPROVEMENTS, AT THE ORLANDO INTERNATIONAL AIRPORT.

Ms. Harvey presented the memorandum, dated September 12, 2023. Discussion ensued.

Upon motion of Ms. Dennis, second by Mr. Pelletier, vote carried to approve a Job Order Construction Services Addendum to the Continuing Vertical Construction Services Agreement with Collage Design and Construction Group, Inc. dba The Collage Companies for V-01005, Carl T. Langford Board Room Improvements, for the total direct-negotiated amount of \$149,574.00, with funding from previously approved Capital Expenditure Fund.

F. REQUEST FOR RECOMMENDATION OF APPROVAL OF AN AMENDMENT TO ADDENDUM NO. 3 TO THE SPECIALTY AUTOMATED PEOPLE MOVER (APM) AND PASSENGER RAIL SYSTEMS CONSULTING SERVICES AGREEMENT WITH LEA + ELLIOT, INC. TO PROVIDE CONSTRUCTION PHASE DESIGN CRITERIA AND SPECIALTY APM CONSULTING SERVICES FOR AIRSIDE 2 AND 4 APM SYSTEM REPLACEMENT PROGRAMMING FOR W-00420, SPECIALTY AUTOMATED PEOPLEMOVER (APM) AND PASSENGER RAIL SYSTEMS CONSULTING SERVICES, AT THE ORLANDO INTERNATIONAL AIRPORT.

Mr. Johnson presented the memorandum, dated September 12, 2023. Discussion ensued.

Upon motion of Mr. Hunt, second by Ms. Dennis, vote carried to recommend to the Aviation Authority Board approval of an Amendment to Addendum No. 3 to the Specialty Automated People Mover (APM) and Passenger Rail Systems Consulting Services Agreement with Lea + Elliot, Inc. to provide Construction Phase Design Criteria and Specialty APM Consulting Services for Airside 2 and 4 APM System Replacement Programming for W-00420 Specialty Automated People Mover (APM) and Passenger Rail Systems Consulting Services, for the total amount of \$2,889,973.40, which includes the not-to-exceed fees amount of \$2,597,672.40, and the not-to-exceed expenses amount of \$292,301.00, with funding from General Airport Revenue Bonds and Passenger Facility Charges to the extent eligible.

G. REQUEST FOR RECOMMENDATION OF APPROVAL OF AN ADDENDUM TO THE CONTINUING PROGRAM AND PROJECT MANAGEMENT SERVICES AGREEMENT WITH AECOM TECHNICAL SERVICES, INC. FOR FY 2024 PROJECT MANAGEMENT SERVICES FOR TENANT/CONCESSIONS PROJECTS, AT THE ORLANDO INTERNATIONAL AIRPORT.

[A handout was presented, which includes a Revised Backup.] Ms. Grant presented the memorandum, dated September 12, 2023. Discussion ensued.

Upon motion of Mr. Hunt, second by Ms. Cottman, vote carried to recommend to the Aviation Authority Board approval of an Addendum to the Continuing Program and Project Management Services Agreement with AECOM Technical Services, Inc. for FY 2024 Project Management Services for Tenant/Concessions Projects, for the total not-to-exceed fees amount of \$1,062,720.00, with funding from previously-approved Capital Expenditure Funds, and Operation and Maintenance Funds (subject to adoption of the FY 2024 Aviation Authority Budget by the Aviation Authority Board).

INFORMATION ITEMS

The following items were presented for information only:

- A. Field Change Order (FCO) Log
- B. COVID-19 CCM Item Log
- C. Revised Memorandum for a recommendation of approval of an Addendum to the Construction-Engineering-Financial- Consulting, Capital Planning, Grant Management, Invoice Review, and Construction Audit Services Agreement with, Riggs & Ingram, LLC, for FY 2024, Construction Payment Application and Invoice Review at the Orlando International Airport and Executive Airports at the International and Executive Airports. [From the Construction Committee on September 5, 2023, Item No. V-L].

ADJOURNMENT

No public comments were made during the meeting. There being no further business for discussion, the meeting was adjourned at 9:33 a.m.



Max E. Marble, Chair
Construction Committee
Senior Vice President, Capital Programs

On **TUESDAY, SEPTEMBER 19, 2023**, the **CONSTRUCTION COMMITTEE** of the Greater Orlando Aviation Authority met at the Orlando International Airport in Carl T. Langford Board Room, One Jeff Fuqua Blvd., Orlando, FL 32827. Chair Marble called the meeting to order at 9:00 a.m. Chair Marble read the Lobbyist Disclosure and the Appeals Statement. The meeting was posted in accordance with Florida Statutes and a quorum was present. All Construction Committee members confirmed no violations regarding the Aviation Authority's Code of Ethics and Business Conduct; lobbying activities policy; or the Florida Sunshine law with regards to any agenda item.

Committee members present:

Max Marble, Chair
Marie Dennis, Vice President, Finance
Pete Pelletier, Vice President, Information Technology
Gary Hunt, Vice President, Facilities
Tricia Cottman, Vice President, Risk Management

Also participating:

Dan Gerber, Legal Counsel (Rumberger, Kirk, & Caldwell)
Karen Ryan, Legal Counsel (Nelson Mullins Broad & Cassel)
Debbie McKeown, GOAA Project Controls
Scott Shedek, GOAA Vice President, Construction
Danielle Plummer, GOAA Contracts and Grants
Don Corthell, PSA Constructors, Inc. dba PSA Management, Inc.
Jamie McGonagill, Geotech Consultants International, Inc. dba GCI, Inc.
Ross Spence, AECOM Technical Services, Inc.
Fransheska Archbold-Brown, Recording Secretary

CHANGE ORDERS

- A. **CHANGE ORDER V-S00026-12 FOR VARIOUS REVISIONS** Mr. McGonagill presented the request for Change Order No. 12 on V-S00026, STC LST Level 1 Miscellaneous Improvements (Design/Build), with Gomez Construction Company. Discussion ensued.

Upon motion of Mr. Pelletier, second by Ms. Cottman, vote carried to approve Change Order V-S00026-12, STC LST Level 1 Miscellaneous Improvements (Design/Build), with Gomez Construction Company, for the total amount of \$18,063.34, and no time extension, with funding from previously approved Operation and Maintenance Funds.

- B. **CHANGE ORDER V-S00037-02 FOR VARIOUS REVISIONS.** Mr. Corthell presented the request for Change Order No. 02 on V-S00037, STC LST Level 1 Miscellaneous Vertical Construction, with Johnson-Laux Construction. Discussion ensued.

Upon motion of Ms. Cottman, second by Mr. Pelletier, vote carried to approve Change Order V-S00037-02, STC LST Level 1 Miscellaneous Vertical Construction, with Johnson-Laux Construction., for the total amount of \$5,281.75, and no time extension, with funding from previously approved Operation and Maintenance Funds.

NEW BUSINESS

TERMINAL C

- A. **REQUEST FOR RECOMMENDATION OF APPROVAL OF AN AMENDMENT TO ADDENDUM NO. 11 TO THE CONSTRUCTION MANAGEMENT AT RISK (CM@R) ENTITY SERVICES FOR THE SOUTH TERMINAL C, PHASE 1 AGREEMENT WITH TURNER-KIEWIT JOINT VENTURE FOR BP-S00141, SOUTH TERMINAL C, PHASE 1 –LANDSIDE CONVEYING EQUIPMENT JOINT PROCUREMENT (GMP NO. 5-S.4), AT THE ORLANDO INTERNATIONAL AIRPORT.**

Mr. Spence presented the memorandum, dated September 19, 2023. Discussion ensued.

Upon motion of Ms. Dennis, second by Ms. Cottman, vote carried to recommend to the Aviation Authority Board approval of an Amendment to Addendum No. 11 to the Construction Management at Risk (CM@R) Entity Services for the South Terminal C, Phase 1 (STC-P1) Agreement with Turner-Kiewit Joint Venture for BP-S00141, South Terminal C, Phase 1 – Landside Conveying Equipment Joint Procurement (GMP No. 5-S.4), for the total negotiated GMP Amendment amount of \$369,836.16, which includes \$352,173.00 for Direct Cost of

Work, \$2,718.67 for Performance and Payment Bonds, and \$14,944.49 for the CM@R's Fee (4.211%), resulting in the revised total GMP amount of \$17,405,585.52, with funding from General Airport Revenue Bonds; subject to funding verification by the Construction Finance Oversight Committee (CFOC). *[Subsequent to the Construction Committee meeting, the CFOC consensed the funding as outlined above.]*

B. REQUEST FOR RECOMMENDATION OF APPROVAL OF AN AMENDMENT TO ADDENDUM NO. 19 TO THE CONSTRUCTION MANAGEMENT AT RISK (CM@R) ENTITY SERVICES FOR THE SOUTH TERMINAL C, PHASE 1 AGREEMENT WITH TURNER-KIEWIT JOINT VENTURE FOR BP-S00147, SOUTH TERMINAL C, PHASE 1 –LANDSIDE TERMINAL, REMAINING STRUCTURE AND SYSTEMS (GMP NO. 7-S.1), AT THE ORLANDO INTERNATIONAL AIRPORT.

Mr. Spence presented the memorandum, dated September 19, 2023. Discussion ensued.

Upon motion of Ms. Cottman, second by Mr. Pelletier, vote carried to recommend to the Aviation Authority Board approval of an Amendment to Addendum No. 19 to the Construction Management at Risk (CM@R) Entity Services for the South Terminal C, Phase 1 (STC-P1) Agreement with Turner-Kiewit Joint Venture for BP-S00147, South Terminal C, Phase 1 – Landside Terminal, Remaining Structure and Systems (GMP No. 7-S.1), for the total negotiated GMP Amendment amount of \$830,362.24, which includes \$1,161,492.84 for Direct Cost of Work, the deductive amount of (\$370,788.20) from Owner Contingency, \$6,103.99 for Performance and Payment Bonds, and \$33,553.61 for the CM@R's Fee (4.211%), resulting in the revised total GMP amount of \$196,224,882.46, with funding from Passenger Facility Charges to the extent eligible, previously-approved Capital Expenditure Funds, and General Airport Revenue Bonds; subject to funding verification by the Construction Finance Oversight Committee (CFOC). *[Subsequent to the Construction Committee meeting, the CFOC consensed the funding as outlined above.]*

C. REQUEST FOR RECOMMENDATION OF APPROVAL OF AN AMENDMENT TO ADDENDUM NO. 24 TO THE CONSTRUCTION MANAGEMENT AT RISK (CM@R) ENTITY SERVICES FOR THE SOUTH TERMINAL C, PHASE 1 AGREEMENT WITH TURNER-KIEWIT JOINT VENTURE FOR BP-S00148, SOUTH TERMINAL C, PHASE 1 –LANDSIDE TERMINAL FINISHES (GMP NO. 7-S.2), AT THE ORLANDO INTERNATIONAL AIRPORT.

Mr. Spence presented the memorandum, dated September 19, 2023. Discussion ensued.

Upon motion of Ms. Dennis, second by Mr. Pelletier, vote carried to recommend to the Aviation Authority Board approval of an Amendment to Addendum No. 24 to the Construction Management at Risk (CM@R) Entity Services for the South Terminal C, Phase 1 Agreement with Turner-Kiewit Joint Venture for BP-S148, South Terminal C, Phase 1 – Landside Terminal Finishes (GMP No. 7-S.2), for the total negotiated GMP Amendment amount of \$1,562,771.53, which includes \$1,653,113.58 for Direct Cost of Work, the deductive amount of (\$164,979.08) from Owner Contingency, \$11,487.93 for Performance and Payment Bonds, and \$63,149.10 for the CM@R's Fee (4.211%), resulting in the revised total GMP amount of \$89,781,255.80, with funding from Passenger Facility Charges to the extent eligible, previously-approved Capital Expenditure Funds, and General Airport Revenue Bonds; subject to funding verification by the Construction Finance Oversight Committee (CFOC). *[Subsequent to the Construction Committee meeting, the CFOC consensed the funding as outlined above.]*

D. REQUEST FOR RECOMMENDATION OF APPROVAL OF AN AMENDMENT TO ADDENDUM NO. 16 TO THE CONSTRUCTION MANAGEMENT AT RISK (CM@R) ENTITY SERVICES FOR THE SOUTH TERMINAL C, PHASE 1 AGREEMENT WITH TURNER KIEWIT JOINT VENTURE FOR BP-S00156, SOUTH TERMINAL C, PHASE 1 –CENTRAL ENERGY PLANT AND EPG BUILDING (GMP NO. 14-S), AT THE ORLANDO INTERNATIONAL AIRPORT.

Mr. Spence presented the memorandum, dated September 19, 2023. Discussion ensued.

Upon motion of Mr. Pelletier, second by Ms. Dennis, vote carried to recommend to the Aviation Authority Board approval of an Amendment to Addendum No. 16 to the Construction Management at Risk (CM@R) Entity Services for the South Terminal C, Phase 1 Agreement with Turner Kiewit Joint Venture for BP-S156, South Terminal C, Phase 1 – Central Energy Plant and EPG Building (GMP No. 14-S), for the total negotiated deductive GMP Amendment amount of (\$35,925.79), which includes \$165,790.00 for Direct Cost of Work, the deductive amount of (\$200,000.00) from Owner Contingency, the deductive amount of (\$264.09) from Performance and Payment Bonds, and the deductive amount of (\$1,451.70) from the CM@R's Fee (4.211%), resulting in the revised total GMP amount of \$68,381,467.33, with funding from General Airport Revenue Bonds;

subject to funding verification by the Construction Finance Oversight Committee (CFOC). *[Subsequent to the Construction Committee meeting, the CFOC consensed the funding as outlined above.]*

E. **REQUEST FOR RECOMMENDATION OF APPROVAL OF AN AMENDMENT TO ADDENDUM NO. 20 TO THE CONSTRUCTION MANAGEMENT AT RISK (CM@R) ENTITY SERVICES FOR THE SOUTH TERMINAL C, PHASE 1 AGREEMENT WITH TURNER-KIEWIT JOINT VENTURE FOR BP-S00173, SOUTH TERMINAL C, PHASE 1 –LANDSIDE TERMINAL, MEP SYSTEMS - FDOT (GMP NO. 7-S.3), AT THE ORLANDO INTERNATIONAL AIRPORT.**

Mr. Spence presented the memorandum, dated September 19, 2023. Discussion ensued.

Upon motion of Ms. Dennis, second by Ms. Cottman, vote carried to recommend to the Aviation Authority Board approval of an Amendment to Addendum No. 20 to the Construction Management at Risk (CM@R) Entity Services for the South Terminal C, Phase 1 Agreement with Turner-Kiewit Joint Venture for BP-S173, South Terminal C, Phase 1 – Landside Terminal, MEP Systems - FDOT (GMP No. 7-S.3), for the total negotiated GMP Amendment amount of \$1,392,332.54, which includes \$1,646,806.77 for Direct Cost of Work, the deductive amount of (\$320,971.20) from Owner Contingency, \$10,235.04 for Performance and Payment Bonds, and \$56,261.93 for the CM@R's Fee (4.211%), resulting in the revised total GMP amount of \$138,740,633.51, with funding from General Airport Revenue Bonds; subject to funding verification by the Construction Finance Oversight Committee (CFOC). *[Subsequent to the Construction Committee meeting, the CFOC consensed the funding as outlined above.]*

F. **REQUEST FOR RECOMMENDATION OF APPROVAL OF AN AMENDMENT TO ADDENDUM NO. 27 TO THE CONSTRUCTION MANAGEMENT AT RISK (CM@R) ENTITY SERVICES FOR THE SOUTH TERMINAL C, PHASE 1 AGREEMENT WITH TURNER-KIEWIT JOINT VENTURE FOR BP-S00180, SOUTH TERMINAL C, PHASE 1 –LANDSIDE EXPERIENTIAL MEDIA ENVIRONMENT (GMP NO. 7-S.4), AT THE ORLANDO INTERNATIONAL AIRPORT.**

Mr. Spence presented the memorandum, dated September 19, 2023. Discussion ensued.

Upon motion of Mr. Pelletier, second by Ms. Dennis, vote carried to recommend to the Aviation Authority Board approval of an Amendment to Addendum No. 27 to the Construction Management at Risk (CM@R) Entity Services for the South Terminal C, Phase 1 Agreement with Turner-Kiewit Joint Venture for BP-S180, South Terminal C, Phase 1 – Landside Experiential Media Environment (GMP No. 7-S.4), for the total negotiated deductive GMP Amendment amount of (\$4,515,204.47), which includes the deductive amount of (\$4,299,561.00) from Direct Cost of Work, the deductive amount of (\$33,191.27) from Performance and Payment Bonds, and the deductive amount of (\$182,452.20) from the CM@R's Fee (4.211%), resulting in the revised total GMP amount of \$5,132,544.31, with funding from General Airport Revenue Bonds; subject to funding verification by the Construction Finance Oversight Committee (CFOC). *[Subsequent to the Construction Committee meeting, the CFOC consensed the funding as outlined above.]*

G. **REQUEST FOR RECOMMENDATION OF APPROVAL OF AN ADDENDUM TO THE CONSTRUCTION MANAGEMENT AT RISK (CM@R) ENTITY SERVICES FOR THE SOUTH TERMINAL C, PHASE 1 AGREEMENT WITH TURNER KIEWIT JOINT VENTURE FOR BP-S00190, GENERAL CONDITIONS (GMP NO 4-S.6), AT THE ORLANDO INTERNATIONAL AIRPORT.**

Mr. Spence presented the memorandum, dated September 19, 2023. Discussion ensued.

Upon motion of Ms. Dennis, second by Mr. Pelletier, vote carried to recommend to the Aviation Authority Board approval of an Addendum to the Construction Management at Risk (CM@R) Entity Services for the South Terminal C, Phase 1 Agreement with Turner Kiewit Joint Venture for BP-S00190, General Conditions (GMP 4S.6), for the total negotiated GMP Amendment amount of \$5,681,536.80, which includes \$1,583,818.00 for General Conditions, \$3,526,372.00 for General Conditions – Staff, \$41,764.98 for Performance and Payment Bonds, \$300,000.00 for Insurance, and \$229,581.82 for the CM@R's Fee (4.211%), resulting in the revised total GMP amount of \$23,685,584.54, with funding from Passenger Facility Charges to the extent eligible, and General Airport Revenue Bonds; subject to funding verification by the Construction Finance Oversight Committee (CFOC). *[Subsequent to the Construction Committee meeting, the CFOC consensed the funding as outlined above.]*

H. **REQUEST FOR RECOMMENDATION OF APPROVAL OF AN AMENDMENT TO ADDENDUM NO. 3 TO THE EXECUTIVE PROGRAM MANAGEMENT AND OVERSIGHT SERVICES FOR TERMINAL C PROGRAMS AGREEMENT WITH JACOBS PROJECT MANAGEMENT CO. TO PROVIDE ADDITIONAL CORE TEAM EXECUTIVE PROJECT MANAGEMENT AND OVERSIGHT (PMO) SERVICES FOR TERMINAL C PROGRAMS FOR W-S00149 PROGRAM MANAGEMENT AND OVERSIGHT (PMO) SERVICES FOR TERMINAL C PROGRAMS AT THE ORLANDO INTERNATIONAL AIRPORT.**

(A handout was presented, which includes a revised memorandum and backup documentation.) Mr. Shedek presented the memorandum, dated September 19, 2023. Discussion ensued.

Upon motion of Ms. Cottman, second by Ms. Dennis, vote carried to recommend to the Aviation Authority Board approval of an Amendment to Addendum No. 3 to the Executive Program Management and Oversight Services for Terminal C Programs Agreement with Jacobs Project Management Co. to provide Additional Core Team Executive Project Management and Oversight (PMO) Services for Terminal C Programs for W-S00149 Program Management and Oversight (PMO) Services for Terminal C Programs, for the total amount of \$11,497,202.00, which includes the not-to-exceed fees amount of \$9,752,655.00, and the not-to-exceed expense fees amount of \$1,744,547.00, with funding from FDOT Grants to the extent eligible, Passenger Facility Charges to the extent eligible, Customer Facility Charges to the extent eligible, and General Airport Revenue Bonds.

GENERAL

I. **REQUEST FOR APPROVAL OF A JOB ORDER CONSTRUCTION SERVICES ADDENDUM TO THE CONTINUING LOW VOLTAGE CONSTRUCTION SERVICES AGREEMENT WITH QUALITY CABLE CONTRACTORS, INC FOR L-00080 MCO ACS/REX BUTTONS REPLACEMENT, AT THE ORLANDO INTERNATIONAL AIRPORT.**

Mr. Corthell presented the memorandum, dated September 19, 2023. Discussion ensued.

Upon motion of Mr. Pelletier, second by Ms. Dennis, vote carried to approve a Job Order Construction Services Addendum to the Continuing Low Voltage Construction Services Agreement with Quality Cable Contractors, Inc., for L-00080 ACS/REX Buttons Replacement, for the total direct-negotiated amount of \$77,527.00 and waive the requirement for Performance and Payment Bonds, with funding from Line of Credit to be reimbursed by General Airport Revenue Bonds.

J. **REQUEST FOR APPROVAL OF AN ADDENDUM TO THE CONTINUING PROGRAM AND PROJECT MANAGEMENT SERVICES AGREEMENT WITH PSA CONSTRUCTORS, INC. DBA PSA MANAGEMENT INC. TO PROVIDE CONSTRUCTION PHASE OAR SERVICES FOR L-00080, MCO ACS/REX BUTTONS REPLACEMENT, AT THE ORLANDO INTERNATIONAL AIRPORT.**

Mr. Shedek presented the memorandum, dated September 19, 2023. Discussion ensued.

Upon motion of Mr. Pelletier, second by Ms. Dennis, vote carried to approve of an Addendum to the Continuing Program and Project Management Services Agreement with PSA Constructors, Inc. dba PSA Management Inc. to provide Construction Phase OAR Services for L-00080 MCO ACS/REX Buttons Replacement, for the total not-to-exceed fees amount of \$7,544.00, with funding from Line of Credit to be reimbursed by General Airport Revenue Bonds.

K. **REQUEST FOR RECOMMENDATION OF NO-COST ADDENDA TO THE CONTINUING MEP ENGINEERING SERVICES AGREEMENTS TO EXERCISE AN ADDITIONAL RENEWAL OPTION TO MARCH 31, 2024.**

Ms. Plummer presented the memorandum, dated September 19, 2023. Discussion ensued.

Upon motion of Ms. Cottman, second by Ms. Dennis, vote carried to recommend to the Aviation Authority Board approval of No-Cost Addenda to the Continuing MEP Engineering Services Agreements to Exercise an Additional Renewal Option to March 31, 2024, there is no fiscal impact.

INFORMATION ITEMS

The following items were presented for information only:

- A. Field Change Order (FCO) Log
- B. COVID-19 CCM Item Log

- C. Revised Memorandum for a Recommendation of Approval of an Amendment to Addendum No. 48 to the Architect of Record for South Terminal C, Phase 1, Agreement with HNTB Corporation for Additional Design Services for BP-S00196 Terminal C, Phase 1 Expansion - Airfield Civil (AFC), Apron and Taxiway Paving at Orlando International Airport [From the Construction Committee on September 12, 2023, Item No. IV-A].

ADJOURNMENT

No public comments were made during the meeting. There being no further business for discussion, the meeting was adjourned at 9:22 a.m.

A handwritten signature in blue ink, appearing to read 'Max E. Marble', is written over a horizontal line.

Max E. Marble, Chair
Construction Committee
Senior Vice President, Capital Programs

On **TUESDAY, SEPTEMBER 26, 2023**, the **CONSTRUCTION COMMITTEE** of the Greater Orlando Aviation Authority met at the Orlando International Airport in Carl T. Langford Board Room, One Jeff Fuqua Blvd., Orlando, FL 32827. Chair Marble called the meeting to order at 9:00 a.m. Chair Marble read the Lobbyist Disclosure and the Appeals Statement. The meeting was posted in accordance with Florida Statutes and a quorum was present. All Construction Committee members confirmed no violations regarding the Aviation Authority's Code of Ethics and Business Conduct; lobbying activities policy; or the Florida Sunshine law with regards to any agenda item.

Committee members present:

Max Marble, Chair
Marie Dennis, Vice President, Finance
Pete Pelletier, Vice President, Information Technology
Tricia Cottman, Vice President, Risk Management

Also participating:

Dan Gerber, Legal Counsel (Rumberger, Kirk, & Caldwell)
Karen Ryan, Legal Counsel (Nelson Mullins Broad & Cassel)
Scott Shedek, GOAA Vice President, Construction
Debbie McKeown, GOAA Project Controls
Tuan Nguyen, GOAA Engineering
Alex Sorondo, HNTB Corporation
Brian Gainous, Cost Management, Inc. dba CMI
Colin Paterson, The Roderick Group, Inc. dba Ardmore Roderick
Don Corthell, PSA Constructors, Inc. dba PSA Management, Inc.
Heather Lee, Anser Advisory Consulting, LLC
Ross Spence, AECOM Technical Services, Inc.
Scott Mizell, Jacobs Project Management Co.
Fransheska Archbold-Brown, Recording Secretary

CONSIDERATION OF MEETING MINUTES

- A. Upon motion of Ms. Dennis, second by Mr. Pelletier, vote carried to approve the Construction Committee Minutes from the meeting held on September 5, 2023, as presented.

CHANGE ORDERS

- A. **CHANGE ORDER BP-S0195-19 FOR VARIOUS REVISIONS.** Mr. Mizell presented the request for Change Order No. 19 on BP-S0195, STC, Phase 1X- Airside Concourse, with Hensel Phelps Construction. Discussion ensued.

Upon motion of Mr. Pelletier, second by Ms. Cottman, vote carried to approve of Change Order BP-S0195-19, STC, Phase 1X - Airside Concourse, with Hensel Phelps Construction, for the total amount of \$41,976.00, and no time extension, with funding from General Airport Revenue Bonds.

- B. **CHANGE ORDER BP-S0195-20 FOR VARIOUS REVISIONS.** Mr. Mizell presented the request for Change Order No. 20 on BP-S0195, STC, Phase 1X- Airside Concourse, with Hensel Phelps Construction. Discussion ensued.

Upon motion of Mr. Pelletier, second by Ms. Dennis, vote carried to approve of Change Order BP-S0195-20, STC, Phase 1X - Airside Concourse, with Hensel Phelps Construction., for the total deductive amount of (\$26,574.00), and no time extension, with funding credited to FAA BIL Grants to the extent eligible, General Airport Revenue Bonds, Passenger Facility Charges to the extent eligible.

- C. **CHANGE ORDER BP-S0195-21 FOR VARIOUS REVISIONS.** Mr. Mizell presented the request for Change Order No. 21 on BP-S0195, STC, Phase 1X- Airside Concourse, with Hensel Phelps Construction. Discussion ensued.

Upon motion of Ms. Cottman, second by Mr. Pelletier, vote carried to approve of Change Order BP-S0195-21, STC, Phase 1X- Airside Concourse, with Hensel Phelps Construction., for the total amount of \$1,764.00 and no time extension, with funding from General Airport Revenue Bonds.

D. **CHANGE ORDER BP-S00195-22 FOR VARIOUS REVISIONS.**

This item was deferred.

E. **CHANGE ORDER V-S00034-02 FOR FINAL CHANGE ORDER.** Mr. Corthell presented the request for Change Order No. 02 on V-S00034, LST Level 1 Dumpster Pad Enclosure, with Gomez Construction Company. Discussion ensued.

Upon motion of Mr. Pelletier, second by Ms. Cottman, vote carried to approve Change Order V-S00034-02, LST Level 1 Dumpster Pad Enclosure, with Gomez Construction Company, for the total amount of \$12,747.14, and no time extension, with funding from previously approved General Airport Revenue Bonds.

NEW BUSINESS

TERMINAL C

A. **REQUEST FOR APPROVAL OF AN AMENDMENT TO ADDENDUM NO. 12 TO THE PROGRAM AND PROJECT MANAGEMENT SERVICES FOR THE SOUTH TERMINAL C, PHASE 1 AGREEMENT WITH GEOTECH CONSULTANTS INTERNATIONAL, INC. DBA GCI INC. FOR A NO COST REALLOCATION TO PROVIDE CONTINUED CONSTRUCTION PHASE OWNER AUTHORIZED REPRESENTATIVE (OAR) SERVICES FOR BP-S00193, SOUTH EMPLOYEE LOT, AT THE ORLANDO INTERNATIONAL AIRPORT.**

Mr. Shedek presented the memorandum, dated September 26, 2023. Discussion ensued.

Upon motion of Ms. Dennis, second by Mr. Pelletier, vote carried to approve an Amendment to Addendum No. 12 to the Program and Project Management Services for South Terminal C, Phase 1, Agreement with Geotech Consultants International, Inc. dba GCI Inc., for a No Cost Reallocation to provide Continued Construction Phase OAR Services for BP-S00193, South Employee Lot, for the total amount of \$0.00, which includes the no cost reallocation of \$34,591.44 from not-to-exceed expenses to not-to-exceed fees, with funding from previously approved General Airport Revenue Bonds.

B. **REQUEST FOR APPROVAL OF AN ADDENDUM TO THE TECHNOLOGY AND MULTI-MEDIA SYSTEMS SPECIALTY ENGINEER FOR SOUTH TERMINAL C, PHASE 1, AGREEMENT WITH BURNS ENGINEERING INC. FOR A TSA DURESS STUDY FOR THE CHANGING REGULATORY REQUIREMENTS PROGRAM FOR E-S00018 MCO TERMINAL C TSA DURESS SYSTEM, AT THE ORLANDO INTERNATIONAL AIRPORT.**

Mr. Spence presented the memorandum, dated September 26, 2023. Discussion ensued.

Upon motion of Mr. Pelletier, second by Ms. Cottman, vote carried to approve an Addendum to the Technology and Multi-Media Systems Specialty Engineer for South Terminal C, Phase 1, Agreement with Burns Engineering Inc. for a TSA Duress Study for the Changing Regulatory Requirements Program for E-S00018 Terminal C TSA Duress System, for the total lump sum fees amount of \$8,736.00, with funding from General Airport Revenue Bonds.

C. **REQUEST FOR APPROVAL OF AN AMENDMENT TO ADDENDUM NO. 18 TO THE PROGRAM AND PROJECT MANAGEMENT SERVICES FOR THE SOUTH TERMINAL C, PHASE 1, AGREEMENT WITH COST MANAGEMENT, INC. TO PROVIDE ADDITIONAL CONSTRUCTION OAR SERVICES W-S00111, TERMINAL C (PHASE 1) – PROGRAM AND PROJECT MANAGEMENT SERVICES, AT THE ORLANDO INTERNATIONAL AIRPORT - FINAL SETTLEMENT.**

This item was deferred.

D. **REQUEST FOR APPROVAL OF AN AMENDMENT TO ADDENDUM NO. 20 TO THE PROGRAM AND PROJECT MANAGEMENT SERVICES FOR THE SOUTH TERMINAL C, PHASE 1, AGREEMENT WITH COST MANAGEMENT, INC. TO PROVIDE ADDITIONAL CONSTRUCTION OAR SERVICES FOR FY 2023 FOR W-S00111, TERMINAL C (PHASE 1) – PROGRAM AND PROJECT MANAGEMENT SERVICES, AT THE ORLANDO INTERNATIONAL AIRPORT - FINAL SETTLEMENT.**

This item was deferred.

- E. REQUEST FOR APPROVAL OF AN AMENDMENT TO ADDENDUM NO. 21 TO THE PROGRAM AND PROJECT MANAGEMENT SERVICES FOR THE SOUTH TERMINAL C, PHASE 1 AGREEMENT WITH COST MANAGEMENT, INC. TO PROVIDE ADDITIONAL CONSTRUCTION PHASE TECHNOLOGY CONSULTING AND SUPPORT SERVICES FOR W-S00111 SOUTH TERMINAL C (PHASE 1) - PROGRAM AND PROJECT MANAGEMENT SERVICES (OAR), AT THE ORLANDO INTERNATIONAL AIRPORT.

This item was deferred.

- F. REQUEST FOR APPROVAL OF AN AMENDMENT TO ADDENDUM NO. 02 TO THE PROGRAM AND PROJECT MANAGEMENT SERVICES FOR THE SOUTH TERMINAL C, PHASE I AGREEMENT WITH GEOTECH CONSULTANTS INTERNATIONAL, INC. DBA GCI, INC. FOR A NO COST REALLOCATION TO PROVIDE ADDITIONAL CONSTRUCTION MANAGEMENT SUPPORT SERVICES FOR W-S00111, SOUTH TERMINAL COMPLEX, PHASE 1 - PROGRAM AND PROJECT MANAGEMENT SERVICES (OAR), AT THE ORLANDO INTERNATIONAL AIRPORT- FINAL SETTLEMENT.

This item was deferred.

- G. REQUEST FOR APPROVAL OF AN AMENDMENT TO ADDENDUM NO. 9 TO THE PROGRAM AND PROJECT MANAGEMENT SERVICES FOR THE SOUTH TERMINAL C, PHASE 1, AGREEMENT WITH GEOTECH CONSULTANTS INTERNATIONAL, INC. TO PROVIDE ADDITIONAL CONSTRUCTION PHASE OAR SERVICES FOR W-S00111, TERMINAL C (PHASE 1) – PROGRAM AND PROJECT MANAGEMENT SERVICES, AT THE ORLANDO INTERNATIONAL AIRPORT- FINAL SETTLEMENT.

This item was deferred.

- H. REQUEST FOR APPROVAL OF AN ADDENDUM TO THE CONTINUING CIVIL ENGINEERING CONSULTING SERVICES AGREEMENT WITH ATKINS NORTH AMERICA, INC. FOR ENGINEERING SERVICES FOR W-S00116, GTF LOOP ROAD CIVIL CONCEPT DEVELOPMENT, AT THE ORLANDO INTERNATIONAL AIRPORT.

[A handout was presented, which includes a revised Memorandum and backup documentation.] Mr. Sorondo presented the memorandum, dated September 26, 2023. Discussion ensued.

Upon motion of Ms. Cottman, second by Ms. Dennis, vote carried to approve an Addendum to the Continuing Civil Engineering Services Agreement with Atkins North America, Inc. for Engineering Services for W-S116/TCD2, GTF Loop Road Civil Concept Development, for the total not-to-exceed fees amount of \$63,778.00, with funding from General Airport Revenue Bonds.

- I. REQUEST FOR APPROVAL OF AN ADDENDUM TO THE CONTINUING PROGRAM AND PROJECT MANAGEMENT SERVICES AGREEMENT WITH AECOM TECHNICAL SERVICES, INC. TO PROVIDE TERMINAL C DAY 2 CLOSEOUT SERVICES, AT THE ORLANDO INTERNATIONAL AIRPORT.

Mr. Shedek presented the memorandum, dated September 26, 2023. Discussion ensued.

Upon motion of Ms. Dennis, second by Mr. Pelletier, vote carried to approve an Addendum to the Continuing Program and Project Management Services Agreement with AECOM Technical Services, Inc. to provide W-S0111 South Terminal C Phase 1 Closeout Services, for the total not-to-exceed fees amount of \$249,600.00, with funding from General Airport Revenue Bonds.

GENERAL

- J. REQUEST FOR RECOMMENDATION OF RESCISSION OF PRIOR APPROVAL, AND FOR RECOMMENDATION OF APPROVAL OF AN ADDENDUM TO THE PROFESSIONAL SERVICES AGREEMENT WITH AECOM TECHNICAL SERVICES, INC. FOR CONSTRUCTION ADMINISTRATION SERVICES FOR BP-00497 MCO TAXIWAYS G AND H REHABILITATION - PHASE 1, INCLUDING THE BASE BID AND ADD ALTERNATES 1, 2 AND 3, AT THE ORLANDO INTERNATIONAL AIRPORT.

Mr. Nguyen presented the memorandum, dated September 26, 2023. Discussion ensued.

Upon motion of Ms. Dennis, second by Mr. Pelletier, vote carried for Rescission of Prior Approval and Recommendation to the Aviation Authority Board of Approval of an Addendum to the Professional Services Agreement with AECOM Technical Services, Inc. for Construction Administration Services for BP-497 MCO Taxiways G and H Rehabilitation – Phase 1, including the Base Bid and Add Alternates 1, 2 and 3, for the total amount of \$632,984.00, which includes the not-to-exceed fees amount of \$630,884.00, and the not-to-exceed expenses amount of \$2,100.00, with funding from FAA and FDOT Grants to the extent eligible, previously-

approved Capital Expenditure Funds, and Line of Credit to be reimbursed by future General Airport Revenue Bonds.

- K. REQUEST FOR RECOMMENDATION OF RESCISSION OF PRIOR APPROVAL, AND RECOMMENDATION OF APPROVAL OF AN ADDENDUM TO THE CONTINUING PROGRAM AND PROJECT MANAGEMENT SERVICES AGREEMENT WITH RODERICK GROUP, INC DBA ARDMORE RODERICK FOR CONSTRUCTION PHASE OAR SERVICES FOR BP-00497, MCO TAXIWAYS G AND H REHABILITATION - PHASE 1, INCLUDING THE BASE BID AND ADD ALTERNATES 1, 2 AND 3, AT THE ORLANDO INTERNATIONAL AIRPORT.

This item was deferred.

- L. REQUEST FOR APPROVAL OF AN ADDENDUM TO THE CONTINUING ROOFING CONSTRUCTION SERVICES AGREEMENT WITH P&A ROOFING AND SHEET METAL, INC. FOR THE AWARD OF R-00104, 17L/35R VAULT ROOF REPLACEMENT, AT THE ORLANDO INTERNATIONAL AIRPORT.

Mr. Paterson presented the memorandum, dated September 26, 2023. Discussion ensued.

Upon motion of Mr. Pelletier, second by Ms. Dennis, vote carried to approve an Addendum to the Continuing Roofing Construction Services Agreement with P&A Roofing and Sheet Metal, Inc. for the Award of R-00104, 17L/35R Vault Roof Replacement, for the total bid amount of \$183,000.00, with funding from previously approved Capital Expenditure Funds.

- M. REQUEST FOR APPROVAL OF AN ADDENDUM TO THE CONTINUING BUILDING ENVELOPE CONSULTANT AGREEMENT WITH A/R/C ASSOCIATES, INC. FOR CONSTRUCTION ADMINISTRATION SERVICES FOR R-00104, 17L/35R VAULT ROOF REPLACEMENT, AT THE ORLANDO INTERNATIONAL AIRPORT.

Mr. Paterson presented the memorandum, dated September 26, 2023. Discussion ensued.

Upon motion of Mr. Pelletier, second by Ms. Cottman, vote carried to approve an Addendum to the Continuing Building Envelope Consultant Agreement with A/R/C Associates, Inc. for Construction Administration Services for R-00104, 17L/35R Vault Roof Replacement, for the total not-to-exceed fees amount of \$8,920.00, with funding from previously approved Capital Expenditure Funds.

- N. REQUEST FOR APPROVAL OF AN ADDENDUM TO THE CONTINUING PROGRAM AND PROJECT MANAGEMENT SERVICES WITH THE RODERICK GROUP, INC., DBA ARDMORE RODERICK FOR CONSTRUCTION PHASE OWNER'S AUTHORIZED REPRESENTATIVE SERVICES (OAR) FOR R-00104, 17L/35R VAULT ROOF REPLACEMENT, AT THE ORLANDO INTERNATIONAL AIRPORT.

Mr. Shedek presented the memorandum, dated September 26, 2023. Discussion ensued.

Upon motion of Ms. Cottman, second by Ms. Dennis, vote carried to approve an Addendum to the Continuing Program and Project Management Services Agreement with The Roderick Group, Inc. dba Ardmore Roderick for Construction Phase OAR Services for R-00104, 17L/35R Vault Roof Replacement, for the total not-to-exceed fees amount of \$24,287.00, with funding from previously approved Capital Expenditure Funds.

- O. REQUEST FOR APPROVAL OF AN AMENDMENT TO ADDENDUM NO. 7 TO THE CONTINUING PROGRAM AND PROJECT MANAGEMENT SERVICES WITH PSA CONSTRUCTORS, INC. DBA PSA MANAGEMENT, INC. FOR ADDITIONAL OAR SERVICES FOR V-00982, MCO CAMPUS KEY AND LOCK REPLACEMENT, AT THE ORLANDO INTERNATIONAL AIRPORT.

This item was deferred.

- P. REQUEST FOR APPROVAL OF A JOB ORDER CONSTRUCTION SERVICES ADDENDUM TO THE CONTINUING VERTICAL CONSTRUCTION SERVICES AGREEMENT WITH H.A. CONTRACTING CORP. FOR V-01006, AIRSIDE 3 WING 1 BATHROOM UPGRADES, AT THE ORLANDO INTERNATIONAL AIRPORT.

Mr. Gainous presented the memorandum, dated September 26, 2023. Discussion ensued.

Upon motion of Ms. Dennis, second by Ms. Cottman, vote carried to approve a Job Order Construction Services Addendum to the Continuing Vertical Construction Services Agreement with H.A. Contracting Corporation for V-01006, Airside 3 Wing 1 Bathroom Upgrades, for the total direct-negotiated amount of \$234,920.00, with funding from previously approved Capital Expenditure Funds.

Q. **REQUEST FOR APPROVAL OF AN ADDENDUM TO THE CONTINUING PROGRAM AND PROJECT MANAGEMENT SERVICES WITH COST MANAGEMENT INC. DBA CMI TO PROVIDE CONSTRUCTION PHASE OAR SERVICES FOR V-01006, AIRSIDE 3 WING 1 RAMP LEVEL UPGRADES, AT THE ORLANDO INTERNATIONAL AIRPORT.**

Mr. Shedek presented the memorandum, dated September 26, 2023. Discussion ensued.

Upon motion of Ms. Cottman, second by Mr. Pelletier, vote carried to approve an Addendum to the Continuing Program and Project Management with Cost Management Inc. dba CMI to provide Construction Phase OAR Services for V-01006, Airside 3 Wing 1 Ramp Level Upgrades, for the total not-to-exceed fees amount of \$29,395.00, with funding from previously approved Capital Expenditure Funds.

R. **REQUEST FOR APPROVAL OF AN ADDENDUM TO THE CONTINUING MEP ENGINEERING SERVICES FOR AGREEMENT WITH C&S ENGINEERS, INC. FOR PLUMBING ENGINEERING SERVICES FOR W-00487, AIRSIDE 4 PLUMBING SURVEY AND ANALYSIS, AT THE ORLANDO INTERNATIONAL AIRPORT.**

This item was deferred.

S. **REQUEST FOR APPROVAL OF AN ADDENDUM TO THE CONTINUING MEP ENGINEERING SERVICES FOR AGREEMENT WITH SGM ENGINEERING, INC. FOR PLUMBING ENGINEERING SERVICES FOR W-00TBD AIRSIDE 2 PLUMBING SURVEY AND ANALYSIS, AT THE ORLANDO INTERNATIONAL AIRPORT.**

This item was deferred.

T. **REQUEST FOR APPROVAL OF AN AMENDMENT TO ADDENDUM NO. 71 TO THE CONSTRUCTION-ENGINEERING-FINANCIAL CONSULTING SERVICES AGREEMENT WITH ANSER ADVISORY CONSULTING, LLC FOR A NO COST TIME EXTENSION TO PROVIDE SERVICES RELATED TO PASSENGER FACILITY CHARGES APPLICATIONS AND AMENDMENTS, AND GRANT MANAGEMENT SERVICES, AT THE ORLANDO INTERNATIONAL AIRPORT.**

Ms. Lee presented the memorandum, dated September 26, 2023. Discussion ensued.

Upon motion of Mr. Pelletier, second by Ms. Cottman, vote carried to approve an Amendment to Addendum No. 71 to the Construction-Engineering-Financial Consulting Services Agreement with Anser Advisory Consulting, LLC for a No Cost Time Extension to provide Services related to Passenger Facility Charges Applications and Amendments, and Grant Management Services, for a No Cost Time Extension through September 30, 2024; there is no fiscal impact.

U. **REQUEST FOR APPROVAL OF AN AMENDMENT TO ADDENDUM NO. 11 TO THE PROGRAM AND PROJECT MANAGEMENT SERVICES FOR THE SOUTH TERMINAL C, PHASE 1 AGREEMENT WITH NV5, INC. TO PROVIDE ADDITIONAL CONSTRUCTION PHASE OAR SERVICES FOR FY 2022 W-S00111, TERMINAL C (PHASE 1) - PROGRAM AND PROJECT MANAGEMENT SERVICES, AT THE ORLANDO INTERNATIONAL AIRPORT - FINAL SETTLEMENT.**

This item was deferred.

INFORMATION ITEMS

The following items were presented for information only:

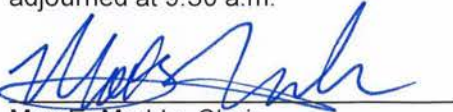
- A. Field Change Order (FCO) Log
- B. Revised Information Item for a recommendation of Approval of an Amendment to Addendum No. 3 to the Executive Program Management and Oversight Services for Terminal C Programs Agreement with Jacobs Project Management Co. to provide Additional Core Team Executive Project Management and Oversight (PMO) Services for Terminal C Programs for W-S00149, Program Management and Oversight (PMO) Services for Terminal C Programs at the Orlando International Airport *[From the Construction Committee on September 19, 2023, Item No. III-H]*.
- C. Revised Information Item for a recommendation of Approval of an Amendment to Addendum No.3 to the Specialty Automated People Mover (APM) and Passenger Rail Systems Consulting Services Agreement with Lea + Elliot, Inc. to provide Construction Phase Design Criteria and Specialty APM Consulting Services for Airside 2 and 4 APM System Replacement Programming for W-00420, Specialty Automated People Mover (APM) and

Passenger Rail Systems Consulting Services at the Orlando International Airport *[From the Construction Committee on September 12, 2023, Item No. IV-F]*.

- D. Revised Information Item for a recommendation of Approval of an Amendment to Addendum No. 3 to the Continuing Program and Project Management Services Agreement with WSP USA Inc., to provide Program Management and Oversight OAR Services for W-00453, for Airsides 2 and 4 APM Program Oversight at the Orlando International Airport. *[From the Construction Committee on September 5, 2023, Item No. V-L]*.

ADJOURNMENT

No public comments were made during the meeting. There being no further business for discussion, the meeting was adjourned at 9:30 a.m.



Max E. Marble, Chair
Construction Committee
Senior Vice President, Capital Programs

On **TUESDAY, OCTOBER 3, 2023**, the **CONSTRUCTION COMMITTEE** of the Greater Orlando Aviation Authority met at the Orlando International Airport in Carl T. Langford Board Room, One Jeff Fuqua Blvd., Orlando, FL 32827. Chair Marble called the meeting to order at 9:00 a.m. Chair Marble read the Lobbyist Disclosure and the Appeals Statement. The meeting was posted in accordance with Florida Statutes and a quorum was present. All Construction Committee members confirmed no violations regarding the Aviation Authority's Code of Ethics and Business Conduct; lobbying activities policy; or the Florida Sunshine law with regards to any agenda item.

Committee members present:

Max Marble, Chair
Marie Dennis, Vice President, Finance
Tricia Cottman, Vice President, Risk Management

Also participating:

Dan Gerber, Legal Counsel (Rumberger, Kirk, & Caldwell)
Karen Ryan, Legal Counsel (Nelson Mullins Broad & Cassel)
Brad Friel, GOAA Senior Vice President, Multi-Modal Planning and Environmental
Scott Shedek, GOAA Vice President, Construction
Debbie McKeown, GOAA Project Controls
Tuan Nguyen, GOAA Engineering
Jamie McGonagill, Geotech Consultants International, Inc. dba GCI, Inc.
Nils Johnson, Chase Construction Services
Colin Paterson, The Roderick Group, Inc. dba Ardmore Roderick
Ross Spence, AECOM Technical Services, Inc.
Fransheska Archbold-Brown, Recording Secretary

CONSIDERATION OF MEETING MINUTES

This item was deferred.

CHANGE ORDERS

- A. **CHANGE ORDER BP-S00184-16 TCO EXTENSION.** Mr. McGonagill presented the request for Change Order No. 16 on BP-S00184, STC, Buildout of LST Level 1 North and South (Design/Build), with Gomez Construction Company. Discussion ensued.

Upon motion of Ms. Dennis, second by Ms. Cottman, vote carried to approve of Change Order BP-S00184-16, Buildout of LST Level 1 North and South (Design/Build), with Gomez Construction Company, for the total amount of \$387.00, and no time extension, with funding from Line of Credit to be reimbursed by Authority Funds.

- B. **CHANGE ORDER BP-S00193-09 FOR VARIOUS REVISIONS.**

This item was deferred.

- C. **CHANGE ORDER BP-S00199-04 FOR VARIOUS REVISIONS.** *[A handout was presented, which includes a revised change order agenda coversheet and backup documentation.]* Mr. McGonagill presented the request for Change Order No. 04 on BP-S00199, Train Station PDL Parking Lots (Design/Build), with The Middlesex Corporation. Discussion ensued.

Upon motion of Ms. Dennis, second by Ms. Cottman, vote carried to recommend to the Aviation Authority Board approval of Change Order BP-S00199-04, Train Station PDL Parking Lots (Design/Build), with The Middlesex Corporation, for the total amount of \$0.00 and a 30 day time extension to Substantial Completion, with funding from General Airport Revenue Bonds.

- D. **CHANGE ORDER V-01002-01 FOR FLEXIDOME IP PANORAMIC CAMERAS.** *[A handout was presented, which includes a revised change order coversheet.]* Mr. McGonagill presented the request for Change Order No. 01 on V-01002, Terminal A and B CCTV Installation, with Clancy & Theys Construction Co. Discussion ensued.

Upon motion of Ms. Cottman, second by Ms. Dennis, vote carried to approve Change Order V-01002-01, Terminal A and B CCTV Installation, with Clancy & Theys Construction Co., for the total amount of \$20,658.34, and no time extension, with funding from General Airport Revenue Bonds.

NEW BUSINESS

TERMINAL C

- A. **REQUEST FOR APPROVAL OF AN AMENDMENT TO ADDENDUM NO. 18 TO THE PROGRAM AND PROJECT MANAGEMENT SERVICES FOR THE SOUTH TERMINAL C, PHASE 1, AGREEMENT WITH COST MANAGEMENT, INC. DBA CMI FOR A NO COST TIME ADJUSTMENT TO PROVIDE ADDITIONAL CONSTRUCTION OAR SERVICES FOR W-S00111, TERMINAL C, PHASE 1 – PROGRAM AND PROJECT MANAGEMENT SERVICES, AT THE ORLANDO INTERNATIONAL AIRPORT.**

Mr. Spence presented the memorandum, dated October 3, 2023. Discussion ensued.

Upon motion of Ms. Cottman, second by Ms. Dennis, vote carried to approve an Amendment to Addendum No. 18 to the Program and Project Management Services for South Terminal C, Phase 1, Agreement with Cost Management, Inc. dba CMI for a No Cost Time Adjustment to provide Additional Construction OAR Services for W-S00111, Terminal C, Phase 1- Program and Project Management Services; there is no fiscal impact.

- B. **REQUEST FOR APPROVAL OF AN AMENDMENT TO ADDENDUM NO. 20 TO THE PROGRAM AND PROJECT MANAGEMENT SERVICES FOR THE SOUTH TERMINAL C, PHASE 1, AGREEMENT WITH COST MANAGEMENT, INC. DBA CMI FOR A NO COST TIME ADJUSTMENT AND FINAL SETTLEMENT TO PROVIDE ADDITIONAL CONSTRUCTION OAR SERVICES FOR FY 2023 FOR W-S00111, TERMINAL C, PHASE 1 – PROGRAM AND PROJECT MANAGEMENT SERVICES, AT THE ORLANDO INTERNATIONAL AIRPORT.**

Mr. Spence presented the memorandum, dated October 3, 2023. Discussion ensued.

Upon motion of Ms. Dennis, second by Ms. Cottman, vote carried to approve an Amendment to Addendum No. 20 to the Program and Project Management Services for South Terminal C, Phase 1, Agreement with Cost Management, Inc. dba CMI for a No Cost Time Adjustment and Final Settlement to provide Additional Construction OAR Services for FY 2023 for W-S00111, Terminal C, Phase 1- Program and Project Management Services, for the total deductive amount of (\$207,394.64), which includes the deductive not-to-exceed fees amount of (\$207,393.50) and the deductive not-to-exceed expenses amount of (\$1.14), with funding from General Airport Revenue Bonds, Passenger Facility Charges, Customer Facility Charges, and FDOT Grants to the extent eligible.

- C. **REQUEST FOR APPROVAL OF AN AMENDMENT TO ADDENDUM NO. 21 TO THE PROGRAM AND PROJECT MANAGEMENT SERVICES FOR THE SOUTH TERMINAL C, PHASE 1 AGREEMENT WITH COST MANAGEMENT, INC. DBA CMI FOR THE FINAL SETTLEMENT TO PROVIDE ADDITIONAL CONSTRUCTION PHASE TECHNOLOGY CONSULTING AND SUPPORT SERVICES FOR W-S00111 SOUTH TERMINAL C (PHASE 1) - PROGRAM AND PROJECT MANAGEMENT SERVICES (OAR), AT THE ORLANDO INTERNATIONAL AIRPORT.**

Mr. Spence presented the memorandum, dated October 3, 2023. Discussion ensued.

Upon motion of Ms. Dennis, second by Ms. Cottman, vote carried to approve an Amendment to Addendum No. 21 to the Program and Project Management Services for South Terminal C, Phase 1, Agreement with Cost Management, Inc. dba CMI, for the Final Settlement to provide Additional Construction OAR Services for W-S00111, Terminal C, Phase 1 - Program and Project Management Services, for the total deductive amount of (\$288,821.64), which includes the deductive not-to-exceed fees amount of (\$285,851.50) and the deductive not-to-exceed expenses amount of (\$2,970.14), with funding from General Airport Revenue Bonds and FDOT Grants to the extent eligible.

- D. **REQUEST FOR APPROVAL OF AN AMENDMENT TO ADDENDUM NO. 02 TO THE PROGRAM AND PROJECT MANAGEMENT SERVICES FOR THE SOUTH TERMINAL C, PHASE I AGREEMENT WITH GEOTECH CONSULTANTS INTERNATIONAL, INC. DBA GCI, INC. FOR THE FINAL SETTLEMENT TO PROVIDE ADDITIONAL CONSTRUCTION MANAGEMENT SUPPORT SERVICES FOR W-S00111, SOUTH TERMINAL COMPLEX, PHASE 1 - PROGRAM AND PROJECT MANAGEMENT SERVICES (OAR), AT THE ORLANDO INTERNATIONAL AIRPORT- FINAL SETTLEMENT.**

Mr. Spence presented the memorandum, dated October 3, 2023. Discussion ensued.

Upon motion of Ms. Dennis, second by Ms. Cottman, vote carried to approve an Amendment to Addendum No. 02 to the Program and Project Management Services for South Terminal C, Phase 1, Agreement with Geotech

Consultants International, Inc. dba GCI, Inc., for the Final Settlement to provide Additional Construction OAR Services for W-S00111, Terminal C, Phase 1- Program and Project Management Services, for the total lump sum fees amount of \$213,190.78, with funding from General Airport Revenue Bonds and Passenger Facility Charges to the extent eligible.

E. REQUEST FOR APPROVAL OF AN AMENDMENT TO ADDENDUM NO. 9 TO THE PROGRAM AND PROJECT MANAGEMENT SERVICES FOR THE SOUTH TERMINAL C, PHASE 1, AGREEMENT WITH GEOTECH CONSULTANTS INTERNATIONAL, INC. FOR THE FINAL SETTLEMENT TO PROVIDE ADDITIONAL CONSTRUCTION PHASE OAR SERVICES FOR W-S00111, TERMINAL C (PHASE 1) – PROGRAM AND PROJECT MANAGEMENT SERVICES, AT THE ORLANDO INTERNATIONAL AIRPORT- FINAL SETTLEMENT.

Mr. Spence presented the memorandum, dated October 3, 2023. Discussion ensued.

Upon motion of Ms. Dennis, second by Ms. Cottman, vote carried to approve an Amendment to Addendum No. 09 to the Program and Project Management Services for South Terminal C, Phase 1, Agreement with Geotech Consultants International, Inc. dba GCI, Inc., for the Final Settlement to provide Additional Construction OAR Services for W-S00111, Terminal C, Phase 1- Program and Project Management Services, for the total not-to-exceed fees amount of \$107,792.00, with funding from General Airport Revenue Bonds, Passenger Facility Charges, Customer Facility Charges, and FDOT Grants to the extent eligible.

F. REQUEST FOR APPROVAL OF AN AMENDMENT TO ADDENDUM NO. 11 TO THE PROGRAM AND PROJECT MANAGEMENT SERVICES FOR THE SOUTH TERMINAL C, PHASE 1, AGREEMENT WITH NV5, INC. FOR THE FINAL SETTLEMENT TO PROVIDE ADDITIONAL CONSTRUCTION PHASE OAR SERVICES FOR FY 2022 FOR W-S00111, TERMINAL C, PHASE 1 – PROGRAM AND PROJECT MANAGEMENT SERVICES, AT THE ORLANDO INTERNATIONAL AIRPORT.

Mr. Spence presented the memorandum, dated October 3, 2023. Discussion ensued.

Upon motion of Ms. Cottman, second by Ms. Dennis, vote carried to approve an Amendment to Addendum No. 11 to the Program and Project Management Services for South Terminal C, Phase 1, Agreement with NV5, Inc., for the Final Settlement to provide Additional Construction OAR Services for FY 2022 for W-S00111, Terminal C, Phase 1- Program and Project Management Services, for the total deductive amount of (\$83,754.50), which includes the deductive not-to-exceed fees amount of (\$83,627.00), and the deductive lump sum fees amount of (\$127.50) with funding from General Airport Revenue Bonds, Passenger Facility Charges, and FDOT Grants to the extent eligible.

G. REQUEST FOR APPROVAL OF AN AMENDMENT TO ADDENDUM NO. 45 TO THE ARCHITECT OF RECORD FOR SOUTH TERMINAL C, PHASE 1, AGREEMENT WITH HNTB CORPORATION FOR ADDITIONAL CONSTRUCTION PHASE SERVICES FOR SOUTH TERMINAL C, PHASE 1X RESTART - ARCHITECT OF RECORD SERVICES (AND MAJOR SUBS), AT THE ORLANDO INTERNATIONAL AIRPORT.

This item was deferred.

GENERAL

H. REQUEST FOR RESCISSION OF PRIOR APPROVAL AND RECOMMENDATION OF APPROVAL OF AN ADDENDUM TO THE CONTINUING PROGRAM AND PROJECT MANAGEMENT SERVICES AGREEMENT WITH THE RODERICK GROUP, INC DBA ARDMORE RODERICK FOR CONSTRUCTION PHASE OAR SERVICES FOR BP-00497, MCO TAXIWAYS G AND H REHABILITATION - PHASE 1 AT THE ORLANDO INTERNATIONAL AIRPORT.

[A handout was presented, which includes a revised memorandum.] Mr. Nguyen presented the memorandum, dated October 3, 2023. Discussion ensued.

Upon motion of Ms. Dennis, second by Ms. Cottman, vote carried for the rescission of prior approval and recommendation to the Aviation Authority Board of approval of an Addendum to the Continuing Program and Project Management Services Agreement with The Roderick Group, Inc. dba Ardmore Roderick for Construction Phase OAR Services for BP-00497, MCO Taxiways G and H Rehabilitation – Phase 1, for the total amount of \$1,756,148.00, which includes the not-to-exceed fees amount of \$1,680,148.00, and the not-to-exceed expenses amount of \$76,000.00, with funding from FAA and FDOT Grants to the extent eligible, previously-approved Capital Expenditure Funds, and Line of Credit to be reimbursed by future General Airport Revenue Bonds.

I. **REQUEST FOR APPROVAL OF AN AMENDMENT TO ADDENDUM NO. 07 TO THE CONTINUING PROGRAM AND PROJECT MANAGEMENT SERVICES WITH PSA CONSTRUCTORS, INC. DBA PSA MANAGEMENT, INC. FOR ADDITIONAL OAR SERVICES FOR V-00982, MCO CAMPUS KEY AND LOCK REPLACEMENT AT THE ORLANDO INTERNATIONAL AIRPORT.**

Mr. Shedek presented the memorandum, dated October 3, 2023. Discussion ensued.

Upon motion of Ms. Cottman, second by Ms. Dennis, vote carried to approve an Amendment to Addendum No. 7 to the Continuing Program and Project Management Services Agreement with PSA Constructors, Inc. dba. PSA Management, Inc. for Additional OAR Services for V-00982, MCO Campus Key and Lock Replacement, for the total not-to-exceed fees amount of \$167,074.00, with funding from p FDOT Grants to the extent eligible, and Line of Credit to be reimbursed by future General Airport Revenue Bonds.

J. **REQUEST FOR RECOMMENDATION OF APPROVAL OF AN ADDENDUM TO THE CONTINUING CONSTRUCTION SERVICES AGREEMENT WITH CLANCY & THEYS CONSTRUCTION COMPANY FOR THE AWARD OF V-00992, REHABILITATION OF STRUCTURAL STEEL COMMERCIAL LANES CANOPIES, AT THE ORLANDO INTERNATIONAL AIRPORT.**

Mr. Paterson presented the memorandum, dated October 3, 2023. Discussion ensued.

Upon motion of Ms. Dennis, second by Ms. Cottman, vote carried to recommend to the Aviation Authority Board approval an Addendum to the Continuing Construction Services Agreement with Clancy & Theys Construction Company for the award of V-00992, Rehabilitation of Structural Steel Commercial Lanes Canopies, for the total bid amount of \$1,980,592.00, with funding from previously-approved Capital Expenditure Funds.

K. **REQUEST FOR APPROVAL OF AN ADDENDUM TO THE CONTINUING PROGRAM AND PROJECT MANAGEMENT SERVICES WITH THE RODERICK GROUP, INC. DBA ARDMORE RODERICK FOR CONSTRUCTION PHASE OWNER'S AUTHORIZED REPRESENTATIVE SERVICES FOR V-00992, REHABILITATION OF STRUCTURAL STEEL COMMERCIAL LANES CANOPIES, AT THE ORLANDO INTERNATIONAL AIRPORT.**

Mr. Shedek presented the memorandum, dated October 3, 2023. Discussion ensued.

Upon motion of Ms. Dennis, second by Ms. Cottman, vote carried to approve an Addendum to the Continuing Program and Project Management Services Agreement with The Roderick Group, Inc. dba Ardmore Roderick for Construction Phase Owners Authorized Representative Services for V-00992, Rehabilitation of Structural Steel Commercial Lanes Canopies, for the total amount of \$186,355.00, which includes the total not-to-exceed fees amount of \$174,525.00, and the not-to-exceed expense amount of \$11,830.00, with funding from previously-approved Capital Expenditure Funds.

L. **REQUEST FOR APPROVAL OF A JOB ORDER CONSTRUCTION SERVICES ADDENDUM TO THE CONTINUING CONSTRUCTION SERVICES AGREEMENT WITH COLLAGE DESIGN AND CONSTRUCTION GROUP, INC. DBA THE COLLAGE GROUP FOR V-01009, PURCHASING BUILDING OFFICE RENOVATIONS, AT THE ORLANDO INTERNATIONAL AIRPORT.**

Mr. Paterson presented the memorandum, dated October 3, 2023. Discussion ensued.

Upon motion of Ms. Dennis, second by Ms. Cottman, vote carried to approve a Job Order Construction Services Addendum to the Continuing Construction Services Agreement with Collage Design and Construction Group, Inc. dba The Collage Group for V-01009, Purchasing Building Office Renovations, for the total direct-negotiated amount of \$234,357.18, with funding from previously approved Capital Expenditure Funds.

M. **REQUEST FOR APPROVAL OF AN ADDENDUM TO THE CONTINUING PROGRAM AND PROJECT MANAGEMENT SERVICES WITH THE RODERICK GROUP, INC. DBA ARDMORE RODERICK FOR CONSTRUCTION PHASE OWNER'S AUTHORIZED REPRESENTATIVE SERVICES FOR V-01009, PURCHASING BUILDING RENOVATION, AT THE ORLANDO INTERNATIONAL AIRPORT.**

Mr. Shedek presented the memorandum, dated October 3, 2023. Discussion ensued.

Upon motion of Ms. Dennis, second by Ms. Cottman, vote carried to approve an Addendum to the Continuing Program and Project Management Services Agreement with The Roderick Group, Inc. dba Ardmore Roderick for Construction Phase Owners Authorized Representative Services for, V-01009 Purchasing Building Renovations, for the total not-to-exceed fees amount of \$24,773.00, with funding from previously approved Capital Expenditure Funds.

N. **REQUEST FOR APPROVAL OF AN ADDENDUM TO THE CONTINUING CIVIL ENGINEERING SERVICES AGREEMENT WITH C&S ENGINEERS, INC. FOR DESIGN, BID AND AWARD SERVICES FOR V-01010, MCO TERMINAL A EAST LEVEL 1 OFFICE CREATION, AT THE ORLANDO INTERNATIONAL AIRPORT.**

[A handout was presented, which includes a revised memorandum.] Mr. Nguyen presented the memorandum, dated October 3, 2023. Discussion ensued.

Upon motion of Ms. Dennis, second by Ms. Cottman, vote carried to approve an Addendum to the Continuing Civil Engineering Services Agreement with C&S Engineers, Inc. for Design, Bid and Award Services for V-01010 Terminal A East Level 1 Office Creation, for the total not-to-exceed fees amount of \$102,810.00, with funding from previously approved Capital Expenditure Funds

O. **REQUEST FOR RESCISSION OF PRIOR APPROVAL AND REQUEST FOR APPROVAL OF A NO COST AMENDMENT TO ADDENDUM NO. 03 TO THE SPECIALTY AUTOMATED PEOPLE MOVER (APM) AND PASSENGER RAIL SYSTEMS CONSULTING SERVICES AGREEMENT WITH LEA+ELLIOT, INC. FOR A NO COST TIME ADJUSTMENT TO PROVIDE ADDITIONAL DESIGN CRITERIA AND SPECIALTY APM CONSULTING SERVICES FOR AIRSIDES 2 AND 4 APM SYSTEM REPLACEMENT PROGRAMMING AND PROCUREMENT FOR W-00420, SPECIALTY APM AND PASSENGER RAIL SYSTEMS CONSULTING SERVICES, AT THE ORLANDO INTERNATIONAL AIRPORT.**

[A handout was presented, which includes a revised memorandum.] Mr. Johnson presented the memorandum, dated October 3, 2023. Discussion ensued.

Upon motion of Ms. Dennis, second by Ms. Cottman, vote carried to approve the rescission of prior approval and approve a No Cost Amendment to Addendum No. 3 to the Specialty Automated People Mover (APM) and Passenger Rail Systems Consulting Services Agreement with Lea+Elliot, Inc. for a No Cost Time Adjustment to provide Additional Design Criteria and Specialty APM Consulting Services for Airsides 2 and 4 APM System Replacement Programming and Procurement for W-00420, Specialty APM and Passenger Rail Systems Consulting Services, at the Orlando International Airport; there is no fiscal impact.

P. **REQUEST FOR RECOMMENDATION OF APPROVAL OF AN AMENDMENT TO ADDENDUM NO. 3 TO THE SPECIALTY AUTOMATED PEOPLE MOVER (APM) AND PASSENGER RAIL SYSTEMS CONSULTING SERVICES AGREEMENT WITH LEA+ELLIOT, INC. TO PROVIDE ADDITIONAL DESIGN CRITERIA AND SPECIALTY APM CONSULTING SERVICES FOR AIRSIDES 2 AND 4 APM SYSTEM REPLACEMENT PROGRAMMING AND PROCUREMENT FOR W-00420, SPECIALTY APM AND PASSENGER RAIL SYSTEMS CONSULTING SERVICES, AT THE ORLANDO INTERNATIONAL AIRPORT.**

This item was deferred.

Q. **REQUEST FOR RESCISSION OF PRIOR APPROVAL AND REQUEST FOR APPROVAL OF AN AMENDMENT TO ADDENDUM NO. 3 TO THE CONTINUING PROGRAM AND PROJECT MANAGEMENT SERVICES AGREEMENT WITH WSP USA, INC. TO PROVIDE PROGRAM MANAGEMENT AND OVERSIGHT OAR SERVICES FOR W-00453 FOR AIRSIDES 2 AND 4 APM PROGRAM OVERSIGHT, AT THE ORLANDO INTERNATIONAL AIRPORT.**

[A handout was presented, which includes a revised memorandum.] Mr. Shedek presented the memorandum, dated October 3, 2023. Discussion ensued.

Upon motion of Ms. Cottman, second by Ms. Dennis, vote carried to approve the rescission of prior approval and approve an Amendment to Addendum No. 3 to the Continuing Program and Project Management Services Agreement with WSP USA, Inc. to provide Program Management and Oversight OAR Services for W-00453 for Airsides 2 and 4 APM Program Oversight, for the total not-to-exceed fees amount of \$117,400.00, with funding from Line of Credit to be reimbursed by Future General Airport Revenue Bond and Line of Credit to be reimbursed by Future Passenger Facility Charge (PFC) Bonds.

R. **REQUEST FOR RECOMMENDATION OF APPROVAL OF AN AMENDMENT TO ADDENDUM NO. 3 TO THE CONTINUING PROGRAM AND PROJECT MANAGEMENT SERVICES AGREEMENT WITH WSP USA, INC. TO PROVIDE PROGRAM MANAGEMENT AND OVERSIGHT OAR SERVICES FOR W-00453, FOR AIRSIDES 2 AND 4 APM PROGRAM OVERSIGHT, AT THE ORLANDO INTERNATIONAL AIRPORT.**

[A handout was presented, which includes a revised memorandum.] Mr. Shedek presented the memorandum, dated October 3, 2023. Discussion ensued.

Upon motion of Ms. Cottman, second by Ms. Dennis, vote carried to recommend to the Aviation Authority Board approval of an Amendment to Addendum No. 3 to the Continuing Program and Project Management Services

Agreement with WSP USA, Inc. to provide Program Management and Oversight OAR Services for W-00453 for Airsides 2 and 4 APM Program Oversight, for the total amount of \$9,635,022.00, which includes the total not-to-exceed fees amount of \$9,585,022.00, and the not-to-exceed expense amount of \$50,000.00, with funding from Line of Credit to be reimbursed by Future General Airport Revenue Bond and Line of Credit to be reimbursed by Future Passenger Facility Charge (PFC) Bonds.

S. REQUEST FOR APPROVAL OF AN ADDENDUM TO THE CONTINUING MEP ENGINEERING SERVICES FOR AGREEMENT WITH C&S ENGINEERS, INC. FOR PLUMBING ENGINEERING SERVICES FOR W-00487, AIRSIDE 4 PLUMBING SURVEY AND ANALYSIS, AT THE ORLANDO INTERNATIONAL AIRPORT.

Mr. Nguyen presented the memorandum, dated October 3, 2023. Discussion ensued.

Upon motion of Ms. Dennis, second by Ms. Cottman, vote carried to approve an Addendum to the Continuing MEP Engineering Services for Agreement with C&S Engineers, Inc. for Plumbing Engineering Services for W-00487, Airside 4 Plumbing Survey and Analysis, for the total amount of \$125,452.00, which includes the not-to-exceed fees amount of \$51,320.00, and the not-to-exceed expense amount of \$74,132.00, with funding from previously-approved Capital Expenditure Funds.

T. REQUEST FOR APPROVAL OF AN ADDENDUM TO THE CONTINUING MEP ENGINEERING SERVICES FOR AGREEMENT WITH SGM ENGINEERING, INC. FOR PLUMBING ENGINEERING SERVICES FOR W-00488, AIRSIDE 2 PLUMBING SURVEY AND ANALYSIS, AT THE ORLANDO INTERNATIONAL AIRPORT.

[A handout was presented, which includes a revised memorandum.] Mr. Nguyen presented the memorandum, dated October 3, 2023. Discussion ensued.

Upon motion of Ms. Cottman, second by Ms. Dennis, vote carried to approve an Addendum to the Continuing MEP Engineering Services for Agreement with C&S Engineers, Inc. for Plumbing Engineering Services for W-00487, Airside 4 Plumbing Survey and Analysis, for the total amount of \$169,264.00, which includes the not-to-exceed fees amount of \$90,264.00, and the not-to-exceed expense amount of \$79,000.00, with funding from previously-approved Capital Expenditure Funds.

U. REQUEST FOR RECOMMENDATION OF APPROVAL OF AN ADDENDUM TO THE GENERAL CONSULTING SERVICES PROFESSIONAL AGREEMENT WITH RICONDO & ASSOCIATES, INC. FOR PROFESSIONAL CONSULTING SERVICES FOR W-00489, NORTH TERMINAL COMPLEX BAGGAGE HANDLING SYSTEM EVALUATION, AT THE ORLANDO INTERNATIONAL AIRPORT.

[A handout was presented, which includes revised backup documentation.] Mr. Nguyen presented the memorandum, dated October 3, 2023. Discussion ensued.

Upon motion of Ms. Cottman, second by Ms. Dennis, vote carried to recommend to the Aviation Authority Board approval of an Addendum to the General Consulting Services Professional Agreement with Ricondo & Associates, Inc. for Professional Consulting Services for W-00489 North Terminal Complex Baggage Handling System Evaluation, for the total not-to-exceed fees amount of \$314,799.00, with funding from Line of Credit to be reimbursed by Future General Airport Revenue Bond.

V. REQUEST FOR RECOMMENDATION OF APPROVAL OF NO COST ADDENDA TO THE CAD, GIS, BIM AND RELATED SERVICES AGREEMENTS TO EXERCISE THE FIRST ONE-YEAR RENEWAL OPTION.

Mr. Shedek presented the memorandum, dated October 3, 2023. Discussion ensued.

Upon motion of Ms. Dennis, second by Ms. Cottman, vote carried to recommend to the Aviation Authority Board approval of No-Cost Addenda to the CAD, GIS, BIM and Related Services Agreements to Exercise the First One-Year Renewal Option. There is no fiscal impact.

INFORMATION ITEMS

The following items were presented for information only:

- A. Field Change Order (FCO) Log
- B. Revised Change Order Coversheet for V-S00034, LST Level 1 Dumpster Pad Enclosure, at the Orlando International Airport *[From the Construction Committee on September 26, 2023, Item No. III-E].*

ADJOURNMENT

No public comments were made during the meeting. There being no further business for discussion, the meeting was adjourned at 9:30 a.m.



Max E. Marble, Chair

Construction Committee

Senior Vice President, Capital Programs

On **Thursday, August 3, 2023**, the **CONSTRUCTION FINANCE OVERSIGHT COMMITTEE** of the Greater Orlando Aviation Authority met in the Carl T. Langford Board Room, Orlando International Airport, One Jeff Fuqua Boulevard Orlando, FL 32827. Chairperson Sharman called the meeting to order at 11:00a.m. The meeting was posted in accordance with Florida Statutes with quorum participating. Office of the Governor, Executive Order Number 20-69.

Committee Members Present:

Kathleen Sharman, Executive Vice President/CFO and Chairperson
Scott Shedek, Vice President of Construction
Gary Hunt, Vice President of Facilities

Also Present:

Melvin Martinez, GOAA
Kathy Anderson, GOAA
Paul Haust, GOAA
Tom Draper, GOAA
Andrea Harper, GOAA
Robert Connell, CRI
Jamie McGonagill, GCI
Ksenia Merck, K Merck & Associates
Rob Brancheau, Anser Advisory
Megan Ayala, Anser Advisory
Tracey Goff, Anser Advisory
Hameedah McCondichie, Sr. Admin. Assistant
Chayla German, AECOM, Recording Secretary

LOBBYIST DISCLOSURE

For individuals who conduct lobbying activities with Aviation Authority employees or Board members, registration with the Aviation Authority is required each year prior to conducting any lobbying activities. A statement of expenditures incurred in connection with those lobbying instances should also be filed prior to April 1 of each year for the preceding year. Lobbying any Aviation Authority Staff who are members of any committee responsible for ranking Proposals, Letters of Interest, Statements of Qualifications or Bids and thereafter forwarding those recommendations to the Board and/or Board Members is prohibited from the time that a Request for Proposals, Request for Letters of Interests, Request for Qualifications or Request for Bids is released to the time that the Board makes an award. The policy, forms, and instructions are available on the Aviation Authority's web site. Please contact the Chief Administrative Officer with questions at (407) 825- 7105.

Chairperson Sharman asked the Committee to report any conflicts of interest or violations of the Aviation Authority's Code of Ethics and Business Conduct; lobbying activities policy; or the Florida Sunshine law with regard to any agenda item. No Violations were reported.

I. CALL TO ORDER

II. ANNOUNCEMENTS

III. ROLL CALL

IV. CONSIDERATION OF MINUTES AND OLD BUSINESS

A. Minutes of the July 11, 2023 CFOC Meeting

The Committee reviewed the meeting minutes from July 11, 2023. No comments or concerns were provided.

B. Old Business

- A. Airline Terminal Improvements** – Chairperson Sharman stated ongoing planning is still continuing between the airlines, Operations, and Airline Affairs.

MINUTES OF THE CONSTRUCTION FINANCE OVERSIGHT COMMITTEE MEETING

August 3, 2023

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- B. Terminal C Day 2 Projects – Chairperson Sharman stated Ms. Merck is keeping track of the Day 2 list and there is an item on today's agenda for this program, so this will be discussed when it is presented.

V. CONSENT AGENDA

A. ACTION ITEMS

1. Recommendation to Approve Funding Reduction Request for W-S00145 – Owner Furnished Furniture, Fixtures and Equipment and Information Technology Items, South Terminal C

Ms. Merck presented a memorandum dated August 3, 2023, requesting the committee to approve a funding reduction request for W-S00145 – Owner Furnished Furniture, Fixtures and Equipment, and Information Technology Items, South Terminal C.

All purchase orders funded through the South Terminal C Phase 1 (STC-P1) and South Terminal C Phase 1 Expansion (STC-P1X) W-S00145 approved procurement have been issued and project closeout activities are underway. The Owner Authorized Representative (OAR) IT & FFE Project Management team, in coordination with Aviation Authority IT, has indicated that after review of the design documents, Construction Manager at Risk (CM@R) scopes and the purchases made through July 2023, in the amount of \$1,300,000, may be moved to Program Price Allowance (PPA) to fund other budget requirements.

There are no reasonable alternatives at this time. There is no overall impact to the South Terminal C program budget, however the STC-P1 and STC-P1X PPA will increase by a total of \$1,810,902 and \$104,149 respectively, for a combined STC program PPA increase of \$1,915,051.

The Construction Finance Oversight Committee reached a consensus to approve the budget transfer reflected in Exhibits 1 and 2.

2. Recommendation to Approve Budget Transfer Request for BP-S00132 – Baggage Handling System Design/Build/Operate/Maintain, South Terminal C

Ms. Brancheau presented a memorandum dated August 3, 2023, requesting the committee to approve a budget transfer request for BP-S00132 – Baggage Handling System, Design/Build/Maintain, South Terminal C.

The BP-S00132 VI Phase 1 contract achieved substantial completion on March 25, 2022, and Terminal C opened for operations on September 20, 2022. Change Order (CO) #18 to Vanderlande Industries' Phase 1 contract in the amount of \$346,685 will be presented for approval at a future Construction Committee meeting. CO #18 contains a negotiated final settlement of all change requests and DBOM and subcontractor extended general conditions incurred or arising out of the project.

To fund this final change order, \$327,527 is needed from Program Price Allowance (PPA). There is no fiscal impact to the overall South Terminal C Phase (STC-P1) and South Terminal C Phase 1 Expansion (STC-P1X) budgets. However, this action reduces the combined STC PPA by \$327,527, with a \$254,816 reduction to STC-P1 and \$72,711 reduction to STC-P1X.

Ms. Merck stated effectively this will close STC Phase 1 with a negotiated settlement that will go to CCM in a couple of weeks, however there will be another change order for the Terminal C Gates to add scope for installation and design of the baggage handling system in that program. It will be Change Order #19.

The Construction Finance Oversight Committee reached a consensus to approve the transfer of (a) \$254,816 of General Airport Revenue Bond (GARB) funds from ZC-256TER – Program Price Allowance to BP-S00132TER – Baggage Handling System, South Terminal C Phase 1; and (b) \$72,711 of GARB funds from ZC-279TERX – Program Price Allowance to BP-S00132TERX – Baggage Handling System, South Terminal C Phase 1 Expansion.

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4. Recommendation to Approve the Modification/Establishment of Project Budgets within the Terminal C Day 2 Projects Capital Improvement Program

Ms. Merck presented a memorandum dated August 3, 2023, requesting the committee to approve the Modification/Establishment of Project Budgets within the Terminal C Day 2 Projects Capital Improvement Program.

In conjunction with the proposed CIP update, the new construction project budget values as reflected in Table 2 are recommended. There are no reasonable alternatives at this time. There is no fiscal impact to the overall Terminal C Day 2 Program, however the Capital Improvement Program (CIP) Unallocated project will be reduced by \$10,075,000.

Chairperson Sharman stated there are still funds in the original \$25 million, while mentioning more funds are planned to be added during the CIP update that will go in August. Mr. Shedek stated this is setting up for the CIP update to put finishing touches on Terminal C.

The Construction Finance Oversight Committee reached a consensus to approve the budget transfers reflected in Exhibit 1 to modify/establish program budgets for the Terminal C Day 2 Projects Program subject to board approval of the proposed Capital Improvement Program update in August 2023.

5. Recommendation to Approve Modification/Establishment of Project Budgets within the Ground Transportation Facility Pedestrian Bridge Capital Improvement Program

Mr. Brancheau presented a memorandum dated August 3, 2023, requesting the committee to approve the Modification /Establishment of Project Budgets within the Ground Transportation Facility Pedestrian Bridge Capital Improvement Program. On July 18, 2023, Construction Management Committee (CMC) recommended that the Aviation Authority Board approve an increase to the Ground Transportation Facility (GTF) Pedestrian Bridge Capital Improvement Program (CIP) budget in the amount of \$100 million.

This updated CIP provides funding to support BP-S00198 awarded to The Weitz Company, LLC, for the total amount of \$113,293,387. This is the base bid price for Schedules A and B, an Owner's Allowance for the Dispute Resolution Board, plus all four Add Alternates (Options). The scope of BP-S00198 - Terminal C Multi-Modal Connector Pedestrian Bridge and RAC Lobby (Design/Build), provides for the design and construction of approximately 450 feet of an elevated, enclosed, air-conditioned pedestrian walkway and adjacent RAC lobby area on the north side of the pedestrian walkway that will directly connect Terminal C with the existing multi-modal facility.

In conjunction with the proposed CIP update, the project values as reflected in Table 2 are recommended.

There are no reasonable alternatives under consideration. There is no overall fiscal impact for this program.

Chairperson Sharman stated she wants to get the committee's concurrence on this memo to get the budget setup and begin work. Chairperson Sharman stated the only difference is there may be less AIG funds and more CFCs. Chairperson Sharman stated that we are still in discussions with the FAA and if successful this will be Plan A. Chairperson Sharman stated if discussions are not successful, Plan B will be put in place and the board memo will reflect the changes. Chairperson Sharman stated we don't want funding to hold up the project, while mentioning the CIP memo will be updated from the CMC to the board.

Chairperson Sharman stated we will take a conservative approach. Chairperson Sharman stated an info item will be presented at a future CFO meeting. Chairperson asked the committee if this approach is acceptable. Ms. Ryan stated from a legal perspective she is okay with the plan and we're being fully transparent. Chairperson Sharman mentioned there was literally a call with FAA prior to the CFO meeting which is why the memo was not updated.

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The Construction Finance Oversight Committee reached a consensus to approve the transfer as reflected in Exhibit 1 to modify/establish program budgets for the Ground Transportation Facility (GTF) Pedestrian Bridge Program.

6. Recommendation to Approve the Modification/Establishment of Project Budgets within the Terminal C Airside Concourse Gates C250-C253 Capital Improvement Program

Mr. Brancheau presented a memorandum dated August 3, 2023, requesting the committee to approve the Modification/Establishment of Project Budgets within the Terminal C Airside Concourse Gates C250-C253 Capital Improvement Program. On July 18, 2023, the Construction Management Committee (CMC) recommended that the Aviation Authority Board of Directors approve an increase to the Terminal C Airside Concourse (ASC) Gates C250-C253 (Gates Restart) Capital Improvement Program (CIP) budget in the amount of \$60 million.

The increase in federal funding is due to the Aviation Authority receiving additional Bipartisan Infrastructure Law (BIL) Airport Terminal Program (ATP) competitive funding during both the fiscal year 2022 and 2023 grant cycles. The FDOT funding increase reflects the calculated non-federal match to the BIL grants. Some of this FDOT funding has already been provided to the Aviation Authority through executed Public Transportation Grant Agreements (PTGA) and some of the funding has been requested through future year PTGA amendments. All federal BIL funding and related FDOT matching funding is programmed entirely towards the BP-S00195 project.

In conjunction with the proposed CIP update, the project budget values as reflected in Table 2 are recommended.

There are no reasonable alternatives under consideration. There is no overall fiscal impact for this program.

The Construction Finance Oversight Committee reached a consensus to approve the transfers reflected in Exhibit 1 to modify/establish program project budgets subject to board approval of the proposed Capital Improvement Program update in August 2023.

7. Recommendation to Approve the Modification/Establishment of Project Budgets within the Terminal C Gates C250-C253 Ramp, Remain Overnight, & Airfield Capital Improvement Program

Mr. Brancheau presented a memorandum dated August 3, 2023 requesting the committee to approve the Modification/Establishment of Project Budgets within the Terminal C Gates C250-C253 Ramp, Remain Overnight, & Airfield Capital Improvement.

On July 18, 2023, the Construction Management Committee (CMC) recommended that the Aviation Authority Board of Directors approve an increase to the Terminal C Gates C250-C253 Ramp, Remain Overnight (RON), & Airfield (Apron/Airfield Restart) Capital Improvement Program (CIP) budget in the amount of \$50 million. The program budget increase provides funding required for additional scope, including North RON parking, Ground Support Equipment (GSE), and high mast lighting on the North Apron.

In conjunction with the proposed CIP update, the project values as reflected in Table 2 are recommended.

There are no reasonable alternatives under consideration. There is no overall fiscal impact for this program.

The Construction Finance Oversight Committee reached a consensus to approve the transfers reflected in Exhibit 1 to modify/establish program project budgets subject to board approval of the proposed Capital Improvement Program update in August 2023.

8. Recommendation to Approve the Closeout to Fund Balance of Completed and Deferred Capital Project Funds

Chairperson Sharman presented a memorandum dated August 3, 2023, requesting the committee to approve the Closeout to Fund Balance of Completed and Deferred Capital Project Funds.

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In March 2023, as part of the Fiscal Year (FY) 2024 budget closeout process, management reviewed the outstanding list of Capital Initiation Requests that had minimal balances, no activity in the last 2 years, or were over 5 years old. Aviation Authority Staff has identified available funding in several fund codes where projects have been completed and/or have funding available that is not required for the completion of a project.

There are no reasonable alternatives at this time. The overall impact is the release of \$2,517,112 of Capital Expenditure Funds to fund balance.

The Construction Finance Oversight Committee reached consensus to approve the transfer of Capital Expenditure Funds from permanently closed capital projects as reflected in Table 1 to fund balance.

9. Recommendation to Approve Funding Request for L-00082 – Access Control System and Video Surveillance System Camera Installation

Mr. Haust presented a memorandum dated August 3, 2023, requesting the committee to approve a funding request for L-00082 – Access Control System and Video Surveillance System Camera Installation.

The Aviation Authority's Information Technology (IT) Department submitted a Capital Initiation Request (CIR) for Fiscal Year (FY) 2020 for Communication Rooms Security. This CIR was planned to add access control and surveillance cameras to comm rooms throughout the airport property.

On July 11, 2023, the Construction Committee approved, subject to Construction Finance Oversight Committee (CFOC) and board approval, an addendum to the continuing low voltage construction services provider Mountchor Technologies, Inc., in the amount of \$68,476 for L-00082. It is proposed that \$68,476 of Capital Expenditure (CAPEX) funds be transferred from FY 2020 CIR00492 – Communication Rooms Security to L-00082.

Subsequently, in order to make funds within CIR00492 readily available for use beyond the 'landside and airside terminals', Staff request that the scope be expanded to include 'communication rooms throughout the Aviation Authority Campus'.

There are no other alternatives under consideration. The fiscal impact is \$68,476 of Capital Expenditure Funds.

The Construction Finance Oversight Committee reached a consensus to recommend to the Aviation Authority Board to (a) approve the transfer of \$68,476 of previously approved Capital Expenditure funds from Fiscal Year 2020 Capital Initiation Request #492 – Communication Rooms Security to L-00082 – Access Control System and Video Surveillance System Camera Installation; (b) approve the expansion of the scope of FY20 CIR00492 to include 'communication rooms throughout the Aviation Authority Campus'; and (c) request concurrence from the Orlando City Council for this unbudgeted expenditure.

B. PROGRAM BUDGET STATUS WORKSHEETS

1. **North Terminal Baggage Handling System MAC Projects**
No Changes
2. **Baggage Handling System**
No Changes
3. **Closed Circuit Television Improvements**
No Changes
4. **Changing Regulatory Requirements**
Reflects July 11, 2023 CFOC Item 5A2 in the Adjustments column.
5. **Airsides 2 & 4 APM System Update**
No Changes

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6. **Airside 2 & 4 APM Replacement**
No Changes
7. **North Terminal Restrooms Upgrade – Phase 1**
No Changes
8. **North Terminal Road Widening Approaching A & B Curbs**
No Changes
9. **North Terminal Security Checkpoints**
No Changes
10. **Passenger Processing Efficiency Systems**
No Changes
11. **Airline Terminal Improvements**
Reflects July 11, 2023 CFOC Items 5A4 and 5A5 in the Adjustments column and proposed EAC reductions to V-S00023, V-S00031, and V-S00032 in the Variance column.
12. **Security Enhancement Program**
No Changes
13. **North Terminal Signage**
No Changes
14. **Health & Safety Renovations 2018-2025**
No Changes
15. **North Terminal Buildings' Roof Replacement**
No Changes
16. **North Terminal Vertical Circulation Improvements**
No Changes
17. **North Terminal Renovations – Phase 1**
No Changes
18. **North Terminal Building Systems Upgrades**
No Changes
19. **Airfield Pavement Rehab**
No Changes
20. **Rental Car Projects**
No Changes
21. **Rental Car Quick-Turn-Around Projects**
No Changes .
22. **Roadway Improvements Program**
No Changes
23. **Roadway Signage 2018-2025**
No Changes
24. **Employee Parking Lot**
No Changes
25. **Ground Transportation Facility Pedestrian Bridge**
Reflects June 8, 2023 CFOC Item 5A12 and July 11, 2023 CFOC Item 5A7 in the Adjustments column and August 3, 2023 CFOC Item 5A5 in the Variance column.
26. **Parking Improvements**
No Changes
27. **Fiber Infrastructure Program**
No Changes

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28. **Wildlife Attractant Removal**

No Changes

29. **Authority Support Outbuildings**

No Changes

30. **Building Renovations**

No Changes

31. **Security Detection System Improvement**

No Changes

32. **Environmental Mitigation**

No Changes

33. **Master Stormwater Planning**

No Changes

34. **New OIA Masterplan**

No Changes

35. **South Terminal C Phase 1**

Reflects July 11, 2023 CFOC Item 5A6 and various EAC reductions in the Adjustments column and August 3, 2023 CFOC Items 5A1 & 5A2 in the Variance column.

36. **South Terminal C Phase 1 Expansion**

Reflects July 11, 2023 CFOC Item 5A6 and various EAC reductions in the Adjustments column and August 3, 2023 CFOC Items 5A1 & 5A2 in the Variance column.

37. **Terminal C Phase 2 Design**

No Changes

38. **Terminal C Airside Concourse Gates C250-C253**

Reflects August 3, 2023 CFOC Item 5A6 in the Variance column.

39. **Terminal C Gates 250-253 Ramp, Remain Oversight (RON), & Airfield**

Reflects August 3, 2023 CFOC Item 5A7 in the Variance column.

40. **Terminal C Day 2 Projects**

Reflects July 11, 2023 CFOC Item 5A3 in the Adjustments column and August 3, 2023 CFOC Item 5A4 in the Variance column.

41. **South Computer Room Buildout**

No Changes

42. **Hyatt Regency Hotel**

Reflects July 11, 2023 CFOC Item 5A1 in the Adjustments column.

43. **ORL Active Projects**

Reflects proposed EAC reductions to W-334 and W-00408 in the Variance column.

44. **Rail Infrastructure Oversight**

No Changes

VI. **START-UP PACKAGES AND RATIFICATION ITEMS**

A. H-00359 – Pond Dredging Program

B. W-00482 – East Airfield Land Planning and Aircraft Compatibility Study

VII. **INFORMATIONAL/DISCUSSION ITEMS**

A. 2023 CFOC Meeting and Memo Deadline Schedule

B. 2023 CFOC Meeting and Deadline Calendar

Chairperson Sharman mentioned the next scheduled CFOC meeting will be held Tuesday, September 5, 2023, at 9:45 a.m. The CFOC memorandum deadline is August 22, 2023, at 10 a.m. CFOC memos should be submitted

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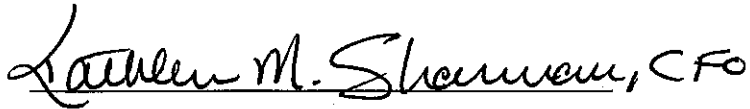
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to cfocSubmissions@goaa.org. The CFOC agenda review meeting will be held on August 24, 2023, at 1:00 p.m. via GoToMeeting.

ADJOURNMENT

Having no further business to conduct, the meeting was adjourned at 11:40 a.m.

A handwritten signature in black ink that reads "Kathleen M. Sharman, CFO". The signature is written in a cursive, flowing style.

Kathleen M. Sharman, Chairperson
Construction Finance Oversight Committee
Executive Vice President/CFO and Chairperson

On **Thursday, September 7, 2023**, the **CONSTRUCTION FINANCE OVERSIGHT COMMITTEE** of the Greater Orlando Aviation Authority met in the Carl T. Langford Board Room, Orlando International Airport, One Jeff Fuqua Boulevard Orlando, FL 32827. Chairperson Sharman called the meeting to order at 1:00 p.m. The meeting was posted in accordance with Florida Statutes with quorum participating. Office of the Governor, Executive Order Number 20-69.

Committee Members Present:

Kathleen Sharman, Executive Vice President/CFO and Chairperson
Marquez Griffin, Vice President of Airport Operations
Scott Shedek, Vice President of Construction
Gary Hunt, Vice President of Facilities

Also Present:

Marie Dennis, Vice President of Finance
Melvin Martinez, GOAA
Tom Draper, GOAA
Yovannie Rodriguez, GOAA
Christina Taylor, GOAA
Mickey Joseph, GOAA
Kevin Thompson, GOAA
Chris DeLoatche, GOAA
Robert Connell, CRI
Jamie McGonagill, GCI
Ksenia Merck, K Merck & Associates
Alex Sorondo, HNTB
Lance Quick, Anser Advisory
Frederick Robinson, Anser Advisory
Heather Lee, Anser Advisory
Tracey Goff, Anser Advisory
Hameedah McCondichie, Sr. Admin. Assistant
Chayla German, AECOM, Recording Secretary

LOBBYIST DISCLOSURE

For individuals who conduct lobbying activities with Aviation Authority employees or Board members, registration with the Aviation Authority is required each year prior to conducting any lobbying activities. A statement of expenditures incurred in connection with those lobbying instances should also be filed prior to April 1 of each year for the preceding year. Lobbying any Aviation Authority Staff who are members of any committee responsible for ranking Proposals, Letters of Interest, Statements of Qualifications or Bids and thereafter forwarding those recommendations to the Board and/or Board Members is prohibited from the time that a Request for Proposals, Request for Letters of Interests, Request for Qualifications or Request for Bids is released to the time that the Board makes an award. The policy, forms, and instructions are available on the Aviation Authority's web site. Please contact the Chief Administrative Officer with questions at (407) 825- 7105.

Chairperson Sharman asked the Committee to report any conflicts of interest or violations of the Aviation Authority's Code of Ethics and Business Conduct; lobbying activities policy; or the Florida Sunshine law with regard to any agenda item. No Violations were reported.

I. CALL TO ORDER

II. ANNOUNCEMENTS

III. ROLL CALL

IV. CONSIDERATION OF MINUTES AND OLD BUSINESS

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V. CONSENT AGENDA

A. ACTION ITEMS

1. Recommendation to Approve Funding Request for W-00472 – Hyatt Fire System Strobe Evaluation

Mr. Sorondo presented a memorandum dated September 7, 2023, requesting the committee to approve funding for W-00472 – Hyatt Fire System Strobe Evaluation. The fire alarm notification strobe lights at the Hyatt Hotel at the Orlando International Airport (MCO) are to provide alert notification to guests and the public in the event of an emergency incident at the Hyatt Hotel facility. W-00472 - Hyatt Fire System Strobe Evaluation provided an evaluation of the strobe system which was completed by MLM-Martin Architects, Inc., in June 2023 and recommended improvements were identified.

On August 22, 2023, the Construction Committee recommended approval, subject to Construction Finance Oversight Committee (CFOC) approval, of an addendum to the continuing architectural consulting services agreement with MLM-Martin Architects, Inc., for design services for W-00472 in the amount of \$28,440. There is currently a balance of \$2,013 of available funds in W-00472.

There are no reasonable alternatives under consideration. There is no fiscal impact to the Hyatt Hotel's overall Capital Improvement Budget. This request would transfer \$26,427 from FY 2023 CIR00457 to W-00472 – Hyatt Fire System Strobe Evaluation.

The Construction Finance Oversight Committee reached a consensus to approve the transfer of \$26,427 of Capital Expenditure funds from Fiscal Year 2023 Capital Initiation Request #457 – Fire Alarm System Upgrade/Improvements to W-00472 – Hyatt Fire Strobe Evaluation.

2. Recommendation to Approve a Funding Request for EP-00202 – Hyatt Pool Deck Repairs, Construction

Mr. McGonagill presented a memorandum dated September 7, 2023, requesting the committee to approve a funding request for EP-00202 – Hyatt Pool Deck Repairs, Construction. A limited destructive investigation was done on the Hyatt pool deck to verify the existing conditions of the waterproofing, western expansion joint, and pool deck floor drains. The results of the investigation were reviewed and the conclusion was these areas of the pool deck need replacement to prevent water intrusion into the terminal building.

In addition to the waterproofing and drainage repairs, an enclosure over the exterior exit stairwell is needed to prevent water intrusion from entering into the terminal building and causing additional building damage. The estimated cost to complete the waterproofing, drainage, and stairwell enclosure repairs is \$34,883. FY21 CIR00568 – Hyatt Hot Water Storage Tanks Replacement is completed and has available funds of \$123,650, therefore it is requested that \$34,883 be transferred to EP-00202 in order to complete the Hyatt pool deck repairs. It is also requested that the remaining available balance of \$88,767 in CIR00568 be transferred to contingency as the project is completed.

The fiscal impact is \$34,883 of Capital Expenditure funds transferred from FY 2021 CIR00568 – Hyatt Hot Water Storage Tanks Replacement to EP-00202 – Hyatt Pool Deck Repairs, Construction and \$88,767 of Capital Expenditure funds to the Hyatt contingency.

The Construction Finance Oversight Committee reached a consensus to (a) approve the transfer of \$123,650 of Capital Expenditure funds from Fiscal Year 2021 CIR00568 –Hyatt Hot Water Storage Tanks Replacement to Hyatt contingency; and (b) recommend to the Aviation Authority Board to (1) approve the transfer of \$34,883 of Capital Expenditure funds from Hyatt contingency to EP-00202 – Hyatt Pool Deck Repairs, Construction; and (2) request concurrence from the City Council for this unbudgeted expenditure

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3. Recommendation to Approve Funding Request for V-00998 – Runway 18 Left Vault Fire Suppression System Renovations

Mr. Sorondo presented a memorandum dated September 7, 2023, requesting the committee to approve a funding request for V-00998 – Runway 18 Left Vault Fire Suppression Systems Renovations. The fire suppression system within the RW 18L vault has surpassed its useful life and has required a substantial amount of maintenance in recent years to keep it operational. Since the fire suppression system is no longer required, the Facilities Department has requested that the fire suppression system be decommissioned and removed from the RW 18L vault building.

Additional funding is needed in V-00998 in order to remove the fire suppression system from the RW 18L vault building. The Facilities Department has identified Capital Expenditure funds in Fiscal Year (FY) 2023 Capital Initiation Request (CIR) #523 - Airfield Manhole to Plaza Can Conversions that can be used to fund the balance needed to complete the V-00998 project.

There are \$3,812 in O&M funds in V-00998. It has been determined that Capital Expenditure funds are more appropriate, therefore these O&M funds need to be removed and replaced with Capital Expenditure funds.

There are no reasonable alternatives under consideration. The fiscal impact of this request is the utilization of \$38,346 of Capital Expenditure funds for V-00998 – RW 18L Vault Fire Suppression System Renovations and the transfer of \$3,812 of O&M funds from V-00998 to Fund Balance.

Chairperson Sharman stated the AF Manhole to Plaza Can Conversions project will be done sometime early next year. Mr. Sorondo stated it will be done in conjunction with the upgrades for the western airfield lights. Chairperson Sharman asked Mr. Sorondo if he is confident that there are enough funds still available to complete the project. Mr. Sorondo replied yes, while mentioning the estimate came back significantly less. Chairperson Sharman stated we are cleaning up some O&M in this project, so all of this will now be CAPEX.

The Construction Finance Oversight Committee reached a consensus to approve (a) the transfer of \$3,812 of Operational and Maintenance funds from V-00998 – Runaway 18L Vault Fire Suppression System Renovations to Fund Balance; (b) approve the transfer of \$38,346 of Capital Expenditure funds from Fiscal Year 2023 Capital Initiation Request #523 – Airfield Manhole to Plaza Can Conversions to Fund Balance; and (c) recommend to the Aviation Authority Board to (1) approve the transfer of \$38,346 of Capital Expenditure funds from Fund Balance to V-00998; and (2) request concurrence from the City Council for this unbudgeted expenditure.

4. Recommendation to Approve Funding Request for V-01009 – Purchasing Building Office Renovations

Ms. Taylor presented a memorandum dated September 7, 2023, requesting the committee to approve a funding request for V-01009 – Purchasing Building Office Renovations. Currently, the Multi-Modal Planning and Environmental Planning Department has been displaced from their office space and are spread out throughout the campus and the department is slated to experience significant growth in staffing levels in the coming years.

The Materials Control building, which housed the Purchasing Department in the south end, currently has office space that has been vacated and is in need of renovations and reconfiguration in order to house the Multi-Modal Planning and Environmental Department. The renovations are budgeted to be approximately \$370,000 and soft costs are estimated to be \$30,000, for a total project cost of \$400,000. Aviation Authority Staff have identified available funding in several Capital Initiation Requests (CIR) where projects have been completed and/or have funding available that is not required for the completion of the project. Therefore, it is requested that these CIRs be closed to Fund Balance and \$400,000 of Capital Expenditure funds be repurposed for V-01009 - Purchasing Building Office Renovations.

The Aviation Authority can choose to identify an alternative funding source for these necessary renovations. The fiscal impact is the utilization of \$400,000 of Capital Expenditure funds for V-01009 and an increase to Fund Balance of \$24,958.

Chairperson Sharman stated we are closing CIR's that everyone has confirmed the funds are no longer needed.

The Construction Finance Oversight Committee reached a consensus to (a) approve the transfer of Capital Expenditure funds totaling \$424,958 from permanently closed capital projects as reflected in Table 1 to fund balance; and (b) recommended to the Aviation Authority Board to (1) approve the transfer of \$400,000 of Capital Expenditure funds from Fund Balance to V-01009 – Purchasing Building Office Renovations; and (2) request concurrence from the City Council for this unbudgeted expenditure.

5. Recommendation to Approve Funding Request for H-00366 – Parking Garage Plaza Island Rehab

Mr. Sorondo presented a memorandum dated September 7, 2023, requesting the committee to approve a funding request for H-00366 – Parking Garage Plaza Island Rehab. The Orlando International Airport (MCO) has four entry toll plazas, one each at the entrances and exits of the A and B Garage structures. These plazas were constructed in 2011 with concrete island separators that contained metal bands around the perimeter of each island to protect the concrete island from vehicle damage. Over the years, the metal has become damaged, bend, and, in some cases, sharp enough to puncture tires from vehicles hitting them.

The Aviation Authority has budgeted funds in ZC-122 – Parking Revenue Control System (PARCS) for parking related projects as they are identified and ranked in order of importance to the Aviation Authority. The Parking Operations Leadership Team has determined that the islands within the parking garage entry plazas have reached a point of significant disrepair and they represent a safety concern to vehicles entering the plazas.

There are no reasonable alternatives under consideration. The fiscal impact of this request is the reduction of ZC-122 Capital Expenditure funds in the amount of \$100,000.

The Construction Finance Oversight Committee reached a consensus to approve the transfer of \$100,000 of Capital Expenditure funds from ZC-122 – Parking Revenue Control System to H-00366 – Parking Garage Plaza Island Rehab.

6. Recommendation to Approve Budget Transfer Request for W-00TBD – Program Oversight Services, Changing Regulatory Requirements Program

Mr. Merck presented a memorandum dated September 7, 2023, requesting the committee to approve a budget transfer request for W-000TBD – Program Oversight Services, Changing Regulatory Requirements Programs.

It is recommended that a new project be created to fund program oversight efforts during FY 2024.

There are no reasonable alternatives under consideration. There is no overall fiscal impact to the Changing Regulatory Requirements program, however, the contingency will be reduced by \$150,000 to support FY 2024 Program Oversight Services.

The Construction Finance Oversight Committee reached a consensus to approve the transfer of \$150,000 of General Airport Revenue Bond funds from ZC-252 – CBP Regulation Contingency to W-00TBD – Program Oversight Services.

7. Recommendation to Approve the Request to Add Series 2015A AMT General Airport Revenue Bond Funds to the Airsides 2 and 4 Automated People Mover Replacement Program

Chairperson Sharman presented a memorandum dated September 7, 2023, requesting the committee to approve the request to Add Series 2015A AMT General Airport Revenue Bond Funds

to the Airsides 2 and 4 Automated People Mover Replacement Program.

The Airsides 1 & 3 APM Guideway/Structure program is complete, but has unspent 2015A General Airport Revenue Bond (GARB) funds totaling \$166,852. The primary projects in the Ticket Lobby Improvements program are complete, with the exception of the projects created to improve passenger processing. 2015A GARB bonds were transferred to the Passenger Processing Efficiency Systems program for this purpose, with \$1,220,446 remaining unspent.

Since the Passenger Processing Efficiency Systems program is still underway, it is requested that previously approved Capital Expenditure funds totaling \$1,220,445 be transferred to the program to replace the 2015A GARBs. Fund Balance Analysis also has \$46,947 available for transfer as of July 31, 2023.

The fiscal impact is the utilization of \$\$1,434,245 of 2015A GARB bond construction proceeds and investment earnings and a reduction of future GARBs by the same amount in the Airsides 2 & 4 APM Replacement program. In addition, this action will utilize \$1,200,445 of Capital Expenditure funds from Capital Initiation Request #357 – Facility Improvements.

The Construction Finance Oversight Committee reached a consensus to approve the request within the Airsides 1 & 3 Automated People Mover (APM) Guidance/Structure program (a) the transfer of 2015A General Airport Revenue Bond (GARB) funds to ZC-219 - Capital Improvement Program (CIP) Unallocated from projects (1) BP-S100A - Operating System Airsides 1 & 3 in the amount of \$21,078; (2) ZC-138A - Legal Fees in the amount of \$145,285; and (3) ZC-217 - Airsides 1 & 3 APM Operating System Soft Costs in the amount of \$489; (b) the transfer of \$166,852 of 2015A GARB funds from ZC-219 to Fund Balance.

The Construction Finance Oversight Committee reached a consensus to approve the request within the Passenger Processing Efficiency Systems program (c) the transfer of 2015A GARB funds to ZC-315 - CUSS/CUPPS CIP Unallocated from projects (1) E-00275 - Common Use Biometric Experience Airside 2 in the amount of \$118,714; (2) E-00276 Common Use Biometric Airside 3 in the amount of \$101,253; (3) E-00277 - Common Use Biometric Experience Airside 1 in the amount of \$5,988; (4) E-00278 - Common Use Biometric Experience Airside 4 in the amount of \$33,638; (5) ZC-319 - Common Use Win10 Upgrade in the amount of \$40,866; (6) ZC-320 - Common Use Self Bag Drop Pilot in the amount of \$150,000; (7) ZC-349 - NTC Common Use Expansion in the amount of \$420,291; and (8) ZC-351 - NTC Common Use Millwork & Misc. in the amount of \$257,717; (d) the transfer of 2015A GARBS in the amount of \$1,220,445 from ZC-315 to Fund Balance; (e) the transfer of \$1,220,445 of Capital Expenditure funds from Capital Initiation Request #357 – Facility Improvements to ZC-315; (f) the transfer of Capital Expenditure funds from ZC-315 to projects (1) E-00275 in the amount of \$118,714; (2) E-00276 in the amount of \$101,253; (3) E-00277 in the amount of \$5,988; (4) E-00278 in the amount of \$33,638; (5) ZC-319 in the amount of \$40,866; (6) ZC-320 in the amount of \$150,000; (7) ZC-349 in the amount of \$420,291; and (8) ZC-351 in the amount of \$257,717.

The Construction Finance Oversight Committee reached a consensus to approve the request within the Airsides 2 & 4 APM Replacement program (g) the transfer of \$1,434,245 of 2015A GARBS from Fund Balance to BP-00477REP - Airsides 2 & 4 APM Improvements; (h) the transfer of \$1,434,245 of Line of Credit to be Reimbursed by Future GARBs from BP-00477REP to ZC-347 – Airsides 2 & 4 APM Replacement CIP Unallocated; (i) the reduction of future GARBs in the amount of \$1,434,245 from ZC- 347; and (j) the transfer of future 2015A AMT GARB investment earnings to BP-00477REP along with the reduction of future GARBs by the same amount.

8. Recommendation to Approve the Request to Add Series 2016A AMT General Revenue Bond Funds to the Airside 2 and 4 Automated People Mover Replacement Program

Chairperson Sharman presented a memorandum dated September 7, 2023, requesting the committee to approve the request to add series 2016A AMT General Revenue Bond Funds to the

Airside 2 and 4 Automated People Mover Replacement Program.

It is requested that 2016A GARBs totaling \$526,697, plus any investment earnings, be transferred to BP-00477REP – Airsides 2 & 4 APM Improvements with the Airsides 2 & 4 APM Replacement program.

As another fund source needs to be reduced in order to maintain the total program budget according to the approved Capital Improvement Program (CIP), Staff also request that the Construction Finance Oversight Committee (CFOC) approve a decrease in future GARBs in the amount of \$526,697.

There are no other feasible alternatives that will expend the remaining bond funds quicker. The fiscal impact is the utilization of \$526,697 of 2016A GARB bond construction proceeds and investment earnings and a reduction of future GARBs by the same amount in the Airsides 2 & 4 APM Replacement Program.

The Construction Finance Oversight Committee reached a consensus to approve (a) the transfer of \$526,697 of 2016A AMT General Airport Revenue Bond (GARB) funds from Fund Balance to BP-00477REP – Airsides 2 & 4 Automated People Mover (APM) Improvements; (b) the transfer of \$526,697 of Line of Credit to be Reimbursed by Future GARBs from BP-00477REP to ZC-347 – Airsides 2 & 4 Replacement Capital Improvement Program (CIP) Unallocated; (c) the reduction of future GARBs in the amount of \$526,697 from ZC-347; and (d) the transfer of future 2016A AMT GARB investment earnings to BP-00477REP along with the reduction of future GARBs by the same amount.

9. Recommendation to Approve Budget Transfer Request for W-S00150ACG – Owner Furnished Furniture, Fixtures, and Equipment and Information Technology Items, Terminal C Airside Concourse Gates C250-C253

Ms. Merck provided a memorandum dated September 7, 2023, requesting a budget transfer for W-S00150ACG – Owner Furnished Furniture, Fixtures, and Equipment and Information Technology Items, Terminal C Airside Concourse Gates C250-C253.

The Gates Restart Program has a placeholder project, W-S00TBD, to fund Owner Direct Purchase equipment in the amount of \$5,515,000. It is anticipated that a procurement plan for the Furniture, Fixtures and Equipment (FF&E) and Information Technology (IT) items to be procured through the W-S00150ACG - FFE/IT project will be presented to the Construction Committee for approval at a future date. This item will be subject to Aviation Authority Board approval. To fund this item that will be presented to the Construction Committee for approval, an additional \$3,198,867 is needed.

There is no overall fiscal impact to the Terminal C Airside Concourse Gates C250-C253 program. However, if approved, Program Price Allowance will be reduced by \$3,198,867.

Chairperson Sharman stated she looked at the list and has a few concerns. Chairperson Sharman stated any item that can't be funded in this project will be funded with O&M, but we will keep the current budget amount. Chairperson Sharman stated the list is detailed, while mentioning it will be monitored by CCM. Chairperson Sharman stated we are setting up the budget, but there will be check-in points and will be worked through CCM. Chairperson Sharman advised Ms. Merck to meet with Ms. Dennis and her team. Chairperson Sharman stated there are some low dollar items that may not be eligible for bond financing. Mr. Merck stated a list needed to be created so it could then be scrubbed. Ms. Merck stated a date has not been set to go to CCM, this is just to ensure the right funding is in the project. Ms. Merck stated this is setting up a budget. Chairperson Sharman stated the amount of any disallowed items will be placed in contingency.

The Construction Finance Oversight Committee reached a consensus to approve the budget transfer of \$3,198,867 of General Airport Revenue Bonds funds from ZC-354 – Program Price Allowance to W-S00150ACG – Owner Furnished Furniture, Fixtures, and Equipment and Information Technology Items.

10. Recommendation to Approve Budget Transfer Request for BP-S00132 – Baggage Handling System, Terminal C Airside Concourse Gates C250-C253

Ms. Merck presented a memorandum dated September 7, 2023, requesting the committee to approve a budget transfer request for BP-S00132 – Baggage Handling System, Terminal C Airside Concourse Gates C250-C253.

It is anticipated that Change Order #19 in the amount of \$16,544,181 to Vanderlande Industries, Inc. (VI), for provision of the Baggage Handling System (BHS) supporting Gates C250-C253 will be presented to the Construction Committee for approval on September 12, 2023. This item is subject to Construction Finance Oversight Committee (CFOC) and Aviation Authority Board approval. This item requires a transfer of \$1.5 million from Program Price Allowance.

There are no reasonable alternatives. There is no overall fiscal impact to the program. If approved, this will reduce Program Price Allowance by \$1,500,000.

The Construction Finance Oversight Committee reached a consensus to approve the transfer of \$1,500,000 of General Airport Revenue Bond (GARF) funds from ZC-354 – Capital Improvement Program (CIP) Unallocated to BP-S00132ACG – Baggage Handling System.

11. Recommendation to Approve Budget Transfer Requests from South Terminal Phase 1 and South Terminal Phase 1 Expansion to Terminal C Day for Fiscal Year 2024 Closeout

Ms. Lee presented a memorandum dated September 7, 2023, requesting the committee to approve budget transfer requests from South Terminal Phase 1 and South Terminal Phase 1 Expansion to Terminal C Day 2 for Fiscal Year 2024 Closeout expenses.

To consolidate and track the FY 2024 STC closeout costs, it is recommended that the Terminal C Day 2 program budget be augmented to include remaining unexpended budget amounts within the combined STC programs.

There are no reasonable alternatives at this time. This action will increase the Terminal C Day 2 program by \$1,500,000 of GARF funds, decrease the STC-P1 program by \$900,000 of GARF funds, and decrease the STC-PX1 program by \$600,000 of GARF funds. The overall CIP remains unchanged.

Chairperson Sharman stated this is setting up the budget, while mentioning task orders are going to be approved at CCM. Chairperson Sharman stated this isn't guaranteeing the money will be used, it's making it available. Chairperson Sharman stated it's important to pull the funding out of the Terminal C budget. Chairperson Sharman stated this will be on the "Day 2" worksheet, however we will keep it separate. Mr. Shedeck stated this has been vetted with where we're currently at with final settlement talks with Turner Kewitt, which should be at the next CFOC.

The Construction Finance Oversight Committee reached a consensus to approve the budget transfers reflected in Exhibits 1, 2, and 3.

12. Recommendation to Approve Establishment of Project Budgets within the North Terminal Renovations Capital Improvement Program

Ms. Lee presented a memorandum dated September 7, 2023, requesting the committee to approve the establishment of project budgets within the North Terminal Renovations Capital Improvement Program.

To provide planning, design, and oversight support services for the completion of this program, the establishment of soft cost budgets are recommended.

There are no reasonable alternatives at this time. There is no fiscal impact to the overall North Terminal Renovation Program.

The Construction Finance Oversight Committee reached a consensus to approve the

budget transfers reflected in Exhibit 1 to establish soft costs budgets for the North Terminal Renovation Program.

13. Green Evaluation Disclosure – 2017 Bond as July 31, 2023

Chairperson Sharman presented a memorandum titled Green Evaluation Disclosure-2017 A Bond as of July 31, 2023.

The buildings within the STC have been designed and will be constructed in line with Leadership in Energy and Environmental Design (LEED) Version 4 standards. Bond proceeds will be applied directly to the project, to fund debt service reserve and capitalized interest funds, to refinance line of credit draws associated with the project's financing, and to pay the cost of issuance. The attached Exhibit 2 is a list by project of the funds expended as of July 31, 2023, from proceeds of the 2017A Subordinated Bonds. There is no fiscal impact.

This item has no recommended action and is for disclosure purposes only.

B. PROGRAM BUDGET STATUS WORKSHEETS

1. **North Terminal Baggage Handling System MAC Projects**
No Changes
2. **Baggage Handling System**
No Changes
3. **Closed Circuit Television Improvements**
Reflects a new project established (V-01002) in the Adjustments column.
4. **Changing Regulatory Requirements**
Reflects September 7, 2023 CFOC Item 5A6 in the Variance column.
5. **Airsides 2 & 4 APM System Update**
Reflects CIP Approved By The Board August 2023 in the Adjustments column.
6. **Airside 2 & 4 APM Replacement**
No Changes.
7. **North Terminal Restrooms Upgrade – Phase 1**
No Changes.
8. **North Terminal Road Widening Approaching A & B Curbs**
No Changes.
9. **North Terminal Security Checkpoints**
No Changes.
10. **Passenger Processing Efficiency Systems**
No Changes.
11. **Airline Terminal Improvements**
Reflects various EAC reductions from August 3, 2023 CFOC in the Adjustments column.
12. **Security Enhancement Program**
Reflects a new project established (V-01003) in the Adjustments column.
13. **North Terminal Signage**
No Changes.
14. **Health & Safety Renovations 2018-2025**
No Changes.
15. **North Terminal Buildings' Roof Replacement**
No Changes.
16. **North Terminal Vertical Circulation Improvements**
No Changes.

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17. **North Terminal Renovations – Phase 1**
Reflects CIP Approved By The Board August 2023 in the Adjustments column and September 7, 2023 CFOC Item 5A12 in the Variance column.
18. **North Terminal Building Systems Upgrades**
No Changes.
19. **Airfield Pavement Rehab**
Reflects a new project established (H-00365) in the Adjustments column.
20. **Rental Car Projects**
No Changes.
21. **Rental Car Quick-Turn-Around Projects**
Reflects CIP Approved By The Board August 2023 in the Adjustments column.
22. **Roadway Improvements Program**
No Changes.
23. **Roadway Signage 2018-2025**
No Changes.
24. **Employee Parking Lot**
No Changes.
25. **Ground Transportation Facility Pedestrian Bridge**
Reflects August 3, 2023 CFOC Item 5A5 in the Adjustments column.
26. **Parking Improvements**
No Changes.
27. **Fiber Infrastructure Program**
No Changes.
28. **Wildlife Attractant Removal**
No Changes.
29. **Authority Support Outbuildings**
No Changes.
30. **Building Renovations**
Reflects CIP Approved By The Board August 2023 in the Adjustments column.
31. **Security Detection System Improvement**
No Changes.
32. **Environmental Mitigation**
No Changes.
33. **Master Stormwater Planning**
No Changes.
34. **New OIA Masterplan**
No Changes.
35. **South Terminal C Phase 1**
Reflects August 3, 2023 CFOC Items 5A1 & 5A2 in the Adjustments column and September 7, 2023 CFOC Item 5A11 and proposed EAC reduction to W-S116CA in the Variance column.
36. **South Terminal C Phase 1 Expansion**
Reflects August 3, 2023 CFOC Items 5A1 & 5A2 in the Adjustments column and September 7, 2023 CFOC Item 5A11 and proposed EAC reductions to W-S00111CAX, W-S00120CAX, and W-S00126CAX in the Variance column.
37. **Terminal C Phase 2 Design**
No Changes.

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38. Terminal C Airside Concourse Gates C250-C253

Reflects August 3, 2023 CFOC Item 5A6 & August Board Approved CIP Update in the Adjustments column and September 7, 2023 CFOC Items 5A9 & 5A10 in the Variance column.

39. Terminal C Gates 250-253 Ramp, Remain Oversight (RON), & Airfield

Reflects August 3, 2023 CFOC Item 5A7 & August Board Approved CIP Update in the Adjustments column.

40. Terminal C Day 2 Projects

Reflects August 3, 2023 CFOC Item 5A4 & August Board Approved CIP Update in the Adjustments column and September 7, 2023 CFOC Item 5A11 in the Variance column.

41. South Computer Room Buildout

No Changes

42. Hyatt Regency Hotel

Reflects September 7, 2023 CFOC Items 5A1 & 5A2 in the Variance column.

43. ORL Active Projects

Reflects August 3, 2023 CFOC EAC reductions in the Adjustments column.

44. Rail Infrastructure Oversight

Reflects closure of project W-00379 in the Adjustments column.

VI. START-UP PACKAGES AND RATIFICATION ITEMS

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VII. INFORMATIONAL/DISCUSSION ITEMS

A. 2023 CFOC Meeting and Memo Deadline Schedule

B. 2023 CFOC Meeting and Deadline Calendar

Chairperson Sharman mentioned the next scheduled CFOC meeting will be held Tuesday, October 3, 2023, at 9:45 a.m. The CFOC memorandum deadline is September 19, 2023, at 10 a.m. CFOC memos should be submitted to cfocSubmissions@goaa.org. The CFOC agenda review meeting will be held on September 21, 2023, at 3:00 p.m. via GoToMeeting.

ADJOURNMENT

Having no further business to conduct, the meeting was adjourned at 1:34 p.m.

Handwritten signature of Kathleen M. Sharman in black ink.

Kathleen M. Sharman, Chairperson
Construction Finance Oversight Committee
Chief Financial Officer

On **Tuesday September 19, 2023**, the **CONSTRUCTION FINANCE OVERSIGHT COMMITTEE** of the Greater Orlando Aviation Authority met in the Carl T. Langford Board Room, Orlando International Airport, One Jeff Fuqua Boulevard Orlando, FL 32827. Chairperson Sharman called the meeting to order at 3:33 p.m. The meeting was posted in accordance with Florida Statutes with quorum participating. Office of the Governor, Executive Order Number 20-69.

Committee Members Present:

Kathleen Sharman, Executive Vice President/CFO and Chairperson
Scott Shedek, Vice President of Construction
Gary Hunt, Vice President of Facilities

Also Present:

Marie Dennis, Senior Vice President, Deputy CFO
Ksenia Merck, K Merck & Associates
Melvin Martinez, GOAA
Robert Furr, Vice President, Engineering & Architecture
Robert Connell, CRI
Ross Spence, AECOM
Rob Brancheau, Anser Advisory
Heather Lee, Anser Advisory
Frederick Robinson, Anser
Lance Quin, Anser Advisory
Hameedah McCondichie, Sr. Admin Assistant
Chayla German, AECOM, Recording Secretary

LOBBYIST DISCLOSURE

For individuals who conduct lobbying activities with Aviation Authority employees or Board members, registration with the Aviation Authority is required each year prior to conducting any lobbying activities. A statement of expenditures incurred in connection with those lobbying instances should also be filed prior to April 1 of each year for the preceding year. As of January 16, 2013, lobbying any Aviation Authority Staff who are members of any committee responsible for ranking Proposals, Letters of Interest, Statements of Qualifications or Bids and thereafter forwarding those recommendations to the Board and/or Board Members is prohibited from the time that a Request for Proposals, Request for Letters of Interests, Request for Qualifications or Request for Bids is released to the time that the Board makes an award. As adopted by the Board on September 19, 2012, lobbyists are now required to sign-in at the Aviation Authority offices prior to any meetings with Staff or Board members. In the event a lobbyist meets with or otherwise communicates with Staff or a Board member at a location other than the Aviation Authority offices, the lobbyist shall file a Notice of Lobbying (Form 4) detailing each instance of lobbying to the Aviation Authority within 7 calendar days of such lobbying. As of January 16, 2013, lobbyists will also provide a notice to the Aviation Authority when meeting with the Mayor of the City of Orlando or the Mayor of Orange County at their offices. The policy, forms, and instructions are available in the Aviation Authority's offices and the web site. Please contact the Chief Administrative Officer, Ms. Yovannie Rodriguez, with questions at (407) 825- 7105.

Chairperson Sharman asked the Committee to report any conflicts of interest or violations of the Aviation Authority's Code of Ethics and Business Conduct; lobbying activities policy; or the Florida Sunshine law with regard to any agenda item. No Violations were reported.

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V. Action Items

A. Recommendation to Approve Budget Transfer Requests for Landside Guaranteed Maximum Price Projects, South Terminal C Phase 1, South Terminal C Phase 1 Expansion, and Changing Regulatory Requirements Program

Ross Spence presented a memorandum dated September 19, 2023, requesting the committee to approve budget transfer request for Landside Guaranteed Maximum Price Projects, South Terminal C Phase 1, South Terminal C Phase 1 Expansion, and Changing Regulatory Requirements Programs. The Aviation Authority awarded Guaranteed Maximum Price (GMP) addenda to Turner Kiewit Joint Venture (TKJV) for construction of the Landside Terminal (LST) and Ground Transportation Facility (GTF) on the South Terminal C Phase 1 (STC-P1), South Terminal C Phase 1 Expansion (STC-P1X), and Changing Regulatory Requirements (CRR) programs.

On June 15, 2022, the Aviation Authority approved the update of the Capital Improvement Program (CIP), specifically a \$40 million net increase to the combined STC-P1/STC-P1X budgets in support of various negotiated agreements allowing for the successful completion of the Terminal C Expansion. In a related action, the Aviation Authority authorized issuance of Addendum 32 to TKJV as part of the STC-P1/STC-P1X closeout. Addendum No. 32 closed all Contingency Work Authorizations and scope modification forms for all TKJV GMPs, leaving some contingency and not to exceed (NTE) balances in place to cover completion of outstanding items.

On September 20, 2022, Terminal C opened to the public. TKJV has continued efforts to complete outstanding items on their open GMPs. On September 19, 2023, the Construction Committee recommended approval of final amendments for select GMPs. These amendments reduce Owner Contingencies to zero, reconcile the remaining cost issues between subcontractors, and fund final Subcontract Modifications, as applicable.

As Terminal C has been operational for one full year, it is recommended that restrictions and set asides associated with amounts remaining in Program Pricing Allowance (PPA) from the prior year \$40 million CIP increase be released as part of this action. Further, it is recommended that new cost items required for improving the existing STC be funded through the Terminal C Day 2 Program, Capital Initiation Requests (CIRs), or Operation and Maintenance as deemed appropriate by the Aviation Authority.

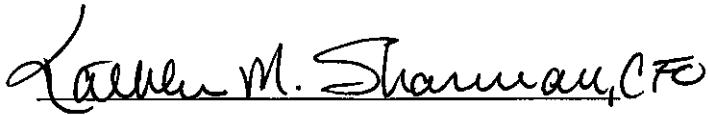
There is no fiscal impact to the overall STC-P1, STC-P1X, or CRR programs. The STC-P1 program budget will decrease by \$473,053 and the STC-P1X budget will increase by the same amount. The PPA will be reduced by \$3,599,466 to \$3,542 for STC-P1 and will be reduced by \$1,178,355 to \$320,134 for STC-P1X. The CIP Unallocated within the CRR program will increase by \$173,350.

Chairperson Sharman stated we aren't closing the programs, but we are closing the GMPs. Mr. Spence replied that's correct. Chairperson Sharman stated there is money left in the budget and the intent is to move these funds into a different program at a future CFOC meeting. Chairperson Sharman asked Mr. Spence if he met with all contractors and subcontractors to ensure all parties have signed off on this recommended action. Mr. Spence stated he had numerous meetings with Turner Kiewit over many months to determine the final values, and he met individually with Turner Kiewit and some of their subcontractors as well as with GOAA representatives to get to the final values and address any of the outstanding items that were included for the final values. Mr. Shedek thanked the team and stated this has been years' worth of work.

The Construction Finance Oversight Committee reached a consensus to approve (a) the project budget transfers as reflected in Exhibits 1, 2, and 3; and (b) the release of the \$50,000 set aside for an Experiential Media Environment allowance against ZC-256TER – Program Price Allowance, South Terminal C Phase 1.

ADJOURNMENT

Having no further business to conduct, the meeting was adjourned at 3:41 p.m.

A handwritten signature in black ink that reads "Kathleen M. Sharman, CFO". The signature is written in a cursive, flowing style.

Kathleen M. Sharman, Chairperson
Construction Finance Oversight Committee
Chief Financial Officer

On **Tuesday, October 10, 2023**, the **CONSTRUCTION FINANCE OVERSIGHT COMMITTEE** of the Greater Orlando Aviation Authority met in the Carl T. Langford Board Room, Orlando International Airport, One Jeff Fuqua Boulevard Orlando, FL 32827. Chairperson Sharman called the meeting to order at 8:34 a.m. The meeting was posted in accordance with Florida Statutes with quorum participating. Office of the Governor, Executive Order Number 20-69.

Committee Members Present:

Kathleen Sharman, Executive Vice President/CFO and Chairperson
Marquez Griffin, Vice President of Airport Operations
Scott Shedek, Vice President of Construction
Gary Hunt, Vice President of Facilities

Also Present:

Marie Dennis, Vice President of Finance
Melvin Martinez, GOAA
Tom Draper, GOAA
Kathy Anderson, GOAA
Debbie McKeown, GOAA
Danielle Plummer, GOAA
Kevin Thompson, GOAA
Robert Furr, GOAA
Nils Johnson, CCS
Jim Wheeler, WSP
Bill Brooks, HNTB
Danielle Luda, CRI
Robert Connell, CRI
Ross Spence, AECOM
Christina Scott, TLC Engineering
Lance Quick, Anser Advisory
Heather Lee, Anser Advisory
Tracey Goff, Anser Advisory
Hameedah McCondichie, Sr. Admin. Assistant, GOAA
Chayla German, AECOM, Recording Secretary

LOBBYIST DISCLOSURE

For individuals who conduct lobbying activities with Aviation Authority employees or Board members, registration with the Aviation Authority is required each year prior to conducting any lobbying activities. A statement of expenditures incurred in connection with those lobbying instances should also be filed prior to April 1 of each year for the preceding year. Lobbying any Aviation Authority Staff who are members of any committee responsible for ranking Proposals, Letters of Interest, Statements of Qualifications or Bids and thereafter forwarding those recommendations to the Board and/or Board Members is prohibited from the time that a Request for Proposals, Request for Letters of Interests, Request for Qualifications or Request for Bids is released to the time that the Board makes an award. The policy, forms, and instructions are available on the Aviation Authority's web site. Please contact the Chief Administrative Officer with questions at (407) 825- 7105.

Chairperson Sharman asked the Committee to report any conflicts of interest or violations of the Aviation Authority's Code of Ethics and Business Conduct; lobbying activities policy; or the Florida Sunshine law with regard to any agenda item. No Violations were reported.

I. CALL TO ORDER

II. ANNOUNCEMENTS

III. ROLL CALL

IV. CONSIDERATION OF MINUTES AND OLD BUSINESS

A. Minutes of the August 3, 2023 CFOC Meeting

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The Committee reviewed the meeting minutes from the August 3, 2023, CFOC. No comments or concerns were provided.

B. Minutes of September 7, 2023 CFOC Meeting

The Committee reviewed the meeting minutes from the September 7, 2023, CFOC. No comments or concerns were provided.

C. Old Business

1. Airline Terminal Improvements – Chairperson Sharman stated ongoing planning is still continuing between the airlines, Operations, and Airline Affairs.
2. Terminal C Day 2 Projects – Chairperson Sharman stated Ms. Merck is keeping track of the Day 2 list.

V. CONSENT AGENDA

A. ACTION ITEMS

1. Recommendation to Approve Budget Transfer Request for V-S00043 – South Terminal C Egress Stair Vision Screens, Airline Terminal Improvements

Mr. Shedek presented the memorandum dated October 10, 2023, requesting the committee to approve budget transfer request for V-S00043 – South Terminal C Egress Stair Vision Screens, Airline Terminal Improvements. The addition of exit stairway vision screens would have fallen within the V-S00024 – South Terminal C (STC) Landside Terminal (LST) Levels 2-7 & Ground Transportation Facility (GTF) Miscellaneous Improvements project scope, however Construction has decided to pursue installation of the stairway vision screens through a separate project. In order to complete the vision screens installation, a new project will be created, V-S00043 – South Terminal C Egress Stair Vision Screens, utilizing available uncommitted funds in V-S00024 in the amount of \$109,000.

There are no reasonable alternatives. There is no overall impact to the Airline Terminal Improvements program.

The Construction Finance Oversight Committee reached a consensus to approve the transfer of \$109,000 of 2019A General Airport Revenue Bond (GARB) funds from V-S00024 – South Terminal C (STC) Landside Terminal (LST) Levels 2-7 and Ground Transportation Facility (GTF) Miscellaneous Improvements to V-S00043 – STC Egress Stair Visions Screens.

2. Recommendation to Approve a Funding Request to Various Project Budgets within the Airsides 2 and 4 Automated People Mover System Replacement Program

Mr. Johnson presented a memorandum dated October 10, 2023, requesting the committee to approve funding requests to Various Project Budgets within the Airsides 2 and 4 Automated People Mover System Replacement Program.

On August 31, 2023, the Procurement Committee convened to deliberate on the shortlisted proposers and their price proposals for the A/S 2 & 4 APM Replacement program. The bids received exceeded the latest engineer's estimate, primarily due to the escalated construction costs and current economic conditions. As a result, an increase to the program's budget was necessary to award the project. On September 28, 2023, the CIP update to increase the program budget from \$161.5 million to \$225 million was consensed by the Capital Management Committee to recommend to the Aviation Authority Board for approval and is scheduled to be presented for approval to the Aviation Authority Board on October 18, 2023.

As a result of the bids, the construction budget was increased by \$52.1 million. The updated construction schedule and phasing plan proposed by the winning bidder requires the construction crew to work double shift six days a week. This new work plan directly impacts the amount of oversight services required and increases the soft cost budget by \$15.1 million. Increases in the construction budget and soft costs are partially offset by a reduction in the program contingency by \$3.8 million, resulting in a net program budget increase of \$63.5 million.

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There are no reasonable alternatives. There is a fiscal impact to the Airsides 2 & 4 APM Replacement Program in the amount of \$63,538,172. The proposed actions supplement established projects within the overall program budget and funding in the proposed CIP update anticipated to be approved by the board in October 2023.

Chairperson Sharman stated this is subject to the approval of the amended CIP that is going to the board October 18th.

The Construction Finance Oversight Committee reached a consensus to approve, subject to board approval of the Capital Improvement Program update in October 2023, the transfers reflected in Exhibit 1 to supplement project budgets within the Airsides 2 & 4 Automated People Mover Replacement Program.

3. Recommendation to Approve Budget Transfer Request for BP-S00199 – Train Station Passenger Drop-Off Lobby Parking Lots, Parking Improvements Program

Mr. Shedek presented a memorandum dated October 10, 2023, requesting the committee to approve a budget transfer request for BP-S00199 – Train Station Passenger Drop-Off Lobby Parking Lots, Parking Improvements Program. On April 28, 2023, the BP-S00199 - Train Station Passenger Drop-Off Lobby Parking Lots contract was awarded to The Middlesex Corporation.

Since award, there have been several Owner Requested changes that have committed a majority of the available contingency in the project. There is currently \$358,385 of uncommitted available funds remaining in the project. However, there is an estimated \$814,372 in potential changes to the contract. In order to fund and complete the anticipated changes, additional project funding is required. Potential funding has been identified within the Parking Improvements Program. Therefore, it is requested that the transfer reflected in Exhibit 1 be approved within the Parking Improvements program.

There are no reasonable alternatives. There is no overall impact to the Parking Improvements program.

Mr. Hunt asked Mr. Shedek if this request will cover the anticipated changes. Mr. Shedek confirmed this should cover the anticipated changes known at this time.

The Construction Finance Oversight reached a consensus to approve the transfer of \$450,000 of Capital Expenditure (CAPEX) funds from the Parking Improvements Program TBD1 – Surface Parking Improvements to BP-S00199 – Train Station Passenger Drop-Off Lobby Parking Lots.

4. Recommendation to Approve Budget Transfer Request for W-S00110ACG – Architect of Record and Set Aside Funding for Ramp Landing Connector Scope Modification, Terminal C Airside Concourse Gates C250-C253

Ms. Lee presented a memorandum dated October 10, 2023, requesting the committee to approve a funding request for W-S00110ACG – Architect of Record and Set Aside Funding for Ramp Landing Connector Scope Modification, Terminal C Airside Concourse Gates C250-C253.

A Scope Modification Form (SMF) request has been issued, pending Construction Finance Oversight Committee (CFOC) action, to add additional glazing for the building envelope; to modify Mechanical, Electrical and Plumbing (MEP) systems to match other areas of the existing Airside; and to provide for related architectural improvements to finishes. The added scope will also add physical screening to the outer exit platforms of the connector.

On October 10, 2023, an amendment to HNTB Addendum #45 in the amount of \$1,040,084 was presented to the Construction Committee for approval, subject to CFOC and Board approval. The scope of this amendment would provide the additional design services associated with the RLC SMF request. To fund the request for additional design services, it is recommended that \$1,040,084 be transferred from Soft Cost Reserve to W-S00110ACG - Architect of Record design services.

In addition, it is recommended that a Set Aside be created, taking funds from Program Price Allowance in the amount of \$4,110,062 for anticipated future change orders to BP-S00195 associated with the RLC construction scope.

MINUTES OF THE CONSTRUCTION FINANCE OVERSIGHT COMMITTEE MEETING

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There are no reasonable alternatives. There is no overall fiscal impact to the Terminal C ACS Gates C250-C253 program. If approved, Soft Cost Reserve will be reduced by \$1,040,084 and Program Price Allowance will be reduced by \$4,110,062.

Chairperson Sharman stated this request is for \$1 million and the total HNTB contract is \$11 million. Chairperson Sharman asked for an explanation on why this one item is 10% of contract. Mr. Shedek stated the original design fee for P1X was approximately \$28 million, therefore the amount requested is not that big of an increase percentage wise. Mr. Shedek stated the original design was done prior to the contract being negotiated with Hensel Phelps. Mr. Shedek stated due to Covid, the project was deferred and the design was then repackaged to meet federal procurement rules. Mr. Shedek stated the project was then publicly bid, mentioning the amount of \$1.8 million, as shown in Table 2, was for the repackaging of the project to get it to 100% design. Chairperson Sharman asked if the amount is for design and construction oversight. Mr. Shedek replied yes. Chairperson Sharman asked if this is Not To Exceed Fees. Mr. Shedek replied it's a combination of Not to Exceed Fees which are for the sub designers and Lump Sum Fees for the HNTB core team. Chairperson Sharman asked if the first amendment had the core team and if additional core team members will be added.

Mr. Brooks from HNTB provided an overview of the core team and their roles. Mr. Brooks stated there is a core team that will manage the entire design team, the seven major subs, and second tier subs. Mr. Brooks stated it should not take any one member of the core team over 40 hours for any one week. Mr. Brooks stated the core team services are phased over each fiscal year. Mr. Brooks stated the work includes changing the design that has been done for P1X to include air conditioning as well as screens around the outer currently unenclosed areas to prevent people from throwing things out to someone on the ramp as requested by CBP. Discussion ensued with Mr. Brooks providing an overview of the core team. Chairperson Sharman asked if there was a core team in Addendum 41 services. Mr. Brooks replied there was a core team for the original design. Chairperson Sharman asked if this core team will continue on to manage. Mr. Brooks stated the core team during the peak of the design was 16 people and currently has 4 people with one senior project architect. The core team is not fully funded through the end of the program.

The Construction Finance Oversight Committee reached a consensus to approve the budget transfers as reflected in Exhibit 1.

5. Recommendation to Approve Budget Transfer Request for W-S00TBD – Program Definition Document, Terminal C Phase 2 Program

Ms. Lee presented a memorandum dated October 10, 2023, requesting the committee to approve a budget transfer request for W-S00TBD – Program Definition Document, Terminal C Phase 2 Program.

On October 10, 2023, an addendum to Ricondo and Associates, Inc., for the development of the Program Definition Document (PDD) for the Terminal C Phase 2 CIP, was presented to the Construction Committee for approval subject to Construction Finance Oversight Committee (CFOC) and Aviation Authority Board approval. The purpose of the PDD is to provide programmatic requirements, a preferred concept of operations, and a facility layout to refine the estimated costs associated with the proposed expansion.

There are no reasonable alternatives. There is no overall fiscal impact to the Terminal C Phase 2 program. If approved, CIP Unallocated will be reduced by \$1,100,000.

Ms. Lee stated a PFC application is currently in process so the eligibility of that amount is undeterminable at this time, but once the application is approved this item will be reviewed for possible PFC eligibility. Chairperson Sharman asked if the funding is from CapEx and from PFCs to the extent eligible or should we come back to revisit. Ms. Lee stated the item will come back at a later date to revise the funding if it's determined to be PFC eligible. Chairperson Sharman asked if this will help determine the project delivery method. Ms. Ryan stated she read the scope and it's a part of the analysis.

MINUTES OF THE CONSTRUCTION FINANCE OVERSIGHT COMMITTEE MEETING

October 10, 2023

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The Construction Finance Oversight Committee reached a consensus to approve the budget transfer of \$1,100,000 of Capital Expenditure Funds from ZC-366 – Terminal C Phase 2 Capital Improvement Program Unallocated to W-S00TBD – Program Definition Document.

6. **Recommendation to Approve Funding Request for V-00995NTVC – Replace Elevator P58, North Terminal Vertical Circulation Improvements Program**

Ms. Lee presented a memorandum dated October 10, 2023, requesting the committee to approve a funding request for V-00995NTVC – Replace Elevator P58, North Terminal Vertical Circulation Improvements Program.

On October 10, 2023, an Addendum to Ricondo to complete bid and award services for V-00995NTVC was presented to the Construction Committee for approval, subject to Construction Finance Oversight Committee (CFOC) approval. The budget transfers reflected in Table 3 are recommended to provide the funding needed for V-00995NTVC – Replace Elevator P58, subject to Aviation Authority Board approval of the CIP update in October. This action will also establish a CIP Unallocated project that will be used to provide funding for future projects as they move forward.

There are no reasonable alternatives at this time. There is no fiscal impact to the overall North Terminal Vertical Circulation Program.

The Construction Finance Oversight Committee reached a consensus to approve the budget transfers reflected in Table 3, subject to Aviation Authority Board Approval of the Capital Improvement Update in October 2023.

B. **PROGRAM BUDGET STATUS WORKSHEETS**

1. **North Terminal Baggage Handling System MAC Projects**
No Changes.
2. **Baggage Handling System**
No Changes.
3. **Closed Circuit Television Improvements**
No Changes.
4. **Changing Regulatory Requirements**
Reflects September 2023 CFOC Actions
5. **Airsides 2 & 4 APM System Update**
No Changes.
6. **Airside 2 & 4 APM Replacement**
Reflects October 10, 2023, CFOC Item 5A2 in the Variance column.
7. **North Terminal Restrooms Upgrade – Phase 1**
No Changes.
8. ***Intentionally Left Blank***
9. **North Terminal Security Checkpoints**
No Changes.
10. **Passenger Processing Efficiency Systems**
Reflects September 7, 2023 CFOC Action.
11. **Airline Terminal Improvements**
Reflects October 10, 2023, CFOC Item 5A1 in the Variance column.
12. **Security Enhancement Program**
No Changes .
13. **North Terminal Signage**
No Changes.

14. **Health & Safety Renovations 2018-2025**
No Changes.
15. **North Terminal Buildings' Roof Replacement**
No Changes.
16. **North Terminal Vertical Circulation Improvements**
Reflects October 10, 2023, CFOC Item 5A6 in the Variance column .
17. **North Terminal Renovations – Phase 1**
Reflects September 7, 2023 CFOC Action.
18. **North Terminal Building Systems Upgrades**
No Changes.
19. **Airfield Pavement Rehab**
No Changes.
20. ***Intentionally Left Blank***
21. **Rental Car Quick-Turn-Around Projects**
No Changes.
22. **Roadway Improvements Program**
No Changes.
23. **Roadway Signage 2018-2025**
No Changes.
24. **Employee Parking Lot**
No Changes.
25. **Ground Transportation Facility Pedestrian Bridge**
No Changes.
26. **Parking Improvements**
Reflects October 10, 2023, CFOC Item 5A3 in the Variance column .
27. **Fiber Infrastructure Program**
No Changes.
28. **Wildlife Attractant Removal**
No Changes.
29. ***Intentionally Left Blank***
30. **Building Renovations**
No Changes.
31. **Security Detection System Improvement**
No Changes.
32. **Environmental Mitigation**
No Changes.
33. **Master Stormwater Planning**
No Changes.
34. **New OIA Masterplan**
No Changes.
35. **South Terminal C Phase 1**
Reflects September 2023 CFOC Actions.
36. **South Terminal C Phase 1 Expansion**
Reflects September 2023 CFOC Actions.
37. **Terminal C Phase 2**

Reflects October 10, 2023, CFOC Item 5A5 in the Variance column.

38. **Terminal C Airside Concourse Gates C250-C253**

Reflects September 7, 2023 CFOC Action in the Adjustments column and October 10, 2023, CFOC Item 5A4 in the Variance column.

39. **Terminal C Gates 250-253 Ramp, Remain Oversight (RON), & Airfield**

No Changes

40. **Terminal C Day 2 Projects**

Reflects September 7, 2023 CFOC Action in the Adjustments column and October 10, 2023, proposed EAC reduction in the Variance column.

41. **South Computer Room Buildout**

No Changes.

42. **Hyatt Regency Hotel**

Reflects September 7, 2023 CFOC Actions.

43. **ORL Active Projects**

Reflects August 3, 2023 CFOC Actions.

44. **Rail Infrastructure Oversight**

No Changes.

VI. **START-UP PACKAGES AND RATIFICATION ITEMS**

Intentionally Left Blank

VII. **INFORMATIONAL/DISCUSSION ITEMS**

A. **2023 CFOC Meeting and Memo Deadline Schedule**

B. **2023 CFOC Meeting and Deadline Calendar**

C. **Info Item: 9/7/2023 CFOC 5A7 – Recommendation to Approve the Request to Add Series 2015A AMT General Airport Revenue Bond Funds to the Airsides 2 and 4 Automated People Mover Replacement Program**

Chairperson Sharman mentioned the next scheduled CFOC meeting will be held Tuesday, October 31, 2023, at 9:45 a.m. The CFOC memorandum deadline is October 17, 2023, at 10 a.m. CFOC memos should be submitted to cfocSubmissions@goaa.org. The CFOC agenda review meeting will be held on October 19, 2023, at 1:00 p.m. via GoToMeeting.

ADJOURNMENT

Having no further business to conduct, the meeting was adjourned at 8:54 a.m.



Kathleen M. Sharman, Chairperson
Construction Finance Oversight Committee
Chief Financial Officer

On **WEDNESDAY, JULY 20, 2022**, the **FINANCE COMMITTEE** of the Greater Orlando Aviation Authority met in the Carl T. Langford Board Room located in the main terminal building at the Orlando International Airport (MCO), One Jeff Fuqua Boulevard, Orlando, Florida. Chairman Good called the meeting to order at 1:33 p.m. The meeting was posted in accordance with Florida Statutes and a quorum was present.

Committee members present, M. Carson Good, Chairman
 Mayor Buddy Dyer
 Tim Weisheyer
 Belinda Kirkegard, Treasurer (*alternate*)

Also present, Kevin J. Thibault, Chief Executive Officer
 Kathleen Sharman, Chief Financial Officer
 Dan Gerber, Rumberger Kirk
 Doug Starcher, Nelson Mullins
 Anna Farmer, Recording Secretary

For individuals who conduct lobbying activities with Aviation Authority employees or Board members, registration with the Aviation Authority is required each year prior to conducting any lobbying activities. A statement of expenditures incurred in connection with those lobbying instances should also be filed prior to April 1 of each year for the preceding year. Lobbying any Aviation Authority Staff who are members of any committee responsible for ranking Proposals, Letters of Interest, Statements of Qualifications or Bids and thereafter forwarding those recommendations to the Board and/or Board Members is prohibited from the time that a Request for Proposals, Request for Letters of Interests, Request for Qualifications or Request for Bids is released to the time that the Board makes an award. As adopted by the Board, lobbyists are now required to sign-in at the Aviation Authority offices prior to any meetings with Staff or Board members. In the event a lobbyist meets with or otherwise communicates with Staff or a Board member at a location other than the Aviation Authority offices, the lobbyist shall file a Notice of Lobbying (Form 4) detailing each instance of lobbying to the Aviation Authority within 7 calendar days of such lobbying. Lobbyists will also provide a notice to the Aviation Authority when meeting with the Mayor of the City of Orlando or the Mayor of Orange County at their offices. The policy, forms, and instructions are available in the Aviation Authority's offices and the web site. Please contact the Chief Administrative Officer with questions at (407) 825-7105.

MINUTES

1. Upon motion by Mayor Dyer, second by Mr. Weisheyer, motion passed to accept the February 16, April 20, and May 18, 2022, Finance Committee minutes, as written.

CONSENT AGENDA

2. Upon motion by Mr. Weisheyer, second by Mayor Dyer, vote carried to approve the following:

A. recommend to the Aviation Authority Board to: (1) approve the ranking of the firms for Professional Services Agreement PS-710, Arbitrage Rebate Calculation Services as follows: first – Arbitrage Compliance Specialist, Inc., and second – BLX Group, LLC; (2) authorize Aviation Authority staff to negotiate with the first ranked firm; (3) should negotiations with the first ranked firm be unsuccessful then enter into negotiations with the second ranked firm; (4) authorize funding in a not-to-exceed amount of \$150,000 from the Operations and Maintenance Fund for the base three-year term of the agreement; and (5) authorize staff to take any and all actions and execute any and all documents deemed necessary to enter into an agreement for Arbitrage Rebate Calculation Services following satisfactory legal review.

ADJOURNMENT

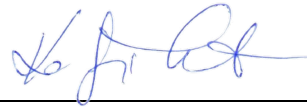
3. There being no further business to be considered, Chairman Good adjourned the meeting at 1:36 p.m.

(Digitally signed on December 22, 2022)

MINUTES OF THE JULY 20, 2022 FINANCE COMMITTEE MEETING



Anna Farmer
Recording Secretary



Kevin J. Thibault
Chief Executive Officer

On **TUESDAY, SEPTEMBER 5, 2023**, the **PROCUREMENT COMMITTEE** met at the Orlando International Airport in Carl T. Langford Board Room, One Jeff Fuqua Blvd., Orlando, FL 32827. Chair Sharman called the meeting to order at 9:32 a.m. Chair Sharman read the Lobbyist Disclosure and the Appeals Statement. The meeting was posted in accordance with Florida Statutes and a quorum was present. All Procurement Committee members confirmed no violations regarding the Aviation Authority's Code of Ethics and Business Conduct; lobbying activities policy; or the Florida Sunshine law regarding any agenda item.

Committee Members present:

Kathleen Sharman, Chair
Marquez Griffin, Vice President, MCO Operations
Jeff Daniels, Vice President, Facilities
Jay Cassens, Vice President, Real Estate & Commercial Properties

Also participating:

Jo Thacker, Legal Counsel (Nelson Mullins Broad & Cassel)
Debbie McKeown, GOAA Project Controls
Bob DeBaere, GOAA Operations
Eric McClung, GOAA Operations
Tom O'Day, Manager, GOAA Maintenance
Alex Sorondo, HNTB Corporation
Jamie McGonagill, Geotech Consultants International, Inc. dba GCI, Inc.
Sebastian Carreau, Ricondo & Associates, Inc.
Fransheska Brown, Recording Secretary

CONSIDERATION OF MEETING MINUTES FOR AUGUST 29, 2023

Upon motion of Mr. Daniels, second by Mr. Cassens, vote carried to approve the PC Minutes from the meeting held on August 29, 2023.

CONSENT AGENDA

Consent Agenda Items A and B were considered in one motion made by Mr. Griffin, second by Mr. Cassens, and approved.

A. REQUEST FOR APPROVAL OF AN AMENDMENT TO ADDENDUM NO. 4 TO THE LAND DEVELOPMENT, LAND PLANNING, AND LAND MANAGEMENT CONSULTING SERVICES AGREEMENT WITH DYKES EVERETT & COMPANY, LLC FOR LAND MANAGEMENT SERVICES OF VACANT PROPERTY LOCATED THE SOUTHWEST CORNER OF DAETWYLER DRIVE AND JETPORT DRIVE AT THE ORLANDO INTERNATIONAL AIRPORT.

Vote carried to approve an Amendment to Addendum No. 4 to the Land Development, Land Planning, and Land Management Consulting Services Agreement with Dykes Everett & Company, LLC for Land Management Services of vacant property located the Southwest corner of Daetwyler Drive and Jetport Drive, for the total amount of \$130,000.00, which includes the not-to-exceed fee amount of \$41,172.00, and the not-to-exceed expenses amount of \$88,828.00, with funding from previously-approved Operation and Maintenance Funds.

B. REQUEST FOR APPROVAL OF AN ADDENDUM TO THE CONTINUING CIVIL ENGINEERING SERVICES AGREEMENT WITH C&S ENGINEERS, INC. FOR FY 2024 ON-CALL CIVIL ENGINEERING SERVICES FOR THE GREATER ORLANDO AVIATION AUTHORITY.

Vote carried to approve an Amendment to Addendum to the Continuing Civil Engineering Services Agreement with C&S Engineers, Inc. for FY 2024 On-Call Civil Engineering Services for the Greater Orlando Aviation Authority, for the total not-to-exceed fee amount of \$30,000.00, with funding from Operation and Maintenance Funds (subject to adoption of the FY 2024 Aviation Authority Budget by the Aviation Authority Board).

NEW BUSINESS

REQUEST FOR RECOMMENDATION TO THE AVIATION AUTHORITY BOARD TO APPROVE AN ADDENDUM TO THE CONTINUING MEP ENGINEERING SERVICES AGREEMENT WITH C&S ENGINEERS, INC. TO PROVIDE FY 2024 ON-CALL MECHANICAL, ELECTRICAL AND PLUMBING ENGINEERING SERVICES AT THE ORLANDO INTERNATIONAL AIRPORT.

A. Mr. Sorondo presented the memorandum. Discussion ensued.

Upon motion of Mr. Griffin, second by Mr. Daniels, vote carried to recommend to the Aviation Authority Board approval of an Addendum to the Continuing MEP Engineering Services Agreement with C&S Engineers, Inc. to provide FY 2024 On-Call Mechanical, Electrical and Plumbing Engineering Services, for the total not-to-exceed fee amount of \$30,000.00, with funding from Operation and Maintenance Funds (subject to adoption of the FY 2024 Aviation Authority Budget by the Aviation Authority Board).

REQUEST FOR RECOMMENDATION TO THE AVIATION AUTHORITY BOARD TO APPROVE AN ADDENDUM TO THE CONTINUING PROGRAM AND PROJECT MANAGEMENT SERVICES AGREEMENT WITH GEOTECH CONSULTANTS INTERNATIONAL, INC. DBA GCI INC. TO PROVIDE FY 2024 STAFF EXTENSION SERVICES TO AIRLINE RELATIONS AT THE ORLANDO INTERNATIONAL AIRPORT.

B. Mr. McGonagill presented the memorandum. Discussion ensued.

Upon motion of Mr. Daniels, second by Mr. Cassens, vote carried to recommend to the Aviation Authority Board approval of an Addendum to the Continuing Program and Project Management Services Agreement with Geotech Consultants International, Inc. dba GCI Inc. to provide FY 2024 Staff Extension Services to Airline Relations, for the not-to-exceed fee amount of \$593,427.00, with funding from Operation and Maintenance Funds (subject to adoption of the FY 2024 Aviation Authority Budget by the Aviation Authority Board).

REQUEST FOR RECOMMENDATION TO THE AVIATION AUTHORITY BOARD TO APPROVE AN ADDENDUM TO THE CONTINUING PROGRAM AND PROJECT MANAGEMENT SERVICES AGREEMENT WITH GEOTECH CONSULTANTS INTERNATIONAL, INC. DBA GCI INC. TO PROVIDE FY 2024 STAFF EXTENSION SERVICES, INCLUDING PROJECT MANAGER AND PROJECT COORDINATOR SERVICES, FOR THE CONSTRUCTION DEPARTMENT AT THE ORLANDO INTERNATIONAL AIRPORT.

C. Mr. McGonagill presented the memorandum. Discussion ensued.

Upon motion of Mr. Cassens, second by Mr. Griffin, vote carried to recommend to the Aviation Authority Board approval of an Addendum to the Continuing Program and Project Management Services Agreement with Geotech Consultants International, Inc. dba GCI Inc. to provide FY 2024 Staff Extension Services, including Project Manager and Project Coordinator services, for the Construction Department, for the not-to-exceed fee amount of \$332,862.00, with funding from Operation and Maintenance Funds (subject to adoption of the FY 2024 Aviation Authority Budget by the Aviation Authority Board).

REQUEST FOR RECOMMENDATION TO THE AVIATION AUTHORITY BOARD TO APPROVE AN ADDENDUM TO THE CONTINUING PROGRAM AND PROJECT MANAGEMENT SERVICES AGREEMENT WITH GEOTECH CONSULTANTS INTERNATIONAL, INC. DBA GCI INC. TO PROVIDE FY 2024 STAFF EXTENSION SERVICES FOR THE ENGINEERING AND CONSTRUCTION DEPARTMENT, INCLUDING ON-CALL ESTIMATING SERVICES AT THE ORLANDO INTERNATIONAL AIRPORT.

D. Mr. McGonagill presented the memorandum. Discussion ensued.

Upon motion of Mr. Griffin, second by Mr. Daniels, vote carried to recommend to the Aviation Authority Board approval of an Addendum to the Continuing Program and Project Management Services Agreement with Geotech Consultants International, Inc. dba GCI Inc. to provide FY 2024 Staff Extension Services for the Engineering and Construction Department, including On-Call Estimating Services, for the total not-to-exceed fee amount of \$50,000.00, with funding from Operation and Maintenance Funds (subject to adoption of the FY 2024 Aviation Authority Budget by the Aviation Authority Board).

REQUEST FOR RECOMMENDATION TO THE AVIATION AUTHORITY BOARD TO APPROVE AN ADDENDUM TO THE SPECIALTY AUTOMATED PEOPLE MOVER (APM) AND PASSENGER RAIL SYSTEMS CONSULTING SERVICES WITH LEA + ELLIOTT, INC., FOR THE FY 2024 SYSTEM SAFETY PROGRAM PLAN (SSPP) AND OPERATION AND MAINTENANCE (O&M) SUPPORT FOR THE AUTOMATED PEOPLE MOVER (APM) SYSTEMS FOR ORLANDO INTERNATIONAL AIRPORT.

E. Mr. O'Day presented the memorandum. Discussion ensued.

Upon motion of Mr. Griffin, second by Mr. Cassens, vote carried to recommend to the Aviation Authority Board approval of an Addendum to the Specialty Automated People Mover (APM) and Passenger Rail Systems Consulting Services with Lea + Elliott, Inc., for the FY 2024 System Safety Program Plan (SSPP) and Operation and Maintenance (O&M) Support for the Automated People Mover (APM) Systems, for the total not-to-exceed fee amount of \$238,520.00, with funding from Operation and Maintenance Funds (subject to adoption of the FY 2024 Aviation Authority Budget by the Aviation Authority Board).

REQUEST FOR RECOMMENDATION TO THE AVIATION AUTHORITY BOARD TO APPROVE AN ADDENDUM TO GENERAL CONSULTING SERVICES AGREEMENT WITH RICONDO & ASSOCIATES, INC. FOR FY2024 ON-CALL OPERATIONAL READINESS STAFFING AND SUPPORT SERVICES AT THE ORLANDO INTERNATIONAL AIRPORT.

F. Mr. Carrera presented the memorandum. Discussion ensued.

Upon motion of Mr. Daniels, second by Mr. Cassens, vote carried to recommend to the Aviation Authority Board approval of an Addendum to General Consulting Services Agreement with Ricondo & Associates, Inc. for FY 2024 On-Call Operational Readiness Staffing and Support Services, for the total not-to-exceed fee amount of \$205,506.00, with funding from Operation and Maintenance Funds (subject to adoption of the FY 2024 Aviation Authority Budget by the Aviation Authority Board).

REQUEST FOR RECOMMENDATION TO THE AVIATION AUTHORITY BOARD TO APPROVE AN ADDENDUM TO THE CONTINUING MEP ENGINEERING CONSULTANT SERVICES AGREEMENT WITH SGM ENGINEERING, INC. TO PROVIDE FY 2024 ON-CALL MECHANICAL, ELECTRICAL AND PLUMBING ENGINEERING SERVICES AT THE ORLANDO INTERNATIONAL AIRPORT.

G. Mr. Sorondo presented the memorandum. Discussion ensued.

Upon motion of Mr. Mr. Griffin, second by Mr. Daniels, vote carried to recommend to the Aviation Authority Board approval of an Addendum to the Continuing MEP Engineering Consultant Services Agreement with SGM Engineering, Inc. to provide FY 2024 On-Call Mechanical, Electrical and Plumbing Engineering Services, for the total not-to-exceed fee amount of \$30,000.00, with funding from Operation and Maintenance Funds (subject to adoption of the FY 2024 Aviation Authority Budget by the Aviation Authority Board).

REQUEST FOR RECOMMENDATION TO THE AVIATION AUTHORITY BOARD TO APPROVE A TWO-YEAR EXTENSION TO PURCHASING CONTRACT 23-05, MULTI-USE FLIGHT INFORMATION DISPLAY (MUFID) SYSTEM INSTALLATION AND MAINTENANCE WITH SITA INFORMATION NETWORKING COMPUTING USA, INC.

H. Mr. DeBaere presented the memorandum. Discussion ensued.

Upon motion of Mr. Daniels, second by Mr. Cassens, vote carried to recommend to the Aviation Authority Board to Approve a Two-Year Extension to Purchasing Contract 23-05, Multi-Use Flight Information Display (MUFID) System Installation and Maintenance with SITA Information Networking Computing USA, Inc., for the total not-to-exceed amount of \$3,498,600.00, with funding from Operation and Maintenance Funds (subject to adoption of the FY 2024 Aviation Authority Budget by the Aviation Authority Board).

REQUEST FOR RECOMMENDATION TO THE AVIATION AUTHORITY BOARD TO APPROVE THE FIRST RENEWAL OPTION OF PURCHASING CONTRACT 10-21, FEDERAL INSPECTION STATIONS (FIS) CUSTOMER SERVICE AND SUPPORT STAFF SERVICES AT ORLANDO INTERNATIONAL AIRPORT WITH SOUTHEAST AIRPORT SERVICES, INC.

I. Mr. DeBaere presented the memorandum. Discussion ensued.

Upon motion of Mr. Cassens, second by Mr. Daniels, vote carried to recommend to the Aviation Authority Board approval of the First Renewal Option of Purchasing Contract 10-21, Federal Inspection Stations (FIS) Customer Service and Support Staff Services at Orlando International Airport, with Southeast Airport Services, Inc., for the not-to-exceed amount of \$4,990,600.00, with funding from Operation and Maintenance Funds (subject to adoption of the FY 2024 Aviation Authority Budget by the Aviation Authority Board).

REQUEST FOR RECOMMENDATION TO THE AVIATION AUTHORITY BOARD TO APPROVE A CONTRACT ADJUSTMENT AND A ONE YEAR EXTENSION TO PURCHASING CONTRACT 15-19, SHUTTLE BUS MANAGEMENT SERVICES AT ORLANDO INTERNATIONAL AIRPORT WITH SP PLUS CORPORATION.

J. Mr. McClung presented the memorandum. Discussion ensued.

Upon motion of Mr. Daniels, second by Mr. Cassens, vote carried to recommend to the Aviation Authority Board (1) approval of a Contract Adjustment to Purchasing Contract 15-19, Shuttle Bus Management Services at Orlando International Airport, with SP Plus Corporation, for the total not-to-exceed amount of \$2,990,500; (2) approval of a One-Year Contract Extension to Purchasing Contract 15-19, Shuttle Bus Management Services at Orlando International Airport, with SP Plus Corporation, for the total not-to-exceed amount of \$17,147,700.00; and, the Value of the One Year Contract Extension is a not-to-exceed amount of \$17,147,700.00, which include a 3% Increase; and, (3) authorize funding from Operation and Maintenance Funds (subject to adoption of the FY 2024 Aviation Authority Budget by the Aviation Authority Board).

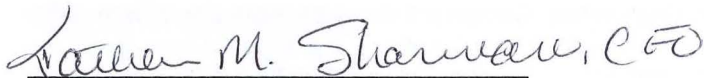
INFORMATION ITEMS

The following items were presented for information only:

- A. Revised Memorandum for an Addendum to the Continuing Program and Project Management Services Agreement with AECOM Technical Services, Inc. for FY 2024 Staff Extension Support Services for Construction Finance at the Orlando International Airport. [From the Procurement Committee on August 29, 2023, Item No. NB-B]

ADJOURNMENT

No public comments were made during the meeting. There being no further business for discussion, the meeting was adjourned at 9:54 a.m.



Kathleen M. Sharman, Chair
Procurement Committee
Chief Financial Officer

On **TUESDAY, SEPTEMBER 12, 2023**, the **PROCUREMENT COMMITTEE** met at the Orlando International Airport in Carl T. Langford Board Room, One Jeff Fuqua Blvd., Orlando, FL 32827. Vice Chair Griffin called the meeting to order at 9:43 a.m. Vice Chair Griffin read the Lobbyist Disclosure and the Appeals Statement. The meeting was posted in accordance with Florida Statutes and a quorum was present. All Procurement Committee members confirmed no violations regarding the Aviation Authority's Code of Ethics and Business Conduct; lobbying activities policy; or the Florida Sunshine law regarding any agenda item.

Committee Members present:

Marquez Griffin, Vice Chair
Max Marble, Senior Vice President, Capital Programs
Jeff Daniels, Vice President, Facilities
Jay Cassens, Vice President, Real Estate & Commercial Properties

Also participating:

Jo Thacker, Legal Counsel (Nelson Mullins Riley & Scarborough)
Debbie McKeown, GOAA Project Controls
Pete Pelletier, GOAA Information Technology
Ian Brooks, GOAA Information Technology
Kevin Toth, Manager, GOAA Airline Relations
Alex Sorondo, HNTB Corporation
Fransheska Brown, Recording Secretary

CONSENT AGENDA

Consent Agenda Items A and B were considered in one motion made by Mr. Daniels, second by Mr. Marble, and approved.

A. REQUEST FOR APPROVAL OF AN ADDENDUM TO THE CONTINUING CIVIL ENGINEERING SERVICES AGREEMENT WITH ATKINS NORTH AMERICA, INC. FOR FY 2024 ON-CALL CIVIL ENGINEERING SERVICES FOR THE GREATER ORLANDO AVIATION AUTHORITY.

Vote carried to approve an Amendment to Addendum to the Continuing Civil Engineering Services Agreement with Atkins North America, Inc. for FY 2024 On-Call Civil Engineering Services, for the total not-to-exceed fee amount of \$29,694.00, with funding from Operation and Maintenance Funds (subject to adoption of the FY 2024 Aviation Authority Budget by the Aviation Authority Board).

B. REQUEST FOR APPROVAL OF AN ADDENDUM TO THE INFORMATION TECHNOLOGY CONSULTING SERVICES AGREEMENT WITH BARICH, INC. FOR FY 2024 AVIATION AUTHORITY STAFF AUGMENTATION SERVICES AT THE ORLANDO INTERNATIONAL AIRPORT.

Vote carried to approve an Amendment to Addendum to the Information Technology Consulting Services Agreement with Barich, Inc. for FY 2024 Aviation Authority Staff Augmentation Services, for the total not-to-exceed fee amount of \$49,940.00, with funding from Operation and Maintenance Funds (subject to adoption of the FY 2024 Aviation Authority Budget by the Aviation Authority Board).

NEW BUSINESS

REQUEST FOR RECOMMENDATION TO THE AVIATION AUTHORITY BOARD TO APPROVE AN ADDENDUM TO THE CONTINUING CIVIL ENGINEERING SERVICES AGREEMENT WITH AVCON, INC. FOR FY 2024 ON-CALL ENGINEERING SUPPORT SERVICES AT THE ORLANDO INTERNATIONAL AIRPORT.

A. Mr. Sorondo presented the memorandum. Discussion ensued.

Upon motion of Mr. Marble, second by Mr. Cassens, vote carried to recommend to the Aviation Authority Board approval of an Addendum to the Continuing Civil Engineering Services Agreement with Avcon, Inc. for FY 2024 On-Call Engineering Support Services, for the total not-to-exceed fee amount of \$150,000.00, with funding from Operation and Maintenance Funds (subject to adoption of the FY 2024 Aviation Authority Budget by the Aviation Authority Board).

REQUEST FOR RECOMMENDATION TO THE AVIATION AUTHORITY BOARD TO APPROVE AN ADDENDUM TO THE CONTINUING PROGRAM AND PROJECT MANAGEMENT SERVICES AGREEMENT WITH GEOTECH CONSULTANTS INTERNATIONAL, INC. DBA GCI INC. TO PROVIDE FY 2024 STAFF EXTENSION SERVICES TO AIRLINE RELATIONS AT THE ORLANDO INTERNATIONAL AIRPORT.

B. This item was deferred.

REQUEST FOR RECOMMENDATION TO THE AVIATION AUTHORITY BOARD TO APPROVE AN ADDENDUM TO THE CONTINUING CIVIL ENGINEERING SERVICES AGREEMENT WITH KIMLEY-HORN AND ASSOCIATES, INC. FOR FY 2024 ON-CALL ENGINEERING SERVICES AT THE ORLANDO INTERNATIONAL AIRPORT.

C. Mr. Sorondo presented the memorandum. Discussion ensued.

Upon motion of Mr. Cassens, second by Mr. Daniels, vote carried to recommend to the Aviation Authority Board approval of an Addendum to the Continuing Civil Engineering Services Agreement with Kimley-Horn and Associates, Inc. for FY 2024 On-Call Engineering Services, for the total not-to-exceed fee amount of \$80,000.00, with funding from Operation and Maintenance Funds (subject to adoption of the FY 2024 Aviation Authority Budget by the Aviation Authority Board).

REQUEST FOR RECOMMENDATION TO THE AVIATION AUTHORITY BOARD TO APPROVE AN ADDENDUM TO THE CONTINUING MEP ENGINEERING SERVICES AGREEMENT WITH MATERN PROFESSIONAL ENGINEERING, INC. TO PROVIDE FY 2024 ON-CALL MECHANICAL, ELECTRICAL AND PLUMBING ENGINEERING SERVICES AT THE ORLANDO INTERNATIONAL AIRPORT.

D. Mr. Sorondo presented the memorandum. Discussion ensued.

Upon motion of Mr. Daniels, second by Mr. Marble, vote carried to recommend to the Aviation Authority Board approval of an Addendum to the Continuing MEP Engineering Services Agreement with Matern Professional Engineering, Inc. to provide FY 2024 On-Call Mechanical, Electrical and Plumbing Engineering Services, for the total not-to-exceed fee amount of \$99,946.00, with funding from Operation and Maintenance Funds (subject to adoption of the FY 2024 Aviation Authority Budget by the Aviation Authority Board).

REQUEST FOR RECOMMENDATION TO THE AVIATION AUTHORITY BOARD TO APPROVE AN ADDENDUM TO THE GENERAL CONSULTING SERVICES AGREEMENT WITH RICONDO & ASSOCIATES, INC. FOR AVIATION AUTHORITY SOLICITATION DEVELOPMENT SERVICES FOR THE AVIATION AUTHORITY'S ENTERPRISE DIGITAL CONTENT ECOSYSTEM AT THE ORLANDO INTERNATIONAL AIRPORT.

E. Mr. Brooks presented the memorandum. Discussion ensued.

Upon motion of Mr. Cassens, second by Mr. Daniels, vote carried to recommend to the Aviation Authority Board approval of an Addendum to the General Consulting Services Agreement with Ricondo & Associates, Inc. for Aviation Authority Solicitation Development Services for the Aviation Authority's Enterprise Digital Content Ecosystem, for the total not-to-exceed fee amount of \$94,268.00, with funding from Operation and Maintenance Funds (subject to adoption of the FY 2024 Aviation Authority Budget by the Aviation Authority Board).

REQUEST FOR RECOMMENDATION TO THE AVIATION AUTHORITY BOARD TO APPROVE AN ADDENDUM TO GENERAL CONSULTING SERVICES AGREEMENT WITH RICONDO & ASSOCIATES, INC. FOR FY2024 ON-CALL AIRLINE REALLOCATION SUPPORT SERVICES AT THE ORLANDO INTERNATIONAL AIRPORT.

F. Mr. Toth presented the memorandum. Discussion ensued.

Upon motion of Mr. Marble, second by Mr. Cassens, vote carried to recommend to the Aviation Authority Board approval of an Addendum to General Consulting Services Agreement with Ricondo & Associates, Inc. for FY 2024 On-Call Airline Reallocation Support Services, for the total not-to-exceed fee amount of \$65,060.00, with funding from Operation and Maintenance Funds (subject to adoption of the FY 2024 Aviation Authority Budget by the Aviation Authority Board).

INFORMATION ITEMS

The following items were presented for information only:

- A. Revised Memorandum for the Recommendation to the Aviation Authority Board of Approval of an Addendum to the Continuing Program and Project Management Services Agreement with Geotech Consultants International, Inc. dba GCI Inc. to provide FY 2024 Staff Extension Services to Airline Relations at the Orlando International Airport. [Original Procurement 9/5/2023, Item No. NB-B]

ADJOURNMENT

No public comments were made during the meeting. There being no further business for discussion, the meeting was adjourned at 9:54 a.m.



Marquez Griffin, Vice Chair
Procurement Committee
Vice President, MCO Operations

On **TUESDAY, SEPTEMBER 26, 2023**, the **PROCUREMENT COMMITTEE** met at the Orlando International Airport in Carl T. Langford Board Room, One Jeff Fuqua Blvd., Orlando, FL 32827. Chair Sharman called the meeting to order at 9:39 a.m. Chair Sharman read the Lobbyist Disclosure and the Appeals Statement. The meeting was posted in accordance with Florida Statutes and a quorum was present. All Procurement Committee members confirmed no violations regarding the Aviation Authority's Code of Ethics and Business Conduct; lobbying activities policy; or the Florida Sunshine law regarding any agenda item.

Committee Members present:

Kathleen Sharman, Chair
Marquez Griffin, Vice Chair
Jeff Daniels, Vice President, Facilities
Max Marble, Senior Vice President, Capital Programs

Also participating:

Dan Gerber, Legal Counsel (Rumberger, Kirk & Caldwell)
Karen Ryan, Legal Counsel (Nelson Mullins Riley & Scarborough)
Debbie McKeown, GOAA Project Controls
Tricia Cottman, GOAA Risk Management
Chris DeLoatche, GOAA Multi-Model Planning and Environmental
Fransheska Brown, Recording Secretary

CONSIDERATION OF MEETING MINUTES FOR SEPTEMBER 5, AND SEPTEMBER 19, 2023

Upon motion of Mr. Marble, second by Mr. Griffin, vote carried to approve the PC Minutes from the meetings held on September 5 and 19, 2023.

CONSENT AGENDA

Consent Agenda Items A-E were considered in one motion made by Mr. Daniels, second by Mr. Griffin, and approved.

A. REQUEST FOR APPROVAL OF AN ADDENDUM TO THE INFORMATION TECHNOLOGY CONSULTING SERVICES AGREEMENT WITH BARICH, INC. FOR FY 2024 ON-CALL AIDB SUPPORT SERVICES FOR THE ORLANDO INTERNATIONAL AIRPORT.

Vote carried to approve an Amendment to Addendum to the Information Technology Consulting Services Agreement with Barich, Inc. for FY 2024 On-Call AIDB Support Services, for the total not-to-exceed fees amount of \$45,272.00, with funding from Operation and Maintenance Funds (subject to adoption of the FY 2024 Aviation Authority Budget by the Aviation Authority Board).

B. REQUEST FOR APPROVAL OF AN ADDENDUM TO THE CONTINUING ENVIRONMENTAL CONSULTING SERVICES AGREEMENT WITH DRMP, INC. FOR FY 2024 ENVIRONMENTAL PERMIT TRACKING DATA BASE & HAZARDOUS MATERIAL DATA BASE AT THE ORLANDO INTERNATIONAL AIRPORT.

Vote carried to approve an Amendment to Addendum to the Continuing Environmental Consulting Services Agreement with DRMP, Inc. for FY 2024 Environmental Permit Tracking Data Base & Hazardous Material Data Base, for the total not-to-exceed fees amount of \$52,618.00, with funding from Operation and Maintenance Funds (subject to adoption of the FY 2024 Aviation Authority Budget by the Aviation Authority Board).

C. REQUEST FOR APPROVAL OF AN ADDENDUM TO THE CONTINUING TRANSPORTATION PLANNING SERVICES AGREEMENT WITH HNTB CORPORATION FOR FY 2024 ON-CALL HORIZONTAL REVIEW CONSULTING SERVICES FOR THE GREATER ORLANDO AVIATION AUTHORITY.

Vote carried to approve an Amendment to Addendum to the Continuing Transportation Planning Services Agreement with HNTB Corporation for FY 2024 On-Call Horizontal Review Consulting Services, for the total not-to-exceed fees amount of \$10,000.00, with funding from Operation and Maintenance Funds (subject to adoption of the FY 2024 Aviation Authority Budget by the Aviation Authority Board).

D. REQUEST FOR APPROVAL OF AN ADDENDUM TO THE CONTINUING TRANSPORTATION PLANNING SERVICES AGREEMENT WITH HNTB CORPORATION FOR FY 2024 ON-CALL TRANSPORTATION PLANNING CONSULTING SERVICES FOR THE GREATER ORLANDO AVIATION AUTHORITY.

Vote carried to approve an Amendment to Addendum to the Continuing Transportation Planning Services Agreement with HNTB Corporation for FY 2024 On-Call Transportation Planning Consulting Services, for the total not-to-exceed fees amount of \$30,000.00, with funding from Operation and Maintenance Funds (subject to adoption of the FY 2024 Aviation Authority Budget by the Aviation Authority Board).

E. REQUEST FOR APPROVAL OF AN ADDENDUM TO THE CONTINUING CIVIL ENGINEERING SERVICES AGREEMENT WITH MEAD & HUNT, INC. FOR FY 2024 ON-CALL CIVIL ENGINEERING SERVICES FOR THE GREATER ORLANDO AVIATION AUTHORITY.

Vote carried to approve an Amendment to Addendum to the Continuing Civil Engineering Services Agreement with Mead & Hunt, Inc. for FY 2024 On-Call Civil Engineering Services, for the total not-to-exceed fees amount of \$30,000.00, with funding from Operation and Maintenance Funds (subject to adoption of the FY 2024 Aviation Authority Budget by the Aviation Authority Board).

NEW BUSINESS

REQUEST FOR RECOMMENDATION TO THE AVIATION AUTHORITY BOARD TO APPROVE AN ADDENDUM TO THE CONTINUING TRANSPORTATION PLANNING SERVICES AGREEMENT WITH HDR ENGINEERING, INC. FOR FY 2024 ON-CALL HORIZONTAL DEVELOPMENT PLAN REVIEW SERVICES FOR THE GREATER ORLANDO AVIATION AUTHORITY.

A. Mr. DeLoatche presented the memorandum. Discussion ensued.

Upon motion of Mr. Griffin, second by Mr. Marble, vote carried to recommend to the Aviation Authority Board approval of an Addendum to the Continuing Transportation Planning Services Agreement with HDR Engineering, Inc. for FY 2024 On-Call Horizontal Development Plan Review Services., for the total not-to-exceed fees amount of \$20,000.00, with funding from Operation and Maintenance Funds (subject to adoption of the FY 2024 Aviation Authority Budget by the Aviation Authority Board).

REQUEST FOR RECOMMENDATION TO THE AVIATION AUTHORITY BOARD TO APPROVE AN ADDENDUM TO THE CONTINUING TRANSPORTATION PLANNING SERVICES AGREEMENT WITH HDR ENGINEERING, INC. FOR FY 2024 ON-CALL TRANSPORTATION PLANNING SERVICES FOR THE GREATER AVIATION AUTHORITY.

B. Mr. DeLoatche presented the memorandum. Discussion ensued.

Upon motion of Mr. Marble, second by Mr. Daniels, vote carried to recommend to the Aviation Authority Board approval of an Addendum to the Continuing Transportation Planning Services Agreement with HDR Engineering, Inc. for FY 2024 On-Call Transportation Planning Services, for the total not-to-exceed fees amount of \$75,000.00, with funding from Operation and Maintenance Funds (subject to adoption of the FY 2024 Aviation Authority Budget by the Aviation Authority Board).

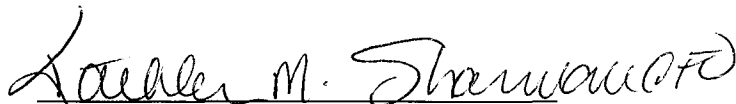
REQUEST FOR RECOMMENDATION TO THE AVIATION AUTHORITY BOARD TO REJECT THE RESPONSES FOR REQUEST FOR PROPOSAL (RFP) 23-454, INSURANCE BROKER SERVICES FOR RISK MANAGEMENT PROGRAM AND RFP 23-564, INSURANCE BROKER SERVICES FOR CONSTRUCTION PROJECTS.

C. Ms. Cottman presented the memorandum. Discussion ensued.

Upon motion of Mr. Marble, second by Mr. Griffin, vote carried to recommend to the Aviation Authority Board to Reject the Responses for Request for Proposal RFP 23-454, Insurance Broker Services for Risk Management Program, and RFP 23-564, Insurance Broker Services for Construction Projects; there is no fiscal impact.

ADJOURNMENT

No public comments were made during the meeting. There being no further business for discussion, the meeting was adjourned at 9:50 a.m.

A handwritten signature in black ink, reading "Kathleen M. Sharman" with a stylized flourish at the end.

Kathleen M. Sharman, Chair
Procurement Committee
Chief Financial Officer

On **TUESDAY, OCTOBER 5, 2023**, the **PROCUREMENT COMMITTEE** met at the Orlando International Airport in Carl T. Langford Board Room, One Jeff Fuqua Blvd., Orlando, FL 32827. Vice Chair Griffin called the meeting to order at 9:00 a.m. Vice Chair Griffin read the Lobbyist Disclosure and the Appeals Statement. The meeting was posted in accordance with Florida Statutes and a quorum was present. All Procurement Committee members confirmed no violations regarding the Aviation Authority's Code of Ethics and Business Conduct; lobbying activities policy; or the Florida Sunshine law regarding any agenda item.

Committee Members present:

Marquez Griffin, Vice Chair
Max Marble, Senior Vice President, Capital Programs
Jeff Daniels, Vice President, Facilities

Also participating:

Jo Thacker, Legal Counsel (Nelson Mullins Riley & Scarborough)
Debbie McKeown, GOAA Project Controls
Pete Pelletier, GOAA Information Technology
Chris DeLoatche, GOAA Multi-Model Planning and Environmental
Ian Brooks, GOAA Information Technology
Karla Carman, GOAA Wayfinding & Signage
Nina Gilbert, GOAA Maintenance
Tuan Nguyen, GOAA Engineering
Fransheska Brown, Recording Secretary

CONSIDERATION OF MEETING MINUTES FOR SEPTEMBER 12, AND SEPTEMBER 26, 2023

Upon motion of Mr. Marble, second by Mr. Daniels, vote carried to approve the PC Minutes from the meetings held on September 12 and 26, 2023.

CONSENT AGENDA

Consent Agenda Items A and B were considered in one motion made by Mr. Daniels, second by Mr. Marble, and approved.

A. REQUEST FOR APPROVAL OF AN ADDENDUM TO THE CONTINUING CIVIL ENGINEERING CONSULTING SERVICES AGREEMENT WITH AECOM TECHNICAL SERVICES, INC. FOR FY 2024 ON-CALL CIVIL ENGINEERING SERVICES, AT THE ORLANDO INTERNATIONAL AIRPORT.

Vote carried to approve an Addendum to the Continuing Civil Engineering Consulting Services Agreement with AECOM Technical Services, Inc. for FY 2024 On-Call Civil Engineering Services, for the total not-to-exceed fee amount of \$30,000.00, with funding from previously-approved Operation and Maintenance Funds.

B. REQUEST FOR APPROVAL OF AN ADDENDUM TO THE CONTINUING PROGRAM AND PROJECT MANAGEMENT SERVICES AGREEMENT WITH COST MANAGEMENT INC. DBA CMI FOR FY 2024 CONSTRUCTION SAFETY COMPLIANCE SERVICES, AT THE ORLANDO INTERNATIONAL AIRPORT.

Vote carried to approve an Addendum to the Continuing Program and Project Management Services Agreement with Cost Management Inc. dba CMI for FY 2024 Construction Safety Compliance Services, for the total not-to-exceed fee amount of \$99,904.00, with funding from previously approved Operation and Maintenance Funds.

NEW BUSINESS

REQUEST FOR RECOMMENDATION TO THE AVIATION AUTHORITY BOARD TO APPROVE AN ADDENDUM TO THE CONTINUING PROGRAM AND PROJECT MANAGEMENT SERVICES AGREEMENT WITH AECOM TECHNICAL SERVICES, INC. FOR FY 2024 PROJECT MANAGEMENT SERVICES FOR SPECIALTY SYSTEMS, AT THE ORLANDO INTERNATIONAL AIRPORT

A. Ms. McKeown presented the memorandum. Discussion ensued.

Upon motion of Mr. Marble, second by Mr. Daniels, vote carried to recommend to the Aviation Authority Board approval of an Addendum to the Continuing Program and Project Management Services Agreement with AECOM Technical Services, Inc. for FY 2024 Project Management Services for Specialty Systems, for the total not-to-exceed fee amount of \$249,860.00, with funding from previously approved Operation and Maintenance Funds.

REQUEST FOR RECOMMENDATION TO THE AVIATION AUTHORITY BOARD TO APPROVE AN ADDENDUM TO THE INFORMATION TECHNOLOGY CONSULTING SERVICES AGREEMENT WITH BARICH INC. FOR FY 2024 RESEARCH AND CONCEPT DEVELOPMENT, CBP BIOMETRIC LAB PROGRAM AND INNOVATIONS TRACKING SERVICES, AT THE ORLANDO INTERNATIONAL AIRPORT.

B. Mr. Brooks presented the memorandum. Discussion ensued.

Upon motion of Mr. Daniels, second by Mr. Marble, vote carried to recommend to the Aviation Authority Board approval of an Addendum to the Information Technology Consulting Services Agreement with Barich Inc. for FY 2024 Research and Concept Development, CBP Biometric Lab Program and Innovations Tracking Services, for the total not-to-exceed fee amount of \$150,000.00, with funding from previously-approved Operation and Maintenance Funds.

REQUEST FOR RECOMMENDATION TO THE AVIATION AUTHORITY BOARD TO APPROVE AN ADDENDUM TO THE GENERAL CONSULTING SERVICES AGREEMENT WITH RICONDO & ASSOCIATES, INC. FOR FY 2024 ON-CALL GENERAL CONSULTING SERVICES AT THE ORLANDO INTERNATIONAL AIRPORT.

C. Mr. DeLoatche presented the memorandum. Discussion ensued.

Upon motion of Mr. Marble, second by Mr. Daniels, vote carried to recommend to the Aviation Authority Board approval of an Addendum to the General Consulting Services Agreement with Ricondo & Associates, Inc. for FY 2024 On-Call General Consulting Services, for the total not-to-exceed fee amount of \$50,000.00, with funding from previously approved Operation and Maintenance Funds.

REQUEST FOR RECOMMENDATION TO THE AVIATION AUTHORITY BOARD TO APPROVE AN ADDENDUM TO THE GENERAL CONSULTING SERVICES AGREEMENT WITH RICONDO & ASSOCIATES, INC. FOR FY 2024 ON-CALL SIGNAGE DESIGN AND CONSULTING SERVICES AT THE ORLANDO INTERNATIONAL AIRPORT.

D. Ms. Carman presented the memorandum. Discussion ensued.

Upon motion of Mr. Marble, second by Mr. Daniels, vote carried to recommend to the Aviation Authority Board approval of an Addendum to the General Consulting Services Agreement with Ricondo & Associates, Inc. for FY 2024 On-Call Signage Design and Consulting Services, for the total not-to-exceed fee amount of \$121,294.00, with funding from previously approved Operation and Maintenance Funds.

REQUEST FOR RECOMMENDATION TO THE AVIATION AUTHORITY BOARD TO APPROVE AN ADDENDUM TO THE GENERAL CONSULTING SERVICES AGREEMENT WITH RICONDO & ASSOCIATES, INC. FOR FY 2024 ON-CALL UTILITY CONSULTING SERVICES AT THE ORLANDO INTERNATIONAL AIRPORT.

E. Mr. Nguyen presented the memorandum. Discussion ensued.

Upon motion of Mr. Daniels, second by Mr. Marble, vote carried to recommend to the Aviation Authority Board approval of an Addendum to the General Consulting Services Agreement with Ricondo & Associates, Inc. for FY 2024 On-Call Utility Consulting Services, for the total not-to-exceed fee amount of \$31,444.00, with funding from previously approved Operation and Maintenance Funds.

REQUEST FOR RECOMMENDATION TO THE AVIATION AUTHORITY BOARD TO APPROVE AN ADDENDUM TO GENERAL CONSULTING SERVICES AGREEMENT WITH RICONDO & ASSOCIATES, INC. FOR NOISE OFFICE SUPPORT AT THE ORLANDO INTERNATIONAL AIRPORT.

F. Mr. DeLoatche presented the memorandum. Discussion ensued.

Upon motion of Mr. Daniels, second by Mr. Marble, vote carried to recommend to the Aviation Authority Board approval of an Addendum to General Consulting Services Agreement with Ricondo & Associates, Inc. for Noise Office Support, for the total not-to-exceed fee amount of \$199,889.00, with funding from previously approved Operation and Maintenance Funds.

REQUEST FOR RECOMMENDATION TO THE AVIATION AUTHORITY BOARD TO AWARD INVITATION FOR BID 23-405-IFB, PARKING GARAGE JANITORIAL MAINTENANCE TO FLORIDA CLEANING SYSTEMS, INC. DBA FCS FACILITY SERVICES.

G. *[A handout was provided which includes a revised Memorandum.]* Ms. Gilbert presented the memorandum. Discussion ensued.

Upon motion of Mr. Marble, second by Mr. Daniels, vote carried to recommend to the Aviation Authority Board approval to Award Invitation for Bid 23-405-IFB, Parking Garage Janitorial Maintenance, to Florida Cleaning Systems, Inc. dba FCS Facility Services., for the total not-to-exceed amount of \$13,080,731.42, with funding from previously approved Operation and Maintenance Funds.

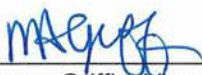
REQUEST FOR RECOMMENDATION TO THE AVIATION AUTHORITY BOARD TO APPROVE AN ADDENDUM TO THE CONTINUING PROGRAM AND PROJECT MANAGEMENT SERVICES AGREEMENT WITH AECOM TECHNICAL SERVICES, INC. FOR FY 2024 PROJECT MANAGEMENT SERVICES FOR ENGINEERING AND CONSTRUCTION STAFF EXTENSION SUPPORT SERVICES AT THE ORLANDO INTERNATIONAL AIRPORT.

H. *[A handout was provided which includes a revised Memorandum.]* Ms. McKeown presented the memorandum. Discussion ensued.

Upon motion of Mr. Daniels, second by Mr. Marble, vote carried to recommend to the Aviation Authority Board approval of an Addendum to the Continuing Program and Project Management Services Agreement with AECOM Technical Services, Inc. for FY 2024 Project Management Services for Engineering and Construction Staff Extension Support Services, for the total not-to-exceed fee amount of \$199,826.00, with funding from previously approved Operation and Maintenance Funds.

ADJOURNMENT

No public comments were made during the meeting. There being no further business for discussion, the meeting was adjourned at 9:25 a.m.



Marquez Griffin, Vice Chair
Procurement Committee
Senior Vice President, MCO Operations

On **TUESDAY, OCTOBER 31, 2023**, the **PROCUREMENT COMMITTEE** met at the Orlando International Airport in Carl T. Langford Board Room, One Jeff Fuqua Blvd., Orlando, FL 32827. Chair Sharman called the meeting to order at 9:15 a.m. Chair Sharman read the Lobbyist Disclosure and the Appeals Statement. The meeting was posted in accordance with Florida Statutes and a quorum was present. All Procurement Committee members confirmed no violations regarding the Aviation Authority's Code of Ethics and Business Conduct; lobbying activities policy; or the Florida Sunshine law regarding any agenda item.

Committee Members present:

Kathleen Sharman, Chair
Marquez Griffin, Vice Chair
Max Marble, Senior Vice President, Capital Programs
Jeff Daniels, Vice President, Facilities
Jay Cassens, Vice President, Real Estate & Commercial Properties

Also participating:

Karen Ryan, Legal Counsel (Nelson Mullins Riley & Scarborough)
Janice Hughes, GOAA Procurement Services
Fransheska Brown, Recording Secretary

NEW BUSINESS

REQUEST TO REJECT THE RESPONSES FOR REQUEST FOR PROPOSAL 23-339-RFP, HOTEL DEVELOPMENT CONSULTANT SERVICES.

A. Ms. Hughes presented the memorandum. Discussion ensued.

Upon motion of Mr. Marble, second by Mr. Cassens, vote carried to Reject the Responses for Request for Proposal 23-339-RFP, Hotel Development Consultant Services., there is no fiscal impact.

INFORMATION ITEMS

The following items were presented for information only:

A. Revised Memorandum for the Recommendation to the Aviation Authority Board of Approval of an Addendum to the Continuing Program and Project Management Services Agreement with AECOM Technical Services, Inc. for FY 2024 Project Management services for Engineering and Construction staff extension services. These services include, but are not limited to, providing assistance to the GOAA staff in the area of financial liaison services, coordination with Construction Finance, Furniture, Fixtures, and Equipment (FFE) support, design criteria package management, and additional tasks as required. [Original Procurement 9/5/2023, Item No. NB-H]

ADJOURNMENT

No public comments were made during the meeting. There being no further business for discussion, the meeting was adjourned at 9:23 a.m.



Kathleen M. Sharman, Chair
Procurement Committee
Chief Financial Officer