

On **TUESDAY, April 23, 2024**, the **PROCUREMENT COMMITTEE** met at the Carl T. Langford Board Room Orlando International Airport, One Jeff Fuqua Blvd. Orlando, FL 32827. Vice Chair Griffin called the meeting to order at 10:00 a.m. Vice Chair Griffin read the Lobbyist Disclosure and the Appeals Statement. The meeting was posted in accordance with Florida Statutes and a quorum was present. All Procurement Committee members confirmed no violations regarding the Aviation Authority's Code of Ethics and Business Conduct; lobbying activities policy; or the Florida Sunshine law regarding any agenda item.

Committee Members present:

Marquez Griffin, Vice Chair, GOAA Senior Vice President, MCO Operations
 Jeff Daniels, GOAA Assistant Vice President, Facilities
 Robert Furr, GOAA Vice President, Engineering and Architecture
 Iranetta Dennis, GOAA Vice President, Small Business
 Judith Ann Jarrette, ORL Vice President, Operations

Also participating:

Jo Thacker, Legal Counsel (Nelson Mullins Riley & Scarborough LLP)
 David Harris, GOAA Senior Purchasing Manager, Procurement Services
 Danny Palakal, GOAA Assistant Vice President, Information Technology
 Marie Dennis, GOAA Deputy Chief Financial Officer, Finance
 Ingrid Lamour-Thomas, GOAA Manager, Small Business Development
 Tricia Cottman, GOAA Vice President, Risk Management

RECOMMENDATION TO REVIEW/RANK/AWARD CONSIDERATION OF FIRMS FOR 24-117-RFP, IT SPECIALIST STAFF AT THE ORLANDO INTERNATIONAL AIRPORT.

David Harris presented the memorandum. Discussion ensued. The Procurement Committee evaluated the submitted proposals as follows.

Upon motion by Mr. Furr, seconded by Mrs. Dennis, vote carried to deem LanceSoft, Inc. as non-responsive due to not meeting minimum requirements for the Finance, Insurance and Small Business portion of the requirements.

24-117-RFP for Information Technology Specialist Staff (ITOC)						
Evaluation Scoresheet						
FIRMS			22nd Century	LanceSoft, Inc	ServiceTech International Inc	SoftSages LLC
Criteria	Tab #	Max Points				
Experience and Qualifications of Respondent; Successful Completion of Similar Projects and References	B.A.2-3	35	31		34	24
Knowledge and Experience of Key Individuals and Team	4	35	31		34	25
Approach and Methodology - Ability to provide the requested services	B.A.1	10	8		9	6
Additional Requirements of the Response (Prior or Pending Convictions, Indictments, Investigations, Claims, and MWBE Participation Goal Level.	5	10	8		9	7
Price Response/Cost Response schedule	6	10	10.00		7.06	5.77
Grand Total			88.00	0.00	93.06	67.77

Scores were allocated across five specific criteria: Experience & Qualifications, Knowledge and Expertise of the Team, Approach & Methodology, Additional Requirements such as prior or pending legal matters and MWBE Participation Goal Level, and Price Response/Cost Response schedule. The total maximum combined score achievable was 100.

Upon motion by Mr. Furr, seconded by Mr. Daniels, vote carried to recommend to the Aviation Authority Board the below ranking of the proposers and award to the first-place firm, 24-117-RFP IT Specialist Staff at the Orlando International Airport:

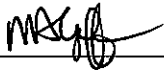
First: Service Tec International, Inc.

Second: 22nd Century Technologies, Inc.

Third: SoftSages, LLC.

ADJOURNMENT

1. No public comments were made during the meeting. There being no further business for discussion, the meeting was adjourned by 10:25 a.m.



Marquez Griffin, Vice Chair
Procurement Committee
Senior Vice President of Operations