

**GREATER ORLANDO AVIATION AUTHORITY
PROCUREMENT COMMITTEE**

DATE: October 29, 2024

DAY: Tuesday

TIME: 9:30 a.m.

PLACE: Carl T. Langford Board Room, Orlando International Airport, One Jeff Fuqua Blvd., Orlando, FL 32827

I. CALL TO ORDER / ROLL CALL / ANNOUNCEMENTS

II. CONSIDERATIONS OF MINUTES FOR SEPTEMBER 17, 2024

III. CONSENT AGENDA

- A. Request for Approval of an Addendum to the General Consulting Services Agreement with Ricondo and Associates, Inc. for Support Services for Operational Studies, analysis relevant to projects or activities which may have an impact on operational practices to include Modeling of Passenger Flows and Bus Operations during the Airside 2 and 4 Automated People Mover (APM) Systems at the Orlando International Airport, Inc.

IV. NEW BUSINESS

- A. Request for Recommendation to the Aviation Authority Board for Approval of Amendment No. 3, Contract Adjustment, for Procurement Contract 24-101-A-RFP Information Technology Continuing Consulting Services Agreement to Barich Inc.

NOTE: If a bidder proposer is aggrieved by any of the proceedings of today's meeting and wishes to appeal the results of actions made by this Committee, they must file an appeal stating the item they wish to appeal and the basis for which they wish to appeal. Any decision made at these meetings will need record of the proceedings and for that purpose may need to ensure that a verbatim record of the proceeding is made which includes the testimony and evidence upon which the appeal is to be based. Any appeal must be received in writing by the Chief Executive Officer, Mr. Kevin J. Thibault, via email kevin.thibault@goaa.org with copy to yovannie.rodriquez@goaa.org by 4:00 p.m., November 5, 2024.

For individuals who conduct lobbying activities with Aviation Authority employees or Board members, registration with the Aviation Authority is required each year prior to conducting any lobbying activities. A statement of expenditures incurred in connection with those lobbying instances should also be filed prior to April 1st of each year for the preceding year. Lobbying any Aviation Authority Staff who are members of any committee responsible for ranking Proposals, Letters of Interest, Statements of Qualifications or Bids and thereafter forwarding those recommendations to the Board and/or Board Members is prohibited from the time that a Request for Proposals, Request for Letters of Interests, Request for Qualifications or Request for Bids is released to the time that the Board makes an award. The policy, forms, and instructions are available on the Aviation Authority's offices web site. Please contact the Chief Administrative Officer with questions at (407) 825-7105.

(Pursuant to Florida Statute 286.0113 (2)(b)1., the portion of the Procurement Committee meeting, when interviews are being conducted, will be exempt from public meeting requirements.)

Any member of the public who wishes to address the committee on an agenda item being considered at this meeting must notify the committee in writing by submitting a completed Appearance Request Form. This form may be requested from and submitted to the Recording Secretary via email at PC@goaa.org, or in person on the date of the meeting. Each speaker will be allowed up to three minutes, and speakers will be limited to no more than five speakers per group or joint effort; excluding businesses and other such entities, which will be limited to one speaker to represent the entity, as a whole.

The next Procurement Committee Meeting is scheduled for Tuesday, November 12, 2024 at 9:30 a.m.

On **TUESDAY, September 17, 2024**, the **PROCUREMENT COMMITTEE** met at the Carl T. Langford Board Room Orlando International Airport, One Jeff Fuqua Blvd. Orlando, FL 32827. Chair Griffin called the meeting to order at 9:30 a.m. Chair Griffin read the Lobbyist Disclosure and the Appeals Statement. The meeting was posted in accordance with Florida Statutes and a quorum was present. All Procurement Committee members confirmed no violations regarding the Aviation Authority’s Code of Ethics and Business Conduct; lobbying activities policy; or the Florida Sunshine law regarding any agenda item.

Committee Members present:

- Marquez Griffin, Chair , GOAA Senior Vice President, Operations
- Robert Furr, GOAA Vice President, Engineering and Architecture
- Jeff Daniels, GOAA Assistant Vice President, Facilities
- Marie Dennis, GOAA Deputy Chief Financial Officer, Finance
- Tricia Cottman, GOAA Vice President, Safety & Risk Management
- Judith-Ann Jarrette, GOAA Vice President, ORL Operations

Also participating:

- Karen Ryan, Legal Counsel (Nelson Mullins Riley & Scarborough LLP)
- David Harris, GOAA Senior Manager, Procurement Services
- Jill Overstreet, GOAA Manager, Risk Management
- Dillan Montenegro, GOAA Recording Secretary, Procurement Services

CONSIDERATIONS OF MINUTES FOR AUGUST 20, AND AUGUST 27, 2024.

Upon motion by Mrs. Marie Dennis, seconded by Mr. Daniels, vote carried to approve the meeting minutes from August 20, and August 27, 2024

CONSENT AGENDA

Request for Approval of an Addendum to the Continuing Program and Project Management (OAR) Services with Cost Management Inc. dba CMI for FY 2025 – 01 October 2024 through 31 March 2025 Construction Safety Compliance Services at Orlando International Airport.

Upon motion by Mrs. Marie Dennis, seconded by Mr. Daniels, vote carried to approve an of an Addendum to the Continuing Program and Project Management (OAR) Services with Cost Management Inc. dba CMI for FY 2025 – 01 October 2024 through 31 March 2025 Construction Safety Compliance Services at Orlando International Airport.

CONSIDERATION OF FIRMS FOR INSURANCE BROKER SERVICES FOR CONSTRUCTION PROJECTS (24-643-RFP)

David Harris presented the memorandum and participating staff presented certain additional information. Discussion ensued. The Procurement Committee evaluated the submitted proposals as follows.

Daniel Thomas representing Southeastern Series of Lockton, Inc. spoke at the public meeting for 3 minutes.

Upon motion by Mrs. Jarrette, seconded by Mrs. Marie Dennis, vote carried to recommend to the Aviation Authority Board the below ranking of the proposers and award Request for Proposal 24-643-RFP, Insurance Broker Services for Construction Projects, to the top one firm.

EVALUATION SCORE SHEET						
24-643-RFP Insurance Broker Services - Construction Projects						
EVALUATION CRITERIA	Max Points	Aon Risk Services, Inc. of Florida	Arthur J Gallagher Risk Management Services LLC	Southeastern Series of Lockton, Inc	Turner Surety & Insurance Brokerage, Inc.	Willis Towers Watson Southeast, Inc
Experience and Qualifications and References	35.00	33.00	27.00	27.00	21.00	31.00
Knowledge and Experience of Key Individuals & Team	25.00	22.00	18.00	20.00	15.00	20.00
Approach and Methodology	30.00	29.00	25.00	26.00	21.00	27.00
Additional Requirements of the Proposal Prior Pending Convictions, Indictments, Investigations, Regulatory Investigations, Conflict of Interest. Proof of	10.00	9.00	9.00	9.00	9.00	9.00
Total Points	100.00	93.00	79.00	82.00	66.00	87.00

1. Aon Risk Services, Inc. of Florida
2. Arthur J Gallagher Risk Management Services LLC.
3. Southeastern Series of Lockton, Inc.
4. Turner Surety & Insurance Brokerage, Inc.
5. Willis Towers Watson

The scores were assigned based on five distinct criteria: Experience and Qualifications, Knowledge and Experience of Key Individuals and Team, Approach and Methodology, and additional proposal requirements, which includes prior or pending convictions, indictments, regulatory investigations, conflict of interest, proof of insurance, and financials. The total combined maximum score is 100.

ADJOURNMENT

1. No public comments were made during the meeting. There being no further business for discussion, the meeting was adjourned by 11:15 a.m.

Vice Chair Furr
Procurement Committee
Vice President of Engineering & Architecture

MEMORANDUM

TO: Members of the Procurement Committee

FROM: Jacqueline Chin, Assistant Vice President, Airline Relations

DATE: October 29, 2024

ITEM DESCRIPTION

Request for Approval of an addendum to the General Consulting Services Agreement with Ricondo and Associates, Inc. for Support Services for Operational Studies, analysis relevant to projects or activities which may have an impact on operational practices to include Modeling of Passenger Flows and Bus Operations during the Airsides 2 and 4 Automated People Mover (APM) Systems at the Orlando International Airport.

BACKGROUND

In December 2020, Ricondo & Associates, Inc. was selected by the Aviation Authority Board through a competitive award process to provide General Consulting Services. Tasks are awarded on an as needed or annual basis.

This no-cost base agreement established the negotiated hourly rates. The services provided as part of this agreement may include advising and supporting the Aviation Authority through assessments, studies, master planning, concept development, and preparation of design/build criteria packages, extension of staff, and other efforts as assigned for the development, management, and operation of the existing and future facilities. The services may also include interfacing with the Aviation Authority's committees and the Aviation Authority's departments, and coordinating and providing documentation required by federal, state, and local agencies including the FAA; Transportation Security Administration (TSA); Florida Department of Transportation (FDOT); the Orlando Utilities Commission (OUC); the Division of Strategic Business Development; City of Orlando; Orange County, Florida; and other agencies as required. The selected general consultant will be prohibited from providing preparation of construction documents, and Owner's Authorized Representative (OAR) Services for the Aviation Authority, and shall be precluded from submitting bids or proposals for any such services to the Aviation Authority.

ISSUES

Consultant's proposal, dated October 3, 2024, is to assist the Aviation Authority Airline Relations department with miscellaneous support services on an as-needed basis. These services may relate to, but not necessarily be limited to professional consulting services for: the establishment of operational planning, passenger demand including daily and hourly peak passenger demand, aircraft gate allocation simulation, the review of existing processor performance and the establishment of facility requirements associated with passenger demand, the formulation of terminal improvement plans to meet operational requirements associated with future passenger demand, the preparation of aircraft parking concept plans, research and identification of best practices related to the management of common use facilities at airports, formation of common use priorities.

Services cannot commence before the date of Procurement Committee approval. The approved addendum must be executed by the Aviation Authority before invoicing for services.

The cumulative contract value of all addenda/amendments since the last approval by the Aviation Authority Board for the General Consulting Services Agreement with Ricondo and Associates, Inc. does not exceed the \$250,000 threshold; thus, this agenda item does not require Board approval.

SMALL BUSINESS

The Minority and Women Business Enterprise (MWBE), Local Developing Business (LDB) and/or Veteran Business Enterprise (VBE) has been reviewed by the Aviation Authority's Small Business Development Department. The findings and recommendation are attached.

ALTERNATIVES

None.

FISCAL IMPACT

The fiscal impact is \$120,008.00. Funding is from previously approved Capital Expenditures Funds.

RECOMMENDED ACTION

It is respectfully requested that the Procurement Committee approve an Addendum to the General Consulting Services Agreement with Ricondo & Associates, Inc for the services contained herein and the amount as shown below:

Not to Exceed Fees	\$120,008.00
Lump Sum Fees	\$0.00
Not to Exceed Expenses	\$0.00
TOTAL	\$120,008.00
CRI – Compliance Review Date	DL 10/23/24
CRI – Funding Eligibility Review Date	10/23/24

**Greater Orlando Aviation Authority
Finance Form**

Date:	<u>10/3/2024</u>	CCM / PC:	
Requestor's Name:	<u>Jackie Chin</u>	Requestor's Extension:	<u>3830</u>
Form Preparer's Name:	<u>Kevin Toth</u>	Preparer's Extension:	<u>2213</u>
Requestor's Department:	<u>302 - Airline Relations</u>	Purchasing Solicitation #:	
Description:	<u>COOP Passenger / Facility Modeling - Airline Relations</u>	Committee Date:	<u>10/29/2024</u>
Vendor:	<u>Ricondo & Associates</u>	Committee Agenda Item#:	

NON-PROJECT FUNDS: CAPEX

Account Code Format: xxx.xxx.xxx.xxxxxxx.xxx.xxxxxx	FY 24 Amount	FY 25 Amount	FY 26 Amount	FY 27 Amount	FY 28 Amount	Total Contract
308.302.210.5310009.000.501658		120,008.00				120,008.00
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
Total Requisition		120,008.00	-	-	-	120,008.00
BPA or Requisition Number		98104				

Funding Approver:  10/23/24
OMB Notes: _____

Requisition Headers Summary								
GOAA Req Headers								
Number	Preparer	Description	Approval Status	Creation Date	Total	Type	Operating Un	Reserved
98104	Cason, Diane C	FY25 (302) Encu	In Process	11-OCT-2024 10:33:52	120,008.00	Internal Requisition	GOAA	☒

MEMORANDUM

TO: Members of the Procurement Committee

FROM: Edelis Molina, Manager Small Business Programs

DATE: October 29, 2024

ITEM DESCRIPTION

Request for for Approval of an Addendum to the General Consulting Services Agreement with Ricondo & Associates, Inc. for Support Services for Operational Studies, analysis relevant to projects or activities which may have an impact on operational practices to include Modeling of Passenger Flows and Bus Operations during the Airsides 2 and 4 Automated People Mover (APM) Systems at the Orlando International Airport (MCO)

SMALL BUSINESS

We have reviewed the qualifications of the subject contract's MWBE/LDB/VBE specifications and have determined that, due to the specialized and as-needed nature of the services to be provided, Ricondo & Associates, Inc. does not propose small business participation in this addendum.

October 3, 2024

Ms. Jacqueline Chin
Greater Orlando Aviation Authority
Assistant Vice President – Airline Relations
5855 Cargo Road
Orlando, FL 32827

RE: Proposal for Fiscal Year (FY) 2025 On-call Airline Reallocation and Other Support Services at the Orlando International Airport - Supplemental

Dear Ms. Chin:

Ricondo & Associates, Inc. (Ricondo) appreciates the opportunity to submit this proposal to assist the Greater Orlando Aviation Authority (the Aviation Authority) with supplemental airline reallocation support and other services at the Orlando International Airport (MCO). The Ricondo Team will assess various airline allocation scenarios and evaluate the relocation of domestic and international airline carriers between Terminals A and B (Airsides 1, 2, 3, and 4) and Terminal C. This proposal also provides consideration for Airline demand relocation and other operational simulations in support of on-going capital program and operations and maintenance initiatives.

Ricondo was originally authorized on October 1, 2023 to perform support services for various airline reallocation scenarios at the MCO. This supplemental scope of services builds upon the original services and includes but is not necessarily limited to the following professional consulting services:

- Establish airline gate relocation assumptions with GOAA Staff
- Conduct operational simulations that quantify anticipated impacts on delays for the movement of airside vehicles, total travel duration of all arrival passenger streams, and operational dependencies of various alternatives for construction. This includes aircraft to vehicle, aircraft to aircraft, and vehicle to vehicle dependencies and delays to support decision-making for capacity optimization throughout the terminals.
- Analyze operational impacts of various airline relocations and demand distribution. This includes the need to higher utilization of airside gates for maneuvering passengers as well as the temporary use of operational hardstands to support construction phasing.
- Establish baseline design day flight schedules (DDFS) representing a peak month average day (PMAD) of total passenger airline activity. This proposal assumes that the baseline DDFS will be established based on currently published airline flight schedules and/or be provided by the airlines.
- Match arrivals and departures on a first-in/first-out operation with reasonable ground times
- Analysis of demand and peaking metrics for passenger and aircraft operations. This includes assessing international arriving passenger demand at the Federal Inspection Service (FIS) facilities and potential impacts to wait times and queue lengths.
- Aircraft gate allocation simulation (i.e., development of ramp charts)



- Prepare a summary of findings in PowerPoint presentation format
- Other CAST modeling efforts to analyze the inbound and outbound passenger movements based on airline reallocations
- Demand reallocation to optimize terminal and gate utilization during construction and maintenance activity
- Airside operational analysis to review and assess the impacts of airline relocations and the viability of functional hardstand operations to support construction phasing of capital, operational, and maintenance activity
- Other operational assessments to determine peak hour passenger impacts based on airline reallocations. This includes SSCP analysis, APM queuing, FIS demands, and other as needed or as requested operational simulations to facilitate decision making and congestion management.
- Provide support to other studies or analysis relevant to projects or activities which may have an impact on operational practices or procedures.

Since commencing the analyses, Ricondo in coordination with the Aviation Authority's Airline Affairs staff have identified variations and additional options to thoroughly consider and model for the task. This supplemental task will also include the validation of the airline reallocation and gate utilization of the North Terminal Complex.

Exclusions

For the purpose of clarification to this fee proposal, the following are noted as exclusions:

- Development of aviation activity forecasts
- Development of future DDFS. Ricondo will rely on currently published flight schedules or information to be provided by the airlines
- Review airline relocation impacts (landside vehicle traffic, baggage handling systems, dynamic landside modeling in VISSIM or similar, etc.)

Schedule

This proposal assumes Ricondo will receive Notice-to-Proceed (NTP) on November 1, 2024. Ricondo will coordinate with Aviation Authority staff to identify the schedule and deadlines associated with each work request received.

Professional Fees

Services provided under this agreement will be performed on an as-needed basis using Ricondo hourly approved rates. The proposed Not-to-Exceed Fee is \$120,008.00. The proposal is predicated on the labor hour assumptions noted in **Table 1**.

Jacqueline Chin
Greater Orlando Aviation Authority
October 3, 2024
Page 3

TABLE 1 BUDGET ESTIMATE

POSITION	HOURLY RATE	LABOR HOURS	COST
Senior Officer	\$400.00	2	\$ 800.00
Senior Director with Travel Premium	\$395.00	80	\$ 31,600
Senior Director	\$345.00	40	\$ 13,800.00
Manager	\$216.00	8	\$ 1,728.00
Senior Consultant	\$158.00	280	\$ 44,240.00
Consultant	\$116.00	240	\$ 27,840.00
GRAND TOTAL	-	650	\$ 120,008.00

We appreciate the opportunity to continue serving and supporting the Greater Orlando Aviation Authority. If you require additional information, please contact me at 407-583-6825 or via email at singolia@ricondo.com.

Sincerely,

RICONDO & ASSOCIATES, INC.



Shane Ingolia
Director
ENCLOSURE – Truth in Negotiation Form
21041212

TRUTH IN NEGOTIATION CERTIFICATION

The Consultant hereby certifies, covenants, and warrants that wage rates and other factual unit costs supporting the compensation for this project's agreement are accurate, complete, and current at the time of contracting.

The Consultant further agrees that the original agreement price and any additions thereto shall be adjusted to exclude any significant sums by which the Aviation Authority determines the agreement price was increased due to inaccurate, incomplete, or noncurrent wage rates and other factual unit costs. All such agreement adjustments shall be made within (1) year following the end of the contract. For purposes of this certificate, the end of the agreement shall be deemed to be the date of final billing or acceptance of the work by the Aviation Authority, whichever is later.

Consultant: Ricondo & Associates, Inc.

By: _____

Print Name: Pete Ricondo, P.E., Senior Vice President

Date: 10/03/2024

Addenda / Amendments Awarded per Agreement - Summary for Committee

Ricondo & Associates, Inc. -- Agreement No. 202012-GC General Consulting Services Agreement

Add	Amd	Proj.	Description	PSC/CCM	Board	Exec.	PO#	\$ Amount	Cumul. per Add. \$ Amount
000	000	-	General Consulting Services Agreement	PSC	12/09/20	01/08/21		\$0.00	\$0.00
001	000	-	FY21 On-Call General Consulting Services	CCM	02/16/21	NA	02/23/21 93305	\$25,000.00	\$25,000.00
002	000	-	FY21 On-Site Planning Support Services	CCM	04/06/21	NA	04/13/21 93378	\$199,856.00	\$199,856.00
003	000	-	FY21 On-Call Signage Design and Consulting Services	CCM	04/20/21	NA	04/30/21 93379	\$55,380.00	\$55,380.00
003	001	-	Additional FY21 On-Call Signage Design and Consulting Services	CCM	08/24/21	NA	09/15/21 AMD 93379	\$9,940.00	\$65,320.00
004	000	W-S00116-MCO	W-S00116-MCO S TERM C, PH 1 - SUPPORT SVCS (OTHER COSTS) FY21 Operational Readiness Staffing Support Services for W-S00116	CCM	06/29/21	NA	07/06/21 1006749	\$66,800.00	\$66,800.00
004	001	W-S00116-MCO	W-S00116-MCO S TERM C, PH 1 - SUPPORT SVCS (OTHER COSTS) No Cost Time Adjustment to Provide FY21 Operational Readiness Staffing Support Services for W-S00116	CCM	09/28/21	NA	10/05/21 AMD 1006749	\$0.00	\$66,800.00
005	000	-	FY22 Engineering Support and Construction Oversight	CCM	08/10/21	NA	08/23/21 93760	\$169,570.00	\$169,570.00
006	000	-	FY22 On-Call Utility Consulting Services	CCM	08/10/21	NA	08/23/21 94006	\$74,480.00	\$74,480.00
007	000	-	Professional Planning Consulting Services	CCM	08/10/21	NA	08/23/21 93673	\$9,956.00	\$9,956.00
008	000	-	FY22 On-Call Design Review Committee Support Services	CCM	08/31/21	NA	09/15/21 93763	\$14,974.00	\$14,974.00
009	000	-	FY22 On-Call General Consulting Services	CCM	08/31/21	NA	09/15/21 93829	\$25,000.00	\$25,000.00
010	000	-	FY22 On-Site Planning Support Services	CCM	08/31/21	09/15/21	09/20/21 93833	\$399,840.00	\$399,840.00
011	000	-	Capacity Analysis for Central Receiving and Distribution Center Sizing	CCM	09/07/21	NA	09/28/21 93764	\$69,652.00	\$69,652.00
012	000	-	FY22 Support Services for the Concessions Department	CCM	09/28/21	NA	10/05/21 93828	\$44,440.00	\$44,440.00
013	000	-	FY22 On Call Signage Design and Consulting Services	CCM	09/28/21	NA	10/05/21 93834	\$114,968.00	\$114,968.00
013	001	-	Additional FY22 On Call Signage Design and Consulting Services	CCM	05/24/22	NA	06/08/22	\$59,860.00	\$174,828.00
013	002	-	Additional FY22 On Call Signage Design and Consulting Services	CCM	08/23/22	NA	08/31/22	\$21,900.00	\$196,728.00
014	000	-	FY22 On-call Support Services for the Commercial Properties Department	CCM	11/23/21	NA	12/07/21 94312	\$25,776.00	\$25,776.00

Addenda / Amendments Awarded per Agreement - Summary for Committee

015	000	-	South Terminal C PH1 Terminal Optimization Diagnostic for Possible Future Enhancements	CCM	12/14/21	NA	01/04/22	94234	\$237,945.00	\$237,945.00
016	000	-	FY22 On-Call Airport Planning Consulting Services	CCM	01/04/22	NA	01/19/22	94236	\$24,930.00	\$24,930.00
017	000	W-00449-MCO	W-00449-MCO AVIATION-CENTRIC ECONOMIC DEVELOPMENT STUDY Preparation of Aviation-Centric Economic Development Study for W00449	CCM	02/08/22	NA	03/30/22	1006991	\$170,800.00	\$170,800.00
018	000	-	Strategic Planning Consultant Services	CCM	07/26/22	08/17/22	08/23/22	94926	\$710,422.00	\$710,422.00
018	001	-	Additional Strategic Planning Consultant Services for the Initial Implementation Phase of the 2023 Strategic Plan	CCM	11/07/23	NA	11/09/23		\$91,852.00	\$802,274.00
018	002	-	Additional Strategic Planning Consultant Services for the Initial Implementation Phase of the 2023 Strategic Plan	CCM	04/02/24	NA	04/04/24		\$124,476.00	\$926,750.00
019	000	-	FY 22 Operational Readiness General Consulting Services	CCM	08/09/22	NA	08/23/22	94925	\$46,238.00	\$46,238.00
020	000	-	FY23 On Site Planning Support Services	CCM	08/30/22	09/21/22	09/26/22	95293	\$399,896.00	\$399,896.00
020	001	-	Additional FY23 On-Site Planning Support Services	PSC	08/01/23	NA	08/09/23		\$39,960.00	\$439,856.00
021	000	-	FY23 On Call Utility Consulting Services	CCM	09/06/22	NA	09/14/22	95294	\$60,800.00	\$60,800.00
022	000	-	FY23 On Call Signage Design and Consulting Services	CCM	09/13/22	NA	10/24/22	95302	\$114,968.00	\$114,968.00
022	001	-	Additional FY23 On Call Signage Design and Consulting Services	PSC	05/02/23	05/17/23	06/01/23	AMD 95302	\$76,040.00	\$191,008.00
023	000	-	FY23 Operational Readiness General Consulting Services	CCM	09/27/22	NA	10/20/22	95303	\$64,694.00	\$64,694.00
024	000	-	FY23 On-Call Design Review Committee (DRC) Support Services	CCM	10/04/22	NA	10/20/22	95431	\$15,828.00	\$15,828.00
025	000	-	FY23 On Call Support Services for the Concessions Department	CCM	10/25/22	NA	11/08/22	95630	\$36,852.00	\$36,852.00
026	000	-	FY23 On Call General Consulting Services	CCM	10/25/22	NA	11/08/22	95631	\$25,000.00	\$25,000.00
026	001	-	Additional FY23 On-Call General Consulting Services	PSC	05/23/23	NA	05/25/23	AMD 95631	\$75,000.00	\$100,000.00
026	002	-	Additional FY23 On-Call General Consulting Services	PSC	07/25/23	NA	07/31/23	AMD 95631	\$25,000.00	\$125,000.00
026	003	-	Additional FY23 On-Call General Consulting Services	PSC	08/22/23	NA	08/30/23		\$75,000.00	\$200,000.00
027	000	-	FY23 On Call Airline Allocation Support Services	CCM	11/01/22	NA	11/15/22	95629	\$25,320.00	\$25,320.00
028	000	W-00465-MCO	W-00465-MCO MCO TERMINAL CONCESSIONS PLANNING Professional Consulting Services for W-465	CCM	11/15/22	NA	12/07/22	1007203	\$248,260.00	\$248,260.00

Addenda / Amendments Awarded per Agreement - Summary for Committee

028	001	W-00465-MCO	W-00465-MCO MCO TERMINAL CONCESSIONS PLANNING Additional Professional Consulting Services for W-465	CCM	12/20/22	NA	01/09/23		\$247,406.00	\$495,666.00
029	000	-	MCO Common Use Passenger Processing System (CUPPS) Evaluation Services	CCM	12/20/22	NA	01/09/23	95678	\$57,705.00	\$57,705.00
030	000	-	FY23 On Call Support Services for the Commercial Properties Department	CCM	12/20/22	NA	01/09/23	95671	\$30,132.00	\$30,132.00
031	000	-	FY23 On Call Operational Readiness Staffing and Support Services	CCM	12/20/22	NA	01/09/23	95672	\$146,022.00	\$146,022.00
032	000	V-00986-MCO	V-00986-MCO AS4 DELTA CLUB WINDOW REPLACEMENT (D/B) Design Criteria Package Preparation for V-986	CCM	01/03/23	NA	01/18/23	1007219	\$11,726.00	\$11,726.00
033	000	W-S00116-MCO	W-S00116-MCO S TERM C, PH 1 - SUPPORT SVCS (OTHER COSTS) Professional Evaluation and Recommendation Services of Moving Walk Ways for W-S116	CCM	04/11/23	NA	04/18/23	1007323	\$73,988.00	\$73,988.00
034	000	V-00995-MCO	V-00995-MCO REPLACEMENT OF ELEVATOR P58 AT AIRSIDE 4 (D/B) Design Criteria Package Preparation for V-955	CCM	04/11/23	NA	04/18/23	1007434	\$9,986.00	\$9,986.00
035	000	W-00474-MCO	W-00474-MCO ELEVATOR/ESCALATOR/MOVING WALKWAY CAPITAL PLANNING SUPPORT Professional Consulting Services for W-474	CCM	04/25/23	NA	04/27/23	1007349	\$69,622.00	\$69,622.00
036	000	W-00475-MCO	W-00475-MCO ELECTRIFICATION POLICY STUDY Professional Consulting Services for W-475	CCM	04/25/23	NA	04/27/23	1007327	\$235,781.00	\$235,781.00
037	000	W-00480-MCO	W-00480-MCO NORTH TERMINAL CAPACITY AND FACILITY CONDITION ASSESSMENT Professional Consulting Services for W-480	CCM	06/06/23	06/21/23	06/22/23	1007386	\$377,798.00	\$377,798.00
038	000	W-00481-MCO	W-00481-MCO CONSOLIDATED RAC FACILITY PROGRAM ADVISORY, TECHNICAL AND BUSINESS PLAN SERVICES Professional Consulting Services	CCM	06/13/23	NA	06/20/23	1007400	\$216,424.00	\$216,424.00
038	001	W-00481-MCO	W-00481-MCO CONSOLIDATED RAC FACILITY PROGRAM ADVISORY, TECHNICAL AND BUSINESS PLAN SERVICES Additional Professional Consulting Services for W-0481	CCM	07/18/23	08/16/23	08/18/23		\$944,282.00	\$1,160,706.00

Addenda / Amendments Awarded per Agreement - Summary for Committee

038	002	W-00481-MCO	W-00481-MCO CONSOLIDATED RAC FACILITY PROGRAM ADVISORY, TECHNICAL AND BUSINESS PLAN SERVICES Additional Professional Consulting Services for W-S0168, Consolidated Rental Car (ConRAC) Facility and Access Improvements	CCM	10/01/24	NA	10/17/24		\$86,008.00	\$1,246,714.00
039	000	-	Aviation Authority Solicitation Development Services for the Aviation Authority's Enterprise Digital Content Ecosystem	PSC	08/01/23	NA	08/09/23	96397	\$127,904.00	\$127,904.00
040	000	-	FY24 On Call Operational Readiness Staffing and Support Services	PSC	09/05/23	09/27/23	10/04/23	96654	\$205,506.00	\$205,506.00
041	000	-	Solicitation Development Services for the Aviation Authority's Enterprise Digital Content Ecosystem	PSC	09/12/23	09/27/23	10/04/23	96527	\$94,268.00	\$94,268.00
042	000	-	FY24 On-Call Airline Reallocation Support Services	PSC	09/12/23	09/27/23	10/04/23	96656	\$65,060.00	\$65,060.00
043	000	W-00489-MCO	W-00489-MCO NORTH TERMINAL COMPLEX BAGGAGE HANDLING SYSTEM EVALUATION Professional Consulting Services for W-489	CCM	10/03/23	10/18/23	10/26/23	1007556	\$314,799.00	\$314,799.00
043	001	W-00489-MCO	W-00489-MCO NORTH TERMINAL COMPLEX BAGGAGE HANDLING SYSTEM EVALUATION Additional Professional Consulting Services for W-489	CCM	09/03/24	09/18/24		AMD 1007556	\$901,811.00	\$1,216,610.00
043	002	W-00489-MCO	W-00489-MCO NORTH TERMINAL COMPLEX BAGGAGE HANDLING SYSTEM EVALUATION Additional Professional Consulting Services for W-489	CCM	10/22/24	NA			\$79,832.00	\$1,296,442.00
044	000	-	FY24 On-Call General Consulting Services	PSC	10/05/23	10/18/23	10/26/23	96749	\$50,000.00	\$50,000.00
044	001	-	Additional FY24 On-Call General Consulting Services	PSC	01/09/24	NA	01/12/24		\$50,000.00	\$100,000.00
044	002	-	Additional FY24 On-Call General Consulting Services	PSC	04/02/24	04/24/24	04/25/24		\$80,000.00	\$180,000.00
044	003	-	Additional FY24 On-Call General Consulting Services	PSC	07/23/24	NA	08/01/24		\$80,000.00	\$260,000.00
044	004	-	Additional FY24 On-Call General Consulting Services	PSC	08/27/24	NA	08/29/24		\$89,884.00	\$349,884.00
045	000	-	FY24 On-Call Signage Design and Consulting Services	PSC	10/05/23	10/18/23	10/26/23	96683	\$121,294.00	\$121,294.00
046	000	-	FY24 On-Call Utility Consulting Services	PSC	10/05/23	10/18/23	10/26/23	96874	\$31,444.00	\$31,444.00
047	000	-	Noise Office Support	PSC	10/05/23	10/18/23	10/30/23	97376	\$199,889.00	\$199,889.00

Addenda / Amendments Awarded per Agreement - Summary for Committee

048	000	W-S00211-MCO	W-S00211-MCO TERMINAL C, PHASE 2 PROGRAM DEFINITION DOCUMENT DEVELOPMENT Development of the Program Definition Document (POD) for the Terminal C, Phase 2 Program	CCM	10/10/23	10/18/23	10/26/23	1007489	\$1,090,217.00	\$1,090,217.00
048	001	W-S00211-MCO	W-S00211-MCO TERMINAL C, PHASE 2 PROGRAM DEFINITION DOCUMENT DEVELOPMENT Additional Concept Planning Services for W-S00211	CCM	04/30/24	05/15/24	05/23/24		\$1,018,559.00	\$2,108,776.00
049	000	V-00995-MCO	V-00995-MCO REPLACEMENT OF ELEVATOR P58 AT AIRSIDE 4 (D/B) Bid and Award Services for V-00995	CCM	10/10/23	NA	11/09/23	1007490	\$16,730.00	\$16,730.00
050	000	-	FY24 On-Call Support Services for Commercial Properties Department	PSC	11/07/23	NA	11/09/23	97033	\$31,260.00	\$31,260.00
051	000	W-S00211-MCO	W-S00211-MCO TERMINAL C, PHASE 2 PROGRAM DEFINITION DOCUMENT DEVELOPMENT Terminal C Phase 2 Written Reevaluation	CCM	11/14/23	NA	11/21/23	1007494	\$71,219.00	\$71,219.00
052	000	W-00496-MCO	W-00496-MCO NORTH TERMINAL REFRESH DESIGN SERVICES North Terminal Refresh for Airsides 1, 2, and 3 Restroom Improvements	CCM	11/21/23	NA	11/29/23	1007572	\$195,303.00	\$195,303.00
052	001	W-00496-MCO	W-00496-MCO NORTH TERMINAL REFRESH DESIGN SERVICES Additional Estimating Services for W-496	CCM	01/23/24	NA	01/25/24		\$97,772.00	\$293,075.00
052	002	W-00496-MCO	W-00496-MCO NORTH TERMINAL REFRESH DESIGN SERVICES Additional Services for W-496 North Terminal Refresh for Airsides 1, 2, and 3 Restroom Improvements	CCM	03/26/24	NA	03/28/24		\$226,386.00	\$519,461.00
052	003	W-00496-MCO	W-00496-MCO NORTH TERMINAL REFRESH DESIGN SERVICES Incorporating Improvements on the 70s Wing at AS4 Into the Design Criteria Package for W-496	CCM	05/14/24	NA	05/24/24		\$19,802.00	\$539,263.00
052	004	W-00496-MCO	W-00496-MCO NORTH TERMINAL REFRESH DESIGN SERVICES Update of the Tenant Design Criteria Manual for W-496	CCM	05/14/24	06/19/24	06/25/24		\$453,816.00	\$993,079.00
053	000	-	Interim Update of the Orlando International Airport (MCO) Airport Layout Plan	PSC	11/21/23	12/13/23	12/14/23	97020	\$13,840.00	\$13,840.00
054	000	-	Parking Capacity Analysis	PSC	11/21/23	12/13/23	12/14/23	97039	\$83,504.00	\$83,504.00
055	000	-	Parking Pricing Study	PSC	11/21/23	12/13/23	12/20/23	97042	\$87,100.00	\$87,100.00
056	000	-	FY24 On Call Support Services for Concessions Department	PSC	12/19/23	NA	12/27/23	97575	\$47,440.00	\$47,440.00
057	000	V-00995-MCO	V-00995-MCO REPLACEMENT OF ELEVATOR P58 AT AIRSIDE 4 (D/B) Construction Administration Services for V-995	CCM	01/02/24	NA	01/04/24	1007526	\$96,588.00	\$96,588.00

Addenda / Amendments Awarded per Agreement - Summary for Committee

058	000	W-00503-MCO	W-00503-MCO EXPANSION OF CKPT A, NEW END-AROUND TAXIWAY & SERVICE RD REALIGNMENT Study for W503	CCM	01/09/24	NA	01/10/24	1007560	\$53,086.00	\$53,086.00
059	000	-	FY24 On-Call General Consulting Services	PSC	01/09/24	NA	01/12/24	97045	\$10,000.00	\$10,000.00
059	001	-	Additional FY24 On-Call General Consulting Services	PSC	07/23/24	NA	08/01/24		\$13,062.00	\$23,062.00
060	000	W-00500-ORL	W-00500-ORL ORL MASTER PLAN UPDATE W-00500 Master Plan Update Services	CCM	01/23/24	02/21/24	02/23/24	1007646	\$795,886.00	\$795,886.00
060	001	W-00500-ORL	W-00500-ORL ORL MASTER PLAN UPDATE Additional FY24 On-Call General Consulting Services	CCM	07/23/24	NA			\$0.00	\$795,886.00
061	000	-	Support Services for the Advanced Air Mobility Taskforce	PSC	02/27/24	NA	03/04/24	97492	\$59,139.00	\$59,139.00
062	000	-	FY24 On-Call Support Services for the Airline Relations Department	PSC	03/12/24	NA	03/18/24	97379	\$58,250.00	\$58,250.00
063	000	-	Support Services for the Modeling of Passenger Flows and Bus Operations during the Maintenance of the Airsides 2 and 4 Automated People Mover (APM) Systems	PSC	03/12/24	NA	03/18/24	97381	\$129,650.00	\$129,650.00
064	000	-	Passenger Intercept Surveys	PSC	04/02/24	04/24/24	04/25/24	97493	\$22,954.50	\$22,954.50
065	000	W-00496-MCO	W-00496-MCO NORTH TERMINAL REFRESH DESIGN SERVICES Reviewing and Reporting on the Existing Infrastructure for Future Concessions Spaces at the Landside Terminals A and B for W-496	CCM	05/14/24	NA	05/24/24	1007647	\$119,384.00	\$119,384.00
065	001	W-00496-MCO	W-00496-MCO NORTH TERMINAL REFRESH DESIGN SERVICES Additional Reviewing and Reporting on the Existing Infrastructure for Future Concessions Spaces at the Landside Terminals A and B for W-496	CCM	05/28/24	NA	06/05/24	AMD 1007647	\$191,230.00	\$310,614.00
065	002	W-00496-MCO	W-00496-MCO NORTH TERMINAL REFRESH DESIGN SERVICES Additional Reviewing and Reporting on the Existing Infrastructure for Future Concessions Spaces at the Landside Terminals A and B	CCM	10/01/24	NA	10/07/24		\$96,850.00	\$407,464.00
066	000	W-00516-MCO	W-00516-MCO EXECUTIVE BOARDROOM RENOVATION- DESIGN CRITERIA PACKAGE (DCP) Design Criteria Package for W-00516	CCM	06/04/24	NA			\$287,728.00	\$287,728.00
067	000	-	Update to the Graphic Standards for Airline Tenants and Airline Service Providers	PSC	06/11/24	06/19/24	06/25/24	97658	\$151,239.00	\$151,239.00
068	000	-	Pre-Planning Activities for Environmental Assessment Development	PSC	06/11/24	06/19/24	06/25/24	97659	\$227,536.00	\$227,536.00

Addenda / Amendments Awarded per Agreement - Summary for Committee

068	001	-	Additional Pre-Planning Activities for Environmental Assessment Development	PSC	08/13/24	08/21/24	08/26/24	AMD 97659	\$7,502.51	\$235,038.51
069	000	-	Airport Layout Plan (ALP) Update Support Services	PSC	07/23/24	NA	08/01/24		\$40,000.00	\$40,000.00
070	000	-	Project Implementation Staff Support Services	PSC	07/23/24	NA	08/01/24	97680	\$32,805.00	\$32,805.00
071	000	-	Economic Impact Study of Advanced Air Mobility	PSC	07/23/24	NA	07/29/24	97679	\$48,443.00	\$48,443.00
072	000	W-00525-MCO	W-00525-MCO MCO MASTER PLAN UPDATE Professional Consulting Services for W-525	CCM	08/06/24	08/21/24	08/26/24	1007709	\$4,799,486.00	\$4,799,486.00
073	000	-	FY24 On-Call Environmental Planning and National Environmental Policy Act Compliance Consulting Services	PSC	08/13/24	08/21/24	08/26/24	97845	\$38,258.00	\$38,258.00
074	000	-	FY25 On-Call Environmental Planning and National Environmental Policy Act Compliance Consulting Services	PSC	09/03/24	09/18/24	09/19/24		\$35,812.00	\$35,812.00
075	000	-	FY25 On-Call General Consulting Services	PSC	09/03/24	09/18/24	09/19/24		\$150,000.00	\$150,000.00
076	000	-	FY25 On-Call General Consulting Services	PSC	09/03/24	09/18/24	09/19/24		\$10,000.00	\$10,000.00
077	000	-	FY25 Project Implementation Staff Extension Services	PSC	09/03/24	09/18/24	09/19/24		\$100,000.00	\$100,000.00
078	000	-	FY25 Noise Abatement Office Support Services	PSC	09/03/24	09/18/24	09/19/24		\$196,096.00	\$196,096.00
079	000	-	Advanced Air Mobility Support Services	PSC	09/03/24	09/18/24	09/19/24		\$60,000.00	\$60,000.00
080	000	-	FY25 On-Call Signage and Design Consulting Services	PSC	09/03/24	09/18/24	09/19/24		\$122,712.00	\$122,712.00
081	000	-	FY25 Operational Readiness Staffing and Support Services	PSC	09/03/24	09/18/24	09/19/24		\$215,973.00	\$215,973.00
082	000	W-00530-MCO	W-00530-MCO ON-CALL UTILITY CONSULTING SERVICES - FY 2025 W-530 FY25 On-Call Utility Consulting Services	CCM	09/17/24	NA	09/19/24		\$31,654.00	\$31,654.00
083	000	-	FY25 On-Call Design Review Team Support Services,	PSC		NA	10/07/24		\$44,504.00	\$44,504.00
Total for Ricondo & Associates, Inc. for Agreement No. 202012-GC									\$20,774,020.01	

Addenda / Amendments Awarded per Agreement - Summary for Committee

Addenda / Amendments in Chronological Order

PSC	Board	Add #	Amd #	\$ Amt	Cumulative
		083	000	\$44,504.00	\$44,504.00
05/02/23	05/17/23	022	001	\$76,040.00	\$120,544.00
05/23/23		026	001	\$75,000.00	\$195,544.00
07/25/23		026	002	\$25,000.00	\$220,544.00
08/01/23		020	001	\$39,960.00	\$260,504.00
08/01/23		039	000	\$127,904.00	\$388,408.00
08/22/23		026	003	\$75,000.00	\$463,408.00
09/05/23	09/27/23	040	000	\$205,506.00	\$668,914.00
09/12/23	09/27/23	041	000	\$94,268.00	\$763,182.00
09/12/23	09/27/23	042	000	\$65,060.00	\$828,242.00
10/05/23	10/18/23	044	000	\$50,000.00	\$878,242.00
10/05/23	10/18/23	045	000	\$121,294.00	\$999,536.00
10/05/23	10/18/23	046	000	\$31,444.00	\$1,030,980.00
10/05/23	10/18/23	047	000	\$199,889.00	\$1,230,869.00
11/07/23		050	000	\$31,260.00	\$1,262,129.00
11/21/23	12/13/23	053	000	\$13,840.00	\$1,275,969.00
11/21/23	12/13/23	054	000	\$83,504.00	\$1,359,473.00
11/21/23	12/13/23	055	000	\$87,100.00	\$1,446,573.00
12/19/23		056	000	\$47,440.00	\$1,494,013.00
01/09/24		044	001	\$50,000.00	\$1,544,013.00
01/09/24		059	000	\$10,000.00	\$1,554,013.00
02/27/24		061	000	\$59,139.00	\$1,613,152.00
03/12/24		062	000	\$58,250.00	\$1,671,402.00
03/12/24		063	000	\$129,650.00	\$1,801,052.00
04/02/24	04/24/24	044	002	\$80,000.00	\$1,881,052.00
04/02/24	04/24/24	064	000	\$22,954.50	\$1,904,006.50
06/11/24	06/19/24	067	000	\$151,239.00	\$2,055,245.50
06/11/24	06/19/24	068	000	\$227,536.00	\$2,282,781.50
07/23/24		044	003	\$80,000.00	\$2,362,781.50
07/23/24		059	001	\$13,062.00	\$2,375,843.50

Addenda / Amendments Awarded per Agreement - Summary for Committee

07/23/24		069	000	\$40,000.00	\$2,415,843.50
07/23/24		070	000	\$32,805.00	\$2,448,648.50
07/23/24		071	000	\$48,443.00	\$2,497,091.50
08/13/24	08/21/24	068	001	\$7,502.51	\$2,504,594.01
08/13/24	08/21/24	073	000	\$38,258.00	\$2,542,852.01
08/27/24		044	004	\$89,884.00	\$2,632,736.01
09/03/24	09/18/24	074	000	\$35,812.00	\$2,668,548.01
09/03/24	09/18/24	075	000	\$150,000.00	\$2,818,548.01
09/03/24	09/18/24	076	000	\$10,000.00	\$2,828,548.01
09/03/24	09/18/24	077	000	\$100,000.00	\$2,928,548.01
09/03/24	09/18/24	078	000	\$196,096.00	\$3,124,644.01
09/03/24	09/18/24	079	000	\$60,000.00	\$3,184,644.01
09/03/24	09/18/24	080	000	\$122,712.00	\$3,307,356.01
09/03/24	09/18/24	081	000	\$215,973.00	\$3,523,329.01



MEMORANDUM

TO: Members of the Procurement Committee

FROM: Harsh Uchariya, Vice President of Information Technology *(Prepared by: Ian Brooks)*

DATE: October 29, 2024

ITEM DESCRIPTION

Request for recommendation to the Aviation Authority Board for Approval of Amendment No. 3, Contract Adjustment, for Procurement Contract 24-101-A-RFP Information Technology Continuing Consulting Services Agreement to Barich Inc.

BACKGROUND

On April 24, 2024, the Aviation Authority Board awarded Request for Proposal, 24-101-RFP, Information Technology Consulting Services to Barich Inc. The Contract will expire on May 31, 2029.

The Contract requires Barich Inc. to provide a broad range of services associated with the planning and implementation of IT projects and initiatives that are identified in the Aviation Authority's Capital Improvement Plan (CIP), Information Technology Master Plan (ITMP), the Aviation Authority's annual project planning process, and other IT projects and initiatives requested by the Aviation Authority. The Services may include project management; staff augmentation; research of specific technologies; research and concept development; IT business analysis; business case development, infrastructure and applications design, installation, configuration, development and testing; database management and administration; cyber and physical security; development of solicitation documents; functional, performance and interface requirements definition and documentation project planning; applications development, implementation and integration across multiple systems; operations and management of IT; assistance with IT roadmap or strategic plans; vendor and product evaluations and recommendations and other IT consulting services.

ISSUES

Contract Adjustment –The Staff is requesting that the agreement be adjusted to include the following task in the scope of work: The consultant will assess Terminal C infrastructure at the Orlando International Airport.

During the construction of South Terminal C, the increase in tenants and vendors required fiber optic connections above what was a part of the overall design. Contractors made the connections as needed, however the documentation for some of these connections was not necessarily provided as part of the as-built documentation. The IT department requires this updated documentation to provide connectivity to new and existing tenants, vendors, and Authority groups as requests are brought forth. This documentation will also provide Authority IT with the necessary information for expanding the fiber infrastructure as needed where current fiber is approaching complete usage. The data that is provided by Burns will be integrated into our Cable Management GIS Software. This information is also critical for fiber infrastructure design required by our clients, and the estimates that IT is required to provide for these designs. Without a complete understanding of available and used fiber throughout Terminal C (both landside and airside) delays in creating the necessary connections will occur when fiber is not readily available for use. This contract adjustment is for the completion of the inventory of the Landside and Airside

Terminals to identify all fiber paths that are currently in use and available for the purpose of aiding in labeling any missing inventory.

These services will assess the existing backbone fiber pathways, including site duct bank and intra-building conduits for South Terminal C while documenting existing cables and identifying available dark fiber strands. Barich Inc. will be subcontracting Burns Engineering for this task. Burns will perform the inventories and perform the verifications and comparisons to as-built documents and reconcile data within the Aviation Authority's AutoCAD and GIS files. Burns will also review the labeling of the various fiber channels, and ensure it meets IT standards.

The Aviation Authority Information Technology staff presently maintains a record of information for the remainder of the campus that includes duct bank routing and pathway, specific cables installed, dark fiber capacity, and MDF/IDF terminations. The records are comprised of project as-built drawings, AutoCAD files and GIS.

The total cost for Amendment No. 3 is a not-to-exceed amount of \$243,440. Pricing is based on an hourly rate. The actual amount paid is based on actual work requested by the Aviation Authority and satisfactorily provided by the consultant.

SMALL BUSINESS

The Aviation Authority's Professional Service participation program goal is 17% for Goods and Services. For this solicitation, small business participation will be assessed on a case-by-case basis, based on each project's actual scope of work and availability.

The Small Business Development Department has reviewed Barich, Inc.'s proposal for Amendment No. 3 and determined that, due to the limited and specialized scope of services to be provided, Barich, Inc. does not propose any small business participation for this amendment.

FISCAL IMPACT

The fiscal impact of this award is a not-to-exceed amount of \$243,440 with funding from the Capital Expenditure. Funds anticipated to be spent under the contract in the current fiscal year are within budget. Funding required in the current and subsequent fiscal years will be allocated from the Operations and Maintenance Fund, as approved through the budget process and when funds become available.

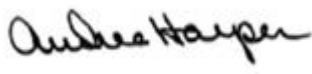
RECOMMENDED ACTION

It is respectfully requested that the Procurement Committee approve the following be recommended to the Aviation Authority Board: (1) approve Amendment No. 3, Contract Adjustment to Procurement Contract 24-101-A-RFP, Information Technology Continuing Consulting Services with Barich Inc.; (2) authorize funding from Capital Expenditure Funds in a not-to-exceed amount of \$243,440; and (3) authorize the Chief Executive Officer or an Aviation Authority Officer to execute the necessary documents following satisfactory review by legal counsel.

ATTACHMENT A: Finance Form

ATTACHMENT B: Contract Summary

Attachment A
Finance Form

Date:	9/30/2024	CCM / PC:	PC			
Requestor's Name:	Paul Haust	Requestor's Extension:	4548			
Form Preparer's Name:	Ian Brooks	Preparer's Extension:	3124			
Requestor's Department:	Information Technology	Purchasing Solicitation #:	NA			
Description:	STC Infrastructure Assessment	Committee Date:	10/29/2024			
Vendor:	Barich Inc	Committee Agenda Item#:	NB-A			
NON-PROJECT FUNDS: O&M, CAPEX, OEA REVENUE FUNDS						
Account Code Format:	FY 24	FY 25	FY 26	FY 27	FY 28	Total
xxx.xxx.xxx.xxxxxxx.xxx.xxxxxx	Amount	Amount	Amount	Amount	Amount	Contract
310.521.210.5310009.000.501600		243,440.00				243,440.00
						-
						-
						-
						-
						-
Total Requisition		243,440.00	-	-	-	243,440.00
BPA or Requisition Number		98105				
Funding Approver: 						
OMB Notes:						

Number	Description	Approval Status	Creation Date	Currency	Total	Preparer	Reserved
98105	Barich Inc.: Professior	In Process	11-OCT-2024 10:37:34	USD	243,440.00	Brooks, Ian J	☒

Attachment B
Contract Summary

24-101-A-RFP, Information Technology Continuing Consulting Services Agreement
Barich Inc.

CONTRACT	APPROVALS	DESCRIPTION	TERM	DOLLARS
Initial Term	• PC Approved 03/12/2024 • Board Approved 04/24/2024, Item "N"	60 Months	06/01/2024 thru 5/31/2029	\$0.00
Amendment No. 1	• VPPP Approved (10/9/2024)	Contract Adjustment	10/01/24 Thru 09/30/2025	\$150,000.00
Amendment No. 2	• VPPP Approved (date TBD – out for signature)	Contract Adjustment	10/01/24 Thru 09/30/2025	\$81,904.00
Amendment No. 3	• Pending PC Meeting Approval 10/29/2024 and Board Approval 12/11/2024	Contract Adjustment	12/11/2024 Thru (est) August 2025	\$243,440.00
Total Contract Value with all Changes (approved and proposed)				\$475,344.00