

On **TUESDAY, FEBRUARY 27, 2024**, the **AD HOC COMMITTEE FOR REQUEST FOR PROPOSALS 24-111 UNDERWRITER SERVICES** met in the Carl T. Langford Board Room of the Aviation Authority offices in the main terminal building at the Orlando International Airport, One Jeff Fuqua Boulevard, Orlando, Florida. The meeting, having been posted in accordance with Florida Statutes, was called to order at 11:03 a.m.

Committee Members Present: Kathleen M. Sharman, Chief Financial Officer, Chair
Tianna Dumond, Senior Vice President, Internal Audit
Brad Friel, Senior Vice President, Planning and Environmental

Also present: Olimpia Lonsdale, Assistant Vice President, Procurement Services
Mickey Joseph, Senior Manager, Debt and Investments
Racha El Khalil, Senior Purchasing Agent
Jill Overstreet, Manager, Risk Management
LuAnn Fisher, Manager of Finance Administration and Strategic Projects
William Case, PFM Financial Advisors (telephonically)
Doug Starcher, Legal Counsel, Nelson Mullins Riley & Scarborough
Kasie Berube, Recording Secretary

Chair Sharman read the following statement: For individuals who conduct lobbying activities with Aviation Authority employees or Board members, registration with the Aviation Authority is required each year prior to conducting any lobbying activities. A statement of expenditures incurred in connection with those lobbying instances should also be filed prior to April 1 of each year for the preceding year. Lobbying any Aviation Authority Staff who are members of any committee responsible for ranking Proposals, Letters of Interest, Statements of Qualifications or Bids and thereafter forwarding those recommendations to the Board and/or Board Members is prohibited from the time that a Request for Proposals, Request for Letters of Interests, Request for Qualifications or Request for Bids is released to the time that the Board makes an award. The policy, forms, and instructions are available on the Aviation Authority's web site. Please contact the Chief Administrative Officer with questions at (407) 825-7105.

If a bidder or proposer is aggrieved by any of the proceedings of today's meeting and wishes to appeal the results of actions made by this Committee, they must file an appeal stating the item they wish to appeal and the basis for which they wish to appeal. Any appeal must be received in writing by the Chief Executive Officer, Mr. Kevin J. Thibault, via email kevin.thibault@goaa.org with copy to yovannie.rodriguez@goaa.org by 4:00 p.m., March 5th, 2024.

Any member of the public who wishes to address the committee on an agenda item being considered at this meeting must notify the committee in writing by submitting a completed Appearance Request Form. This form may be requested from the Recording Secretary.

All Ad Hoc Committee (Committee) members confirmed there were no conflicts of interest related to the evaluation of proposals regarding 24-111 Underwriter Services (RFP).

CONSIDERATION OF PROPOSALS RECEIVED

Prior to the presentation of Staff Reports, Chair Sharman turned to Doug Starcher, Legal Counsel, for opening statements regarding the process of the meeting.

Mr. Starcher stated that the Committee Members will use the evaluation criteria that is in the RFP to identify a team of underwriters and that team is of an unspecified number. It is up to the Committee members to choose as few or as many to create the team. All proposers that have proposed in the RFP are eligible to be Co-Managers, or in other words, "on the team", while some also proposed to be considered Senior Managers. Individual Senior Managers, are selected on a transaction-by-transaction basis on said specific transaction from the limited pool of underwriters identified as Senior Managers. Mr. Starcher's procedural recommendation brought to the Committee's consideration was to identify the number of underwriters wanted on the team (a range, non-specific number) then using the criteria to identify the group of underwriters to be on the team within the agreed numerical range. Noting that there is no particular MWBE requirement, Mr. Starcher recommended that in selecting the most advantageous team, the Committee may consider diversity as an attribute contributing to the quality of the group as a whole. Once the team is selected, the recommendation was to revisit and identify the sub-set of considerations of the Senior Manager roles for future transactions.

All Committee members consented to the recommended process.

Ms. Olympia Lonsdale began the staff reports with a presentation of general information from the response forms of the proposers. Ms. Lonsdale listed all 20 firms that were submitted and under consideration for today. In alphabetical order, the list of firms was as follows:

- AmeriVet Securities
- Barclays Capital
- Bancroft Capital
- Blaylock Van
- Bank of America Securities
- Janney Montgomery Scott
- Estrada Hinojosa & Company, Inc.
- Jefferies
- J.P. Morgan Securities
- Loop Capital
- Mischler Financial Group
- Morgan Stanley
- Ramirez & Co
- Raymund James
- RBC Capital Markets
- Rockfleet Financial
- Seibert Williams Shank
- Stern Brothers
- Truist Securities
- Wells Fargo Bank

The Scope of Services were described in section 2.1 of the RFP document and among other items, it included developing information and presenting information to the Aviation Authority, Rating Agencies and other parties as requested by the Aviation Authority, in addition to implementing marketing plans, selling the bonds with quality execution according to the expectations. The Minimum Requirements were described in section 3.1, after staff reviewed all twenty responses, it was found that all responses are registered and qualified to do business in Florida in addition to all having the minimum requirement of 5-years' experience. Additionally, all respondents included at least three references with staff reaching out to each reference provided. Ms. Lonsdale posed the question to the Committee asking if they would prefer that she go on a company-by-company basis with a quick summary regarding what the staff findings were for reference responses. Committee agreed. Ms. Lonsdale continued, adding that every response from the references were positive, satisfactory, or above satisfactory, however as noted in the matrix, there were a couple companies that were either not allowed to give references or simply did not respond to the Aviation Authority's request. Chair Sharman requested Ms. Lonsdale highlight the differentiators of the proposers. Ms. Lonsdale agreed and presented all respondents with their respective number of received positive responses or non-responses. To conclude the summary of the procurement, Ms. Lonsdale's final comment was regarding Section 2.3 of the RFP, Fees and Expenses: Fees for the services will be negotiated on a transaction-by-transaction basis for the underwriting team that is selected for each particular transaction. Hence, pricing is not included in the responses.

Chair Sharman turned to Mr. Mickey Joseph to present the experience and qualifications of the proposers. Mr. Joseph began with the highlights of each firm beginning with the firms submitting responses for consideration as a Senior Manager:

- Bank of America: deep bench of airport bankers, top Senior Manager of airport bonds in the last 5-years at \$21 billion, Co-Manager airport volume at \$25 billion, provides a \$275 million credit facility to the Aviation Authority, have a strong Florida presence
- Barclays: one experienced airport banker, Senior Underwriter airport volume at \$8 billion, Co-Manager airport volume at \$18 billion
- Estrada: MBE firm, primary lead in South Florida, no Senior managed airport volume in last 5-years, Co-Manager airport volume at \$6.5 billion, airport FA experience in Miami and San Antonio, no CFC or special facility volume
- Jeffries: experienced lead airport banker, fair amount of Senior managed airport volume at \$6 billion, Co-Manager airport volume at \$12 billion
- J.P. Morgan: experienced airport banker, holds Transportation Investor Conferences each year, strong Senior managed airport volume at \$12 billion, Co-Manager airport volume at \$18 billion, strong Florida presence
- Loop: experienced airport banker, MBE firm, moderate Senior managed airport volume at \$3.6 billion, Co-Manager airport volume at \$23 billion
- Morgan Stanley: project lead has left the firm, good Senior managed airport volume at \$6.2 billion, Co-Manager airport volume at \$19 billion
- Ramirez: MBE firm, one of the leading Senior airport underwriters in 2023, solid Senior managed airport volume at \$7 billion, Co-Manager airport volume at \$24 billion, experienced airport banker

- Raymond James: very strong presence in Orlando, head-quartered in St. Pete, low Senior managed airport volume at \$1.5 billion, Co-Manager airport volume at \$9 billion, previously GOAA Financial Advisor FA
- RBC: low Senior managed airport volume at \$1 billion, Co-Manager airport volume at \$11 billion, experienced airport banker
- Seibert: MBE and women-owned firm, experienced airport banker, good Senior airport volume at \$6.4 billion, Co-Manager airport volume at \$38 billion
- Stern: Women-owned firm, experienced airport banker, low Senior managed airport volume at \$14 million, Co-Manager airport volume at \$12 billion
- Truist: no airport experience other than commercial lending, small amount of underwriting experience overall
- Wells Fargo: experienced airport banking team, strong Florida presence, provides \$275 million of credit facility to GOAA, modest Senior airport volume at \$1.4 billion, Co-Manager airport volume at \$12 billion

In the same manner, Mr. Joseph proceeded with the Co-Manager responses:

- AmeriVet: veteran-owned and minority-owned firm, seven co-managed airport deals at \$3 billion
- Bancroft: veteran-owned firm, experienced airport banker, no airport underwriting experience
- Blaylock: MBE firm, Co-Senior on two airport deals and Co-Manager on 25 airport deals at \$8 billion
- Janney: Senior manager of only one airport special facility deal at \$4 million, no airport underwriting experience
- Michler: veteran-owned firm, only one airport co-managed deal at \$389 million, no airport underwriting experience
- Rockfleet: women-owned firm, no airport underwriting experience

Mr. Friel requested Mr. Joseph repeat the highlights of AmeriVet once more. Following the reiteration, Mr. Case, the Aviation Authority's current financial advisor, stated Mr. Joseph's summary of the firms was very succinct with nothing more to add, however happy to answer any questions.

With no further questions, Chair Sharman turned to Ms. Overstreet for the insurance findings of each firm. Ms. Overstreet began stating that most proposers acknowledged or evidenced adherence to the stated insurance requirements apart from the following firms:

- AmeriVet Securities: provided only professional liability
- Rockfleet Financial: provided only professional liability
- Mischler Financial Group: evidenced only general liability
- Truist Securities: provided everything except for professional liability
- Bancroft Capital: provided everything except for professional liability

Ms. Overstreet went on to state that current insurance evidencing the minimum limits as outlined in the RFP will be required upon award reward. Self-insured retentions exceeding \$10,000 will be subject to further review and all suggested redlines or edits are rejected. Chair Sharman requested Ms. Overstreet to summarize which firms would need more insurance if they were selected. Ms. Overstreet went on listing AmeriVet Securities, Mischler Financial, Rockliffe Financial, Truist Securities and Bancroft Capitals. Chair Sharman confirmed that to further do business with said firms, the insurance requirements would need to be satisfied. Mr. Friel posed the question to Ms. Overstreet that the outlined issues are fairly easy to overcome as to which Ms. Overstreet concurred, additionally mentioning that most of the firms provided an acknowledgement that they would heighten their limits to the minimum upon award. Ms. Dumond made mention of a note about Bancroft Capital provided insurance however it was expired and inquired if they provided any active insurance based on the list. Ms. Overstreet confirmed and stated Bancroft provided an evidence that expired in 2020 and believes that this was an overlooked document that they have continued to use but it is assumed that they have maintained insurance, agreeing that will be verified if they were selected. Mr. Starcher added that whichever firms are selected for the team are merely required to maintain the insurance during the term; they do not have to have the stated coverages to be responsible for this proposal and in fact, the requirement is the firms show proof of insurability not insurance. Once a firm is selected for the team, that is when confirmation of proper insurance takes place.

Mr. Starcher proceeded with the legal information findings stating that as far as litigation, conflicts, and regulatory issues it was founded that most proposers reported something. The bigger firms, as expected, reported more claims versus the smaller firms reporting fewer. Mr. Starcher stated it is tough to say from the claims if there are actual liability or wrongdoing or if they are just one of many people who are sued by an investor. He added that some of the regulatory matters that some of the firms are involved in look somewhat politically motivated by various states putting them on the list because they will not deal with certain energy type companies over others. Mr. Starcher looked to the Aviation Authority's Financial Advisor, Bill Case, inquiring as to whether any of the stated matters were concerning or disqualifying, or was this level of proceedings expected as part of doing business. Mr. Case weighed in concurring with Mr. Starcher as to there being no regulatory or litigation issue of any concern, adding that he does not believe that at this point there is any restriction in Florida against doing business with any of the firms.

Chair Sharman asked if Committee Members had more to add, as well as if the Recording Secretary had of any public comment requests, with both responses being none, deliberations began.

Chair Sharman opened the deliberations by stating the Aviation Authority is lucky to have had so many excellent proposals and firms and her the appreciation for the firms of taking interest in serving the Aviation Authority. With respect to legal's opening comment, Chair Sharman stated she agreed with the recommended approach and due to the process of working on the Capital Improvement Plan (CIP) there are going to be a fair amount of transactions taking place over the next 5-years. It was agreed by Mr. Case and the Committee to have a pool of a dozen firms and then have a subset for the Senior firms.

Ms. Dumond began by stating that proposals are overwhelming, recognizing that a lot of time was spent putting together these proposals and the Aviation Authority appreciates the response; however, it is clear that there are some proposers with no airport experience, which may be easiest to consider first to dissect and eliminate proposers to build a pool. Mr. Friel agreed with Ms. Dumond's statement. Committee

members began speaking on their findings, starting with Ms. Dumond in random reverse order began listing the firms with little to no airport experience for elimination. The firms agreeably eliminated amongst the committee were as follows:

- Truist Securities
- Rockfleet Financial
- Mischler Financial Group
- Bancroft Capital
- Janney Montgomery Scott

Chair Sharman mentioned the extreme importance of liquidity to the Aviation Authority that was also stated in the RFP, stating that Wells Fargo and Bank of America provide that for the Aviation Authority and have consistently for many years, leading to the opinion of having those two firms included on the team. Barclays and JP Morgan have consistently bid when the ~~The~~ Aviation Authority goes out for liquidity, they just have not quite been able to match the terms. In the past RBC has bid on lines of credit. Raymond James was supported as they have been the Aviation Authority's Financial Advisor for a long time and are Florida based, they have deep knowledge of the Aviation Authority. All six firms have the experience and qualifications, and the proposed personnel, to be airport underwriters. The "big six" agreeably selected by the Committee as being among the most advantageous are listed as follows:

- Wells Fargo Bank
- Bank of America
- Barclays Capital
- JP Morgan Securities
- RBC Capital Markets
- Raymond James

Discussion ensued regarding adding Jefferies to the team Senior pool as they have been part of it before, they have a great lead airport banker and have deep knowledge of the ~~The~~ Aviation Authority as well. Jefferies was added as the seventh firm to the team. The Committee noted that the proposed lead banker for Morgan Stanley recently left the firm, resulting in their elimination from further consideration. The committee continued to discuss the remaining top contending firms, keeping MBE/MWBE considerations in mind. Selected firms were as follows:

- Seibert Williams Shank
- Ramirez & Co
- AmeriVet Securities
- Loop Capital Markets
- Estrada Hinojosa

As the total of twelve firms were chosen, Chair Sharman turned to Mr. Case for support regarding the fact that the committee agreed on twelve firms but asked if there would be room for thirteen due to Blaylock consistently applying to be in the pool, the same to be said for Estrada with the only differentiator being

Estrada evidenced more transactions. Mr. Case reiterated that there is no set number, it is up to the committee on how many firms are chosen to make up the pool. It was agreed by the committee to add Blaylock as the thirteenth firm.

Mr. Starcher reiterated the selected pool of proposers list as follows, in no particular order:

- Wells Fargo Bank
- Bank of America
- Barclays Capital
- JP Morgan Securities
- Raymond James
- RBC Capital Markets
- Jefferies
- Seibert Williams Shank
- Ramirez & Co
- AmeriVet Securities
- Loop Capital Markets
- Estrada Hinojosa
- Blaylock Van

Chair Sharman posed the question to legal ensuring the sufficiency of the committee documenting the rationale throughout the conversation. Mr. Starcher stated yes, as they have spoken on the anticipated financial needs, cross referenced the financial structures, the qualifications and experience across the firms in various transactions that they have been involved in over the past 5-years, the key personnel making mention whether they have strong airport bankers and conflicts of interest. Discussion to create the Senior subset began. Four firms was the number of firms fairly agreed upon on for Senior Managers due to the number of projected transactions. After discussion, the selected Senior Managers are as follows:

- Bank of America
- Wells Fargo Bank
- JP Morgan Securities
- Raymond James

The selected nine firms for Co-Management are as follows:

- Barclays Capital
- RBC Capital Markets
- Jefferies
- Seibert Williams Shank
- Ramirez & Co
- Loop Capital Markets
- AmeriVet Securities
- Estrada Hinojosa

- Blaylock Van

With no further discussion, Chair Sharman entertained a motion. Ms. Dumond made the motion for selection for the Underwriting Services with a pool of thirteen that were chosen, using short names. The motion to select Barclays, Bank of America, JP Morgan, Jefferies, Ramirez, Raymond James, RBC, Seibert, Wells, Loop, AmeriVet, Estrada, and Blaylock with the Senior Managers being Bank of America, Wells, JP Morgan and Raymond James. Second to motion from Mr. Friel. With all in favor, it is to recommend to the Finance Committee to recommend to The Board the selection of the pool of underwriters and Senior Managers.

Having no further business to be considered, Chair Sharman adjourned the meeting at 12:08 p.m.



Kathleen M. Sharman
Chairperson



Kacie Berube
Recording Secretary

On **TUESDAY, NOVEMBER 14, 2023**, the **CONSTRUCTION COMMITTEE** of the Greater Orlando Aviation Authority met at the Orlando International Airport in Carl T. Langford Board Room, One Jeff Fuqua Blvd., Orlando, FL 32827. Chair Marble called the meeting to order at 9:00 a.m. Chair Marble read the Lobbyist Disclosure and the Appeals Statement. The meeting was posted in accordance with Florida Statutes and a quorum was present. All Construction Committee members confirmed no violations regarding the Aviation Authority's Code of Ethics and Business Conduct; lobbying activities policy; or the Florida Sunshine law with regards to any agenda item.

Committee members present:

Max Marble, Chair
Marie Dennis, Deputy Chief Financial Officer, Finance
Gary Hunt, Vice President, Facilities
Pete Pelletier, Vice President, Information Technology
Tricia Cottman, Vice President, Risk Management

Also participating:

Dan Gerber, Legal Counsel (Rumberger, Kirk, & Caldwell)
Karen Ryan, Legal Counsel (Nelson Mullins Broad & Cassel)
Kevin Thompson,
Debbie McKeown, GOAA Project Controls
Danielle Plumber, GOAA Contracts and Grants
Vicki Harvey, Hahn Integrated Systems, Inc.
Rob Jarvis, Artistic Identity, LLC
Scott Mizell, Jacobs Project Management Co.
Jamie McGonagill, Geotech Consultants International, Inc. dba GCI, Inc.
Fransheska Archbold-Brown, Recording Secretary

CHANGE ORDERS

- A. **CHANGE ORDER G-00043-01 FOR VARIOUS REVISIONS.** *[A handout was presented, which includes a revised memorandum.]* Mr. Jarvis presented the request for Change Order No. 01 on G-00043, Signage for Train Station PDL Lots, with AC Signs, Inc. Discussion ensued.

Upon motion of Mr. Hunt, second by Ms. Dennis, vote carried to approve of Change Order G-00043-01, Signage for Train Station PDL Lots, with AC Signs, Inc., for the total amount of \$6,822.00, and no time extension, with funding from previously approved Capital Expenditure Funds.

- B. **CHANGE ORDER V-01002-02 FOR VARIOUS REVISIONS.** *[A handout was presented, which includes a revised memorandum.]* Mr. McGonagill presented the request for Change Order No. 02 on V-01002, Terminal A & B Center Core CCTV Installation Project, with Clancy & Theys Construction Company. Discussion ensued.

Upon motion of Mr. Pelletier, second by Ms. Cottman, vote carried to approve of Change Order V-01002-02, Terminal A & B Center Core CCTV Installation Project, with Clancy & Theys Construction Company, for the total amount of \$ 4,283.70, and no time extension, with funding from General Airport Revenue Bonds.

- C. **CHANGE ORDER V-01005-01 FOR VARIOUS REVISIONS.** *[A handout was presented, which includes a revised memorandum.]* Ms. Harvey presented the request for Change Order No. 01 on V-01005, Carl T. Langford Board Room Improvements, with Collage Design and Construction Group, Inc. Discussion ensued.

Upon motion of Mr. Hunt, second by Ms. Dennis, vote carried to approve of Change Order V-01005 -01, Carl T. Langford Board Room Improvements, with Collage Design and Construction Group, Inc., for the total amount of \$ 7,531.67, and no time extension, with funding from previously approved Capital Expenditure Funds.

NEW BUSINESS

- A. **REQUEST FOR APPROVAL OF AN AMENDMENT TO ADDENDUM NO. 36 TO THE ARCHITECT OF RECORD FOR SOUTH TERMINAL C, PHASE 1, AGREEMENT WITH HNTB CORPORATION FOR ADDITIONAL CONSTRUCTION PHASE SERVICES FOR BP-S00198 TERMINAL C MULTI-MODAL CONNECTOR PEDESTRIAN (DESIGN/BUILD), AT ORLANDO INTERNATIONAL AIRPORT.**
Mr. Mizell presented the memorandum, dated November 14, 2023. Discussion ensued.

Upon motion of Ms. Cottman, second by Mr. Pelletier, vote carried to approve an Amendment to Addendum 36 to the Architect of Record Services for the South Terminal C, Phase 1 Agreement with HNTB Corporation for Design and Construction Phase Services for BP-S00198 Terminal C Multi-Modal Connector Pedestrian Bridge and Rental Car Lobby, for the total amount of \$226,760.00, which includes the not-to-exceed fees of \$78,000.00 and the lump sum fees of \$148,760.00, with funding from Customer Facility Charges and Florida Department of Transportation Grants.

B. REQUEST FOR APPROVAL OF A NO-COST ADDENDUM TO THE CONTINUING CIVIL ENGINEERING SERVICES AGREEMENT WITH ATKINS NORTH AMERICA, INC. FOR NAME CHANGE TO ATKINSREALIS USA, INC.

Ms. Plumber presented the memorandum, dated November 14, 2023. Discussion ensued.

Upon motion of Ms. Dennis, second by Mr. Hunt, vote carried to approve a No-Cost Addendum to the Continuing Civil Engineering Services Agreement with Atkins North America, Inc. for Name Change to AtkinsRealis USA, Inc., there is no fiscal impact.

C. REQUEST FOR APPROVAL OF AN ADDENDUM TO THE GENERAL CONSULTING SERVICES AGREEMENT WITH RICONDO & ASSOCIATES, INC. FOR THE TERMINAL C PHASE 2 WRITTEN REEVALUATION AT ORLANDO INTERNATIONAL AIRPORT.

Mr. Thompson presented the memorandum, dated November 14, 2023. Discussion ensued.

Upon motion of Ms. Dennis, second by Mr. Hunt, vote carried to approve an Addendum to the General Consulting Services Agreement with Ricondo & Associates, Inc. for the Terminal C Phase 2 Written Reevaluation for W-S00211 Terminal C, Phase 2 Program Definition Document Development, for the total not-to-exceed fees of \$71,219.00, with funding from previously approved Capital Expenditure Funds.

D. REQUEST FOR APPROVAL OF CONTRACTOR'S FINAL PAYMENT TO AC SIGNS, LLC FOR G-00036 ROADWAY SIGNAGE AND OVERLAYS, AT THE ORLANDO INTERNATIONAL AIRPORT.

Ms. McKeown presented the memorandum, dated November 14, 2023. Discussion ensued.

Upon motion of Ms. Cottman, second by Ms. Dennis, vote carried to approve the Contractor's Final Payment to AC Signs, LLC, for G-00036 Roadway Signage and Overlays, or the total amount of \$40,000.00, there is no fiscal impact.

INFORMATION ITEMS

The following items were presented for information only:

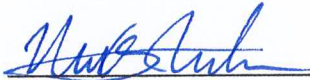
- A. Field Change Order (FCO) Log
- B. Revised Memorandum for the Recommendation of Approval to the Aviation Authority Board of an Addendum to the Financial Consulting for Construction, Maintenance, Environmental, and Other Projects; Construction Payment Application and Invoice Review; Financial Consulting for the Capital Improvement Program (CIP) and Capital Initiation Requests (CIR); Grant and Passenger Facility Charge (PFC) Application Services; Extension of Staff Services; and Audit and Advisory Services Agreement with Anser Advisory Consulting, LLC (AAC) for FY23 Financial Consulting for Construction, Maintenance, Environmental, Procurement, and Other Projects to the Construction Department (Task 1) at the Orlando International Airport and Orlando Executive Airport [From the Professional Services Committee on November 22, 2022, Item No. 2].
- C. Revised Memorandum for the Recommendation of Approval to the Aviation Authority Board of an Addendum to the Financial Consulting for Construction, Maintenance, Environmental, and Other Projects; Construction Payment Application and Invoice Review; Financial Consulting for the Capital Improvement Program (CIP) and Capital Initiation Requests (CIR); Grant and Passenger Facility Charge (PFC) Application Services; Extension of Staff Services; and Audit and Advisory Services Agreement with Anser Advisory Consulting, LLC (AAC) for FY 2023 Financial Consulting for Construction, Maintenance, Environmental and Other Projects to the Construction Finance Department (Task 1) at the Orlando International Airport and Orlando Executive Airport. [From the Professional Services Committee on November 22, 2022, Item No. 3].

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- D. Revised Memorandum for the Recommendation of Approval to the Aviation Authority Board of an Addendum to the Financial Consulting for Construction, Maintenance, Environmental, and Other Projects; Construction Payment Application and Invoice Review; Financial Consulting for the Capital Improvement Program (CIP) and Capital Initiation Requests (CIR); Grant and Passenger Facility Charge (PFC) Application Services; Extension of Staff Services; and Audit and Advisory Services Agreement with Anser Advisory Consulting, LLC (AAC) for FY 2023 Construction Payment Application and Invoice Review Services to the Construction Finance Department (Task 2) at the Orlando International Airport and Orlando Executive Airport. [From the Professional Services Committee on November 22, 2022, Item No. 5].
- E. Revised Memorandum for the Approval of an Addendum to the Continuing Civil Engineering Services Agreement with C&S Engineers, Inc for Design and Award Phase Services for V-S0038 Terminal C Level 2 Moving Walkways at the Orlando International Airport. [From the Construction Committee on October 24, 2023, Item No. IV-C].
- F. Revised Memorandum for the Approval of Contractor's Final Payment to AC Signs, LLC for G-00036 Roadway Signage and at the Orlando International Airport. [From the Construction Committee on November 7, 2023, Item No. IV-G].

ADJOURNMENT

No public comments were made during the meeting. There being no further business for discussion, the meeting was adjourned at 9:12 a.m.



Max E. Marble, Chair
Construction Committee
Senior Vice President, Capital Programs

On **TUESDAY, DECEMBER 5, 2023**, the **CONSTRUCTION COMMITTEE** of the Greater Orlando Aviation Authority met at the Orlando International Airport in Carl T. Langford Board Room, One Jeff Fuqua Blvd., Orlando, FL 32827. Vice Chair Dennis called the meeting to order at 1:30 p.m. Vice Chair Dennis read the Lobbyist Disclosure and the Appeals Statement. The meeting was posted in accordance with Florida Statutes and a quorum was present. All Construction Committee members confirmed no violations regarding the Aviation Authority's Code of Ethics and Business Conduct; lobbying activities policy; or the Florida Sunshine law with regards to any agenda item.

Committee members present:

Marie Dennis, Vice Chair
Gary Hunt, Vice President, Facilities
Tricia Cottman, Vice President, Risk Management

Also participating:

Dan Gerber, Legal Counsel (Rumberger, Kirk, & Caldwell)
Karen Ryan, Legal Counsel (Nelson Mullins Broad & Cassel)
Scott Shedek, GOAA Construction
Kathy Anderson, GOAA Construction
Colin Paterson, The Roderick Group, Inc. dba Ardmore Roderick
Don Corthell, PSA Constructors, Inc. dba PSA Management, Inc.
Drew Erickson, Jacobs Project Management Co.
Ksenia Merck, K. Merck & Associates
Jamie McGonagill, Geotech Consultants International, Inc. dba GCI, Inc.
Fransheska Archbold-Brown, Recording Secretary

CHANGE ORDERS

- A. **CHANGE ORDER BP-S00184-17 FOR FINAL CHANGE ORDER.** Mr. McGonagill presented the request for Change Order No. 17 on BP-S00184, Buildout of LST Level 1 North & South (Design/Build), with Gomez Construction Company. Discussion ensued.
Upon motion of Mr. Hunt, second by Ms. Cottman, vote carried to approve Change Order BP-S00184-17, Buildout of LST Level 1 North & South (Design/Build), with Gomez Construction Company, for the total amount of \$19,742.89, and no time extension, with funding from previously approved General Airport Revenue Bonds.
- B. **CHANGE ORDER BP-S00193-10 FOR VARIOUS REVISIONS.** Mr. McGonagill presented the request for Change Order No. 10 on BP-S00193, South Employee Lot, with McCree Design Builders, Inc. Discussion ensued.
Upon motion of Mr. Hunt, second by Ms. Cottman, vote carried to approve Change Order BP-S00193-10, South Employee Lot, with McCree Design Builders, Inc., for the amount of \$9,660.09, and no time extension, with funding from previously approved General Airport Revenue Bonds.
- C. **CHANGE ORDER BP-S00193-11 FOR VARIOUS REVISIONS.** Mr. McGonagill presented the request for Change Order No. 11 on BP-S00193, South Employee Lot, with McCree Design Builders, Inc. Discussion ensued.
Upon motion of Ms. Cottman, second by Mr. Hunt, vote carried to approve Change Order BP-S00193-11, South Employee Lot, with McCree Design Builders, Inc., for the total amount of \$6,219.00, and no time extension, with funding from previously approved General Airport Revenue Bonds.
- D. **CHANGE ORDER BP-S00199-08 FOR VARIOUS REVISIONS.** *[A handout was presented, which includes a revised full item.]* Mr. McGonagill presented the request for Change Order No. 8 on BP-S00199, Train Station PDL Parking Lots (Design/Build), with The Middlesex Corporation. Discussion ensued.
Upon motion of Ms. Cottman, second by Mr. Hunt, vote carried to approve Change Order BP-S00199-08, Train Station PDL Parking Lots (Design/Build), with The Middlesex Corporation, for the total deductive amount of (\$12,965.00), and no time extension, with funding from Aviation Authority Funds.

- E. **CHANGE ORDER V-00981-01 FOR VARIOUS REVISIONS.** Mr. McGonagill presented the request for Change Order No. 01 on V-00981, Hyatt 4th Floor Water Heater Piping Repair, with Gomez Construction Company. Discussion ensued.

Upon motion of Mr. Hunt, second by Ms. Cottman, vote carried to approve Change Order V-00981-01, Hyatt 4th Floor Water Heater Piping Repair, with Gomez Construction Company, for the total amount of \$32,943.24, and no time extension, with funding from previously approved Hyatt Hotel Fund 501550.

NEW BUSINESS

- A. **REQUEST FOR APPROVAL OF AN AMENDMENT TO ADDENDUM NO. 40 TO THE ARCHITECT OF RECORD SERVICES FOR THE SOUTH TERMINAL C, PHASE 1 AGREEMENT WITH HNTB CORPORATION FOR DESIGN, BID AND AWARD SERVICES FOR PREVIOUSLY DEFERRED STC AIRFIELD CIVIL P1X APRON AND TAXIWAY RESTART FOR W-S00110 SOUTH TERMINAL C (PHASE 1) – ARCHITECT OF RECORD SERVICES (& MAJOR SUBS) AT THE ORLANDO INTERNATIONAL AIRPORT.**

[A handout was presented, which includes a Revised Full Item.] Mr. Erickson presented the memorandum, dated December 5, 2023. Discussion ensued.

Upon motion of Ms. Cottman, second by Mr. Hunt, vote carried to approve an Amendment to Addendum No. 40 to the Architect of Record Services for the South Terminal Phase 1 Agreement with HNTB Corporation for Design, Bid and Award Services for Previously Deferred STC Airfield Civil P1X Apron and Taxiway Restart for W-S00110 South Terminal C (Phase 1) – Architect of Record Services (& Major Subs), for the total amount of \$70,627.00, which includes the remaining balance of \$36,936.00 under Addendum No. 40 to be applied to this Amendment, and an additional \$33,691.00 in Lump Sum Fees, with funding from General Airport Revenue Bonds.

- B. **REQUEST FOR APPROVAL OF A JOB ORDER CONSTRUCTION SERVICES ADDENDUM TO THE CONTINUING ELECTRICAL CONSTRUCTION SERVICES AGREEMENT WITH ELECTRIC SERVICES, INC. FOR E-S00020 ELECTRICAL BHS LIGHTING IMPROVEMENTS, AT THE ORLANDO INTERNATIONAL AIRPORT.**

Mr. Corthell presented the memorandum, dated December 5, 2023. Discussion ensued.

Upon motion of Mr. Hunt, second by Ms. Cottman, vote carried to approve a Job Order Construction Services Addendum to the Continuing Electrical Construction Services Agreement with Electrical Services, Inc. for E-S00020 Terminal C Enhancements Electrical BHS Lighting Improvements., for the total direct-negotiated amount of \$61,870.24 and waive the requirement for Performance and Payment Bonds, with funding from previously approved General Airport Revenue Bonds.

- C. **REQUEST FOR APPROVAL OF A JOB ORDER CONSTRUCTION SERVICES ADDENDUM TO THE CONTINUING VERTICAL CONSTRUCTION SERVICES AGREEMENT WITH GOMEZ CONSTRUCTION COMPANY FOR V-S00045 TERMINAL C ENHANCEMENTS TRASH ROOM PLATFORMS, AT THE ORLANDO INTERNATIONAL AIRPORT.**

Mr. Corthell presented the memorandum, dated December 5, 2023. Discussion ensued.

Upon motion of Mr. Hunt, second by Ms. Cottman, vote carried to approve a Job Order Construction Services Addendum to the Continuing Vertical Construction Services Agreement with Gomez Construction Company for V-S00045 Terminal C Enhancements Trash Room Platforms, for the total direct-negotiated amount of \$105,439.38 and waive the requirement for Performance and Payment Bonds, with funding from previously approved General Airport Revenue Bonds.

- D. **REQUEST FOR APPROVAL OF A JOB ORDER CONSTRUCTION SERVICES ADDENDUM TO THE CONTINUING VERTICAL CONSTRUCTION SERVICES AGREEMENT WITH H. W. DAVIS CONSTRUCTION, INC. FOR V-01015 AIRSIDE 3 WING 3 RAMP LEVEL RESTROOM REFURBISHMENTS, AT THE ORLANDO INTERNATIONAL AIRPORT.**

[A handout was presented, which includes a Revised Full Item.] Mr. Paterson presented the memorandum, dated December 5, 2023. Discussion ensued.

Upon motion of Mr. Hunt, second by Ms. Cottman, vote carried to approve a Job Order Construction Services Addendum to the Continuing Vertical Construction Services Agreement with H. W. Davis Construction, Inc. for V-01015 Airside 3 Wing 3 Ramp Level Restroom Refurbishment, for the total direct-negotiated amount of

\$105,070.00 and waive the requirement for Performance and Payment Bonds, with funding from previously-approved Capital Expenditure Funds.

E. **REQUEST FOR RECOMMENDATION OF APPROVAL OF NO-COST ADDENDA TO THE CONTINUING ENVIRONMENTAL CONSULTING SERVICES AGREEMENTS TO EXERCISE THE FIRST ONE-YEAR RENEWAL OPTION.**

Ms. Anderson presented the memorandum, dated December 5, 2023. Discussion ensued.

Upon motion of Ms. Cottman, second by Mr. Hunt, vote carried recommend to the Aviation Authority Board approval of No-Cost Addenda to the Continuing Environmental Consulting Services Agreements to Exercise the First One-Year Renewal Option; there is no fiscal impact.

F. **REQUEST FOR APPROVAL OF CONTRACTOR FINAL PAYMENT AUTHORIZATION ON MULTIPLE GUARANTEED MAXIMUM PRICE (GMP) SOUTH TERMINAL C PROJECTS WITH HENSEL PHELPS CONSTRUCTION.**

Mr. Shedek presented the memorandum, dated December 5, 2023. Discussion ensued.

Upon motion of Mr. Hunt, second by Ms. Cottman, vote carried to approve Contractor Final Payment Authorization on Multiple GMP South Terminal Projects with Hensel Phelps Construction.

G. **REQUEST FOR APPROVAL OF AN AMENDMENT TO ADDENDUM NO. 1 TO THE CONTINUING PROGRAM AND PROJECT MANAGEMENT SERVICES AGREEMENT WITH WSP USA, INC. FOR A NO COST TIME ADJUSTMENT FOR ADDITIONAL CONSTRUCTION PHASE OAR SERVICES FOR BP-00496, MCO EAST AIRFIELD TAXIWAYS REHABILITATION AND RELATED WORK (PHASE 2), AT THE ORLANDO INTERNATIONAL AIRPORT.**

Mr. Shedek presented the memorandum, dated December 5, 2023. Discussion ensued.

Upon motion of Ms. Cottman, second by Mr. Hunt, vote carried to approve an Amendment to Addendum No. 1 to the Continuing Program and Project Management Services Agreement with WSP USA, Inc. for a No Cost Time Adjustment for Additional Construction Phase OAR Services for BP-00496, MCO East Airfield Taxiways Rehabilitation and Related Work (Phase 2); there is no fiscal impact.

H. **REQUEST FOR APPROVAL OF AN ADDENDUM TO THE CONTINUING PROGRAM AND PROJECT MANAGEMENT SERVICES AGREEMENT WITH PSA CONSTRUCTORS, INC. DBA PSA MANAGEMENT INC. FOR W-S00151 TERMINAL C DESIGN AND PROJECT OVERSIGHT SERVICES TO PROVIDE CONSTRUCTION PHASE OAR SERVICES FOR E-S00020, TERMINAL C ENHANCEMENTS ELECTRICAL BHS LIGHTING IMPROVEMENTS, AT THE ORLANDO INTERNATIONAL AIRPORT.**

Mr. Shedek presented the memorandum, dated December 5, 2023. Discussion ensued.

Upon motion of Mr. Hunt, second by Ms. Cottman, vote carried to approve an Addendum to the Continuing Program and Project Management Services Agreement with PSA Constructors, Inc. dba PSA Management Inc. for W-S00151 Terminal C Design and Project Oversight Services to provide Construction Phase OAR Services for E-S00020 Terminal C Enhancements Electrical BHS Lighting Improvements, for the total not-to-exceed fees amount of \$6,496.00, with funding from previously approved General Airport Revenue Bonds.

I. **REQUEST FOR APPROVAL OF AN ADDENDUM TO THE CONTINUING PROGRAM AND PROJECT MANAGEMENT SERVICES AGREEMENT WITH PSA CONSTRUCTORS, INC. DBA PSA MANAGEMENT INC. FOR W-S00151 TERMINAL C DESIGN AND PROJECT OVERSIGHT SERVICES TO PROVIDE CONSTRUCTION PHASE OAR SERVICES FOR V-S00045 TERMINAL C TRASH ROOM PLATFORMS, AT THE ORLANDO INTERNATIONAL AIRPORT.**

Mr. Shedek presented the memorandum, dated December 5, 2023. Discussion ensued.

Upon motion of Ms. Cottman, second by Mr. Hunt, vote carried to approve an Addendum to the Continuing Program and Project Management Services Agreement with PSA Constructors, Inc. dba PSA Management Inc. for W-S00151 Terminal C Design and Project Oversight Services to provide Construction Phase OAR Services for V-S00045 Terminal C Enhancements Trash Room Platforms., for the total not-to-exceed fees amount of \$11,302.00, with funding from previously approved General Airport Revenue Bonds.

J. REQUEST FOR APPROVAL OF AN ADDENDUM TO THE CONTINUING PROGRAM AND PROJECT MANAGEMENT SERVICES AGREEMENT WITH THE RODERICK GROUP, INC., DBA ARDMORE RODERICK FOR DESIGN PHASE OWNER'S AUTHORIZED REPRESENTATIVE (OAR) SERVICES FOR V-01013, AIRSIDES 1 AND 3 WINGS 2-5 RAMP LEVEL CORRIDOR AND STAIR REFURBISHMENT, AT THE ORLANDO INTERNATIONAL AIRPORT.

[A handout was presented, which includes a Revised Memorandum.] Mr. Shedek presented the memorandum, dated December 5, 2023. Discussion ensued.

Agenda Item Nos. 4-J, 4-K and 4-L were considered in one motion.

Upon motion of Ms. Cottman, second by Mr. Hunt, vote carried to approve an Addendum to the Continuing Program and Project Management Services Agreement with The Roderick Group, Inc. dba Ardmore Roderick for Design Phase OAR Services for V-01013 Airsides 1 and 3 Wings 2-5 Ramp Level Corridor and Stair Refurbishment, for the total not-to-exceed fees amount of \$6,762.00, with funding from previously approved Capital Expenditure Funds.

K. REQUEST FOR APPROVAL OF AN ADDENDUM TO THE CONTINUING PROGRAM AND PROJECT MANAGEMENT SERVICES AGREEMENT WITH THE RODERICK GROUP, INC., DBA ARDMORE RODERICK FOR DESIGN PHASE OWNER'S AUTHORIZED REPRESENTATIVE (OAR) SERVICES FOR V-01014, AIRSIDE 1 WING 5 RAMP LEVEL RESTROOM REFURBISHMENT, AT THE ORLANDO INTERNATIONAL AIRPORT.

[A handout was presented, which includes a Revised Memorandum.] Mr. Shedek presented the memorandum, dated December 5, 2023. Discussion ensued.

Agenda Item Nos. 4-J, 4-K and 4-L were considered in one motion.

Upon motion of Ms. Cottman, second by Mr. Hunt, vote carried to approve an Addendum to the Continuing Program and Project Management Services Agreement with The Roderick Group, Inc., dba Ardmore Roderick for Design Phase OAR Services for V-01014 Airside1 Wing 5 Ramp Level Restroom Refurbishment, for the total not-to-exceed fees amount of \$6,762.00, with funding from previously approved Capital Expenditure Funds.

L. REQUEST FOR APPROVAL OF AN ADDENDUM TO THE CONTINUING PROGRAM AND PROJECT MANAGEMENT SERVICES AGREEMENT WITH THE RODERICK GROUP, INC., DBA ARDMORE RODERICK FOR CONSTRUCTION PHASE OWNER'S AUTHORIZED REPRESENTATIVE (OAR) SERVICES FOR V-01015 AIRSIDE 3 WING 3 RAMP LEVEL RESTROOM REFURBISHMENTS, AT THE ORLANDO INTERNATIONAL AIRPORT.

[A handout was presented, which includes a Revised Memorandum.] Mr. Shedek presented the memorandum, dated December 5, 2023. Discussion ensued.

Agenda Item Nos. 4-J, 4-K and 4-L were considered in one motion.

Upon motion of Ms. Cottman, second by Mr. Hunt, vote carried to approve an Addendum to the Continuing Program and Project Management Services Agreement with The Roderick Group, Inc., dba Ardmore Roderick for Construction Phase OAR Services for V-01015 Airside 3 Wing 3 Ramp Level Restroom Refurbishment, for the total not-to-exceed fees amount of \$10,465.00, with funding from previously approved Capital Expenditure Funds.

M. REQUEST FOR APPROVAL OF AN ADDENDUM TO THE TECHNOLOGY AND MULTI-MEDIA SYSTEMS SPECIALTY ENGINEER FOR SOUTH TERMINAL C, PHASE 1 AGREEMENT WITH BURNS ENGINEERING INC. FOR W-S00151 TERMINAL C DESIGN AND PROJECT OVERSIGHT SERVICES FOR THE FIS PIER MODE LEDS DESIGN FOR SOUTH TERMINAL C, PHASE 1 TECHNOLOGY AND MULTI-MEDIA SERVICES (W-S00113), AT THE ORLANDO INTERNATIONAL AIRPORT.

Ms. Merck presented the memorandum, dated December 5, 2023. Discussion ensued.

Upon motion of Mr. Hunt, second by Ms. Cottman, vote carried to approve an Addendum to the Technology and Multi-Media Systems Specialty Engineer for South Terminal C, Phase 1 Agreement with Burns Engineering Inc. for W-S00151 Terminal C Design and Project Oversight Services for the FIS Pier Mode LEDs Design for South Terminal C, Phase 1 Technology and Multi-Media Services (W-S00113), for the total lump sum fees amount of \$8,634.00, with funding from previously approved General Airport Revenue Bonds.

INFORMATION ITEMS

The following items were presented for information only:

A. Field Change Order (FCO) Log

ADJOURNMENT

No public comments were made during the meeting. There being no further business for discussion, the meeting was adjourned at 1:53 p.m.

Marie Dennis

boxSIGN

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Marie Dennis, Vice Chair
Construction Committee
Deputy Chief Financial Officer, Finance

On **TUESDAY, DECEMBER 19, 2023**, the **CONSTRUCTION COMMITTEE** of the Greater Orlando Aviation Authority met at the Orlando International Airport in Carl T. Langford Board Room, One Jeff Fuqua Blvd., Orlando, FL 32827. Chair Marble called the meeting to order at 9:00 a.m. Chair Marble read the Lobbyist Disclosure and the Appeals Statement. The meeting was posted in accordance with Florida Statutes and a quorum was present. All Construction Committee members confirmed no violations regarding the Aviation Authority's Code of Ethics and Business Conduct; lobbying activities policy; or the Florida Sunshine law with regards to any agenda item.

Committee members present

Max Marble, Chair
Marie Dennis, Vice Chair
Gary Hunt, Vice President, Facilities
Tricia Cottman, Vice President, Risk Management
Pete Pelletier, Vice President, Information Technology

Also participating:

Dan Gerber, Legal Counsel (Rumberger, Kirk, & Caldwell)
Karen Ryan, Legal Counsel (Nelson Mullins Broad & Cassel)
Scott Shedek, GOAA Construction
Tuan Nguyen, GOAA Construction
Brian Gainous, Cost Management, Inc. dba CMI
Brittany Davis, PSA Constructors, Inc. dba PSA Management, Inc.
Ian Brooks, GOAA Information Technology
Ksenia Merck, K. Merck & Associates
Jamie McGonagill, Geotech Consultants International, Inc. dba GCI, Inc.
Fransheska Archbold-Brown, Recording Secretary

CONSIDERATION OF MEETING MINUTES

Upon motion of Mr. Hunt, second by Ms. Cottman, vote carried to approve the Construction Committee Minutes from the meetings held on October 31, and November 7, 2023, as presented.

CHANGE ORDERS

- A. **CHANGE ORDER BP-S00185-12 FOR FINAL CHANGE ORDER.** *[A handout was presented, which includes a revised Memorandum.]* Mr. McGonagill presented the request for Change Order No. 12 on BP-S00185, Buildout of LST Levels 2-7 and GTF (Design/Build), with H. W. Davis Construction, Inc. Discussion ensued.

Upon motion of Ms. Dennis, second by Mr. Hunt, vote carried to approve Change Order BP-S00185-12, Buildout of LST Levels 2-7 and GTF (Design/Build), with H. W. Davis Construction, Inc., for the total deductive amount of (\$11,537.00), and no time extension, with funding from previously approved General Airport Revenue Bonds.

- B. **CHANGE ORDER BP-S00199-09 FOR VARIOUS REVISIONS.** Mr. McGonagill presented the request for Change Order No. 09 on BP-S00199, Train Station PDL Parking Lots (Design/Build), with The Middlesex Corporation. Discussion ensued.

Upon motion of Mr. Pelletier, second by Ms. Dennis, vote carried to approve Change Order BP-S00199-09, Train Station PDL Parking Lots (Design/Build), with The Middlesex Corporation, for the amount of \$39,994.74, and no time extension, with funding from Aviation Authority Funds.

- C. **CHANGE ORDER L-00049-03 FOR FINAL CHANGE ORDER.** Mr. Brooks presented the request for Change Order No. 03 on L-00049, Backbone Fiber Infrastructure to Tenant Locations, with Orlando Business Telephone Systems, Inc. Discussion ensued.

Upon motion of Mr. Hunt, second by Ms. Cottman, vote carried to approve Change Order L-00049-03, Backbone Fiber Infrastructure to Tenant Locations, with Orlando Business Telephone Systems, Inc., for the total deductive amount of (\$20,618.08), and no time extension, with funding from previously approved Capital Expenditure Funds.

- D. **CHANGE ORDER V-00992-01 FOR VARIOUS REVISIONS.** *[A handout was presented, which includes a revised Memorandum and Backup.]* Ms. Davis presented the request for Change Order No. 01 on V-00992, Train Station PDL Parking Lots (Design/Build), with Clancy & Theys Construction Company. Discussion ensued.

Upon motion of Mr. Pelletier, second by Ms. Dennis, vote carried to recommend to the Aviation Authority Board approval of Change Order V-00992-01, Rehabilitation of Structural Steel Commercial Lanes Canopies., with Clancy & Theys Construction Company, for the total amount of \$511,076.81, and no time extension, with funding from previously approved Capital Expenditure Funds.

- E. **CHANGE ORDER V-01012-01 FOR VARIOUS REVISIONS.** Ms. Davis presented the request for Change Order No. 01 on V-01012, Airside 1 Wing 4 Ramp Level Restroom Refurbishments, with H. W. Davis Construction, Inc. Discussion ensued.

Upon motion of Ms. Dennis, second by Mr. Pelletier, vote carried to approve Change Order V-01012-01, Airside 1 Wing 4 Ramp Level Restroom Refurbishments, with H. W. Davis Construction, Inc., for the total amount of \$3,094.00, and no time extension, with funding from previously approved Capital Expenditure Funds.

NEW BUSINESS

- A. **REQUEST FOR APPROVAL OF A JOB ORDER CONSTRUCTION SERVICES ADDENDUM TO THE CONTINUING HORIZONTAL CONSTRUCTION SERVICES AGREEMENT WITH HORMAC CONSTRUCTION GROUP, INC. FOR H-00367 QTA FENCE RELOCATION TERMINALS A AND B, AT THE ORLANDO INTERNATIONAL AIRPORT.**

[A handout was presented, which includes a Revised Memorandum and Backup.] Ms. Davis presented the memorandum, dated December 19, 2023. Discussion ensued.

Upon motion of Ms. Cottman, second by Ms. Dennis, vote carried to approve a Job Order Construction Services Addendum to Continuing Horizontal Construction Services Agreement with Hormac Construction Group, Inc. for H-00367 QTA Fence Relocation Terminals A and B, for the total direct-negotiated amount of \$135,320.00 and waive the requirement for Performance and Payment Bonds, with funding from Customer Facility Charges.

- B. **REQUEST FOR APPROVAL OF A JOB ORDER CONSTRUCTION SERVICES ADDENDUM TO THE CONTINUING VERTICAL CONSTRUCTION SERVICES AGREEMENT WITH H.A. CONTRACTING CORPORATION FOR V-00976 SMART RESTROOM PILOT PROJECT AT THE ORLANDO INTERNATIONAL AIRPORT.**

[A handout was presented, which includes a Revised Memorandum.] Mr. Gainous presented the memorandum, dated December 19, 2023. Discussion ensued.

Upon motion of Ms. Dennis, second by Mr. Hunt, vote carried to approve a Job Order Construction Services Addendum to the Continuing Vertical Construction Services Agreement with H.A Contracting Corp. for V-00976 Smart Restroom Pilot Project, for the total direct-negotiated amount of \$87,623.52 and waive the requirement for Performance and Payment Bonds, with funding from previously approved Operations and Maintenance Funds.

- C. **REQUEST FOR APPROVAL OF AN ADDENDUM TO THE CONTINUING MEP ENGINEERING SERVICES AGREEMENT WITH C&S ENGINEERS, INC. FOR CONSTRUCTION ADMINISTRATION SERVICES FOR V-00976 SMART RESTROOM PILOT PROJECT, AT THE ORLANDO INTERNATIONAL AIRPORT.**

[A handout was presented, which includes a Revised Memorandum.] Mr. Gainous presented the memorandum, dated December 19, 2023. Discussion ensued.

Upon motion of Mr. Pelletier, second by Mr. Hunt, vote carried to approve an Addendum to the Continuing MEP Engineering Services Agreement with C&S Engineers, Inc. for Construction Administration Services for V-00976 Smart Restroom Pilot Project, for the total not-to-exceed fees amount of \$10,237.00, with funding from previously approved Operations and Maintenance Funds.

- D. **REQUEST FOR APPROVAL OF AN ADDENDUM TO THE CONTINUING PROGRAM AND PROJECT MANAGEMENT SERVICES AGREEMENT WITH AECOM TECHNICAL SERVICES, INC. TO PROVIDE SUPPORT SERVICES FOR W-00497 NORTH TERMINAL REFRESH PROGRAM OVERSIGHT, AT THE ORLANDO INTERNATIONAL AIRPORT.**

[A handout was presented, which includes a Revised Full Item.] Mr. Shedek presented the memorandum, dated December 19, 2023. Discussion ensued.

Upon motion of Ms. Dennis, second by Mr. Hunt, vote carried to approve an Addendum to the Continuing Program and Project Management Services Agreement with AECOM Technical Services, Inc. to provide support services

for W-00497 North Terminal Refresh Program Oversight, for the total amount of \$169,560.00, which includes the not-to-exceed fee amount of \$166,560.00 and the not-to-exceed expenses of \$3,000.00, with funding from Line of Credit to be reimbursed by General Airport Revenue Bonds.

- E. **REQUEST FOR APPROVAL OF AN ADDENDUM TO THE CONTINUING CIVIL ENGINEERING SERVICES AGREEMENT WITH C&S ENGINEERS, INC. FOR DESIGN SERVICES FOR W-S00151 TERMINAL C DESIGN AND PROJECT OVERSIGHT SERVICES FOR THE BHS HEADACHE BAR DESIGN, AT ORLANDO INTERNATIONAL AIRPORT.**

[A handout was presented, which includes a Revised Memorandum.] Ms. Merck presented the memorandum, dated December 19, 2023. Discussion ensued.

Upon motion of Mr. Pelletier, second by Ms. Cottman, vote carried to approve of an Addendum to the Civil Engineering Services Agreement with C&S Engineers, Inc. for Design Services for W-S00151 Terminal C Design and Project Oversight Services for the BHS Headache Bar Design, for the total not-to-exceed fee amount of \$36,507.00, with funding from Line of Credit to be reimbursed by General Airport Revenue Bonds.

- F. **REQUEST FOR APPROVAL OF AN ADDENDUM TO THE CONTINUING PROGRAM AND PROJECT MANAGEMENT SERVICES AGREEMENT WITH AECOM TECHNICAL SERVICES, INC. TO PROVIDE SUPPORT SERVICES FOR W-S00211 TERMINAL C ,PHASE 2, PROGRAM DEFINITION DOCUMENT DEVELOPMENT, AT THE ORLANDO INTERNATIONAL AIRPORT.**

[A handout was presented, which includes a Revised Full Item.] Mr. Shedek presented the memorandum, dated December 19, 2023. Discussion ensued.

Upon motion of Mr. Hunt, second by Ms. Dennis, vote carried to approve an Addendum to the Continuing Program and Project Management Services Agreement with AECOM Technical C, Phase 2, and Program Definition Document Development, for the total not-to-exceed fee amount of \$67,320.00, with funding from previously approved Capital Expenditure Funds.

- G. **REQUEST FOR APPROVAL OF AN AMENDMENT TO ADDENDUM NO. 7 TO THE CONTINUING PROGRAM AND PROJECT MANAGEMENT SERVICES AGREEMENT WITH THE RODERICK GROUP, INC. DBA ARDMORE RODERICK FOR A NO COST REALLOCATION, ADJUSTMENT OF LABOR RATES AND DECREASE IN OAR STAFFING HOURS ESTIMATE FOR BP-00049, TAXIWAY A, B AND E4 REHABILITATION PROJECT, AT ORLANDO EXECUTIVE AIRPORT.**

Mr. Nguyen presented the memorandum, dated December 19, 2023. Discussion ensued.

Upon motion of Mr. Pelletier, second by Mr. Hunt, vote carried to approve an Amendment to Addendum No 7 to the Continuing Program and Project Management Services Agreement with The Roderick Group Inc. dba Ardmore Roderick for a No Cost Reallocation, Adjustment of Labor Rates and Decrease in OAR Staffing Hours Estimate for the BP-00049 Taxiway A, B, and E4 Rehabilitation Project at the Orlando Executive Airport; there is no fiscal impact.

- H. **REQUEST FOR APPROVAL OF AN ADDENDUM TO THE CONTINUING PROGRAM AND PROJECT MANAGEMENT SERVICES AGREEMENT WITH COST MANAGEMENT INC. DBA CMI TO PROVIDE CONSTRUCTION PHASE OAR SERVICES FOR H-00361 JFB (LOOP ROAD) TERMINAL B ENTRANCE RECONFIGURATION, AT THE ORLANDO INTERNATIONAL AIRPORT.**

Mr. Shedek presented the memorandum, dated December 19, 2023. Discussion ensued.

Upon motion of Ms. Dennis, second by Ms. Cottman, vote carried to approve an Addendum to the Continuing Program and Project Management Services Agreement with Cost Management Inc. dba CMI to provide Construction Phase OAR Services for H-00361 JFB (Loop Road) Terminal B Entrance Reconfiguration, for the total not-to-exceed fees amount of \$249,843.00, with funding from General Airport Revenue Bonds.

- I. **REQUEST FOR APPROVAL OF AN ADDENDUM TO THE CONTINUING PROGRAM AND PROJECT MANAGEMENT SERVICES AGREEMENT WITH THE RODERICK GROUP, INC., DBA ARDMORE RODERICK FOR CONSTRUCTION PHASE OAR SERVICES FOR H-00367 QTA FENCE RELOCATION TERMINALS A AND B, AT THE ORLANDO INTERNATIONAL AIRPORT.**

[A handout was presented, which includes a Revised Memorandum.] Mr. Shedek presented the memorandum, dated December 19, 2023. Discussion ensued.

Upon motion of Mr. Pelletier, second by Ms. Dennis, vote carried to approve an Addendum to the Continuing Program and Project Management Services Agreement with The Roderick Group Inc. dba Ardmore Roderick for Construction Phase OAR Services for H-00367 QTA Fence Relocation for Terminals A and B., for the total not-to-exceed fees amount of \$14,291.00, with funding from Customer Facility Charges.

J. REQUEST FOR APPROVAL OF AN ADDENDUM TO THE CONTINUING PROGRAM AND PROJECT MANAGEMENT SERVICES AGREEMENT WITH COST MANAGEMENT INC. DBA CMI TO PROVIDE CONSTRUCTION PHASE OAR SERVICES FOR V-00976 SMART RESTROOM PILOT PROJECT, AT ORLANDO INTERNATIONAL AIRPORT.

Mr. Shedek presented the memorandum, dated December 5, 2023. Discussion ensued.

Upon motion of Ms. Dennis, second by Mr. Hunt, vote carried to approve an Addendum to the Continuing Program and Project Management Services with Cost Management Inc. dba CMI to provide Construction Phase OAR Services for V-00976 Smart Restroom Pilot Project at Orlando International Airport, for the total not-to-exceed fees amount of \$9,050.00, with funding from previously approved Operations and Maintenance Funds.

K. REQUEST FOR APPROVAL OF AN ADDENDUM TO THE CONTINUING PROGRAM AND PROJECT MANAGEMENT SERVICES AGREEMENT WITH AECOM TECHNICAL SERVICES, INC. TO PROVIDE OAR SERVICES FOR W-S00151 TERMINAL C DESIGN AND PROJECT OVERSIGHT SERVICES, AT THE ORLANDO INTERNATIONAL AIRPORT.

[A handout was presented, which includes a Revised Full Item.] Mr. Shedek presented the memorandum, dated December 19, 2023. Discussion ensued.

Upon motion of Mr. Hunt, second by Ms. Cottman, vote carried to approve an Addendum to the Continuing Program and Project Management Services Agreement with AECOM Technical Services, Inc. to provide OAR Services for W-S00151 Terminal C Design and Project Oversight Services, for the total not-to-exceed fees amount of \$218,426.00, with funding from Line of Credit to be reimbursed by General Airport Revenue Bonds.

L. REQUEST FOR APPROVAL TO AUTHORIZE FINAL PAYMENT TO JSM & ASSOCIATES, INC. FOR BP-S00188, TERMINAL C, PHASE 1- PBB AND AFFILIATED EQUIPMENT INSTALLATION.

Mr. Shedek presented the memorandum, dated December 19, 2023. Discussion ensued.

Upon motion of Ms. Dennis, second by Mr. Hunt, vote carried to approve final payment to JSM & Associates, Inc. for BP-S00188, Terminal C, Phase 1 – PBB and Affiliated Equipment installation; there is no fiscal impact.

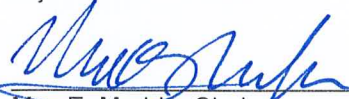
INFORMATION ITEMS

The following items were presented for information only:

- A. Field Change Order (FCO) Log
- B. Revised Memorandum for the Approval of an Addendum to the Continuing Architectural Services Agreement with MLM-Martin Architects, Inc. to provide a Feasibility Study for possible upgrades to the Board Room, Board Room Lobby and Earhart Conference Room located in the North Landside Terminal for W-00495 Board Room Lobby and Related Work at Orlando International Airport [From the Construction Committee on October 31, 2023, Item No. IV-A].

ADJOURNMENT

No public comments were made during the meeting. There being no further business for discussion, the meeting was adjourned at 9:21 a.m.



Max E. Marble, Chair
Construction Committee
Senior Vice President, Capital Programs

On **TUESDAY, JANUARY 2, 2024**, the **CONSTRUCTION COMMITTEE** of the Greater Orlando Aviation Authority met at the Orlando International Airport in Carl T. Langford Board Room, One Jeff Fuqua Blvd., Orlando, FL 32827. Vice Chair Dennis called the meeting to order at 9:02 a.m. Vice Chair Dennis read the Lobbyist Disclosure and the Appeals Statement. The meeting was posted in accordance with Florida Statutes and a quorum was present. All Construction Committee members confirmed no violations regarding the Aviation Authority's Code of Ethics and Business Conduct; lobbying activities policy; or the Florida Sunshine law with regards to any agenda item.

Committee members present

Marie Dennis, Vice Chair
Gary Hunt, Vice President, Facilities
Tricia Cottman, Vice President, Risk Management
Pete Pelletier, Vice President, Information Technology

Also participating:

Dan Gerber, Legal Counsel (Rumberger, Kirk, & Caldwell)
Karen Ryan, Legal Counsel (Nelson Mullins Broad & Cassel)
Scott Shedek, GOAA Construction
Debbie McKeown, GOAA Construction
Brian Gainous, Cost Management, Inc. dba CMI
Drew Erickson, Jacobs Project Management Co.
Don Corthell, PSA Constructors, Inc. dba PSA Management, Inc.
Ksenia Merck, K. Merck & Associates
Jamie McGonagill, Geotech Consultants International, Inc. dba GCI, Inc.
Nils Johnson, Chase Construction Services
Pankaj Gupta, Jacobs Project Management Co.
Scott Mizell, Jacobs Project Management Co.
Fransheska Archbold-Brown, Recording Secretary

CONSIDERATION OF MEETING MINUTES

Upon motion of Mr. Hunt, second by Ms. Cottman, vote carried to approve the Construction Committee Minutes from the meeting held on November 14, 2023, as presented.

CHANGE ORDERS

- A. **CHANGE ORDER BP-S00198-01 FOR VARIOUS REVISIONS.** Mr. Mizell presented the request for Change Order No. 01 on BP-S00198, Terminal C Multi-Modal Connector Pedestrian Bridge and Rental Car Lobby (Design/Build), with The Weitz Company, LLC. Discussion ensued.

Upon motion of Mr. Hunt, second by Ms. Cottman, vote carried to approve Change Order BP-S00198-01, Terminal C Multi-Modal Connector Pedestrian Bridge and Rental Car Lobby (Design/Build), with The Weitz Company, LLC, for the total amount of \$11,018.00, and no time extension, with funding from Customer Facility Charges.

- B. **CHANGE ORDER L-00080-01 FOR VARIOUS REVISIONS.** *[A handout was presented, which includes a revised Memorandum.]* Mr. Corthell presented the request for Change Order No. 01 on L-00080, ACS/REX Buttons Replacement, with Quality Cable Contractors, Inc. Discussion ensued.

Upon motion of Mr. Pelletier, second by Ms. Cottman, vote carried to approve Change Order L-00080-01, ACS/REX Buttons Replacement, with Quality Cable Contractors, Inc., for the amount of \$86,654.61, and no time extension, with funding from previously approved General Airport Revenue Bonds.

- C. **CHANGE ORDER V-00981-02 FOR VARIOUS REVISIONS.** Mr. McGonagill presented the request for Change Order No. 02 on V-00981, Hyatt 4th Floor Water Heater Piping Repair, with Gomez Construction Company. Discussion ensued.

Upon motion of Ms. Cottman, second by Mr. Hunt, vote carried to approve Change Order V-00981-02, Hyatt 4th Floor Water Heater Piping Repair, with Gomez Construction Company., for the total amount of \$9,860.80, and no time extension, with funding from previously approved Hyatt Hotel Fund 501550.

- D. **CHANGE ORDER V-S00024-08 FOR FINAL CHANGE ORDER.** *[A handout was presented, which includes a revised full item.]* Mr. McGonagill presented the request for Change Order No. 08 on V-S00024, STC Levels 2-7 Miscellaneous Improvements (Design/Build), with H W Davis Construction, Inc. Discussion ensued.

Upon motion of Mr. Pelletier, second by Mr. Hunt, vote carried to approve Change Order V-S00024-08, STC Levels 2-7 Miscellaneous Improvements (Design/Build), with H W Davis Construction, Inc., for the total amount of \$930.00, and no time extension, with funding from previously approved General Airport Revenue Bonds.

NEW BUSINESS

- A. **REQUEST FOR RECOMMENDATION OF APPROVAL OF THE AWARD OF BP-S00196 TERMINAL C, PHASE 1X – AIRFIELD CIVIL, APRON AND TAXIWAY PAVING AND GROUND SUPPORT EQUIPMENT FACILITY TO PRINCE CONTRACTING, LLC, AT THE ORLANDO INTERNATIONAL AIRPORT.**

[A handout was presented, which includes a Revised Memorandum and the Small Business Participation Memorandum.] Mr. Erickson presented the memorandum, dated January 2, 2024. Discussion ensued.

Upon motion of Mr. Hunt, second by Mr. Pelletier, vote carried to recommend to the Aviation Authority Board approval of the Award of BP-S00196, Terminal C, Phase 1X– Airfield Civil, Apron, Taxiway Paving and Ground Support Equipment Facility at the Orlando International Airport, to Prince Contracting, LLC, for the total bid amount of \$121,829,000.00 (Base Bid plus Add Alternate Nos. 1 and 2), with funding from FAA and FDOT Grants to the extent eligible, Passenger Facility Charges to the extent eligible, and General Airport Revenue Bonds.

- B. **REQUEST FOR RECOMMENDATION OF APPROVAL OF AN ADDENDUM TO THE CONTINUING VERTICAL CONSTRUCTION SERVICES AGREEMENT WITH GOMEZ CONSTRUCTION COMPANY FOR THE AWARD OF V-00995 REPLACEMENT OF ELEVATOR P58 ON AS4 (DESIGN/BUILD), AT THE ORLANDO INTERNATIONAL AIRPORT.**

[A handout was presented, which includes the Small Business Participation Memorandum.] Mr. Gainous presented the memorandum, dated January 2, 2024. Discussion ensued.

Upon motion of Mr. Hunt, second by Ms. Cottman, vote carried to recommend to the Aviation Authority Board approval of an Addendum to the Continuing Vertical Construction Services Agreement with Gomez Construction Company for V-00995, Replacement of Elevator P58 at Airside 4 (Design/Build), for the total bid amount of \$998,948.26, with funding from Line of Credit to be reimbursed by future General Airport Revenue Bonds.

- C. **REQUEST FOR APPROVAL OF AN ADDENDUM TO THE CONTINUING GENERAL CONSULTING SERVICES AGREEMENT WITH RICONDO & ASSOCIATES FOR CONSTRUCTION ADMINISTRATION SERVICES FOR V-00995 REPLACEMENT OF ELEVATOR P58 ON AS4 (DESIGN/BUILD), AT THE ORLANDO INTERNATIONAL AIRPORT.**

[A handout was presented, which includes the Small Business Participation Memorandum.] Mr. Gainous presented the memorandum, dated January 2, 2024. Discussion ensued.

Upon motion of Mr. Pelletier, second by Ms. Cottman, vote carried to approve an Addendum to the Continuing General Consulting Services Agreement with Ricondo & Associates for Construction Administration Services for V-00995 Replacement of Elevator P58 at Airside 4 (Design/Build), for the total not-to-exceed fee amount of \$96,588.00, with funding from Line of Credit to be reimbursed by future General Airport Revenue Bonds.

- D. **RECOMMENDATION TO THE AVIATION AUTHORITY BOARD TO UTILIZE ORANGE COUNTY CONTRACT Y23-120-MV WITH MOTOROLA SOLUTIONS, INC. TO EXPAND THE AVIATION AUTHORITY'S PUBLIC SAFETY RADIO SYSTEM FOR W-S00157, TERMINAL C RADIO DAS AT GATES C250-C253 AND THE GROUND TRANSPORTATION FACILITY/RENTAL CAR LOBBY, AT THE ORLANDO INTERNATIONAL AIRPORT.**

[A handout was presented, which includes the Small Business Participation Memorandum.] Mr. Pankaj presented the memorandum, dated January 2, 2024. Discussion ensued.

Upon motion of Mr. Pelletier, second by Ms. Cottman, vote carried to recommend to the Aviation Authority Board approval to Utilize Orange County Contract Y23-120-MV with Motorola Solutions, Inc. to Expand the Aviation Authority's Public Safety Radio System for W-S00157, Terminal C Radio DAS at Gates C250-C253 and the Ground Transportation Facility/Rental Car Lobby, for the total lump sum fee amount of \$427,076.88, with funding from previously approved Customer Facility Charges and Line of Credit to be reimbursed by General Airport Revenue Bonds.

E. REQUEST FOR RECOMMENDATION FOR APPROVAL OF AN ADDENDUM TO THE CONTINUING ARCHITECTURAL SERVICES AGREEMENT WITH MLM-MARTIN ARCHITECTS, INC. FOR W-S00159, TERMINAL C LANDSCAPING PROGRAM DESIGN AND PROJECT OVERSIGHT SERVICES, AT THE ORLANDO INTERNATIONAL AIRPORT.

[A handout was presented, which includes a Revised Full Item the Small Business Participation Memorandum.]
Ms. Merck presented the memorandum, dated January 2, 2024. Discussion ensued.

Upon motion of Ms. Cottman, second by Mr. Pelletier, vote carried to recommend to the Aviation Authority Board approval an Addendum to the Continuing Architectural Services Agreement with MLM-Martin Architects, Inc. for Design Services for W-S00159, Terminal C Landscaping Program Design and Project Oversight Services, for the total not-to-exceed fees amount of \$431,225.00, with funding from previously-approved Customer Facility Charges to the extent eligible and Line of Credit to be reimbursed by General Airport Revenue Bonds. *[Subsequent to the meeting, Information Item 5-F was included on the January 9, 2024, Construction Committee agenda which clarified the final NTE fee amount and funding source, as outlined above.]*

F. REQUEST FOR RECOMMENDATION OF APPROVAL OF AN ADDENDUM TO THE CONTINUING CONSTRUCTION SERVICES AGREEMENT WITH GOMEZ CONSTRUCTION COMPANY FOR THE AWARD OF V-01011, AIRSIDE 4 60'S WING RENOVATIONS (DESIGN/BUILD), AT ORLANDO INTERNATIONAL AIRPORT.

Mr. Johnson presented the memorandum, dated January 2, 2024. Discussion ensued.

Upon motion of Mr. Hunt, second by Ms. Cottman, vote carried to recommend to the Aviation Authority Board approval of an Addendum to the Continuing Construction Services Agreement with Gomez Construction Company for the Award of V-01011, Airside 4 60's Wing Renovations (Design/Build), for the total bid amount of \$999,222.00, with funding from previously approved Line of Credit to be reimbursed by General Airport Revenue Bonds..

G. REQUEST FOR APPROVAL OF AN ADDENDUM TO THE CONTINUING PROGRAM AND PROJECT MANAGEMENT SERVICES WITH COST MANAGEMENT INC. DBA CMI TO PROVIDE CONSTRUCTION PHASE OAR SERVICES FOR V-00995 REPLACEMENT OF ELEVATOR P58 ON AS4 (DESIGN/BUILD), AT ORLANDO INTERNATIONAL AIRPORT.

[A handout was presented, which includes the Small Business Participation Memorandum.] Mr. Shedek presented the memorandum, dated January 2, 2024. Discussion ensued.

Upon motion of Mr. Hunt, second by Mr. Pelletier, vote carried to approve an Addendum to the Continuing Program and Project Management Services with Cost Management Inc. dba CMI to provide Construction Phase OAR Services for V-00995 Replacement of Elevator P58 at Airside 4 (Design/Build), for the total not-to-exceed fees of \$99,893.00, with funding from Line of Credit to be reimbursed by General Airport Revenue Bonds.

NEW ITEM

H. REQUEST FOR RECOMMENDATION OF APPROVAL OF NO-COST ADDENDA TO THE CONTINUING ROOFING CONSTRUCTION SERVICES AGREEMENTS TO EXERCISE AN ADDITIONAL RENEWAL OPTION TO SEPTEMBER 30, 2024.

Ms. McKeown presented the memorandum, dated January 2, 2024. Discussion ensued.

Upon motion of Ms. Cottman, second by Mr. Hunt, vote carried to recommend to the Aviation Authority Board approval of a No-Cost Addenda to the Continuing Roofing Construction Services Agreements to Exercise an Additional Renewal Option to September 30, 2024; there is no fiscal impact.

INFORMATION ITEMS

The following items were presented for information only:

A. Field Change Order (FCO) Log

ADJOURNMENT

No public comments were made during the meeting. There being no further business for discussion, the meeting was adjourned at 9:31 a.m.



Marie Dennis, Vice Chair

Construction Committee

Deputy Chief Financial Officer, Finance

On **TUESDAY, JANUARY 9, 2024**, the **CONSTRUCTION COMMITTEE** of the Greater Orlando Aviation Authority met at the Orlando International Airport in Carl T. Langford Board Room, One Jeff Fuqua Blvd., Orlando, FL 32827. Vice Chair Dennis called the meeting to order at 9:00 a.m. Vice Chair Dennis read the Lobbyist Disclosure and the Appeals Statement. The meeting was posted in accordance with Florida Statutes and a quorum was present. All Construction Committee members confirmed no violations regarding the Aviation Authority's Code of Ethics and Business Conduct; lobbying activities policy; or the Florida Sunshine law with regards to any agenda item.

Committee members present

Marie Dennis, Vice Chair
Gary Hunt, Vice President, Facilities
Tricia Cottman, Vice President, Risk Management
Pete Pelletier, Vice President, Information Technology

Also participating:

Dan Gerber, Legal Counsel (Rumberger, Kirk, & Caldwell)
Karen Ryan, Legal Counsel (Nelson Mullins Broad & Cassel)
Scott Shedek, GOAA Construction
Debbie McKeown, GOAA Project Controls
Chris DeLoatche, GOAA Multi-Model Planning and Environmental
Lindsay Antoine, Geotech Consultants International, Inc. dba GCI, Inc.
Fransheska Archbold-Brown, Recording Secretary

CHANGE ORDERS

- A. **CHANGE ORDER BP-S00199-10 FOR VARIOUS REVISIONS.** *[A handout was presented, which includes a revised Memorandum.]* Ms. Antoine presented the request for Change Order No. 10 on BP-S00199, Train Station PDL Parking Lots (Design/Build), with The Middlesex Corporation. Discussion ensued.

Upon motion of Mr. Hunt, second by Mr. Pelletier, vote carried to approve Change Order BP-S00199-10, Train Station PDL Parking Lots (Design/Build), with The Middlesex Corporation, for the total amount of \$50,585.63, and no time extension, with funding from Aviation Authority Funds.

- B. **CHANGE ORDER V-00974-01 FOR VARIOUS REVISIONS.**

This item was deferred.

NEW BUSINESS

- A. **REQUEST FOR APPROVAL OF AN ADDENDUM TO THE CONTINUING CIVIL ENGINEERING SERVICES AGREEMENT WITH C&S ENGINEERS, INC. FOR CONSTRUCTION ADMINISTRATION SERVICES FOR E-00281 AIRSIDE 4 PA SYSTEM UPGRADE, AT THE ORLANDO INTERNATIONAL AIRPORT.**

[A handout was presented, which includes a Revised Memorandum.] Mr. Shedek presented the memorandum, dated January 9, 2024. Discussion ensued.

Upon motion of Ms. Cottman, second by Mr. Hunt, vote carried to approve an Addendum to the Continuing Civil Engineering Services Agreement with C&S Engineers, Inc. for Construction Administration Services for E-00281 Airside 4 PA System Upgrade, for the total not-to-exceed amount of \$66,790.00, with funding from Capital Expenditure funds.

- B. **REQUEST FOR APPROVAL OF AN ADDENDUM TO THE CONTINUING PROGRAM AND PROJECT MANAGEMENT SERVICES AGREEMENT WITH PSA CONSTRUCTORS, INC. DBA PSA MANAGEMENT INC. TO PROVIDE DESIGN PHASE OAR SERVICES FOR V-S00046, TERMINAL C ENHANCEMENTS BHS HEADACHE BARS, AT THE ORLANDO INTERNATIONAL AIRPORT.**

Mr. Shedek presented the memorandum, dated January 9, 2024. Discussion ensued.

Upon motion of Mr. Pelletier, second by Mr. Hunt, vote carried to approve of an Addendum to the Continuing Program and Project Management Services Agreement with PSA Constructors, Inc. dba PSA Management Inc. to provide Design Phase OAR Services for V-S00046 Terminal C Enhancements BHS Headache Bars, for the total not-to-exceed fees amount of \$3,178.00, with funding from Line of Credit to be reimbursed by future General Airport Revenue Bonds funded from W-S00151 Design and Project Oversight.

C. **REQUEST FOR APPROVAL OF AN ADDENDUM TO THE GENERAL CONSULTING SERVICES AGREEMENT WITH RICONDO & ASSOCIATES, INC. FOR THE STUDY OF AN EXPANSION OF CHECKPOINT A, A NEW END-AROUND TAXIWAY, AND A SERVICE ROAD REALIGNMENT AT RUNWAYS 36L AND 36R FOR W-00503, AT THE ORLANDO INTERNATIONAL AIRPORT.**

[A handout was presented, which includes a Revised Memorandum.] Mr. DeLoatche presented the memorandum, dated January 9, 2024. Discussion ensued.

Upon motion of Mr. Pelletier, second by Mr. Hunt, vote carried to approve an Addendum to the General Consulting Services Agreement with Ricondo & Associates, Inc. for Study Services for W-00503 for the study of an Expansion of Checkpoint A, a New End-Around Taxiway, and a Service Road Realignment at Runways 36L and 36R, for the total not-to-exceed fees amount of \$53,086.00, with funding from previously approved Capital Expenditure funds.

D. **REQUEST FOR APPROVAL OF AN ADDENDUM TO THE EXECUTIVE PROGRAM MANAGEMENT AND OVERSIGHT SERVICES FOR TERMINAL C PROGRAMS AGREEMENT WITH JACOBS PROJECT MANAGEMENT CO. FOR PROGRAM DEFINITION DOCUMENT SUPPORT FOR W-S00211, TERMINAL C, PHASE 2, AT THE ORLANDO INTERNATIONAL AIRPORT.**

This item was deferred.

E. **REQUEST FOR APPROVAL OF A NO-COST ADDENDUM TO THE CONTINUING ARCHITECTURAL CONSULTING SERVICES AGREEMENT WITH MLM-MARTIN ARCHITECTS, INC. TO EXTEND THE CONTRACT TERM TO JUNE 30, 2024**

Ms. McKeown presented the memorandum, dated January 9, 2024. Discussion ensued.

Upon motion of Ms. Cottman, second by Mr. Hunt, vote carried to approve a No-Cost Addendum to the Continuing Architectural Consulting Services Agreement with MLM-Martin Architects, Inc. to Extend the Contract Term to June 30, 2024; there is no fiscal impact.

INFORMATION ITEMS

The following items were presented for information only:

- A. Field Change Order (FCO) Log
- B. Revised Memorandum for the Award of BP-S00196 Term C, Phase 1X– Airfield Civil, Apron & Taxiway Paving And Ground Support Equipment Facility Orlando International Airport to Prince Contracting, LLC [From the Construction Committee on January 2, 2024, Item No. IV-A].
- C. Revised Change Order Coversheet No. L-0080, for MCO/REX Buttons Replacement, with Quality Cable Contractors, Inc., at the Orlando International Airport. [From the Construction Committee on January 2, 2024, Item No. III-B].
- D. Revised Memorandum for the Approval of an Addendum to the Continuing Construction Services Agreement with Gomez Construction Company for the Award of V-01011- Airside 4 60's Wing Renovations (Design/Build), at the Orlando International Airport [From the Construction Committee on January 2, 2024, Item No. IV-F].
- E. Revised Information item for the Approval to utilize Orange County Contract Y23-102 with Motorola Solutions, Inc. to Expand the Aviation Authority's Public Safety Radio System for W-S00157, Terminal C Radio DAS at Gates C250-C253 and the Ground Transportation Facility/Rental Car Lobby, at the Orlando International Airport [From the Construction Committee on January 2, 2024, Item No. IV-D].
- F. Revised Information item for the Approval of an Addendum to the Continuing Architectural Services Agreement with MLM Martin Architects, Inc. for design services for W-S00159 Terminal C Landscaping Program Design and Project Oversight Services at the Orlando International Airport [From the Construction Committee on January 2, 2024, Item No. IV-E].

ADJOURNMENT

No public comments were made during the meeting. There being no further business for discussion, the meeting was adjourned at 9:10 a.m.

A handwritten signature in blue ink, appearing to read "Marie Dennis", is written over a horizontal line.

Marie Dennis, Vice Chair
Construction Committee
Deputy Chief Financial Officer, Finance

On **Tuesday, February 6, 2024**, the **CONSTRUCTION FINANCE OVERSIGHT COMMITTEE** of the Greater Orlando Aviation Authority met in the Carl T. Langford Board Room, Orlando International Airport, One Jeff Fuqua Boulevard Orlando, FL 32827. Chairperson Sharman called the meeting to order at 10:00 a.m. The meeting was posted in accordance with Florida Statutes with quorum participating. Office of the Governor, Executive Order Number 20-69.

Committee Members Present:

Kathleen Sharman, Executive Vice President/CFO and Chairperson
Marquez Griffin, Senior Vice President of Operations
Gary Hunt, Vice President of Facilities

Also Present:

Marie Dennis, Deputy Chief Financial Officer
Dan Gerber, GOAA
Melvin Martinez, GOAA
Arlene Grant, GOAA
Ignacia Diaz, GOAA
Dan Carrington, GOAA
Colin Paterson, Ardmore Roderick
John Volpe, Jacobs PMO
Drew Erickson, Jacobs PMO
Brad Miller, Jacobs PMO
Ian Brooks, GOAA
Win Beltran, GCI
Frederick Robinson, Anser Advisory
Fernando Aguero, Anser Advisory
Lance Quick, Anser Advisory
Heather Lee, Anser Advisory
Tracey Goff, Anser Advisory
Hameedah McCondichie, Sr. Admin. Assistant, GOAA
Chayla German, AECOM, Recording Secretary

LOBBYIST DISCLOSURE

For individuals who conduct lobbying activities with Aviation Authority employees or Board members, registration with the Aviation Authority is required each year prior to conducting any lobbying activities. A statement of expenditures incurred in connection with those lobbying instances should also be filed prior to April 1 of each year for the preceding year. Lobbying any Aviation Authority Staff who are members of any committee responsible for ranking Proposals, Letters of Interest, Statements of Qualifications or Bids and thereafter forwarding those recommendations to the Board and/or Board Members is prohibited from the time that a Request for Proposals, Request for Letters of Interests, Request for Qualifications or Request for Bids is released to the time that the Board makes an award. The policy, forms, and instructions are available on the Aviation Authority's web site. Please contact the Chief Administrative Officer with questions at (407) 825- 7105.

Chairperson Sharman asked the Committee to report any conflicts of interest or violations of the Aviation Authority's Code of Ethics and Business Conduct; lobbying activities policy; or the Florida Sunshine law with regard to any agenda item. No Violations were reported.

I. CALL TO ORDER

II. ANNOUNCEMENTS

III. ROLL CALL

IV. CONSIDERATION OF MINUTES AND OLD BUSINESS

A. Minutes of the January 2, 2024 CFOC Meeting

The Committee reviewed the meeting minutes from the January 2, 2024, CFOC. No comments or

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concerns were provided.

B. Old Business

1. Airline Terminal Improvements Program – Chairperson Sharman stated this is still being monitored by Jackie Chan and her team for the relocation of airlines.
2. Terminal C Enhancements Program – Chairperson Sharman stated an updated schedule was handed out before the meeting.
3. Chairperson Sharman stated GOAA and consultants need to get CIP requests in by February 23, 2024. Chairperson Sharman stated Brad Friel and the planning team are conducting a series of planning studies that are due on February 29, 2024. Chairperson Sharman stated a meeting will be held in March to prioritize the CIP to create a first draft by the end of March.

V. CONSENT AGENDA

A. ACTION ITEMS

1. Recommendation to Approve Budget Transfer Request for BP-00485 – Hyatt Lobby Renovation Design/Build at the Orlando International Airport

Ms. Grant presented a memorandum dated February 6, 2024, requesting the committee to approve budget transfer request for BP-00485 – Hyatt Lobby Renovation Design/Build at the Orlando International Airport. The project has restarted and is now ready to move toward the 60% milestone and complete the design/pre-construction phase. However, there are additional design costs in the amount of \$154,476 primarily to include the design for replacement of eight (8) Air Handling Units (AHU), which are past their useful life, located in the Continental Ballroom as well as food service design for the market and design revisions to the bar. The full impact of the construction costs for the AHU replacements will not be known until the design is complete.

Also, the addition of Project Management Services are required because this work was previously managed in-house, but is now being outsourced from CMI, a Continuing Consultant, in the amount of \$179,552 for a total fund reallocation of \$334,028.

There is no fiscal impact to the Hyatt Hotel's overall Capital Improvement Budget. This request would transfer \$334,028 from FY24 CIR00164 to BP-00485 – Hyatt Lobby Renovation D/B.

Chairperson Sharman pointed out to the committee the sentence regarding the full cost of the AHU replacements construction being unknown, because the total cost of the construction may be more than what is budgeted after the design is completed. Chairperson Sharman stated although we are taking funds from the construction funds, we may not have enough funds remaining in the current budget to complete the construction.

The Construction Finance Oversight Committee reached a consensus to approve the transfer of \$334,028 of Capital Expenditure funds from Fiscal Year 2024 Capital Initiation Request #164 – Lobby Renovation to BP-00485 – Hyatt Lobby Renovation Design/Build.

2. Recommendation to Approve Budget Transfer Request for R-00103 – West Aircraft Rescue and Fire Fighting Roof Replacement, Building Renovations Program

Mr. Paterson presented a memorandum dated February 6, 2024, requesting the committee to approve budget transfer for R-00103 – West Aircraft Rescue and Fire Fighting Roof Replacement, Building Renovations Program. Project R-00102- Information Technology (IT) Building Roof Refurbishment has passed substantial completion and is in the closeout phase with a remaining budget of \$97,867 and project R-00103 has also passed substantial completion and is in the closeout phase with a remaining budget of \$4,548. An additional \$22,000 is needed in R-00103 to fund the request to replace the counter flashing and install the expanded metal mesh. It is requested that \$22,000 be transferred from R-00102 to R-00103.

The project team is confident that these transfers will provide sufficient funds to complete the projects based on conditions known at this time. The alternative is to not replace the counter flashing at the West ARFF building which may result in leaking into the new roof system and the building

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causing damage which would incur future costs for additional repairs. There is no overall fiscal impact to the Building Renovations program.

Chairperson Sharman stated this is moving funds from one roof project to another roof project. Chairperson Sharman asked if the money for the IT roof is no longer needed. Mr. Paterson stated the funds are no longer needed as the project is in substantial completion. Mr. Griffin asked if the \$22,000 would be enough. Mr. Paterson confirmed that the amount of \$22,000 is enough to complete the project.

The Construction Finance Oversight Committee reached a consensus to approve the transfer of \$22,000 of Capital Expenditure funds from R-00102 – Information Technology Building Roof Refurbishment to R-00103 - West Aircraft Rescue and Fire Fighting Roof Replacement.

3. Recommendation to Approve Funding Request for the Migration to UKG Pro Workforce Manager, Google Cloud Platform for UKG TeleStaff, and Implementation of UKG Pro People Center

Ms. Dennis presented a memorandum dated February 6, 2024, requesting the committee to approve funding request for the Migration to UKG Pro Workforce Manager, Google Cloud Platform for UKG TeleStaff, and Implementation of UKG Pro People Center. The Aviation Authority is currently utilizing UKG Workforce Central and UKG TeleStaff in the Kronos Private Cloud (KPC). These Software as a Solution (SaaS) services provide time tracking, attendance, leave, scheduling, payroll solutions, and related products, services, and systems for Aviation Authority employees. Both UKG Workforce Central and UKG TeleStaff in the KPC will transition to End of Engineering (EOE) and End of Life (EOL) effective December 31, 2025. In order to ensure no loss or interruption of services, the Business Application Team is recommending that the Aviation Authority transition to the new UKG application, UKG Pro Workforce operated in the Google Cloud Platform (GCP), and transition UKG TeleStaff to the GCP, as soon as possible.

In addition, staff is also recommending transition from multiple current Human Resource systems (Oracle HR, My Career, and Cornerstone) to UKG Pro People Center, which includes UKG Pro People Analytics, Talent Acquisition, Recruiting, and Onboarding. These tools will significantly increase the Human Resource department's efforts and efficiency in employee management, talent acquisition, recruiting, and onboarding.

Additional funding is needed to support migration, implementation, and testing costs for UKG Pro Workforce Manager, TeleStaff, and People Center. The Finance department has identified Capital Expenditure funds in FY 2020 Capital Initiation Request (CIR) #492 – Comm Room Security that can be used to fund the balance needed to complete the UKG migration and implementation project.

There are no reasonable alternatives under consideration. The fiscal impact is the utilization of \$250,000 of Capital Expenditure funds from Fiscal Year 2020 Capital Initiation Request #492 – Comm Room Security to Fiscal Year 2024 Capital Initial Request #1004 – UKG Dimensions Migration.

Mr. Hunt asked if this is an adequate amount. Ms. Dennis confirmed it is. Chairperson Sharman stated this is for UKG, while mentioning once these systems are consolidated, it will be easier to migrate everything to a new comprehensive system should the Aviation Authority desire to do so.

The Construction Finance Oversight Committee reached a consensus to (a) recommend to the Aviation Authority Board to approve the transfer of \$250,000 of Capital Expenditure funds from Fiscal Year 2020 Capital Initiation Request #492 – Comm Room Security to Fiscal Year 2024 Capital Initial Request #1004 – UKG Dimensions Migration; and (b) request concurrence from the City Council of this unbudgeted expenditure.

4. Recommendation to Approve Budget Transfer Request for W-00438 – Federal Emergency Management Agency Map Update , Master Stormwater Planning Program

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Mr. Carrington presented a memorandum dated February 6, 2024, requesting the committee to approve budget transfer request for W-00438 – Federal Emergency Agency Map Update, Master Stormwater Planning Program.

Due to recent flood events, the City of Orlando has requested that the Aviation Authority include the Water Conserv 1 plant and surrounding areas adjacent to the Brightline Vehicle Maintenance Facility (VMF) as part of the FEMA FIRM Panel updates that the Aviation Authority is currently preparing. In support of this effort, a project budget increase is requested in the amount of \$32,668 to W-00438 - FEMA Map Update.

There is no overall fiscal impact to the Master Stormwater Planning program, however this action will decrease the CIP Unallocated budget by \$32,668, leaving a balance of \$837,747.

The Construction Finance Oversight Committee reached a consensus to approve the transfer of \$32,668 of Capital Expenditure funds from ZC-345 – Master Stormwater Planning Capital Improvement Program Unallocated to W-00438 – Federal Emergency Management Agency Map Update.

5. Recommendation to Approve Funding Request for L-00094 – Aviation Authority Executive Office Physical Access Control System, Executive Lobby/Conference/Office Area Renovations Program

Mr. Diaz presented a memorandum dated February 6, 2024, requesting the committee to approve funding request for L-00094 – Aviation Authority Executive Office Physical Access Control System, Executive Lobby/Conference/Office (L/C/O) Area Renovations Program. To further elevate security and access control within the Orlando International Airport (OIA), the Aviation Authority is embarking on a critical project to implement a comprehensive Physical Access Control System (PACS) in the Executive Office.

To provide the budget of \$115,000 for project L-00094, a budget transfer from ZC-388 – Executive L/C/O Area Renovations Capital Improvement Program (CIP) Unallocated is requested.

There is no fiscal impact to the overall Executive L/C/O Area Renovations program, however, the CIP Unallocated project will be reduced by \$115,000 of Line of Credit to be reimbursed by Future General Airport Revenue Bond (GARB) funds.

The Construction Finance Oversight Committee reached a consensus to approve the transfer of \$115,000 of Line of Credit to be Reimbursed by Future General Airport Revenue Bond (GARB) funds from ZC-388 – Executive Lobby/Conference/Office Area Renovations Capital Improvement Program (CIP) Unallocated to L-00094 – Executive Office Physical Access Control System (PACS), Technical, and Design Build Plan Services.

6. Recommendation to Approve Budget Transfer Request for V-S00046 – Baggage Handling System Headache Bars, Terminal C Enhancement Projects Program

Ms. Lee presented a memorandum dated February 6, 2024, requesting the committee to approve budget transfer request for V-S00046 – Baggage Handling System Headache Bars, Terminal C Enhancement Projects Program.

The 60 percent construction documents have been completed. This includes structural plans indicating frame locations and preliminary structural analysis of headache bar frames. Preliminary cost estimates indicate the current project budget for construction of the new headache bar frames and relocation of the existing headache bars will require a project increase. It is recommended that \$150,000 be transferred from Capital Improvement Program (CIP) Unallocated to support this effort.

There are no reasonable alternatives at this time. There is no overall fiscal impact to the Terminal C Enhancement Projects program, however this action will decrease the CIP Unallocated budget by \$150,000, leaving a balance of \$24,475,170.

The Construction Finance Oversight Committee reached a consensus to approve the transfer of \$150,000 of General Airport Revenue Bond (GARB) funds from ZC-377CD2 –

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Capital Improvement Program Unallocated to V-S00046 – Baggage Handling System Headache Bars.

7. Recommendation to Approve Budget Transfer request for BP-S00195 – Terminal C Airside Concourse Gates C250-C253

Mr. Volpe presented a memorandum dated February 6, 2024, requesting the committee to approve budget transfer request for BP-S00195 – Terminal C Airside Concourse Gates C250-C253.

On January 30, 2024, the Construction Committee approved Change Order #22 to the HP BP-S00195 contract, subject to CFOC approval. This Change Order provides a \$4 million allowance for construction of the RLC at the south end of the ASC. A budget transfer of \$4,000,000 from the SMF #1 RLC Set Aside is necessary to provide funding for Change Order #22.

There are no reasonable alternatives. There is no overall fiscal impact to the Terminal C ASC Gates C250-C253 program. If approved, this will reduce ZC-354SMF1 – SMF #1 RLC Set Aside by \$4,000,000.

The Construction Finance Oversight Committee reached a consensus to approve the transfer of \$4,000,000 of General Airport Revenue Bond (GARF) funds from ZC-354SMF1 – Scope Modification Form #1 Ramp Loading Connector Set Aside to BP-S00195 – Terminal C Airside Concourse Gates C250-C253.

8. Recommendation to Approve Various Budget Transfer Requests for the Terminal C Gates C250-253 Ramp/Remain Overnight/Airfield Program

Mr. Vople presented a memorandum dated February 6, 2024, requesting the committee to approve various budget transfer requests for the Terminal C Gates C250-253 Ramp/Remain Overnight (RON)/Airfield Program.

On February 6, 2024, an addendum to the Technology and Multi-Media Systems Specialty Engineer agreement with Burns Engineering, Inc. in the amount of \$180,650 was presented to the Construction Committee for approval, subject to Construction Finance Oversight Committee (CFOC). An extension of professional services to support the GSE add alternate is required.

The initial premium for the Terminal C Gates C250-253 Ramp/RON/Airfield program was \$334,412 based on a project budget of \$90 million. Since then, the program budget has increased to \$170 million, therefore the estimated builders risk insurance premium has increased to \$1,700,000. In addition, the Owner's Protective Professional Indemnity (OPPI) insurance coverage increased from \$220,500 to \$332,000.

With the program budget increase to \$170 million, it was anticipated that soft cost budgets would need to increase. As these are estimated premium amounts, it is requested that \$1,700,000 be added to W-S00121RRA. When actual amounts are determined, any excess budget will be returned to Soft Cost Reserve.

On February 6, 2024, it is anticipated that an addendum to the Architect of Record agreement with HNTB Corporation will be presented to the Construction Committee for approval, subject to CFOC. While sufficient budget exists within this project, the funding sources need to be realigned to support the funding recommendation. Transfers between General Airport Revenue Bond (GARF) and Passenger Facility Charge (PFC) 21 funding sources are recommended; there is no budget increase.

There are no reasonable alternatives. There is no overall fiscal impact to the Terminal C Gates C250-253 Ramp/RON/Airfield program. If approved, this action will reduced the Soft Cost Reserve by \$1,880,650.

The Construction Finance Oversight Committee reached a consensus to approve the transfers reflected in Exhibit 1.

9. Green Evaluation Disclosure – 2017A Bond as of December 31, 2023

Exhibit 2 is a list by project of the funds expended as of December 31, 2023, from proceeds of the 2017A Subordinated Bonds.

There is no fiscal impact.

This item has no recommended action and is for disclosure purposes only.

10. Green Evaluation Disclosure – 2019A Bond as of December 31, 2023

Exhibit 2 is a list by project of the funds expended as of December 31, 2023, from proceeds of the 2019A Bonds.

There is no fiscal impact.

This item has no recommended action and is for disclosure purposes only.

B. PROGRAM BUDGET STATUS WORKSHEETS

1. **North Terminal Baggage Handling System MAC Projects**
Reflects January 2, 2024 CFOC Action
2. **Baggage Handling System**
Reflects new project W-00489
3. **Closed Circuit Television Improvements**
No Changes
4. **Changing Regulatory Requirements**
No Changes
5. **Airsides 2 & 4 APM System Update**
No Changes
6. **Airside 2 & 4 APM Replacement**
Reflects January 2, 2024 CFOC Action
7. **North Terminal Restrooms Upgrade – Phase 1**
No Changes
8. **North Terminal Security Checkpoints**
No Changes
9. **Passenger Processing Efficiency System**
No Changes
10. **Airline Terminal Improvements**
Reflects January 2, 2024 CFOC Actions
11. **Security Enhancement Program**
Reflects January 2, 2024 CFOC Actions
12. **North Terminal Signage**
No Changes
13. **Health & Safety Renovations 2018-2025**
Reflects January 2, 2024 CFOC Action
14. **North Terminal Buildings' Roof Replacement**
No Changes
15. **North Terminal Vertical Circulations Improvements**
No Changes
16. **North Terminal Renovations**
No Changes
17. **North Terminal Building Systems Upgrades**
No Changes

18. Operational Efficiency Relocations
Reflects January 2, 2024 CFOC Action
19. Airfield Pavement Rehabilitation
No Changes
20. Rental Car Quick-Turn-Around Projects
Reflects January 2, 2024 CFOC Actions
21. Terminal A & B RAC Counter & Lobby Improvements
No Changes
22. Roadway Improvements Program
No Changes
23. Rental Car Expansion Program
No Changes
24. Roadway Signage 2018-2025
No Changes
25. Employee Parking Lot
No Changes
26. Ground Transportation Facility Pedestrian Bridge
Reflects January 2, 2024 CFOC Action
27. Roadway Congestion Management Project
No Changes
28. Parking Improvements
No Changes
29. Fiber Infrastructure Program
Reflects October 31, 2023 CFOC Actions
30. Wildlife Attractant Removal
No Changes
31. Building Renovations
Reflects new project W-00499
32. Security Detection System Improvement
No Changes
33. Environmental Mitigation
No Changes
34. Master Stormwater Planning
No Changes
35. New OIA Masterplan
No Changes
36. Advanced Budget, Schedule, & Scoping Analysis (ABSSA)
No Changes
37. C/E/F Annex 2 & Parking
No Changes
38. Infrastructure Development for Tenant Projects
No Changes
39. Airport Power Systems Upgrades
No Changes
40. Executive Lobby/Conference/Office Area Renovations

Reflects new projects

41. **South Terminal C Phase 1**
Reflects January 2, 2024 CFOC Actions
42. **South Terminal C Expansion Phase 1 Expansion**
Reflects January 2, 2024 CFOC Actions
43. **Terminal C Phase 2**
Reflects November 20, 2023 CFOC Action
44. **Terminal C Airside Concourse Gates C250-C253**
Reflects January 2, 2024 CFOC Actions
45. **Terminal C Gates C250-253 Ramp, Remain Overnight (RON), & Airfield**
Reflects January 2, 2024 CFOC Action
46. **Terminal C Enhancements**
Reflects January 2, 2024 CFOC Actions
47. **Passenger Conveyance Systems**
No Changes
48. **Terminal C Landscaping**
Reflects January 2, 2024 CFOC Action
49. **South Computer Room Buildout**
No Changes
50. **Hyatt Regency Hotel**
Reflects November 20, 2023 CFOC Action
51. **Orlando Executive Airport Active Project**
No Changes
52. **Rail Infrastructure Oversight**
No Changes

VI. START-UP PACKAGES AND RATIFICATION ITEMS

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VII. INFORMATIONAL/DISCUSSION ITEMS

- A. 2024 CFOC Meeting and Memo Deadline Schedule
- B. 2024 CFOC Meeting and Deadline Calendar
- C. Info Item: 1/2/2024 CFOC 5A4 – Recommendation to Approve Request to Transfer 2013A and 2019A General Airport Revenue Bonds Funds to V-00990 – Baggage Handling System North Terminal High Speed Diverters, North Terminal Baggage Handling Move/Add/Change Projects
- D. Info Item: 1/2/2024 CFOC 5A7 – Recommendation to Approve Budget Transfer Requests for V-S00047 – Landside and Airside Signage Improvements and V-S00048 – Garage and Roadway Signage Improvements, Terminal C Enhancements Projects Program.
- E. Info Item: 11/20/2023 CFOC 5A1 – Recommendation to Approve Budget Transfer Request for V-S00049 – Copa Airlines Relocation, V-S00050 – Avianca Airlines Relocation, and V-S00051 – AeroMexico Airlines Relocation, Airline Terminal Improvements Program.
- F. Info Item: 1/2/2024 CFOC 5A1 – Recommendation to Approve Budget Transfer Request for R-00100 – Emergency Roof Repairs and Waterproofing Maintenance.

Chairperson Sharman mentioned the next scheduled CFOC meeting will be held Monday, March 4, 2024, at 11:00 a.m. The CFOC memorandum deadline is February 16, 2024, at 10:00 a.m. CFOC memos should be submitted to cfocSubmissions@goaa.org. The initial CFOC agenda review meeting will be held on

MINUTES OF THE CONSTRUCTION FINANCE OVERSIGHT COMMITTEE MEETING
February 6, 2024
Page 9 of 9

February 19, at 11 a.m. via Microsoft Teams.

ADJOURNMENT

Having no further business to conduct, the meeting was adjourned at 10:30 a.m.

A handwritten signature in black ink that reads "Kathleen M. Sharman, CFO". The signature is written in a cursive style and is positioned above a horizontal line.

Kathleen M. Sharman, Chairperson
Construction Finance Oversight Committee
Chief Financial Officer

On **WEDNESDAY, JANUARY 17, 2024**, the **FINANCE COMMITTEE** of the Greater Orlando Aviation Authority met in the Carl T. Langford Board Room located in the main terminal building at the Orlando International Airport (MCO), One Jeff Fuqua Boulevard, Orlando, Florida. Chairman Good called the meeting to order at 1:48 p.m. The meeting was posted in accordance with Florida Statutes and a quorum was present.

Committee members present, M. Carson Good, Chairman
 Tim Weisheyer
 Belinda Kirkegard (alternate)

Also present, Kevin J. Thibault, Chief Executive Officer
 Kathleen Sharman, Chief Financial Officer
 Yovannie Rodriguez, Chief Administrative Officer
 Anthony Davit, Chief Operating Officer
 Kenyatta Lee, Chief of External Affairs
 Scott Shedek, Vice President, Construction
 Doug Starcher, Nelson Mullins
 Dan Gerber, General Counsel
 Anna Farmer, Manager, Board Services and Recording Secretary

For individuals who conduct lobbying activities with Aviation Authority employees or Board members, registration with the Aviation Authority is required each year prior to conducting any lobbying activities. A statement of expenditures incurred in connection with those lobbying instances should also be filed prior to April 1 of each year for the preceding year. Lobbying any Aviation Authority Staff who are members of any committee responsible for ranking Proposals, Letters of Interest, Statements of Qualifications or Bids and thereafter forwarding those recommendations to the Board and/or Board Members is prohibited from the time that a Request for Proposals, Request for Letters of Interests, Request for Qualifications or Request for Bids is released to the time that the Board makes an award. As adopted by the Board, lobbyists are now required to sign-in at the Aviation Authority offices prior to any meetings with Staff or Board members. In the event a lobbyist meets with or otherwise communicates with Staff or a Board member at a location other than the Aviation Authority offices, the lobbyist shall file a Notice of Lobbying (Form 4) detailing each instance of lobbying to the Aviation Authority within 7 calendar days of such lobbying. Lobbyists will also provide a notice to the Aviation Authority when meeting with the Mayor of the City of Orlando or the Mayor of Orange County at their offices. The policy, forms, and instructions are available in the Aviation Authority's offices and the web site. Please contact the Chief Administrative Officer with questions at (407) 825-7105.

MINUTES

1. Upon motion by Mrs. Kirkegard, second by Mr. Weisheyer, motion passed to accept the December 13, 2023, Finance Committee minutes, as written.

CONSENT AGENDA

2. Mr. Thibault asked that the Consent Agenda be approved as presented.
- A. Recommendation of the Ad Hoc Committee to Negotiate Final Terms of an Aggregate \$550 Million Line of Credit Facility with Bank of America, NA, and Wells Fargo, NA

Upon motion by Mr. Weisheyer, second by Mrs. Kirkegard, vote carried to approve the Consent Agenda as presented.

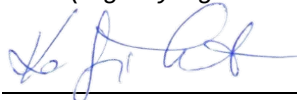
ADJOURNMENT

3. There being no further business to be considered, Chairman Good adjourned the meeting at 1:49 p.m.



Anna Farmer
Manager, Board Services and Recording Secretary

(Digitally signed on February 21, 2024)



Kevin J. Thibault
Chief Executive Officer

On **TUESDAY, JANUARY 17, 2023**, the **PROCUREMENT COMMITTEE** met at the Orlando International Airport in the Carl T. Langford Board Room, One Jeff Fuqua Blvd., Orlando, FL 32827. Chair Sharman called the meeting to order at 3:00 p.m. Chair Sharman read the Lobbyist Disclosure and the Appeals Statement. The meeting was posted in accordance with Florida Statutes and a quorum was present. All Procurement Committee members confirmed no violations regarding the Aviation Authority's Code of Ethics and Business Conduct; lobbying activities policy; or the Florida Sunshine law regarding any agenda item.

Committee Members present:

Kathleen Sharman, Chair
Marquez Griffin, Vice President, MCO Operations
Yovannie Rodriguez, Chief Administrative Officer
Scott Shedek, Interim Senior Vice President, Capital Programs
Marie Dennis, Vice President, Finance

Also participating:

Dan Gerber, Legal Counsel (Rumberger, Kirk & Caldwell)
Karen Ryan, Legal Counsel (Nelson Mullins Broad & Cassel)
George Morning, GOAA Vice President, Small Business Development
Debbie McKeown, GOAA Project Controls
Kathy Anderson, GOAA Contracts and Grants
Christina Taylor, GOAA Senior Project Manager
Alex Sorondo, HNTB Corporation
Tammy Dobbyn, Recording Secretary

CONSIDERATION OF FIRMS FOR WS-00149, EXECUTIVE PROGRAM MANAGEMENT AND OVERSIGHT (PMO) SERVICES FOR TERMINAL C PROGRAMS AT THE ORLANDO INTERNATIONAL AIRPORT.

1. By January 5, 2023, the following six Statements of Qualifications (SOQs) were received for the above-referenced services (*in alphabetical order*):

- AECOM Technical Services, Inc.
- The Corradino Group
- Hill International, Inc.
- Jacobs Project Management Co.
- Turner & Townsend, Inc.
- WSP USA Inc.

On November 27 and 30, 2022, the Aviation Authority advertised the above-referenced services to provide Executive Program Management and Oversight (PMO) Services for Terminal C Programs. The Aviation Authority is seeking a national leader with extensive experience and technical expertise in the management and oversight of comparable aviation or intermodal capital programs to be the entity responsible for managing the Terminal C Programs and related projects, within the approved schedules and budgets, at the quality expected of a world-class airport facility.

Mr. Gerber read the following memorandum from Mr. Kevin Thibault, Aviation Authority CEO:

Re: WS149 - Executive Program Management and Oversight

It has come to my attention that one of the proposers for the above-referenced award is WSP USA, Inc.

The former Senior Director of Engineering and Construction, Mr. Davin Ruohomaki, is employed by WSP USA, Inc. Mr. Ruohomaki has been employed by WSP USA, Inc. for less than four months. Mr. Ruohomaki's position at WSP USA, Inc., Deputy Aviation Market Leader, includes business development as one of Mr. Ruohomaki's responsibilities.

The Aviation Authority's Code of Ethics and Business Conduct, Operational Procedure 204.01, states in part that:

No person, firm or corporation may employ a former [Aviation Authority] Employee for a period of six (6) months after leaving the Aviation Authority's employ, if said former Employee participated in the review or recommendation process that resulted in the award of an Aviation Authority contract to said person, firm or corporation ... Violation of any provision of this policy by a contractor, supplier, or vendor is sufficient cause for the denial of the right of said contractor, supplier, or vendor to bid on or to sell any materials, supplies, equipment, or services to the Aviation Authority for a period of time that is determined by the Chief Executive Officer.

It is in the Aviation Authority's interest to have open, robust, fair competitions for new contracts. WSP USA, Inc. employed Mr. Ruohomaki within six months after leaving the Aviation Authority's employment. Mr. Ruohomaki participated in the review and recommendation of WSP USA, Inc. that resulted in an award of an Aviation Authority contract to WSP USA, Inc., specifically, the Continuing Program and Project Management (Owners Authorized Representative (OAR)) Services review and recommendation in April and May 2022. While the Aviation Authority has allowed WSP USA, Inc. to continue to provide previously procured services to the Aviation Authority under specified conditions, I determine that there is sufficient cause to deny WSP USA, Inc.'s right to compete for the services contemplated by WS-00149 - Executive Program Management and Oversight. WSP USA, Inc. shall be denied the right to propose new services, materials, supplies or equipment to the Aviation Authority until procurements released after March 31, 2023.

You are directed to enforce this determination.

The PC and staff had previously been furnished a copy of each SOQ along with the Advertisement, Submission Requirements, and other supporting documentation. Staff presented reviews of the following selection criteria:

- A. Small Business Review
- B. Insurance and Bonding Capacity Review
- C. Licensing and Claims Review
- D. Reference Review
- E. Staff Evaluation

Not all proposers met the minimum requirements as set forth in the Submission Requirements.

Discussion ensued by the PC regarding its evaluation of the submitted SOQs.

Upon motion of Mr. Shedek, second by Ms. Dennis, vote carried to shortlist the following firms for further consideration for WS-00149, Executive Program Management and Oversight (PMO) Services for Terminal C Programs, at the Orlando International Airport (in alphabetical order):

- **The Corradino Group***
- **Hill International, Inc.**
- **Jacobs Project Management Co.***
- **Turner & Townsend, Inc.***

*The shortlisting of the following firms is subject to resolution of the following discrepancies:

- The Corradino Group
 - Supplemental information is requested. As required by the Submission Requirements, Proposer must include evidence of the Proposer's ability to provide insurance coverage that complies with the Aviation Authority's requirements for insurance, such as a letter from the Proposer's insurance agent or broker that the Proposer is able to procure the insurance if awarded this contract. It was noted that the Commercial General Liability (CGL) and Automobile Liability (AL) was insufficient.
- Jacobs Project Management Co.
 - Supplemental information is requested. As required by Section 9 of the Submission Requirements, Proposer must disclose all lawsuits, arbitration and claims filed or raised by or

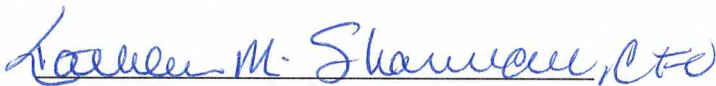
against the Proposer over the last five years. It was noted that this disclosure should not be limited to the State of Florida.

- Turner & Townsend, Inc.
 - Supplemental information is requested. As required by the Submission Requirements, Proposer must include evidence of the Proposer's ability to provide insurance coverage that complies with the Aviation Authority's requirements for insurance, such as a letter from the Proposer's insurance agent or broker that the Proposer is able to procure the insurance if awarded this contract. It was noted that the Professional Liability (PL) was insufficient.

The PC set a meeting date of January 26, 2023, in the Carl T. Langford Board Room, Orlando International Airport, One Jeff Fuqua Blvd., Orlando, FL 32827, to interview the shortlisted firms. Each individual interview session will be private – not open to the public or any competitors – and will be recorded. Each firm will be provided 30 minutes for the interview process. Each firm will have up to 10 minutes to make its introduction to the PC, following which the PC will conduct a 20-minute question and answer session.

ADJOURNMENT

2. No public comments were made during the meeting. There being no further business for discussion, the meeting was adjourned at 4:07 p.m.



Kathleen Sharman, Chair
Procurement Committee
Chief Financial Officer

On **WEDNESDAY, MAY 31, 2023**, the **PROCUREMENT COMMITTEE** met at the Carl T. Langford Board Room Orlando International Airport, One Jeff Fuqua Blvd. Orlando, FL 32827. Chair Sharman called the meeting to order at 1:00 p.m. Chair Sharman read the Lobbyist Disclosure and the Appeals Statement. The meeting was posted in accordance with Florida Statutes and a quorum was present. All Procurement Committee (PC) members confirmed no violations regarding the Aviation Authority's Code of Ethics and Business Conduct; lobbying activities policy; or the Florida Sunshine law regarding any agenda item.

Committee Members present:

Kathleen Sharman, Chair
Scott Shedek, Vice President, Construction
Gary Hunt, Vice President, Facilities
Tracy Harris, Vice President, Concessions

Also participating:

Kevin Thibault, GOAA Chief Executive Officer
Yovannie Rodriguez, GOAA Chief Administrative Officer
Max Marble, Senior Vice President, Capital Programs
Dan Gerber, Legal Counsel (Rumberger, Kirk & Caldwell)
Karen Ryan, Legal Counsel (Nelson Mullins Broad & Cassel)
Debbie McKeown, GOAA Engineering and Construction
Kevin LittleJohn, PCL Construction Services
Wade Brooks, PCL Construction Services
Brian Poeppelman, PCL Construction Services
Rick Goldman, PCL Construction Services
Devon Wells, PCL Construction Services
Charlie Dorr, PCL Construction Services
Chris Webber, PCL Construction Services
Leah Socker, PCL Construction Services
Meredith Norwood, PCL Construction Services
Bonny Block, Turner Construction Company
Joseph Jones, Turner Construction Company
Ben Parrish, Turner Construction Company
Jeff Justen, Turner Construction Company
Andis Woolief, Turner Construction Company
Tahir Edwards, Weitz Company
David Newell, Weitz Company
Bill Wolhord, Weitz Company
Meg Heppner, Weitz Company
Adel Shalaby, Weitz Company
Brett Smith, Weitz Company
Shane Bauer, Weitz Company
Ben Bungee, Weitz Company
Vernice Bradley, Weitz Company
Joel McWilliams, Weitz Company
Fransheska Brown, Recording Secretary

CONSIDERATION OF PROPOSERS SHORTLISTED FOR BP-S00198, TERMINAL C MULTI-MODAL CONNECTOR PEDESTRIAN BRIDGE AND RENTAL CAR LOBBY (D/B) AT THE ORLANDO INTERNATIONAL AIRPORT.

1. Pursuant to the actions of the PC at its meeting on February 9, 2023, the three shortlisted firms listed below (*in alphabetical order*) were interviewed for further consideration for the subject services:

- **PCL Construction Services, Inc.**
- **Turner Construction Company**
- **Weitz Company LLC (The)**

ANNOUNCEMENT

Pursuant to Florida Statute 286.0113 (2)(b)1, the portion of the PC meeting, when presentations and interviews are being conducted, will be exempt from public meeting requirements and will be recorded.

Chair Sharman reviewed the interview schedule, invited staff to open Envelope C and provide that to the small business department for their review and then closed the opening portion of the PC meeting.

[The PC recessed at 1:00 p.m., and reconvened at 1:10 p.m.]

The closed session for PCL Construction Services, Inc. was conducted and recorded.

PCL Construction Services, Inc.: PCL Construction Services, Inc. provided a copy of their presentation, which is on file with the Aviation Authority. During its introduction/presentation, PCL Construction Services, Inc. satisfactorily addressed their design concept and schedule.

Upon conclusion of the introduction/presentation, Chair Sharman directed the PC to pose questions based upon PCL Construction Services, Inc.'s introduction/presentation and Technical Proposal. Several questions were addressed.

Chairman Sharman closed the interview session for PCL Construction Services, Inc. and announced that from this point forward, no discussion regarding the procurement may take place between the Proposer and the Aviation Authority representatives.

[The PC recessed at 1:50 p.m., and reconvened at 1:57 p.m.]

The closed session for Turner Construction Company was conducted and recorded.

Turner Construction Company: Turner Construction Company provided a copy of their presentation, which is on file with the Aviation Authority. During its introduction/presentation, Turner Construction Company satisfactorily addressed their design concept and schedule.

Upon conclusion of the introduction/presentation, Chair Sharman directed the PC to pose questions based upon Turner Construction Company's introduction/presentation and Technical Proposal. Several questions were addressed.

Chair Sharman closed the interview session for Turner Construction Company and announced that from this point forward, no discussion regarding the procurement may take place between the Proposer and the Aviation Authority representatives.

[The PC recessed at 2:30 p.m., and reconvened at 2:37 p.m.]

The closed session for Weitz Company LLC was conducted and recorded.

Weitz Company LLC (The): The Weitz Company LLC provided a copy of their presentation, which is on file with the Aviation Authority. During its introduction/presentation, The Weitz Company LLC satisfactorily addressed their design concept and schedule.

Upon conclusion of the introduction/presentation, Chair Sharman directed the PC to pose questions based upon The Weitz Company LLC's introduction/presentation and Technical Proposal. Several questions were addressed.

Chair Sharman closed the interview session for The Weitz Company LLC., and announced that from this point forward, no discussion regarding the procurement may take place between the Proposer and the Aviation Authority representatives.

[The PC recessed at 3:17 p.m., and reconvened at 3:32 p.m.]

Chair Sharman asked the Vice President of Capital Programs to present the staff review of the Technical Proposals. Following that presentation, the Chief Administrative Officer presented the findings of the small business department. Chair Sharman then asked the PC if there was anything to address before proceeding with the deliberations. As there were none, deliberations ensued. The PC evaluated each Proposer, considering the Technical Proposals, any additional documentation, the interviews and presentations, and established the total numeric scores for each proposer. After the PC completed the Technical Scoring, the sealed Price Proposals (Envelope B) were publicly opened during the PC. The adjusted scores were calculated as follows:

	PCL Construction	Turner Construction	Weitz Company
RESPONSIVE TO DCP (PASS/FAIL)			
Checklist; 4 drawings; design overview	Pass	Pass	Pass
DESIGN APPROACH – Max 40	20	20	22
Building Architectural <i>Max 10, Satisfactory 5</i>	5	5	6
Structural <i>Max 10, Satisfactory 5</i>	5	5	5
MEP/other systems <i>Max 10, Satisfactory 5</i>	5	5	5
Interfaces w/adjacent buildings; compatible w/existing systems; approach to confirming capacity of MEP <i>Max 10, Satisfactory 5</i>	5	5	6
SCHEDULE, NARRATIVE & APPROACH– Max 55	33	33	34
Schedule A <i>Max 15, Satisfactory 8</i>	8	7	8
Schedule B <i>Max 5, Satisfactory 3</i>	3	3	4
Narrative for Schedule A <i>Max 15, Satisfactory 8</i>	10	10	10
Narrative for Schedule B <i>Max 5, Satisfactory 3</i>	4	4	4
Constructability/Approach <i>Max 15, Satisfactory 8</i>	8	9	8
DBE APPROACH – Max 5 for reference, the goals are: Schedule A/B – 25%	1	2	3
Total Technical Score – Max 100	54	55	59
Price	\$137,062,000.00	\$110,407,808.00	\$93,959,451.00
ADJUSTED SCORE (PRICE/TECH. SCORE)	2,538,185.19	2,007,414.69	1,592,533.07

Following review of the proposal documents by staff and legal counsel, a minor arithmetical error in the summation on the bid form with The Weitz Company LLC was discovered. The correct Total Base Bid should be \$93,959,450 (off by \$1). This corrected amount does not affect the adjusted score result.

A DBE participation goal of 25% was established for this project. The Weitz Company LLC proposed to achieve 25% DBE participation. Following review by the Aviation Authority of the proposal from the Weitz Company LLC, it was determined that one of the subcontractors proposed by The Weitz Company was not a certified DBE firm. Thus, The Weitz Company LLC participation is 24.9% DBE, which was deemed acceptable by the PC.

The adjusted score for The Weitz Company LLC was determined to be the lowest adjusted score. The Weitz Company LLC has confirmed its proposal was prepared in accordance with all design criteria documents and

addenda, and that it will be able to complete the project for the amount proposed and within the Aviation Authority's schedule.

The Price Proposal Form (Section 00 41 13) of the RFP included an Owner's Allowance for Dispute Resolution Board (DRB) services for \$100,000, and requested pricing for four Add Alternates (Options) to be awarded at the Owner's sole discretion. These add alternates with the pricing proposed by The Weitz Company LLC are as follows:

ADD ALTERNATES (OPTIONS)	
Option No. 1: Schedule B, Alternate 1 - Design/Build Services to add 20' connection to Garage C	\$ 1,646,465.00
Option No. 2: Schedule C for Design/Build for Level 3 Shell Space - Includes a 20' wide corridor connection to Garage C; the cost of Schedule B should assume Level 3 Alternate is not selected and includes any necessary additional structural bracing. The cost of Level 3 alternate should reflect any savings since Schedule B will provide the necessary structural bracing.	\$ 6,661,344.00
Option No. 3: Schedule D for Design/Build Services for Parking Garage Fire Sprinkler System	\$ 7,556,842.00
Option No. 4: Schedule E for Design/Build Services to add moving walkways to current pedestrian bridge connecting Terminal C and Parking Garage C	\$ 3,369,296.00

It was the consensus of the PC that the pricing for the alternates was reasonable.

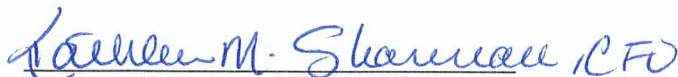
Upon motion of Mr. Shedeck, second by Mr. Hunt, vote carried to recommend to the Aviation Authority Board the award of BP No. S00198, Terminal C Multi-Modal Connector Pedestrian Bridge and Rental Car Lobby (Design/Build), at the Orlando International Airport, to The Weitz Company LLC, for the total amount of \$113,293,387.00 (base bid price for Schedules A and B, plus the Owner's Allowance for the DRB, plus all four Add Alternates (Options)).

Chair Sharman stated that there is still a cone-of-silence in effect until after the Aviation Authority Board meets to consider the PC's recommendation.

The Aviation Authority Board is scheduled to consider the PC's recommendation on June 21, 2023.

ADJOURNMENT

2. No public comments were made during the meeting. There being no further business for discussion, the meeting adjourned at 4:40 p.m.


Kathleen Sharman, Chair
Procurement Committee
Chief Financial Officer

On **TUESDAY, NOVEMBER 7, 2023**, the **PROCUREMENT COMMITTEE** met at the Carl T. Langford Board Room, Orlando International Airport, One Jeff Fuqua Blvd., Orlando, FL 32827. Chair Sharman called the meeting to order at 1:00 p.m. Chair Sharman read the Lobbyist Disclosure and the Appeals Statement. The meeting was posted in accordance with Florida Statutes and a quorum was present. All Procurement Committee (PC) members confirmed no violations regarding the Aviation Authority's Code of Ethics and Business Conduct; lobbying activities policy; or the Florida Sunshine law regarding any agenda item.

Committee Members present:

Kathleen Sharman, Chair
Marquez Griffin, GOAA Vice President, MCO Operations
Max Marble, GOAA Senior Vice President, Capital Programs
Jay Cassens, GOAA Vice President, Real Estate

Also participating:

Dan Gerber, Legal Counsel (Rumberger, Kirk & Caldwell)
K Jo Thacker, Legal Counsel (Nelson Mullins Riley & Scarborough LLP)
Armando Herrero, King Service Solutions, LLC
Kevin Tallaksen, King Service Solutions, LLC
Yanet Herrero, King Service Solutions, LLC
David Figueiredo, Southeast Airport Services
Clinton Williams, Southeast Airport Services
Gerald Montgomery, Southeast Airport Services
Cesar Bermudez, Sterling Building Services
Andrea Vancuren, Sterling Building Services
Michael Vancuren, Sterling Building Services
Fransheska Brown, Recording Secretary

CONSIDERATION OF MEETING MINUTES FOR OCTOBER 5, 2023.

Upon motion of Mr. Griffin, second by Mr. Marble, vote carried to approve the PC Minutes for October 5, 2023.

CONSENT AGENDA

Consent Agenda Items A and B were considered in one motion made by Mr. Marble, second by Mr. Griffin, and approved.

A. REQUEST FOR APPROVAL OF AN ADDENDUM TO THE GENERAL CONSULTING SERVICES AGREEMENT WITH RICONDO & ASSOCIATES, INC. FOR FY 2024 ON-CALL SUPPORT SERVICES FOR COMMERCIAL PROPERTIES DEPARTMENT, AT THE ORLANDO INTERNATIONAL AIRPORT.

Vote carried to approve an Addendum to the General Consulting Services Agreement with Ricondo & Associates, Inc. for FY 2024 On-Call Support Services for Commercial Properties Department, for the total not-to-exceed fee amount of \$31,260.00, with funding from previously approved Operation and Maintenance Funds.

B. REQUEST FOR APPROVAL OF THE PROCUREMENT COMMITTEE MEETING SCHEDULE FOR CALENDAR YEAR 2024.

Vote carried to approve the Procurement Committee Meeting Schedule for Calendar Year 2024. There is no fiscal impact.

CONSIDERATION OF PROPOSERS SHORTLISTED FOR 23-281-RFP, MCO TRAIN STATION JANITORIAL MAINTENANCE.

1. Pursuant to the actions of the PC at its meeting on October 24, 2023, the three shortlisted firms listed below (*in alphabetical order*) were interviewed for further consideration for the subject services:

- **King Service Solutions, LLC**
- **Southeast Airport Services**
- **Sterling Building Services, Inc.**

Pursuant to Florida Statute 286.0113 (2)(b)1, the portion of the PC meeting, when presentations and interviews are being conducted, will be exempt from public meeting requirements and will be recorded.

Chair Sharman reviewed the interview schedule and closed the opening portion of the PC meeting.

[The PC recessed at 1:45 p.m., and reconvened at 1:47 p.m.]

The closed session for Kings Service Solutions, LLC was conducted and recorded.

Kings Service Solutions, LLC: Kings Service Solutions, LLC provided a copy of their presentation, which is on file with the Aviation Authority.

Upon conclusion of the introduction/presentation, Chair Sharman directed the PC to pose questions based upon the introduction/presentation and submitted proposal of Kings Service Solutions, LLC. Several questions were addressed.

Chair Sharman closed the interview session with Kings Service Solutions, LLC and announced that from this point forward, no discussion regarding the procurement may take place between the Proposer and the Aviation Authority.

[The PC recessed at 2:23 p.m., and reconvened at 2:30 p.m.]

The closed session for Southeast Airport Services was conducted and recorded.

Southeast Airport Services: Southeast Airport Services provided a copy of their presentation, which is on file with the Aviation Authority.

Upon conclusion of the introduction/presentation, Chair Sharman directed the PC to pose questions based upon the introduction/presentation and submitted proposal of Southeast Airport Services. Several questions were addressed.

Chair Sharman closed the interview session with Southeast Airport Services and announced that from this point forward, no discussion regarding the procurement may take place between the Proposer and the Aviation Authority.

[The PC recessed at 2:47 p.m., and reconvened at 3:11 p.m.]

The closed session for Sterling Building Services, Inc. was conducted and recorded.

Sterling Building Services, Inc.: Sterling Building Services, Inc. provided a copy of their presentation, which is on file with the Aviation Authority.

Upon conclusion of the introduction/presentation, Chair Sharman directed the PC to pose questions based upon the introduction/presentation and submitted proposal of Sterling Building Services, Inc. Several questions were addressed.

Chair Sharman closed the interview session for Sterling Building Services, Inc., and announced that from this point forward, no discussion regarding the procurement may take place between the Proposer and the Aviation Authority.

[The PC recessed at 2:20 p.m., and reconvened at 2:50 p.m.]

Chair Sharman asked Legal Counsel to address the procedure regarding the next step in the selection process. Mr. Gerber stated that all three shortlisted proposers timely submitted its Price Proposal. These submissions contained the proposed Small Business participation based upon the proposer's price proposal.

Chair Sharman directed Legal Counsel to extract the Small Business participation from the price proposals to allow the Small Business Development Department to evaluate and present its evaluation to the PC for scoring.

[The PC recessed at 3:11 p.m., and reconvened at 3:15 p.m.]

Chair Sharman asked the PC if there was anything to address before proceeding with the deliberations. As there were none, deliberations ensued. The PC reviewed each firm's proposal and considered each interview. In accordance with the Submission Requirements, the PC evaluated each Proposer and ranked each as follows:

The PC calculated an adjusted score for each proposer, as follows:

PROPOSAL EVALUATION SCORE SHEET
23-381-RFP MCO TRAIN STATION JANITORIAL MAINTENANCE

CRITERIA	TAB #	MAX. POINTS	Kings Service Solutions, LLC SCORE	Southeast Airport Services SCORE	Sterling Building Services SCORE
<u>Experience and Qualifications of Respondent; Knowledge and Client References</u>					
1. Details of related experience of Proposer and Site Manager, including services to airports or similar regulated transportation environment as requested in this Invitation to Negotiate that demonstrates the ability to perform this service successfully. 2. Provide a listing of Contracts for airports or other similar regulated transportation environment for which the Proposer has provided terminal janitorial maintenance services within at any time on or after January 1, 2019 and describe those services. If any services were terminated prior to the end of the Contract, the Proposer shall explain why.	3	25	18	20	15
<u>Experience of Key Individuals and Leadership and Management Team</u> Leadership and Management Team 1. Identify Site Manager and Assistant Managers that will be committed to the project. 2. Provide an organization chart of the proposed team including the proposed Site Manager and Assistant Managers. 3. Proposer shall provide resumes, which shall include the number of years of experience for the Site Manager and specific experience as a terminal janitorial maintenance services manager in an airport, transportation or other public access facility as large in size and scope to that being proposed in terms of square footage. 4. Proposer understands that the qualifications and experience of key personnel proposed will be factored into the evaluation process; therefore, key personnel must not be replaced without the approval of the Aviation Authority. Any approved substitutions must be with personnel of equal or better qualifications. In addition, any other commitments must not conflict with the level of commitment proposed for this project.	4	25	20	22	15
<u>Approach and Methodology – Staffing, Training, Quality Control, Customer Services, Transition Plans</u> A- Staffing Plan B- Safety Plan C- Training Plan D- Quality Control/Continuous Improvement Plan E- Customer Services Plan F- Transition Plan G- Equipment	5	20	17	18	12
<u>Additional Requirements of the Proposal</u> (Legal Information, Proof of Insurance, Return of Required Proposal Forms)	7	10	8	8	8
Sub-Total		80	63	68	50
PRICE PROPOSAL					
Price Proposal/Cost Proposal schedule	8	20	20.00	15.01	15.63
Grand Total		100	83.00	83.01	65.63

Upon motion of Mr. Marble, second by Mr. Griffin, vote carried to recommend to the Aviation Authority Board the award of MCO Train Station Janitorial Maintenance to Southeast Airport Services.

Chair Sharman stated that there would be a cone-of-silence in effect until after the Aviation Authority Board meets to consider the PC's recommendation.

The Aviation Authority Board is scheduled to consider the PC's recommendation on January 17, 2024.

ADJOURNMENT

2. No public comments were made during the meeting. There being no further business for discussion, the meeting adjourned at 3:50 p.m.

Kathleen M. Sharman, CFO

Kathleen M. Sharman, Chair
Procurement Committee
Chief Financial Officer

On **TUESDAY, NOVEMBER 21, 2023**, the **PROCUREMENT COMMITTEE** met at the Orlando International Airport in Carl T. Langford Board Room, One Jeff Fuqua Blvd., Orlando, FL 32827. Chair Sharman called the meeting to order at 9:55 a.m. Chair Sharman read the Lobbyist Disclosure and the Appeals Statement. The meeting was posted in accordance with Florida Statutes and a quorum was present. All Procurement Committee (PC) members confirmed no violations regarding the Aviation Authority's Code of Ethics and Business Conduct; lobbying activities policy; or the Florida Sunshine law regarding any agenda item.

Committee Members present:

Kathleen Sharman, Chair
Max Marble, Senior Vice President, Capital Programs
Jeff Daniels, Assistant Vice President, Facilities
Jay Cassens, Vice President, Real Estate and Commercial Properties

Also participating:

Dan Gerber, Legal Counsel (Rumberger, Kirk & Caldwell)
Karen Ryan, Legal Counsel (Nelson Mullins Riley & Scarborough)
Dan Carrington, GOAA, Environmental Compliance
Kevin Thompson, GOAA, Multi-Modal Planning
Riccy Rodriguez, GOAA, Facilities
Fransheska Brown, Recording Secretary

CONSIDERATION OF MEETING MINUTES FOR OCTOBER 31, 2023

Upon motion of Mr. Daniels, second by Mr. Marble, vote carried to approve the PC Minutes from the meetings held on October 31, 2023.

NEW BUSINESS

REQUEST FOR RECOMMENDATION TO THE AVIATION AUTHORITY BOARD TO PROCURE A SH8000 STRIP HOG WATER BLASTING SYSTEM FROM WATERBLASTING LLC, DBA HOG TECHNOLOGIES UTILIZING SOURCEWELL CONTRACT #111522-WTB.

This item was deferred.

REQUEST FOR RECOMMENDATION TO THE AVIATION AUTHORITY BOARD TO APPROVE AN ADDENDUM TO THE GENERAL CONSULTING SERVICES AGREEMENT WITH RICONDO & ASSOCIATES, INC. FOR AN INTERIM UPDATE OF THE ORLANDO INTERNATIONAL AIRPORT LAYOUT PLAN.

B. Mr. Thompson presented the memorandum. Discussion ensued.

Upon motion of Mr. Cassens, second by Mr. Marble, vote carried to recommend to the Aviation Authority Board approval of an Addendum to the General Consulting Services Agreement with Ricondo & Associates, Inc. for an Interim Update of the Orlando International Airport Layout Plan, for the total not-to-exceed fee amount of \$13,840.00, with funding from previously-approved Operations and Maintenance Funds.

REQUEST FOR RECOMMENDATION TO THE AVIATION AUTHORITY BOARD TO APPROVE AN ADDENDUM TO THE GENERAL CONSULTING SERVICES AGREEMENT WITH RICONDO & ASSOCIATES, INC. FOR A PARKING CAPACITY ANALYSIS, AT THE ORLANDO INTERNATIONAL AIRPORT.

C. Mr. Thompson presented the memorandum. Discussion ensued.

Upon motion of Mr. Marble, second by Mr. Cassens, vote carried to recommend to the Aviation Authority Board approval of an Addendum to the General Consulting Services Agreement with Ricondo & Associates, Inc. for a Parking Capacity Analysis, for the total not-to-exceed fee amount of \$83,504.00, with funding from previously-approved Operations and Maintenance Funds.

REQUEST FOR RECOMMENDATION TO THE AVIATION AUTHORITY BOARD TO APPROVE AN ADDENDUM TO THE GENERAL CONSULTING SERVICES AGREEMENT WITH RICONDO & ASSOCIATES, INC. FOR A PARKING PRICING STUDY AT ORLANDO INTERNATIONAL AIRPORT.

D. Mr. Thompson presented the memorandum. Discussion ensued.

Upon motion of Mr. Daniels, second by Mr. Cassens, vote carried to recommend to the Aviation Authority Board approval of an Addendum to the General Consulting Services Agreement with Ricondo & Associates, Inc. for a Parking Pricing Study, for the total not-to-exceed fee amount of \$87,100.00, with funding from previously-approved Operations and Maintenance Funds.

REQUEST FOR RECOMMENDATION TO THE AVIATION AUTHORITY BOARD TO APPROVE AN ADDENDUM TO THE CONTINUING ENVIRONMENTAL CONSULTING SERVICES AGREEMENT WITH VANASSE HANGEN BRUSTLIN INC. TO PROVIDE WATER QUALITY AND FLOW MONITORING SERVICES FOR FY 2024, AT THE ORLANDO EXECUTIVE AIRPORT.

E. Mr. Carrington presented the memorandum. Discussion ensued.

Upon motion of Mr. Daniels, second by Mr. Marble, vote carried to recommend to the Aviation Authority Board approval of an Addendum to the Continuing Environmental Consulting Services Agreement with Vanasse Hangen Brustlin Inc. to provide Water Quality and Flow Monitoring Services for FY 2024, for the total of \$113,704.40, which includes the not-to-exceed fee amount of \$56,449.00, and the not-to-exceed expense amount of \$57,255.40 with funding from previously-approved ORL Revenue Funds.

REQUEST FOR RECOMMENDATION TO THE AVIATION AUTHORITY BOARD TO APPROVE AN ADDENDUM TO THE CONTINUING ENVIRONMENTAL CONSULTING SERVICES AGREEMENT WITH VANASSE HANGEN BRUSTLIN INC. TO PROVIDE FY 2024 ON-CALL PERMITTING ASSISTANCE, AT THE ORLANDO INTERNATIONAL AIRPORT.

F. Mr. Carrington presented the memorandum. Discussion ensued.

Upon motion of Mr. Daniels, second by Mr. Marble, vote carried to recommend to the Aviation Authority Board approval of an Addendum to the Continuing Environmental Consulting Services Agreement with Vanasse Hangen Brustlin Inc. to provide FY 2024 On-Call Permitting Assistance, for the total of \$40,000.00, which includes the not-to-exceed fee amount of \$39,733.00, and the not-to-exceed expense amount of \$267.00, with funding from previously-approved Operations and Maintenance Funds.

REQUEST FOR RECOMMENDATION TO THE AVIATION AUTHORITY BOARD TO AWARD AN INVITATION FOR BID 23-387-IFB, DATA CENTER HVAC SERVICES TO INNOVATIVE SUPPORT SYSTEMS, INC.

G. Ms. Rodriguez presented the memorandum. Discussion ensued.

Upon motion of Mr. Marble, second by Mr. Daniels, vote carried to recommend to the Aviation Authority Board approval to Award Invitation for Bid 23-387-IFB, Data Center HVAC Services to Innovative Support Systems, Inc., for the total not-to-exceed amount of \$4,650,760.00, with funding from Operations and Maintenance Funds. Funds anticipated to be spent under the contract in the current fiscal year are within budget. Funding required in current and subsequent fiscal years will be allocated from the Operations and Maintenance Fund.

ADJOURNMENT

No public comments were made during the meeting. There being no further business for discussion, the meeting was adjourned at 10:15 a.m.

Kathleen M. Sharman, Chair
Procurement Committee
Chief Financial Officer

On **TUESDAY, DECEMBER 19, 2023**, the **PROCUREMENT COMMITTEE** met at the Orlando International Airport in Carl T. Langford Board Room, One Jeff Fuqua Blvd., Orlando, FL 32827. Chair Sharman called the meeting to order at 9:34 a.m. Chair Sharman read the Lobbyist Disclosure and the Appeals Statement. The meeting was posted in accordance with Florida Statutes and a quorum was present. All Procurement Committee members confirmed no violations regarding the Aviation Authority's Code of Ethics and Business Conduct; lobbying activities policy; or the Florida Sunshine law regarding any agenda item.

Committee Members present:

Kathleen Sharman, Chair
Marquez Griffin, Vice Chair
Max Marble, Senior Vice President, Capital Programs
Jeff Daniels, Assistant Vice President, Facilities

Also participating:

Karen Ryan, Legal Counsel (Nelson Mullins Riley & Scarborough)
Dan Gerber, Legal Counsel (Rumberger, Kirk & Caldwell)
Debbie McKeown, GOAA Project Controls
Juliana Pena, GOAA Information Technology
Shiv Persaud, GOAA Information Technology
Fransheska Brown, Recording Secretary

CONSENT AGENDA

A. REQUEST FOR APPROVAL OF AN ADDENDUM TO THE GENERAL CONSULTING SERVICES AGREEMENT WITH RICONDO & ASSOCIATES, INC. FOR FY 2024 ON-CALL SUPPORT SERVICES FOR CONCESSIONS DEPARTMENT AT THE ORLANDO INTERNATIONAL AIRPORT.

Upon motion of Mr. Daniels, second by Mr. Marble, vote carried to approve Consent Agenda Item A.

Vote carried to approve an Addendum to the General Consulting Services Agreement with Ricondo & Associates, Inc. for FY 2024 On-Call Support Services for Concessions Department, for the total not-to-exceed fees amount of \$47,440.00, with funding from previously-approved Operations and Maintenance Funds.

NEW BUSINESS

REQUEST FOR RECOMMENDATION TO THE AVIATION AUTHORITY BOARD TO APPROVE THE FIRST RENEWAL OPTION FOR PURCHASING AGREEMENT PS-649 AVIATION SPECIALTY CONSULTING SERVICES AND FEDERAL GOVERNMENTAL RELATIONS CONSULTING SERVICES, WITH CAMPBELL-HILL AVIATION GROUP, LLC.

A. Ms. Pena presented the memorandum. Discussion ensued.

Upon motion of Mr. Griffin, second by Mr. Marble, vote carried to recommend to the Aviation Authority Board approval of the First Renewal Option for Purchasing Agreement PS-649 Aviation Specialty Consulting Services and Federal Governmental Relations Consulting Services, with Campbell-Hill Aviation Group, LLC, for the total not-to-exceed fees amount of \$286,000.00, with funding from previously-approved Operations and Maintenance Funds.

REQUEST FOR RECOMMENDATION TO THE AVIATION AUTHORITY BOARD TO AWARD THE PROCUREMENT OF SINGLE SOURCE SG-00242 FOR THE HARDWARE DEVICES ASSOCIATED WITH THE QUEUE MANAGEMENT SYSTEM (QMS) TO SITA INFORMATION NETWORKING COMPUTING, USA.

B. Mr. Persaud presented the memorandum. Discussion ensued.

Upon motion of Mr. Marble, second by Mr. Griffin, vote carried to recommend to the Aviation Authority Board approval of an Award of the procurement of Single Source SG-00242 for the hardware devices associated with the Queue Management System (QMS) to SITA Information Networking Computing, USA, for the total not-to-exceed fees amount of \$502,854.24, with funding from previously-approved Capital Expenditure Funds.

INFORMATION ITEMS

The following items were presented for information only:

- A. Office of Small Business Participation Memorandum for the Approval of an Addendum to the General Consulting Services Agreement with Ricondo & Associates, Inc. for an interim update of the Orlando International Airport Layout Plan. [Original Procurement 11/21/2023, Item No. NB-B].
- B. Office of Small Business Participation Memorandum for the Approval of an Addendum to the General Consulting Services Agreement with Ricondo & Associates, Inc. for a parking capacity analysis, at the Orlando International Airport. [Original Procurement 11/21/2023, Item No. NB-C].
- C. Office of Small Business Participation Memorandum for the Approval of an Addendum to the General Consulting Services Agreement with Ricondo & Associates, Inc. f for a parking pricing study at Orlando International Airport. [Original Procurement 11/21/2023, Item No. NB-D].
- D. Office of Small Business Participation Memorandum for the Approval of an Addendum to the Continuing Environmental Consulting Services Agreement with Vanasse Hangen Brustlin Inc. to provide Water Quality and flow Monitoring for FY 2024, at the Orlando Executive Airport. [Original Procurement 11/21/2023, Item No. NB-E].
- E. Office of Small Business Participation Memorandum for the Approval of an Addendum to the Continuing Environmental Consulting Services Agreement with Vanasse Hangen Brustlin Inc. to provide FY 2024 On-Call Permitting Assistance, at the Orlando International Airport. [Original Procurement 11/21/2023, Item No. NB-F].

ADJOURNMENT

No public comments were made during the meeting. There being no further business for discussion, the meeting was adjourned at 9:42 a.m.



Kathleen M. Sharman, Chair
Procurement Committee
Chief Financial Officer

On **TUESDAY, JANUARY 2, 2024**, the **PROCUREMENT COMMITTEE** met at the Orlando International Airport in Carl T. Langford Board Room, One Jeff Fuqua Blvd., Orlando, FL 32827. Chair Sharman called the meeting to order at 9:34 a.m. Chair Sharman read the Lobbyist Disclosure and the Appeals Statement. The meeting was posted in accordance with Florida Statutes and a quorum was present. All Procurement Committee members confirmed no violations regarding the Aviation Authority's Code of Ethics and Business Conduct; lobbying activities policy; or the Florida Sunshine law regarding any agenda item.

Committee Members present:

Kathleen Sharman, Chair
Iranetta Dennis, Vice President, Small Business
Jeff Daniels, Assistant Vice President, Facilities

Also participating:

Jo Thacker, Legal Counsel (Nelson Mullins Riley & Scarborough)
Dan Gerber, Legal Counsel (Rumberger, Kirk & Caldwell)
Debbie McKeown, GOAA Project Controls
Eric McClung, GOAA Airport Operations
Tom O'Day, GOAA Maintenance Contracts
Fransheska Brown, Recording Secretary

CONSENT AGENDA

Consent Agenda Items A and B were considered in one motion made by Mr. Daniels, second by Ms. Dennis, and approved.

A. REQUEST FOR APPROVAL OF AN ADDENDUM TO THE CONTINUING TRANSPORTATION PLANNING SERVICES AGREEMENT WITH HDR ENGINEERING, INC. FOR FISCAL YEAR 2024 ON-CALL HORIZONTAL DEVELOPMENT PLAN REVIEW SERVICES AT THE ORLANDO INTERNATIONAL AIRPORT.

Vote carried to approve an Amendment to Addendum No. 9 to the Continuing Transportation Planning Services Agreement with HDR Engineering, Inc. for Fiscal Year 2024 On-Call Horizontal Development Plan Review Services, for the total not-to-exceed fee amount of \$20,000.00, with funding from previously-approved Operations and Maintenance Funds.

B. REQUEST FOR APPROVAL OF AN ADDENDUM TO THE CONTINUING CIVIL ENGINEERING SERVICES AGREEMENT WITH KIMLEY-HORN AND ASSOCIATES, INC. FOR DEVELOPMENT AND STORMWATER ANALYSIS AT THE ORLANDO EXECUTIVE AIRPORT.

Vote carried to approve an Addendum to the Continuing Civil Engineering Services Agreement with Kimley-Horn and Associates, Inc. for Development and Stormwater Analysis at the Orlando Executive Airport, for the total not-to-exceed fee amount of \$73,787.00, with funding from previously approved Operations and Maintenance Funds.

NEW BUSINESS

REQUEST FOR RECOMMENDATION TO THE AVIATION AUTHORITY BOARD FOR APPROVAL OF AMENDMENT NO. 3 TO PURCHASING CONTRACT PS-329, PARKING ACCESS AND REVENUE CONTROL SYSTEM, WITH SKIDATA, INC. FOR THE UPGRADE OF PARKING ACCESS AND REVENUE CONTROL SYSTEM SERVERS AND NETWORK INFRASTRUCTURE AT THE ORLANDO INTERNATIONAL AIRPORT

A. Mr. McClung presented the memorandum. Discussion ensued.

Upon motion of Mr. Daniels, second by Ms. Dennis, vote carried to recommend to the Aviation Authority Board approval of Amendment No. 3 to Purchasing Contract PS-329, Parking Access and Revenue Control System with Skidata, Inc. for the Upgrade of Parking Access and Revenue Control System Servers and Network Infrastructure, for the total not-to-exceed amount of \$312,386.00, with funding from the Discretionary Funds.

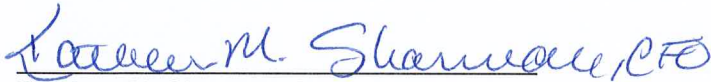
REQUEST FOR RECOMMENDATION TO THE AVIATION AUTHORITY BOARD FOR APPROVAL OF AMENDMENT NO. 2 TO PURCHASING CONTRACT 07-21, ELEVATOR, ESCALATOR, MOVING WALKWAY INSPECTION AND TEST WITNESSING SERVICES, WITH BUREAU VERITAS NATIONAL ELEVATOR INSPECTION SERVICES FOR THE FIRST RENEWAL OPTION AT THE ORLANDO INTERNATIONAL AIRPORT.

B. Mr. O' Day presented the memorandum. Discussion ensued.

Upon motion of Mr. Daniels, second by Ms. Dennis, vote carried to recommend to the Aviation Authority Board approval of Amendment No. 2 to exercise the First Renewal Option for Purchasing Contract 07-21 Elevator, Escalator, Moving Walkway Inspection and Test Witnessing Services with Bureau Veritas National Elevator Inspection Services, for the total not-to-exceed amount of \$178,351.00, with funding from the Operations and Maintenance Funds.

ADJOURNMENT

No public comments were made during the meeting. There being no further business for discussion, the meeting was adjourned at 9:45 a.m.



Kathleen M. Sharman, Chair
Procurement Committee
Chief Financial Officer

On **TUESDAY, JANUARY 9, 2024**, the **PROCUREMENT COMMITTEE** met at the Orlando International Airport in Carl T. Langford Board Room, One Jeff Fuqua Blvd., Orlando, FL 32827. Chair Sharman called the meeting to order at 9:30 a.m. Chair Sharman read the Lobbyist Disclosure and the Appeals Statement. The meeting was posted in accordance with Florida Statutes and a quorum was present. All Procurement Committee members confirmed no violations regarding the Aviation Authority's Code of Ethics and Business Conduct; lobbying activities policy; or the Florida Sunshine law regarding any agenda item.

Committee Members present:

Kathleen Sharman, Chair
Marquez Griffin, Senior Vice President, MCO Operations
Jeff Daniels, Assistant Vice President, Facilities
Iranetta Dennis, Vice President, Small Business

Also participating:

Jo Thacker, Legal Counsel (Nelson Mullins Riley & Scarborough)
Dan Gerber, Legal Counsel (Rumberger, Kirk & Caldwell)
Debbie McKeown, GOAA Project Controls
Staci Wilkerson, GOAA Marketing
Fransheska Brown, Recording Secretary

CONSENT AGENDA

Consent Agenda Items A and B were considered in one motion made by Mr. Daniels, second by Ms. Dennis, and approved.

A. REQUEST FOR APPROVAL OF AN AMENDMENT TO ADDENDUM NO. 44 TO THE GENERAL CONSULTING SERVICES AGREEMENT WITH RICONDO & ASSOCIATES, INC. FOR ADDITIONAL FISCAL YEAR 2024 ON-CALL GENERAL CONSULTING SERVICES AT THE ORLANDO INTERNATIONAL AIRPORT.

Vote carried to approve an Amendment to Addendum No. 44 of the General Consulting Services Agreement with Ricondo & Associates, Inc. for Fiscal Year 2024 On-Call General Consulting Services, for the total not-to-exceed fee amount of \$50,000.00, with funding from previously-approved Operations and Maintenance Funds.

B. REQUEST FOR APPROVAL OF AN ADDENDUM TO THE GENERAL CONSULTING SERVICES AGREEMENT WITH RICONDO & ASSOCIATES, INC. FOR FISCAL YEAR 2024 ON-CALL GENERAL CONSULTING SERVICES AT THE ORLANDO EXECUTIVE AIRPORT.

Vote carried to approve an Addendum to the General Consulting Services Agreement with Ricondo & Associates, Inc. for Fiscal Year 2024 On-Call General Consulting Services at the Orlando Executive Airport, for the total not-to-exceed fee amount of \$10,000.00, with funding from previously approved Operations and Maintenance Funds.

NEW BUSINESS

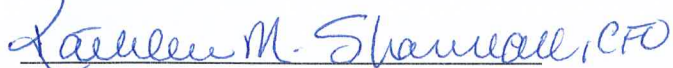
REQUEST FOR RECOMMENDATION TO THE AVIATION AUTHORITY BOARD OF APPROVAL OF THE FIRST RENEWAL OPTION AND INCREASE IN VALUE FOR PURCHASING AGREEMENT PS-647, ADVERTISING PRODUCTION SERVICES WITH SIX DEGREES MARKETING INSIGHTS AND CREATIVE, LLC D/B/A SIX THE AGENCY.

A. Ms. Wilkerson presented the memorandum. Discussion ensued.

Upon motion of Mr. Daniels, second by Ms. Dennis, vote carried to recommend to the Aviation Authority Board approval of the First Renewal Option and Increase in Value for Purchasing Agreement PS-647 Advertising Production Services with SIX Degrees Marketing Insights and Creative, LLC d/b/a SIX The Agency, for the total not-to-exceed amount of \$501,000.00, with funding from previously approved Operations and Maintenance Funds.

ADJOURNMENT

No public comments were made during the meeting. There being no further business for discussion, the meeting was adjourned at 9:48 a.m.



Kathleen M. Sharman, Chair
Procurement Committee
Chief Financial Officer

On **TUESDAY, JANUARY 23, 2024**, the **PROCUREMENT COMMITTEE** met at the Orlando International Airport in Carl T. Langford Board Room, One Jeff Fuqua Blvd., Orlando, FL 32827. Chair Sharman called the meeting to order at 9:40 a.m. Chair Sharman read the Lobbyist Disclosure and the Appeals Statement. The meeting was posted in accordance with Florida Statutes and a quorum was present. All Procurement Committee members confirmed no violations regarding the Aviation Authority's Code of Ethics and Business Conduct; lobbying activities policy; or the Florida Sunshine law regarding any agenda item.

Committee Members present:

Kathleen Sharman, Chair
Marquez Griffin, Senior Vice President, MCO Operations
Iranetta Dennis, Vice President, Small Business
Jeff Daniels, Assistant Vice President, Facilities
Judith-Ann Jarrette, Vice President, ORL Operations
Robert Furr, Vice President, Engineering and Architecture

Also participating:

Jo Thacker, Legal Counsel (Nelson Mullins Riley & Scarborough)
Ian Brooks, GOAA Information Technology
Fransheska Brown, Recording Secretary

CONSIDERATION OF MEETING MINUTES FOR JULY 5, 2023 (23-384-RFP); SEPTEMBER 26, 2023 (H361); OCTOBER 30, 2023 (23-533-RFP); AND DECEMBER 20, 2023 (24-137-RFP)

Upon motion of Mr. Daniels, second by Mr. Griffin, vote carried to approve the Procurement Committee Minutes for July 5, 2023 (23-384-RFP); September 26, 2023 (H361); October 30, 2023 (23-533-RFP); and December 20, 2023 (24-137-RFP), as presented.

CONSENT AGENDA

A. REQUEST FOR APPROVAL OF AN AMENDMENT TO ADDENDUM NO. 8 TO THE CONTINUING ENVIRONMENTAL CONSULTING SERVICES AGREEMENT WITH MSE GROUP, LLC, FOR ADDITIONAL FY 2024 WILDLIFE HAZARD ASSESSMENT SURVEY AND REPORT AT THE ORLANDO INTERNATIONAL AIRPORT.

Upon motion of Mr. Griffin, second by Mr. Daniels, vote carried to approve Consent Agenda Item A.

Vote carried to approve an Amendment to Addendum No. 8 to the Continuing Environmental Consulting Services Agreement with MSE Group, LLC, for Additional FY 2024 Wildlife Hazard Assessment Survey and Report, for the total amount of \$26,472.00, which includes the not-to-exceed fee amount of \$23,502.00 and the not-to-exceed expense amount of \$2,970.00, with funding from previously approved Operations and Maintenance Funds.

[Ms. Dennis joined the meeting]

NEW BUSINESS

REQUEST FOR RECOMMENDATION TO THE AVIATION AUTHORITY BOARD TO APPROVE THE PURCHASE OF COMPUTER HARDWARE, SOFTWARE MAINTENANCE, SUPPORT, MAINTENANCE AND SUPPORT RENEWALS AND LICENSE RENEWALS.

A. Mr. Brooks presented the memorandum. Discussion ensued.

Upon motion of Ms. Jarrette, second by Mr. Griffin, vote carried to recommend to the Aviation Authority Board approval of the Purchase of Computer Hardware, Software Maintenance, Support, Maintenance and Support Renewals and License Renewals, for the total amount of \$13,360,196.42, with funding from previously approved Operations and Maintenance Funds.

ADJOURNMENT

No public comments were made during the meeting. There being no further business for discussion, the meeting was adjourned at 9:47 a.m.

Handwritten signature of Kathleen M. Sharman in blue ink, reading "Kathleen M. Sharman CFO".

Kathleen M. Sharman, Chair
Procurement Committee
Chief Financial Officer

On **TUESDAY, JANUARY 30, 2024**, the **PROCUREMENT COMMITTEE** met at the Orlando International Airport in Carl T. Langford Board Room, One Jeff Fuqua Blvd., Orlando, FL 32827. Chair Sharman called the meeting to order at 9:30 a.m. Chair Sharman read the Lobbyist Disclosure and the Appeals Statement. The meeting was posted in accordance with Florida Statutes and a quorum was present. All Procurement Committee members confirmed no violations regarding the Aviation Authority's Code of Ethics and Business Conduct; lobbying activities policy; or the Florida Sunshine law regarding any agenda item.

Committee Members present:

Kathleen Sharman, Chair
Marquez Griffin, Senior Vice President, MCO Operations
Jeff Daniels, Assistant Vice President, Facilities
Judith-Ann Jarrette, Vice President, ORL Operations
Robert Furr, Vice President, Engineering and Architecture

Also participating:

Karen Ryan, Legal Counsel (Nelson Mullins Broad & Cassel)
Kelly Loll, GOAA Procurement
Marie Dennis, GOAA Finance
Fransheska Brown, Recording Secretary

CONSENT AGENDA

A. REQUEST FOR APPROVAL OF AN ADDENDUM TO THE CONTINUING MEP ENGINEERING SERVICES AGREEMENT WITH MATERN PROFESSIONAL ENGINEERING, INC. TO PROVIDE FISCAL YEAR 2024 ON-CALL MECHANICAL, ELECTRICAL AND PLUMBING ENGINEERING SERVICES AT THE ORLANDO EXECUTIVE AIRPORT.

Upon motion of Mr. Griffin, second by Mr. Daniels, vote carried to approve Consent Agenda Item A.

Vote carried to approve an Addendum to the Continuing MEP Engineering Services Agreement with Matern Professional Engineering, Inc. to provide Fiscal Year 2024 On-Call Mechanical, Electrical and Plumbing Engineering Services at the Orlando Executive Airport, for the total not-to-exceed fee amount of \$19,844.00, with funding from previously approved ORL Revenue Funds.

NEW BUSINESS

REQUEST FOR RECOMMENDATION TO THE AVIATION AUTHORITY BOARD TO APPROVE MIGRATION TO UKG PRO WORKFORCE MANAGER, GOOGLE CLOUD PLATFORM FOR UKG TELESTAFF, AND THE IMPLEMENTATION OF UKG PRO PEOPLE CENTER (24-298-OEC) THROUGH THE UTILIZATION OF US COMMUNITIES AGREEMENT #18220.

A. Ms. Dennis presented the memorandum. Discussion ensued.

Upon motion of Mr. Griffin, second by Ms. Jarrette, vote carried to recommend to the Aviation Authority Board approval of the Migration to UKG Pro Workforce Manager, Google Cloud Platform for UKG TeleStaff, and the Implementation of UKG Pro People Center (24-298-OEC) through the Utilization of US Communities Agreement #18220, for the total not-to-exceed amount of \$350,000.00, with funding from previously approved Capital Expenditure Funds.

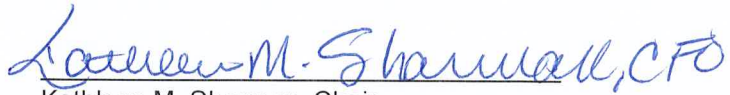
REQUEST FOR APPROVAL TO DEEM 24 HOURS, INC. AND TRYFACTA, INC. AS NON-RESPONSIVE TO THE REQUEST FOR PROPOSAL 23-380-RFP, JANITORIAL MAINTENANCE SERVICES FOR TERMINALS A AND B AT THE ORLANDO INTERNATIONAL AIRPORT.

B. *[A handout was provided, which includes a revised Memorandum.]* Ms. Loll presented the memorandum. Discussion ensued.

Upon motion of Ms. Jarrette, second by Mr. Daniels, vote carried to deem 24 Hours, Inc. and Tryfacta, Inc. as non-responsive to the Request for Proposal 23-380-RFP, Janitorial Maintenance Services for Terminals A and B at the Orlando International Airport; there is no fiscal impact.

ADJOURNMENT

No public comments were made during the meeting. There being no further business for discussion, the meeting was adjourned at 9:43 a.m.

A handwritten signature in blue ink that reads "Kathleen M. Sharman, CFO". The signature is written in a cursive style.

Kathleen M. Sharman, Chair
Procurement Committee
Chief Financial Officer

On **TUESDAY, FEBRUARY 6, 2024**, the **PROCUREMENT COMMITTEE** met at the Orlando International Airport in Carl T. Langford Board Room, One Jeff Fuqua Blvd., Orlando, FL 32827. Chair Sharman called the meeting to order at 9:30 a.m. Chair Sharman read the Lobbyist Disclosure and the Appeals Statement. The meeting was posted in accordance with Florida Statutes and a quorum was present. All Procurement Committee members confirmed no violations regarding the Aviation Authority's Code of Ethics and Business Conduct; lobbying activities policy; or the Florida Sunshine law regarding any agenda item.

Committee Members present:

Kathleen Sharman, Chair
Marquez Griffin, Senior Vice President, Operations
Jeff Daniels, Assistant Vice President, Facilities
Judith-Ann Jarrette, Vice President, ORL Operations
Iranetta Dennis, Vice President, Small Business
Robert Furr, Vice President, Engineering and Architecture

Also participating:

Jo Thacker, Legal Counsel (Nelson Mullins Riley & Scarborough)
Bob DeBaere, GOAA, Airport Operations
Fransheska Brown, Recording Secretary

NEW BUSINESS

REQUEST FOR RECOMMENDATION TO THE AVIATION AUTHORITY BOARD TO AWARD AN INVITATION FOR BID 24-203-IFB, 55" LED MONITORS-BACKLIGHT LCD MODEL #UN552S-NEC MULTISYNC TO SITA INFORMATION NETWORKING COMPUTING USA, INC.

A. Mr. DeBaere presented the memorandum. Discussion ensued.

Upon motion of Mr. Daniels, second by Ms. Dennis, vote carried to recommend to the Aviation Authority Board to (1) deem the following 14 respondents as non-responsive:

Alpha Sum Business Machines
B&H Photo
CGM IT Management LLC
Commercial Electronic Solutions
Filmtools, Inc.
Industrial Television Services, Inc.
Morgan Inland LLC
MDM Commercial
Property Renovations and Construction
Southern Computer Warehouse, Inc.
Telesource Services, Inc.
Total Industrial Supplies, Inc.
Upscale Vending LLC
Y&S Technologies

and, (2) approve the award of Invitation for Bid 24-203-IFB, 55" LED Monitors-Backlight LCD-Model #UN552S-NEC MultiSync to SITA Information Networking Computing USA, Inc., for the total not-to-exceed amount of \$732,838.00, with funding from the previously-approved Operations and Maintenance Fund.

ADJOURNMENT

No public comments were made during the meeting. There being no further business for discussion, the meeting was adjourned at 9:38 a.m.



Kathleen M. Sharman, Chair
Procurement Committee
Chief Financial Officer

On **THURSDAY, FEBRUARY 29, 2024**, a **TEFRA PUBLIC HEARING** was held at the Orlando International Airport, Carl T. Langford Board Room located at One Jeff Fuqua Blvd., Orlando, Florida 32827. The meeting, having been posted in accordance with Florida Statutes, was called to order at 11:31 a.m. The meeting was posted in accordance with Florida Statutes and a quorum was present.

Staff/Others present: Kathleen M. Sharman, Executive Vice President/Chief Financial Officer/Hearing Officer
Mickey Josepeh, Senior Manager, Debt and Investments
Kasie Berube, Recording Secretary

For individuals who conduct lobbying activities with Aviation Authority employees or Board members, registration with the Aviation Authority is required each year prior to conducting any lobbying activities. A statement of expenditures incurred in connection with those lobbying instances should also be filed prior to April 1 of each year for the preceding year. Lobbying any Aviation Authority Staff who are members of any committee responsible for ranking Proposals, Letters of Interest, Statements of Qualifications or Bids and thereafter forwarding those recommendations to the Board and/or Board Members is prohibited from the time that a Request for Proposals, Request for Letters of Interests, Request for Qualifications or Request for Bids is released to the time that the Board makes an award. The lobbyist shall file a Notice of Lobbying (Form 4) detailing each instance of lobbying to the Aviation Authority within 7 calendar days of such lobbying. Lobbyists will also provide a notice to the Aviation Authority when meeting with the Mayor of the City of Orlando or the Mayor of Orange County at their offices. The policy, forms, and instructions are available on the Aviation Authority's offices web site. Please contact the Chief Administrative Officer with questions at (407) 825-7105.

MINUTES

1. Ms. Sharman opened the public This is a public hearing with respect to the Authority's plan of finance and the issuance of not to exceed \$550,000,000 in aggregate par amount of debt (in addition to prior approvals) in one or more series, including bonds and debt previously issued and its Airport Facilities Revenue Bonds of the City of Orlando, Florida, and other senior and subordinate debt secured in whole or in part by Airport revenues for the purpose of financing and refinancing (A) costs incurred to acquire, design, construct and equip Terminal C including: (1) site development such as the clearing, removal of vegetation and water features, grading to accommodate the proposed terminals, parking facilities, aircraft taxiways and aprons, construction of roadways and bridges necessary for ground transportation, utility lines and other related site development; (2) an expanded airside terminal and gate system which will accommodate both international and domestic air service, baggage handling systems, information technology, security systems, concession areas, food court, passenger hold rooms and tenant shell space, sterile corridor system, passenger conveyance systems, passenger boarding bridges, emergency generators, operations centers and related airside terminal improvements and infrastructure; (3) new and expanded aprons and taxiways, lighting and an aircraft fuel hydrant system; (4) expanded landside terminal, baggage handling system, information technology, security systems, federal inspection station, curbside check-in areas, internal ticket counters and kiosks, and other related landside terminal improvements and infrastructure; (5) new and expanded ground transportation center with elevated, covered walkways to and from the landside terminal, garage; (6) passenger mobility solutions, including but not limited to, Automated People Mover (APM) stations and moving walkways or other passenger conveyance means, and system connecting existing and future terminal areas within Terminal C; (7) additional parking spaces to supplement existing parking facilities; (8) new and expanded ground support equipment complex to house all of the supplies and equipment required to provide service to the proposed complex, dispose of airline waste, house portable fuel transports, minor communications, and facilities to maintain and repair ground support vehicles associated with aircraft activity, all as more particularly described in the plans and specifications on file with the Authority; and (9) a back-up power generation facility and central energy plant, (B) costs incurred to acquire, plan, design, construct and equip the following projects: (1) improvements and updates/upgrades to and/or replacement of building systems at Authority owned and controlled facilities and infrastructure including typical campus infrastructure, preparation of a strategic/master plan studies, aircraft rescue and firefighting facilities, building vertical circulation systems, sewer, water, building electrical and power, central energy plant chiller and HVAC equipment and systems, fire protection, interior and

MINUTES OF THE FEBRUARY 29, 2024, TEFRA PUBLIC HEARING

exterior signage, roofing, parking facilities, Authority support facilities, information technology systems, and environmental mitigation projects on Authority owned property ; (2) improvements and updates to the baggage handling systems and planning and preliminary design for future expansion and/or modification and upgrades of baggage systems; (3) replacement of and/or system updates to existing APM vehicles and related infrastructure; (4) Airport gate modifications and expansion, Airport-wide airline relocations, build-out, modifications to support space and associated improvements to accommodate the rebalancing of the Airport and airline operations, which work may also include but not be limited to other building area renovations and modifications such as the repurposing of select Federal Inspection Services spaces, tenant spaces in public and back-of-house areas of the landside and airside terminal and on-campus support buildings; (5) rehabilitation, widening and improvements of airport roadways, curb areas and approaches, and other roadway related improvements including, but not limited to, the traffic signalization projects, Commercial Lane, Cargo Road, Tradeport Drive, Express Street, Heintzelman Boulevard, and Bear Road; (6) improvements to the existing roadway wayfinding system including signage improvement at the terminal curbs and parking garages; (7) fiber infrastructure/ductbanks/information technology enhancements, campus-wide and building specific security systems and checkpoint projects, self-service ticketing kiosks and baggage drop-off systems and other passenger processing efficiency systems improvement and upgrades, biometric systems, and closed circuit television systems and related infrastructure; (8) development of Airport property and infrastructure for Airport facilities and tenant spaces including but not limited to building new and expanding employee parking lots, public parking facilities, ground transportation lots for vehicle queuing and customer pick-up areas and equipment to support such facilities; (9) Airport capacity and existing facility asset preservation advanced planning studies and improvement, rehabilitation, or renovation projects including access control and security enhancement projects, airfield projects including runways, taxiways, aircraft aprons and hardstands, nav aids and infrastructure serving the air traffic control tower and airfield lighting system fiber optic communications, landside terminals including interior and exterior improvements, airside terminals and terminal support facilities including restroom upgrades and expansion; and (10) improvements to Airport facilities including health and safety improvements such as virtual ramp control systems and associated infrastructure to address changes in federal regulations and rehabilitation of airfield taxiways and runways and other miscellaneous airfield projects. (C) new consolidated Rent-a-Car (RAC) facilities including, but not limited to, advanced planning study, new customer service building (CSB), ready return garage, vehicle storage facilities, ground transportation facility pedestrian bridge, APM and station modifications and expansion related to RAC, and other RAC related infrastructure projects; and (D) costs related to the issuance of the Bonds including funding any necessary reserves (collectively, the "Projects").

2. Ms. Sharman presented the Proof of Publication of the Notice of Public Hearing which was published on February 19, 2024, in the Orlando Sentinel and directed that it be attached to the Report of Hearing Officer.

3. Ms. Sharman asked if there was anyone in the audience who wished to be heard upon this plan of finance for the projects described. No one was in attendance. She closed the public hearing at 11:40 a.m.


Kathleen M. Sharman
Executive Vice President/
Chief Financial Officer/Hearing Officer


Kasie Berube
Recording Secretary