On **WEDNESDAY, FEBRUARY 21, 2024,** THE **GREATER ORLANDO AVIATION AUTHORITY** met in regular session in the Carl T. Langford Board Room of the Aviation Authority offices in the main terminal building at the Orlando International Airport (OIA), One Jeff Fuqua Boulevard, Orlando, Florida. Chairman Good called the meeting to order at 2:01 pm. The meeting was posted in accordance with Florida Statutes and a quorum was present. *[Live Streaming from Orlando, FL]*

Authority members present,	M. Carson Good, Chairman Dr. John Evans, Vice Chairman Mayor Jerry Demings Mayor Buddy Dyer Belinda Kirkegard Tim Weisheyer Craig Mateer
Also present,	Kevin J. Thibault, Chief Executive Officer Yovannie Rodriguez, Chief Administrator Officer Richard Clarke, Chief Creative Officer Kenyatta Lee, Chief of External Affairs Anthony Davit, Chief Operating Officer Vicki Jaramillo, Chief Development Officer Max Marble, Senior Vice President, Capital Programs Brad Friel, Senior Vice President, Multi-Modal Planning & Environmental Dan Gerber, General Counsel Aracelis Mercado, Assistant to Chief Executive Officer Anna Farmer, Manager, Board Services and Recording Secretary

For individuals who conduct lobbying activities with Aviation Authority employees or Board members, registration with the Aviation Authority is required each year prior to conducting any lobbying activities. A statement of expenditures incurred in connection with those lobbying instances should also be filed prior to April 1 of each year for the preceding year. Lobbying any Aviation Authority Staff who are members of any committee responsible for ranking Proposals, Letters of Interest, Statements of Qualifications or Bids and thereafter forwarding those recommendations to the Board and/or Board Members is prohibited from the time that a Request for Proposals, Request for Letters of Interests, Request for Qualifications or Request for Bids is released to the time that the Board makes an award. Lobbyists are now required to sign-in at the Aviation Authority offices prior to any meetings with Staff or Board members. In the event a lobbyist meets with or otherwise communicates with Staff or a Board member at a location other than the Aviation Authority offices, the lobbyist shall file a Notice of Lobbying (Form 4) detailing each instance of lobbying to the Aviation Authority within 7 calendar days of such lobbying. Lobbyists will also provide a notice to the Aviation Authority when meeting with the Mayor of the City of Orlando or the Mayor of Orange County at their offices. The policy, forms, and instructions are available in the Aviation Authority's offices and the web site. Please contact the Chief Administrative Officer with questions at (407) 825-7105.

Before the meeting began, Chairman Good asked Pastor Jerrold W. Smith with Macedonia Baptist Church in Eatonville to bring the invocation.

Next, Mr. Gerber read the Conflict of Interest Statement; there were no affirmative responses from the Board members.

APPROVAL OF MINUTES

1. Upon motion by Mrs. Kirkegard, second by Mayor Dyer, vote carried to accept the meeting minutes of January 17, 2024 as written.

CONSENT AGENDA

2. Upon motion by Mayor Demings, second by Dr. Evans, vote carried to adopt a resolution as follows: It is hereby resolved by the Greater Orlando Aviation Authority Board that the following Consent Agenda items are approved, accepted, and adopted and execution of all necessary documents is authorized by the Aviation Authority's Officers or Chief Executive Officer:

A. accept for filing the following minutes: December 19, 2023 Ad-Hoc Committee; November 21, 2023 Construction Committee; January 2, 2024 Construction Finance Oversight Committee; December 13, 2023 Finance Committee; January 26, July 5, September 26, October 30 and December 20, 2023 Procurement Committee;

B. accept the recommendation to: (1) find the property listed in this memorandum no longer necessary, useful, or profitable in the operation of the Airport System; (2) request Orlando City Council concurrence and resolution of this finding; and (3) authorize staff to dispose of this property in accordance with the Aviation Authority's Policies and Procedures;

C. accept the recommendation of the Procurement Committee to: (1) exercise the first renewal option for Purchasing Agreement PS-647 Advertising Production Services, with SIX The Agency; and (2) authorize funding from the Operations and Maintenance Fund in the not-to-exceed amount $501,000; and (3) authorize an Aviation Authority Officer or Chief Executive Officer to execute the necessary documents following satisfactory review by legal counsel;

D. accept the recommendation of the Procurement Committee to: (1) deem the fourteen respondents that did not provide all the required Invitation for Bid documentation non-responsive; (2) award Invitation for Bid 24-203-IFB for the purchase of 200 55" LCD display monitors to SITA Information Networking Computing USA, Inc. as the lowest responsible and responsive bidder; (3) authorize funding from the Operations and Maintenance Fund in the not-to-exceed amount of $732,838; and (4) authorize the Procurement Office to issue the necessary purchase order;

E. accept the recommendation of the Construction Committee to: (1) approve an Addendum to the General Consulting Services Agreement with Ricondo & Associates, Inc. for W-00500, Airport Master Plan Update Services at the Orlando Executive Airport, for the total amount of $795,886, which includes the not-to-exceed fee amount of $772,891 and the not-to-exceed expenses amount of $22,995, with funds from previously-approved FY 2024 Capital Improvement Program Funds; to the extent possible, funds will be provided by the FAA BIL AIG and FDOT Grants funding, contingent upon receiving the grant funding from the FAA and FDOT; (2) approval from the Aviation Authority for the project budget as identified in the future update to the Capital Improvement Plan; and (3) authorize an Aviation Authority Officer or the Chief Executive Officer to execute the necessary documents following satisfactory review by legal counsel;

F. accept the recommendation of the Construction Committee to: (1) approve Change Order No. Bid Package (BP) S00195-22 for $4,000,000 and no time extension, with funding as outlined in Attachment A; and (2) authorize an Aviation Authority Officer or the Chief Executive Officer to execute the change orders following satisfactory review by legal counsel;

G. accept the recommendation of the Procurement Committee to: (1) approve the ranking of the shortlisted firms for Professional Services for ORL Runway 7-25 Rehabilitation at the Orlando Executive Airport, as follows: First – Avcon, Inc.; Second – Kimley-Horn and Associates, Inc.; Third – Garver Engineers, LLC.; and, Fourth – Mead & Hunt, Inc.; (2) authorize hourly rate negotiations with the first-ranked firm in accordance with Aviation Authority policy; (3) subject to successful negotiations, approve a no cost Professional Services Agreement for ORL Runway 7-25 Rehabilitation at the Orlando Executive Airport with the first- ranked firm for its negotiated hourly rates; and (4) authorize an Aviation Authority Officer or the Chief Executive Officer to execute the necessary documents following satisfactory review by legal counsel;

H. accept the recommendation of the Procurement Committee to: (1) approve the ranking of the shortlisted firms for Professional Services for MCO Taxiways E and F Rehabilitation - Phases 1 and 2 at the Orlando International Airport, as follows: First – AECOM Technical Services, Inc.; Second – C&S Engineers, Inc.; and, Third – RS&H, Inc.; (2) authorize hourly rate negotiations with the first-ranked firm in accordance with Aviation Authority policy; (3) subject to successful negotiations, approve a no cost Professional Services Agreement for MCO Taxiways E and F Rehabilitation - Phases 1 and 2 at the Orlando International Airport with the first- ranked firm for its negotiated hourly rates; and (4) authorize an Aviation Authority Officer or the Chief Executive Officer to execute the necessary documents following satisfactory review by legal counsel;

I. accept the recommendation of the Procurement Committee to: (1) approve the ranking of the shortlisted firms for Continuing Program and Project Management Services for Airfield, Roadway, and Horizontal Construction Projects (OAR) at the Orlando International and Executive Airports, as follows: First – Loyal Wingman, LLC; Second – Corradino Group, Inc.; Third – Geotech Consultants International, Inc.; and, Fourth – PSA Constructors, Inc. dba PSA Management, Inc.; (2) authorize hourly rate negotiations with the first and second-ranked firms in accordance with Aviation Authority policy; (3) subject to successful negotiations, approve a no cost Professional Services Agreement for Continuing Program and Project Management Services for Airfield, Roadway, and Horizontal Construction Projects (OAR) at the Orlando International and Executive Airports with the first and second-ranked firms for its negotiated hourly rates; and (4) authorize an Aviation Authority Officer or the Chief Executive Officer to execute the necessary documents following satisfactory review by legal counsel;

J. accept the recommendation of the Construction Committee and approve an Amendment to Addendum No. 22 to the Continuing Program and Project Management Services Agreement with AECOM Technical Services, Inc. for Additional Design Phase Services for W-00497, North Terminal Refresh Program Oversight, at the Orlando International Airport, for the total amount of $899,954, which includes the not-to-exceed fee amount of $898,704 and the not-to-exceed reimbursable expenses amount of $1,250, with funding from Line of Credit to be reimbursed by General Airport Revenue Bonds; and authorize an Aviation Authority Officer or the Chief Executive Officer to execute the necessary documents following satisfactory review by legal counsel;

K. accept the recommendation to ratify the Resolution accepting: (1) PTGA FM 448578-1-94-03; and (2) authorize the Chief Executive Officer and the Assistant Secretary to execute the necessary documents;

PROCUREMENTS

3. Mr. Thibault mentioned these items are for notifying the Board of Procurements that will soon be advertised.

A. Request for Statement of Qualifications, Bid Package (BP) No. 00500, Selection of Design/Build Services for Airsides 1 and 3 Interior Refurbishment at the Orlando International Airport

B. Request for Statement of Qualifications, Bid Package (BP) No. 00501, Selection of Design/Build Services for Terminals A and B, Levels 1 and 2 Interior Refurbishment at the Orlando International Airport

C. Request for Statement of Qualifications, Bid Package (BP) No. 00502, Selection of Design/Build Services for Asphalt Paving at MCO Overflow Parking Lots E, G and H at South Park Place at the Orlando International Airport

D. Request for Proposals, On-Call Low Voltage Services

E. Upcoming Construction Projects can be found at 2024-02 February – Construction Update (orlandoairports.net)

CHIEF EXECUTIVE OFFICER REPORT

4. Mr. Thibault's report included the following:

- **i.** Keila Walker-Denis Appointed Interim Vice President of Information Technology
- **ii.** Tod Willman - Assistant Vice President of Cargo
- **iii.** December 2023 and January 2024 'Shoulder Season' Passenger Numbers
- **iv.** Spring Break Projections

Chairman Good thanked Mr. Thibault and the GOAA team for the hard work that has been accomplished in 2023. Some of the topics he discussed that have been completed and are also in progress are:

- **i.** destinations and airlines that have been added to MCO
- **ii.** Brightline Train Station
- **iii.** parking systems, i.e. reserved parking, parking guidance, new surface lots
- **iv.** pedestrain bridge
- **v.** landscaping package at Terminal C
- **vi.** new senior executives
- **vii.** Strategic Plan
- **viii.** Terminal C Visitor Pass
- **ix.** revenue increases

Dr. Evans inquired about facial recognition at the airport and K through 12 schooling.

NEW BUSINESS ITEMS

5. Using visual aids (copies on file); Staff presented the following new business items.

A. New Business Item A is a Recommendation of the Construction Committee to (1) Award Project Bid Package (BP) No. S00196, Terminal C, Phase 1 Expansion (P1X) - Airfield Civil, Apron and Taxiway Paving, and Ground Support Equipment Facility at the Orlando International Airport, to Prince Contracting, LLC; and, (2) Approve the Expenditure for Insurance Premium for Builders Risk Insurance on BP No. S00196

Upon motion by Mr. Mateer, second by Dr. Evans, vote carried to accept the recommendation of the Construction Committee to: (1) award BP No. S00196, Terminal C, Phase 1 Expansion (P1X) - Airfield Civil, Apron and Taxiway Paving, and Ground Support Equipment Facility at the Orlando International Airport, to Prince Contracting, LLC, for the total bid amount of $121,829,000 (Base Bid plus Add Alternate Nos. 1 and 2), with funding from future FAA BIL AIG and FDOT Grants to the extent eligible and General Airport Revenue Bonds; (2) approve the expenditure for Insurance Premium for Builders Risk Insurance on BP No. S00196 for the total amount of $1,365,588, with funding from Passenger Facility Charges to the extent eligible and General Airport Revenue Bonds; and (3) authorize an Aviation Authority Officer or the Chief Executive Officer to execute the necessary documents following satisfactory review by legal counsel.

B. New Business Item B is a Recommendation of the Construction Committee to Approve an Addendum to the Architect of Record for South Terminal C, Phase 1, Agreement with HNTB Corporation for Construction Administration Services for Project Bid Package (BP) No. S00196, Terminal C, Phase 1 Expansion (P1X), Airfield Civil, Apron and Taxiway Paving, and Ground Support Equipment Facility, at the Orlando International Airport

Upon motion by Mrs. Kirkegard, second by Mayor Demings, vote carried to accept the recommendation of the Construction Committee and approve an Addendum to the Architect of Record for South Terminal C, Phase 1, Agreement with HNTB Corporation for Construction Administration Services for BP No. S00196, Terminal C, Phase 1 Expansion (P1X), Airfield Civil, Apron and Taxiway Paving, at the Orlando International Airport, for the total not-to-exceed fee amount of $3,952,595.50, with funding from Passenger Facility Charges to the extent eligible and General Airport Revenue Bonds; and authorize an Aviation Authority Officer or the Chief Executive Officer to execute the necessary documents following satisfactory review by legal counsel.

C. New Business Item C is a Recommendation to Approve the East Hall Theme Retail Concession Agreement with Universal City Development Partners LTD

Upon motion by Mayor Demings, second by Mr. Mateer, vote carried to accept the recommendation to: (1) approve the East Hall Theme Retail Concession Agreement with Universal City Development Partners LTD; and (2) authorize an Aviation Authority Officer or the Chief Executive Officer to execute the necessary documents following satisfactory review by legal counsel.

D. New Business Item D is a Recommendation to Approve Amendment 1 to the Distributed Antenna System Agreement (DAS Agreement) with Verizon Wireless Personal Communications, LP

Upon motion by Mr. Weisheyer, second by Dr. Evans, vote carried to accept the recommendation to: (1) approve Amendment 1 to the DAS Agreement with Verizon Wireless Personal Communications, LP (Verizon) to extend the term to expire on April 30, 2030; and (2) authorize an Aviation Authority Officer or the Chief Executive Officer to execute the necessary documents following satisfactory review by legal counsel.

E. New Business Item E is a Recommendation of the Procurement Committee to Approve Migration to UKG Pro Workforce Manager, Google Cloud Platform for UKG TeleStaff, and the Implementation of UKG Pro People Center (24-298-OEC) through the Utilization of US Communities Agreement #18220

Upon motion by Mr. Weisheyer, second by Mrs. Kirkegard, vote carried to accept the recommendation of the Procurement Committee to: (1) Approve Migration to UKG Pro Workforce Manager, Google Cloud Platform for UKG TeleStaff, and the Implementation of UKG Pro People Center (24-298-OEC) through the Utilization of US Communities Agreement #18220; (2) authorize funding for implementation in the not-to-exceed amount of $350,000 from previously approved Capital Expenditure Funds; (3) authorize funding for SaaS fees for 60 months is a not-to-exceed amount of $1,250,000 will be from the Operations and Maintenance Fund; (4) authorize staff to take any and all actions and execute any and all documents deemed necessary subject to satisfactory legal review; and (5) request concurrence from Orlando City Council for this unbudgeted expenditure.

F. New Business Item F is a Recommendation of the Procurement Committee to Approve Purchases of Computer Hardware and Software Maintenance, Support, Maintenance and Support Subscription and License Renewals

Upon motion by Mrs. Kirkegard, second by Mr. Mateer, vote carried to accept the recommendation of the Procurement Committee to: (1) approve the Purchase of Computer Hardware and Software Maintenance, Support, Maintenance and Support Renewals and License Renewals per the attached list, which renew within the twelve month approval period of April 1, 2024 through March 31, 2025; (2) authorize funding from approved departments' Operations and Maintenance Funds in the amount of $13,360,196.42, which includes a 20% contingency for anticipated price increases and the purchase of new licenses and hardware support; and (3) authorize the Purchasing Department to award purchase orders for each renewal utilizing competitive quotations, direct negotiations, single source procurements, sole source procurements, other entity contracts (OEC's), procurement card, or other methods in compliance with referenced Aviation Authority's policies.

ADJOURNMENT

6. There being no further business to be considered, Chairman Good adjourned the meeting at 2:35 p.m.

(Digitally signed on March 27, 2024)

Anna Farmer	Kevin J. Thibault
Manager, Board Services and Recording Secretary	Chief Executive Officer