

**GREATER ORLANDO AVIATION AUTHORITY
AGENDA**

DATE: WEDNESDAY, SEPTEMBER 18, 2024

TIME: 2:00 P.M.

PLACE: CARL T. LANGFORD BOARD ROOM, ORLANDO INTERNATIONAL AIRPORT, ONE JEFF FUQUA BOULEVARD

For individuals who conduct lobbying activities with Aviation Authority employees or Board members, registration with the Aviation Authority is required each year prior to conducting any lobbying activities. A statement of expenditures incurred in connection with those lobbying instances should also be filed prior to April 1 of each year for the preceding year. Lobbying any Aviation Authority Staff who are members of any committee responsible for ranking Proposals, Letters of Interest, Statements of Qualifications or Bids and thereafter forwarding those recommendations to the Board and/or Board Members is prohibited from the time that a Request for Proposals, Request for Letters of Interests, Request for Qualifications or Request for Bids is released to the time that the Board makes an award. The lobbyist shall file a Notice of Lobbying (Form 4) detailing each instance of lobbying to the Aviation Authority within 7 calendar days of such lobbying. Lobbyists will also provide a notice to the Aviation Authority when meeting with the Mayor of the City of Orlando or the Mayor of Orange County at their offices. The policy, forms, and instructions are available on the Aviation Authority's offices web site. Please contact the Chief Administrative Officer with questions at (407) 825-7105.

I. CALL TO ORDER

II. INVOCATION

III. PLEDGE OF ALLEGIANCE

IV. ROLL CALL

V. CONSIDERATION OF AVIATION AUTHORITY MINUTES FOR AUGUST 21, 2024

VI. SERVICE RECOGNITIONS

VII. CHAIRMAN'S REPORT

VIII. CHIEF EXECUTIVE OFFICER'S REPORT

IX. BOARD PRESENTATION – DAYCARE UPDATE

X. CONSENT AGENDA

(These items are considered routine and will be acted upon by the Aviation Authority in one motion. If discussion is requested on an item, it will be considered separately. Items under this section are less than \$1,000,000 dollars)

- A. Recommendation to Accept Aviation Authority Committee Minutes
- B. Recommendation to Dispose of Surplus Property
- C. Recommendation of the Construction Committee to Approve an Addendum to the Continuing Horizontal Construction Services Agreement with Kiewit Infrastructure South Company (Kiewit) for the Award of Project H-00370, Airside 3 Apron Portland Cement Concrete (PCC) Slab Rehabilitation at the Orlando International Airport (MCO)
- D. Recommendation of the Construction Committee to Approve an Addendum to the Continuing Vertical Construction Services Agreement with Collage Design and Construction Group, Inc. dba The Collage Companies (Collage) for the Award of Project V-S00062, Terminal C Landscaping Program - Interior at the Orlando International Airport (MCO)
- E. Recommendation of the Construction Committee to Award Other Entity Contract (OEC) 24-768-OEC for the Purchase of Eight Air Handler Units (AHUs) for Bid Package (BP) No. 00485, Hyatt Lobby Renovations (Design/Build) at the Orlando International Airport (MCO) to Trane Heating and Air Conditioning (Trane) Utilizing Omnia Partners Contract No. 3341
- F. Recommendation of the Construction Committee to Approve Insurance Allowance and Payment of Additional Builders Risk Insurance Premium to Arthur J. Gallagher Risk Management Services, LLC (Gallagher) under the Soft Costs Account W-S00121 for Construction Projects Bid Package (BP) No. S00195, Terminal C, Phase 1 Expansion, Airside Concourse (Gates C250-C253); BP No. S00196, Terminal C, Phase 1 Expansion, Airfield Civil, Apron and Taxiway Paving, and Ground Support Equipment Facility; and BP No. S00198, Multi-Modal Connector Pedestrian Bridge and Rental Car Lobby (Design/Build), at the Orlando International Airport (MCO)

NOTE: Comments to the Board are governed by Aviation Authority Policy 120.06. Any person wishing to address the Aviation Authority Board must complete and turn in a Speaker's Request Card no later than ten minutes after the meeting begins. Late speaker requests will not be recognized.

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X. CONSENT AGENDA (cont'd)

- G. Recommendation of the Construction Committee to Approve Insurance Allowance and Payment of Additional Owner's Protective Professional Indemnity (OPPI) Insurance Premium to Arthur J. Gallagher Risk Management Services, LLC (Gallagher) under the Soft Costs Account W-S00121 for Construction Projects Bid Package (BP) No. S00195, Terminal C, Phase 1 Expansion, Airside Concourse (Gates C250-C253); BP No. S00196, Terminal C, Phase 1 Expansion, Airfield Civil, Apron and Taxiway Paving, and Ground Support Equipment Facility; and BP No. S00198, Multi-Modal Connector Pedestrian Bridge and Rental Car Lobby (Design/Build), at the Orlando International Airport (MCO)
- H. Recommendation of the Construction Committee to Approve an Addendum to the Continuing On-Call Architecture and Engineering Consulting Services with C&S Engineers, Inc. (C&S) for Fiscal Year (FY) 2025 Computer Aided Design (CAD), Geographic Information Systems (GIS), Building Information Modeling (BIM) and Related Services (W-00527) at the Orlando International Airport (MCO)
- I. Recommendation of the Construction Committee to Approve an Addendum to the General Consulting Services Agreement with Ricondo & Associates, Inc. (Ricondo) for the Evaluation of the North Terminal Complex (NTC) Baggage Handling System (BHS) (W-00489) at the Orlando International Airport (MCO)
- J. Recommendation of the Procurement Committee to Approve Multiple Addenda to the Continuing Program and Project Management Services Agreement with AECOM Technical Services, Inc. (AECOM) at the Orlando International Airport (MCO)
- K. Recommendation of the Procurement Committee to Approve Multiple Addenda to the Continuing Program and Project Management Services Agreement with Geotech Consultants International, Inc. dba GCI, Inc. (GCI) at the Orlando International Airport (MCO)
- L. Recommendation of the Procurement Committee to Approve Multiple Addenda to the Continuing Transportation Planning Services Agreement with HDR Engineering, Inc. (HDR) at the Orlando International Airport (MCO)
- M. Recommendation of the Procurement Committee to Approve Multiple Addenda to the Continuing Transportation Planning Services Agreement with HNTB Corporation (HNTB) at the Orlando International Airport (MCO)
- N. Recommendation of the Procurement Committee to Approve an Addendum to the Continuing Environmental Consulting Services with MSE Group, LLC (MSE) for Fiscal Year (FY) 2025 Wildlife Hazard Assessment and Abatement Services at the Orlando International Airport (MCO)
- O. Recommendation of the Procurement Committee to Approve Multiple Addenda to the General Consulting Services Agreement with Ricondo & Associates, Inc. (Ricondo) at the Orlando International Airport (MCO) and Orlando Executive Airport (ORL)
- P. Recommendation of the Procurement Committee to Approve Multiple Addenda to the Continuing Environmental Engineering Consulting Services Agreement with Terracon Consultants, Inc. (Terracon) at the Orlando International Airport (MCO)
- Q. Recommendation of the Procurement Committee to Approve Addendum No. 8 to the Specialty Automated People Mover (APM) and Passenger Rail Systems Consulting Services with Lea + Elliott, Inc., for the FY 2025 System Safety Program Plan (SSPP) and Operation and Maintenance (O&M) Support for the Automated People Mover (APM) Systems at Orlando International Airport
- R. Recommendation of the Procurement Committee to Approve Amendment No. 2, the First Renewal Option of Purchasing Contract 13-22 Fire Alarm System Certification, Testing, and Repair Services with Convergent Technologies, LLC
- S. Recommendation of the Procurement Committee to Approve the Award Other Entity Contract (OEC) 24-815-OEC for four Chevy Silverado work utility trucks from Garber Fleet Sales utilizing Florida Sheriffs Association Contract# FSA23-VEL31.0 and 24-816-OEC for five Ford Transit Vans from Alan Jay Fleet Sales utilizing Sourcewell Contracts 060920-NAF and 091521-NAF
- T. Recommendation of the Procurement Committee to Approve Amendment No. 1, the First Renewal Option for Purchasing Contract 02-22, Carpet, Vinyl and Rubber Flooring Repair and Replacement Services with Designers West Interiors Inc.
- U. Recommendation of the Procurement Committee to Approve Amendment No. 1, Contract Adjustment, for Procurement Contract 24-280-E-RFP, Low Voltage Wiring and Installation Services (On-Call) to Quality Cable Contractors, Inc.
- V. Recommendation of the Procurement Committee to Approve Amendment No. 1, Contract Adjustment, for Procurement Contract 24-280-C-RFP, Low Voltage Wiring and Installation Services (On-Call) to Orlando Business Telephone Systems, Inc.
- W. Recommendation of the Procurement Committee to Approve Amendment No. 1 to Procurement Contract 24-101-C-RFP, Information Technology Consulting Services Agreement with Technology Management Corporation (TMC) d/b/a Technology Management Corporation-1 Incorporated for FY25 Information Technology Staff Augmentation Support Services at the Orlando International Airport
- X. Recommendation to Approve Revisions to Organizational Policy 820.01, Real Estate Brokerage
- Y. Recommendation of the Procurement Committee to Approve Amendment No. 2 Second Renewal Option for Professional Services Agreement PS-576 with A Going Concern Inc.
- Z. Recommendation of the Retirement Benefits Committee to Add a New Fund (Vanguard Treasury Money Market Fund) and Replace a Fund (Invesco Developing Markets Fund with DFA Emerging Markets Equity Fund) Within the 401/457 Plans
- AA. Recommendation of the Construction Committee to Award Solicitation No. 24-621-Invitation to Bid (IFB) for the Purchase of 100 Sharp NEC 55" Monitors for Project W-S00161, Furnishings, Fixtures and Equipment (FF&E) and Information Technology (IT) Items in support of Bid Package (BP) No. S00198, Terminal C Multi-Modal Connector Pedestrian Bridge and Rental Car Lobby (Design/Build) at the Orlando International Airport (MCO) to Advanced Document Solutions, Inc.
- BB. Recommendation of the Chief Executive Officer to Accept the Nomination and Confirm the Appointment of Aircraft Rescue and Fire Fighting Fire Chief

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XI. NEW BUSINESS

(Consistent with GOAA Policy 450.04, contracts in excess of \$1,000,000 are listed under this section as separate line items)

- A. Recommendation to Approve the Third Amended and Restated Resolution Relating to Airline Rates and Charges and Airline Operating Terms and Conditions for the Use of Facilities and Services at Orlando International Airport, and Various Airline Rate Documents Described Herein
- B. Recommendation for Final Adoption of the Aviation Authority's Budget for the Fiscal Year Beginning October 1, 2024, and Ending September 30, 2025
- C. Recommendation of the Construction Committee to Approve an Addendum to the Professional Services Agreement for Runway 7-25 Rehabilitation at Orlando Executive Airport (ORL) with Avcon, Inc. (AVCON) for Design Phase Architecture/Engineering (A/E) Services for Bid Package (BP) No. 00050, ORL Runway 7-25 Rehabilitation and Related Work, at ORL
- D. Recommendation of the Construction Committee to Approve an Addendum to the Continuing Transportation Planning Services Agreement with HNTB Corporation (HNTB) for the Development of the Master Mobility Plan (W-00446) at the Orlando International Airport (MCO)
- E. Recommendation of the Construction Committee to Approve Multiple Addenda to the Professional Services Agreement for Financial Consulting for Construction, Maintenance, Environmental, and Other Projects; Construction Payment Application and Invoice Review; Financial Consulting for the Capital Improvement Program (CIP) and Capital Initiation Requests (CIR); Grant and Passenger Facility Charge (PFC) Application Services; Extension of Staff Services; and Audit and Advisory Services, at Orlando International Airport (MCO) and Orlando Executive Airport (ORL), with Anser Advisory Consulting, LLC dba Anser Advisory (Anser)
- F. Recommendation of the Procurement Committee to Approve Rankings and Award Services for 24-642-RFP-PS for Insurance Broker Services
- G. Recommendation of the Procurement Committee to Approve Amendment No. 1 for Procurement Contract 24-101-B-RFP, Information Technology Consulting Services Agreement with Faith Group Consulting LLC (Faith Group) for FY25 Aviation Authority Digital Content Ecosystem Visual Communication Strategy, Innovation and Content Production Services at the Orlando International Airport
- H. Recommendation of the Procurement Committee for Approval of Amendment No. 1, First Renewal, for Procurement Contract 23-148-OEC, Cisco Hardware, Smartnet Licenses and Related Products, Services and Solutions to Veytec, Inc.

XII. PROCUREMENTS

(Notification for release of documents for different services at the Aviation Authority in excess of \$500,000)

- A. Request for Proposals, Shuttle Management Services
- B. Request for Proposals, Automated Retail Concession
- C. Request for Proposals, Consultant, OAR/PM
- D. Request for Statement of Qualifications, Selection of Design/Build Services for Bid Package (BP) No. 00507, Airside Restroom Renovations and Additions at the Orlando International Airport (MCO)

XIII. INFORMATION SECTION

(No action is required on the item(s). Board members should feel free to ask questions on the item(s).)

- A. Notification of Procurement Committee Recommendations to the Chief Executive Officer for Approval at the September 18, 2024, Aviation Authority Board Meeting
- B. Notification of Release of RFP/RFB/RFQ/IFB
- C. Confiscated Item Return Service Concession Procurement
- D. Construction Report

NEXT SCHEDULED AVIATION AUTHORITY BOARD MEETING IS ON WEDNESDAY, OCTOBER 16, 2024, IN THE RUTH LAW COMMUNITY ROOM AT THE ORLANDO EXECUTIVE AIRPORT 365 RICKENBACKER DRIVE ORLANDO, FL 32803

DRAFT

On **WEDNESDAY, AUGUST 21, 2024**, THE **GREATER ORLANDO AVIATION AUTHORITY** met in regular session in the Carl T. Langford Board Room of the Aviation Authority offices in the main terminal building at the Orlando International Airport (OIA), One Jeff Fuqua Boulevard, Orlando, Florida. Chairman Weisheyer called the meeting to order at 2:00 pm. The meeting was posted in accordance with Florida Statutes and a quorum was present. *[Live Streaming from Orlando, FL]*

Authority members present,

Tim Weisheyer, Chairman
Dr. John Evans, Vice Chairman
Mayor Buddy Dyer
M. Carson Good
Stephanie Kopelousos
Joe Nunziata, Treasurer

Also present,

Kevin J. Thibault, Chief Executive Officer
Kenyatta Lee, Chief of External Affairs
Anthony Davit, Chief Operating Officer
Kathleen Sharman, Chief Financial Officer
Yovannie Rodriguez, Chief Administrative Officer
Tianna Dumond, Senior Vice President, Internal Audit
Max Marble, Senior Vice President, Capital Programs
Daniel J. Gerber, General Counsel
Anna Farmer, Manager, Board Services and Recording Secretary

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Before the meeting began, Chairman Weisheyer asked Pastor Sarah Robinson from Orlando's Audubon Park Covenant Church to bring the invocation.

Next, Mr. Gerber read the Conflict of Interest Statement; there were no affirmative responses from the Board members.

APPROVAL OF MINUTES

1. Upon motion by Mr. Good, second by Dr. Evans, vote carried to accept the board meeting minutes of June 19, 2024, as written.

CHAIRMAN'S REPORT

2. Chairman Weisheyer commented on the new structure of the agenda including a Chairman's Report and Board Presentations section which will be used at later meetings for any updates.

CHIEF EXECUTIVE OFFICER REPORT

3. Mr. Thibault's report included the following:
 - A. People
 - i. Vicki Jaramillo, Chief Development Officer – part of a new ad campaign sponsored by Visit Orlando
 - ii. 2nd round of English on the Fly – UCF
 - iii. Tom Draper, Chief of Operations – retirement celebration in October after 34 years of service
 - B. Connection (MCO traffic numbers)
 - i. 7th busiest for passenger traffic in the U.S. for 2023
 - ii. Largest growth in the U.S. at 15% in 2023, compared to 2022
 - iii. 18th globally for 2023 international traffic totals
 - C. Community
 - i. National Aviation Week – GOAA employees volunteer at Second Harvest Food Bank
 - ii. MCO Means Business – Small Business outreach event in October
 - iii. Consolidated Rental Car Facility industry forum & recruitment of a Project Manager to oversee
 - iv. October board meeting will be hosted at Orlando Executive Airport
 - D. Innovation
 - i. Upgrade of advanced Wi-Fi capabilities in North Terminal and TNC lot
 - ii. Enhanced cellular coverage at the north and south cell waiting lots
 - iii. Redesign of website and mobile application coming soon

CONSENT AGENDA

4. Mr. Thibault requested that Consent Agenda Item T be pulled from the agenda. Item V was considered separately. Upon motion by Mr. Good, second by Mr. Nunziata, vote carried to adopt a resolution as follows: It is hereby resolved by the Greater Orlando Aviation Authority Board that the following Consent Agenda items are approved, accepted, and adopted and execution of all necessary documents is authorized by the Aviation Authority's Officers or Chief Executive Officer:

A. accept for filing the following minutes: May 15, 2024 Auditor Selection Committee; November 10, November 28, and December 11, 2023 Compensation Committee; April 30, May 7, May 14, May 21, May 28, June 4, June 18, June 25, July 2, and July 16, 2024 Construction Committee; June 4, and July 9, 2024 Construction Finance Oversight Committee;

B. accept the recommendation of the Construction Committee to: (1) approve Change Order No. Bid Package (BP) No. 000497-01 for (\$46,539.76) and 58 calendar day time extension to Substantial Completion, with funding as outlined in Attachment A; (2) approve Change Order No. H-00361-02 for \$301,055 and 111 calendar day time extension to Substantial Completion, with funding as outlined in Attachment A; and, (3) authorize an Aviation Authority Officer of the Chief Executive Officer to execute the change order(s) following satisfactory review by legal counsel;

C. accept the recommendation of the Construction Committee to: (1) approve a no-cost Addendum to exercise the first one-year renewal option and extend the continuing vertical construction services agreements with each of the following eight firms as shown below; and, (2) authorize an Aviation Authority Officer or the Chief Executive Officer to execute the necessary documents following satisfactory review by legal counsel:

Contractor	Expiration Date
Clancy & Theys Construction Co.	October 1, 2025
Collage Design and Construction Group, Inc. dba the Collage Companies	October 1, 2025
Gomez Construction Co.	October 1, 2025
H.A. Contracting Corporation	October 22, 2025
HW Davis Construction, Inc.	September 28, 2025
LEGO Construction Co.	October 13, 2025
Mejia International Group Corporation	October 13, 2025
Ovation Construction Co.	October 1, 2025

D. accept the recommendation of the Construction Committee to: (1) approve a no-cost Addendum to the Land Development, Land Planning and Land Management Consulting Services Agreement

with Dykes Everett & Company, LLC to exercise the second and final one-year renewal option and extend the Agreement to January 15, 2026; and, (2) authorize an Aviation Authority Officer or the Chief Executive Officer to execute the necessary documents following satisfactory review by legal counsel;

E. accept the recommendations of the Construction Committee and Procurement Committee for the Continuing Program and Project Management Services Agreement with Cost Management, Inc. dba CMI to: (1) approve an Addendum for Project Management Services in support of BP No. 00485, Hyatt Lobby Renovations at MCO, for the total not-to-exceed fees amount of \$386,880, with funding from Hyatt Lobby Renovations (CIR00164); (2) approve an Amendment to Addendum No. 8 for Additional FY Small Project OAR Support Services at MCO, ORL and Other Facilities operated by the Aviation Authority, for the total not-to-exceed fees amount of \$50,092, with funding from previously-approved Operations and Maintenance Funds; and, (3) authorize an Aviation Authority Officer or the Chief Executive Officer to execute the necessary documents following satisfactory review by legal counsel;

F. accept the recommendation of the Procurement Committee for the General Consulting Services Agreement with Ricondo & Associates, Inc. to: (1) approve an Amendment to Addendum No. 68 for Additional Pre-Planning Activities for Environmental Assessment Development at MCO, for the total not-to-exceed expenses amount of \$7,502.51, with funding from previously-approved Capital Expenditure Funds; (2) approve an Addendum for FY 2024 On-Call Environmental Planning and National Environmental Policy Act (NEPA) Compliance Consulting Services at MCO, for the total not-to-exceed fees amount of \$38,258, with funding from previously-approved Operations and Maintenance Funds; and, (3) authorize an Aviation Authority Officer or the Chief Executive Officer to execute the necessary documents following satisfactory review by legal counsel;

G. accept the recommendation of the Procurement Committee to: (1) approve Amendment No. 1, the First Renewal Option for Purchasing Contract 01-22 Tile, Marble and Limestone Repair and Replacement Services with Designers West Interiors Inc.; (2) authorize funding in the not-to-exceed amount of \$252,860 from the previously-approved Capital Expenditure Funds; and, (3) authorize an Aviation Authority Officer or the Chief Executive Officer to execute the necessary documents following satisfactory review by legal counsel;

H. accept the recommendation of the Procurement Committee to: (1) award Other Entity Contract (OEC) 24-758-OEC for five Chevy Silverados, four GMC Sierras, four Ford Mavericks, and three Ford Explorers from Alan Jay Ford/Chevrolet utilizing Sourcewell Contracts 060920-NAF and 091521-NAF; (2) authorize the funding in the not-to-exceed amount of \$728,296 from the previously-approved Capital Expenditure Fund; and, (3) approve the Procurement Services Department to issue the necessary Purchase Order;

I. accept the recommendation of the Procurement Committee to: (1) approve Amendment No. 2, the First Renewal Option for Purchasing Contract 09- 21, Satellite Buildings Janitorial Maintenance with Sterling Building Services, Inc.; (2) authorize funding in the not-to-exceed amount of \$568,447.53 from the Operations and Maintenance Fund; and, (3) authorize an Aviation Authority Officer or the Chief Executive Officer to execute the necessary documents following satisfactory review by legal counsel;

J. accept the recommendation of the Procurement Committee to: (1) approve Amendment No. 2, Increase in Value for Purchasing Contract 21-21, Daikin/McQuay Chiller Maintenance Services with Daikin Applied Americas, Inc.; (2) authorize funding in the not-to-exceed amount of \$600,000 from the Operations and Maintenance Fund; and, (3) authorize an Aviation Authority Officer or the Chief Executive Officer to execute the necessary documents following satisfactory review by legal counsel;

K. accept the recommendation of the Procurement Committee to: (1) approve Amendment No. 2, the Second Renewal Option of Purchasing Contract 23-20, Specialized Commercial Cleaning Services with Florida Cleaning Systems, Inc.; (2) authorize funding in the not-to-exceed amount of \$432,526.89 from the Operations and Maintenance Fund; and, (3) authorize an Aviation Authority Officer or the Chief Executive Officer to execute the necessary documents following satisfactory review by legal counsel;

L. accept the recommendation of the Procurement Committee to: (1) award Invitation for Bid 224-466-IFB Lift Station Preventative Maintenance Services to Central Florida Pump; (2) authorize funding in the not-to-exceed amount of \$372,150 from the Operations and Maintenance Fund; and, (3) authorize an Aviation Authority Officer or the Chief Executive Officer to execute the necessary documents following satisfactory review by legal counsel;

M. accept the recommendation of the Procurement Committee to: (1) approve the purchase of one ARFF rescue vehicle from Matheny Motor Truck Co. d/b/a Matheny Fire & Emergency, utilizing the Florida Sheriffs Association Contract #FSA23-VEF17.0; (2) authorize funding from the previously-approved Capital Expenditure Fund in the not-to-exceed amount of \$339,452; and, (3) authorize the Procurement Office to issue the necessary purchase order;

N. accept the recommendation of the Procurement Committee to: (1) approve Amendment No. 3, three-month extension to Purchasing Contract 18-18, Vehicle and Equipment Maintenance Services with

Transdev Services, Inc., (2) authorize funding from the Operations and Maintenance Fund in the not-to-exceed amount of \$851,336.22; and, (3) authorize an Aviation Authority Officer or the Chief Executive Officer to execute the necessary documents following satisfactory review by legal counsel;

O. accept the recommendation of the Construction Finance Oversight Committee to: (1) approve the transfer of \$110,000 of Capital Expenditure funds from fund balance for a Sensory Room, as outlined in Attachment A; (2) \$380,930 of Capital Expenditure funds from fund balance to H-00379, Taxiway Safety Area Improvements, as outlined in Attachment A; and, (3) request concurrence from the Orlando City Council for this unbudgeted expenditure, following satisfactory review by legal counsel;

P. accept the recommendation of the Procurement Committee to: (1) approve Amendment No. 1, Contract Adjustment, for Procurement Agreement PS-713 Concessions Consulting Services Agreement with AirProjects, Inc; (2) authorize funding in the not-to-exceed amount of \$214,887 from the Operations and Maintenance Fund; and, (3) authorize an Aviation Authority Officer or the Chief Executive Officer to execute the necessary documents following satisfactory review by legal counsel;

Q. accept the recommended revisions to Organizational Policy 120.08, Retirement Benefits Committee;

R. accept the recommended revisions to Organizational Policy 203.02, Vacation Leave;

S. accept the recommended revisions to Organizational Policy 203.03, Sick Leave;

T. item was pulled from the agenda;

U. accept the recommended revisions to Organizational Policy Section 450.10, Procurement Card Operational Procedure;

V. this item was considered separately;

W. accept the recommendation to ratify the Resolution to: (1) accept PTGA FM 451261-2; and, (2) authorize the Chief Executive Officer and the Assistant Secretary to execute the necessary documents;

X. accept the recommendation to ratify the Resolution to: (1) accept PTGA FM 453940-1; and, (2) authorize the Chief Executive Officer and the Assistant Secretary to execute the necessary documents;

Y. accept the recommendation of the Ad Hoc Committee to: (1) award Request for Proposals, 24-396, Legal Services for Infrastructure and Construction to Becker & Poliakiff; and, (2) authorize an Aviation Authority Officer or the Chief Executive Officer to execute the necessary documents following satisfactory review by legal counsel;

Z. accept the recommendation of the Ad Hoc Committee to: (1) award Request for Proposals, 24-395, Legal Services for Procurement Department to Nelson Mullins Riley and Scarborough LLP; and, (2) authorize an Aviation Authority Officer or the Chief Executive Officer to execute the necessary documents following satisfactory review by legal counsel;

AA. accept the recommendation of the Procurement Committee to: (1) extend Purchasing Contract 19-20, Customer Service Ambassadors Services with Real Time Services d/b/a Top Talent Staffing, for a period of one month; (2) authorize funding from the Operations and Maintenance Fund in the not-to-exceed amount of \$555,625; and, (3) authorize an Aviation Authority officer or the Chief Executive Officer to execute the necessary documents following satisfactory review by legal counsel.

Chairman Weisheyer stated that the approval of consent agenda items Y and Z are a continuation of the Board's initiative to look at what we are doing with legal services; breaking up the packages and making sure that there is one legal service provider in each one of the verticals.

CA-V-RECOMMENDATION TO APPROVE DELEGATION OF AUTHORITY TO THE CHIEF FINANCIAL OFFICER TO APPROVE BUDGET TRANSFERS IN EXCESS OF \$250,000 THROUGH SEPTEMBER 30, 2024

5. Mr. Nunziata lead the discussion of this item.

Mr. Nunziata proposed that this item also include that anything over \$10,000,000 be approved by the Chief Executive Officer and Treasurer.

He then read the amended motion stating: The Chief Financial Officer will be able to approve budget transfers over \$250,000 without any additional approval. Anything in excess of \$10,000,000 will need approval from the Treasurer and the Chief Executive Officer.

Upon motion by Mr. Nunziata, second by Dr. Evans, vote carried to approve the recommendation as stated.

NEW BUSINESS ITEMS

6. Using visual aids (copies on file); Staff presented the following New Business items.

A. New Business Item A is a Recommendation of the Construction Committee to Approve an Addendum to the General Consulting Services Agreement with Ricondo & Associates, Inc. (Ricondo) for Professional Services in support of Project W-00525, MCO Airport Master Plan Update at the Orlando International Airport (MCO)

Upon motion by Dr. Evans, second by Mayor Dyer, vote carried to accept the recommendation of the Construction Committee to: (1) approve an Addendum to the General Consulting Services Agreement with Ricondo & Associates, Inc. for Professional Services in support of W-00525, MCO Airport Master Plan Update at MCO, for the total not-to-exceed fees amount of \$4,799,486, with funding from General Airport Revenue Bonds; and, (2) authorize an Aviation Authority Officer or the Chief Executive Officer to execute the necessary documents following satisfactory review by legal counsel.

B. New Business Item B is a Recommendation of the Procurement Committee to Approve an Addendum to the Continuing On-Call Architecture and Engineering Consulting Services with Kimley-Horn and Associates, Inc. (KHA) for East Airfield Site Development Planning Services at the Orlando International Airport (MCO)

Mr. Good questioned if the Minority and Women Business Enterprise participation included disabled veterans. Mr. Brad Friel, SVP of Multi-Modal Planning and Environmental stated he would confirm that it does include disabled veterans after the meeting.

Upon motion by Mayor Dyer, second by Dr. Evans, vote carried to accept the recommendation of the Procurement Committee and approve an Addendum to the Continuing On-Call Architecture and Engineering Consulting Services Agreement with Kimley-Horn and Associates, Inc. for East Airfield Site Development Planning Services at MCO, for the total amount of \$1,225,970, which includes the not-to-exceed fees amount of \$1,195,970 and the not-to-exceed expenses amount of \$30,000, with funding from CIR00938 and CIR00752 Funds; and authorize an Aviation Authority Officer or the Chief Executive Officer to execute the necessary documents following satisfactory review by legal counsel.

Chairman Weisheyer commended the work put into this item and the future it will bring to the Aviation Authority.

C. New Business Item C is a Recommendation of the Procurement Committee to Award Invitation for Bid 24-123-IFB Aquatic Weed Control Services to Bio-Tech Consulting, LLC

Dr. Evans questioned if this would help to improve the water quality of the ponds at the airport. Mr. Friel explained that this is part of the broader stormwater maintenance program.

Upon motion by Mr. Nunziata, second by Dr. Evans, vote carried to accept the recommendation of the Procurement Committee to: (1) award Invitation for Bid 24-123-IFB Aquatic Weed Control Services to Bio-Tech Consulting, LLC; (2) authorize funding in the not-to-exceed amount of \$1,053,418.80 from the Operations and Maintenance Fund; and, (3) authorize an Aviation Authority Officer or the Chief Executive Officer to execute the necessary documents following satisfactory review by legal counsel.

D. New Business Item D is a Recommendation to Approve the Maintenance Facility Lease Agreement with Enterprise Leasing Company of Orlando, LLC (Enterprise) at Orlando International Airport (MCO)

Upon motion by Ms. Kopelousos, second by Dr. Evans, vote carried to accept the recommendation to: (1) approve the Maintenance Facility Lease Agreement with Enterprise at MCO; and, (2) authorize an Aviation Authority Officer or the Chief Executive Officer to execute the appropriate documents following satisfactory review by legal counsel.

E. New Business Item E is a Recommendation to Approve Amendment No. 5 to U.S. Government Lease for Real Property with the United States of America for a U.S. Department of Agriculture (USDA) at Orlando International Airport

Upon motion by Mayor Dyer, second by Dr. Evans, vote carried to accept the recommendation to: (1) approve Amendment No. 5 to the U.S. Government Lease for Real Property with the United States of America for USDA, extending the term for five years through September 30, 2029; and, (2) authorize an Aviation Authority Officer or the Chief Executive Officer to execute all necessary related documents following satisfactory review by legal counsel.

F. New Business Item F is a Recommendation to Approve an Other Transaction Agreement (OTA) with the Department of Homeland Security, Transportation Security Administration (TSA), at Orlando International Airport (MCO)

Upon motion by Dr. Evans, second by Mayor Dyer, vote carried to accept the recommendation to: (1) approve the OTA with the Department of Homeland Security, Transportation Security Administration (TSA), for an initial term of one year with four one-year option periods commencing June 1, 2024; (2) authorize an Aviation Authority Officer or the Chief Executive Officer to execute modifications for cost adjustments following satisfactory review by legal counsel; and, (3) authorize an Aviation Authority Officer or the Chief Executive Officer to execute all necessary related documents following satisfactory review by legal counsel.

G. New Business Item G is a Recommendation of the Procurement Committee to Award Invitation for Bid 24-162-2-IFB Fire Sprinkler System Maintenance Services to Sciens Orlando, LLC

Upon motion by Ms. Kopelousos, second by Dr. Evans, vote carried to accept the recommendation of the Procurement Committee to: (1) award Invitation for Bid 24-162-2-IFB Fire Sprinkler System Maintenance Services to Sciens Orlando, LLC; (2) authorize funding in the not-to-exceed amount of \$3,110,999.71 from the Operations and Maintenance Fund; and, (3) authorize an Aviation Authority Officer or the Chief Executive Officer to execute the necessary documents following satisfactory review by legal counsel.

H. New Business Item H is a Recommendation of the Procurement Committee to Award Invitation for Bid 24-320-IFB, Pest Control Services to Home Paramount Pest Control

Mr. Hunt responded to Mr. Good's question, inquiring if disabled veterans were part of the Small Business participation, by stating there was no Small Business participation for this item.

Upon motion by Mayor Dyer, second by Dr. Evans, vote carried to accept the recommendation of the Procurement Committee to: (1) award Invitation for Bid 24-320-IFB, Pest Control Services to Home Paramount Pest Control; (2) authorize funding in the not-to-exceed amount of \$1,041,448 from the Operations and Maintenance Fund; and, (3) authorize an Aviation Authority Officer or the Chief Executive Officer to execute the necessary documents following satisfactory review by legal counsel.

I. New Business Item I is a Recommendation of the Procurement Committee to Award Invitation for Bid 24-515-IFB Landscape Maintenance Services for the Air Operations Area (AOA) to P & L Lawn Maintenance and Irrigation, Inc.

Upon motion by Mayor Dyer, second by Dr. Evans, vote carried to accept the recommendation of the Procurement Committee to: (1) award Invitation for Bid 24-515-IFB Landscape Maintenance Services for the AOA to P & L Lawn Maintenance; (2) authorize funding in the not-to-exceed amount of \$2,301,930 from the Operations and Maintenance Fund; and, (3) authorize an Aviation Authority Officer or the Chief Executive Officer to execute the necessary documents following satisfactory review by legal counsel.

J. New Business Item J is a Recommendation of the Procurement Committee to Award Request for Proposals 24-163-RFP, Customer Service Ambassadors at Orlando International Airport as follows: Location One: Terminals A & B to ABM Aviation, Inc.; Location Two: Terminal C and Train Station to VIP Hospitality LLC

Chairman Weisheyer commented on the evaluation that was done by the Chief Executive Officer for the selection on this item, to enhance The Orlando Experience.

Upon motion by Dr. Evans, second by Mr. Good, vote carried to accept the recommendation of the Procurement Committee to: (1) deem Aviotec Services and Innovative Systems Group as non-responsive and deem Tryfacta non-responsive; (2) approve the Procurement Committee's ranking and award Contract 24-163-RFP, Location One to ABM Aviation, Inc. and Location Two to VIP Hospitality, LLC ; (3) authorize funding from the Operations and Maintenance Fund in a not-to-exceed amount of \$37,531,594.44 for Location One and \$31,006,158.00 for Location Two; and, (4) authorize an Aviation Authority Officer or the Chief Executive Officer to execute the necessary documents following satisfactory review by legal counsel.

K. New Business Item K is a Recommendation to Approve Amendment 4 to the Duty Free/Duty Paid Concession Agreement with DFASS Group (Orlando), LLC

Chairman Weisheyer expressed appreciation to Mr. Thibault and Ms. Rodriguez for their work on this item.

Upon motion by Mayor Dyer, second by Dr. Evans, vote carried to: (1) approve Amendment 4 to the Duty Free/Duty Paid Agreement with DFASS Group (Orlando) LLC; and, (2) authorize an Aviation Authority Officer or the Chief Executive Officer to execute the necessary documents following satisfactory review by legal counsel

L. New Business Item L is a Recommendation to Approve Benefit Plan Renewals for Active and Retired Employees

Chairman Weisheyer thanked Mr. Good for allowing him to work with Dr. Hudgins on this item to ensure quality health care for employees.

Upon motion by Mayor Dyer, second by Dr. Evans, vote carried to: (1) approve the proposed renewals with CIGNA for medical, dental, vision and FSA and the Mutual of Omaha for life, long-term disability, short-term disability advice-to-pay services, and voluntary life; (2) approve the continuation of the medical and/or dental opt-out program; (3) approve the CIGNA post-65 Medicare Supplemental and Part D Prescription Drug Plan with removal of CIGNA's group Medicare Advantage plan; (4) approve the continued employer contribution percentages for Wellness Program Participants; (5) approve the standard employer/employee contribution percentages for Non-Wellness Program Participants; (6) authorize funding from previously-approved Operations and Maintenance Funds; and, (7) authorize an Aviation Authority Officer or the Chief Executive Officer to execute the necessary documents following review by legal counsel.

M. New Business Item M is a Recommendation to Approve the Contract Value for Professional Services Agreement 24-106-RFP Auditing Services

Upon motion by Dr. Evans, second by Mr. Nunziata, vote carried to accept staff's recommendation to: (1) approve the contract value for 24-106-RFP Audit Services with MSL, PA in a not-to-exceed amount of \$1,387,890 for the five-year term of the Agreement; (2) approve funding from the Operations and Maintenance Fund; and, (3) authorize an Aviation Authority Officer or the Chief Executive Officer to execute the necessary documents, following satisfactory review by legal counsel.

Chairman Weisheyer commented that New Business Item O was pulled from the agenda and is expected to be brought to the September board. He asked Ms. Kopelousos to work with the Chief Executive Officer and staff to find solutions for baggage services and bring back any recommendations.

N. New Business Item N is a Recommendation to Approve the Sixth Amended and Restated Resolution Authorizing Collection of a Customer Facility Charge at Orlando International Airport

Upon motion by Dr. Evans, second by Mayor Dyer, vote carried to adopt the Sixth Amended and Restated Resolution Authorizing Collection of a Customer Facility Charge (Sixth Resolution) at Orlando International Airport, increasing the CFC to \$9.00 per transaction day for a maximum of 7 days for rental car transactions commencing after November 1, 2024, regardless of when the reservation for such transaction was made.

O. New Business Item O was deferred to the next meeting.

P. New Business Item P is a Recommendation for Preliminary Approval of Fiscal Year 2025 Aviation Authority Budget

Upon motion by Dr. Evans, second by Mr. Nunziata, vote carried to: (1) adopt the attached resolution approving the 2024-2025 preliminary budget; (2) request Orlando City Council to conduct a public hearing on the preliminary budget within ten days of receipt of the budget; and, (3) authorize an Aviation Authority Officer to execute any necessary documents.

ADJOURNMENT

6. There being no further business to be considered, Chairman Weisheyer adjourned the meeting at 3:21 p.m.

(Digitally signed on , 2024)

Anna Farmer
Manager, Board Services and Recording Secretary

Kevin J. Thibault
Chief Executive Officer



GREATER ORLANDO AVIATION AUTHORITY

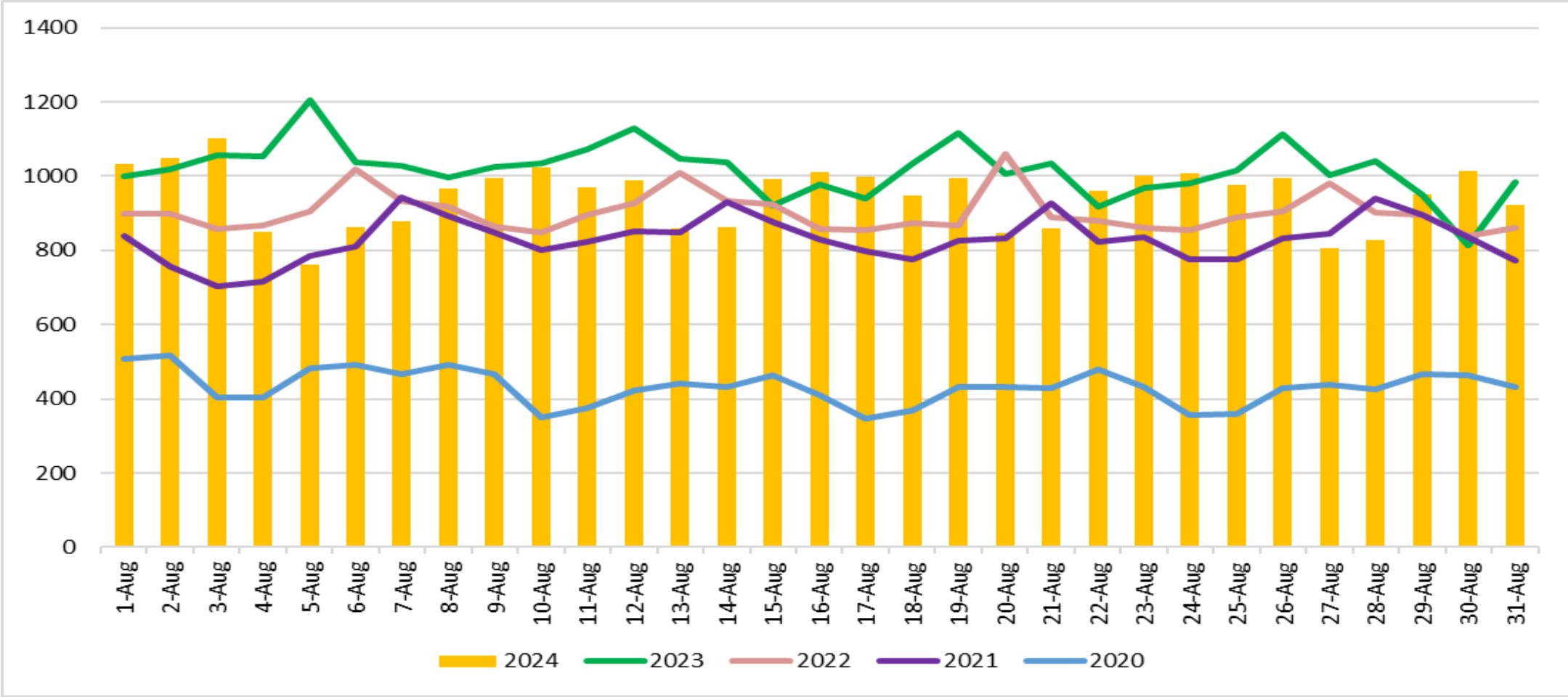
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CEO REPORT



DAILY FLIGHT ACTIVITY

AUGUST 2024

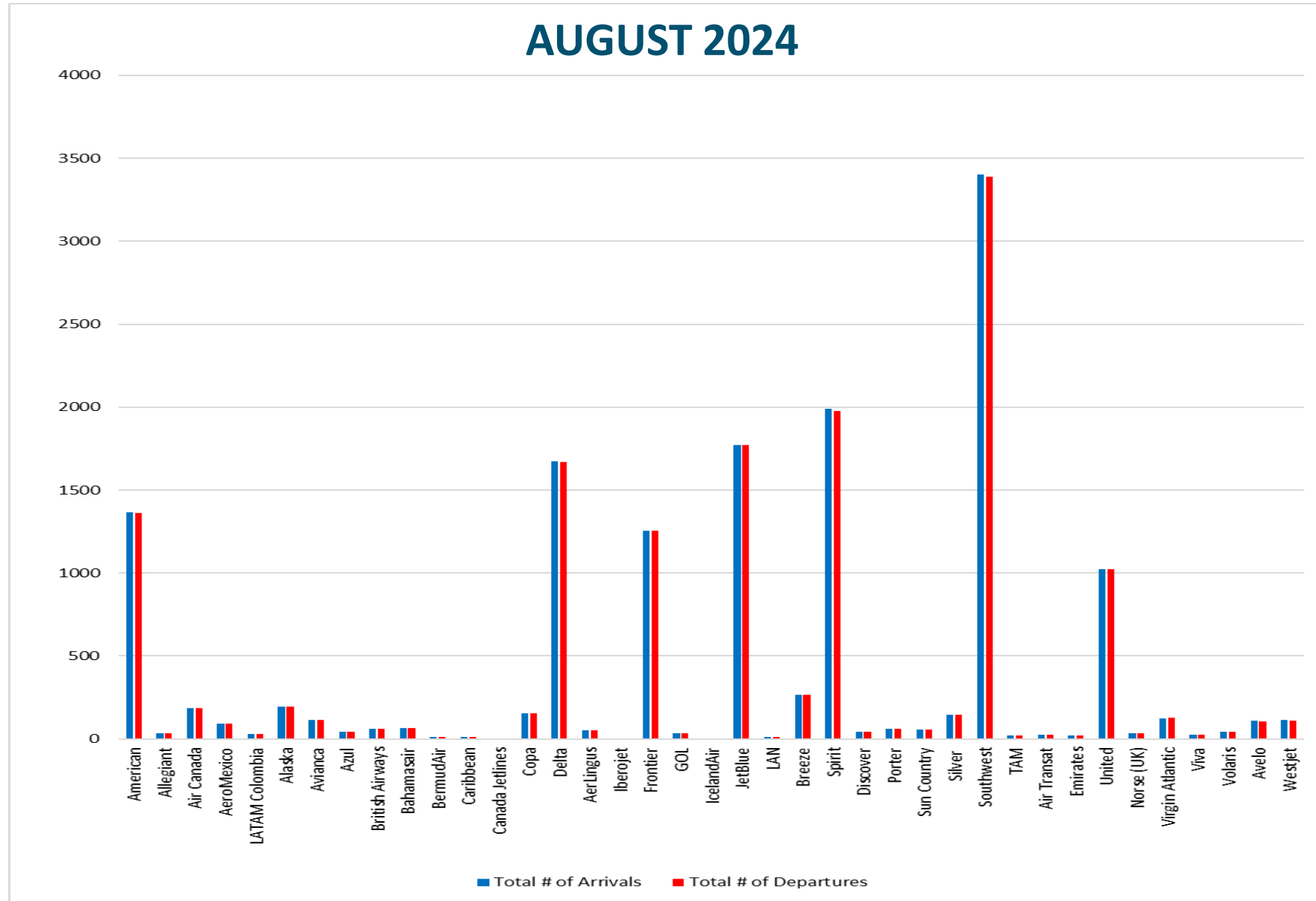


GREATER ORLANDO AVIATION AUTHORITY

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FLIGHT ACTIVITY BY AIRLINE

AUGUST 2024

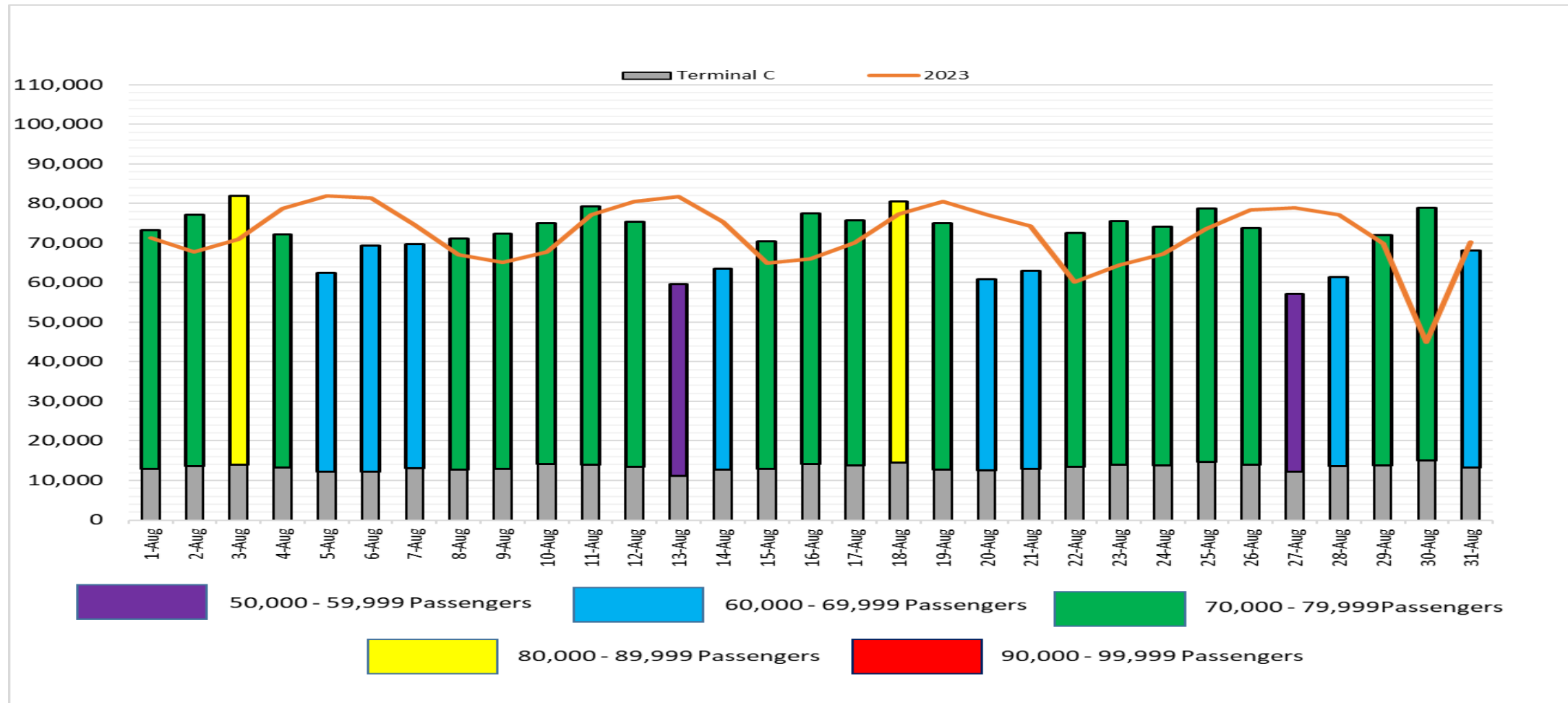


GREATER ORLANDO AVIATION AUTHORITY

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DAILY DEPARTING PASSENGERS

AUGUST 2024

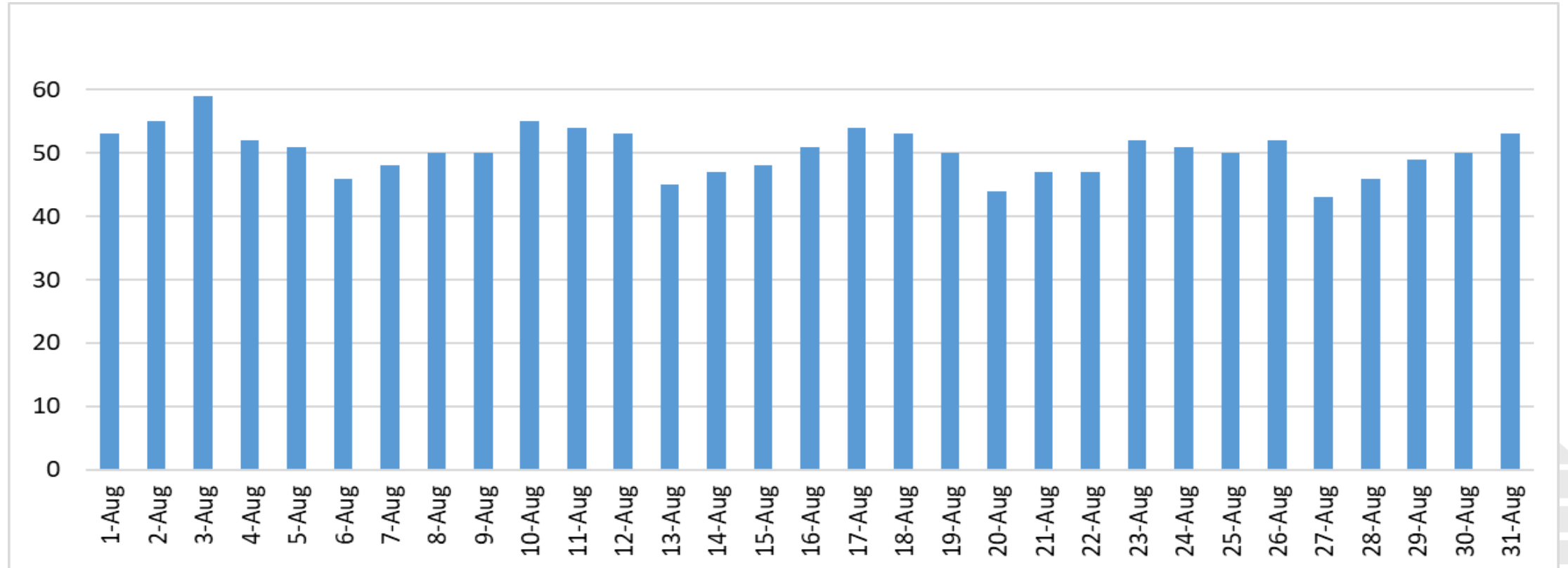


GREATER ORLANDO AVIATION AUTHORITY

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INTERNATIONAL ACTIVITY – FLIGHTS

AUGUST 2024

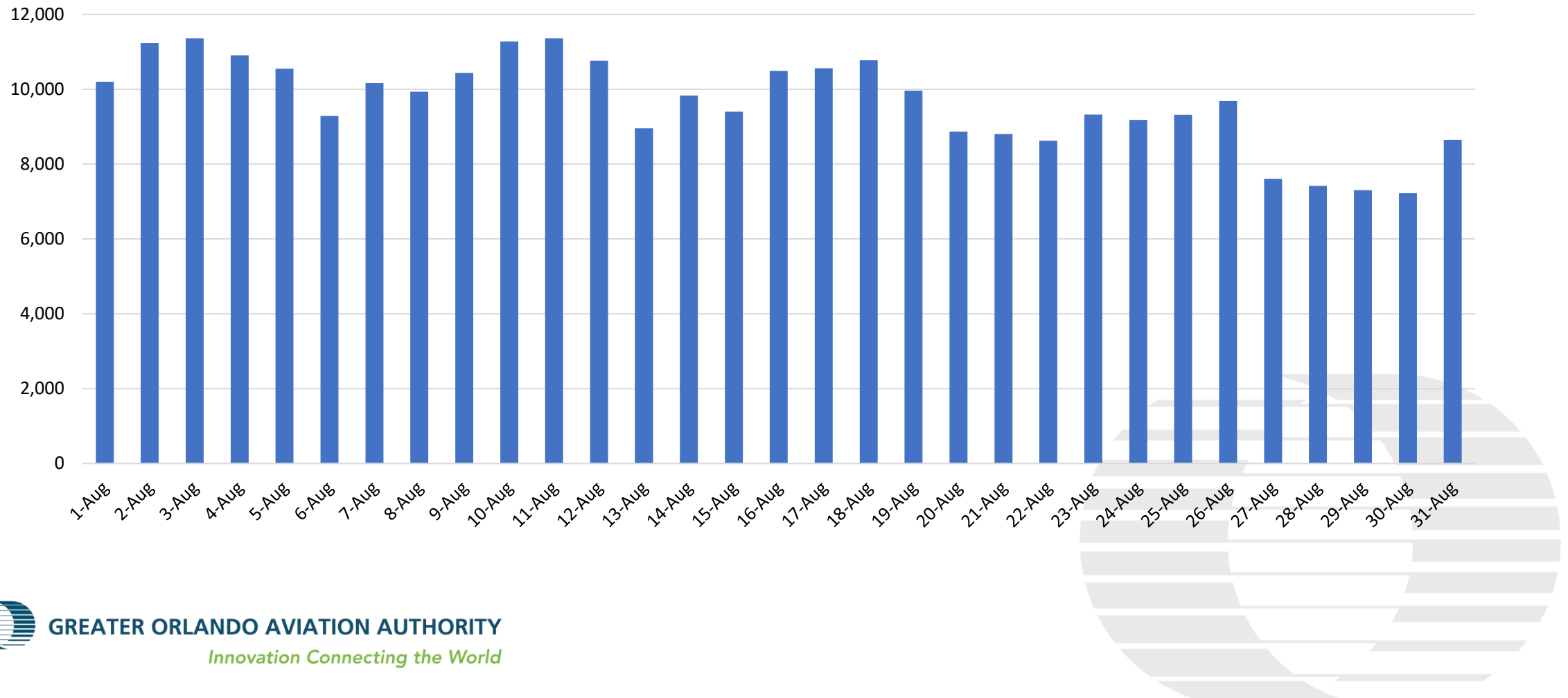


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INTERNATIONAL ACTIVITY – ARRIVING PASSENGERS

AUGUST 2024

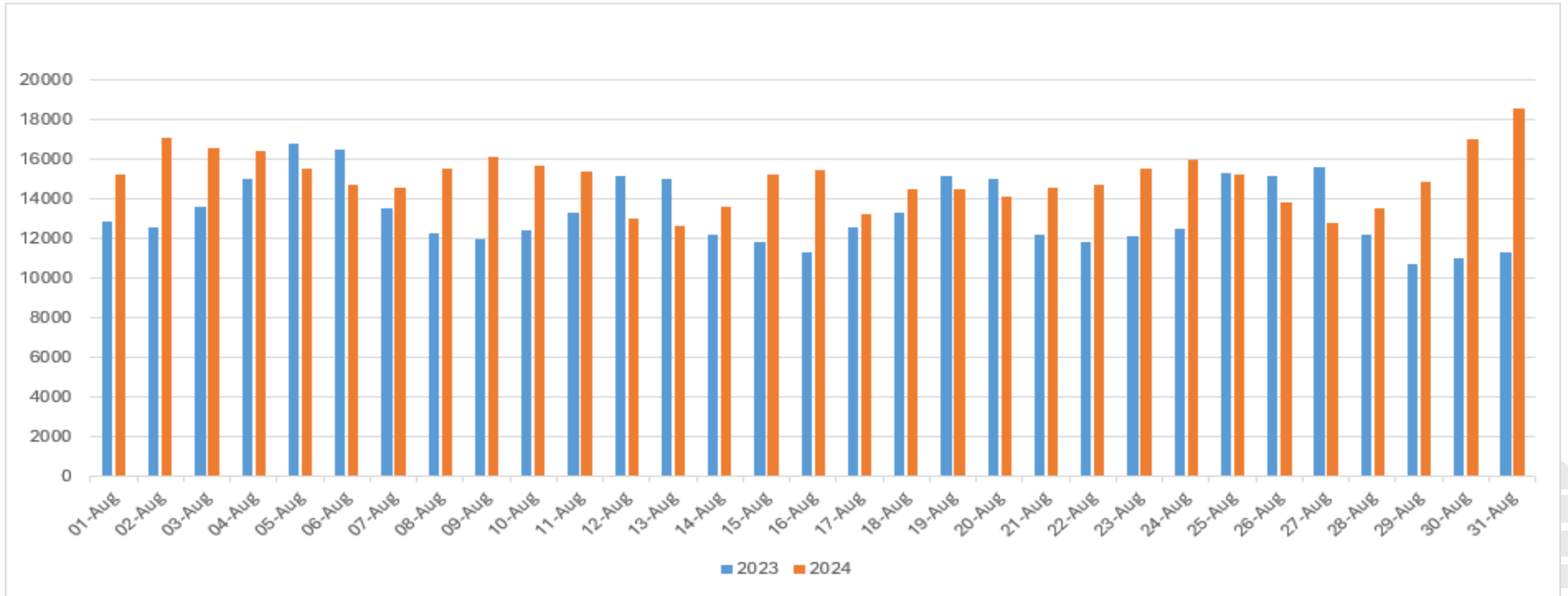


GREATER ORLANDO AVIATION AUTHORITY

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DAILY PARKING

AUGUST 2024



GREATER ORLANDO AVIATION AUTHORITY

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PASSENGER TRAFFIC STATISTICS

12-MONTHS ENDED JULY 2024

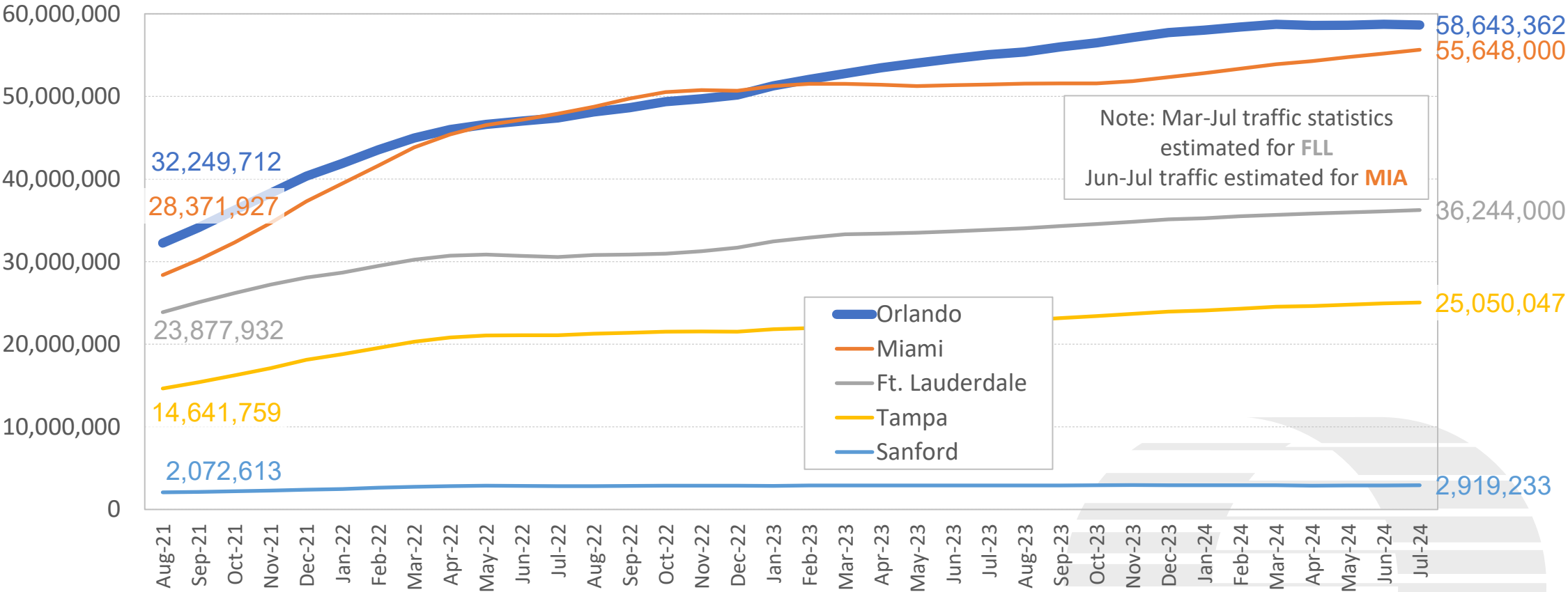
	June 2024	% Chg	YE June 2024	% Chg
Domestic	4,190,864	(3.5%)	51,204,253	5.7%
International	736,598	7.7%	7,439,109	12.5%
Total	4,927,462	(1.8%)	58,643,361	6.5%

KEY TAKEAWAYS:

- International traffic at all-time high
- Domestic capacity constrained by:
 - Boeing delivery issues
 - P&W engine issues
 - Airline strategy changes

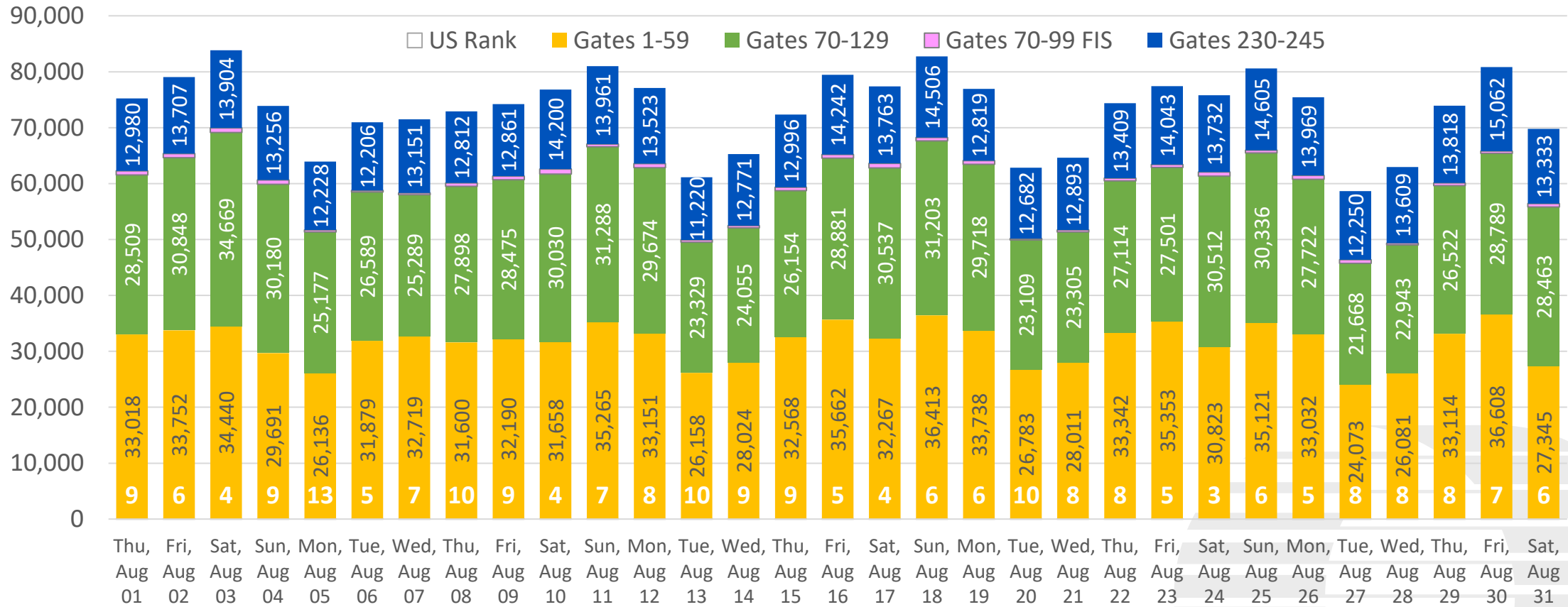


FLORIDA AIRPORTS ROLLING 12-MONTH PASSENGER TRAFFIC



6TH BUSIEST U.S. AIRPORT FOR TSA SCREENINGS

AUGUST 2024



GREATER ORLANDO AVIATION AUTHORITY

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UPCOMING SERVICE STARTS/RESUMPTIONS

Destination	Airline	Date
Reykjavik, Iceland	ICELANDAIR 	Sep 5
Hartford, CT	Breeze 	Oct 2
Lansing, MI	Breeze 	Oct 2
Bangor, ME	Breeze 	Oct 3
Cincinnati, OH	Southwest 	Oct 3
Evansville, IN	Breeze 	Oct 4
Albuquerque, NM	Southwest 	Oct 5
El Paso, TX	Southwest 	Oct 5
Grand Rapids, MI	Southwest 	Oct 5
Jackson, MS	Southwest 	Oct 5
Tulsa, OK	Southwest 	Oct 5
Lancaster, PA	Breeze 	Oct 8
Phoenix, AZ	FRONTIER 	Oct 8
Portsmouth, NH	Breeze 	Oct 9
Long Island/Islip, NY	jetBlue 	Oct 24

Destination	Airline	Date
New York/Kennedy, NY	FRONTIER 	Oct 24
Winnipeg, Manitoba	WESTJET 	Oct 25
Amsterdam, Netherlands	DELTA 	Oct 26
London/Heathrow, England	DELTA 	Oct 26
Ottawa, Ontario	 AIR CANADA	Oct 27
Halifax, Nova Scotia	 AIR CANADA	Oct 28
Portland, ME	jetBlue 	Oct 28
Kitchener-Waterloo, ON	flair airlines 	Oct 29
Quebec City, Quebec	 AIR CANADA	Oct 30
Quebec City, Quebec	 transat	Nov 1
New York/LaGuardia, NY	American Airlines 	Nov 5
Erie, PA	Breeze 	Nov 6
Punta Cana, Dominican Republic	FRONTIER 	Nov 6
Cancun, Mexico	FRONTIER 	Nov 7
South Bend, IN	Breeze 	Nov 7



GREATER ORLANDO AVIATION AUTHORITY

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OPERATIONS VOLUMES MCO

AUGUST 2024

35.3M Gallons
(25% FTZ)

2.2M Departing Passengers

14.6K Departing Flights



Received
878 Trucks
7.0M Gallons



Daily Avg: 1,138,425 gallons

Peak Day: 8/18 – 1,349,976

Low Day: 8/05 – 890,396

Sept Forecast: 31.2M Gallons

1.0M Daily Avg.

CFPL
Received 29.6M Gallons
(Includes other supplier shipments)



GREATER ORLANDO AVIATION AUTHORITY

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ORL AUGUST OPERATIONS

FAA Operations Count (Source:The Operations Network (OPSNET))														
	January	February	March	April	May	June	July	August	September	October	November	December	Ops YTD (current month)	
2020	11,649	10,055	10,985	5,778	9,125	10,381	10,868	10,326	9,885	11,702	10,489	11,596	79,167	
2021	11,257	9,982	12,741	12,451	13,320	12,270	11,732	11,977	12,215	13,914	13,157	12,878	95,730	
2022	11,880	13,846	14,936	15,277	14,443	11,240	11,423	11,677	9,677	13,408	13,086	13,900	104,722	
2023	15,745	13,566	16,034	14,115	16,154	15,116	15,304	15,476	14,772	16,834	13,888	14,223	121,510	
2024	15,519	15,710	16,015	16,151	15,731	14,644	16,746	15,323					125,839	
%D '23	-1.4%	15.8%	-0.1%	14.4%	-2.6%	-3.1%	9.4%	-1.0%	-100.0%	-100.0%	-100.0%	-100.0%	3.6%	%D YTD

Key Notes:

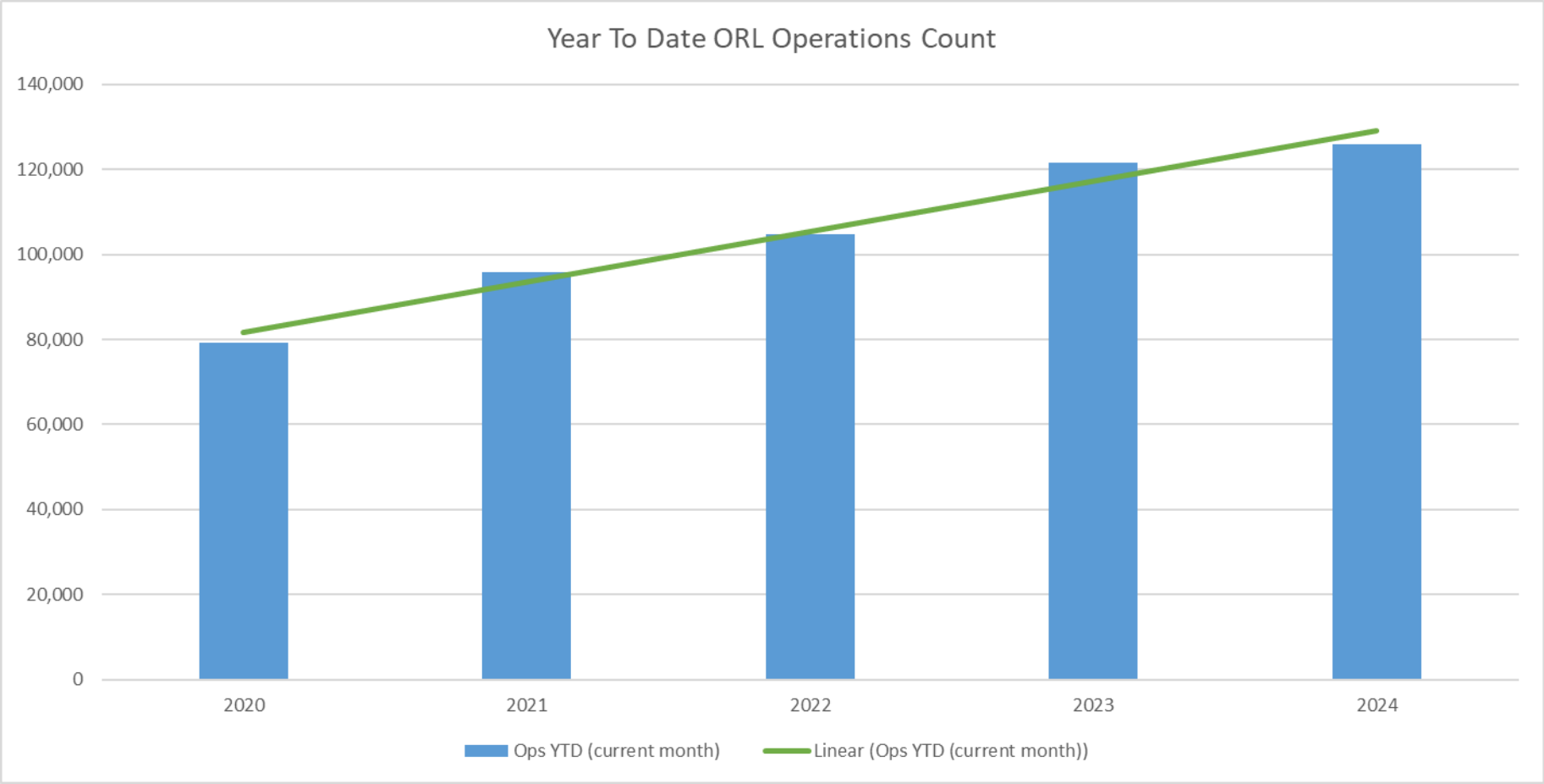
- Down 1% vs August 2023
- Up 4% vs 2023 YTD



ORLANDO EXECUTIVE AIRPORT | ORL

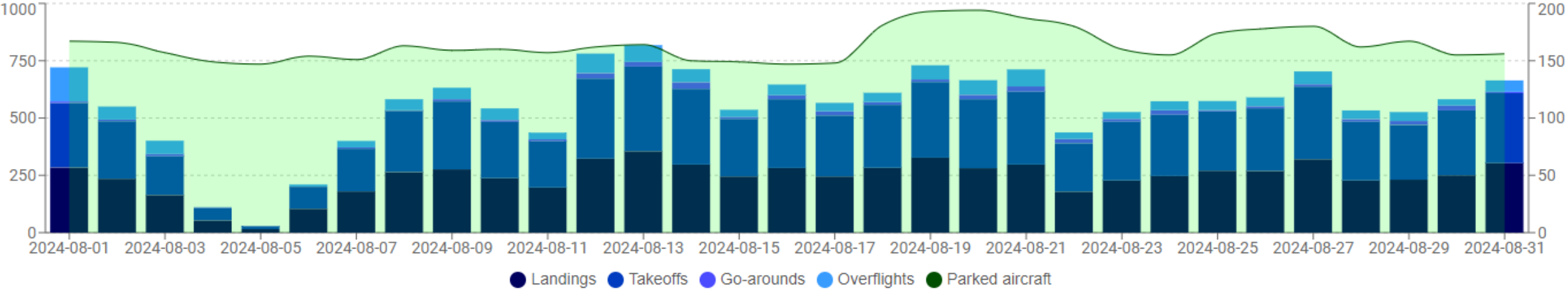
Advancing Aviation, Business & Community

ORL AUGUST OPERATIONS



ORL AUGUST OPERATIONS

OPERATIONS BY DAY ⓘ

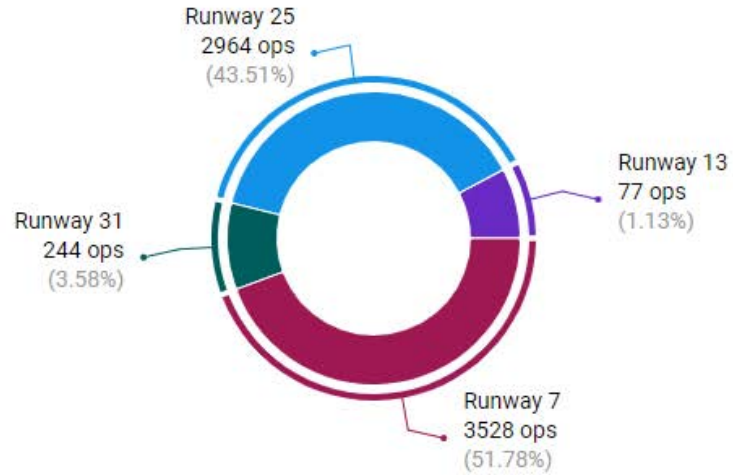


ORLANDO EXECUTIVE AIRPORT | ORL

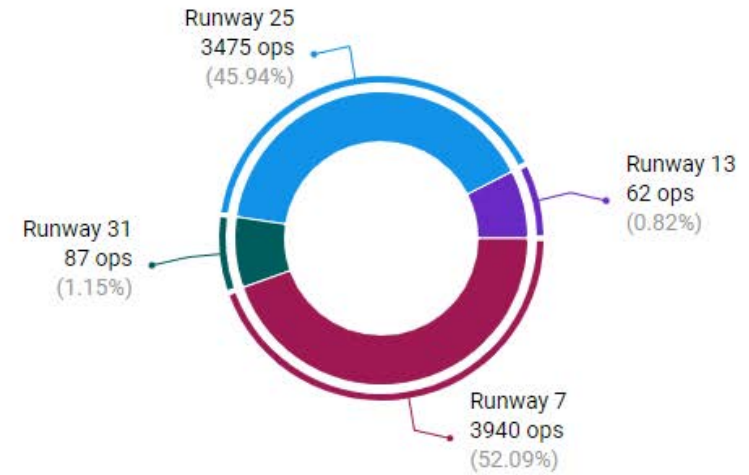
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ORL AUGUST OPERATIONS

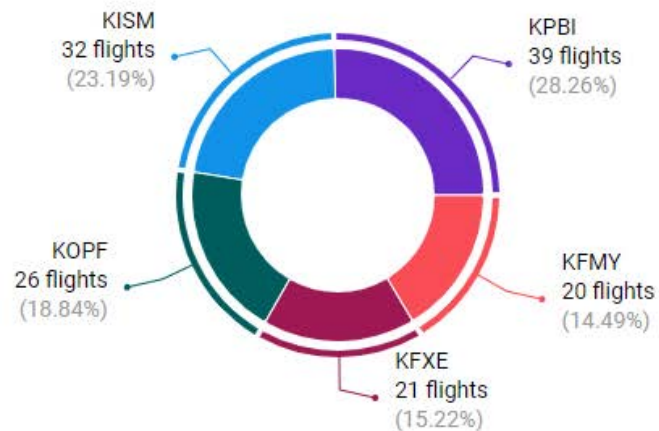
Landings



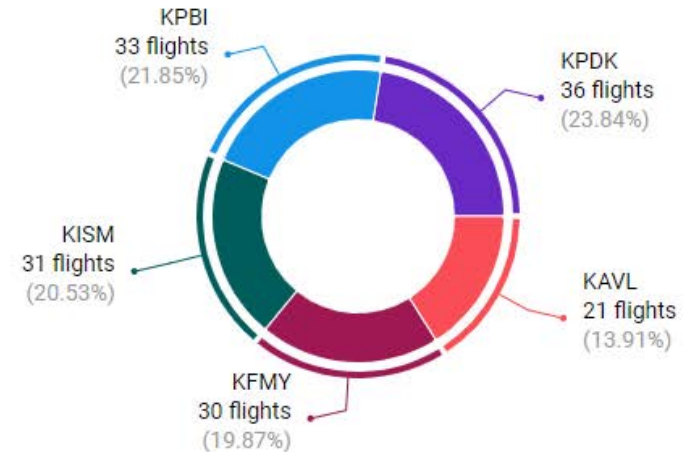
Takeoffs



Top Origin Airports



Top Destination Airports





MEMORANDUM

TO: Members of the Aviation Authority

FROM: Anna Farmer, Manager, Board Services

DATE: September 18, 2024

ITEM DESCRIPTION

Recommendation to Accept Aviation Authority Committee Minutes

BACKGROUND

The following Aviation Authority Committee meeting minutes are provided in conjunction with the agenda package for the board meeting:

1. September 28, 2023 Capital Management Committee
2. July 23, July 30, August 6, and August 13, 2024 Construction Committee
3. August 8, 2024 Construction Finance Oversight Committee

The minutes package is provided under separate cover on the website at: www.orlandoairports.net

RECOMMENDED ACTION

It is respectfully requested that the Aviation Authority Board resolve to accept these minutes for filing.



MEMORANDUM

TO: Members of the Aviation Authority

FROM: Kelly Loll, Vice President, Purchasing & Procurement

DATE: September 18, 2024

ITEM DESCRIPTION

Recommendation to Dispose of Surplus Property

BACKGROUND

The Greater Orlando Aviation Authority is permitted to dispose of property that is no longer necessary, useful or profitable.

ISSUES

The Airport Facilities Bond Resolution and Aviation Authority Policies and Procedures Section 450.05, Disposal of Surplus Property, Scrap and Trash, and Section 450.11, Property Control, permit the Aviation Authority to dispose, for fair and reasonable value at any time, any property constituting part of the Airport System which the Aviation Authority and City of Orlando determine, by Resolution, not necessary, useful or profitable.

The Aviation Authority Staff recommends disposal of property items as summarized below, in accordance with Aviation Authority policies.

- Computers, monitors and related equipment
- Electronic equipment
- Miscellaneous equipment

ALTERNATIVES

The Aviation Authority could hold the property for future disposal.

FISCAL IMPACT

None.

RECOMMENDED ACTION

It is respectfully requested that the Aviation Authority Board resolve to: (1) find the property listed in this memorandum no longer necessary, useful, or profitable in the operation of the Airport System; (2) request Orlando City Council concurrence and resolution of this finding; and, (3) authorize staff to dispose of this property in accordance with the Aviation Authority's Policies and Procedures.

**ASSETS NEEDING BOARD APPROVAL
FOR SEPTEMBER 2024 MEETING
GOAA GENERAL**

<u>ASSET #</u>	<u>TAG #</u>	
124226	55338	Computer, ProLiant DL360 Gen8 Server, Intel Xeon, Hewlett Packard Base #654081-B
115331	51703	Workstation, L-Shaped Cherry Wood
120015	53561	Fire Extinguisher Pressurized Wheeled
120014	53563	Fire Extinguisher Pressurized Wheeled
132578	56211	Workstation, snl pedestal return file w Desk singl pedestal
103123	52205	Sofa, 3 Section, No Back Support
103202	50147	Seating Units, Lounge Type, Brown
103319	50080	Applicator, 48" Hand Squeeze Roller
144869	69236	File, Lateral, 4 Drawer, 36" Wide, w/Lock, "Cherry" Wood Veneer, Model #65-2436L
128060	55772	Computer, HP Mobile Workstation Zbook17 Quad core HP
145871	56960	Computer, HP Convertible PC, "Spectre Pro x360" G2
190709	58794	HP Notebook, "Elitebook" 840 G6, Hewlett Packard #31220397
180394	59071	Microsoft Surface Pro6
182361	59116	Computer, HP Notebook, "EliteBook" 840 G3
182357	59112	Computer, HP Notebook, "EliteBook" 840 G3
131300	55853	Desk, Double 3/4 Pedestal, Rectangular Top
122928	54402	Telecom system, Media Gateway 1010
122927	54400	Telecom system, Media Gateway 1010
122929	54401	Telecom system, Media Gateway 1010
121953	55167	CALL PROCESSOR - PBX , CS 1000E
123563	52296	Inverter, DC to AC, Delta #ESI48N202AB A
123286	52233	Inverter, DC to AC, Delta, ESI48N202AB A- VOiP Sm CIP
123287	52234	Inverter, DC to AC, Delta, ESI48N202AB A- VOiP Sm CIP
123285	52230	Inverter, DC to AC, Delta, ESI48N202AB A- VOiP Sm CIP
123282	52227	Inverter, DC to AC, Delta, ESI48N202AB A- VOiP Sm CIP
123297	54684	Inverter, DC to AC, Delta, ESI48N202AB A- VOiP Sm CIP
123298	54569	Inverter, DC to AC, Delta, ESI48N202AB A- VOiP Sm CIP
123281	52297	Inverter, DC to AC, Delta, ESI48N202AB A- VOiP Sm CIP
103256	51281	Oscilloscope, Tektronix 100MHZ, MDL 2230
118464	53457	Fiber Optic Meter Optical Source OTS 300 Series
118465	53458	Fiber Optic Meter Optical Source OTS 300 Series
106487	51743	Power Supply, Motorola, DC
103209	51686	Power Supply, HP, HP6274B
120832	50624	Workstation, Mahogany On Cherry Finish
153322		Computer, HP "EliteDesk 800 G3", Hewlett Packard Base Small Form Factor #Y2Z63AV
153447		Computer, HP "EliteDesk 800 G3", Hewlett Packard Base Small Form Factor #Y2Z63AV
153409		Computer, HP "EliteDesk 800 G3", Hewlett Packard Base Small Form Factor #Y2Z63AV
142894		Computer, HP Notebook, "EliteBook" 840 G3, Hewlett Packard Base #T6F47UT#ABA
143889		Laptops, Microsoft Surface Pro 4 256GB i5 8GB
153374		Computer, HP "EliteDesk 800 G3", Hewlett Packard Base Small Form Factor #Y2Z63AV
153327		Computer, HP "EliteDesk 800 G3", Hewlett Packard Base Small Form Factor #Y2Z63AV
138967		Computer, HP "EliteDesk 800 G2 SFF", Hewlett Packard Base #L1G76AV
153406		Computer, HP "EliteDesk 800 G3", Hewlett Packard Base Small Form Factor #Y2Z63AV
153397		Computer, HP "EliteDesk 800 G3", Hewlett Packard Base Small Form Factor #Y2Z63AV
138976		Computer, HP "EliteDesk 800 G2 SFF", Hewlett Packard Base #L1G76AV
153313		Computer, HP "EliteDesk 800 G3", Hewlett Packard Base Small Form Factor #Y2Z63AV
138908		Computer, HP "EliteDesk 800 G2 SFF", Hewlett Packard Base #L1G76AV
153404		Computer, HP "EliteDesk 800 G3", Hewlett Packard Base Small Form Factor #Y2Z63AV
153353		Computer, HP "EliteDesk 800 G3", Hewlett Packard Base Small Form Factor #Y2Z63AV
153421		Computer, HP "EliteDesk 800 G3", Hewlett Packard Base Small Form Factor #Y2Z63AV

153314	Computer, HP "EliteDesk 800 G3", Hewlett Packard Base Small Form Factor #Y2Z63AV
212786	Computer, HP Notebook, "Elitebook" w/ Accidental Damage Protection & Dock
153383	Computer, HP "EliteDesk 800 G3", Hewlett Packard Base Small Form Factor #Y2Z63AV
153388	Computer, HP "EliteDesk 800 G3", Hewlett Packard Base Small Form Factor #Y2Z63AV
67078	UPS, APC "Smart-UPS SRT" 2200VA, 1.8KW, Serial#: AS1818294276; PO#: 1005865
54040	Server, G7 Blade, "ProLiant BL460c", Hewlett Packard #603718-B21 Base, Serial#: USE1158YY3; PO#: 1002624
57478	LG 55VH7B-B Monitor, Serial#: 701MXMTN9971; PO#: 1004723
54642	Chassis, Media Gateway MG1010, Avaya #NTDU22LB, Serial#: NNTMC900RGLN; PO#: 79460
54643	Chassis, Media Gateway MG1010, Avaya #NTDU22LB, Serial#: NNTMC900RGH9; PO#: 79460
52247	Chassis, Media Gateway, MG1000E, Avaya #NTDU22HC, Serial#: NNTMLY00431X; PO#: 79460
54644	Chassis, Media Gateway MG1010, Avaya #NTDU22LB, Serial#: NNTMC900N09C; PO#: 79460
52236	Chassis, Media Gateway MG1010, Avaya #NTDU22LB, Serial#: NNTMC900R6XY; PO#: 79460
52235	Chassis, Media Gateway MG1010, Avaya #NTDU22LB, Serial#: NNTMC900RGHP; PO#: 79460
52239	Chassis, Media Gateway MG1010, Avaya #NTDU22LB, Serial#: NNTMC900RGLP; PO#: 79460
52238	Chassis, Media Gateway MG1010, Avaya #NTDU22LB, Serial#: NNTMC900RGMD; PO#: 79460
52241	Chassis, Media Gateway MG1010, Avaya #NTDU22LB, Serial#: NNTMC900RGLM; PO#: 79460
52240	Chassis, Media Gateway MG1010, Avaya #NTDU22LB, Serial#: NNTMC900RGLK; PO#: 79460
52237	Chassis, Media Gateway MG1010, Avaya #NTDU22LB, Serial#: NNTMC900RGLG; PO#: 79460
52245	Chassis Expander, Media Gateway, CSE 1000, Avaya #NTDU23AC, Serial#: NNTMC900M1EE; PO#: 79460
52249	Chassis, Media Gateway MG1010, Avaya #NTDU22LB, Serial#: NNTMC900RGMF; PO#: 79460
52243	Chassis Expander, Media Gateway, CSE 1000, Avaya #NTDU23AC, Serial#: NNTMC900M1EF; PO#: 79460
52242	Chassis, Media Gateway, MG1000E, Avaya #NTDU22HC, Serial#: NNTMLY0042WE; PO#: 79460
54653	Chassis, Media Gateway, MG1000E, Avaya #NTDU22HC, Serial#: NNTMLY0042W7; PO#: 79460
54657	Chassis, Media Gateway, MG1000E, Avaya #NTDU22HC, Serial#: NNTMLY0042WT; PO#: 79460
54649	Chassis, Media Gateway MG1010, Avaya #NTDU22LB, Serial#: NNTMC900RGLC; PO#: 79460
54650	Chassis, Media Gateway MG1010, Avaya #NTDU22LB, Serial#: NNTMC900RGM6; PO#: 79460
54654	Chassis, Media Gateway, MG1000E, Avaya #NTDU22HC, Serial#: NNTMLY0042W5; PO#: 79460
54648	Chassis, Media Gateway MG1010, Avaya #NTDU22LB, Serial#: NNTMC900RGM5; PO#: 79460
54652	Chassis, Media Gateway, MG1000E, Avaya #NTDU22HC, Serial#: NNTMLY004314; PO#: 79460
52246	Chassis, Media Gateway, MG1000E, Avaya #NTDU22HC, Serial#: NNTMLY004316; PO#: 79460
54655	Chassis, Media Gateway, MG1000E, Avaya #NTDU22HC, Serial#: NNTMLY0042WL; PO#: 79460
54645	Chassis, Media Gateway MG1010, Avaya #NTDU22LB, Serial#: NNTMC900N08T; PO#: 79460
54454	Chassis, Media Gateway, 1000E, Nortel #NTDU22HB, Serial#: NNTMC900L7EC; PO#: 78665
52251	Chassis, Media Gateway MG1010, Avaya #NTDU22LB, Serial#: NNTMC900R6XX; PO#: 79460
52250	Chassis, Media Gateway MG1010, Avaya #NTDU22LB, Serial#: NNTMC900RGLX; PO#: 79460
54647	Chassis, Media Gateway MG1010, Avaya #NTDU22LB, Serial#: NNTMC900RGH6; PO#: 79460
54816	Switch, Cisco #WS-C3750X-48P-L, Serial#: FDO1626R2US; PO#: 80406
54907	Server, HP, Signaling Server, CS 1000, DL360G7, Avaya #NTL700501181, Serial#: USE129N06C; PO#: 79460
54903	Server, HP, Signaling Server, CS 1000, DL360G7, Avaya #NTL700501181, Serial#: USE129N06V; PO#: 79460
54720	Server, HP, Session Manager, DL360G7, Avaya #NTL700501092; PO#: 79460
54911	Server, HP, Signaling Server, CS 1000, DL360G7, Avaya #NTL700501181, Serial#: USE129N06G; PO#: 79460
54481	Server, HP, Signaling Server, CS 1000, DL360G7, Avaya #NTL700501181, Serial#: USE129N05L; PO#: 79460
54483	Server, HP, Signaling Server, CS 1000, DL360G7, Avaya #NTL700501181, Serial#: USE128NBQJ; PO#: 79460
54905	Server, HP, Signaling Server, CS 1000, DL360G7, Avaya #NTL700501181, Serial#: USE129N06J; PO#: 79460
54482	Server, HP, Signaling Server, CS 1000, DL360G7, Avaya #NTL700501181, Serial#: USE129N06T; PO#: 79460
54651	Server, HP, Signaling Server, CS 1000, DL360G7, Avaya #NTL700501181, Serial#: USE132N4PA; PO#: 79460
54910	Controller, HP, Session Border, DL360G7 Server, Avaya #NTL263764, Serial#: USE132N875; PO#: 79460
54484	Server, HP, Signaling Server, CS 1000, DL360G7, Avaya #NTL700501181, Serial#: USE129N05X; PO#: 79460
54486	Server, HP, Signaling Server, CS 1000, DL360G7, Avaya #NTL700501181, Serial#: USE128NBR2; PO#: 79460
54488	Server, HP, Signaling Server, CS 1000, DL360G7, Avaya #NTL700501181, Serial#: USE129N06H; PO#: 79460
54906	Server, HP, Signaling Server, CS 1000, DL360G7, Avaya #NTL700501181, Serial#: USE129N05N; PO#: 79460
54912	Controller, HP, Session Border, DL360G7 Server, Avaya #NTL263764, Serial#: USE129N05K; PO#: 79460
54904	Server, HP, Signaling Server, CS 1000, DL360G7, Avaya #NTL700501181, Serial#: USE129N05V; PO#: 79460
54909	Server, HP, Signaling Server, CS 1000, DL360G7, Avaya #NTL700501181, Serial#: USE129N06K; PO#: 79460
59617	Microsoft Surface Pro 7+, Serial#: 009237720353; PO#: 93953

37078	Artwork, "Success" Poster 12X36
37080	Artwork, "Teamwork-Whales" Poster 12X36
37076	Artwork, "Individuality" Poster 22X28
37074	Artwork, "Tolerance" Poster 18X24
09412	Artwork, "Porchside View" By Eileen Seitz
37050	Artwork, "Porchside View" By Eileen Seitz
09465	Artwork, "Rainbow Reef" By Eileen Seitz
09468	Artwork, "Fisherman's Beach" By Eileen Seitz
09470	Artwork, "Underwater Majesty" By Eileen Seitz
09472	Artwork, "Datura's Garden" By Eileen Seitz
37798	Poster, "Teamwork-Sailboat Scene"
58346	LG 55VH7B-B Monitor, Serial#: 710MXCRQQ595
58133	LG 55VH7B-B Monitor, Serial#: 707MXRFQL726
	NEC MultiSync X462UN Monitor, Serial#: 15005910NA; PO#: 1002953
	NEC MultiSync X462UN Monitor, Serial#: 14005356NA; PO#: 1002953
	NEC MultiSync X462UN Monitor, Serial#: 16006079NA; PO#: 1002953
	NEC MultiSync LCD4010 Monitor, Serial#: 67A05088YA; PO#: 1001273
	NEC MultiSync LCD4010 Monitor, Serial#: 69A06376YA; PO#: 1001273
	NEC MultiSync LCD4010 Monitor, Serial#: 6XA06980YA; PO#: 1001319
	NEC MultiSync X462UN Monitor, Serial#: 16006089NA; PO#: 1002953
	HPE C7000 Enclosure, PSU, Fans, Serial#: USE825CBAW
	HPE Storage Enclosure, Serial#: E01DMLJ13K
	HP EliteDesk 800 G3, Serial#: MXL8412CVZ
	HP Compaq 8000 SFF Desktop, Serial#: 2UA03005SR
	HP Compaq 8000 SFF Desktop, Serial#: 2UA0510P95
	HP EliteDesk 800 G5, Serial#: MXL9393PMY
	HP EliteDesk 800 G5, Serial#: MXL9393PMZ
	HP EliteDesk 800 G5, Serial#: MXL9393PPJ
	HP EliteDesk 800 G5, Serial#: MXL9393PN5
	HP LaserJet P2035n Printer, Serial#: CNBJ611596
	HP LaserJet Pro M454dn Printer, Serial#: VNB3C00403
	HP LaserJet P2035n Printer, Serial#: VNB3F11730
	ViewSonic VX2250 LED Monitor, Serial#: RWS111001613
	ViewSonic VX2250 LED Monitor, Serial#: RWS111000915
	ViewSonic VX2250 LED Monitor, Serial#: RWS111721920
	ViewSonic VX2250 LED Monitor, Serial#: RWS111302665
	ViewSonic VA2703 LED Monitor, Serial#: SWR133740078
	ViewSonic VA2703 LED Monitor, Serial#: SWR1505A1236
	ViewSonic VX2453 LED Monitor, Serial#: SDA132521957
	ViewSonic VX2453 LED Monitor, Serial#: SDA132521964
	ViewSonic VA2703 LED Monitor, Serial#: SWR144280704
	ViewSonic VA2703 LED Monitor, Serial#: SWR1443A0517
	ViewSonic VX2450 LED Monitor, Serial#: S4Z113930334
	ViewSonic VX2450 LED Monitor, Serial#: S4Z132442777
	ViewSonic VA2246M LED Monitor, Serial#: TSP142040401
	ViewSonic VA2246M LED Monitor, Serial#: TSP142040411
	Pro8300 Projector, Serial#: T2D131600133
	HP DeskJet 3520 Printer, Serial#: CN3111G1X1
	Microsoft Surface Go 3, Serial#: 0B33DMK213433F
	Microsoft Surface Go 3, Serial#: 0B334JH213433F
	Fujitsu Fi-7160 Scanner, Serial#: A36DG83907
	Color LaserJet 4201 Printer, Serial#: VNB3J00297
	HP LaserJet 400 Printer, Serial#: PHGDD72485
	HP EliteDesk 800 G5, Serial#: MXL9393PPH
	Microsoft Surface Pro 4, Serial#: 030478660953

ViewSonic VT3200L Monitor, Serial#: TzM143800693
ViewSonic VX2250WM-LED Monitor, Serial#: RWS105002123
ViewSonic VA2448M-LED Monitor, Serial#: SEM123560075
Dell Optiplex 745 Desktop, Serial#: DGZ4HD1
HP EliteDesk 800 G3, Serial#: 2UA75213NV
HP EliteDesk 800 G3, Serial#: 2UA75213NR
HP EliteDesk 800 G3, Serial#: 2UA75213NZ
HP EliteDesk 800 G1, Serial#: 2UA4430FH4
HP EliteDesk 800 G5, Serial#: MXL9393PN9
HP EliteDesk 800 G5, Serial#: MXL9393PQ3
HP EliteDesk 800 G3, Serial#: 2UA75213NY
HP EliteDesk 800 G3, Serial#: MXL8412CXW
HP EliteDesk 800 G3, Serial#: 2UA75213NL
HP 1050 Fax Machine, Serial#: CN65VAJFNY
Planar PCT2485 Monitor, Serial#: PL341HS500176
HP EliteDesk 800 G5, Serial#: MXL9393PM5
HP EliteDesk 800 G3, Serial#: 2UA75213NQ
HP EliteBook 840 G3, Serial#: 5CG9291380
HP EliteDesk 800 G3, Serial#: MXL8412CV9
ViewSonic VA2703 LED Monitor, Serial#: SWR1444A0564
ViewSonic VG2860MHL Monitor, Serial#: U50184700105
ViewSonic VA2703 LED Monitor, Serial#: T8G143240113
LaserJet Pro M201dw Printer, Serial#: VNB3F14378
ViewSonic VX2452MH Monitor, Serial#: TVT172580434
ViewSonic VX2452MH Monitor, Serial#: WAV2306G0812
ViewSonic VX2250WM-LED Monitor, Serial#: RWS110600424
ViewSonic VX2250WM-LED Monitor, Serial#: RWS110600104
ViewSonic VX2252MH Monitor, Serial#: TVR134030668
ViewSonic VX2452MH Monitor, Serial#: TVT2139E2067
ViewSonic VX2250WM-LED Monitor, Serial#: RWS112228229
ViewSonic VX2250WM-LED Monitor, Serial#: RWS112231131
ViewSonic VX2452MH Monitor, Serial#: TVT174680561
ViewSonic VX2452MH Monitor, Serial#: TVT173982069
HP EliteDesk 800 G5, Serial#: MXL9393PN7
Fujitsu, ScanSnap S1300i Document Scanner, Serial#: A04B137899
Toshiba, NB505-N500BL Netbook, Serial#: XB091828K
Microsoft Surface, Serial#: 053757151753
Microsoft Surface, Serial#: 035624152953
Microsoft Surface, Serial#: 039873551053
Microsoft Surface, Serial#: 025894752153
APC Back-UPS Pro 650, Serial#: FB9747042902
ViewSonic VX2250WM-LED Monitor, Serial#: RWS111000660
ViewSonic VX2250WM-LED Monitor, Serial#: S4Z132040036
NEC MultiSync P463 Monitor, Serial#: 59115774NA
NEC MultiSync X462UN Monitor, Serial#: 22112041NA
NEC MultiSync LCD4010 Monitor, Serial#: 69A06241YA
NEC MultiSync X464UNS Monitor, Serial#: 66003959NA
NEC MultiSync UN552S Monitor, Serial#: 19203447NA
NEC MultiSync UN552S Monitor, Serial#: 16202482NA
NEC MultiSync UN552S Monitor, Serial#: 17202958NA
NEC MultiSync UN552S Monitor, Serial#: 16202576NA
NEC MultiSync UN552S Monitor, Serial#: 17202857NA
NEC MultiSync X555UNS Monitor, Serial#: 6Y004502NA
NEC MultiSync UN552S Monitor, Serial#: 16202639NA
NEC MultiSync UN552S Monitor, Serial#: 19203269NA

Chassis, Media Gateway MG1000, Serial#: NNTMLF00CL36
 Chassis Nortel Networks MG1000, Serial#: NNTMENM0H71G
 Avaya Routing Switch 4548GT-PWR, Serial#: LBNNTMMD171050
 Avaya Routing Switch 4524GT-PWR, Serial#: LBNNTMMD5109PK
 Avaya Routing Switch 4524GT-PWR, Serial#: LBNNTMMD5109P9
 Delta DC Breaker, Model#: ESI48N202AB A, Serial#: E9092600065W0
 Delta DC Breaker, Model#: ESI48N202AB A, Serial#: E9094200075W0
 Delta DC Breaker, Model#: ESI48N202AB A, Serial#: E9112100063W0
 HP Proliant DL360 G7 Server, Serial#: USE415WK8Y
 HP Proliant DL360 G7 Server, Serial#: USE116N4D6
 Teltronics SEB Firewall, Serial#: SEBNPP4SM20
 Interallia Digital Voice Announcer, Serial#: 129140
 Rectifier 50/48, Serial#: ADPL1603F39R
 LG 55VH7B-B Monitor, Serial#: 602KCBBD3R493
 NEC MultiSync V423 Monitor, Serial#: 71048532NA
 NEC MultiSync UN552S Monitor, Serial#: 0X201583NA
 HP P17A Monitor, Serial#: 3CQ3511TW2
 HP P17A Monitor, Serial#: 3CQ3511TVQ
 HP P17A Monitor, Serial#: 3CQ3511TVP
 HP P17A Monitor, Serial#: 3CQ3511TVG
 APC, UPS, Part#: SRT72BP, Serial#: 7S1825L00803

ASSET #

190687

TAG #

58927

Hotel Vacuum 110V w/55 Gallon Adapter Ring Drum & DOI

HYATT REGENCY

ASSET #

123267

123758

123759

123757

123268

TAG #

71923

71949

71950

71951

71922

Tractor, Enclosed Cab, 4WD, Massey Ferguson, Mo 2670

Tractor, Enclosed Cab, 4WD, Kubota, M108SHD

Tractor, Enclosed Cab, 4WD, Kubota, M108SHD

Tractor, Enclosed Cab, 4WD, Kubota, M108SHD

Tractor, Enclosed Cab, 4WD, Massey Ferguson, Mo 2670

MOTOR POOL



MEMORANDUM

TO: Members of the Aviation Authority

FROM: Scott Shedek, Chair, Construction Committee

DATE: September 18, 2024

ITEM DESCRIPTION

Recommendation of the Construction Committee to Approve an Addendum to the Continuing Horizontal Construction Services Agreement with Kiewit Infrastructure South Company (Kiewit) for the Award of Project H-00370, Airside 3 Apron Portland Cement Concrete (PCC) Slab Rehabilitation at the Orlando International Airport (MCO)

BACKGROUND

On February 15, 2023, the Aviation Authority Board approved Continuing Horizontal Construction Services Agreements with the following firms, following a competitive award process in compliance with state statutes and Aviation Authority policies:

- Carr & Collier, Inc.
- HORMAC Construction (*DBE*)
- Kiewit Infrastructure South Co.
- Middlesex Corporation (The)
- Prime Construction Group, Inc.
- Valencia Construction Group, Inc. (*MWBE*)

The scope of work to be performed under these continuing horizontal construction contracts includes, but is not limited to, clearing, grubbing, grading, storm drainage, sanitary sewer, exterior electric, other utilities, paving, curb and gutter, and other work normally associated with horizontal construction.

On July 10, 2024, the Aviation Authority solicited bids from its continuing horizontal contractors for H-00370. On August 1, 2024, bids were received as follows:

Bidder	Total Bid Price
Kiewit Infrastructure South Co.	\$929,057
Middlesex Corporation (The)	\$978,700
Carr & Collier, Inc.	\$1,179,700
Valencia Construction Group, Inc.	\$1,191,753
HORMAC Construction Group, Inc.	Did not bid
Prime Construction Group, Inc.	Did not bid
Engineer's Estimate	\$687,789

The bid documents required the bidders to demonstrate its qualifications by submitting information on a similar airfield pavement project that was successfully performed within the last five years. The following contractors did not provide sufficient evidence to demonstrate its capability to successfully complete the H-00370 airfield project:

- Carr & Collier Inc. – the last airfield project, H-00328 Airside 3 Ramp Slab Rehabilitation, was not completed timely and part of the scope had to be removed from the project.
- Valencia Construction Group, Inc. – no airfield pavement experience

Upon further review, staff recommended: (1) all bids be rejected as all are over-budget; and, (2) the project be re-bid to the two qualified contractors with an expedited bid period. The scope of H-00370 may be adjusted to focus on critical tasks and reduce construction costs to align with the currently allocated funding.

On August 13, 2024, the Construction Committee: (1) approved the rejection of all four bids received because all bids significantly exceeded the project budget; (2) deemed Carr & Collier, Inc. and Valencia Construction Group, Inc. as not sufficiently qualified for airfield pavement work on H-00370; and, (3) authorized staff to re-package and re-bid H-00370 to Kiewit and The Middlesex Corporation (Middlesex), the two qualified contractors with an expedited bid period.

ISSUES

On August 14, 2024, the Aviation Authority re-bid H-00370 to Kiewit and Middlesex.

H-00370 will remove and replace cracked and damaged PCC slabs, spill repairs, and replace joint sealant on the PCC apron of Airside 3.

The construction is scheduled to start in September 2024 and be completed in November 2024.

On August 20, 2024, bids were received from both contractors as follows:

Bidder	Total Bid Price
Middlesex Corporation (The)	\$841,357
Kiewit Infrastructure South Co.	\$885,919
Engineer's Estimate	\$800,000

The Aviation Authority established a 7% Disadvantaged Business Enterprise (DBE) participation goal for H-00370. Middlesex submitted its bid with a proposed 3.1% DBE participation goal and Good Faith Effort (GFE) documentation in accordance with the bid documents. The Small Business Development Department has reviewed the GFE submitted by Middlesex, and determined that Middlesex did not sufficiently demonstrate that it took all necessary and reasonable steps to achieve the established DBE participation goal and recommended that the bid from Middlesex be deemed non-responsive.

The next apparent low bidder, Kiewit, has verified that its bid was prepared in accordance with all bid documents and addenda, and will be able to complete the project for the amount bid and within the Aviation Authority's schedule. Staff has reviewed the bid submitted by Kiewit and determined that the total bid price is fair and reasonable.

On September 3, 2024, the Construction Committee recommended: (1) the bid from Middlesex be deemed non-responsive; and, (2) approval of an Addendum to the Continuing Horizontal Construction Services Agreement with Kiewit for the Award of H-00370, Airside 3 Apron PCC Slab Rehabilitation at MCO.

SMALL BUSINESS

The Aviation Authority established a 7% DBE participation goal for H-00370. The Small Business Development Department has reviewed the bid from Kiewit and determined that Kiewit proposes 7% DBE participation on this project.

ALTERNATIVES

None.

FISCAL IMPACT

The fiscal impact for the award of H-00370 is \$885,919. Funding is from Florida Department of Transportation (FDOT) Grants to the extent eligible and previously-approved Capital Expenditure Funds.

RECOMMENDED ACTION

It is respectfully requested that the Aviation Authority Board resolve to accept the recommendation of the Construction Committee to: (1) deem the bid submitted by The Middlesex Corporation as non-responsive; and, (2) approve an Addendum to the Continuing Horizontal Construction Services Agreement with Kiewit Infrastructure South Co. for the Award of H-00370, Airside 3 Apron PCC Slab Rehabilitation at MCO, for the total bid amount of \$885,919, with funding from FDOT Grants to the extent eligible and General Airport Revenue Bonds; and, (3) authorize the Chief Executive Officer or an Aviation Authority Officer to execute the necessary documents following satisfactory review by legal counsel.



MEMORANDUM

TO: Members of the Aviation Authority

FROM: Scott Shedek, Chair, Construction Committee

DATE: September 18, 2024

ITEM DESCRIPTION

Recommendation of the Construction Committee to Approve an Addendum to the Continuing Vertical Construction Services Agreement with Collage Design and Construction Group, Inc. dba The Collage Companies (Collage) for the Award of Project V-S00062, Terminal C Landscaping Program - Interior at the Orlando International Airport (MCO)

BACKGROUND

The Aviation Authority Board approved Continuing Vertical Construction Services Agreements with the following firms, following a competitive award process in compliance with state statutes and Aviation Authority policies.

- Clancy & Theys Construction Co.
- Collage Design and Construction Group, Inc. dba The Collage Companies
- Gomez Construction Co. (MWBE)
- H.A. Contracting Corporation
- H. W. Davis Construction, Inc.
- LEGO Construction Co. (DBE/MWBE)
- Mejia International Group Corporation (MWBE)
- Ovation Construction Company

The scope of work to be performed under these continuing vertical construction services contracts includes, but is not limited to, general site construction, design-build, foundation, structural, masonry, electrical, plumbing, mechanical, interior and exterior finishes, painting, roofing, furnishings, and other work normally associated with vertical construction.

V-S00062 will provide and install all pots, planters and plant material for the Landside and Airside at Terminal C at MCO.

The construction is scheduled to start in September 2024 and be completed in January 2025.

ISSUES

On August 1, 2024, the Aviation Authority solicited bids from its continuing vertical contractors for V-S00062. On August 22, 2024, bids were received as follows:

Bidder	Total Bid Price
Collage Companies	\$770,954.00
Ovation Construction	\$891,224.35
Gomez Construction	\$904,779.00

Clancy & Theys Construction	\$960,000.00
LEGO Construction	\$1,082,140.00
H.W. Davis Construction	\$1,124,000.00
H.A. Contracting Corporation	\$1,395,000.00
Mejia International Group Corp.	Did not bid
Engineer's Estimate	\$1,448,219.00

The apparent low bidder, Collage, has verified that its bid was prepared in accordance with all bid documents and addenda, and will be able to complete the project for the amount bid and within the Aviation Authority's schedule. Staff has reviewed the bid submitted by Collage and determined that the total bid price is fair and reasonable.

On September 3, 2024, the Construction Committee recommended approval of an Addendum to the Continuing Vertical Construction Services Agreement with Collage for the Award of V-S00062, Terminal C Landscaping Program - Interior at MCO.

SMALL BUSINESS

The Aviation Authority established a combined 30% Minority and Women Business Enterprise (MWBE)/Local Developing Business (LDB)/Veteran Business Enterprise (VBE) participation goal for V-S00062. The Small Business Development Department has reviewed the bid from Collage and determined that Collage proposes 66% combined MWBE/LDB/VBE participation.

ALTERNATIVES

None.

FISCAL IMPACT

Fiscal impact for the award of V-S00062 is \$770,954. Funding is from Customer Facility Charges to the extent eligible and General Airport Revenue Bonds.

RECOMMENDED ACTION

It is respectfully requested that the Aviation Authority Board resolve to accept the recommendation of the Construction Committee and approve an Addendum to the Continuing Vertical Construction Services Agreement with Collage Design and Construction Services, Inc. dba The Collage Companies for the Award of V-S00062, Terminal C Landscaping Program – Interior at MCO, for the total bid amount of \$770,954, with funding from Customer Facility Charges to the extent eligible and General Airport Revenue Bonds; and authorize the Chief Executive Officer or an Aviation Authority Officer to execute the necessary documents following satisfactory review by legal counsel.



MEMORANDUM

TO: Members of the Aviation Authority

FROM: Scott Shedek, Chair, Construction Committee

DATE: September 18, 2024

ITEM DESCRIPTION

Recommendation of the Construction Committee to Award Other Entity Contract (OEC) 24-768-OEC for the Purchase of Eight Air Handler Units (AHUs) for Bid Package (BP) No. 00485, Hyatt Lobby Renovations (Design/Build) at the Orlando International Airport (MCO) to Trane Heating and Air Conditioning (Trane) Utilizing Omnia Partners Contract No. 3341

BACKGROUND

The existing 25-year-old AHUs for the Hyatt have reached the end of the useful life cycle, and as part of the Hyatt lobby renovation efforts, these AHUs will be replaced. The new AHUs will be located in existing mechanical rooms in the Hyatt, and will need to be custom-fabricated to fit in the Hyatt freight elevator. The contractor for BP No. 00485 will utilize the freight elevator to hoist the AHUs to the northeast corner of the 4th floor of the Hyatt.

Working with Procurement, the decision to utilize the OEC procurement protocols was driven by the need to timely complete the AHU procurement and Hyatt renovation by September 1, 2025. The Hyatt renovation cannot begin until June 20, 2025, as the Hyatt has contracted events through this date. The new AHUs have a lead time of approximately 40 weeks, including shop drawing preparation and review. A 40-week fabrication period requires a Notice-To-Proceed no later than September 18, 2024.

Trane equipment is successfully being utilized throughout the MCO Campus, most recently installed in Terminal C. Configuration management principles will provide cost-saving efficiencies through the lifecycle of the equipment by simplifying training requirements and reducing warehousing costs for spare parts.

On July 29, 2024, Trane was contacted to provide a cost proposal to fabricate and furnish eight new AHUs to the Aviation Authority in response to 24-768-OEC.

ISSUES

On August 19, 2024, Trane submitted a favorable total proposal price of \$510,159, utilizing its contract pricing from its Omnia Partners Contract No. 3341. This guarantees the lowest price available for this equipment. Trane has verified that its proposal price was prepared in accordance with this OEC procurement and will honor its pricing schedule with its Omnia Partners Contract No. 3341.

On September 3, 2024, the Construction Committee recommended the Award of 24-768-OEC for the Purchase of Eight AHUs for BP No. 00485, Hyatt Lobby Renovations (Design/Build) at MCO to Trane utilizing Omnia Partners Contract No. 3341.

SMALL BUSINESS

The Aviation Authority has reviewed this procurement and determined that no small business participation goals could be established because of the Small Business Development Department cannot change the terms and conditions of the existing contract with Omnia Partners Contract No. 3341.

ALTERNATIVES

None.

FISCAL IMPACT

The fiscal impact is \$510,159. Funding is from previously-approved Capital Expenditure Funds.

RECOMMENDED ACTION

It is respectfully requested that the Aviation Authority Board resolve to accept the recommendation of the Construction Committee and award 24-768-OEC for the Purchase of Eight AHUs for BP No. 00485, Hyatt Lobby Renovations (Design/Build) at MCO to Trane Heating and Air Conditioning utilizing Omnia Partners Contract No. 3341 for the total proposal price amount of \$510,159, with funding from previously-approved Capital Expenditure Funds; and, authorize the Chief Executive Officer or an Aviation Authority Officer to execute the necessary documents following satisfactory review by legal counsel.



MEMORANDUM

TO: Members of the Aviation Authority

FROM: Scott Shedek, Chair, Construction Committee

DATE: September 18, 2024

ITEM DESCRIPTION

Recommendation of the Construction Committee to Approve Insurance Allowance and Payment of Additional Builders Risk Insurance Premium to Arthur J. Gallagher Risk Management Services, LLC (Gallagher) under the Soft Costs Account W-S00121 for Construction Projects Bid Package (BP) No. S00195, Terminal C, Phase 1 Expansion, Airside Concourse (Gates C250-C253); BP No. S00196, Terminal C, Phase 1 Expansion, Airfield Civil, Apron and Taxiway Paving, and Ground Support Equipment Facility; and BP No. S00198, Multi-Modal Connector Pedestrian Bridge and Rental Car Lobby (Design/Build), at the Orlando International Airport (MCO)

BACKGROUND

On September 21, 2022, the Aviation Authority Board approved procurement of the Rolling Master Builders Risk Insurance Program for major construction projects and authorized payment of the deposit premium in the amount of \$3,460,748. The Rolling Master Builders Risk Insurance Program was established to cover major construction projects, which are enrolled upon Notice to Proceed and intended to provide coverage during the project's construction phase, based on required quarterly reporting and subject to final audit. BP No. S00195 and BP No. S00198 were enrolled in the first iteration of this Rolling Master Builders Risk policy.

On December 13, 2023, the Aviation Authority Board approved and ratified the 2023 terms and rates of the second iteration of the Rolling Master Builders Risk Insurance Program for any new construction added within the twelve-month period beginning November 1, 2023, and authorized an Aviation Authority officer or the Chief Executive Officer to execute following satisfactory review by legal counsel.

On February 21, 2024, the Aviation Authority Board approved the award of BP No. S00196 and authorized the approval of an additional Builders Risk premium in the amount of \$1,365,588.

ISSUES

The previously-approved insurance premiums totaling \$4,826,336 for the Rolling Master Builders Risk Insurance Program were allocated for the capital programs covered by this insurance coverage, based on myriad of conditions to include, but not limited to, the value of the construction, schedule, market conditions, and risk. Table 1 displays the current allocation, proposed allocations, and estimated new premium totals, as follows:

Table 1

Project	Current Premium Allocation	New Premium Allocation	Change
BP No. S00195	\$2,747,331	\$2,650,000	(\$ 97,331)
BP No. S00196	\$1,385,295	\$1,750,000	\$364,705
BP No. S00198	\$ 693,710	\$ 800,000	\$106,290
TOTAL	\$4,826,336	\$5,200,000	\$373,664

The revised proposed premium and allocations by project are estimates, based on the best available information to date. As construction progresses and data is updated or becomes available, these allocations may be revised upon evaluation of the quarterly reporting updates, resulting in subsequent payments within this allocation.

Adjustments in premiums are anticipated to correlate with adjustments of project costs and completion dates. Premium is subject to final audit at the close of each project.

On September 10, 2024, the Construction Committee recommended approval of an Insurance Allowance and Subsequent Payments of Adjusted Rolling Master Builders Risk Insurance Premiums to Gallagher under the Soft Costs Account W-S00121 for Construction Projects BP No. S00195, BP No. S00196, and BP No. S00198 at MCO.

SMALL BUSINESS

Not applicable.

ALTERNATIVES

None.

FISCAL IMPACT

The fiscal impact is \$373,664. Funding is from previously-approved funding sources for the applicable capital project, such as, but not limited to, Florida Department of Transportation (FDOT) Grants to the extent eligible, General Airport Revenue Bonds, Customer Facility Charges to the extent eligible, Capital Expenditure Funds to the extent eligible, and Line of Credit to be reimbursed by General Airport Revenue Bonds.

RECOMMENDED ACTION

It is respectfully requested that the Aviation Authority Board resolve to accept the recommendation of the Construction Committee to approve an Insurance Allowance and Payment of Additional Builders Risk Insurance Premium to Arthur J. Gallagher Risk Management Services, LLC under the Soft Costs Account W-S00121 for Construction Projects BP No. S00195, BP No. S00196, and BP No. S00198 at MCO, for the total not-to-exceed expenses amount of \$373,664, with funding from previously-approved funding sources for the applicable capital project, such as, but not limited to, FDOT Grants to the extent eligible, General Airport Revenue Bonds, Customer Facility Charges to the extent eligible, Capital Expenditure Funds to the extent eligible, and Line of Credit to be reimbursed by General Airport Revenue Bonds; and authorize the Chief Executive Officer or an Aviation Authority Officer to execute the necessary documents following satisfactory review by legal counsel.

MEMORANDUM

TO: Members of the Aviation Authority

FROM: Scott Shedek, Chair, Construction Committee

DATE: September 18, 2024

ITEM DESCRIPTION

Recommendation of the Construction Committee to Approve Insurance Allowance and Payment of Additional Owner's Protective Professional Indemnity (OPPI) Insurance Premium to Arthur J. Gallagher Risk Management Services, LLC (Gallagher) under the Soft Costs Account W-S00121 for Construction Projects Bid Package (BP) No. S00195, Terminal C, Phase 1 Expansion, Airside Concourse (Gates C250-C253); BP No. S00196, Terminal C, Phase 1 Expansion, Airfield Civil, Apron and Taxiway Paving, and Ground Support Equipment Facility; and BP No. S00198, Multi-Modal Connector Pedestrian Bridge and Rental Car Lobby (Design/Build), at the Orlando International Airport (MCO)

BACKGROUND

On September 21, 2022, the Aviation Authority Board approved procurement of the OPPI Insurance Program for major construction projects and authorized payment of the deposit premium in the amount of \$1,254,580. The deposit premium was conditionally based on each project's construction value, schedule, market conditions, and risk at the time of proposal.

ISSUES

The Aviation Authority has received a proposal from Gallagher, the Aviation Authority's insurance broker, for OPPI coverage for an additional premium based on updated construction values, schedules and current market conditions, including extension of policy term through December 31, 2027. The previously approved OPPI premium was allocated amongst BP No. S00195, BP No. S00196 and BP No. S00198. Table 1 displays the current allocation, and estimated new premium totals, as follows:

Table 1

Project	Current Premium Allocation	New Premium Allocation	Change
BP No. S00195	\$ 908,192	\$ 965,000	\$ 56,808
BP No. S00196	\$ 220,500	\$ 375,000	\$154,500
BP No. S00198	\$ 125,888	\$ 350,000	\$224,112
TOTAL	\$1,254,580	\$1,690,000	\$435,420

The proposal is an estimate; therefore, to ensure the Aviation Authority can secure the necessary level of coverage, approval is being requested for the allowance listed in Table 1. Payment will only be made for the value needed to secure the OPPI coverage.

The OPPI Insurance Program allocations are based on the best available information to date. As construction progresses and data is updated or becomes available, these allocations may be revised.

On September 10, 2024, the Construction Committee recommended approval of an Insurance Allowance and Payment of Additional OPPI Insurance Premium to Gallagher under the Soft Costs Account W-S00121 for Construction Projects BP No. S00195, BP No. S00196, and BP No. S00198 at MCO.

SMALL BUSINESS

Not applicable.

ALTERNATIVES

None.

FISCAL IMPACT

The fiscal impact is \$435,420. Funding is from previously-approved funding sources for the applicable capital project, such as, but not limited to, Florida Department of Transportation (FDOT) Grants to the extent eligible, General Airport Revenue Bonds, Customer Facility Charges to the extent eligible, Capital Expenditure Funds to the extent eligible, and Line of Credit to be reimbursed by General Airport Revenue Bonds.

RECOMMENDED ACTION

It is respectfully requested that the Aviation Authority Board resolve to accept the recommendation of the Construction Committee to approve an Insurance Allowance and Payment of Additional OPPI Insurance Premium to Arthur J. Gallagher Risk Management Services, LLC under the Soft Costs Account W-S00121 for Construction Projects BP No. S00195, BP No. S00196, and BP No. S00198 at MCO, for the total not-to-exceed expenses amount of \$435,420, with funding from previously-approved funding sources for the applicable capital project, such as, but not limited to, FDOT Grants to the extent eligible, General Airport Revenue Bonds, Customer Facility Charges to the extent eligible, Capital Expenditure Funds to the extent eligible, and Line of Credit to be reimbursed by General Airport Revenue Bonds; and authorize the Chief Executive Officer or an Aviation Authority Officer to execute the necessary documents following satisfactory review by legal counsel.



MEMORANDUM

TO: Members of the Aviation Authority

FROM: Scott Shedek, Chair, Construction Committee

DATE: September 18, 2024

ITEM DESCRIPTION

Recommendation of the Construction Committee to Approve an Addendum to the Continuing On-Call Architecture and Engineering Consulting Services with C&S Engineers, Inc. (C&S) for Fiscal Year (FY) 2025 Computer Aided Design (CAD), Geographic Information Systems (GIS), Building Information Modeling (BIM) and Related Services (W-00527) at the Orlando International Airport (MCO)

BACKGROUND

On May 15, 2024, the Aviation Authority Board approved a Continuing On-Call Architecture and Engineering Services Agreement with the following firms:

- C&S Engineers, Inc.
- Garver Engineers, LLC
- Kimley-Horn and Associates, Inc.
- Michael Baker International, Inc.
- RS&H, Inc.

These no-cost base agreements established the negotiated hourly rates. The continuing on-call architecture and engineering and related professional services will include, but are not limited to, the following disciplines:

- | | |
|---|--|
| • Airport engineering | • Interior design |
| • Navigational Aids (NAVAIDS) planning and design | • Marine engineering |
| • Land management and engineering development | • Civil engineering |
| • Cost estimating/ scheduling | • Pavement and facility inspections |
| • Airport planning | • Structural engineering |
| • Aviation and automotive fueling systems design | • Land Surveying |
| • Architecture planning and design | • Electrical engineering |
| • Landscape architecture | • Geotechnical engineering |
| • Materials testing | • Subsurface utility engineering |
| • Land use zoning and airspace | • Transportation and traffic engineering |
| • Sustainability and resilience | • Environmental Engineering |
| • CAD/GIS/BIM services | • Fire protection systems engineering |
| • Building envelope and evaluation | • Electric systems design |
| • Bridge inspection | • Mechanical and plumbing engineering |
| • Communications/IT systems design | • Other related services |

ISSUES

A fee has been negotiated with C&S for FY 2025 CAD, GIS, BIM and Related Services (W-00527) at MCO, for the total amount of \$533,232. Services will include, but are not limited to, preparation of ongoing updates of CAD drawings and GIS data sets; database consolidation planning and data integration into the Aviation Authority's Enterprise GIS system; related GIS and CAD planning, analysis, and input as needed; preparation and updating of the airport facility conceptual layout drawings, Airport Layout Plan (ALP) drawings, graphics, aerial photography and geospatial imagery, base maps, exhibits, floor plans, utility systems and building inventories; integration and management of the airport facility data, airport addressing, land use maps, property surveys and maps, easements and leasehold exhibits, facility management data layers and data attributes, geospatial space planning systems and airport airspace; and, assistance of Aviation Authority staff on various projects as requested. Services will be provided from October 1, 2024, through September 30, 2025. At the discretion of the Aviation Authority, the level of provided services may be adjusted during the fiscal year, depending on fluctuations of Aviation Authority staffing levels.

On August 20, 2024, the Construction Committee recommended approval of an Addendum to the Continuing On-Call Architecture and Engineering Consulting Services Agreement with C&S for FY 2025 CAD, GIS, BIM and Related Services (W-00527) at MCO.

SMALL BUSINESS

The Aviation Authority has reviewed the proposal from C&S, and determined that C&S does not propose any small business participation on this addendum because of the limited scope of required services, which involves technical staff extension, and certifies that C&S is in good standing as it relates to its small business participation on those addenda on which small business participation is required in its professional services agreement.

ALTERNATIVES

None.

FISCAL IMPACT

The fiscal impact is \$533,232. Funding is from Operations and Maintenance Funds (subject to adoption of the FY 2025 Aviation Authority Budget by the Aviation Authority Board, under separate item).

RECOMMENDED ACTION

It is respectfully requested that the Aviation Authority Board resolve to accept the recommendation of the Construction Committee to approve an Addendum to the Continuing On-Call Architecture and Engineering Consulting Services Agreement with C&S Engineers, Inc. for FY 2025 CAD, GIS, BIM and Related Services (W-00527) at MCO, for the total not-to-exceed fees amount of \$533,232, with funding from Operations and Maintenance Funds; and, authorize the Chief Executive Officer or an Aviation Authority Officer to execute the necessary documents following satisfactory review by legal counsel.



MEMORANDUM

TO: Members of the Aviation Authority

FROM: Scott Shedek, Chair, Construction Committee

DATE: September 18, 2024

ITEM DESCRIPTION

Recommendation of the Construction Committee to Approve an Addendum to the General Consulting Services Agreement with Ricondo & Associates, Inc. (Ricondo) for the Evaluation of the North Terminal Complex (NTC) Baggage Handling System (BHS) (W-00489) at the Orlando International Airport (MCO)

BACKGROUND

On December 9, 2020, the Aviation Authority Board approved the General Consulting Services Agreement with Ricondo, following a competitive award process in compliance with state statutes and Aviation Authority policies.

The agreement is structured as a no-cost base agreement with negotiated hourly rates. Services that are within the advertised scope are negotiated on an as-needed or annual basis, and awarded as addenda to the base agreement. The scope of advertised services includes advising and supporting the Aviation Authority through assessments, studies, master planning, concept development, and preparation of design-build criteria packages, extension of staff, and other efforts as assigned for the development, management, and operation of the existing and future facilities. The services may also include interfacing with the Aviation Authority's committees and the Aviation Authority's departments, and coordinating and providing documentation required by federal, state, and local agencies, including the Federal Aviation Administration (FAA); the Transportation Security Administration (TSA); the Florida Department of Transportation (FDOT); the Orlando Utilities Commission (OUC); the Division of Strategic Business Development; City of Orlando; Orange County, Florida; and, other agencies as required.

ISSUES

A fee has been negotiated with Ricondo for the Evaluation of the NTC BHS (W-00489) at MCO, for the total not-to-exceed fees amount of \$901,811. Services will include, but are not limited to, conducting Advanced Concept Planning (ACP) of the NTC BHS. The intent of the ACP will be to integrate direction from the Aviation Authority related to the BHS strategy and long-term improvements of the NTC BHS. Services will include:

- Replacing the existing conventional outbound BHS with an Individual Carrier System and preserve the future ability to automate;
- Incorporating the inbound BHS with an Early Bag Storage system;
- Planning and separately implementing two outbound BHS facilities located at the east and west ends of the NTC; and,
- Planning terminal improvements that capitalize on building expansions for BHS facilities at the east and west end of the NTC.

On September 3, 2024, the Construction Committee recommended approval of an Addendum to the General Consulting Services Agreement with Ricondo for the Evaluation of the NTC BHS (W-00489) at MCO.

SMALL BUSINESS

The Aviation Authority has reviewed the proposal from Ricondo, and determined that Ricondo proposes 22.1% Minority and Women Business Enterprise (MWBE) participation and 7.9% Local Developing Business (LDB) participation on this addendum, and certifies that Ricondo is in good standing as it relates to its small business participation.

ALTERNATIVES

None.

FISCAL IMPACT

The fiscal impact is \$901,811. Funding is from Line of Credit to be reimbursed by General Airport Revenue Bonds.

RECOMMENDED ACTION

It is respectfully requested that the Aviation Authority Board resolve to accept the recommendation of the Construction Committee to approve an Addendum to the General Consulting Services Agreement with Ricondo & Associates, Inc. for the Evaluation of the North Terminal Complex Baggage Handling System (W-00489) at MCO, for the total not-to-exceed fees amount of \$901,811, with funding from Line of Credit to be reimbursed by General Airport Revenue Bonds; and, authorize the Chief Executive Officer or an Aviation Authority Officer to execute the necessary documents following satisfactory review by legal counsel.



MEMORANDUM

TO: Members of the Aviation Authority

FROM: Marquez A. Griffin, Chair, Procurement Committee

DATE: September 18, 2024

ITEM DESCRIPTION

Recommendation of the Procurement Committee to Approve Multiple Addenda to the Continuing Program and Project Management Services Agreement with AECOM Technical Services, Inc. (AECOM) at the Orlando International Airport (MCO)

BACKGROUND

On May 18, 2022, the Aviation Authority Board approved Continuing Program and Project Management Services Agreements with the following firms, following a competitive award process in compliance with state statutes and Aviation Authority policies:

- AECOM Technical Services, Inc.
- Cost Management, Inc. dba CMI (*MWBE*)
- Geotech Consultants International, Inc. dba GCI, Inc. (*MWBE*)
- PSA Constructors, Inc. dba PSA Management, Inc. (*MWBE/LDB*)
- The Roderick Group, Inc. dba Ardmore Roderick (*MWBE*)
- WSP USA, Inc.

The agreements are structured as a no-cost base agreement with negotiated hourly rates. Services that are within the advertised scope are negotiated on an as-needed or annual basis, and awarded as addenda to the base agreement. The terms of the agreements shall be for a period of three years with optional renewal periods of two additional one-year terms, to be exercised at the discretion of the Aviation Authority and accepted by both parties.

Scope includes all services necessary for the management of the design and construction of both individual projects and programs, consisting of two or more individual projects, including the management of design from planning and conceptual design phase through detailed design, bidding and award of construction contracts; development of design criteria documents, and management of design/build contracts; management of the construction and commissioning of projects, including performing as the Owner's Authorized Representative (OAR); providing material testing, quantity surveying, construction inspection, construction safety compliance inspection, and other services required to verify compliance of construction with contract documents; providing cost estimating, cost control, scheduling, progress reporting, and planning services to support both design and construction activities; negotiations of contracts for program and project related professional and construction services required from the Aviation Authority's other consultants and contractors; coordination of the activities of multiple consultants and contractors onsite; and all other related services, which may be required to accomplish the planning, funding, design, bidding and award, construction, commissioning and operation of projects and programs for the Aviation Authority's existing and future facilities.

A summary of previously-approved addenda, and applicable amendments, to the Continuing Program and Project Management Services Agreement with AECOM can be provided upon request.

ISSUES

Per the Aviation Authority's Policy 450.04, the Aviation Authority Board must approve all contract addenda and applicable amendments that result in the value of any contract being increased, in the aggregate, by \$250,000 or more over the contract value. The Procurement Committee (PC) recommended approval of the addenda to the above-referenced agreement, as follows:

- Fiscal Year (FY) 2025 Staff Extension Support Services for Project Controls at MCO, for the total not-to-exceed fees amount of \$173,120, with funding from Operations and Maintenance Funds (subject to adoption of the FY 2025 Aviation Authority Budget by the Aviation Authority Board, under separate item). Services will include, but are not limited to, performing specialized and advanced administrative functions and public meeting assignments, and maintaining records and minutes for various Aviation Authority Sunshine Committees, such as the Construction Committee, ensuring compliance with state statutes and Aviation Authority policies and procedures. These services will be provided from October 1, 2024, through September 30, 2025. The Aviation Authority has reviewed the proposal from AECOM, and determined that AECOM does not propose any small business participation on this addendum as the services being provided are onsite staffing support. The Small Business Development Department certifies that AECOM is in good standing as it relates to its small business participation on those addenda on which small business participation is required in its professional services agreement. *[Reference PC Meeting held August 13, 2024, Agenda Item No. 4-A].*
- FY 2025 Project Management/Oversight Support Services for Tenant/ Concessions Projects at MCO, for the total not-to-exceed fees amount of \$554,160, with funding from Operations and Maintenance Funds (subject to adoption of the FY 2025 Aviation Authority Budget by the Aviation Authority Board, under separate item). Coordination and oversight support services of the tenant/ concessions projects are required. These project management services include, but are not limited to, construction project management, project control, contract administration, inspection services, review of drawings, monitoring of the tenant/concessions projects, and maintenance of project progress tracking. These services will be provided from October 1, 2024, through March 31, 2025. The Aviation Authority has reviewed the proposal from AECOM, and determined that AECOM proposes 99% Minority and Women Business Enterprise (MWBE) participation on this addendum, and certifies that AECOM is in good standing as it relates to its small business participation. *[Reference PC Meeting held September 3, 2024, Agenda Item No. 3-Z].*
- FY 2025 Project Management Services Technology Projects at MCO, for the total not-to-exceed fees amount of \$149,970, with funding from Operations and Maintenance Funds (subject to adoption of the FY 2025 Aviation Authority Budget by the Aviation Authority Board, under separate item). Services include, but are not limited to, performing specialized and advanced technology OAR support services, field inspection and oversight of low voltage systems activities, scheduling and purchasing of Information Technology (IT) procurement items, and systems Quality Assurance/Quality Control support services for IT network, fire alarm and safety, and communications rooms. Services will be provided from October 1, 2024, through September 30, 2025. The Aviation Authority has reviewed the proposal from AECOM, and determined that AECOM does not propose any small business participation on this addendum and certifies that AECOM is in good standing as it relates to its small business participation on those addenda on which small business participation is required in its professional services agreement. *[Reference PC Meeting held September 3, 2024, Agenda Item No. 3-Y].*

As these addenda will result in an aggregate increase to the Aviation Authority's Agreement with AECOM exceeding \$250,000, Aviation Authority Board approval is required.

SMALL BUSINESS

Individual small business participation is included for each of the addenda listed above.

ALTERNATIVES

None.

FISCAL IMPACT

The fiscal impact is \$877,250. Funding is from Operations and Maintenance Funds (subject to adoption of the FY 2025 Aviation Authority Budget by the Aviation Authority Board under separate item).

RECOMMENDED ACTION

It is respectfully requested that the Aviation Authority Board resolve to accept the recommendation of the Procurement Committee to: (1) approve Multiple Addenda to the Continuing Program and Project Management Services Agreement with AECOM Technical Services, Inc. as follows: (a) FY 2025 Staff Extension Support Services for Project Controls at MCO, for the total not-to-exceed fees amount of \$173,120, with funding from Operations and Maintenance Funds; (b) FY 2025 Project Management/Oversight Support Services for Tenant/ Concessions Projects at MCO, for the total not-to-exceed fees amount of \$554,160, with funding from Operations and Maintenance Funds; and, (c) FY 2025 Project Management Services Technology Projects at MCO, for the total not-to-exceed fees amount of \$149,970, with funding from Operations and Maintenance Funds; and, (2) authorize the Chief Executive Officer or an Aviation Authority Officer to execute the necessary documents following satisfactory review by legal counsel.



MEMORANDUM

TO: Members of the Aviation Authority

FROM: Marquez A. Griffin, Chair, Procurement Committee

DATE: September 18, 2024

ITEM DESCRIPTION

Recommendation of the Procurement Committee to Approve Multiple Addenda to the Continuing Program and Project Management Services Agreement with Geotech Consultants International, Inc. dba GCI, Inc. (GCI) at the Orlando International Airport (MCO)

BACKGROUND

On May 18, 2022, the Aviation Authority Board approved Continuing Program and Project Management Services Agreements with the following firms, following a competitive award process in compliance with state statutes and Aviation Authority policies:

- AECOM Technical Services, Inc.
- Cost Management, Inc. dba CMI (*MWBE*)
- Geotech Consultants International, Inc. dba GCI, Inc. (*MWBE*)
- PSA Constructors, Inc. dba PSA Management, Inc. (*MWBE/LDB*)
- The Roderick Group, Inc. dba Ardmore Roderick (*MWBE*)
- WSP USA, Inc.

The agreements are structured as a no-cost base agreement with negotiated hourly rates. Services that are within the advertised scope are negotiated on an as-needed or annual basis, and awarded as addenda to the base agreement. The terms of the agreements shall be for a period of three years with optional renewal periods of two additional one-year terms, to be exercised at the discretion of the Aviation Authority and accepted by both parties.

Scope includes all services necessary for the management of the design and construction of both individual projects and programs, consisting of two or more individual projects, including the management of design from planning and conceptual design phase through detailed design, bidding and award of construction contracts; development of design criteria documents, and management of design/build contracts; management of the construction and commissioning of projects, including performing as the Owner's Authorized Representative (OAR); providing material testing, quantity surveying, construction inspection, construction safety compliance inspection, and other services required to verify compliance of construction with contract documents; providing cost estimating, cost control, scheduling, progress reporting, and planning services to support both design and construction activities; negotiations of contracts for program and project related professional and construction services required from the Aviation Authority's other consultants and contractors; coordination of the activities of multiple consultants and contractors onsite; and all other related services, which may be required to accomplish the planning, funding, design, bidding and award, construction, commissioning and operation of projects and programs for the Aviation Authority's existing and future facilities.

A summary of previously-approved addenda, and applicable amendments, to the Continuing Program and Project Management Services Agreement with GCI can be provided upon request.

ISSUES

Per the Aviation Authority's Policy 450.04, the Aviation Authority Board must approve all contract addenda and applicable amendments that result in the value of any contract being increased, in the aggregate, by \$250,000 or more over the contract value. The Procurement Committee (PC) recommended approval of the addenda to the above-referenced agreement, as follows:

- Fiscal Year (FY) 2025 Staff Extension Services for Safety Management Support to the Construction Department at MCO, for the total not-to-exceed fees amount of \$224,930, with funding from Operations and Maintenance Funds (subject to adoption of the FY 2025 Aviation Authority Budget by the Aviation Authority Board, under separate item). Services will include, but are not limited to, providing staff extension support services for assistance with the implementation of the Aviation Authority's construction safety program, such as oversight, coordination, and monitoring the onsite safety protocols on tenant and construction projects at MCO. Support will include airfield, maintenance activities performed by contractors, and general safety compliance inspection and reporting services. Services will be provided from October 1, 2024, through September 30, 2025. GCI is a certified MWBE firm. The Aviation Authority has reviewed the proposal from GCI, and determined that GCI does not propose any small business participation on this addendum as the services being provided are onsite staffing support, and certifies that GCI is in good standing as it relates to its small business participation on those addenda on which small business participation is required in its professional services agreement. *[Reference PC Meeting held September 3, 2024, Agenda Item No. 3-W].*
- FY 2025 Staff Extension Services for Small Projects, including Project Manager and Project Coordinator Services, to the Construction Department at MCO, for the total not-to-exceed fees amount of \$532,384, with funding from Operation and Maintenance Funds (subject to adoption of the FY 2025 Aviation Authority Budget by the Aviation Authority Board, under separate item). Services will include, but are not limited to, project management and project controls services directing, coordinating and managing projects from inception to completion, attending or chairing meetings, preparing presentations, generating and presenting agenda items to Aviation Authority Sunshine committees, and administrative support services. These services will be provided from October 1, 2024, through September 30, 2025. GCI is a certified MWBE firm. The Aviation Authority has reviewed the proposal from GCI, and determined that GCI does not propose any small business participation on this Addendum as the services being provided are onsite staffing support, and certifies that GCI is in good standing as it relates to its small business participation as required in its professional services agreement. *[Reference PC Meeting held September 3, 2024, Agenda Item No. 3-X].*

As these addenda will result in an aggregate increase to the Aviation Authority's Agreement with GCI exceeding \$250,000, Aviation Authority Board approval is required.

SMALL BUSINESS

Individual small business participation is included for each of the addenda listed above.

ALTERNATIVES

None.

FISCAL IMPACT

The fiscal impact is \$757,314. Funding is from Operations and Maintenance Funds (subject to adoption of the FY 2025 Aviation Authority Budget by the Aviation Authority Board under separate item).

RECOMMENDED ACTION

It is respectfully requested that the Aviation Authority Board resolve to accept the recommendation of the Procurement Committee to: (1) approve Multiple Addenda to the Continuing Program and Project Management Services Agreement with Geotech Consultants International, Inc. dba GCI, Inc. as follows: (a) FY 2025 Staff Extension Services for Safety Management Support to the Construction Department at MCO, for the total not-to-exceed fees amount of \$224,930, with funding from Operations and Maintenance Funds; and, (b) FY 2025 Staff Extension Services for Small Projects, including Project Manager and Project Coordinator Services, to the Construction Department at MCO, for the total not-to-exceed fees amount of \$532,384, with funding from Operations and Maintenance Funds; and, (2) authorize the Chief Executive Officer or an Aviation Authority Officer to execute the necessary documents following satisfactory review by legal counsel.



MEMORANDUM

TO: Members of the Aviation Authority

FROM: Marquez A. Griffin, Chair, Procurement Committee

DATE: September 18, 2024

ITEM DESCRIPTION

Recommendation of the Procurement Committee to Approve Multiple Addenda to the Continuing Transportation Planning Services Agreement with HDR Engineering, Inc. (HDR) at the Orlando International Airport (MCO)

BACKGROUND

On May 19, 2021, the Aviation Authority Board approved no-cost base agreements for Continuing Transportation Planning Services Agreement with the following firms, following a competitive award process in compliance with state statutes and Aviation Authority policies:

- HDR Engineering, Inc.
- HNTB Corporation

The agreements are structured as a no-cost base agreement with negotiated hourly rates. Services that are within the advertised scope are negotiated on an as-needed or annual basis, and awarded as addenda to the base agreement. The terms of the agreements shall be for a period of three years with optional renewal periods of two additional one-year terms, to be exercised at the discretion of the Aviation Authority and accepted by both parties.

Services consist of the performance of transportation planning services and related professional services, and may include, but not be limited to, on-airport roadway traffic counts, multi-modal transportation facility planning, airport passenger surface access-related analyses, coordination with local, regional, state and federal transportation agencies on transportation planning issues to support the development of the Aviation Authority's existing and future facilities; assisting with strategic development planning, planning analyses of roadway opportunities and constraints, wayfinding and signage, and other miscellaneous transportation projects and all other related services including coordination with the Aviation Authority, its Consultants, the City of Orlando and all agencies having jurisdiction over the facilities. The Services may also include, but are not limited to, studies and preparation of reports involving scope definition and validation of projects, evaluation and documentation of existing conditions; Master Document support, plan review and support of the Aviation Authority's horizontal permitting program, technical support and review of documents prepared by others, management support on various Aviation Authority projects and all other related professional services.

A summary of previously-approved addenda, and applicable amendments, to the Continuing Transportation Planning Services Agreement with HDR can be provided upon request.

ISSUES

Per the Aviation Authority's Policy 450.04, the Aviation Authority Board must approve all contract addenda and applicable amendments that result in the value of any contract being increased, in the aggregate, by \$250,000 or

more over the contract value. The Procurement Committee (PC) recommended approval of addenda to the above-referenced agreement, as follows:

- Fiscal Year (FY) 2025 On-Call Horizontal Development Plan Review Services at MCO, for the total not-to-exceed fees amount of \$20,000, with funding from Operations and Maintenance Funds (subject to adoption of the FY 2025 Aviation Authority Budget by the Aviation Authority Board, under separate item). Services will include, but are not limited to, review of proposed horizontal development within properties controlled by the Aviation Authority at MCO. These reviews will be summarized in reports to the Aviation Authority prior to distribution to applicants or other stakeholders, which may include municipalities, Orange County, adjacent developments to MCO or other governmental or quasi-governmental entities. Services may also include meetings, workshops, or presentations, as required. Services will be provided from October 1, 2024, through September 30, 2025. The Aviation Authority has reviewed the proposal from HDR, and determined that HDR does not propose any small business participation on this addendum, and certifies that HDR is in good standing as it relates to its small business participation on those addenda on which small business participation is required in its professional services agreement. *[Reference PC Meeting held September 3, 2024, Agenda Item No. 3-O]*.
- FY 2025 On-Call Transportation Planning Services at MCO, for the total not-to-exceed fees amount of \$60,000, with funding from Operations and Maintenance Funds (subject to adoption of the FY 2025 Aviation Authority Budget by the Aviation Authority Board, under separate item). Services will include, but are not limited to, reviews, analyses, and recommendations for traffic planning and traffic engineering issues identified by the Aviation Authority. The scope may also include meetings, workshops, or presentations, as required by the Aviation Authority. Services will be provided from October 1, 2024, through September 30, 2025. The Aviation Authority has reviewed the proposal from HDR, and determined that HDR does not propose any small business participation on this addendum, and certifies that HDR is in good standing as it relates to its small business participation on those addenda on which small business participation is required in its professional services agreement. *[Reference PC Meeting held September 3, 2024, Agenda Item No. 3-N]*.

As these addenda will result in an aggregate increase to the Aviation Authority's Agreement with HDR exceeding \$250,000, Aviation Authority Board approval is required.

SMALL BUSINESS

Individual small business participation is included for each of the addenda listed above.

ALTERNATIVES

None.

FISCAL IMPACT

The fiscal impact is \$80,000. Funding is from Operations and Maintenance Funds (subject to adoption of the FY 2025 Aviation Authority Budget by the Aviation Authority Board under separate item).

RECOMMENDED ACTION

It is respectfully requested that the Aviation Authority Board resolve to accept the recommendation of the Procurement Committee to: (1) approve Multiple Addenda to the Continuing Transportation Planning Services Agreement with HDR Engineers, Inc. as follows: (a) FY 2025 On-Call Horizontal Development Plan Review Services at MCO, for the total not-to-exceed fees amount of \$20,000, with funding from Operations and Maintenance Funds; and, (b) FY 2025 On-Call Transportation Planning Services at MCO, for the total not-to-exceed fees amount

of \$60,000, with funding from Operations and Maintenance Funds; and, (2) authorize the Chief Executive Officer or an Aviation Authority Officer to execute the necessary documents following satisfactory review by legal counsel.



MEMORANDUM

TO: Members of the Aviation Authority

FROM: Marquez A. Griffin, Chair, Procurement Committee

DATE: September 18, 2024

ITEM DESCRIPTION

Recommendation of the Procurement Committee to Approve Multiple Addenda to the Continuing Transportation Planning Services Agreement with HNTB Corporation (HNTB) at the Orlando International Airport (MCO)

BACKGROUND

On May 19, 2021, the Aviation Authority Board approved no-cost base agreements for Continuing Transportation Planning Services Agreement with the following firms, following a competitive award process in compliance with state statutes and Aviation Authority policies:

- HDR Engineering, Inc.
- HNTB Corporation

The agreements are structured as a no-cost base agreement with negotiated hourly rates. Services that are within the advertised scope are negotiated on an as-needed or annual basis, and awarded as addenda to the base agreement. The terms of the agreements shall be for a period of three years with optional renewal periods of two additional one-year terms, to be exercised at the discretion of the Aviation Authority and accepted by both parties.

Services consist of the performance of transportation planning services and related professional services, and may include, but not be limited to, on-airport roadway traffic counts, multi-modal transportation facility planning, airport passenger surface access-related analyses, coordination with local, regional, state and federal transportation agencies on transportation planning issues to support the development of the Aviation Authority's existing and future facilities; assisting with strategic development planning, planning analyses of roadway opportunities and constraints, wayfinding and signage, and other miscellaneous transportation projects and all other related services including coordination with the Aviation Authority, its Consultants, the City of Orlando and all agencies having jurisdiction over the facilities. The Services may also include, but are not limited to, studies and preparation of reports involving scope definition and validation of projects, evaluation and documentation of existing conditions; Master Document support, plan review and support of the Aviation Authority's horizontal permitting program, technical support and review of documents prepared by others, management support on various Aviation Authority projects and all other related professional services.

A summary of previously-approved addenda, and applicable amendments, to the Continuing Transportation Planning Services Agreement with HNTB can be provided upon request.

ISSUES

Per the Aviation Authority's Policy 450.04, the Aviation Authority Board must approve all contract addenda and applicable amendments that result in the value of any contract being increased, in the aggregate, by \$250,000 or

more over the contract value. The Procurement Committee (PC) recommended approval of addenda to the above-referenced agreement, as follows:

- Fiscal Year (FY) 2025 Horizontal Permitting Review Services at MCO, for the total not-to-exceed fees amount of \$10,000, with funding from Operations and Maintenance Funds (subject to approval of the FY 2025 Aviation Authority Budget by the Aviation Authority Board). Services will include review of proposed horizontal development within properties controlled by the Aviation Authority at MCO, follow-up reporting, and coordination with other stakeholders such as Orange County, FL, adjacent developments, or other governmental or quasi-governmental entities. The scope may also include meetings, workshops, or presentations, as required by the Aviation Authority. Services will be provided from October 1, 2024, through September 30, 2025. The Aviation Authority has reviewed the proposal from HNTB and determined that HNTB does not propose any small business participation on this addendum, and certifies that HNTB is in good standing as it relates to its small business participation on those addenda on which small business participation is required in its professional services agreement. *[Reference PC Meeting held September 3, 2024, Agenda Item No. 3-L].*
- FY 2025 On-Call Transportation Planning Services at MCO, for the total not-to-exceed fees amount of \$45,000, with funding from Operations and Maintenance Funds (subject to approval of the FY 2025 Aviation Authority Budget by the Aviation Authority Board). Services will include, but are not limited to, review, analysis, and recommendations for traffic planning and traffic engineering issues as identified by the Aviation Authority. The Aviation Authority has reviewed the proposal from HNTB and determined that HNTB does not propose any small business participation on this addendum, and certifies that HNTB is in good standing as it relates to its small business participation on those addenda on which small business participation is required in its professional services agreement. *[Reference PC Meeting held September 3, 2024, Agenda Item No. 3-M].*

As these addenda will result in an aggregate increase to the Aviation Authority's Agreement with HNTB exceeding \$250,000, Aviation Authority Board approval is required.

SMALL BUSINESS

Individual small business participation is included for each of the addenda listed above.

ALTERNATIVES

None.

FISCAL IMPACT

The fiscal impact is \$55,000. Funding is from Operations and Maintenance Funds (subject to adoption of the FY 2025 Aviation Authority Budget by the Aviation Authority Board under separate item).

RECOMMENDED ACTION

It is respectfully requested that the Aviation Authority Board resolve to accept the recommendation of the Procurement Committee to: (1) approve Multiple Addenda to the Continuing Transportation Planning Services Agreement with HNTB Corporation as follows: (a) FY 2025 Horizontal Permitting Review Services at MCO, for the total not-to-exceed fees amount of \$10,000, with funding from Operations and Maintenance Funds; and, (b) FY 2025 On-Call Transportation Planning Services at MCO, for the total not-to-exceed fees amount of \$45,000, with funding from Operations and Maintenance Funds; and, (2) authorize the Chief Executive Officer or an Aviation Authority Officer to execute the necessary documents following satisfactory review by legal counsel.



MEMORANDUM

TO: Members of the Aviation Authority

FROM: Marquez A. Griffin, Chair, Procurement Committee

DATE: September 18, 2024

ITEM DESCRIPTION

Recommendation of the Procurement Committee to Approve an Addendum to the Continuing Environmental Consulting Services with MSE Group, LLC (MSE) for Fiscal Year (FY) 2025 Wildlife Hazard Assessment and Abatement Services at the Orlando International Airport (MCO)

BACKGROUND

On April 21, 2021, the Aviation Authority Board approved Continuing Environmental Consulting Services Agreements with the following firms, following a competitive award process in compliance with state statutes and Aviation Authority policies:

- Bio-Tech Consulting, Inc.
- Breedlove, Dennis and Associates, Inc. (*VBE*)
- DRMP, Inc.
- The Transit Group, Inc. dba Ecological Associates, Inc.
- EXP U.S. Service, Inc.
- MSE Group, LLC (*MWBE*)
- Terracon Consultants, Inc.
- Vanasse Hangen Brustlin, Inc.

The agreements are structured as a no-cost base agreement with negotiated hourly rates. Services that are within the advertised scope are negotiated on an as-needed or annual basis, and awarded as addenda to the base agreement. The terms of the agreements shall be for a period of three years with optional renewal periods of two additional one-year terms, to be exercised at the discretion of the Aviation Authority and accepted by both parties.

Services may include, but are not limited to, evaluation and assessment of wildlife issues, uplands and wetlands evaluation, habitat analysis, threatened and endangered species issues, jurisdictional wetland determinations, water quality analysis, land management, and monitoring of wetlands mitigation on facilities operated or purchased by the Aviation Authority and all other related services including coordination with the Aviation Authority, its Consultants, the City of Orlando and all agencies having jurisdiction over the facilities. The Services may also include preparation of required notices and reports, coordination and providing assistance with requirements of authorities having jurisdiction over various mitigation sites, documentation of existing environmental conditions, preparation of environmental studies, technical support, and assistance with permitting activities which may be required where the Aviation Authority elects not to solicit letters of interest by means of public advertisement.

ISSUES

A fee has been negotiated with MSE for FY 2025 Wildlife Hazard Assessment and Abatement Services at MCO, for the total amount of \$276,951. Services will include, but are not limited to, wildlife hazard assessment surveys and annual reporting in compliance with the Federal Aviation Administration (FAA) Advisory Circular (AC) 150/5200-38. Services will also include assisting the Aviation Authority with natural resources management services for the survey and management of avifauna abatement of wading bird species through the reduction prey species (i.e., fish) within the waterways of selected airfield areas; survey (to include aerial) and abatement of nesting bird species through the alternation of nesting habitat areas; and bald eagle monitoring and nesting surveys with follow-up coordination with the Aviation Authority and the Florida Audubon Eagle Watch Program. These services will be provided from October 1, 2024, through September 30, 2025.

On September 3, 2024, the Procurement Committee recommended approval of an Addendum to the Continuing Environmental Consulting Services Agreement with MSE for FY 2025 Wildlife Hazard Assessment and Abatement Services at MCO.

SMALL BUSINESS

The Aviation Authority has reviewed the proposal from MSE, and determined that MSE proposes 4% Minority and Women Business Enterprise (MWBE) participation, and certifies that MSE is in good standing as it relates to its small business participation on this addendum.

ALTERNATIVES

None.

FISCAL IMPACT

The fiscal impact is \$276,951. Funding is from Operations and Maintenance Funds (subject to adoption of the FY 2025 Aviation Authority Budget by the Aviation Authority Board, under separate item).

RECOMMENDED ACTION

It is respectfully requested that the Aviation Authority Board resolve to accept the recommendation of the Procurement Committee and approve an Addendum to the Continuing Environmental Consulting Services Agreement with MSE Group, LLC for FY 2025 Wildlife Hazard Assessment and Abatement Services at MCO, for the total amount of \$276,951, which includes the not-to-exceed fees amount of \$219,618, the lump sum fees amount of \$10,200, and the not-to-exceed expenses amount of \$47,133, with funding from Operations and Maintenance Funds; and authorize the Chief Executive Officer or an Aviation Authority Officer to execute the necessary documents following satisfactory review by legal counsel.



MEMORANDUM

TO: Members of the Aviation Authority

FROM: Marquez A. Griffin, Chair, Procurement Committee

DATE: September 18, 2024

ITEM DESCRIPTION

Recommendation of the Procurement Committee to Approve Multiple Addenda to the General Consulting Services Agreement with Ricondo & Associates, Inc. (Ricondo) at the Orlando International Airport (MCO) and Orlando Executive Airport (ORL)

BACKGROUND

On December 9, 2020, the Aviation Authority Board approved the General Consulting Services Agreement with Ricondo, following a competitive award process in compliance with state statutes and Aviation Authority policies.

The agreement is structured as a no-cost base agreement with negotiated hourly rates. Services that are within the advertised scope are negotiated on an as-needed or annual basis, and awarded as addenda to the base agreement. The scope of advertised services includes advising and supporting the Aviation Authority through assessments, studies, master planning, concept development, and preparation of design-build criteria packages, extension of staff, and other efforts as assigned for the development, management, and operation of the existing and future facilities. The services may also include interfacing with the Aviation Authority's committees and the Aviation Authority's departments, and coordinating and providing documentation required by federal, state, and local agencies, including the Federal Aviation Administration (FAA); the Transportation Security Administration (TSA); the Florida Department of Transportation (FDOT); the Orlando Utilities Commission (OUC); the Division of Strategic Business Development; City of Orlando; Orange County, Florida; and, other agencies as required.

A summary of previously-approved addenda, and applicable amendments, to the General Consulting Services Agreement with Ricondo can be provided upon request.

ISSUES

Per the Aviation Authority's Policy 450.04, the Aviation Authority Board must approve all contract addenda and applicable amendments that result in the value of any contract being increased, in the aggregate, by \$250,000 or more over the contract value. The Procurement Committee (PC) recommended approval of addenda to the above-referenced agreement, as follows:

- Fiscal Year (FY) 2025 On-Call General Consulting Services at MCO, for the total not-to-exceed fees amount of \$150,000, with funding from Operations and Maintenance Funds (subject to adoption of the FY 2025 Aviation Authority Budget by the Aviation Authority Board, under separate item). Services will include, but are not limited to, professional consulting services for airfield analysis, terminal planning/programming, landside planning (e.g., roadways, parking facilities, terminal curb fronts, rental car facilities/spaces); airspace analysis, vertiport planning, airport activity forecasting, capital improvement program support and implementation services, cargo and general aviation facility concept development, benchmarking analysis, preparation of 3D renderings, aircraft parking plan analysis, and other related general consulting and

advisory services, as requested by the Aviation Authority. Services will be provided from October 1, 2024, through September 30, 2025. The Aviation Authority has reviewed the proposal from Ricondo, and determined that Ricondo does not propose any small business participation on this Addendum, and certifies that Ricondo is in good standing as it relates to its small business participation on those addenda on which small business participation is required in its professional services agreement. *[Reference PC Meeting held September 3, 2024, Agenda Item No. 3-P].*

- FY 2025 On-Call Signage and Design Consulting Services at MCO, for the total not-to-exceed fees amount of \$122,712, with funding from Operations and Maintenance Funds (subject to adoption of the FY 2025 Aviation Authority Budget by the Aviation Authority Board, under separate item). Services will include, but are not limited to, assistance with signage/wayfinding projects from concept development to final completion; review of Aviation Authority sign design guidelines; project scope definition assistance; field observations and signage/wayfinding design recommendations; coordination meetings as required; preparation of field survey findings; preparation of Rough Order of Magnitude cost estimates to assist the Planning Department with the establishment of project budgets; and project-based construction administration duties, as requested. Services will be provided from October 1, 2024, through September 30, 2025. The Aviation Authority has reviewed the proposal from Ricondo, and determined that Ricondo proposes 1.1% Minority and Women Business Enterprise (MWBE) and 97.6% Local Developing Business (LDB) participation on this Addendum, and certifies that Ricondo is in good standing as it relates to its small business participation. *[Reference PC Meeting held September 3, 2024, Agenda Item No. 3-U].*
- FY 2025 On-Call Operational Readiness Staffing and Support Services at MCO, for the total not-to-exceed fees amount of \$215,973, with funding from Operations and Maintenance Funds (subject to adoption of the FY 2025 Aviation Authority Budget by the Aviation Authority Board, under separate item). Services will include, but are not limited to, performing specialized and advanced administrative functions and public meeting assignments, in support of the Aviation Authority's Operational Readiness team. Services will be provided from October 1, 2024, through September 30, 2025. The Aviation Authority has reviewed the proposal from Ricondo, and determined that Ricondo does not propose any small business participation on this Addendum as the services are for onsite staffing support, and certifies that Ricondo is in good standing as it relates to its small business participation on those addenda on which small business participation is required in its professional services agreement. *[Reference PC Meeting held September 3, 2024, Agenda Item No. 3-V].*
- FY 2025 Advanced Air Mobility (AAM) Support Services at MCO, for the total not-to-exceed fees amount of \$60,000, with funding from Operations and Maintenance Funds (subject to adoption of the FY 2025 Aviation Authority Budget by the Aviation Authority Board, under separate item). Services will include, but are not limited to, professional consulting services for coordination of AAM Task Force meetings and external outreach activities; preparation of AAM pre- and post-meeting materials; analysis and drafting of vertical takeoff and landing site plans; vertical takeoff and landing airspace analysis; AAM conceptual operations planning; and AAM report documentation, as requested by the Aviation Authority. Services will be provided from October 1, 2024, through September 30, 2025. The Aviation Authority has reviewed the proposal from Ricondo, and determined that Ricondo does not propose any small business participation on this Addendum, and certifies that Ricondo is in good standing as it relates to its small business participation on those addenda on which small business participation is required in its professional services agreement. *[Reference PC Meeting held September 3, 2024, Agenda Item No. 3-T].*
- FY 2025 Noise Abatement Office Support Services at MCO, for the total not-to-exceed fees amount of \$196,096, with funding from Operations and Maintenance Funds (subject to adoption of the FY 2025 Aviation Authority Budget by the Aviation Authority Board, under separate item). Services will include, but are not limited to, noise abatement office support services, Aviation Noise Abatement Committee (ANAC) support, and potable noise monitoring support. Noise abatement office support services may also include conducting airspace operational analysis, noise, land use and environmental support and public outreach and communications. As needed, preparation of noise office products, such as weekly noise summaries, complaint summaries and responses, and noise technical reports; conduct noise modeling analyses that may include the use of alternative noise metrics; conduct land use database and procedure analyses; develop flight track density graphics to analyze existing and/or proposed flight paths; portable noise, monitoring,

including monitor set-up and data analysis; and other as-needed noise and data analyses. Services will be provided from October 1, 2024, through September 30, 2025. The Aviation Authority has reviewed the proposal from Ricondo, and determined that Ricondo proposes 1.4% MWBE participation on this Addendum, and certifies that Ricondo is in good standing as it relates to its small business participation. *[Reference PC Meeting held September 3, 2024, Agenda Item No. 3-S].*

- FY 2025 Environmental Planning and National Environmental Policy Act (NEPA) Compliance Consulting Services at MCO, for the total not-to-exceed fees amount of \$35,812, with funding from Operations and Maintenance Funds (subject to adoption of the FY 2025 Aviation Authority Budget by the Aviation Authority Board, under separate item). Services will include, but are not limited to, strategy planning for NEPA compliance relative to new, proposed development or modifications/expansion of existing facilities and infrastructure; consultations on existing environmental documents prepared for agency approvals; pre-NEPA planning activities; preparation of categorical exclusion applications; internal Aviation Authority coordination on NEPA compliance strategies and coordination meetings with the Federal Aviation Administration or other regulatory agencies; and technical studies and documentation in support of securing NEPA compliance or related permitting. Services will be provided from October 1, 2024, through September 30, 2025. The Aviation Authority has reviewed the proposal from Ricondo, and determined that Ricondo does not propose any small business participation on this Addendum, and certifies that Ricondo is in good standing as it relates to its small business participation on those addenda on which small business participation is required in its professional services agreement. *[Reference PC Meeting held September 3, 2024, Agenda Item No. 3-B].*
- FY 2025 Project Implementation Staff Extension Support Services at MCO, for the total not-to-exceed fees amount of \$100,000, with funding from Operations and Maintenance Funds (subject to adoption of the FY 2025 Aviation Authority Budget by the Aviation Authority Board, under separate item). Services will include, but are not limited to, staff extension support for strategic planning, congestion management, master planning, terminal planning/programming, capital improvement program/implementation support, and other related services, as requested by the Aviation Authority. Services will be provided from October 1, 2024, through September 30, 2025. The Aviation Authority has reviewed the proposal from Ricondo, and determined that Ricondo does not propose any small business participation on this Addendum, and certifies that Ricondo is in good standing as it relates to its small business participation on those addenda on which small business participation is required in its professional services agreement. *[Reference PC Meeting held September 3, 2024, Agenda Item No. 3-R].*
- FY 2025 On-Call General Consulting Services at ORL, for the total not-to-exceed fees amount of \$10,000, with funding from ORL Revenue Funds (subject to adoption of the FY 2025 Aviation Authority Budget by the Aviation Authority Board, under separate item). Services will include, but are not limited to, professional consulting services for airfield and airspace analyses, helicopter and vertical takeoff and landing concept planning, capital improvement program support and implementation services, general aviation facility concept development, landside road and parking modeling and conceptual planning, and other related general consulting and advisory services, as requested by the Aviation Authority. Services will be provided from October 1, 2024, through September 30, 2025. The Aviation Authority has reviewed the proposal from Ricondo, and determined that Ricondo does not propose any small business participation on this Addendum, and certifies that Ricondo is in good standing as it relates to its small business participation on those addenda on which small business participation is required in its professional services agreement. *[Reference PC Meeting held September 3, 2024, Agenda Item No. 3-Q].*

As these addenda and applicable amendments will result in an aggregate increase to the Aviation Authority's Agreement with Ricondo exceeding \$250,000, Aviation Authority Board approval is required.

SMALL BUSINESS

Individual small business participation is included for each of the addenda listed above.

ALTERNATIVES

None.

FISCAL IMPACT

The fiscal impact is \$890,593. Funding is from MCO Operations and Maintenance Funds and ORL Revenue Funds (subject to adoption of the FY 2025 Aviation Authority Budget by the Aviation Authority Board, under separate item).

RECOMMENDED ACTION

It is respectfully requested that the Aviation Authority Board resolve to accept the recommendation of the Procurement Committee to: (1) approve Multiple Addenda to the General Consulting Services Agreement with Ricondo & Associates, Inc. as follows: (a) FY 2025 On-Call General Consulting Services at MCO, for the total not-to-exceed fees amount of \$150,000, with funding from Operations and Maintenance Funds; (b) FY 2025 On-Call Signage and Design Consulting Services at MCO, for the total not-to-exceed fees amount of \$122,712, with funding from Operations and Maintenance Funds; (c) FY 2025 On-Call Operational Readiness Staffing and Support Services at MCO, for the total not-to-exceed fees amount of \$215,973, with funding from Operations and Maintenance Funds; (d) FY 2025 AAM Support Services at MCO, for the total not-to-exceed fees amount of \$60,000, with funding from Operations and Maintenance Funds; (e) FY 2025 Noise Abatement Office Support Services at MCO, for the total not-to-exceed fees amount of \$196,096, with funding from Operations and Maintenance Funds; (f) FY 2025 Environmental Planning and NEPA Compliance Consulting Services at MCO, for the total not-to-exceed fees amount of \$35,812, with funding from Operations and Maintenance Funds; (g) FY 2025 Project Implementation Staff Extension Support Services at MCO, for the total not-to-exceed fees amount of \$100,000, with funding from Operations and Maintenance Funds; and, (h) FY 2025 On-Call General Consulting Services at ORL, for the total not-to-exceed fees amount of \$10,000, with funding from ORL Revenue Funds; and, (2) authorize the Chief Executive Officer or an Aviation Authority Officer to execute the necessary documents following satisfactory review by legal counsel.



MEMORANDUM

TO: Members of the Aviation Authority

FROM: Marquez A. Griffin, Chair, Procurement Committee

DATE: September 18, 2024

ITEM DESCRIPTION

Recommendation of the Procurement Committee to Approve Multiple Addenda to the Continuing Environmental Engineering Consulting Services Agreement with Terracon Consultants, Inc. (Terracon) at the Orlando International Airport (MCO)

BACKGROUND

On December 13, 2023, the Aviation Authority Board approved Continuing Environmental Consulting Services Agreements with the following firms, following a competitive award process in compliance with state statutes and Aviation Authority policies:

- CDM Smith, Inc.
- Montrose Environmental Solutions, Inc. (*MWBE*)
- Terracon Consultants, Inc.

The agreements are structured as a no-cost base agreement with negotiated hourly rates. Services that are within the advertised scope are negotiated on an as-needed or annual basis, and awarded as addenda to the base agreement. The terms of the agreements shall be for a period of five years.

Services will provide continuing environmental engineering services and related professional services, including but not limited to, environmental consulting services; conducting all phases of environmental contamination assessments for petroleum and hazardous materials; preparing reports and providing pertinent training as required by federal, State of Florida, and local agencies; storage tank management; coordination with regulatory agencies and remedial contractors; emergency response to fuel, petroleum and hazardous materials incidents, including immediate response to limit releases to the environment, performance of initial remedial actions and other related services including coordination with the Aviation Authority, its Consultants, the City and all agencies having jurisdiction over the facilities.

The Services may also include studies and preparation of reports involving scope definition and validation of projects, analysis of environmental design parameters, budget development, evaluation and documentation of existing conditions; environmental design, bid/procurement and award, permitting, environmental construction administration, technical support and review of documents prepared by others, environmental management support on various Authority projects and all other environmental engineering and related professional services which may be required.

A summary of previously-approved addenda, and applicable amendments, with Continuing Environmental Engineering Consulting Services Agreement with Terracon can be provided upon request.

ISSUES

In accordance with Aviation Authority's Policy 450.04, the Aviation Authority Board must approve all contract addenda and applicable amendments that result in the value of any contract being increased, in the aggregate, by \$250,000 or more over the contract value. The Procurement Committee (PC) recommended approval of addenda to the above-referenced agreement, as follows:

- Fiscal Year (FY) 2025 On-Call Environmental Engineering Consulting Services at MCO, for the total not-to-exceed fees amount of \$30,000, with funding from Operations and Maintenance Funds (subject to adoption of the FY 2025 Aviation Authority Budget by the Aviation Authority Board, under separate item). Services will include, but are not limited to, environmental consulting services; conducting all phases of environmental contamination assessments for petroleum and hazardous materials; preparing reports and providing pertinent training as required by federal, State of Florida, and local agencies; storage tank management; coordination with regulatory agencies and remedial contractors; emergency response to fuel, petroleum and hazardous materials incidents, including immediate response to limit releases to the environment, performance of initial remedial actions and other related services. These services will be provided from October 1, 2024, through September 30, 2025. The Aviation Authority has reviewed the proposal from Terracon, and determined that Terracon does not propose any small business participation on this addendum, and certifies that Terracon is in good standing as it relates to its small business participation on those addenda on which small business participation is required in its professional services agreement. *[Reference PC Meeting held September 3, 2024, Agenda Item No. 3-C].*
- FY 2025 Air Permit Compliance Services and Asbestos Operations and Maintenance (O&M) Monitoring at MCO, for the total not-to-exceed fees amount of \$31,687, which includes the not-to-exceed fees amount of \$31,187 and the not-to-exceed expenses amount of \$500, with funding from Operations and Maintenance Funds (subject to adoption of the FY 2025 Aviation Authority Budget by the Aviation Authority Board, under separate item). To ensure compliance with Florida Department of Environmental Protection requirements, Terracon will conduct air permit compliance services and asbestos O&M monitoring. Services will include, but are not limited to, monthly record keeping and preparation of air pollution operating permit analyses to confirm air permit exemption criteria are satisfied; on-call services to include surveillance, supplemental sampling, project monitoring, O&M manual updates and awareness training, as needed. These services will be provided from October 1, 2024, through September 30, 2025. The Aviation Authority has reviewed the proposal from Terracon, and determined that Terracon proposes 87.4% Minority and Women Business Enterprise (MWBE) participation on this addendum, and certifies that Terracon is in good standing as it relates to its small business participation. *[Reference PC Meeting held September 3, 2024, Agenda Item No. 3-D].*
- FY 2025 Industrial User Discharge Permit (IUDP) Compliance Services at MCO, for the total amount of \$47,438, which includes the not-to-exceed fees amount of \$40,528 and the not-to-exceed expenses amount of \$6,910, with funding from Operations and Maintenance Funds (subject to adoption of the FY 2025 Aviation Authority Budget by the Aviation Authority Board, under separate item). Services will include, but are not limited to, wastewater monitoring activities at various lift stations, compliance sampling, analyses and reporting activities as required by the City of Orlando IUDP. These services will be provided from October 1, 2024, through September 30, 2025. The Aviation Authority has reviewed the proposal from Terracon, and determined that Terracon proposes 2.1% Minority and Women Business Enterprise (MWBE) participation on this addendum, and certifies that Terracon is in good standing as it relates to its small business participation. *[Reference PC Meeting held September 3, 2024, Agenda Item No. 3-F].*
- FY 2025 Oil/Water Separator (OWS) Maintenance and Compliance Pump-Outs at MCO, for the total amount of \$52,082.20, which includes the not-to-exceed fees amount of \$14,608 and the not-to-exceed expenses amount of \$37,474.20, with funding from Operations and Maintenance Funds (subject to adoption of the FY 2025 Aviation Authority Budget by the Aviation Authority Board, under separate item). Services will include, but are not limited to, conducting OWS maintenance services and required quarterly maintenance of OWS pre-treatment devices needed to uphold compliance with the City of Orlando's Fats,

Oils and Grease Management Program for wastewater discharge. Quarterly maintenance and compliance reporting activities will occur at various MCO locations such as the Motor Pool Facility wash rack area, East Air Rescue Fire Fighting (ARFF) Facility, West ARFF Facility, the former AMI Leasing Facility at Express Street, and the Terminal C area. These services will be provided from October 1, 2024, through September 30, 2025. The Aviation Authority has reviewed the proposal from Terracon, and determined that Terracon proposes 3% Minority and Women Business Enterprise (MWBE) participation on this addendum, and certifies that Terracon is in good standing as it relates to its small business participation. *[Reference PC Meeting held September 3, 2024, Agenda Item No. 3-A].*

As these addenda will result in an aggregate increase to the Aviation Authority's Agreement with Terracon exceeding \$250,000, Aviation Authority Board approval is required.

SMALL BUSINESS

Individual small business participation is included for each of the addenda listed above.

ALTERNATIVES

None.

FISCAL IMPACT

The fiscal impact is \$161,207.20. Funding is from Operations and Maintenance Funds (subject to adoption of the FY 2025 Aviation Authority Budget by the Aviation Authority Board, under separate item).

RECOMMENDED ACTION

It is respectfully requested that the Aviation Authority Board resolve to accept the recommendation of the Procurement Committee to: (1) approve Multiple Addenda to the Continuing Environmental Engineering Consulting Services Agreement with Terracon Consultants, Inc. as follows: (a) FY 2025 On-Call Environmental Engineering Consulting Services at MCO, for the total not-to-exceed fees amount of \$30,000, with funding from Operations and Maintenance Funds; (b) FY 2025 Air Permit Compliance Services and Asbestos O&M Monitoring at MCO, for the total not-to-exceed fees amount of \$31,687, which includes the not-to-exceed fees amount of \$31,187 and the not-to-exceed expenses amount of \$500, with funding from Operations and Maintenance Funds; (c) FY 2025 IUDP Compliance Services at MCO, for the total amount of \$47,438, which includes the not-to-exceed fees amount of \$40,528 and the not-to-exceed expenses amount of \$6,910, with funding from Operations and Maintenance Funds; and, (d) FY 2025 OWS Maintenance and Compliance Pump-Outs at MCO, for the total amount of \$52,082.20, which includes the not-to-exceed fees amount of \$14,608 and the not-to-exceed expenses amount of \$37,474.20, with funding from Operations and Maintenance Funds; and, (2) authorize the Chief Executive Officer or an Aviation Authority Officer to execute the necessary documents following satisfactory review by legal counsel.



MEMORANDUM

TO: Members of the Aviation Authority

FROM: Marquez A. Griffin, Chair, Procurement Committee

DATE: September 18, 2024

ITEM DESCRIPTION

Recommendation of the Procurement Committee to Approve Addendum No. 8 to the Specialty Automated People Mover (APM) and Passenger Rail Systems Consulting Services with Lea + Elliott, Inc., for the FY 2025 System Safety Program Plan (SSPP) and Operation and Maintenance (O&M) Support for the Automated People Mover (APM) Systems at Orlando International Airport

BACKGROUND

With respect to the Base Agreement for Specialty APM and Passenger Rail Systems Consulting Services dated January 4, 2021 (W420), Lea+Elliott is to provide APM Consultant Services related to Airsides 1, 2, 3, & 4 and the South APM for SSPP Support and O&M Oversight services at MCO.

Lea+Elliott is uniquely qualified to provide these value-added services to the Authority based on their in-depth knowledge and experience with MCO's APM system technologies, especially as it relates to safety and the day-to-day operation of the APMs by the O&M Contractors.

On September 5, 2023, the Procurement Committee approved Addendum 7 to the Specialty APM and Passenger Rail Systems Consulting Services with Lea+ Elliott, Inc., for the FY 2024 SSPP and Maintenance O&M Support for the APM Systems at MCO.

ISSUES

Consultant's proposal, dated July 25, 2024, is to provide the following services. Support implementation of the GOAA approved APM SSPP; conduct an annual review for compliance with the SSPP (1/3 of the SSPP); support GOAA with the FDOT related SSPP meetings, reviews and hazard assessments; update the SSPP in accordance with APM system modifications and other GOAA Policies/directions as provided; and provide document review, operations, maintenance support services, and quality control services in support of the APM O&M program.

On September 3, 2024, the Procurement Committee recommended to approve Addendum No. 8 to the Specialty Automated People Mover (APM) and Passenger Rail Systems Consulting Services with Lea + Elliott, Inc., for the FY 2025 System Safety Program Plan (SSPP) and Operation and Maintenance (O&M) Support for the Automated People Mover (APM) Systems.

SMALL BUSINESS

This Contact does not include a Minority and Women Business Enterprise (MWBE) or Local Developing Business (LDB) participation. However, the Small Business Development Department has reviewed the proposal from Lea + Elliott, Inc. and determined that Lea + Elliott, Inc. identified Cost Management, Inc. (MWBE) for the SSPP Support Services which represents 5.7% of the total award in Addendum No. 8.

ALTERNATIVES

None.

FISCAL IMPACT

The fiscal impact of this award is for a not-to-exceed amount of \$266,869.53 for the one-year period. Funding required in the current and subsequent fiscal years will be allocated from the Operations and Maintenance Fund, as approved through the budget process and when funds become available.

RECOMMENDED ACTION

It is respectfully requested that the Aviation Authority Board resolve to accept the recommendation of the Procurement Committee to: (1) approve Addendum No. 8 to the Specialty Automated People Mover (APM) and Passenger Rail Systems Consulting Services with Lea + Elliott, Inc., for the FY 2025 System Safety Program Plan (SSPP) and Operation and Maintenance (O&M) Support for the Automated People Mover (APM) Systems; (2) authorize funding in the not-to-exceed amount of \$266,869.53 from the Operations and Maintenance Fund; and, (3) authorize the Chief Executive Officer or an Aviation Authority Officer to execute the necessary documents following satisfactory review by legal counsel.



MEMORANDUM

TO: Members of the Aviation Authority

FROM: Marquez A. Griffin, Chair, Procurement Committee

DATE: September 18, 2024

ITEM DESCRIPTION

Recommendation of the Procurement Committee to Approve Amendment No. 2, the First Renewal Option of Purchasing Contract 13-22 Fire Alarm System Certification, Testing, and Repair Services with Convergent Technologies, LLC

BACKGROUND

The initial term of the Contract is for 36 months, effective November 1, 2021, through October 31, 2024, with the Aviation Authority having options to renew the Contract for two additional periods of one year each.

This Contract requires Convergent to provide all labor, supervision, training, on-site parts, subcontract support, materials, tools and equipment, licenses, permits, testing, technical services, consulting services, repair and replacement, materials and supplies, equipment, tools (including any necessary special tools and equipment) and all other accessories, services, facilities, activities and procedures as deemed necessary, or proper for, or incidental to, performing all fire alarm and mass notification system testing, maintenance and certification.

ISSUES

Convergent Technologies, LLC agrees to the first renewal option of the contract through October 31, 2025. Based on the information available, the contractor has performed satisfactorily during the initial contract term.

The one-year value for the first renewal option is a total not-to-exceed amount of \$833,438.90. The amount paid to the Contractor is based on the work requested, performed, and approved by the Aviation Authority.

On August 27, 2024, the Procurement Committee recommended exercising the first renewal options of Purchasing Contract 13-22 Fire Alarm System Certification, Testing, and Repair Services with Convergent Technologies, LLC.

SMALL BUSINESS

The Small Business Development Department reviewed the scope of the above referenced solicitation and did not recommend a small business participation goal due to the limited scope and lack of certified small business firms that are ready, willing, and able to participate.

ALTERNATIVES

None.

FISCAL IMPACT

The fiscal impact of this award is a not-to-exceed amount of \$833,438.90. Funding required in the current and subsequent fiscal years will be allocated from the Operations and Maintenance Fund, as approved through the budget process and when funds become available.

RECOMMENDED ACTION

It is respectfully requested that the Aviation Authority Board resolve to accept the recommendation of the Procurement Committee to: (1) approve Amendment No. 2, the First Renewal Option for Purchasing Contract 13-22 Fire Alarm System Certification, Testing, and Repair Services with Convergent Technologies, LLC; (2) authorize funding in the not-to-exceed amount of \$833,438.90 from the Operations and Maintenance Fund; and, (3) authorize the Chief Executive Officer or an Aviation Authority Officer to execute the necessary documents following satisfactory review by legal counsel.



MEMORANDUM

TO: Members of the Aviation Authority

FROM: Marquez A. Griffin, Chair, Procurement Committee

DATE: September 18, 2024

ITEM DESCRIPTION

Recommendation of the Procurement Committee to Approve the Award Other Entity Contract (OEC) 24-815-OEC for four Chevy Silverado work utility trucks from Garber Fleet Sales utilizing Florida Sheriffs Association Contract# FSA23-VEL31.0 and 24-816-OEC for five Ford Transit Vans from Alan Jay Fleet Sales utilizing Sourcewell Contracts 060920-NAF and 091521-NAF

BACKGROUND

Approval of this request will result in the purchase of four Chevy Silverado Work Utility Trucks and five Ford Transit Vans.

Requisition Table			
Description	Quote	Cost	Fund
Qty 1 – 2024 Chevy Silverado 2500 Work Utility Truck	CK20943	\$70,675.55	501094/ CIR#0000961 New Vehicle
Qty 1 - 2024 Chevy Silverado 2500 Work Utility Truck	CK20943	\$62,078.55	501027 / CIR#00062 Vehicle Replacement (rolling stock)
Qty 2 - 2024 Chevy Silverado 3500 Work Utility Trucks	CK30943	\$154,265.50	501027 / CIR#00062 Vehicle Replacements (rolling stock)
Qty 1 – 2024 Ford Transit T-350 Passenger Van	55301-2	\$53,814.00	501094 / CIR#00961 New Vehicle
Qty 2 - 2024 Ford Transit T-250 Cargo Vans	55821-2	\$105,078.00	501094 / CIR#00961 New Vehicles
Qty 1 - 2024 Ford Transit T-350 Passenger Van	55301-2	\$53,814.00	501027 / CIR#00062 Vehicle Replacement (rolling stock)
Qty 1 - 2024 Ford Transit T-250 Cargo Van	55821-2	\$52,539.00	501027 / CIR#00062 Vehicle Replacement (rolling stock)

New vehicles are needed because of staffing increases. Replacement vehicles are needed because of lifespan analysis and are scheduled for decommissioning.

One Chevy Silverado 2500, one Ford Transit T-350, and two Ford Transit T-250s units will be new vehicles supporting new staffing additions. One Chevy Silverado 2500, two Chevy Silverado 3500s, one Ford Transit T-350, and one Ford Transit T-250 units will be a vehicles replacement to the Aviation Authority's fleet.

ISSUES

Florida Sheriffs Association Contract# FSA23-VEL31.0 is effective until September 30, 2024, Sourcewell Contract# 060920-NAF is effective until August 1, 2025, and Sourcewell Contract# 091521-NAF is effective until November 8, 2025.

The purchase of these units will be new additions and replacements to the fleet that will provide the Aviation Authority with the capability to self-perform airport maintenance.

On August 27, 2024, the Procurement Committee recommended approval of these vehicles purchase.

SMALL BUSINESS

The Small Business Development Department (SBDD) has reviewed the requirements for the above-referenced solicitation and determined that due to the limited and specialized scope of the required services, and/or lack of ready, willing, and able certified small businesses, it does not lend itself to MWBE/LDB/VBE participation. In addition, SBDD cannot change the terms and conditions of an existing contract such as Sourcewell Contracts 091521-NAF and 060920-NAF.

ALTERNATIVES

None.

FISCAL IMPACT

The value of this procurement is a not-to-exceed amount of \$552,264.60. Funding is available from the previously approved Capital Expenditure Fund.

RECOMMENDED ACTION

It is respectfully requested that the Aviation Authority Board resolve to accept the recommendation of the Procurement Committee to: (1) the Award Other Entity Contract (OEC) 24-815-OEC for four Chevy Silverado work utility trucks from Garber Fleet Sales utilizing Florida Sheriffs Association Contract# FSA23-VEL31.0 and 24-816-OEC for five Ford Transit Vans from Alan Jay Fleet Sales utilizing Sourcewell Contracts 060920-NAF and 091521-NAF (2) authorize the funding in the not-to-exceed amount of \$552,264.60 from the Capital Fund; and, (3) approve the Procurement Services Department to issue the necessary Purchase Order



MEMORANDUM

TO: Members of the Aviation Authority

FROM: Marquez A. Griffin, Chair, Procurement Committee

DATE: September 18, 2024

ITEM DESCRIPTION

Recommendation of the Procurement Committee to Approve Amendment No. 1, the First Renewal Option for Purchasing Contract 02-22, Carpet, Vinyl and Rubber Flooring Repair and Replacement Services with Designers West Interiors Inc.

BACKGROUND

The initial term of the contract is for 36 months, effective December 1, 2021, through November 30, 2024, with the Aviation Authority having options to renew the contract for two additional periods of one year each.

This contract requires Designers West Interiors Inc. to furnish all labor, supervision, supplies, equipment, tools, transportation and all other items necessary or proper for, or incidental to, performing replacement and repairs for existing woven and tufted broadloom carpet and the installation of new woven and tufted broadloom carpet, including carpet tiles, vinyl, and rubber flooring throughout the Orlando International Airport Terminal Complex and other Aviation Authority's owned buildings. The Aviation Authority will provide all carpet, rubber, and vinyl flooring necessary for contractor to perform the work. The contractor will provide all other necessary materials and supplies to complete the repair and replacement services.

ISSUES

Based on the information known at this time, Designers West Interiors Inc. has performed satisfactorily during the initial term of the contract.

The annual value for the first renewal option is a total not-to-exceed amount of \$403,095. The amount paid to the contractor is based on the work requested, performed, and approved by the Aviation Authority.

On August 27, 2024, the Procurement Committee recommended exercising the first renewal options of Purchasing 02-22 Carpet, Vinyl and Rubber Flooring Repair and Replacement Services with Designers West Interiors Inc.

SMALL BUSINESS

The Small Business Development Department reviewed the scope of the above referenced solicitation and did not recommend a small business participation goal due to the limited scope and limited availability of certified small business firms that are ready, willing, and able to participate.

ALTERNATIVES

None.

FISCAL IMPACT

The fiscal impact for the First Renewal Option is a not-to-exceed amount of \$403,095. Funding required in the subsequent fiscal year will be allocated from the previously approved Capital Expenditure Funds.

RECOMMENDED ACTION

It is respectfully requested that the Aviation Authority Board resolve to accept the recommendation of the Procurement Committee to: (1) approve Amendment No. 1, the First Renewal Option for Purchasing Contract 02-22, Carpet, Vinyl and Rubber Flooring Repair and Replacement Services to Designers West Interiors Inc.; (2) authorize funding in the not-to-exceed amount of \$403,095 from the Capital Expenditure Funds; and, (3) authorize the Chief Executive Officer or an Aviation Authority Officer to execute the necessary documents following satisfactory review by legal counsel.



MEMORANDUM

TO: Members of the Aviation Authority

FROM: Marquez A. Griffin, Chair, Procurement Committee

DATE: September 18, 2024

ITEM DESCRIPTION

Recommendation of the Procurement Committee to Approve Amendment No. 1, Contract Adjustment, to Procurement Contract 24-280-E-RFP, Low Voltage Wiring and Installation Services (On-Call) to Quality Cable Contractors, Inc. (QCC)

BACKGROUND

With respect to the Base Agreement for Low Voltage Wiring and Installation Services (On-Call) dated August 1, 2024, QCC is to provide specialized low voltage wiring and installation services (Services), on an as-needed basis for Orlando International and Orlando Executive Airports.

ISSUES

A fee has been negotiated with Quality Cable Contractors, Inc. for these Services. On September 10, 2024, the Procurement Committee approved the recommendation for Amendment No. 1 for Procurement Contract 24-280-E-RFP. The total cost is a not-to-exceed amount of \$450,000 for FY25. Pricing is based on hourly rates. The actual amount paid is based on actual work requested by the Aviation Authority and satisfactorily provided by the Consultant.

SMALL BUSINESS

This contract includes a detailed Small Business Action Plan that the Consultant will commit to implementing to maximize Small Business participation and development. For Amendment No. 1, small business participation will be assessed on the project's scope of work and availability.

ALTERNATIVES

There are no reasonable alternatives under consideration.

FISCAL IMPACT

The fiscal impact of this approval is \$450,000. Funding is from Capital Expenditure Funds (subject to adoption of the FY25 Aviation Authority by the Aviation Authority Board.

RECOMMENDED ACTION

It is respectfully requested that the Aviation Authority Board resolve to accept the recommendation from the Procurement Committee to: (1) approve Amendment No. 1, Contract Adjustment to Procurement Contract 24-280-E-RFP, Low Voltage Wiring and Installation Services (On-Call) to Quality Cable Contractors, Inc.; (2) authorize

funding from Capital Expenditure Funds in a not-to-exceed amount of \$450,000; and, (3) authorize the Chief Executive Officer or an Aviation Authority Officer to execute the necessary documents following satisfactory review by legal counsel.



MEMORANDUM

TO: Members of the Aviation Authority

FROM: Marquez A. Griffin, Chair, Procurement Committee

DATE: September 18, 2024

ITEM DESCRIPTION

Recommendation of the Procurement Committee to Approve Amendment No. 1, Contract Adjustment, to Procurement Contract 24-280-C-RFP, Low Voltage Wiring and Installation Services (On-Call) to Orlando Business Telephone Systems, Inc. (OBTS)

BACKGROUND

With respect to the Base Agreement for Low Voltage Wiring and Installation Services (On-Call) dated August 1, 2024, OBTS is to provide specialized low voltage wiring and installation services (Services), on an as-needed basis for Orlando International and Orlando Executive Airports.

ISSUES

A fee has been negotiated with Orlando Business Telephone Systems, Inc. for these Services. On September 10, 2024, the Procurement Committee approved the recommendation for Amendment No. 1 for Procurement Contract 24-280-C-RFP. The total cost is a not-to-exceed amount of \$450,000 for FY25. Pricing is based on hourly rates. The actual amount paid is based on actual work requested by the Aviation Authority and satisfactorily provided by the Consultant.

SMALL BUSINESS

This contract includes a detailed Small Business Action Plan that the Consultant will commit to implementing to maximize Small Business participation and development. For Amendment No. 1, small business participation will be assessed on the project's scope of work and availability.

ALTERNATIVES

None.

FISCAL IMPACT

The fiscal impact of this approval is \$450,000. Funding is from Capital Expenditure Funds (subject to adoption of the FY25 Aviation Authority by the Aviation Authority Board.

RECOMMENDED ACTION

It is respectfully requested that the Aviation Authority Board resolve to accept the recommendation from the Procurement Committee to: (1) approve Amendment No. 1, Contract Adjustment to Procurement Contract 24-280-C-RFP, Low Voltage Wiring and Installation Services (On-Call) to Orlando Business Telephone Services, Inc.; (2)

authorize funding from Capital Expenditure Funds in a not-to-exceed amount of \$450,000; and, (3) authorize the Chief Executive Officer or an Aviation Authority Officer to execute the necessary documents following satisfactory review by legal counsel.



MEMORANDUM

TO: Members of the Aviation Authority

FROM: Marquez A. Griffin, Chair, Procurement Committee

DATE: September 18, 2024

ITEM DESCRIPTION

Recommendation of the Procurement Committee to Approve Amendment No. 1 to Procurement Contract 24-101-C-RFP, Information Technology Consulting Services Agreement with Technology Management Corporation (TMC) d/b/a Technology Management Corporation-1 Incorporated, for the FY25 Information Technology Staff Augmentation Support Services at the Orlando International Airport

BACKGROUND

With respect to the Base Agreement for Technology Consulting Services dated June 1, 2024, TMC is to provide a broad range of services associated with the planning and implementation of IT projects and initiatives. The Services may include project management; staff augmentation; and other IT consulting services.

ISSUES

Consultant's proposal dated June 3, 2024, is to provide the following staff augmentation services to the Information Technology Department, which include one Senior Applications Program Analyst for SharePoint and one Applications Program Analyst for ServiceNow. These roles will supply the Information Technology department with full-time support for two of the Aviation Authority's most critical IT systems.

On July 23, 2024, the Procurement Committee recommended approval of Amendment No. 1 for Procurement Contract 24-101-C-RFP, for Staff Augmentation Services with TMC.

Tasks awarded under this agreement are on an as needed or annual basis.

SMALL BUSINESS

The Small Business Development Department has reviewed the requirements for the above-referenced solicitation and determined, the Aviation Authority's Professional Service participation program goal is 17% for Goods and Services. For this RFP Small Business participation will be assessed on a case by cases basis, based on each project's actual scope of work and availability.

ALTERNATIVES

None.

FISCAL IMPACT

The fiscal impact of this approval is \$560,040. Funding is from Operations and Maintenance Funds (subject to adoption of the FY 2025 Aviation Authority Budget by the Aviation Authority Board).

RECOMMENDED ACTION

It is respectfully requested that the Aviation Authority Board resolve to accept the recommendation from the Procurement Committee to: (1) approve the Amendment No. 1 Contract Adjustment for Procurement Contract 24-101-C-RFP, Information Technology Continuing Consulting Services with Technology Management Corporation (TMC) d/b/a Technology Management Corporation-1 Incorporated; (2) authorize funding from Operations and Maintenance Funds in a not-to-exceed amount of \$560,040; and, (3) authorize the Chief Executive Officer or an Aviation Authority Officer to execute the necessary documents following satisfactory review by legal counsel.



MEMORANDUM

TO: Members of the Aviation Authority

FROM: Jay A. Cassens, Vice President, Real Estate

DATE: September 18, 2024

ITEM DESCRIPTION

Recommendation to Approve Revisions to Organizational Policy 820.01, Real Estate Brokerage

BACKGROUND

In accordance with Aviation Authority Policy 140.04, Policies are periodically reviewed for compliance with current statutes and internal practices and revised accordingly.

ISSUES

To provide greater flexibility in negotiations, improve marketing efforts and encourage broker participation for leasing of the Aviation Authority's commercial non-aeronautical property, Staff is recommending revisions to Organizational Policy 820.01, Real Estate Brokerage under the following sections:

- Objective: Clarified this Policy covers the leasing of commercial non-aeronautical property. It specifically excludes landside and airside passenger terminal premises and all aeronautical or aviation support property.
- Definitions: Further defined Affiliated Broker Exclusive Broker, and Non-Exclusive Broker; added a definition for Eligible Broker and Prospect.
- Non-Exclusive Broker Rights and Responsibilities: Added clarification language and included a time period in which to submit the Notice of Prospect form prior to submission of a Letter of Intent, proposed terms, or the commencement of negotiations.
- Aviation Authority Responsibilities: Added the Aviation Authority will be under no obligation to negotiate a lease on any particular property, included the Federal Aviation Authority (FAA) as part of the required approval, and clarified No Broker has the authority to bind the Aviation Authority.
- The Commission General: Inserted Policy only applies to new lease transactions.
- Improved Real Property: This section deleted as it is not applicable to the Policy and is addressed in a separate listing agreement.
- Unimproved Real Property: Section renamed to Commercial Non-Aeronautical Property; it provides flexibility for broker commissions through negotiations, based on current prevailing practices within the industry, and numerous factors applicable to the property being leased i.e., type, size, location, co-brokerage participation, etc. Any deviation from the Policy requires approval from the Aviation Authority Board.
- Computation of Commission: This illustrative section deleted in its entirety.
- Exclusive Broker Selection: Deleted "Short Term" rental as it is no longer applicable to the Policy, Exclusive Brokers' commission to be set forth and paid in accordance with the negotiated agreement.

SMALL BUSINESS

Not applicable.

ALTERNATIVES

None.

FISCAL IMPACT

The fiscal impact of the revision of Organizational Policy 820.01, Real Estate Brokerage is anticipated in future lease payments for commercial non-aeronautical land, facilities secured through eligible brokers.

RECOMMENDED ACTION

It is respectfully requested that the Aviation Authority Board resolve to accept the recommended revisions to Organizational Policy 820.01, Real Estate Brokerage.

OBJECTIVE

The Greater Orlando Aviation Authority's policy on the payment of real estate broker commissions is set forth below. This Policy is intended to encourage broker participation in the leasing of commercial non-aeronautical real property under the control of the Greater Orlando Aviation Authority ("Aviation Authority").

~~For the purposes of this policy, improved real property~~ specifically excludes landside and airside passenger terminal premises: and all aeronautical or aviation support property.

METHOD OF OPERATION

DEFINITIONS

Affiliated Broker - A broker is affiliated with the ~~P~~Prospect when either the individual or firm is an employee, officer, director, 10% or greater shareholder, general partner, 10% or greater limited partner of the Prospect, or is a joint venturer with the ~~other Prospect~~, or otherwise directly, or indirectly through one or more intermediaries, controls or is controlled by, or is under common control with the ~~P~~Prospect, or is otherwise compensated directly by the Prospect for real estate brokerage services rendered. An Affiliated Broker is not eligible to be paid a commission by the Aviation Authority.

Eligible Broker – an Eligible Broker is an individual or a firm whose core business involves the brokerage of real estate and the negotiation of real estate transactions on behalf of a client. An Eligible Broker must:

1. Possess an active real estate brokerage license in the State of Florida;
2. Have read and accepted the terms of this Policy; and
3. Presents a completed and signed Exhibit "A" - Notice of Prospect.

Exclusive Broker - An ~~E~~exclusive ~~B~~broker is an individual or a firm holding an active real estate brokerage license in the State of Florida who is not an Affiliated Broker and person or entity, licensed as a real estate broker under the laws of Florida, with which the Aviation Authority has entered into an exclusive real estate listing agreement following a selection process and negotiation of terms.

Non-Exclusive Broker - A Non-Exclusive Broker is an Eligible Broker that presents a completed and signed Notice of Prospect to the Aviation Authority stating in writing that the individual or firm is a Prospect for a specific location and use on Aviation Authority-controlled commercial non-aeronautical property (see Exhibit "A" Notice of Prospect).

Gross Rental- The term Gross Rental means the aggregate amount of base rent or minimum rent payable to the Aviation Authority over the initial term of a lease with respect to the land leased and any improvements thereon existing upon the commencement of the lease.— Gross Rental does not include percentage rent, adjustments to rent (whether automatic or contingent upon the happening of a specified event), sales tax, maintenance charges, utility fees, real property taxes and assessments or similar charges or pass-throughs to be remitted by a tenant to the Aviation Authority or any third party in addition to base rent or minimum rent.

Prospect – A Prospect is any individual, firm, or other legal entity who has engaged an Eligible Broker to represent them in negotiations that are covered within the scope of this Policy. A Prospect must sign the Notice of Prospect to be acknowledged as such by the Aviation Authority.~~Non-Exclusive Broker—A non-exclusive broker is a person or entity licensed as a real estate broker under the laws of Florida which:~~

~~(1) is not affiliated with the prospect procured by such Non-Exclusive Broker; and~~

~~(2) has registered a prospect with the Authority and accepted the terms and conditions of this policy.~~

**NON-EXCLUSIVE
BROKER RIGHTS
AND
RESPONSIBILITIES**

A Non-Exclusive Broker who, as the result of continuous negotiations, who is the procuring cause of the lease approved by the Aviation Authority, tenant ready, willing, and able to perform a transaction acceptable approved by to the Aviation Authority, is eligible for a commission fee ("Commission") upon commencement of rent payments only in accordance with the terms of this Policy.— A Non-Exclusive Broker shall register the Prospect by submitting a Notice of Prospect to the Aviation Authority in the form attached hereto as Exhibit "A" ("Notice of Prospect"), at least 24 hours prior to submission of a Letter of Intent,

proposed terms, or the commencement of negotiations between the Aviation Authority and the Prospect ~~procured~~ represented by the ~~Non-Exclusive~~ Non-Exclusive Broker; ~~register the prospect by submitting a notice to the Authority in substantially the form attached hereto as Exhibit "A"~~ ("Notice of Prospect");

A Non-Exclusive Broker shall initiate negotiations between the Aviation Authority and the Prospect and maintain an active and continuing role in communications between the parties during ~~the pendency of~~ negotiations; and

A Non-Exclusive Broker shall be entitled to a Commission only if the Aviation Authority, in its sole discretion, executes a lease of the property described in the Notice of Prospect procured by the Non-Exclusive Broker within ~~ninetyone hundred and eighty days (180)~~ 90 days of the date the Notice was received by the Aviation Authority, or longer; provided, however, that if the Aviation Authority and the Prospect are engaged in ~~active-continuous~~ negotiations, then the Notice of Prospect may be extended by written notice from the Aviation Authority's Chief ~~Executive Officer~~ Administrative Officer, or designee, for one or more additional periods of ~~thirty-ninety (930)~~ 90 days.

AVIATION
AUTHORITY
RESPONSIBILITIES

The Aviation Authority shall encourage brokerage participation while retaining and reserving the right to solicit and acquire tenants through internal capabilities.

The Aviation Authority shall reserve the right to solicit and award exclusive listings for any particular parcels under the control of the Aviation Authority.

The Aviation Authority will be under no obligation to negotiate a lease on any particular property and retains ~~shall have~~ the right to accept or reject any offers to lease and no commissions will be paid on a transaction which the Aviation Authority, or the Federal Aviation Authority ("FAA"), if applicable, ~~-has-~~ not approved ~~rejected~~.

The Aviation Authority shall pay no commissions on any subleases or assignments of lease.

The Aviation Authority shall pay a single commission, to the Non-Exclusive Broker which first submitted a Notice of Prospect which remains effective with respect to a

~~P~~prospect on the date a lease is executed. ~~Any~~
commission which the
Aviation Authority pays shall be paid in accordance with
“The Commission General” section of this policy set forth
below.

All leases will be prepared and executed by the Aviation
Authority in a form and on terms and conditions acceptable
to the Aviation Authority in its sole and absolute discretion,
~~it being the understanding of the parties that the No B~~broker
~~has~~ ~~there~~ authority to bind the Aviation Authority to terms
or to execute a term sheet, lease, or agreement, execute any
~~leases~~ on behalf of the Aviation Authority. ~~The Authority~~
~~will furnish to any qualifying broker a sample form of lease~~
~~that the Authority intends to use.~~

THE COMMISSION GENERAL

The Commission shall be paid in installments in the amount
of fifty percent (50%) of each monthly rental payment until
the Commission is paid in full.

This Policy applies only to new lease transactions entered
into by the Aviation Authority and a Prospect not currently
leasing real property from the Aviation Authority. The
Aviation Authority will not pay commissions on renewals,
extension, options, expansions, subleases, or assignments.

The Commission shall be paid only to the extent that the
Aviation Authority actually receives the monthly
installments of minimum annual rent ~~are actually received~~
~~by the Authority.~~ If the lease procured by the Non-
Exclusive Broker is terminated because of breach or default,
the Aviation Authority shall have no further obligation to
pay a Commission.

If any portion of the listed property is leased to a ~~P~~prospect
identified in a Notice of Prospect within ~~ninety-one hundred~~
~~and eighty (18090)~~ days following the Aviation Authority’s
receipt of such Notice of Prospect, then the Non-Exclusive
Broker shall be entitled to the Commission, subject to
satisfaction of all of the requirements of this Policy. ~~Thereafter,~~
the Non-Exclusive Broker shall not be entitled
to the Commission, unless by written notice from the
Aviation Authority’s Chief Executive Officer, the effective
period of the Notice of Prospect is extended for one or more
additional periods of ~~ninetythirty (930)~~ days in order to
allow active negotiations to be concluded.

**Improved Real
Property**

~~The Commission shall equal five percent (5%) of the Gross Rental to be received by the Authority for leasing improved real property for a term up to five (5) years and two percent (2%) of the Gross Rental to be received by the Authority for the remainder of the initial term if the initial term is longer than five (5) years. No Commission will be paid with respect to any renewal term or expansion option.~~

~~For the purposes of this policy, improved real property specifically excludes landside and airside passenger terminal premises.~~

**Unimproved
REALCOMMERCIAL
NON-AERONAUTICAL
PROPERTY**

The Commission will be negotiated based on the current prevailing practices within the industry, however, shall not exceed three (3%) percent for the first ten-year period. The amount of the commission will generally be based upon numerous factors including but not limited to, the following:

1. The current market conditions and demand for the type, size, and location of the specified property being leased;
2. The amount of work to be performed by the Aviation Authority staff and/or its consultants and contractors in the preparation and marketing of the specified property;
3. The amount of work and direct expenses that are anticipated by the Broker as necessary to successfully complete the transaction;
4. The anticipated length of time required to complete the transaction; and
5. The Aviation Authority reserves the right to further negotiate the amount of a commission and/or the terms of payment prior to execution of any lease in the event of unusual circumstances; including early termination provisions with the lease, or similar matters~~shall equal seven percent (7%) of the Gross Rental to be received by the Authority for leasing unimproved real property for a term up to ten (10) years and two percent (2%) of the Gross Rental to be received for the remainder of the initial term if the initial term is longer than ten (10) years. No Commission will be paid with respect to any renewal term or expansion option.~~

Any deviation from the Commission described above requires approval from the Aviation Authority Board.

Computation of Commission

~~1) Improved Real Property Sample Commission Calculation:~~

~~Warehouse building totaling 193,000 square feet. Building leased for \$3.60 per square foot for a twenty-five (25) year term.~~

~~Gross Rental equals \$694,800 per year.~~

~~$\$694,800 \times 5 \text{ years} = \$3,474,000$~~

~~$\$694,800 \times 20 \text{ years} = \$13,896,000$~~

~~Total rent over term = \$17,370,000~~

~~(without adjustments)~~

~~Commission~~

~~$\$3,474,000 \times .05 = \$173,700$~~

~~$\$13,896,000 \times .02 = \$277,920$~~

~~Total Commission = \$451,620~~

~~$\$694,800 \text{ divided by } 12 \text{ months} = \$57,900$~~

~~$50\% \text{ of } \$57,900 = \$28,950$~~

~~$\$451,620 \text{ divided by } \$28,950 = \text{paid out in } 15.6 \text{ months}$~~

~~2) Ground Lease Sample Commission Computation:~~

~~Sixty (60) acres of unimproved real property is leased for \$0.35 per square foot for a twenty-five (25) year term.~~

~~Gross Rental equals \$914,760 per year.~~

~~$\$914,760 \times 10 \text{ years} = \$9,147,600$~~

~~$\$914,760 \times 15 \text{ years} = \$13,721,400$~~

~~Total rent over term = \$22,869,000 (without adjustments)~~

~~Commission~~

~~$\$9,147,600 \times .07 = \$640,332$~~

~~$\$13,721,400 \times .02 = \$274,428$~~

~~Total Commission = \$914,760~~

~~$\$914,760 \text{ divided by } 12 \text{ months} = \$76,230$~~

~~$50\% \text{ of } \$76,230 = \$38,115$~~

~~$\$914,760 \text{ divided by } \$38,115 = \text{Paid out in twenty-four (24) months}$~~

EXCLUSIVE BROKER SELECTION

The Aviation Authority, at its discretion, may approve recommendations of the Chief Executive Officer to list individual properties, ~~unimproved or developed~~, with a broker under an exclusive listing agreement ~~for short term~~

~~rentals only. “Short Term” rental, for the purposes of this section, means rentals whose term is five (5) years and under. Exclusive listing contracts may provide for commission payments to co-brokers.~~

Brokers eligible for exclusive listing agreements ~~under these provisions~~ will be selected pursuant to a public procurement process and approved by the Aviation Authority Board. ~~Following the Aviation Authority Board’s approval of the selection of brokers, terms of a brokerage service agreement will be negotiated. The negotiated agreement will be presented to the Aviation Authority Board for approval in each instance. Exclusive Brokers’ commission will be set forth and paid in accordance with the negotiated agreement.~~

APPROVAL AND UPDATE HISTORY

Last Approval

Aviation Authority Board: September 18, 2024
Aviation Authority Board: April 21, 2021
Chief Executive Officer: December 9, 2008

Supersedes

All Previous

EXHIBIT "A"
NOTICE OF PROSPECTS

Greater Orlando Aviation Authority
Attention: Chief Executive Officer
One Jeff Fuqua Boulevard
Orlando, Florida 32827-4399

Attention:

Subject Airport Property ("Property"): _____

Prospective Tenant ("Prospect"): _____

Use/Description: _____

Firm Name (Eligible Broker"): _____

In accordance with the Greater Orlando Aviation Authority's Policy on Real Estate Broker Commissions ("Policy"), you are hereby notified that the above-named Eligible Broker is representing the above-named Prospect in the negotiation of a lease with the Authority for the above-named Property. Such consent shall serve only as Eligible Broker's formal registration of Prospect and Prospect's acknowledgment the Eligible Broker has in fact been engaged to assist Prospect in identifying and leasing the Property undersigned (is) (are) representing the following Prospect(s):

~~who are interested in negotiating a lease with you for the following property:~~

We understand that this is an open listing and that the Aviation Authority reserves the right to lease the property itself or through any other Broker without payment to us of the Commission set forth in the Policy.

We acknowledge that we have received a copy of the Policy and agree to its terms.

We declare and acknowledge that we represent the above-named Prospect _____ in negotiating a lease between the Aviation Authority and Prospect. ~~-. We~~ acknowledge that we are not authorized to bind the Aviation Authority in these negotiations.

We hereby certify to you that (1) we are licensed as a Broker under the laws of the State of Florida; (2) we are not affiliated with the Prospect(s) within the meaning of the Policy; and (3) the signature of each Prospect that appears at the end of this Notice is the genuine and authorized signature of each person.

The above-named Prospect(s) shall hereafter be considered the Prospect(s) registered by us within the meaning of the Policy, and you are the procuring cause of the lease approved by the Aviation Authority, are eligible for a commission fee ("Commission") upon commencement of rent payments only in accordance with the terms of this Policy. and Our right to a commission will be perfected (subject to our satisfaction of all of the requirements of the Policy) upon the execution of a lease by you with the Prospect(s) within one hundred and eighty days (180) days of the date this Notice was received by the Aviation Authority, or longer; provided, however, that if the Aviation Authority and the Prospect are engaged in continuous negotiations, then the Notice of Prospect may be extended by written notice from the Aviation Authority's Chief Executive Officer, or designee, for one or more additional periods of ninety (90) days.

The Policy and this Notice contain the entire agreement between the Aviation Authority and Broker relating to the subject hereof, and no other agreements or understandings relating to this subject exist between the Aviation Authority and Broker~~—~~. The Policy and this Notice may be amended or supplemented or the terms hereof waived only by written instrument executed by the Aviation Authority.

Sincerely,

Name of Licensed Florida Real Estate Broker

By: _____
Printed Name: _____
Title: _____
Date: _____

FOR THIS NOTICE TO BE VALID, IT MUST BE COUNTERSIGNED IN THE SPACE PROVIDED BELOW BY EACH OF THE PROSPECT(S) IDENTIFIED ABOVE.

Prospect(s) hereby acknowledges and understands that the individual claims to be an Eligible Broker and will be eligible to earn commission through the Aviation Authority.

PROSPECT(S)

_____ <u>Name of Prospect</u>	_____ <u>Name of Prospect</u>
By: _____	By: _____
Printed Name: _____	Printed Name: _____
Title: _____	Title: _____
Date: _____	Date: _____



MEMORANDUM

TO: Members of the Aviation Authority

FROM: Marquez Griffin, Chair, Procurement Committee

DATE: September 18, 2024

ITEM DESCRIPTION

Recommendation of the Procurement Committee to Approve Amendment No. 2 Second Renewal Option for Professional Services Agreement PS-576 with A Going Concern Inc.

BACKGROUND

The contract for professional consulting services is to maintain and enhance the Aviation Authority's overall Business Continuity Program ("BCP"), which is intended to mitigate risks and recovery from disruptions in operations due to a variety of events that could impact the airports operationally and financially through comprehensive planning, preparations, training, and exercises to the BCP plans. It also includes updating plans and governing documents, such as the Threat and Risk Matrix, and coordination with Emergency Management in efforts to respond and recover from events impacting the airports and its EMAP certification efforts. Consultant services are provided on an agreed upon hourly rate, with pre-approved increase each year.

On November 07, 2018, the Aviation Authority awarded Professional Services contract PS-576 to A Going Concern, Inc. after a successful competitive bid process, with an effective date of December 1, 2018, for a 60-month term and an additional 60-month renewal option. The Aviation Authority elected to amend the renewal option to two additional periods of one year each. The first renewal option was elected and subsequently commenced on December 1, 2023, expiring November 30, 2024, for a not-to-exceed amount of \$247,500.

ISSUES

Consultant agrees to the second renewal option through November 30, 2025, with a 3% increase to the hourly rate, with staff estimating the one-year renewal option for a not-to-exceed amount of \$285,000. The amount paid to the Consultant is based on the work requested, performed, and approved by Risk Management staff.

On September 3, 2024, The Procurement Committee recommended approval of a one-year renewal option with A Going Concern, Inc. for PS-576.

SMALL BUSINESS

The Small Business Development Department reviewed the scope of the above referenced solicitation and did not recommend a small business participation goal due to the limited scope and the lack of certified small business firms that are ready, willing, and able to participate.

ALTERNATIVES

There are no reasonable alternatives under consideration.

FISCAL IMPACT

The fiscal impact of this award is for a not-to-exceed amount of \$285,000 for the second renewal option. Funding required in the current and subsequent fiscal years will be allocated from the Operations and Maintenance Fund, as approved through the budget process and when funds become available.

RECOMMENDED ACTION

It is respectfully requested that the Aviation Authority Board resolve to accept the recommendation of the Procurement Committee to: (1) approve Amendment No. 2, Second Renewal Option, for Professional Services Agreement PS-576, Business Continuity Program (BCP) Consulting Services with A Going Concern, Inc.; (2) authorize funding in the not-to-exceed amount of \$285,000 from the Operations and Maintenance Fund; and, (3) authorize the Chief Executive Officer or an Aviation Authority Officer to execute the necessary documents following satisfactory review by legal counsel.



MEMORANDUM

TO: Members of the Aviation Authority

FROM: Randolph Hudgins, Chair, Retirement Benefits Committee

DATE: September 18, 2024

ITEM DESCRIPTION

Recommendation of the Retirement Benefits Committee to Add a New Fund (Vanguard Treasury Money Market Fund) and Replace a Fund (Invesco Developing Markets Fund with DFA Emerging Markets Equity Fund) Within the 401/457 Plans

BACKGROUND

During the August 19th meeting of the Retirement Benefits Committee (RBC) the Committee reviewed the performance of all GOAA retirement plans as well as the OPEB Trust. As part of the 401a/457 plans review, the RBC reviewed a comparison of the current “Emerging Markets Equity Fund” option within the plan, the Invesco Developing Markets fund, against a group of high-quality investment managers prepared by the Investment Consultant, Mariner Institutional. The review was conducted in response to persistent underperformance by the Invesco fund in comparison with its primary benchmark, the MSCI Emerging Markets Index, and its emerging markets peers. The fund had been placed on watch by the RBC in 2023 and performance had not improved to a level that was satisfactory to the Investment Consultant or the RBC.

The Invesco fund was compared to the following investment options:

1. DFA Emerging Markets Core Equity
2. Vanguard Emerging Markets Select Equity
3. RBC Emerging Markets Equity

The analysis reviewed the structure of each fund’s investment portfolio as well as comparisons of peer group performance and long-term comparisons of risk and return.

From the review, the Investment Consultant recommended, and the RBC concurred, to replace the Invesco Developing Markets Fund with the DFA Emerging Markets Core Equity Fund.

In addition to the emerging markets equity review, the RBC also held discussions around adding a Money Market fund option to the plans. Historically, the plans had only offered a Stable Value fund option to participants given the low level of interest rates on cash instruments. With cash rates now at meaningful levels (above 5%), the RBC felt it was feasible to add a Money Market fund option to the investment lineups of the plans. In discussion with Mariner, the RBC is recommending the addition of the Vanguard Treasury Money Market Fund to both the 401a and 457 plans.

SMALL BUSINESS

Not applicable.

ALTERNATIVES

In addressing the Money Market fund addition, there are several money market options available, however the RBC felt that the Vanguard Treasury Money Market Fund's focus on US government instruments and very low cost relative to peers make it the best option.

For the Emerging Markets discussion, the RBC did review the performance of the emerging markets index relative to the actively managed fund options but felt that replacing the Invesco fund with the DFA fund offers an option to participants that has generated consistent outperformance against the index over time at a reasonable cost.

Plan participants do have the option to invest in the Fidelity Total International Index Fund if they choose to access emerging markets at the lowest cost possible as this fund invests roughly 75% in developing markets and 25% emerging markets.

FISCAL IMPACT

The addition of the Vanguard Treasury Money Market Fund and the fund change to DFA Emerging Markets Core Equity does not increase plan costs to participants.

The Vanguard Treasury Money Market Fund has an expense ratio of 0.09%

The DFA Emerging Markets Core Equity Fund has an expense ratio of 0.39%. DFA represents a fee savings to current Invesco fund users. The Invesco Developing Markets Fund current expense ratio is 0.88%.

RECOMMENDED ACTION

It is respectfully requested that the Aviation Authority Board resolve to accept the recommendation of the Retirement Benefits Committee to: (1) approve the addition of the Vanguard Treasury Money Market Fund to the plan investment lineups for the 401a and 457 plans; and, (2) approve the replacement of the Invesco Developing Markets Fund with the DFA Emerging Markets Core Equity Fund in both the 401a and 457 plans. Current investors in the Invesco fund will be mapped to the DFA fund.

MEMORANDUM

TO: Members of the Aviation Authority

FROM: Scott Shedek, Chair, Construction Committee

DATE: September 18, 2024

ITEM DESCRIPTION

Recommendation of the Construction Committee to Award Solicitation No. 24-621-Invitation to Bid (IFB) for the Purchase of 100 Sharp NEC 55" Monitors for Project W-S00161, Furnishings, Fixtures and Equipment (FF&E) and Information Technology (IT) Items in support of Bid Package (BP) No. S00198, Terminal C Multi-Modal Connector Pedestrian Bridge and Rental Car Lobby (Design/Build) at the Orlando International Airport (MCO) to Advanced Document Solutions, Inc.

BACKGROUND

During project planning, procurement of 100 55" LED-backlit LCD display monitors, NEC Model No. UN552S, as Owner-Furnished Equipment for use with digital signage in support of BP No. S00198 was determined to be the most advantageous to the Aviation Authority. The IFB stipulated that the awarded respondents shall maintain a drug-free workplace; and all prices, costs and conditions shall remain firm and valid up to two years after the award of this IFB for future purchases by the Aviation Authority. The specified NEC model in this IFB was previously awarded through a separate competitive process during the procurement of Terminal C video wall and flight information displays. These monitors have met the Aviation Authority's requirements.

Solicitation No. 24-621-IFB was issued via OpenGov on June 25, 2024, requesting competitive bids in accordance with the IFB.

ISSUES

By July 11, 2024, bids were timely submitted, as follows:

Vendor	Unit Price	Bid Amount
Advanced Document Solutions, Inc.	\$3,599.00	\$359,900
SITA Information Networking Computing USA, Inc.	\$3,599.00	\$359,900
ODP Business Solutions	\$3,906.81	\$390,681
Southern Computer Warehouse, Inc.	\$4,008.72	\$400,872
Computers Plus	\$4,138.00	\$413,800
AVI-SPL LLC	\$4,189.39	\$418,939
FERBAK INC.	\$4,200.00	\$420,000
Coast to Coast Computer Products	\$4,205.41	\$420,541
Ford Audio Video Systems LLC	\$4,238.00	\$423,800
MINI WING USA	\$4,245.00	\$424,500
B&H Foto & Electronics Corp.	\$4,247.83	\$424,783
Audio Video Systems, Inc.	\$4,310.00	\$431,000
Hypertec USA Inc.	\$4,328.45	\$432,845
HNH Global Logistics	\$4,400.00	\$440,000

Morgan Inland LLC	\$4,475.00	\$447,500
Inter Technologies Corp.	\$4,496.80	\$449,680
Kambrian Corporation	\$4,596.86	\$459,686
Total Industrial Supplies Inc.	\$4,628.00	\$462,800
FOCUS CAMERA LLC	\$4,634.18	\$463,418
EIDIM Group, Inc. dba EIDIM AV Technology	\$4,711.20	\$471,120
DDENTERPRISES of GA, LLC	\$4,832.40	\$483,240
R&M Best Deals LLC	\$5,725.00	\$572,500
VPrime Tech, Inc.	\$5,805.38	\$580,538
Latest Reconciled Estimate		\$359,900

Advanced Document Solutions, Inc., and SITA Information Networking Computing USA, Inc. were tied as the apparent low bidders. In accordance with Aviation Authority Competitive Procurement Policy No. 450.02, Tie Breaking Rule, firms certified as a Minority and Women Business Enterprise (MWBE) may be ranked higher. Advanced Document Solutions, Inc. is a certified MWBE firm, and as such, was ranked higher than SITA Information Networking Computing USA, Inc.

Advanced Document Solutions, Inc. has verified that it prepared its bid in accordance with all bid documents and addenda, and will be able to complete the project for the amount bid and within the schedule established by the Aviation Authority.

On August 6, 2024, the Construction Committee recommended the Award of Solicitation No. 24-621-IFB for the Purchase of 100 Sharp NEC 55" Monitors for W-S00161, FF&E and IT Items, in support of BP No. S00198, Terminal C Multi-Modal Connector Pedestrian Bridge and Rental Car Lobby (Design/Build) at MCO, to Advanced Document Solutions, Inc.

On August 13, 2024, SITA Information Networking Computing USA, Inc. appealed the Construction Committee's recommendation. The recommendation of the Construction Committee was affirmed by the Chief Executive Officer (copies of relevant appeal documents are attached).

SMALL BUSINESS

Advanced Document Solutions, Inc. is a certified MWBE firm. The Aviation Authority has reviewed this procurement and determined that no small business participation goals could be established because of the specialized nature of the solicitation. However, the bidders were strongly encouraged to identify and secure small business participation through the purchase of goods or services.

ALTERNATIVES

None.

FISCAL IMPACT

The fiscal impact is \$359,900. Funding is from previously-approved Customer Facility Charges.

RECOMMENDED ACTION

It is respectfully requested that the Aviation Authority Board resolve to accept the recommendation of the Construction Committee to award Solicitation No. 24-621-IFB for the Purchase of 100 Sharp NEC 55" Monitors for W-S00161, FF&E and IT Items, in support of BP No. S00198, Terminal C Multi-Modal Connector Pedestrian Bridge and Rental Car Lobby (Design/Build) at MCO, to Advanced Document Solutions, Inc. for the total bid amount of \$359,900, with funding from previously-approved Customer Facility Charges; and, authorize the Chief Executive

Officer or an Aviation Authority Officer to execute the necessary documents following satisfactory review by legal counsel.



VIA EMAIL

September 9, 2024

George Miley
SITA Information Networking Computing USA, Inc.
600 Galleria Parkway SE, Suite 1000
Atlanta, GA 30339
George.Miley@sitaaero.com

RE: IFB 24-621 NEC Monitors for Project W-S00161

Dear Mr. Miley,

I have reviewed your appeal letter dated August 13, 2024, regarding IFB 24-621 NEC Monitors for Project W-S00161.

SITA Information Networking Computing USA Inc. (SITA) appeals the Construction Committee's decision to award Invitation to Bid 24-621-IFB (IFB) to Advanced Document Solutions, Inc., (ADS).

SITA and ADS proposed an identical price of \$359,900.00 in response to the IFB. After staff opened the bids, staff went through the tie-breaking procedure contained in Aviation Authority Policy 450.02 which states:

TIE BREAKING

Occasionally solicitations end in a tie. When this occurs, the Procurement Agent will consider following, in an attempt to break the tie in the order listed below:

1. Drug-Free Workplace
2. Certified MWBE Companies.
3. Request Offerors to submit best and final pricing.
4. Offeror whose principal place of business is located in Orange, Lake, Osceola, Polk, and Seminole Counties.
5. Game of chance – Coin toss.

The Aviation Authority's policy tracks principles defined by Florida Statutes. Section 287.087, Florida Statutes, states, in relevant part:

Whenever two or more bids, proposals, or replies that are equal with respect to price, quality, and service are received by the state or by any political subdivision for the procurement of commodities or contractual services, a bid, proposal, or reply received from a business that certifies that it has implemented a drug-free workplace program shall be given preference in the award process.

Section 287.057(12), Florida Statutes, states:

If two equal responses to a solicitation or a request for quote are received and one response is from a certified minority business enterprise, the agency shall enter into a contract with the certified minority business enterprise.

SITA is a long-time Aviation Authority technology supplier. SITA and its affiliated entities are worldwide leaders in airport technology. SITA is not a certified minority business enterprise. ADS is a certified minority business enterprise.

SITA appeals, in part, by contending that the IFB did not list the second through fifth tie-breaking procedures which are contained in Aviation Authority published policies. SITA does not claim, however, that had it known that the second tie-breaker on a tied bid was certified minority business enterprise status that it would have - or could have - sought that status.

SITA claims that SITA might have undertaken the “opportunity to evaluate its ability to provide services through partnering with a MWBE to meet the objectives of the Authority.” SITA’s argument on this point is unavailing. Contrasting another procurement method the Aviation Authority uses to build small business sub-contractor participation demonstrates the point. In some procurements, the Aviation Authority compares the percentage of small business partner participation among prime competitors and provides scoring, where applicable, based on the comparative DBE or MWBE sub-contract partner percentages offered by those competitors. In this IFB, the second tie-breaker and the statute do not compare sub-contract partner percentages. The tie-breakers simply compare whether one response is from a certified company or not. SITA “partnering” with an MWBE would not have changed the outcome here.

The Aviation Authority’s purchasing policies are published on its website. SITA amply cites to those policies, including Policy 450.02 in its appeal letter. Publication of Policy 450.02 constitutes adequate notice of the Aviation Authority’s tie-breaking procedures. The Committee did not deviate from its published procedure in its assessment of this tied bid. Counsel has advised that this contrasts with a situation like that described in *PR Newswire v. Department of Insurance and Treasurer*, 1989 WL 644436 (1989) in which the department utilized a tie-breaking procedure which was fashioned by staff after proposals were submitted.

SITA also claims that it cannot determine whether ADS was a certified MWBE before bid submission. This is understandable as the Aviation Authority is aware that the website upon which SITA is relying does not contain the history of an entity’s certification. Staff confirmed that ADS was certified at least two years before bid submission.

Last, SITA claims that it cannot determine whether ADS is or is not a Responsible Bidder, as defined by the Aviation Authority. Aviation Authority staff confirmed compliance with the specifications as defined by the IFB. ADS further confirmed in its IFB response that it would honor the prices it offered for two years after award pursuant to section 2.4 of the IFB.

IFB 24-621 Appeal Acknowledgement

The Aviation Authority appreciates its ongoing partnership with SITA and the points raised in this appeal. However, SITA's appeal is denied, and the Construction Committee's recommendation is affirmed. Therefore, the recommendation will proceed to the Aviation Authority Board.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Kevin J. Thibault', is positioned above the printed name.

Kevin J. Thibault, P.E.
Chief Executive Officer

- C Dan Gerber, GOAA, General Counsel, Rumberger Kirk, dgerber@rumberger.com
Yovannie Rodriguez, GOAA, Chief Administrative Officer, Yovannie.Rodriguez@goaa.org
Jennifer Shaw, SITA, Account Director, Jennifer.Shaw@sitaaero.com
Carrie Young, SITA, Head of Legal, Americas, Carrie.Young@sitaaero.com
Audrey Majors, SITA, Director of Bid Management, Americas, Audrey.Majors@sitaaero.com



August 13, 2024

VIA ELECTRONIC MAIL ONLY – Original will not follow

kevin.thibault@goaa.org

Kevin Thibault
Chief Executive Officer
Greater Orlando Airport Authority

With a Copy to:

yovannie.rodriguez@goaa.org

Yovannie Rodriguez
Chief Administrative Officer
Greater Orlando Airport Authority

**Re: Invitation for Bids 24-621-IFB (WS161 NEC)
NEC MONITORS (the "IFB")**

Dear Mr. Thibault:

SITA Information Networking Computing USA Inc. ("SITA") submits this letter to appeal the decision made by the Greater Orlando Airport Authority (the "Authority") Construction Committee on August 6, 2024, (the "Committee Meeting") to award the contract for the purchase of 100 Sharp NEC 55-Inch Monitors to Advanced Document Solutions, Inc. ("ADS") for the above-referenced IFB. In accordance with the requirements contained in the Construction Committee Agenda for Tuesday, August 6, 2024, this appeal is timely filed before 4:00 pm on August 13, 2024. As a participating bidder in the IFB, SITA is an interested party.

As detailed in statements and notes made during the Committee Meeting, there was a tie in the unit price of bids submitted by SITA and ADS pursuant to the IFB and ADS was awarded the contract without a best and final offer process because it was a certified Minority and Women Owned Business ("MWBE").

SITA respectfully challenges this award to ADS, contending that if the Authority sought to use MWBE certification as a determining factor that it should have been stated clearly in the IFB and that such certification, should in any case, be confirmed as valid at the time of bid submission in accordance with Operational Procedure Section 1200.02. This failure to delineate the impact of a MWBE certification to the scoring process and to require MWBE certification at the time of bid submission, created an unfair and uncompetitive bidding process contrary to the public procurement laws and policies of the Authority and State of Florida which are established to "encourage and promote fair and

equal opportunity for all persons doing or seeking to do business with the Authority” pursuant to Operational Procedure Section 450.01(ii).

SITA further contends that it is unclear whether ADS was determined to be a Responsible Bidder, within the meaning of Operational Policy 450.01, and had the capacity to fully perform the solicitation requirement of honoring the unit price for the monitors for a 2-year period, over above the initial order of 100 units. SITA notes that the unit price it obtained was based on the scale of its volume of orders over the entirety of its business, and not just a single contract for 100 units, and that such unit price is difficult to achieve without a large volume of business.

The Lack of Criteria in the IFB providing that MWBE Certification could be a Determining Factor of Award Created an Unfair and Uncompetitive Bidding Process

If the Authority sought to use MWBE certification as a determining factor that information should have been stated clearly in the IFB. The IFB, which details the relative terms and conditions and specifications for bidding, did not contain any information on the scoring process or state that if a bidder was a MWBE, this would be a deciding factor to award. While SITA acknowledges that Operational Procure 450.02 does outline factors in the event of a tie, the Authority made no reference to this section, thereby failing to give SITA the opportunity to evaluate its ability to provide services through partnering with a MWBE to meet the objectives of the Authority.

Further, it appears that the MWBE certification was considered after bid submission as SITA was contacted by a Procurement Agent for the Authority on July 15, 2024, inquiring as to whether SITA was a certified MWBE, which was 2 business days *after* July 11, 2024, the required bid submission date. See enclosed **Exhibit A** with a copy of the email received by SITA on July 15, 2024, from the Authority Procurement Agent.

This gives the appearance that the MWBE certification was considered after bid submission and did not allow for any bidder to submit proof of MWBE certification at the time of bidding, as required by Operational Procedure Section 1200.02. Presumably, certification would have been submitted at the time of submission had the IFB detailed the scoring process.

ADS did not Appear to be MWBE Certified at the Time of Bid Submission

Notwithstanding that the IFB did not contain information allowing SITA to consider MWBE as a requirement when it was preparing its bid, it appears that ADS did not have such certification at the time of bidding. Operational Procedure Section 1200.02 states that MWBE certification be provided to the Authority **prior to bid submission** and that the **certification of eligibility should be completed prior to the submission of a bid, proposal or quotation** (emphasis added). SITA could not locate ADS as a certified MWBE with the Authority and further, ADS does not appear to have been certified with the State until July 26, 2024. Please see enclosed **Exhibit B** for a copy of the State’s web site. Again, it appears that the Authority did not seek to confirm MWBE certification until July 15, 2024, via the email received by SITA, which is 2 business days after bid submission and contrary to the requirements of Operational Procedure Section 1200.02.

SITA Cannot Determine Whether ADS was determined to be a Responsible Bidder when Considering the Identical Unit Prices of both Bids and the Requirement to Honor the Unit Price for 2 Years

SITA cannot determine whether ADS was found to be a Responsible Bidder within the meaning of Operational Procedure Section 450.01, which requires that the Authority determine that the business entity submitting the bid has the capability in all respects to perform fully the solicitation requirements with reliability to give reasonable assurance of performance.

SITA obtained its unit price based on its large volume of orders over its entire portfolio of business, rather than a single contract for 100 monitors. While the original order in the IFB was for 100 monitors, the IFB states that the successful bidder must honor the unit price for 2 years. It is difficult to achieve a low unit price without a large volume of orders. SITA has made a public records request seeking documents and communications related to such determination.

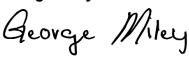
SITA Requests Further Review and Consideration

The bidding process, without clear details on scoring and application of MWBE requirements in the IFB, conflicts with the core policies underlying public procurement - to create competition and allow the Authority to identify the best value for its requirements. Even if the MWBE was a determining factor, it does not appear that ADS was a certified MWBE at or before the time of bidding, as required by the procurement policies.

Further, SITA respectfully submits that the unit price tie should have subjected both bidders to a review under Operational Procedure Section 450.01 to make a determination the each was a Responsible Bidder and each had the capability to sustain performance in offering the same unit price for 2 years.

SITA respectfully requests further consideration. As a supplier of products and services to the Authority and as a local employer, SITA respects the process and supports an open and competitive bidding process.

Sincerely,

Signed by:

17C4862948004EE...

George Miley
Vice President Business Management, Americas
SITA Information Networking Computing USA Inc.
George.Miley@sita.aero

CC: Jennifer Shaw, SITA, Account Director, Jennifer.Shaw@sita.aero
Carrie Young, SITA, Head of Legal, Americas, Carrie.Young@sita.aero
Audrey Majors, SITA, Director of Bid Management, Americas,
Audrey.Majors@sita.aero

Exhibit A

From: Jamie López <jamie.lopez@goaa.org>
Sent: Monday, July 15, 2024 8:23:49 AM
To: Jennifer Shaw <Jennifer.Shaw@sitaaero.com>
Subject: [EXT] GOAA: 24-621-IFB for NEC Monitors - CMBE verification

Hi Jennifer,

I hope this email finds you well.

The purpose is to clarify if SITA has a Certified Minority Business Enterprise (CMBE) status.

- If so, could you please provide us a copy of your certificate?
- If not, please reply to this email stating SITA is not a CMBE holder.

Thanks in advance for your prompt response!

Respectfully,

SUPPLIERS WHO WOULD LIKE TO RECEIVE NOTIFICATIONS OF SOLICITATION OPPORTUNITIES MUST REGISTER ON OPENGOV:
<https://procurement.opengov.com/portal/goaa>



Jamie Lopez | BIM, BSCM, CNM, LYSSB
Procurement Agent III, IT
Procurement Svcs & Material Mgmt

Jamie.Lopez@goaa.org
P 407-825-6423

Greater Orlando Aviation Authority
5855 Cargo Road
Orlando, Florida 32827
orlandoairports.net

Note: Florida has very broad public records laws. The information in this email will be treated the same as any written document and may be subject to all rules governing public records and information according to Florida Statutes. Any message that falls under Chapter 119, Florida Statutes, shall not be altered in a manner that misrepresents the activities of Greater Orlando Aviation Authority. The contents of this email, including personal email addresses, will be considered public and may be subject to disclosure in response to a public records request. [References: Art. I, § 24, Fla. Const.; Ch. 119, Fla. Stat.]

Exhibit B



MFMP MFMP for Vendors Vendo



General Vendor Information

Vendor Status:	Active / Jun 26, 2018	Vendor 1099 Name:	Advanced Document Solutions, Inc. (NOT CONTESTED)
Vendor Name:	Advanced Document Solutions	W9 Status:	Valid W-9 on file
Short Name (Doing business as):	A.D. Solutions	DFS W9 Last Update Date:	Mar 9, 2022
Dun and Bradstreet Number (DUNS):		Business Designation	US Corporation
Website:	https://www.myadsusa.com	Primary Place of Business	FL

Certified Business Enterprise (CBE)

Minority-Owned Business Designation: Hispanic American	Woman-Owned Designation: Woman-Owned Owned	Veteran-Owned Designation: Non-Veteran Owned
Certification Date: 07/26/2024		Expiration Date: 07/26/2026

Solicitation Selection

Registered to receive electronic solicitations: Yes



MEMORANDUM

TO: Members of the Aviation Authority

FROM: Kevin J. Thibault, P.E., Chief Executive Officer

DATE: September 18, 2024

ITEM DESCRIPTION

Recommendation of the Chief Executive Officer to Accept the Nomination and Confirm the Appointment of Aircraft Rescue and Fire Fighting Fire Chief

BACKGROUND

The Aviation Authority's Fire Chief, Chief Brenda Bishop, has announced her retirement from the Aviation Authority effective October 4, 2024.

ISSUES

Aircraft Rescue and Fire Fighting (ARFF) is responsible for providing fire suppression, aircraft, and structural, emergency medical services (EMS) with transport capabilities and special team operations. ARFF is staffed by 112 total positions of which 101 are combat and eleven are administrative. Leading the department are the Fire Chief and Deputy Fire Chief, along with three District Chiefs who are responsible for managing the daily operations. Division Chiefs, Lieutenants of Training, EMS, and Fire Prevention are accountable for ensuring all training mandates at federal, state, and local levels are met and that staff is prepared and ready to respond to any emergency on airport property, 24/7. Annually, the department responds to more than 6,500 EMS, fire, and emergency service calls.

Deputy Fire Chief Timothy Mentzer joined the Aviation Authority as a Firefighter/Paramedic in January of 2004. He was promoted to Deputy Fire Chief in May 2023, and is responsible for managing the day-to-day ARFF operations. His work ethic, attention to detail, personality, and aspiration to grow through the ranks of Engineer, Lieutenant, District Chief, and Deputy Fire Chief each time taking on larger roles in managing the fire department and excelling in all areas. Deputy Fire Chief Mentzer has an Associate in Fire Science and Bachelor Degree in Music. He is a State Certified Firefighter, Fire Officer, Instructor, and Paramedic.

ALTERNATIVES

The Aviation Authority Board may reject the Chief Executive Officer's nomination.

FISCAL IMPACT

Funding is available in the Operations and Maintenance Fund.

RECOMMENDED ACTION

It is respectfully requested that the Aviation Authority Board accept the Chief Executive Officer's nomination and confirm the appointment of Deputy Fire Chief Timothy Mentzer as the Aircraft Rescue and Fire Fighting Fire Chief, effective October 4, 2024.



MEMORANDUM

TO: Members of the Aviation Authority

FROM: Kevin J. Thibault, P.E., Chief Executive Officer

DATE: September 18, 2024

ITEM DESCRIPTION

Recommendation to Approve the Third Amended and Restated Resolution Relating to Airline Rates and Charges and Airline Operating Terms and Conditions for the Use of Facilities and Services at Orlando International Airport, and Various Airline Rate Documents Described Herein

BACKGROUND

Airline rates and charges and operating terms and conditions have been established by resolution since November 1, 2013, as opposed to being set forth in leases with each individual airline. Rates and charges are established under the resolution by applying certain formulas to the cost of airport facilities and equipment (Rate Methodology). Airlines that commit to use and pay for certain space over time and who agree not to challenge the Rate Methodology are offered the chance to share in excess airport revenues by signing a Rate and Revenue Sharing Agreement (Revenue Sharing Agreement). Since 2013 there have been periodic refinements to the Rate Methodology and to the revenue sharing arrangement with the airlines. The current Rate Methodology and Rate and Revenue Sharing Agreement became effective October 1, 2019. The Revenue Sharing Agreement expires September 30, 2024.

The Rate Methodology is designed to recover from the air carriers using the Orlando International Airport (MCO) their fairly allocated share of costs in accordance with the U.S. Department of Transportation's Policy Regarding Airport Rates and Charges, 61 Fed. Reg. 31994 (Jun. 21, 1996), as amended, and other applicable laws. Documentation in support of implementing rates and charges and operating terms and conditions by Rate Resolution include:

1. Third Amended and Restated Resolution of the Greater Orlando Aviation Authority Relating to Airline Rates and Charges and Airline Operating Terms and Conditions for the Use of Facilities and Services at Orlando International Airport
2. Rate Book containing the Rate Methodology beginning in Fiscal Year 2025
3. Operating Permit which allows an airline to operate on a monthly basis
4. Letter of Authorization which allows an airline to commit to use and pay for facilities other than on a per use basis
5. Airline Operations Procedures which contain detailed operating rules
6. Revenue Sharing Agreement for Fiscal Year 2025 through Fiscal Year 2026 which provides for revenue sharing with participating airlines

ISSUES

After several in-person consultation meetings, the exchange of several offers and counteroffers with the Participating Airlines, GOAA presented its final counteroffer to the airlines at the FY 2025 budget meeting on July

18, 2024. Based on comments by the airlines at this meeting, the rate documents were further revised to their final form as documented in a communication on July 22, 2024.

Essential elements of the proposed changes to the Rate Resolution, Rate Methodology, and Revenue Sharing Agreement include the following:

1. Revise the priority and allocation of Remaining Revenues between the Aviation Authority and the Participating Airlines in each Fiscal Year by (a) increasing the Authority's share of the first tranche from \$55 million to \$110 million, (b) increasing the Participating Airline's first tranche from \$10 million to \$17 million, (c) adding a new third step allocation whereby 75% of the amounts paid by the airlines in debt service coverage in the Fiscal Year is credited back to the Participating Airlines with the Authority retaining 25%, and (d) any amounts remaining shared 50/50.
2. Simplify the Baggage Handling Service ("BHS") Fee from differential fees for each of Terminals A/B and Terminal C enplaning and deplaning passengers to a single airport wide BHS fee per passenger (enplaning and deplaning) and eliminate any adjustments to the total BHS fee requirement based on millions of annual passengers (MAP).
3. Include debt service coverage in rate base without regard to projected or actual all-in coverage (with sharing 75% to Participating Airlines to the extent available).
4. Recover the cost of Authority office space in the terminals through an allocation of the cost of this space based on the Terminal Rate to each of the cost centers. The Aviation Authority office space will continue to be classified as Rentable Space.
5. Implement a new security screening checkpoint (SSCP) fee per enplaned passenger with SSCP space reclassified from non-rentable to Rentable Space. The SSCP space times the Terminal Rate will be multiplied by 97% to yield the SSCP requirement for the airlines. Enplaned passengers account for approximately 97% of current TSA checkpoint counts.

A copy of the full Rate Book and Revenue Sharing Agreement with these changes is on file with the Manager, Board Services.

SMALL BUSINESS

Not applicable.

ALTERNATIVES

No reasonable alternatives at this time.

FISCAL IMPACT

Gross passenger airline revenue budgeted for FY 2025 is \$438 million.

RECOMMENDED ACTION

It is respectfully requested that the Aviation Authority Board resolve to accept the recommendation to: (1) approve the Third Amended and Restated Resolution Relating to Airline Rates and Charges and Airline Operating Terms and Conditions for the Use of Facilities and Services at Orlando International Airport; (2) approve the Rate Book, the Rate Methodology described therein, and the specific Rates and Charges calculated thereunder for the use and occupancy of the Airport beginning October 1, 2024, and authorize the Chief Executive Officer to provide notice to the airlines operating at the Airport of such Rates and Charges; (3) authorize the Chief Executive Officer to approve and provide notice to the Airlines of Rates and Charges for future fiscal years that are calculated in accordance with the Rate Methodology approved hereby and to deliver such notice in the form of a Rate Book or rate schedule; (4) approve the form and concept of the Rate and Revenue Sharing Extension Agreement (through FY 2026) for use with existing Participating Airlines and the Rate and Revenue Sharing Agreement for new Participating Airlines,

including for each any changes thereto not inconsistent with the Resolution that are deemed reasonable and appropriate by the Chief Executive Officer after review by legal counsel; (5) authorize and direct the Chief Executive Officer to execute from time to time Rate and Revenue Sharing Extension Agreements with airlines satisfying the conditions thereof to the extent a sufficient number of airlines, in the Chief Executive Officer's discretion, executes such agreements; (6) approve the forms of new Letter of Authorization and Operating Permit and an Extension Agreement for execution by existing Participating Airlines, including any changes thereto not inconsistent with the Resolution that are deemed reasonable and appropriate by the Chief Executive Officer after review by legal counsel, and authorize and direct the Chief Executive Officer to execute from time to time Letters of Authorization and Operating Permits and any documents serving a similar function with airlines satisfying the conditions thereof; (7) authorize Staff to develop, adopt, amend, modify, and implement from time to time such operational policies and procedures for the use and occupancy of the Airport that are not inconsistent with the Resolution; and, (8) request Orlando City Council concurrence, as necessary, to any of the foregoing requiring City approval.



MEMORANDUM

TO: Members of the Aviation Authority

FROM: Kathleen M. Sharman, Chief Financial Officer

DATE: September 18, 2024

ITEM DESCRIPTION

Recommendation for Final Adoption of the Aviation Authority's Budget for the Fiscal Year Beginning October 1, 2024, and Ending September 30, 2025

BACKGROUND

Aviation Authority staff has prepared a budget for the Fiscal Year beginning October 1, 2024, and ending September 30, 2025 (Fiscal Year 2025 budget), for Orlando International Airport (MCO) and Orlando Executive Airport (ORL). At its meeting on August 21, 2023, the Aviation Authority Board approved the preliminary Fiscal Year 2025 budget.

ISSUES

As required by the Aviation Authority's Enabling Act, on September 9, 2024, Orlando City Council held a public hearing on the Aviation Authority's Fiscal Year 2025 budget. A report of the public hearing will be provided under separate cover. Attached is a Resolution to adopt the final Fiscal Year 2025 budget, along with a budget summary.

The attached Resolution to adopt the final Fiscal Year 2025 budget requires Board approval.

SMALL BUSINESS

Not applicable.

ALTERNATIVES

There are no alternatives under consideration.

FISCAL IMPACT

The total budget for Fiscal Year 2025 is \$941,278,000 for MCO and \$10,692,381 for ORL.

RECOMMENDED ACTION

It is respectfully requested that the Aviation Authority Board resolve to accept the recommendation to: (1) approve the Resolution to adopt the Aviation Authority's Budget for the Fiscal Year beginning October 1, 2024, and ending September 30, 2025; and, (2) authorize the Chairman and Assistant Secretary to execute the Resolution.



MEMORANDUM

TO: Members of the Aviation Authority

FROM: Scott Shedek, Chair, Construction Committee

DATE: September 18, 2024

ITEM DESCRIPTION

Recommendation of the Construction Committee to Approve an Addendum to the Professional Services Agreement for Runway 7-25 Rehabilitation at Orlando Executive Airport (ORL) with Avcon, Inc. (AVCON) for Design Phase Architecture/Engineering (A/E) Services for Bid Package (BP) No. 00050, ORL Runway 7-25 Rehabilitation and Related Work, at ORL

BACKGROUND

On February 21, 2024, the Aviation Authority Board approved the award of a Professional Services Agreement for Runway 7-25 Rehabilitation at ORL with AVCON, following a competitive award process in compliance with state statutes and Aviation Authority policies.

BP No. 00050 will consist of the rehabilitation and related work of Runway 7-25. Construction will include, but not limited to, mill and overlay of the existing asphalt pavement for the runway, its runway blast pads, its intersection with Runway 13-31 and the connecting taxiways located within the runway safety area, and improvements required for compliance with the Federal Aviation Administration (FAA) current standards for runway safety are, geometry, drainage, markings, lighting and signage.

Construction is scheduled to start in November 2025 and completed in May 2026.

ISSUES

A fee has been negotiated with AVCON for a total amount of \$1,525,120, to provide Design Phase A/E Services for BP No. 00050. Services will consist of design services through bid and award, permitting, construction, and other related services necessary for the project. Services may include, but are not limited to, airfield, civil, traffic, environmental, structural, mechanical and electrical engineering design; security and systems design; utilities and infrastructure design; runway and taxiway design; roadway design; surveying; evaluation and documentation of existing conditions; verification of as-built conditions including verification of all existing above and underground utilities; cost estimating and scheduling; technical studies; permitting; construction administration and resident engineering; and all other related services.

On May 28, 2024, the Construction Committee recommended approval of an Addendum to the Professional Services Agreement for Runway 7-25 Rehabilitation with AVCON for Design Phase A/E Services for BP No. 00050, at ORL.

On June 24, 2024, the Orlando City Council authorized the acceptance of the grant offered by the Federal Aviation Administration (FAA) in the amount of \$1,372,608 for BP No. 00050 on behalf of the Aviation Authority and included the associated contracts. The FAA grant was fully executed on September 4, 2024.

SMALL BUSINESS

The Aviation Authority has reviewed the proposal from AVCON, and determined that AVCON proposes to achieve 33% Disadvantaged Business Enterprise (DBE) participation for these services, and certifies that AVCON is in good standing as it relates to its small business participation.

ALTERNATIVES

None.

FISCAL IMPACT

The fiscal impact is \$1,525,120. Funding is from FAA and Florida Department of Transportation (FDOT) Grants to the extent eligible, and previously-approved ORL Revenue Funds.

RECOMMENDED ACTION

It is respectfully requested that the Aviation Authority Board resolve to accept the recommendation of the Construction Committee to approve an Addendum to the Professionals Services Agreement for Runway 7-25 Rehabilitation at ORL with Avcon, Inc. for Design Phase A/E Services for BP No. 00050, Runway 7-25 Rehabilitation and Related Work at ORL, for the total amount of \$1,525,120, which includes the not-to-exceed fees amount of \$1,456,049 and the not-to-exceed expenses amount of \$69,071, with funding from FAA and FDOT Grants to the extent eligible and previously-approved ORL Revenue Funds; and, authorize the Chief Executive Officer or an Aviation Authority Officer to execute the necessary documents following satisfactory review by legal counsel.



MEMORANDUM

TO: Members of the Aviation Authority

FROM: Scott Shedek, Chair, Construction Committee

DATE: September 18, 2024

ITEM DESCRIPTION

Recommendation of the Construction Committee to Approve an Addendum to the Continuing Transportation Planning Services Agreement with HNTB Corporation (HNTB) for the Development of the Master Mobility Plan (W-00446) at the Orlando International Airport (MCO)

BACKGROUND

On May 19, 2021, the Aviation Authority Board approved no-cost base agreements for Continuing Transportation Planning Services Agreement with the following firms, following a competitive award process in compliance with state statutes and Aviation Authority policies:

- HDR Engineering, Inc.
- HNTB Corporation

The agreements are structured as a no-cost base agreement with negotiated hourly rates. Services that are within the advertised scope are negotiated on an as-needed or annual basis, and awarded as addenda to the base agreement. The terms of the agreements shall be for a period of three years with optional renewal periods of two additional one-year terms, to be exercised at the discretion of the Aviation Authority and accepted by both parties.

Services consist of the performance of transportation planning services and related professional services, and may include, but not be limited to, on-airport roadway traffic counts, multi-modal transportation facility planning, airport passenger surface access-related analyses, coordination with local, regional, state and federal transportation agencies on transportation planning issues to support the development of the Aviation Authority's existing and future facilities; assisting with strategic development planning, planning analyses of roadway opportunities and constraints, wayfinding and signage, and other miscellaneous transportation projects and all other related services including coordination with the Aviation Authority, its Consultants, the City of Orlando and all agencies having jurisdiction over the facilities. The Services may also include, but are not limited to, studies and preparation of reports involving scope definition and validation of projects, evaluation and documentation of existing conditions; Master Document support, plan review and support of the Aviation Authority's horizontal permitting program, technical support and review of documents prepared by others, management support on various Aviation Authority projects and all other related professional services.

ISSUES

A fee has been negotiated with HNTB for the Development of the Master Mobility Plan (W-00446) at MCO, for the total not-to-exceed fees amount of \$1,487,292. Services for the development of the Master Mobility Plan will include, but are not limited to, developing traffic models, identifying capacity constraints, identifying high-level strategies to mitigate for these constraints, and providing horizontal schematics for the proposed future roadway network. Services will also include the development of an airport-wide based Visum subarea model to support

integrated modeling efforts at MCO. The study area to be captured by the Visum model will include all public roadways on MCO, including ramps and curb entrances/exits, and connections to external roadways and interchanges on the periphery of MCO. For overall planning as part of these services, the Visum model will be used to model the projected traffic volume for up to 15 total scenarios, which may include variations in land use, roadway networks, routing assumptions, and horizon year (e.g., 2030, 2040, 2050).

On September 3, 2024, the Construction Committee recommended approval of an Addendum to the Continuing Transportation Planning Services Agreement with HNTB for the Development of the Master Mobility Plan (W-00446) at MCO.

SMALL BUSINESS

The Aviation Authority has reviewed the proposal from HNTB, and determined that HNTB does not propose any small business participation on this addendum, and certifies that HNTB is in good standing as it relates to its small business participation on those addenda on which small business participation is required in its professional services agreement.

ALTERNATIVES

None.

FISCAL IMPACT

Fiscal impact is \$1,487,292. Funding is from previously-approved Capital Expenditure Funds (FY24 CIR00709) and FY25 Capital Expenditure Funds (subject to adoption of the FY 2025 Aviation Authority Budget by the Aviation Authority Board, under separate item).

RECOMMENDED ACTION

It is respectfully requested that the Aviation Authority Board resolve to accept the recommendation of the Construction Committee to approve an Addendum to the Continuing Transportation Planning Services Agreement with HNTB Corporation for the Development of the Master Mobility Plan (W-00446) at MCO, for the total not-to-exceed fees amount of \$1,487,292, with funding from previously-approved Capital Expenditure Funds (FY24 CIR00709) and FY25 Capital Expenditure Funds; and authorize the Chief Executive Officer or an Aviation Authority Officer to execute the necessary documents following satisfactory review by legal counsel.



MEMORANDUM

TO: Members of the Aviation Authority

FROM: Scott Shedek, Chair, Construction Committee

DATE: September 18, 2024

ITEM DESCRIPTION

Recommendation of the Construction Committee to Approve Multiple Addenda to the Professional Services Agreement for Financial Consulting for Construction, Maintenance, Environmental, and Other Projects; Construction Payment Application and Invoice Review; Financial Consulting for the Capital Improvement Program (CIP) and Capital Initiation Requests (CIR); Grant and Passenger Facility Charge (PFC) Application Services; Extension of Staff Services; and Audit and Advisory Services, at Orlando International Airport (MCO) and Orlando Executive Airport (ORL), with Anser Advisory Consulting, LLC dba Anser Advisory (Anser)

BACKGROUND

On August 17, 2022, the Aviation Authority Board approved an Agreement for Financial Consulting for Construction, Maintenance, Environmental, and Other Projects; Construction Payment Application and Invoice Review; Financial Consulting for the CIP and CIR; Grant and PFC Application Services; Extension of Staff Services; and Audit and Advisory Services at MCO and ORL Agreement with the following firms, following a competitive award process in compliance with state statutes and Aviation Authority policies:

- Anser Advisory Consulting, LLC dba Anser Advisory (Categories 1, 2, 3, 4, 5 and 6)
- Carr, Riggs & Ingram, LLC (Categories 2, 3, and 6)
- CohnReznick, LLP (Categories 1, 2, 5 and 6)
- R.M. Chin & Associates, Inc. (Categories 1, 3, 4, and 6)
- Talson International, LLC (Categories 2 and 6)

The Services were procured utilizing Categories of Services as follows:

Category 1: Financial Consulting for Construction, Maintenance, Environmental and Other Projects: Services may include but are not limited to:

- Assist with the development of project control budgets and funding plans for construction projects;
- Review construction contract awards, change orders and professional services fee proposals for contract compliance and funding eligibility for federal, state and other funding sources, including, but not limited to, Bipartisan Infrastructure Law (BIL) grants, Airport Improvement Program (AIP) grants, Florida Department of Transportation (FDOT) grants, PFC funding, Operations and Maintenance funding, Capital Expenditure funding, General Airport Revenue Bonds funding, Customer Facility Charges (CFC) funding, and other funding sources, as applicable;
- Perform independent, third party reviews of change orders prior to submission to the Aviation Authority's Construction Committee; verify that change orders adequately describe the contract change and include plan revisions where applicable; verify independent cost estimates and cost recapitulation worksheets to ensure that change order pricing is aligned with the scope of work; verify funding source and availability of

funds for change orders; review change order pricing for supporting documentation and appropriate mark-ups; perform labor burden analysis for change order labor rates, as needed;

- Review scope description, verify availability of funds, review supporting documentation and independent estimates for job order contracts; perform independent estimates; collect, maintain, analyze, and publish change order, professional fees, and labor rate databases; perform reviews for Davis-Bacon wage compliance on AIP and other federal funded projects as applicable; and all other services as requested to support the Aviation Authority's departments and public committees that are responsible for oversight of construction projects from inception through final close-out; and,
- Executive Reporting, which may include, but is not limited to cost reports, Key Performance Indicator reports for projects, construction project statistics, cash flow projections, and Estimates at Completion (EACs).

Category 2: Construction Payment Application and Invoice Review: Services may include, but are not limited to:

- Review construction project payment applications, professional services fee invoices, and other project related invoices for contract compliance, including but not limited to verification of approved billing rates, allowable costs, and supporting documentation, such as certified payrolls, construction change order approvals;
- Review construction project payment applications, professional services fee invoices, and other project related invoices for funding compliance including, but not limited to availability of funding, alignment of scope, verification that costs are eligible, allowable, reasonable and allocable and comply with specific grant agreement terms and federal, state, PFC, and local funding requirements, including compliance with procurement, reporting, Buy American, and prevailing wage requirements, as applicable;
- Prepare payment and funding forms for timely entry into the Authority's accounting system to ensure payment in accordance with Florida prompt payment statutes; and,
- Invoice and payment application tracking reports; and other analysis required for various funding sources.

Category 3: Financial Consulting for the CIP and CIR: Services may include but are not limited to:

- Assist with the development of project control budgets and funding plans for construction projects;
- Assist in the development and updates of the Capital Improvement Program and Capital Initiation Request budgets;
- Maintain CIP/CIR data, analysis of price escalation and cost estimate validation;
- Evaluation of financing alternatives as it relates to eligibility for AIP, FDOT, PFC, BIL and other funding sources;
- Financial analysis, such as cash flow projections for capital projects based on funding sources, financial commitments;
- Financial support activities for bond issuances and other strategic initiatives;
- Financial support services for the annual budget process; and,
- Executive Reporting, which may include, but is not limited to cost reports, Key Performance Indicator reports, construction project statistics, cash flow projections and EACs.

Category 4: Grant and PFC Application Services: Services may include, but are not limited to:

- Assist in preparation of applications for federal, state, and PFC funding;
- Assist with requests for federal agency approvals for procurement and contract compliance as needed; and,
- Assist with grant and PFC application close-out.

Category 5: Extension of Staff Services: Services may include, but are not limited to:

- Assist the Engineering, Construction, and Finance Departments in preparation for Construction Finance Oversight Committee, Construction Committee, Procurement Committee, and other meetings upon request;

- Assist with agenda and minutes;
- Assist with contract, purchase order and invoice processing using specified software programs; and,
- Assist with budget planning and tracking, creation of projects and completion of project control forms.

Category 6: Audit and Advisory Services:

- Perform audits of engineering and construction contracts, upon request; and,
- Provide advisory services regarding best practices and process improvements.

Under any category, the Services may also include financial, audit, accounting, and other oversight services in support of emergency or disaster recovery efforts, assisting the construction department and legal counsel on construction claims reviews, dispute review board proceedings, legal proceedings, advisory services regarding best practices and process improvements, and any other extension of staff duties as requested to support the Aviation Authority.

Services may be awarded to any of the five selected firms; however, the specific services must be awarded per category to the firm(s) that proposed under the specific category.

ISSUES

On August 27, 2024, the Construction Committee (CC) recommended approval of the following addenda on the above-referenced agreement with Anser:

- Fiscal Year (FY) 2025 Staff Extension Support Services to the Construction Finance Department for the total not-to-exceed fees amount of \$292,320, with funding from Operations and Maintenance Funds (subject to adoption of the FY 2025 Aviation Authority Budget by the Aviation Authority Board, under separate item). These services will provide extension of staff services to the Construction Finance Department in its efforts to accommodate construction activities relating to ongoing construction programs; and other related services. Services will be provided from October 1, 2024, through September 30, 2025. The Aviation Authority has reviewed the proposal from Anser, and determined that Anser does not propose any small business participation on this addendum because of the specific nature of the services to be provided. The Small Business Development Department certifies that Anser is in good standing as it relates to its small business participation on those addenda on which small business participation is required in its professional services agreement. *[Reference CC Meeting held August 27, 2024, Agenda Item No. 4-J].*
- FY 2025 CIP and CIR Support Services to the Engineering and Construction Departments for the total not-to-exceed fees amount of \$983,604, with funding from Operations and Maintenance Funds (subject to adoption of the FY 2025 Aviation Authority Budget by the Aviation Authority Board, under separate item). These services will provide, but are not limited to, CIP support and CIR review services; Aviation Authority executive management with a single point resource for all capital program development analyses, project definitions, and capital plan updates; support to the Aviation Authority's ongoing capital activity, bond issues, and other strategic activities; maintenance of the CIP data, review of project scope, preparation of scenario analysis, process development activities for updating the CIP; review services in support of the annual CIP and Renewal and Replacement (R&R) project process including scope definition, cost estimate validation, and funding eligibility determinations; and all other related services. Services will be provided from October 1, 2024, through September 30, 2025. The Aviation Authority has reviewed the proposal from Anser, and determined that Anser proposes 24.5% Minority and Women Business Enterprise (MWBE)/Local Developing Business (LDB)/Veteran Business Enterprise (VBE) participation on this addendum, and certifies that Anser is in good standing as it relates to its small business participation. *[Reference CC Meeting held August 27, 2024, Agenda Item No. 4-K].*
- FY 2025 Financial Consulting on Construction, Maintenance, Environmental and Other Projects to the Finance Department for the total not-to-exceed fees amount of \$2,183,708, with funding from FDOT Grants to the extent eligible, Passenger Facility Charges to the extent eligible, Customer Facility Charges to

the extent eligible, General Airport Revenue Bonds, and Operations and Maintenance Funds (subject to adoption of the FY 2025 Aviation Authority Budget by the Aviation Authority Board, under separate item). These services will provide, but are not limited to, support to Finance in support of the Aviation Authority's CIP activities at MCO and ORL. These services will include, but are not limited to, the review of all items presented before the Aviation Authority's Construction Finance Oversight Committee; applicable funding eligibility reviews and financial analyses to include cash flow, commitments and funding projections; development of project control budgets and funding plans; attendance and agenda preparation of applicable committees; and other related services. Services will be provided from October 1, 2024, through September 30, 2025. The Aviation Authority has reviewed the proposal from Anser, and determined that Anser does not propose any small business participation on this addendum because of the specific nature of the services to be provided. The Small Business Development Department certifies that Anser is in good standing as it relates to its small business participation on those addenda on which small business participation is required in its professional services agreement. *[Reference CC Meeting held August 27, 2024, Agenda Item No. 4-L].*

- FY 2025 Construction Payment Application and Invoice Review Services to the Construction Finance Department for the total not-to-exceed fees amount of \$2,565,912, with funding from FDOT Grants to the extent eligible, Passenger Facility Charges to the extent eligible, Customer Facility Charges to the extent eligible, General Airport Revenue Bonds, and Operations and Maintenance Funds (subject to adoption of the FY 2025 Aviation Authority Budget by the Aviation Authority Board, under separate item). These services will include, but are not limited to, contract, cost and funding compliance reviews of design and construction-related billings in support of the capital projects; and all other related services. Services will be provided from October 1, 2024, through September 30, 2025. The Aviation Authority has reviewed the proposal from Anser, and determined that Anser proposes 30.4% MWBE/LDB/VBE participation on this addendum, and certifies that Anser is in good standing as it relates to its small business participation. *[Reference CC Meeting held August 27, 2024, Agenda Item No. 4-M].*
- FY 2025 Financial Consulting on Construction, Maintenance, Environmental and Other Projects to the Construction and Engineering Departments, for the total not-to-exceed fees amount of \$3,098,964, with funding from FDOT Grants to the extent eligible, Passenger Facility Charges to the extent eligible, Customer Facility Charges to the extent eligible, General Airport Revenue Bonds, and Operations and Maintenance Funds (subject to adoption of the FY 2025 Aviation Authority Budget by the Aviation Authority Board, under separate item). Services will include, but are not limited to, support to the Construction and Engineering Departments in support of the Aviation Authority's CIP activities at MCO and ORL, and consist of compliance support services of the Aviation Authority, including the Construction Committee and Aviation Authority Board; review of construction contract award and professional services fee proposals for contract compliance; perform independent third-party reviews of change orders and professional services fee agreement addenda/amendments prior to submission to the Aviation Authority's Construction Committee; perform independent fee estimates for federally-funded projects and reviews for Davis-Bacon wage rate compliance on AIP and other federally-funded projects; verify funding sources and prepare funding eligibility on federal, state and other funding sources; develop and update EACs for active capital construction projects and report on EAC information; prepare cost statistics reports and executive reports, including management reports, cost reports and KPI reports; and all other services requested by the Construction and Engineering Departments. Services will be provided from October 1, 2024, through September 30, 2025. The Aviation Authority has reviewed the proposal from Anser, and determined that Anser proposes 20.6% MWBE/LDB/VBE participation on this addendum, and certifies that Anser is in good standing as it relates to its small business participation. *[Reference CC Meeting held August 27, 2024, Agenda Item No. 4-N].*

SMALL BUSINESS

Individual small business participation is included for each of the addenda listed above.

ALTERNATIVES

None.

FISCAL IMPACT

Fiscal impact is \$9,124,508. Funding is from FDOT Grants to the extent eligible, Passenger Facility Charges to the extent eligible, Customer Facility Charges to the extent eligible, General Airport Revenue Bonds, and Operations and Maintenance Funds (subject to adoption of the FY 2025 Aviation Authority Budget by the Aviation Authority Board, under separate item).

RECOMMENDED ACTION

It is respectfully requested that the Aviation Authority Board resolve to accept the recommendation of the Construction Committee to (1) approve Multiple Addenda to the Anser Advisory Consulting, LLC dba Anser Advisory. as follows: (a) FY 2025 Staff Extension Support Services to the Construction Finance Department for the total not-to-exceed fees amount of \$292,320, with funding from Operations and Maintenance Funds; (b) FY 2025 CIP and CIR Support Services to the Engineering and Construction Departments for the total not-to-exceed fees amount of \$983,604, with funding from Operations and Maintenance Funds; (c) FY 2025 Financial Consulting on Construction, Maintenance, Environmental and Other Projects to the Finance Department for the total not-to-exceed fees amount of \$2,183,708, with funding from FDOT Grants to the extent eligible, Passenger Facility Charges to the extent eligible, Customer Facility Charges to the extent eligible, General Airport Revenue Bonds, and Operations and Maintenance Funds; (d) FY 2025 Construction Payment Application and Invoice Review Services to the Construction Finance Department for the total not-to-exceed fees amount of \$2,565,912, with funding from FDOT Grants to the extent eligible, Passenger Facility Charges to the extent eligible, Customer Facility Charges to the extent eligible, General Airport Revenue Bonds, and Operations and Maintenance Funds; and, (e) FY 2025 Financial Consulting on Construction, Maintenance, Environmental and Other Projects to the Construction and Engineering Departments, for the total not-to-exceed fees amount of \$3,098,964, with funding from FDOT Grants to the extent eligible, Passenger Facility Charges to the extent eligible, Customer Facility Charges to the extent eligible, General Airport Revenue Bonds, and Operations and Maintenance Funds; and, (2) authorize the Chief Executive Officer or an Aviation Authority Officer to execute the necessary documents following satisfactory review by legal counsel.

MEMORANDUM

TO: Members of the Aviation Authority

FROM: Marquez A. Griffin, Chair, Procurement Committee

DATE: September 18, 2024

ITEM DESCRIPTION

Recommendation of the Procurement Committee to Approve Rankings and Award Services for 24-642-RFP-PS for Insurance Broker Services

BACKGROUND

On June 16, 2024, the Aviation Authority issued a request for proposals, 24-642-RFP-PS, for Insurance Broker Services (RFP) for the Aviation Authority's Risk Management program. The term of the contract will be for 5 years, with initial service to commence on or about October 1, 2024. The scope of services includes, but is not limited to:

- Provide insurance broker and consulting services for the Aviation Authority's Risk Management program (excluding the insurance program for capital projects)
- Provide content expertise for the analysis of risk exposures and provide recommendations from a risk management perspective in order for the Aviation Authority to maximize funds utilized for insurance, loss prevention, mitigation efforts, and claims
- Secure optimal insurance coverage and competitive premium from the commercial insurance market
- Make available subject matter experts within the insurance and aerospace industries
- Provide Account Service Team and meet deliverables
- Additional Services as assigned

ISSUES

The Aviation Authority established the following evaluation criteria for this Request for Proposals:

EVALUATION CRITERIA	
CATEGORY	POINTS
Relevant Experience Qualifications and References of respondent	30
Knowledge and experience of key individuals and team	20
Approach and methodology; ability to provide the requested services; transition	30
Additional requirements of the response – prior or pending convictions, indictments, investigations, claims, and MWBE participation plan.	10
Cost/Fee	10
TOTAL:	100

On July 16, 2024, the Aviation Authority received five proposals, listed in alphabetical order, with the total five-year fee for each:

Alliant Insurance Services, Inc.	\$1,125,000
Aon Risk Services, Inc. of Florida	\$1,750,000
Arthur J. Gallagher Risk Management Services, LLC	\$1,464,000
McGriff Insurance Services, LLC	\$435,000
Southeastern Series of Lockton, Inc.	\$1,625,000

On August 13, 2024, the Procurement Committee met to evaluate and score proposals; however, elected to send all proposals to interviews.

On August 27, 2024, the Procurement Committee met for interviews, to comparatively consider the proposal submissions and scored the Proposers. Upon review of each respondent's proposal, consideration of staff's review, respondents' responses to supplemental questions, interviews, and following careful consideration and deliberations, the Procurement Committee scored the proposals as follows:

Evaluation Criteria	Max Points	Alliant	Aon	Gallagher	McGriff	Lockton
Experience and qualifications of respondent	30	24	25	28	18	24
Knowledge and experience of key individuals and team	20	13	17	17	11	15
Approach and methodology; ability to provide the requested services;	30	20	17	27	15	24
Additional requirements (incl MWBE)	10	7	7	9	7	8
Cost/Fees	10	3.87	2.49	2.97	10	2.68
TOTAL:	100	67.87	68.49	83.97	61	73.68

Based thereon, the Procurement Committee recommended the overall ranking of the proposals as follows:

First: Arthur J. Gallagher Risk Management Services, LLC
Second: Southeastern Series of Lockton, Inc.
Third: Aon Risk Services, Inc. of Florida
Fourth: Alliant Insurance Services, Inc.
Fifth: McGriff Insurance Services, LLC

SMALL BUSINESS

The contract includes a Minority and Women Business Enterprise (MWBE) participation Goal of 5%. Arthur J. Gallagher Risk Management Services, LLC proposed a MWBE goal of 5%.

ALTERNATIVES

None.

FISCAL IMPACT

The five-year fiscal impact is a not-to-exceed amount of \$1,464,000. Funding will be allocated from the Operations and Maintenance Fund as approved through the budget process and when funds become available.

RECOMMENDED ACTION

It is respectfully requested that the Aviation Authority Board resolve to accept the recommendation of the Procurement Committee to: (1) approve the ranking and award 24-642-RFP-PS to Arthur J. Gallagher Risk Management Services, LLC; (2) authorize funding from the Operations and Maintenance Fund in a not-to-exceed amount of \$1,464,000; and, (3) authorize the Chief Executive Officer or an Aviation Authority Officer to execute the necessary documents following satisfactory review by legal counsel.



MEMORANDUM

TO: Members of the Aviation Authority

FROM: Marquez A. Griffin, Chair, Procurement Committee

DATE: September 18, 2024

ITEM DESCRIPTION

Recommendation of the Procurement Committee to Approve Amendment No. 1 for Procurement Contract 24-101-B-RFP, Information Technology Consulting Services Agreement with Faith Group Consulting LLC (Faith Group) for FY25 Aviation Authority Digital Content Ecosystem Visual Communication Strategy, Innovation and Content Production Services at the Orlando International Airport

BACKGROUND

In May 2024, the Aviation Authority Board awarded Request for Proposal 24-101-RFP to Faith Group Consulting LLC (Faith Group) through the competitive award process to provide Information Technology (IT) Consulting Services. Tasks awarded under this agreement are on an as needed or annual basis. The Contract will expire on May 31, 2029.

The Contract requires Faith Group to provide a broad range of services associated with the planning and implementation of IT projects and initiatives that are identified in the Aviation Authority's Capital Improvement Plan, Information Technology Master Plan, the Aviation Authority's annual project planning process, and other IT projects and initiatives requested by the Aviation Authority. The Services may include project management; staff augmentation; research of specific technologies; research and concept development; IT business analysis; business case development; infrastructure and applications design, installation, configuration, development and testing; database management and administration; cyber and physical security; development of solicitation documents; functional, performance and interface requirements definition and documentation project planning; applications development, implementation and integration across multiple systems; operations and management of IT; assistance with IT roadmap or strategic plans; vendor and product evaluations and recommendations and other IT consulting services.

ISSUES

Faith Group will provide the Aviation Authority with Content and Innovation Services for the visual communication ecosystem (System) at Orlando International Airport. The System is comprised of over 2,000 digital displays, elevates passenger experience, and drives new visual communication capabilities throughout the airport. The content for the System includes the latest instructions, wayfinding, events, promotions, and safe travel tips. It also provides useful information as passengers progress through the airport, including messaging, branding, promotions, flight information, wait times, and other live data.

Faith Group will provide a holistic communication strategy that encompasses all passenger touchpoints throughout the passenger experience, providing a unified experience for Terminals A, B and C. Amendment No. 1 is for services to be performed during FY25.

On July 23, 2024 the Procurement Committee approved the recommendation for Amendment No. 1 for Procurement Contract 24-101-B-RFP. The total cost is a not-to-exceed amount of \$3,100,000. This will be invoiced monthly in 12 lump sum payments and will not exceed the total amount. The Visual Communication Innovation will be NTE and invoiced monthly as work is completed.

SMALL BUSINESS

The Small Business Development Department has reviewed the requirements for the above-referenced solicitation and determined the Aviation Authority's Professional Service participation program goal is 17% for Goods and Services. For Amendment No. 1, the small Business participation will be assessed on a case-by-case basis, based on each project's actual scope of work and availability.

ALTERNATIVES

None.

FISCAL IMPACT

The fiscal impact for this Contract Adjustment is a not-to-exceed amount of \$3,100,000 with funding from the Operations and Maintenance Fund.

Funds expected to be spent under the contract in the current fiscal year are within the approved budget. Funding required in the current and subsequent fiscal years will be allocated from Operations and Maintenance Funds, as approved through the budget process and when funds become available.

RECOMMENDED ACTION

It is respectfully requested that the Aviation Authority Board resolve to accept the recommendation from the Procurement Committee to: (1) approve Amendment No. 1 to Faith Group Consulting LLC; (2) authorize funding from Operations and Maintenance Funds in a not-to-exceed amount of \$3,100,000; and, (3) authorize the Chief Executive Officer or an Aviation Authority Officer to execute the necessary documents following satisfactory review by legal counsel.



MEMORANDUM

TO: Members of the Aviation Authority

FROM: Marquez A. Griffin, Chair, Procurement Committee

DATE: September 18, 2024

ITEM DESCRIPTION

Recommendation of the Procurement Committee to Approve Amendment No. 1, First Renewal, for Procurement Contract 23-148-OEC, Cisco Hardware, Smartnet Licenses and Related Products, Services and Solutions to Veytec, Inc.

BACKGROUND

On January 18, 2023, the Aviation Authority Board awarded Supplemental Contract 23-148-OEC, Cisco Hardware, Smartnet Licenses and Related Products, Services and Solutions through the utilization of State of Florida Alternate Contract Source #43220000-NASPO-19-ACS to Veytec, Inc. The current term expires on September 30, 2024.

All Aviation Authority-owned Cisco Network Switch Hardware, SmartNet, Licenses, Related Products, Services, and Solutions require support and maintenance to ensure the continuous support of the Aviation Authority's operations. A network switch connects devices (such as computers, printers, wireless access points) in a network to each other. This equipment is required to replace all end of life and unsupported hardware and licenses within the Aviation Authority infrastructure network. All Cisco hardware and software applications are proprietary, protected by copyright, and covered under the license agreement term.

The Aviation Authority's Procurement Department makes every effort to obtain competitive pricing on initial agreement purchases and renewal. However, in many cases, the agreements and the technical expertise required are only available directly from the original hardware or software manufacturer and Cisco Fulfillment Partners. Additionally, acquiring a maintenance agreement or support services from unauthorized Cisco resellers could void hardware warranties, result in equipment downtime, violate copyright laws, or may result in procuring counterfeit Cisco products.

The Aviation Authority also has Cisco SaaS licensing agreements in which the Aviation Authority does not own the software but for which the Aviation Authority has purchased access. The Cisco agreements are required to support the operational needs of the Aviation Authority. Cisco's SaaS licensing agreements eliminate the need to purchase computer hardware and "traditional" software licenses. Computer hardware maintenance is the responsibility of the SaaS provider, and software upgrades are included in the annual renewal costs.

The Aviation Authority also has Internet-Based Subscription Service agreements in which the provider grants the Aviation Authority access to a proprietary database. The database is created by and continually updated by the service provider, Veytec Inc. Using a Subscription Service agreement eliminates the Aviation Authority's need to contract for services to develop these databases and then continue to contract for services to update the database regularly. These activities are included in the annual renewal costs.

ISSUES

The Cisco Supplement Agreement with Veytec, Inc. is for multiple purchases through FY25 of Cisco Hardware, SmartNet, Licenses, Related Products, Services and Solutions as allowed by Aviation Authority Policy 450.03,

“Government Contract/Annual Contract” which permits the procurement of items from a supplier based on a requirements contract/annual/multi-year agreement with any public entity.

The number of Cisco computer hardware and software applications requiring technical maintenance and support has increased over time, and the warranties expire throughout the year. As equipment reaches end-of-life and removed from service, those warranties are not renewed.

On September 3, 2024, the Procurement Committee approved the recommendation for Amendment No. 1 for Procurement Contract 24-101-OEC. The total cost is a not-to-exceed amount of \$1,100,000 through FY25, in accordance with the State of Florida Contract #43220000-NASPO-19-ACS Contract Price List as updated. The NASPO Contract is a “discount off list price” contract, which establishes minimum contract discounts, however, a Cisco Fulfillment Partner may offer additional incremental discounts beyond the minimum. Veytec, Inc. has offered discounts that are higher than the minimum discounts established by Cisco.

SMALL BUSINESS

The MWBE/LDB/VBE participation has been reviewed by the Office of Small Business Development (OSBD) and determined that the State of Florida Contract #43220000-NASPO-19-ACS does not lend itself to MWBD/LDB/VBE participation.

ALTERNATIVES

None.

FISCAL IMPACT

The fiscal impact for this Supplemental Contract Renewal is a not-to-exceed amount of \$1,100,000. Funding required in the current and subsequent fiscal years will be allocated from Capital Expenditure and Operations and Maintenance Funds, as approved through the budget process and when funds become available.

All funds allocated for the Aviation Authority Systems/Server Storage Expansion, and Refresh and Replace Programs have been previously approved through the Aviation Authority’s budgeting process and are available within the I.T. Budget.

RECOMMENDED ACTION

It is respectfully requested that the Aviation Authority Board resolve to accept the recommendation from the Procurement Committee to: (1) approve Amendment No. 1, Contract Renewal to Procurement Supplemental Contract 23-148-OEC, Cisco Hardware, SmartNet, Licenses and Related Products, Services and Solutions through the utilization of State of Florida Alternate Contract Source #43220000-NASPO-19-ACS to Veytec, Inc.; (2) authorize funding in the not-to-exceed amount of \$1,100,000 from the Capital Expenditure and Operations and Maintenance Funds; (3) authorize the Procurement Department to issue the necessary Purchase Orders for each purchase utilizing the Supplemental Contract; and, (4) authorize the Chief Executive Officer or an Aviation Authority Officer to execute the necessary documents following satisfactory review by legal counsel.



MEMORANDUM

TO: Members of the Aviation Authority

FROM: Marquez A. Griffin, Senior Vice President of Operations

DATE: September 18, 2024

TYPE OF RELEASE

Request for Proposals

SERVICE/TYPE

Shuttle Management Services

RELEASE DATE

September 2024

COMMITTEE AND DATE

Procurement Committee – November 2024

AWARD DATE

December 2024

SCOPE/SERVICES

This Request for Proposals is to provide buses, bus maintenance, labor, Management, materials, supplies, tools, and all other items necessary to perform shuttle management services for Airport employees and remote public parking facilities at Orlando International Airport.

Currently the shuttle buses are owned and maintained by the Aviation Authority and operated by the contractor. The new contract will require the contractor to provide, maintain and operate the bus fleet.

SMALL BUSINESS PARTICIPATION

The RFP will have an estimated Small Business participation goal of 25% of the management fee and the reimbursable expenses. This excludes fleet procurement.

VALUE/TERM

The Contract term will be for ten years. The value of the ten years term is estimated at \$235,320,000.

INCUMBENT

SP PLUS Transportation



MEMORANDUM

TO: Members of the Aviation Authority

FROM: Tracy Conner Harris, Vice President, Concessions

DATE: September 18, 2024

TYPE OF RELEASE

Request for Proposals

SERVICE/TYPE

Automated Retail Concession

RELEASE DATE

November 2024

COMMITTEE AND DATE

Procurement Committee – January 2025

AWARD DATE

February 2025

SCOPE/SERVICES

The successful Proposer will be granted the non-exclusive right and privilege to install, operate and maintain automated retail equipment, consisting of approximately 320 square feet in Terminals A and B. Concessionaire must provide customer service and support 24 hours per day, seven days per week, including a support phone number. The equipment must take at least two nationally recognized credit cards.

SMALL BUSINESS PARTICIPATION

There is no Airport Concessions Disadvantaged Business Enterprise goal for this agreement.

VALUE/TERM

The successful Proposer will pay a percentage of gross receipts for all sales. Proposals of less than 15% will not be considered. The term of the contract will be five years.

INCUMBENT

Prepango, LLC



MEMORANDUM

TO: Members of the Aviation Authority

FROM: Arlene Grant, Manager, Tenant/Concessions Projects

DATE: September 18, 2024

TYPE OF RELEASE

Request for Proposals

SERVICE/TYPE

Consultant, OAR/PM

RELEASE DATE

December 3, 2024

COMMITTEE AND DATE

Procurement Committee - February 4, 2025

AWARD DATE

February 19, 2025

SCOPE/SERVICES

The services include the performance of Program and Project Management and related services to oversee Tenant Improvement projects at MCO, and ORL including performing as the Owner's Authorized Representative (OAR). The services include, but are not limited to, all services necessary for the management of Real Estate and Concessions Improvement Projects to include:

- Assigning Tenant project numbers (T#) in iPro;
- Providing and maintaining detailed project status in iPro and providing bi/weekly reports on all projects;
- Ensuring the A/E and GC's adhere to the GOAA Master Design Guidelines;
- Construction document reviews;
- Compiling all the necessary documents prior to beginning construction (COI's, permit numbers, etc.);
- Coordinating the tenant projects work with the various GOAA departments that need to be involved based on the project scope;
- Conducting PreConstruction meetings;
- Performing site inspections that include monitoring safe construction practices, issuing 'stop work' orders when required;
- Guiding and documenting the progress of the work to substantial completion;
- Issuing the Authorization to Open for Business (AOB);

- Project close out.
- All other related or similar services which may be required or requested.

SMALL BUSINESS PARTICIPATION

Proposers will be required to prepare a written action plan that demonstrates the Proposer's understanding of the Aviation Authority's Disadvantaged Business Enterprise (DBE), Minority and Women Business Enterprise (MWBE), Local Developing Business (LDB) and Veteran Business Enterprise (VBE) Participation Programs, and how the Proposer will achieve the participation goals for these types of services.

The Aviation Authority is seeking a detailed action plan that the Proposer will commit to implementing in order to maximize DBE, MWBE, LDB, and VBE participation and development in a robust, meaningful manner, reduce barriers of entry for DBEs, MWBEs, LDBs, and VBEs, and promote development of DBEs, MWBEs, LDBs, and VBEs. This action plan is a material factor in the shortlisting evaluation process.

The Aviation Authority will establish DBE, MWBE, LDB, or VBE participation goals for each negotiated project or scope.

VALUE/TERM

Five years

INCUMBENT

None. Presently being accomplished under an existing OAR contract.



MEMORANDUM

TO: Members of the Aviation Authority

FROM: Robert Furr, Vice President, Engineering & Architecture

DATE: September 18, 2024

TYPE OF RELEASE

Request for Statement of Qualifications

SERVICE/TYPE

Selection of Design/Build Services for Bid Package (BP) No. 00507, Airside Restroom Renovations and Additions at the Orlando International Airport (MCO)

RELEASE DATE

October 2024

COMMITTEE AND DATE

Procurement Committee / Shortlist November and Interviews December 2024

AWARD DATE

January 15, 2025

SCOPE/SERVICES

Scope will consist of design/build services for the renovation and additions of restrooms, and all associated systems and regulatory requirements, at the four Airsides at MCO.

SMALL BUSINESS PARTICIPATION

Proposers will be required to prepare an Open-ended Performance Plan to achieve 17% Disadvantaged Business Enterprise (DBE) participation.

VALUE/TERM

TBD; One-time selection.

INCUMBENT

New procurement.



MEMORANDUM

TO: Members of the Aviation Authority

FROM: Marquez A. Griffin, Chair, Procurement Committee

DATE: September 18, 2024

ITEM DESCRIPTION

Notification of Procurement Committee Recommendations to the Chief Executive Officer for Approval at the September 18, 2024, Aviation Authority Board Meeting

BACKGROUND

The following list represents contracts recommended by the Procurement Committee (PC) to be executed by the Chief Executive Officer requiring notification to the Aviation Authority Board:

- Addendum to the Continuing Environmental Engineering Consulting Services Agreement with CDM Smith, Inc. (CDM) for Fiscal Year (FY) 2025 On-Call Resiliency Support for Developing Various Resiliency Programs and Implementation Alternatives at MCO, for the total not-to-exceed fees amount of \$66,026, with funding from Operations and Maintenance Funds (subject to approval of the FY 2025 Aviation Authority Budget by the Aviation Authority Board). Services will consist of on-call services for the development of resiliency programs and implementation alternatives and includes three key components: benchmarking energy consumption; establishing an ARC dashboard; and implementing the efforts based on the outcomes identified during the previous activities. Benchmarking energy consumption will include reviewing the status of the Energy Star Portfolio Manager (ESPM) for select buildings to ensure accuracy, assessing performance and identifying any trends or anomalies, making updates to utility data in the ESPM, and adding projects to the U.S. Green Building Council (USGBC) system by uploading the necessary documentation for LEED credits being pursued. ARC is a free software platform developed by the USGBC to assist users in collecting, managing and analyzing data to support certification programs offered by LEED. Establishing an ARC Dashboard will include verifying data by utilizing criteria of accuracy, completeness, consistency, and validity, analyzing the data within the ARC dashboard through performance scoring, trend analysis and gap analysis, and utilizing the results to present findings to leadership in a concise and effective format. Implementing the results from the previous activities will be a collaborating effort between the Aviation Authority and CDM by identifying the appropriate next steps. Services will be provided from October 1, 2024, through September 30, 2025. The Aviation Authority has reviewed the proposal from CDM and determined that CDM proposes 37.9% MWBE participation on this addendum, and certifies that CDM is in good standing as it relates to its small business participation. *[Reference PC Meeting held September 3, 2024, Agenda Item No. 2-E]*.
- Addendum to the Continuing Environmental Consulting Services Agreement with DRMP, Inc. (DRMP) for FY 2024 Wildlife Hazard Management Training (WHMT) at MCO, for the total amount of \$10,933.50, which included the not-to-exceed fees amount of \$2,484 and the not-to-exceed expenses amount of \$8,449.50, with funding from previously-approved Operations and Maintenance Funds. Services will include conducting training classes for airport operations personnel at MCO as mandated by the Federal Aviation Administration (FAA) WHMT in accordance with FAA Advisory Circulars 150/5200-36B and the Aviation Authority's Wildlife Hazard Management Plan. The Aviation Authority has reviewed the proposal

from DRMP and determined that DRMP proposes 77% MWBE participation on this addendum, and certifies that DRMP is in good standing as it relates to its small business participation. *[Reference PC Meeting held August 13, 2024, Agenda Item No. 3-C].*

- Addendum to the Continuing Environmental Consulting Services Agreement with DRMP for FY 2025 Environmental Permits Tracking Database (EPTD), Geographic Information System (GIS) Tracking, and Hazardous Material Database at MCO, for the total not-to-exceed fees amount of \$54,114, with funding from Operations and Maintenance Funds (subject to approval of the FY 2025 Aviation Authority Budget by the Aviation Authority Board). Services will include maintaining the EPTD which tracks critical permit information, such as issuance and expiration dates, permit conditions and other pertinent information associated with all environmental permits at MCO. The EPTD catalogs the permit information into a user-friendly platform which then assists the Aviation Authority with planning, design and construction efforts at MCO as requested. Services will also include researching and inputting Florida Department of Environmental Protection, South Florida Water Management District, and U.S. Army Corps of Engineers permit boundaries of both previously issued and new permits into the GIS, and link these for updates with the EPTD. Services will be provided from October 1, 2024, through September 30, 2025. The Aviation Authority has reviewed the proposal from DRMP and determined that DRMP does not propose any small business participation on this addendum, and certifies that DRMP is in good standing as it relates to its small business participation on those addenda on which small business participation is required in its professional services agreement. *[Reference PC Meeting held September 3, 2024, Agenda Item No. 2-A].*
- Amendment to Addendum No. 10 to the Continuing Transportation Planning Services Agreement with HDR Engineering, Inc. (HDR) for Additional FY 2024 On-Call Transportation Planning Services at MCO, for the total not-to-exceed fees amount of \$70,000, with funding from previously-approved Operations and Maintenance Funds. On September 25, 2023, the Procurement Committee approved Addendum No. 10 for on-call transportation planning services. Since then, several high priority reviews have been conducted related to Terminal C, East Airfield and Tradeport Drive. Additional services are required to address ongoing transportation related planning items through FY 2024. The Aviation Authority has reviewed the proposal from HDR and determined that HDR does not propose any small business participation on this amendment, and certifies that HDR is in good standing as it relates to its small business participation on those addenda on which small business participation is required in its professional services agreement. *[Reference PC Meeting held August 13, 2024, Agenda Item No. 3-B].*
- Addendum to the Continuing Transportation Planning Services Agreement with HNTB Corporation (HNTB) for LYNX Busses Siting Support Services at MCO, for the total not-to-exceed fees amount of \$54,960, with funding from previously-approved Capital Expenditure Funds. Services will include transportation consulting services to support the Aviation Authority's ongoing LYNX coordination. The Aviation Authority and LYNX are in ongoing discussions to determine the most efficient locations for LYNX to operate its bus services at MCO. HNTB will provide support in these discussions by attending meetings and developing concept designs as needed to provide visualization of the options. The Aviation Authority has reviewed the proposal from HNTB and determined that HNTB does not propose any small business participation on this addendum, and certifies that HNTB is in good standing as it relates to its small business participation on those addenda on which small business participation is required in its professional services agreement. *[Reference PC Meeting held August 13, 2024, Agenda Item No. 3-A].*
- Addendum to the Continuing On-Call Architecture and Engineering Consulting Services Agreement with Kimley-Horn and Associates, Inc. (KHA) for FY 2025 On-Call Engineering Services, at MCO and the Orlando Executive Airport (ORL), for the total not-to-exceed fees amount of \$100,000, with funding from Operation and Maintenance Funds (subject to adoption of the FY 2025 Aviation Authority Budget by the Aviation Authority Board). Services will include, but not limited to, civil, traffic, environmental, structural evaluation and design; planning, landscape and irrigation design; utilities and infrastructure design; airfield design; roadway and signage design; surveying; cost estimating; scheduling; geotechnical services; stormwater management consulting and design services; and all other related services. Services will be provided from October 1, 2024, through September 30, 2025. The Aviation Authority has reviewed the proposal from KHA and determined that KHA does not propose any small business participation on this addendum, and certifies that KHA is in good standing as it relates to its small business participation on

those addenda on which small business participation is required in its professional services agreement. *[Reference PC Meeting held September 3, 2024, Agenda Item No. 2-F].*

- Addendum to the Continuing Environmental Engineering Consulting Services Agreement with Montrose Environmental Solutions, Inc. (Montrose) for FY 2025 On-Call Environmental Engineering Consulting Services at MCO, for the total amount of \$30,000, which includes the not-to-exceed fees amount of \$23,500 and the not-to-exceed expenses amount of \$6,500, with funding from Operations and Maintenance Funds (subject to adoption by the Aviation Authority Board of the FY 2025 Aviation Authority Budget). Services will include, but are not limited to, on-call, as-needed consulting services such as preventing or assessing, managing, and mitigating environmental impacts; identifying and properly disposing of unknown materials and wastes, responding to releases of sewage or other contaminants, defining the nature and extent of existing contamination, or designing and implementing remediation strategies for contaminated sites, in accordance with federal, state and local environmental regulations and standards. These services will be provided from October 1, 2024, through September 30, 2025. The Aviation Authority has reviewed the proposal from Montrose, and determined that Montrose proposes 8% MWBE participation on this addendum, and certifies that Montrose is in good standing as it relates to its small business participation. *[Reference PC Meeting held September 3, 2024, Agenda Item No. 2-D].*
- Addendum to the Continuing Environmental Consulting Services Agreement with Vanasse Hangen Brustlin, Inc. (VHB) for FY 2025 On-Call Environmental Permitting Assistance Services at MCO, for the total not-to-exceed fees amount of \$52,444, with funding from Operations and Maintenance Funds (subject to adoption by the Aviation Authority Board of the FY 2025 Aviation Authority Budget). Services will include, but are not limited to, reviewing existing and active permits and approvals, with various agencies such as the South Florida Water Management District and the U.S. Army Corps of Engineers, to define compliance-related issues at MCO. Assistance will include preparing, processing, tracking and complying with federal, state and local environmental permits and approvals. These services will be provided from October 1, 2024, through September 30, 2025. The Aviation Authority has reviewed the proposal from VHB, and determined that VHB does not propose any small business participation on this addendum, and certifies that VHB is in good standing as it relates to its small business participation on those addenda on which small business participation is required in its professional services agreement. *[Reference PC Meeting held September 3, 2024, Agenda Item No. 2-B].*
- Addendum to the Continuing Environmental Consulting Services Agreement with VHB for FY 2025 Water Quality and Flow Monitoring Services at ORL, for the total amount of \$115,424.60, which includes the not-to-exceed fees amount of \$57,529 and the not-to-exceed expenses amount of \$57,895.60, with funding from ORL Revenue Funds (subject to adoption by the Aviation Authority Board of the FY 2025 Aviation Authority Budget). Services will include the continuation of the Water Quality and Flow Monitoring Program at ORL. This Program documents the volume and quality of water entering and leaving ORL property to quantify the pollutant load and determine nutrient loads generated on ORL properties. VHB will provide monitoring services which will include, but are not limited to, water quality monitoring and data download, calibration and maintenance of previously-installed stage and discharge monitoring equipment to document the quality and volume of water; water quality sampling on a quarterly basis; quarterly parameter measurements, such as ammonia, nitrate/nitrite, total kjeldahl nitrogen, etc.; annual parameters measurements, such as calcium, magnesium, hardness, cadmium, etc.; data downloads and equipment maintenance of data collection recorders and velocity meters; and, an annual final report of all previous monthly and quarterly reports/data in compliance with all applicable federal, state and local regulations. These services will be provided from October 1, 2024, through September 30, 2025. The Aviation Authority has reviewed the proposal from VHB, and determined that VHB does not propose any small business participation on this addendum, and certifies that VHB is in good standing as it relates to its small business participation on those addenda on which small business participation is required in its professional services agreement. *[Reference PC Meeting held September 3, 2024, Agenda Item No. 2-C].*



MEMORANDUM

TO: Members of the Aviation Authority

FROM: Kevin J. Thibault, P.E., Chief Executive Officer

DATE: September 18, 2024

ITEM DESCRIPTION

Notification of Release of RFP/RFB/RFQ/IFB

BACKGROUND

The list below represents the release of documents for different services at the Aviation Authority under \$500,000.00

TYPE OF RELEASE	SERVICE/TYPE	ESTIMATED RELEASE DATE	ESTIMATED AWARD DATE	SCOPE/SERVICE	VALUE/TERM
IFB	Service/5 Years	October 2024	February 2025	Parking Garage Floor Scrubbing	Less than \$500K



MEMORANDUM

TO: Members of the Aviation Authority

FROM: Tracy Conner Harris, Vice President, Concessions

DATE: September 18, 2024

ITEM DESCRIPTION

Confiscated Item Return Service Concession Procurement

BACKGROUND

On June 19, 2024, the Confiscated Item Return Service Concession Request for Proposals (RFP) Notification of Solicitation was presented to the Board. The anticipated release date for the RFP was July 8, 2024.

The scope of services presented to the Board remains unchanged and will require the Concessionaire to provide and install all equipment necessary to operate a first-class confiscated item return service concession adjacent to Orlando International Airport Terminals A, B, and C security checkpoints.

Staff has since determined that additional research is required to determine the appropriate procurement method due to the limited availability of experienced operators for this concession.



GREATER ORLANDO AVIATION AUTHORITY

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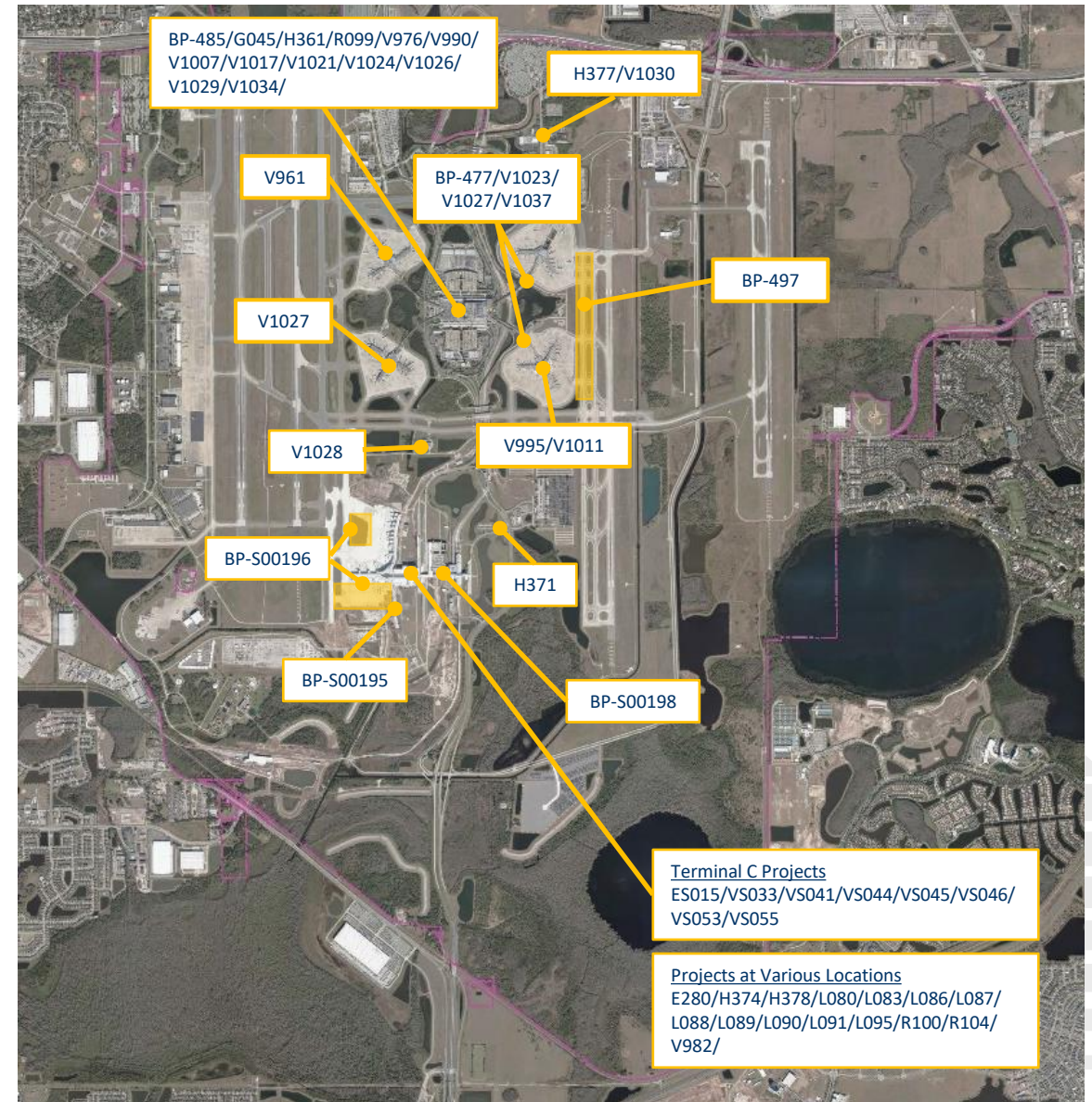
CONSTRUCTION PROGRESS REPORT

For Board Meeting of September 18, 2024



MCO Location Map for Active Construction Projects

Project No	Description	Contractor
BP-00477-MCO	AIRSIDES 2 AND 4 APM IMPROVEMENTS	Mitsubishi Heavy Industries
BP-00485-MCO	HYATT LOBBY RENOVATION (DESIGN/BUILD)	The Weitz Company LLC
BP-00497-MCO	TAXIWAYS G & H REHABILITATION – CONSTRUCTION PHASE 1	Hubbard Construction Company
BP-S00195-MCO	TERM C, PH 1X - AIRSIDE CONCOURSE	Hensel Phelps Construction
BP-S00196-MCO	TERM C, PH 1X - AIRFIELD CIVIL, APRON AND TAXIWAY PAVING, AND GSE FACILITY	Prince Contracting, LLC
BP-S00198-MCO	TERMINAL C MULTI-MODAL CONNECTOR PEDESTRIAN BRIDGE & RAC LOBBY (D/B)	The Weitz Company LLC
E-00280-MCO	WEST AIRFIELD ELECTRICAL UPGRADES	H. L. Pruitt Corporation
E-S00015-MCO	TERMINAL C KVAR PILOT PROGRAM	Electric Services, Inc.
G-00045-MCO	NTS - Monitor Swap	AC Signs, LLC
H-00361-MCO	JFB (LOOP RD) TERMINAL B ENTRANCE RECONFIGURATION (D/B)	The Middlesex Corporation
H-00371-MCO	WRONG WAY SIGNAGE AND ROADWAY MARKINGS	The Middlesex Corporation
H-00372-MCO	TAXIWAY B1 PAVEMENT REPAIRS	The Middlesex Corporation
H-00374-MCO	TRITURATOR SEWER LINE REPLACEMENT (DESIGN/BUILD)	Carr & Collier Inc.
H-00377-MCO	CASA VERDE PEDESTRIAN CROSSWALK	The Middlesex Corporation
H-00378-MCO	STORMWATER PUMP SYSTEM PLAN	Prime Construction Group, Inc.
L-00080-MCO	ACS/REX BUTTONS REPLACEMENT	Quality Cable Contractors, Inc.
L-00083-MCO	N TERMINAL MAIN COMM RM TO S TERMINAL ITF MAIN COMM RM	OBTS
L-00086-MCO	ON-CALL LOW VOLTAGE SERVICES (FY24-MOUNTCHOR)	Atlantis Electrical Systems, LLC
L-00087-MCO	ON-CALL LOW VOLTAGE SERVICES (FY24-QCC)	Quality Cable Contractors, Inc.
L-00088-MCO	ON-CALL LOW VOLTAGE SERVICES (FY24-OBTS)	OBTS
L-00089-MCO	ON-CALL LOW VOLTAGE SERVICES (FY24-CNET)	Certified Network Professionals, Inc.
L-00090-MCO	ON-CALL LOW VOLTAGE SERVICES (FY24-ARCHIS)	Archis Technologies, Inc.
L-00091-MCO	ON-CALL LOW VOLTAGE SERVICES (FY24-PCS)	Precision Contracting Services, Inc.
L-00095-MCO	LIDAR INFRASTRUCTURE (QUEUE MANAGEMENT SYSTEM)	OBTS
R-00099-MCO	TERMINALS A & B RENTAL CAR QTA CANOPY LEAKS	RUSH Facilities, LLC
R-00100-MCO	2022-2023 EMERGENCY ROOF REPAIRS AND WATERPROOFING MAINTENANCE	P&A Roofing and Sheet Metal, Inc.
R-00104-MCO	17L/35R VAULT ROOF REPLACEMENT	P&A Roofing and Sheet Metal, Inc.
V-00961-MCO	AIRSIDE 1 APM CEILING REPAIRS	Collage Companies
V-00976-MCO	SMART RESTROOM PILOT PROJECT	H.A. Contracting Corporation
V-00982-MCO	MCO CAMPUS KEY & LOCK REPLACEMENT	H.A. Contracting Corporation
V-00990-MCO	BHS HIGH SPEED DIVERTER (HSD) UPGRADE	H. W. Davis Construction, Inc.
V-00992-MCO	REHABILITATION OF STRUCTURAL STEEL COMMERCIAL LANES CANOPIES	Clancy & Theys Construction Co.
V-00995-MCO	REPLACEMENT OF ELEVATOR P58 AT AIRSIDE 4 (D/B)	Gomez Construction Company
V-01007-MCO	TERMINAL B AREA 4 LEVEL 2 BHS ROOF REPAIR	H. W. Davis Construction, Inc.
V-01011-MCO	AIRSIDE 4 60'S WING RENOVATION (D/B)	Gomez Construction Company
V-01017-MCO	HVAC IMPROVEMENTS FOR GOAA EXECUTIVE OFFICES	Collage Companies
V-01021-MCO	NTC EAST CHECKPOINT HVAC MODIFICATIONS	Collage Companies
V-01023-MCO	AIRSIDES 2 AND 4 COOP RAMPS (DESIGN/BUILD)	Clancy & Theys Construction Co.
V-01024-MCO	NORTH TERMINAL A-SIDE PARKING GARAGE STORM DRAIN REPAIRS	Collage Companies
V-01026-MCO	AMERICAN AIRLINES AIRSIDE 3 ROOF DRAIN RE-ROUTING	Clancy & Theys Construction Co.
V-01027-MCO	AIRSIDE 3 RAMP LEVEL CORRIDOR AND STAIR REFURBISHMENT	H. W. Davis Construction, Inc.
V-01028-MCO	CENTERFIELD ARFF TEMPORARY KITCHEN AND DEMOLITION	Clancy & Theys Construction Co.
V-01029-MCO	REPLACE LEVEL 2 EV CHARGERS A & B GARAGES	Gomez Construction Company
V-01030-MCO	RENOVATION OF PLANNING OFFICES	Collage Companies
V-01034-MCO	REPLACEMENT OF 18L VAULT HVAC SYSTEM	Gomez Construction Company
V-01037-MCO	AIRSIDE 2 HUB SKYLIGHT CABLE TENSIONING INSPECTION	Collage Companies
V-S00033-MCO	TERMINAL C CBP AND TSA REGULATORY CHANGES (D/B)	Clancy & Theys Construction Co.
V-S00041-MCO	TERMINAL C BHS CANOPY AND CHECKPOINT DELTA IMPROVEMENTS	Clancy & Theys Construction Co.
V-S00044-MCO	TERMINAL C TENANT BUILDOUT (COMPLETION OF BP-S187)	Collage Companies
V-S00045-MCO	TERMINAL C ENHANCEMENTS TRASH ROOM PLATFORMS	Gomez Construction Company
V-S00046-MCO	TERMINAL C BHS HEADACHE BARS	Clancy & Theys Construction Co.
V-S00053-MCO	HVAC DAMPER AT BRIGHTLINE STATION	Gomez Construction Company
V-S00055-MCO	TERMINAL C ENHANCEMENTS - FIS PIER MODE LEDs, ACS & DOOR IMPROVEMENTS	Gomez Construction Company



ORL Location Map for Active Construction Projects

No Active Construction Projects.



GREATER ORLANDO AVIATION AUTHORITY

Innovation Connecting the World

PROJECTS IN CONSTRUCTION

BP-00477-MCO AIRSIDES 2 AND 4 APM IMPROVEMENTS

CONTRACTOR: Mitsubishi Heavy Industries America, Inc. **GOAA CONTACTS:**
A/E: NONE Sponsor: Operations
OAR: WSP USA Inc. **Construction:** Scott Shedek
FUNDING: O&M (Operations & Maintenance Fund),Cap. **PROJECT COST:** \$178,120,550.00
Ex. (Capital Expenditure Fund),PFCs
(Passenger Facility Charges)

SCOPE: Design, fabricate, and install the Operating System (OS) of two Automated People Mover (APM) systems (i.e., replacement of the two existing OS at Airsides 2 and 4) at the Orlando International Airport.

STATUS: Project is in the design/submittal/procurement phase. Preliminary technical design reviews are complete, with Final Technical Design Reviews underway. Contractor continues to conduct site surveys for the power distribution systems, station equipment rooms, and central control room. The phasing plan for coordination with the existing APM system has been approved.

NOTICE TO PROCEED: 01/24/24

CONSTRUCTION COST:

Original Contract		\$177,808,750.00	
Thru Change Order #	2	\$311,800.00	0.2%
Current Contract		\$178,120,550.00	
Paid To Date Thru PA #	5	\$12,334,709.11	6.9%

TIME(DAYS)

1165

COMPLETION

04/02/27

0

1165

04/02/27

Time: 19.3%

**ANTICIPATED
COMPLETION:
On Schedule**

PROJECTS IN CONSTRUCTION

BP-00485-MCO HYATT LOBBY RENOVATION (DESIGN/BUILD)

CONTRACTOR: The Weitz Company LLC

GOAA CONTACTS:

A/E: NONE

Sponsor: Hyatt Regency Hotel

OAR: Cost Management, Inc., dba CMI

Construction: Arlene Grant

FUNDING: Cap. Ex. (Capital Expenditure Fund)

PROJECT COST: \$13,625,722.00

SCOPE:

Lobby renovations of the Hyatt Regency Hotel at the Orlando International Airport will include new carpeting and hard flooring/floor tiles; wayfinding signage; new millwork and equipment; replace interior landscaping and planters; new access lighting; light fixtures and ceiling fans; painting and new wall coverings; and, new soft seating/area rugs/televisions.

STATUS:

Project is nearing the completion of the Design Pre-Construction Phase. The 95% estimate has been submitted and reviewed, with comments returned to the Contractor for clarification/revision. Woven carpeting and artwork shop drawing review processes are in-progress. Procurement of the owner-furnished chandeliers is pending while the submitted price proposals are being reviewed.

NOTICE TO PROCEED: 11/19/19

CONSTRUCTION COST:

Original Contract		\$882,060.35	
Thru Change Order #	2	\$293,100.00	33.2%
Current Contract		\$1,175,160.35	
Paid To Date Thru PA #	12	\$1,062,368.03	90.4%

TIME(DAYS)

COMPLETION

365	11/17/20
0	
365	11/17/20
Time: 474.0%	

**ANTICIPATED
COMPLETION:
Late 2025**

PROJECTS IN CONSTRUCTION

BP-00497-MCO TAXIWAYS G & H REHABILITATION – CONSTRUCTION PHASE 1

CONTRACTOR:	Hubbard Construction Company	GOAA CONTACTS:	
A/E:	AECOM Technical Services, Inc.	Sponsor:	Engineering & Construction
OAR:	The Roderick Group, Inc. dba Ardmore Roderick	Construction:	Scott Shedek
FUNDING:	Cap. Ex. (Capital Expenditure Fund),FAA AIP,FDOT,GARBS (General Airport Revenue Bonds)	PROJECT COST:	\$39,266,493.64

SCOPE:

Rehabilitation of a portion of Taxiways G and H and the connectors north of Taxiway E at the Orlando International Airport. Construction work will include resealing the joints and replacing isolated cracked slabs for the concrete pavement, rehabilitating the asphalt shoulders, and improvements for pavement geometry, taxiway markings, lighting and signage.

STATUS:

Scope has been adjusted to leave current taxiways intact, in accordance with ATCT comments and FAA approval. Project schedule has been re-sequenced to incorporate FAA comments. Phases 4 and 5 are complete. Schedule adjustment will then be Phase 1, followed by Phase 3 and finally Phase 2. Change Order No. 1 resolves all costs associated with this scope adjustment and extends the project schedule to accommodate this schedule revision. Scheduling adjustments, because of potential weather impacts on the significant volume of deep drainage activities, are being coordinated with Airfield Operations. Currently, project is scheduled for timely completion in December 2024.

				NOTICE TO PROCEED: 12/20/23	
CONSTRUCTION COST:				TIME(DAYS)	COMPLETION
Original Contract		\$32,179,042.64		315	10/29/24
Thru Change Order #	1	(\$46,539.76)	-0.1%	<u>58</u>	
Current Contract		\$32,132,502.88		373	12/26/24
Paid To Date Thru PA #	7	\$12,231,851.58	38.1%	Time: 69.7%	
				ANTICIPATED COMPLETION: On Schedule	

PROJECTS IN CONSTRUCTION

BP-S00195-MCO TERM C, PH 1X - AIRSIDE CONCOURSE

CONTRACTOR:	Hensel Phelps Construction Co. dba Hensel Phelps Construction	GOAA CONTACTS:	
A/E:	HNTB Corporation	Sponsor:	Engineering & Construction
OAR:	Jacobs Project Management Co.	Construction:	Scott Shedek
FUNDING:	GARBS (General Airport Revenue Bonds),PFCs (Passenger Facility Charges)	PROJECT COST:	\$285,633,086.00

SCOPE:

Concrete, masonry, waterproofing, fireproofing, doors, frames and hardware, tile, resilient tile and carpet, fire suppression, plumbing and Heating, Ventilation, Air Conditioning (HVAC), electrical and low voltage work, elevators and an escalator for four aircraft gates as part of the expansion of Terminal C at the Orlando International Airport.

STATUS:

Starting at Gate 251, work will proceed through Gates 252, 253, and back to 250, focusing on high-mass and rotunda foundations. Energizing of the normal transformer, with feeder pulling from transformers to the gear , is ongoing. The emergency transformers have been received, and site work, including sidewalks and hardscapes, is targeted for completion in late September/early October. At the ramp level, secondary feeders are being pulled, and overhead doors have been installed, with plans to close and secure them after feeder work is complete. Drywall work on the ramp level is nearing completion, and exterior louvers are being installed, with connections to mechanical rooms is in-progress. The installation of transformers and panels is advancing well, and the IDF rooms are progressing, with cable trays, fire alarm cabinets, and other panels being installed. Metal panel work continues on the exterior, with specific progress at Gates 251, 252, and 250, following a sequence to ensure project timelines are met. Roof work is ongoing, and inside the building, drywall and high-ceiling framing are progressing well, with overhead MEP work nearly complete. The sterile corridor on the international level is seeing base installation for interior glazing, with glazing expected to start in the next few weeks. In the PBBs, framing is focused on IDF and mechanical rooms. Ramp loading connector updates are integrated into the schedule, ensuring continued flow and alignment with project timelines. Terrazzo work is nearly complete on the transfer level, with ongoing preparations in the sterile corridor and hand grinding along the east wall to set up wall tile installation. Restrooms are advancing, with ceiling closures and wall finishes.

CONSTRUCTION COST:

Original Contract		\$277,006,000.00	
Thru Change Order #	50	\$8,627,086.00	3.1%
Current Contract		\$285,633,086.00	
Paid To Date Thru PA #	21	\$158,442,223.71	55.5%

NOTICE TO PROCEED: 12/06/22

TIME(DAYS)

COMPLETION

1095	12/04/25
0	
1095	12/04/25

Time: 58.2%

**ANTICIPATED
COMPLETION:
On Schedule**

PROJECTS IN CONSTRUCTION

BP-S00196-MCO TERM C, PH 1X - AIRFIELD CIVIL, APRON AND TAXIWAY PAVING, AND GROUND SUPPORT EQUIPMENT FACILITY

CONTRACTOR:	Prince Contracting, LLC	GOAA CONTACTS:	
A/E:	HNTB Corporation	Sponsor:	Engineering & Construction
OAR:	Jacobs Project Management Co.	Construction:	Christina Taylor
FUNDING:	GARBS (General Airport Revenue Bonds),PFCs (Passenger Facility Charges),FAA,FDOT	PROJECT COST:	\$127,829,000.00

SCOPE:

Underground utilities on the ramp and airfield, including drainage, sanitary mains, water, and power work for the expansion of Terminal C at the Orlando International Airport. Construction of all grading, base and pavement for ramp areas, Remain Over Night (RON) areas, taxiway extensions (Taxiway E1); construction of all pavement markings, taxiway signage, and airfield lighting required for the project while maintaining the function of the current airfield as coordinated with Airfield Operations; providing all maintenance of traffic to phase the work and maintain access needed for airfield operations; and maintaining the integrity of the secure fence at all times.

STATUS:

Work is concentrated within Phases 2A and 2B. The new vehicle service road has been opened to traffic. Fuel system installation is in-progress. Hydrant pits and double-walled fuel piping have been installed. Temporary AOA barrier walls and fence installation is complete and accepted by Aviation Authority Security and Compliance. Batch plant site grading and prep work for erecting the plant are ongoing.

					NOTICE TO PROCEED: 03/06/24	
CONSTRUCTION COST:					TIME(DAYS)	COMPLETION
Original Contract		\$121,829,000.00			1228	07/16/27
Thru Change Order #	5	\$51,691.02	0.0%		0	
Current Contract		\$121,880,691.02			1228	07/16/27
Paid To Date Thru PA #	4	\$5,032,866.64	4.1%		Time: 13.1%	
					ANTICIPATED COMPLETION: On Schedule	

PROJECTS IN CONSTRUCTION

BP-S00198-MCO TERMINAL C MULTI-MODAL CONNECTOR PEDESTRIAN BRIDGE & RENTAL CAR LOBBY (D/B)

CONTRACTOR: The Weitz Company LLC

A/E: NONE

OAR: Jacobs Project Management Co.

FUNDING: CFCs (Customer Facility Charges), FDOT, GARBS (General Airport Revenue Bonds)

GOAA CONTACTS:

Sponsor: Engineering & Construction

Construction: Torie Brooks

PROJECT COST: \$113,595,254.00

SCOPE:

Demolition, masonry, waterproofing and caulking, roofing, fireproofing, fire stopping, skylights, interior glass and glazing, curtain wall, doors, frames and hardware, drywall, framing, finishes, fire protection, mechanical, and plumbing work to expand the Ground Transportation Facility Boulevard with conditioned air connection between the Landside Terminal C and the Train Station Complex at the Orlando International Airport. This scope also includes moving walkways and a rental car lobby.

STATUS:

Pedestrian bridge structural work is complete. Wall framing, drywall and MEP work is ongoing. Roof lightweight concrete is complete. Installation of roofing system, and exterior glazing are nearing completion. Garage C fire sprinkler work is ongoing. 80% of RAC auger cast displacement piles have been installed.

NOTICE TO PROCEED: 07/27/23

CONSTRUCTION COST:

Original Contract		\$113,293,387.00	
Thru Change Order #	6	\$301,867.00	0.3%
Current Contract		\$113,595,254.00	
Paid To Date Thru PA #	11	\$48,586,519.59	42.8%

TIME(DAYS)

COMPLETION

686 06/11/25

0

686 06/11/25

Time: 58.2%

**ANTICIPATED
COMPLETION:
On Schedule**

PROJECTS IN CONSTRUCTION

E-00280-MCO WEST AIRFIELD ELECTRICAL UPGRADES

CONTRACTOR: H. L. Pruitt Corporation

GOAA CONTACTS:

A/E: Avcon, Inc.

Sponsor: Maintenance

OAR: PSA Constructors Inc. dba PSA Management Inc.

Construction: Tuan N. Nguyen

FUNDING: Cap. Ex. (Capital Expenditure Fund)

PROJECT COST: \$3,003,334.00

SCOPE:

Provide electrical upgrades to the west airfield electrical system at the Orlando International Airport.

STATUS:

All taxiway lighting, signage, cable, fiber from tower to vaults, and beacon replacement activities are complete. Delivery and installation of the new generator, as well as additional electrical installation associated with the generator, will now occur in early 2025.

NOTICE TO PROCEED: 06/12/23

CONSTRUCTION COST:

TIME(DAYS)

COMPLETION

Original Contract \$3,003,334.00

365

06/10/24

Thru Change Order # 1 (\$92,054.82) -3.1%

0

Current Contract

\$2,911,279.18

365

06/10/24

Paid To Date Thru PA # 5 \$1,656,115.52 56.9%

Time: 75.6%

**ANTICIPATED
COMPLETION:
3/31/2025**

PROJECTS IN CONSTRUCTION

E-S00015-MCO TERMINAL C KVAR PILOT PROGRAM

CONTRACTOR: Electric Services, Inc.

A/E: HNTB Corporation

OAR: AECOM Technical Services, Inc.

FUNDING: GARBS (General Airport Revenue Bonds)

GOAA CONTACTS:

Sponsor: Engineering & Construction

Construction: Scott Shedek

PROJECT COST: \$500,000.00

SCOPE:

Install new units, breakers and feeders at the Terminal C Airside at the Orlando International Airport. Scope includes verifying field dimensions of existing equipment in electrical rooms (as-builts); reviewing as-built panel schedules; metering and obtaining power data from panels; designing KiloVolt Amperes Reactive (KVAR) corrections to include detailing unit, sizing breakers and feeders and relocating existing items to make room for new units; and testing, metering, recording, making adjustments, and analyzing for total solution.

STATUS:

Equipment has been installed, inspected and tested. Final commissioning and Owner training activities have been completed. Final cost reconciliation and SCADA system updates are in-progress.

NOTICE TO PROCEED: 11/28/23

CONSTRUCTION COST:

Original Contract		\$135,218.71	
Thru Change Order #	1	\$2,263.64	1.7%
Current Contract		\$137,482.35	
Paid To Date Thru PA #	5	\$122,757.77	89.3%

TIME(DAYS)

120
<u>0</u>
120
Time: 151.7%

COMPLETION

03/26/24
03/26/24

**ANTICIPATED
COMPLETION:
9/30/2024**

PROJECTS IN CONSTRUCTION

G-00045-MCO NTS - MONITOR SWAP

CONTRACTOR: AC Signs, LLC

A/E: NONE

OAR: NONE

FUNDING: O&M (Operations & Maintenance Fund)

GOAA CONTACTS:

Sponsor: Airline Ops

Construction: Scott Shedek

PROJECT COST: \$131,670.00

SCOPE:

Remove 198 old 55" LG monitors, install custom brackets to fit the 55" NEC monitors and install them back on the existing RP Visual Swing Frame on A Side,(A-1 and A-4) Back wall Ticket Counter, and furnish and install custom brackets (2 per monitor) at the Orlando International Airport.

STATUS:

Project is in submittal/procurement phase.

NOTICE TO PROCEED: 08/29/24

CONSTRUCTION COST:

Original Contract		\$131,670.00	
Thru Change Order #	0	\$0.00	0.0%
Current Contract		\$131,670.00	
Paid To Date Thru PA #	0	\$0.00	0.0%

TIME(DAYS)

COMPLETION

60	10/27/24
<u>0</u>	
60	10/27/24
Time: 0.00%	

**ANTICIPATED
COMPLETION:
On Schedule**

PROJECTS IN CONSTRUCTION

H-00361-MCO JFB (LOOP RD) TERMINAL B ENTRANCE RECONFIGURATION (D/B)

CONTRACTOR: The Middlesex Corporation

A/E: NONE

OAR: Cost Management, Inc., dba CMI

FUNDING: GARBS (General Airport Revenue Bonds)

GOAA CONTACTS:

Sponsor: Multi-Modal Planning &
Environmental

Construction: Scott Shedek

PROJECT COST: \$3,951,755.00

SCOPE:

Design and construct a reconfiguration of the roadway system that enters Terminal B to include the entrances to the Arrivals curb, Departures curb, Ground Transportation curb, Terminal B Parking Garage and Rental Car Return at the Orlando International Airport. Scope also includes any related roadway, building improvement and related services.

STATUS:

Construction activities to reconfigure the roadway are complete. Additional signage modifications and new lighting, approved via Change Order No. 1, are complete. Additional exit lane paving, headache bar installation, drainage modifications and installation of barrier walls approved, via Change Order No. 2, are in-progress.

NOTICE TO PROCEED: 12/27/23

CONSTRUCTION COST:

Original Contract		\$3,490,000.00	
Thru Change Order #	2	\$461,755.00	13.2%
Current Contract		\$3,951,755.00	
Paid To Date Thru PA #	6	\$1,130,183.32	28.6%

TIME(DAYS)

COMPLETION

180	06/23/24
<u>153</u>	
333	11/23/24

Time: 73.3%

**ANTICIPATED
COMPLETION:
On Schedule**

PROJECTS IN CONSTRUCTION

H-00371-MCO Wrong Way Signage and Roadway Markings

CONTRACTOR: The Middlesex Corporation

GOAA CONTACTS:

A/E: HDR Engineering, Inc.

Sponsor: Facilities

OAR: Loyal Wingman, LLC

Construction: Scott Shedek

FUNDING: O&M (Operations & Maintenance Fund)

PROJECT COST: \$285,332.00

SCOPE:

Fabricate and install flashing 'Wrong Way' warning signs and roadway pavement markings at the Orlando International Airport. Provide all Maintenance of Traffic required to safely construct all required project elements. Some construction may be coordinated during the day, but pavement markings and some signage must be constructed at night.

STATUS:

The warning signs are long-lead items and have been ordered with delivery anticipated by late September 2024. Roadway activities, such as the pavement markings, are in-progress.

NOTICE TO PROCEED: 06/17/24

CONSTRUCTION COST:

Original Contract \$232,445.00

Thru Change Order # 0 \$0.00 0.0%

Current Contract **\$232,445.00**

Paid To Date Thru PA # 0 \$0.00 0.0%

TIME(DAYS)

140

0

140

Time: 0.00%

COMPLETION

11/03/24

11/03/24

**ANTICIPATED
COMPLETION:
On Schedule**

PROJECTS IN CONSTRUCTION

H-00374-MCO TRITURATOR SEWER LINE REPLACEMENT (DESIGN/BUILD)

CONTRACTOR: Carr & Collier Inc.

A/E: NONE

OAR: Geotech Consultants International, Inc., dba
GCI, Inc.

FUNDING: Cap. Ex. (Capital Expenditure Fund)

GOAA CONTACTS:

Sponsor: Facilities

Construction: Scott Shedek

PROJECT COST: \$249,000.00

SCOPE:

Reconfigure sanitary sewer piping system at Airsides 1 and 3 at the Orlando International Airport. Scope includes extending the piping system from Airsides 1 and 3 triturators' service area to an existing adjacent one.

STATUS:

Project is in design/submittal/procurement phase. Contractor has verified elevations and depths to various pipes in vaults/manholes. Preliminary sketch of piping is being review by Aviation Authority staff and City of Orlando wastewater division. Permit drawings have been submitted for review. Construction activities will commence upon receipt of permits.

NOTICE TO PROCEED: 07/11/24

CONSTRUCTION COST:

Original Contract \$190,027.75

Thru Change Order # 0 \$0.00 0.0%

Current Contract **\$190,027.75**

Paid To Date Thru PA # 0 \$0.00 0.0%

TIME(DAYS)

120

0

120

Time: 0.00%

COMPLETION

11/07/24

11/07/24

**ANTICIPATED
COMPLETION:
On Schedule**

PROJECTS IN CONSTRUCTION

H-00377-MCO CASA VERDE PEDESTRIAN CROSSWALK

CONTRACTOR: The Middlesex Corporation

A/E: NONE

OAR: Loyal Wingman, LLC

FUNDING: O&M (Operations & Maintenance Fund)

GOAA CONTACTS:

Sponsor: Facilities

Construction: Scott Shedek

PROJECT COST: \$79,612.00

SCOPE:

Pedestrian crosswalk improvements at Casa Verde Rd. near the Facilities building at the Orlando International Airport. Scope includes asphalt paving, pavement markings, solar assembly sign, speed tables, and humps.

STATUS:

Road activities are nearing completion, with most work accomplished without traffic lane closures, which has minimized traffic impacts.

NOTICE TO PROCEED: 06/04/24

CONSTRUCTION COST:

Original Contract		\$63,339.93	
Thru Change Order #	1	\$990.00	1.6%
Current Contract		\$64,329.93	
Paid To Date Thru PA #	0	\$0.00	0.0%

TIME(DAYS)

COMPLETION

60	08/02/24
<u>0</u>	
60	08/02/24
Time: 0.00%	

**ANTICIPATED
COMPLETION:
9/30/2024**

PROJECTS IN CONSTRUCTION

H-00378-MCO STORMWATER PUMP SYSTEM PLAN

CONTRACTOR: Prime Construction Group, Inc.

A/E: Kimley-Horn and Associates, Inc.

OAR: Loyal Wingman, LLC

FUNDING: O&M (Operations & Maintenance Fund)

GOAA CONTACTS:

Sponsor: Facilities

Construction: Scott Shedek

PROJECT COST: \$243,047.00

SCOPE:

Provide permanent infrastructure to support stormwater management to prepare for and respond to weather events at the Orlando International Airport. The project will include construction of concrete pump pads at strategic locations. These locations will also include intake float hose, intake hose, and discharge hose to allow for quick deployment of trailer mounted pumps. The improvements for Pond STP-20 will also include the construction of FDOT style inlet and reinforced concrete pipe to convey the effluent to a nearby ditch while allowing for continuous access to the facilities at the Runway 17R Lighting Vault. The Contractor will be responsible, for access, any temporary shoring or dewatering required, maintenance of traffic where needed, and all escorting for employees and vendors.

STATUS:

Project is in submittal/procurement phase.

NOTICE TO PROCEED: 08/13/24

CONSTRUCTION COST:

Original Contract		\$187,031.32	
Thru Change Order #	0	\$0.00	0.0%
Current Contract		\$187,031.32	
Paid To Date Thru PA #	0	\$0.00	0.0%

TIME(DAYS)

COMPLETION

45	09/26/24
<u>0</u>	
45	09/26/24
Time: 0.00%	

**ANTICIPATED
COMPLETION:
On Schedule**

PROJECTS IN CONSTRUCTION

L-00080-MCO ACS/REX BUTTONS REPLACEMENT

CONTRACTOR:	Quality Cable Contractors, Inc.	GOAA CONTACTS:	
A/E:	NONE	Sponsor:	Security
OAR:	PSA Constructors Inc. dba PSA Management Inc.	Construction:	Scott Shedek
FUNDING:	GARBS (General Airport Revenue Bonds)	PROJECT COST:	\$248,000.00

SCOPE:

Remove Request to Exit (REX) buttons and replace with Access Control System (ACS) card readers at numerous locations at Airsides 2 and 3 at the Orlando International Airport. Scope will include replacement of one iStar panel, new cabling for each new card reader, and associated programming. These are for emergency access points from the Ramp Level to the Transfer Level of the airside.

STATUS:

Original scope for ACS card reader replacement is complete. Change order activities for additional cabling/conduit, programming and iStar panels are nearing completion.

					NOTICE TO PROCEED: 09/25/23	
CONSTRUCTION COST:					TIME(DAYS)	COMPLETION
Original Contract		\$77,527.00			90	12/23/23
Thru Change Order #	2	\$150,505.78	194.1%		0	
Current Contract		\$228,032.78			90	12/23/23
Paid To Date Thru PA #	2	\$63,735.50	28.0%		Time: 241.1%	
						ANTICIPATED COMPLETION: 9/30/2024

PROJECTS IN CONSTRUCTION

L-00083-MCO N TERMINAL MAIN COMM RM TO S TERMINAL ITF MAIN COMM RM

CONTRACTOR:	Orlando Business Telephone Systems, Inc.	GOAA CONTACTS:	
A/E:	NONE	Sponsor:	Information Technology
OAR:	NONE	Construction:	Paul Haust
FUNDING:	Cap. Ex. (Capital Expenditure Fund)	PROJECT COST:	\$392,455.00

SCOPE:

Provide and install one (approximately 14,500 feet) 864-strand single-mode outside plant Fiber Optic Cable (FOC) between the North Terminal Main Comm Room and South Terminal ITF Main Comm Room at the Orlando International Airport. Comm Rooms are NTLN ZCC 01 5753 and SITF ZWW 01 1764. Proposed route (see attached diagram) is from North Terminal along AS03 Service road to Jeff Fuqua Blvd, continue along Eastern side of AS03, bypassing Center ARFF and following entrance road to Garage C, turning East into Main Comm Room at the ITF. FOC will be pulled through the existing underground communication duct bank / man-hole system between the North Terminal and South Terminal buildings.

STATUS:

The 864-strand cable has been pulled into both locations. Rack assemblies have been installed and the cable has been spliced into the assemblies. Testing is nearly complete.

NOTICE TO PROCEED: 06/10/24

CONSTRUCTION COST:

Original Contract		\$318,423.82			
Thru Change Order #	0	\$0.00	0.0%		
Current Contract		\$318,423.82			
Paid To Date Thru PA #	0	\$0.00	0.0%		

TIME(DAYS)

COMPLETION

	90	09/07/24
	<u>0</u>	
	90	09/07/24
Time: 0.00%		

**ANTICIPATED
COMPLETION:
9/30/2024**

PROJECTS IN CONSTRUCTION

L-00086-MCO ON-CALL LOW VOLTAGE SERVICES (FY24-MOUNTCHOR)

CONTRACTOR: Atlantis Electrical Systems, LLC

A/E: NONE

OAR: NONE

FUNDING: O&M (Operations & Maintenance Fund)

GOAA CONTACTS:

Sponsor: Information Technology

Construction: Paul Haust

PROJECT COST: \$250,000.00

SCOPE:

Provide on-call low voltage cabling installation and repair services for all Aviation Authority facilities at the Orlando International Airport.

STATUS:

Project is in on-call status.

NOTICE TO PROCEED: 10/25/23

CONSTRUCTION COST:

Original Contract		\$200,000.00	
Thru Change Order #	1	(\$181,811.32)	-90.9%
Current Contract		\$18,188.68	
Paid To Date Thru PA #	3	\$17,733.96	97.5%

TIME(DAYS)

COMPLETION

342 09/30/24

0

342 09/30/24

Time: 43.0%

**ANTICIPATED
COMPLETION:
On Schedule**

PROJECTS IN CONSTRUCTION

L-00087-MCO ON-CALL LOW VOLTAGE SERVICES (FY24-QCC)

CONTRACTOR: Quality Cable Contractors, Inc.

GOAA CONTACTS:

A/E: NONE

Sponsor: Information Technology

OAR: NONE

Construction: Paul Haust

FUNDING: O&M (Operations & Maintenance Fund)

PROJECT COST: \$400,000.00

SCOPE:

Provide on-call low voltage cabling installation and repair services for all Aviation Authority facilities at the Orlando International Airport.

STATUS:

Project is in on-call status.

NOTICE TO PROCEED: 10/01/23

CONSTRUCTION COST:

TIME(DAYS)

COMPLETION

Original Contract \$300,000.00

365

09/29/24

Thru Change Order # 1 \$100,000.00 33.3%

0

Current Contract

\$400,000.00

365

09/29/24

Paid To Date Thru PA # 3 \$78,353.02 19.6%

Time: 80.8%

**ANTICIPATED
COMPLETION:
On Schedule**

PROJECTS IN CONSTRUCTION

L-00088-MCO ON-CALL LOW VOLTAGE SERVICES (FY24-OBTS)

CONTRACTOR: Orlando Business Telephone Systems, Inc.

GOAA CONTACTS:

A/E: NONE

Sponsor: Information Technology

OAR: NONE

Construction: Paul Haust

FUNDING: O&M (Operations & Maintenance Fund)

PROJECT COST: \$400,000.00

SCOPE:

Provide on-call low voltage cabling installation and repair services for all Aviation Authority facilities at the Orlando International Airport.

STATUS:

Project is in on-call status.

NOTICE TO PROCEED: 10/01/23

CONSTRUCTION COST:

TIME(DAYS)

COMPLETION

Original Contract \$300,000.00

366

09/30/24

Thru Change Order # 2 \$200,000.00 66.7%

0

Current Contract

\$500,000.00

366

09/30/24

Paid To Date Thru PA # 10 \$250,164.54 50.0%

Time: 93.2%

**ANTICIPATED
COMPLETION:
On Schedule**

PROJECTS IN CONSTRUCTION

L-00089-MCO ON-CALL LOW VOLTAGE SERVICES (FY24-CNET)

CONTRACTOR: Certified Network Professionals, Inc.

GOAA CONTACTS:

A/E: NONE

Sponsor: Information Technology

OAR: NONE

Construction: Paul Haust

FUNDING: O&M (Operations & Maintenance Fund)

PROJECT COST: \$100,000.00

SCOPE: Provide on-call low voltage cabling installation and repair services for all Aviation Authority facilities at the Orlando International Airport.

STATUS: Project is in on-call status.

NOTICE TO PROCEED: 10/01/23

CONSTRUCTION COST:

TIME(DAYS)

COMPLETION

Original Contract \$50,000.00

365

09/29/24

Thru Change Order # 1 \$50,000.00 100.0%

0

Current Contract

\$100,000.00

365

09/29/24

Paid To Date Thru PA # 2 \$21,381.32 21.4%

Time: 80.8%

**ANTICIPATED
COMPLETION:
On Schedule**

PROJECTS IN CONSTRUCTION

L-00090-MCO ON-CALL LOW VOLTAGE SERVICES (FY24-ARCHIS)

CONTRACTOR: Archis Technologies, Inc.

GOAA CONTACTS:

A/E: NONE

Sponsor: Information Technology

OAR: NONE

Construction: Paul Haust

FUNDING: O&M (Operations & Maintenance Fund)

PROJECT COST: \$125,000.00

SCOPE:

Provide on-call low voltage cabling installation and repair services for all Aviation Authority facilities at the Orlando International Airport.

STATUS:

Project is in on-call status.

NOTICE TO PROCEED: 10/25/23

CONSTRUCTION COST:

TIME(DAYS)

COMPLETION

Original Contract \$75,000.00

342

09/30/24

Thru Change Order # 1 \$50,000.00 66.7%

0

Current Contract

\$125,000.00

342

09/30/24

Paid To Date Thru PA # 3 \$30,691.23 24.6%

Time: 44.7%

**ANTICIPATED
COMPLETION:
On Schedule**

PROJECTS IN CONSTRUCTION

L-00091-MCO ON-CALL LOW VOLTAGE SERVICES (FY24-PCS)

CONTRACTOR: Precision Contracting Services, Inc.

A/E: NONE

OAR: NONE

FUNDING: O&M (Operations & Maintenance Fund)

GOAA CONTACTS:

Sponsor: Information Technology

Construction: Paul Haust

PROJECT COST: \$100,000.00

SCOPE: Provide on-call low voltage cabling installation and repair services for all Aviation Authority facilities at the Orlando International Airport.

STATUS: Project is in on-call status.

NOTICE TO PROCEED: 10/25/23

CONSTRUCTION COST:

Original Contract \$100,000.00

Thru Change Order # 0 \$0.00 0.0%

Current Contract **\$100,000.00**

Paid To Date Thru PA # 0 \$0.00 0.0%

TIME(DAYS)

342

0

342

Time: 0.00%

COMPLETION

09/30/24

09/30/24

**ANTICIPATED
COMPLETION:
On Schedule**

PROJECTS IN CONSTRUCTION

L-00095-MCO LIDAR INFRASTRUCTURE (QUEUE MANAGEMENT SYSTEM)

CONTRACTOR: Orlando Business Telephone Systems, Inc.

A/E: NONE

OAR: NONE

FUNDING: Cap. Ex. (Capital Expenditure Fund)

GOAA CONTACTS:

Sponsor: Information Technology

Construction: Paul Haust

PROJECT COST: \$179,004.00

SCOPE:

Build the conduit and copper cable infrastructure necessary to support the LIDAR devices for monitoring the East and West Security Checkpoints at the Orlando International Airport. Contractor will also be responsible for installing and connecting the devices, in addition to working with Beonic to fine-tune the direction of the sensors.

STATUS:

Conduit infrastructure work is underway at the TSA West Checkpoint first and then progress to the East TSA Checkpoint. Pulling of CAT6 cable, mounting and connecting to the LiDAR devices will occur after the conduit work is completed.

NOTICE TO PROCEED: 07/18/24

CONSTRUCTION COST:

Original Contract		\$179,003.81	
Thru Change Order #	0	\$0.00	0.0%
Current Contract		\$179,003.81	
Paid To Date Thru PA #	0	\$0.00	0.0%

TIME(DAYS)

COMPLETION

55	09/10/24
0	
55	09/10/24
Time: 0.00%	

**ANTICIPATED
COMPLETION:
9/30/2024**

PROJECTS IN CONSTRUCTION

R-00099-MCO TERMINALS A & B RENTAL CAR QTA CANOPY LEAKS

CONTRACTOR:	RUSH Facilities, LLC	GOAA CONTACTS:	
A/E:	CMC Design Group, Inc.	Sponsor:	Facilities
OAR:	Geotech Consultants International, Inc., dba GCI, Inc.	Construction:	Scott Shedek
FUNDING:	Cap. Ex. (Capital Expenditure Fund)	PROJECT COST:	\$315,200.00

SCOPE:

Canopy leak repairs to the Terminals A and B RAC QTA at the Orlando International Airport will include, but are not limited to, vacuuming debris from all perimeter and center gutters; power washing/sewer jetting perimeter and center gutters, including column drains; patching holes in perimeter and center gutters, as required; coating inside bottom of perimeter and center gutters with acrylic-based elastomeric coating; replacing any damaged or missing deck clips; and, checking and re-sealing structural column penetrations.

STATUS:

A-Side Building Canopy repairs are complete. Scope development for B-Side repairs is underway. Work will include Building Canopy B-2 repairs and associated cleaning and gutter replacement. After fully defined, the new project will be bid to the continuing vertical contractors.

NOTICE TO PROCEED: 06/05/23

CONSTRUCTION COST:

Original Contract		\$265,448.77			
Thru Change Order #	0	\$0.00	0.0%		
Current Contract		\$265,448.77			
Paid To Date Thru PA #	1	\$69,910.50	26.3%		

TIME(DAYS)

COMPLETION

	07/04/23
0	
30	07/04/23
Time: 423.3%	

**ANTICIPATED
COMPLETION:
On Hold**

PROJECTS IN CONSTRUCTION

R-00100-MCO 2022-2023 EMERGENCY ROOF REPAIRS AND WATERPROOFING MAINTENANCE

CONTRACTOR: P&A Roofing and Sheet Metal, Inc.

A/E: NONE

OAR: NONE

FUNDING: Cap. Ex. (Capital Expenditure Fund)

GOAA CONTACTS:

Sponsor: Facilities

Construction: Lionel Brown

PROJECT COST: \$350,000.00

SCOPE:

Provide emergency response for GOAA building envelope repairs and waterproofing at the Orlando International Airport, and perform scheduled maintenance as directed by the Aviation Authority.

STATUS:

Project is in on-call status.

NOTICE TO PROCEED: 11/01/22

CONSTRUCTION COST:

Original Contract		\$200,000.00	
Thru Change Order #	1	\$150,000.00	75.0%
Current Contract		\$350,000.00	
Paid To Date Thru PA #	18	\$278,590.50	79.6%

TIME(DAYS)

COMPLETION

435

01/09/24

234

669

08/30/24

Time: 98.2%

**ANTICIPATED
COMPLETION:
9/30/2024**

PROJECTS IN CONSTRUCTION

R-00104-MCO 17L/35R VAULT ROOF REPLACEMENT

CONTRACTOR: P&A Roofing and Sheet Metal, Inc.

A/E: NONE

OAR: The Roderick Group, Inc. dba Ardmore
Roderick

FUNDING: Cap. Ex. (Capital Expenditure Fund)

GOAA CONTACTS:

Sponsor: Facilities

Construction: Scott Shedek

PROJECT COST: \$475,608.00

SCOPE:

Replace roof at 17L/35R vault building at the Orlando International Airport. Revised scope, authorized via Change Order No. 1, includes complete removal of existing roof to metal deck, with insulation, enlarged scuppers, interior protection, A/C anchor tie-downs, and raising A/C units and fan curbs.

STATUS:

Submittals that incorporate Change Order No. 1 scope have been approved. Permit documents, that include this change order scope, have been submitted to City of Orlando for review. Construction activities will commence after the permits have been issued.

NOTICE TO PROCEED: 05/20/24

CONSTRUCTION COST:

Original Contract		\$183,000.00	
Thru Change Order #	1	\$221,284.45	120.9%
Current Contract		\$404,284.45	
Paid To Date Thru PA #	0	\$0.00	0.0%

TIME(DAYS)

COMPLETION

120

09/16/24

0

120

09/16/24

Time: 0.00%

**ANTICIPATED
COMPLETION:
9/30/2024**

PROJECTS IN CONSTRUCTION

V-00961-MCO AIRSIDE 1 APM CEILING REPAIRS

CONTRACTOR:	Collage Design and Construction Group, Inc. dba The Collage Companies	GOAA CONTACTS:	
A/E:	NONE	Sponsor:	Facilities
OAR:	Cost Management, Inc., dba CMI	Construction:	Scott Shedek
FUNDING:	O&M (Operations & Maintenance Fund)	PROJECT COST:	\$268,500.00

SCOPE:

Reseal skylights and perform interior drywall repairs and painting at Airside 1 APM Station and Landside at Orlando International Airport. Scope includes removal and replacement of all existing damaged drywall, and, finish and paint drywall to match existing ceiling and walls, such as finish and color. Contractor shall protect surrounding work areas from damage or disfiguration and remove waste materials, debris and rubbish from jobsite daily.

STATUS:

Skylight sealing activities are complete. Water testing is in-progress. Interior drywall repairs and painting will occur following successful water testing of seals.

					NOTICE TO PROCEED: 05/30/24	
CONSTRUCTION COST:					TIME(DAYS)	COMPLETION
Original Contract		\$234,453.00			120	09/26/24
Thru Change Order #	0	\$0.00	0.0%		0	
Current Contract		\$234,453.00			120	09/26/24
Paid To Date Thru PA #	0	\$0.00	0.0%	Time: 0.00%	ANTICIPATED COMPLETION: On Schedule	

PROJECTS IN CONSTRUCTION

V-00976-MCO SMART RESTROOM PILOT PROJECT

CONTRACTOR: H.A. Contracting Corporation

A/E: C&S Engineers, Inc.

OAR: Cost Management, Inc., dba CMI

FUNDING: O&M (Operations & Maintenance Fund)

GOAA CONTACTS:

Sponsor: Engineering & Construction

Construction: Scott Shedek

PROJECT COST: \$114,818.00

SCOPE:

Evaluate and implement the use of a system of sensors to monitor certain metrics in terminal restrooms at the Orlando International Airport. The sensors will collect data which can be utilized to schedule maintenance and cleaning of the restrooms to improve passenger experience. Specific sensors for water levels (to identify standing water on the floors), waste receptacle/paper towel and toilet paper capacities, CO2, water flow (to identify leaks), custodial electronic check-in and customer satisfaction feedback will be implemented. The project will use one set of mens/womens restrooms in a frequently used location to test the sensor system.

STATUS:

Construction infrastructure activities are complete. Integration of the restroom sensor components with the Aviation Authority's IT system is being reviewed along with the TRAX system annual maintenance services.

NOTICE TO PROCEED: 12/26/23

CONSTRUCTION COST:

Original Contract		\$87,623.52	
Thru Change Order #	0	\$0.00	0.0%
Current Contract		\$87,623.52	
Paid To Date Thru PA #	4	\$53,756.72	61.3%

TIME(DAYS)

COMPLETION

150	05/23/24
<u>0</u>	
150	05/23/24
Time: 148.7%	

**ANTICIPATED
COMPLETION:
9/30/2024**

PROJECTS IN CONSTRUCTION

V-00982-MCO MCO CAMPUS KEY & LOCK REPLACEMENT

CONTRACTOR:	H.A. Contracting Corporation	GOAA CONTACTS:	
A/E:	NONE	Sponsor:	Security
OAR:	PSA Constructors Inc. dba PSA Management Inc.	Construction:	Torie Brooks
FUNDING:	FDOT,GARBS (General Airport Revenue Bonds),LOC (Line of Credit)	PROJECT COST:	\$3,100,000.00

SCOPE:

Manage the installation, switch out the cores, and manage the key management system of owner-furnished equipment, lock cores, ancillary equipment, accessories, and other requirements to replace the lock and key system for the entire MCO Campus at the Orlando International Airport.

STATUS:

Core replacement and key distribution quantities to date include 5,000 new cores and keys with approximately 2,050 cores installed and keys distributed. Approximately 2,000 of the new cores could not be installed because of required hardware repairs and core redesignation as requested by Aviation Authority Security. Installation of cores in various North Terminal Facilities is 80% complete and includes MEP rooms, storage, corridors, exterior doors, etc. Core installation and key distribution is complete for Terminal C, with the exception of the CBP.

				NOTICE TO PROCEED: 01/29/24	
CONSTRUCTION COST:				TIME(DAYS)	COMPLETION
Original Contract		\$419,900.00		150	06/26/24
Thru Change Order #	1	\$42,638.94	10.2%	0	
Current Contract		\$462,538.94		150	06/26/24
Paid To Date Thru PA #	4	\$91,000.27	19.7%	Time: 133.3%	

ANTICIPATED
COMPLETION:
12/30/2024

PROJECTS IN CONSTRUCTION

V-00990-MCO BHS HIGH SPEED DIVERTER (HSD) UPGRADE

CONTRACTOR: H. W. Davis Construction, Inc.

GOAA CONTACTS:

A/E: NONE

Sponsor: Operations

OAR: PSA Constructors Inc. dba PSA Management Inc.

Construction: Scott Shedek

FUNDING: Aviation Authority Funds

PROJECT COST: \$2,687,000.00

SCOPE:

Replace 71 existing baggage diverters throughout the North Terminal BHS to the latest available diverters at the Orlando International Airport. Specific diverters to be replaced will include 56 Siemens, Version 1, baggage diverters, which the manufacturer no longer offers parts or support (Version 3 is currently being manufactured), and 15 aging Vanderlande diverters which are no longer supported.

STATUS:

Construction activities to replace the BHS diverters have resumed per coordination with BHS Operations.

NOTICE TO PROCEED: 07/02/24

CONSTRUCTION COST:

Original Contract		\$172,974.00	
Thru Change Order #	0	\$0.00	0.0%
Current Contract		\$172,974.00	
Paid To Date Thru PA #	0	\$0.00	0.0%

TIME(DAYS)

COMPLETION

90	09/29/24
<u>0</u>	
90	09/29/24
Time: 0.00%	

**ANTICIPATED
COMPLETION:
On Hold**

PROJECTS IN CONSTRUCTION

V-00995-MCO REPLACEMENT OF ELEVATOR P58 AT AIRSIDE 4 (D/B)

CONTRACTOR:	Gomez Construction Company	GOAA CONTACTS:	
A/E:	NONE	Sponsor:	Facilities
OAR:	Cost Management, Inc., dba CMI	Construction:	Christina Taylor
FUNDING:	O&M (Operations & Maintenance Fund)	PROJECT COST:	\$2,500,000.00

SCOPE:

Design and construct the replacement of Elevator P58 at Airside 4 at the Orlando International Airport. Scope will also include all related work associated with the elevator replacement.

STATUS:

Elevator permit documents have been submitted for approval. Equipment fabrication is underway, with delivery anticipated by early October 2024. Mobilization and construction activities to begin shortly thereafter.

				NOTICE TO PROCEED: 02/28/24	
CONSTRUCTION COST:				TIME(DAYS)	COMPLETION
Original Contract		\$998,948.26		365	02/26/25
Thru Change Order #	0	\$0.00	0.0%	0	
Current Contract		\$998,948.26		365	02/26/25
Paid To Date Thru PA #	3	\$237,240.61	23.7%	Time: 49.6%	ANTICIPATED COMPLETION: On Schedule

PROJECTS IN CONSTRUCTION

V-01007-MCO TERMINAL B AREA 4 LEVEL 2 BHS ROOF REPAIR

CONTRACTOR: H. W. Davis Construction, Inc. **GOAA CONTACTS:**
A/E: NONE **Sponsor:** Facilities
OAR: PSA Constructors Inc. dba PSA Management **Construction:** Christina Taylor
FUNDING: O&M (Operations & Maintenance Fund) **PROJECT COST:** \$112,560.00

SCOPE:

Construct a cover over the western end of the Baggage Handling System (BHS) machinery to protect the equipment from the weather at the Orlando International Airport..

STATUS:

Base scope activities, to include the installation of cover over BHS machinery, was completed on June 30, 2024. Change order work to extend the fascia for additional coverage is complete. Additional work, such as sealing the gutters and addressing storm overflow, is being assessed for pricing for a future change order.

NOTICE TO PROCEED: 03/15/24

CONSTRUCTION COST:

				TIME(DAYS)	COMPLETION
Original Contract		\$71,272.00		90	06/12/24
Thru Change Order #	1	\$10,477.00	14.7%	0	
Current Contract		\$81,749.00		90	06/12/24
Paid To Date Thru PA #	2	\$66,977.14	81.9%	Time: 158.9%	

**ANTICIPATED
COMPLETION:
9/30/2024**

PROJECTS IN CONSTRUCTION

V-01011-MCO AIRSIDE 4 60'S WING RENOVATION (D/B)

CONTRACTOR: Gomez Construction Company

A/E: NONE

OAR: WSP USA Inc.

FUNDING: GARBS (General Airport Revenue Bonds)

GOAA CONTACTS:

Sponsor: Engineering & Construction

Construction: Scott Shedek

PROJECT COST: \$1,740,084.00

SCOPE:

Design and renovate a portion of the 60s Wing, associated hold rooms, and corridor leading to the 60s wing at Airside 4 at the Orlando International Airport. Renovations will include, but are not limited to, the removal of the 60s Wing escalator, widening of existing 60s Wing staircase, demolition of two exterior doors to be infilled with block and waterproofed, replacement of carpeting and ceiling tiles, replacement of existing light fixtures, painting, new signage, new CCTV cameras, new ACS card readers, replacement of existing HVAC ductwork, cleaning and recertification of existing wall mounted AC units, and replacement of broken store front glass.

STATUS:

All demolition activities are complete. All work associated with CT-80 is complete and a Temporary Certificate of Occupancy has been issued for the space. Installation of power and data conduits are complete. All new work authorized via change order is underway. Escalator E-51 has been removed.

NOTICE TO PROCEED: 02/28/24

CONSTRUCTION COST:

Original Contract		\$999,222.00	
Thru Change Order #	9	\$740,861.08	74.1%
Current Contract		\$1,740,083.08	
Paid To Date Thru PA #	4	\$420,544.15	24.2%

TIME(DAYS)

COMPLETION

180	08/25/24
<u>0</u>	
180	08/25/24

Time: 85.6%

**ANTICIPATED
COMPLETION:
9/30/2024**

PROJECTS IN CONSTRUCTION

V-01017-MCO HVAC IMPROVEMENTS FOR GOAA EXECUTIVE OFFICES

CONTRACTOR: Collage Design and Construction Group, Inc.
dba The Collage Companies

A/E: NONE

OAR: Cost Management, Inc., dba CMI

FUNDING: O&M (Operations & Maintenance Fund)

GOAA CONTACTS:

Sponsor: Facilities

Construction: Scott Shedek

PROJECT COST: \$230,950.00

SCOPE:

Design and construction requirements for HVAC improvements at the Aviation Authority Executive Office at the Orlando International Airport. Scope consists of all design requirements, labor, materials, equipment and supervision to provide HVAC improvements. Scope includes installation of new ductwork, verification of existing transfer duct dampers, AHU and backdraft damper operating conditions, ceiling plenum infrastructure, investigation/modifications to existing transfer air duct design within the executive offices and adjacent space/conference rooms for improving air movement throughout the office ceilings to help eliminate negative pressurization/stagnation issues in the plenum.

STATUS:

HVAC ductwork modifications and VAV/FTB reconfigurations are 90% complete.

NOTICE TO PROCEED: 04/08/24

CONSTRUCTION COST:

				TIME(DAYS)	COMPLETION
Original Contract		\$200,456.00		120	08/05/24
Thru Change Order #	1	\$0.00	0.0%	0	
Current Contract		\$200,456.00		120	08/05/24
Paid To Date Thru PA #	3	\$27,215.23	13.6%	Time: 106.7%	

**ANTICIPATED
COMPLETION:
9/30/2024**

PROJECTS IN CONSTRUCTION

V-01021-MCO NTC EAST CHECKPOINT HVAC MODIFICATIONS

CONTRACTOR: Collage Design and Construction Group, Inc.
dba The Collage Companies

A/E: NONE

OAR: Cost Management, Inc., dba CMI

FUNDING: O&M (Operations & Maintenance Fund)

GOAA CONTACTS:

Sponsor: Facilities

Construction: Scott Shedek

PROJECT COST: \$377,500.00

SCOPE:

Design and construct HVAC improvements to the East Checkpoint Atrium Space at the Orlando International Airport. Design scope includes design modifications to the existing HVAC controls serving the APM lobby space; design for High Volume Low Speed (HVLS) Ceiling Fans in Atrium space between the APM Lobby and TSA Screening areas; design for the addition of nozzle-type diffusers at the APM entry/disembark lobbies (Supply Air Distribution); and, design for the addition of nozzle-type diffusers at the East Atrium/TSA (Supply Air Distribution). Construction scope includes installation of fourteen nozzle-type diffusers at the East Atrium/TSA areas and replacement of the existing linear diffusers over the TSA screening areas..

STATUS:

Pre-test and balancing activities requested by Facilities are in-progress. Construction activities are underway.

NOTICE TO PROCEED: 05/30/24

CONSTRUCTION COST:

Original Contract		\$325,149.00	
Thru Change Order #	0	\$0.00	0.0%
Current Contract		\$325,149.00	
Paid To Date Thru PA #	0	\$0.00	0.0%

TIME(DAYS)

COMPLETION

90	08/27/24
<u>0</u>	
90	08/27/24
Time: 0.00%	

**ANTICIPATED
COMPLETION:
9/30/2024**

PROJECTS IN CONSTRUCTION

V-01023-MCO AIRSIDES 2 AND 4 COOP RAMPS (DESIGN/BUILD)

CONTRACTOR:	Clancy & Theys Construction Co.	GOAA CONTACTS:	
A/E:	NONE	Sponsor:	Facilities
OAR:	WSP USA Inc.	Construction:	Christina Taylor
FUNDING:	GARBS (General Airport Revenue Bonds)	PROJECT COST:	\$2,500,000.00

SCOPE:

Design and build a permanent single-lane switchback ramp at the 4600 APM emergency exit stairwell at Airside 4, and a permanent double-lane switchback ramp at the 4800 APM emergency exit stairwell at Airside 2 at the Orlando International Airport. Each switchback ramp shall be covered to include overhead lighting and black chain link fencing installed around the perimeter of the structure.

STATUS:

Project is in design/submittal/procurement phase.

				NOTICE TO PROCEED: 07/25/24	
CONSTRUCTION COST:				TIME(DAYS)	COMPLETION
Original Contract		\$2,414,910.00		270	04/20/25
Thru Change Order #	1	\$83,142.03	3.4%	0	
Current Contract		\$2,498,052.03		270	04/20/25
Paid To Date Thru PA #	0	\$0.00	0.0%	Time: 0.00%	ANTICIPATED COMPLETION: On Schedule

PROJECTS IN CONSTRUCTION

V-01024-MCO NORTH TERMINAL A-SIDE PARKING GARAGE STORM DRAIN REPAIRS

CONTRACTOR: Collage Design and Construction Group, Inc.
dba The Collage Companies

GOAA CONTACTS:

A/E: NONE

Sponsor: Facilities

OAR: Cost Management, Inc., dba CMI

Construction: Scott Shedek

FUNDING: Cap. Ex. (Capital Expenditure Fund)

PROJECT COST: \$142,000.00

SCOPE:

Demolish and dispose of sixteen damaged storm drain pipes and replace with new no hub cast iron piping/fittings and heavy duty no hub bands at the Orlando International Airport. Scope includes connections to the existing storm drain risers and floor drains (storm drains in slab to remain). New piping will be painted in accordance with Aviation Authority specifications.

STATUS:

Construction activities are in-progress.

NOTICE TO PROCEED: 05/21/24

CONSTRUCTION COST:

Original Contract		\$115,997.00	
Thru Change Order #	0	\$0.00	0.0%
Current Contract		\$115,997.00	
Paid To Date Thru PA #	0	\$0.00	0.0%

TIME(DAYS)

COMPLETION

90	08/18/24
<u>0</u>	
90	08/18/24
Time: 0.00%	

**ANTICIPATED
COMPLETION:
9/30/2024**

PROJECTS IN CONSTRUCTION

V-01026-MCO AMERICAN AIRLINES AIRSIDE 3 ROOF DRAIN RE-ROUTING

CONTRACTOR: Clancy & Theys Construction Co.

GOAA CONTACTS:

A/E: NONE

Sponsor: Facilities

OAR: Cost Management, Inc., dba CMI

Construction: Scott Shedek

FUNDING: Cap. Ex. (Capital Expenditure Fund)

PROJECT COST: \$29,500.00

SCOPE:

Re-route 10" roof drain by installing an 8" reducer and routing Schedule 40 PVC piping into adjacent stairwell at Gate 33 at the Orlando International Airport. Scope also includes miscellaneous concrete infill work.

STATUS:

Formwork for the concrete pad is complete. Roof drain re-routing activities are nearing completion.

NOTICE TO PROCEED: 05/29/24

CONSTRUCTION COST:

Original Contract		\$21,674.99	
Thru Change Order #	0	\$0.00	0.0%
Current Contract		\$21,674.99	
Paid To Date Thru PA #	0	\$0.00	0.0%

TIME(DAYS)

COMPLETION

60	07/27/24
0	
60	07/27/24
Time: 0.00%	

**ANTICIPATED
COMPLETION:
9/30/2024**

PROJECTS IN CONSTRUCTION

V-01027-MCO AIRSIDE 3 RAMP LEVEL CORRIDOR AND STAIR REFURBISHMENT

CONTRACTOR: H. W. Davis Construction, Inc.

A/E: NONE

OAR: The Roderick Group, Inc. dba Ardmore
Roderick

FUNDING: Cap. Ex. (Capital Expenditure Fund)

GOAA CONTACTS:

Sponsor: Maintenance

Construction: Scott Shedek

PROJECT COST: \$200,000.00

SCOPE:

Refurbish the common area corridors and stairwells at the Airside 3 Wings 2 and 3 Ramp Level to include ceiling tile replacement, repainting the walls, and FRP installation at the Orlando International Airport.

STATUS:

Construction activities are in-progress.

NOTICE TO PROCEED: 08/05/24

CONSTRUCTION COST:

Original Contract		\$175,213.00	
Thru Change Order #	0	\$0.00	0.0%
Current Contract		\$175,213.00	
Paid To Date Thru PA #	0	\$0.00	0.0%

TIME(DAYS)

COMPLETION

48	09/21/24
0	
48	09/21/24
Time: 0.00%	

**ANTICIPATED
COMPLETION:
On Schedule**

PROJECTS IN CONSTRUCTION

V-01028-MCO CENTERFIELD ARFF TEMPORARY KITCHEN AND DEMOLITION

CONTRACTOR: Clancy & Theys Construction Co.

A/E: Avcon, Inc.

OAR: The Roderick Group, Inc. dba Ardmore
Roderick

FUNDING: Cap. Ex. (Capital Expenditure Fund)

GOAA CONTACTS:

Sponsor: ARFF

Construction: Scott Shedek

PROJECT COST: \$402,000.00

SCOPE:

Provide 40-foot temporary modular kitchen for a 24-week rental period for use during the demolition and construction of a new kitchen at the Centerfield ARFF Station at the Orlando International Airport. Scope will include grading the area, all utility connections, required permits, set-up, tear down, and removal. A fabric awning to cover the walkway to the kitchen will also be provided.

STATUS:

Permit documents for the kitchen rebuild have been submitted to the City of Orlando for review and comments. Temporary kitchen is scheduled for delivery and installation in late September 2024, with demolition scheduled to begin in October.

NOTICE TO PROCEED: 07/11/24

CONSTRUCTION COST:

Original Contract		\$321,366.63	
Thru Change Order #	0	\$0.00	0.0%
Current Contract		\$321,366.63	
Paid To Date Thru PA #	0	\$0.00	0.0%

TIME(DAYS)

COMPLETION

240

03/07/25

0

240

03/07/25

Time: 0.00%

**ANTICIPATED
COMPLETION:
On Schedule**

PROJECTS IN CONSTRUCTION

V-01029-MCO REPLACE LEVEL 2 EV CHARGERS A & B GARAGES

CONTRACTOR: Gomez Construction Company

GOAA CONTACTS:

A/E: NONE

Sponsor: Environmental

OAR: PSA Constructors Inc. dba PSA Management Inc.

Construction: Scott Shedek

FUNDING: Cap. Ex. (Capital Expenditure Fund)

PROJECT COST: \$187,861.00

SCOPE:

Replace 18 existing OUC maintained WIFI capable EV Chargers with new Level 2 Chargers at the Orlando International Airport. Scope includes new chargers, disconnects, meters on panels to monitor usage and rain protection/shielding to protect existing electrical panels that are exposed to the weather.

STATUS:

EV chargers have been delivered. Miscellaneous field work, such as bollard installation, is 90% complete. Electrical drawings are in design, in preparation for submission to the City of Orlando for permitting.

NOTICE TO PROCEED: 06/04/24

CONSTRUCTION COST:

Original Contract \$156,861.00

Thru Change Order # 0 \$0.00 0.0%

Current Contract **\$156,861.00**

Paid To Date Thru PA # 0 \$0.00 0.0%

TIME(DAYS)

COMPLETION

120

10/01/24

0

120

10/01/24

Time: 0.00%

**ANTICIPATED
COMPLETION:
On Schedule**

PROJECTS IN CONSTRUCTION

V-01030-MCO RENOVATION OF PLANNING OFFICES

CONTRACTOR:	Collage Design and Construction Group, Inc. dba The Collage Companies	GOAA CONTACTS:	
A/E:	NONE	Sponsor:	Multi-Modal Planning & Environmental
OAR:	The Roderick Group, Inc. dba Ardmore Roderick	Construction:	Scott Shedek
FUNDING:	Cap. Ex. (Capital Expenditure Fund)	PROJECT COST:	\$98,675.00

SCOPE:

Provide various renovations to the Planning Building Offices at the Orlando International Airport. Scope includes adding one metal door transition at door to bathrooms, replacing all ceiling grid and tiles in the hallway, bathrooms, breakroom, storage room, and back offices, providing interior and exterior signs, office ID plaques at eight doors, and providing two new doors and frames at building entrances.

STATUS:

Submittals have been received from the Contractor and are being reviewed.

					NOTICE TO PROCEED: 07/29/24	
CONSTRUCTION COST:					TIME(DAYS)	COMPLETION
Original Contract		\$89,089.00			55	09/21/24
Thru Change Order #	0	\$0.00	0.0%		0	
Current Contract		\$89,089.00			55	09/21/24
Paid To Date Thru PA #	0	\$0.00	0.0%		Time: 0.00%	

**ANTICIPATED
COMPLETION:
On Schedule**

PROJECTS IN CONSTRUCTION

V-01034-MCO REPLACEMENT OF 18L VAULT HVAC SYSTEM

CONTRACTOR: Gomez Construction Company

GOAA CONTACTS:

A/E: NONE

Sponsor: Facilities

OAR: PSA Constructors Inc. dba PSA Management Inc.

Construction: Scott Shedek

FUNDING: O&M (Operations & Maintenance Fund)

PROJECT COST: \$139,080.00

SCOPE:

Replace the existing 14-ton HVAC System servicing the vault with two 7-ton split units at the Orlando International Airport. Scope will provide additional electrical infrastructure to power both new units. The existing 14-ton unit only operates at 50% capacity; the vault contains critical airfield lighting components that require sufficient cooling to prevent service disruptions and failures.

STATUS:

Project is in submittal/procurement phase.

NOTICE TO PROCEED: 08/13/24

CONSTRUCTION COST:

TIME(DAYS)

COMPLETION

Original Contract \$113,691.87

120

12/10/24

Thru Change Order # 0 \$0.00 0.0%

0

Current Contract

\$113,691.87

120

12/10/24

Paid To Date Thru PA # 0 \$0.00 0.0%

Time: 0.00%

**ANTICIPATED
COMPLETION:
On Schedule**

PROJECTS IN CONSTRUCTION	
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V-01037-MCO AIRSIDE 2 HUB SKYLIGHT CABLE TENSIONING INSPECTION

CONTRACTOR: Collage Design and Construction Group, Inc.
dba The Collage Companies

GOAA CONTACTS:

A/E: NONE

Sponsor: Facilities

OAR: Geotech Consultants International, Inc., dba
GCI, Inc.

Construction: Scott Shedek

FUNDING: O&M (Operations & Maintenance Fund)

PROJECT COST: \$170,000.00

SCOPE:

Inspect and report on the tension truss point supported skylight system located in the Hub of Airside 2 (Skylights A, B, and C) at the Orlando International Airport. Inspections will include truss components for tension and review of all fasteners; all glazing interface castings on truss system for location and tightness; all through glass fittings for torque and current state of wear; and, sealants for signs of degradation.

STATUS:

Inspections are nearing completion. Final assessments are underway.

NOTICE TO PROCEED: 08/28/24

CONSTRUCTION COST:

TIME(DAYS)

COMPLETION

Original Contract	\$145,598.00
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30

09/26/24

Thru Change Order #	0	\$0.00	0.0%
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0.0%

0

Current Contract	\$145,598.00
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30

09/26/24

Paid To Date Thru PA #	0	\$0.00	0.0%
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0.0%

Time: 0.00%

**ANTICIPATED
COMPLETION:**
On Schedule

PROJECTS IN CONSTRUCTION

V-S00033-MCO TERMINAL C CBP AND TSA REGULATORY CHANGES (D/B)

CONTRACTOR:	Clancy & Theys Construction Co.	GOAA CONTACTS:	
A/E:	NONE	Sponsor:	Engineering & Construction
OAR:	Geotech Consultants International, Inc., dba GCI, Inc.	Construction:	Scott Shedek
FUNDING:	GARBS (General Airport Revenue Bonds)	PROJECT COST:	\$1,271,181.00

SCOPE: Design-build services to install, replace, and modify spaces under regulatory control, including TSA and CBP spaces as needed, to meet changing regulatory requirements or agency requests at the Orlando International Airport.

STATUS: All original scope activities plus additional TSA and CBP scope requests through Change Order No. 10 are complete. Change Order Nos. 11 and 12 for CBP restrooms and breakroom renovations have been approved. Construction activities are in-progress to complete the change order work.

NOTICE TO PROCEED: 10/18/22

CONSTRUCTION COST:				TIME(DAYS)	COMPLETION
Original Contract		\$177,196.00		270	07/14/23
Thru Change Order #	13	\$1,093,984.94	617.4%	<u>403</u>	
Current Contract		\$1,271,180.94		673	08/20/24
Paid To Date Thru PA #	11	\$876,923.46	69.0%	Time: 102.2%	

**ANTICIPATED
COMPLETION:
9/30/2024**

PROJECTS IN CONSTRUCTION

V-S00041-MCO TERMINAL C BHS CANOPY AND CHECKPOINT DELTA IMPROVEMENTS

CONTRACTOR: Clancy & Theys Construction Co.

GOAA CONTACTS:

A/E: NONE

Sponsor: Engineering & Construction

OAR: PSA Constructors Inc. dba PSA Management Inc.

Construction: Torie Brooks

FUNDING: Aviation Authority Funds, GARBS (General Airport Revenue Bonds)

PROJECT COST: \$250,000.00

SCOPE:

Improvements to BHS canopy and Checkpoint Delta at Terminal C at the Orlando International Airport. Scope includes vertical construction to install/raise sprinkler system and address BHS canopy and building connection for rain protection; and add window film and interior chair rail at Checkpoint Delta.

STATUS:

All improvements are completion. Final sign-off/inspection of the fire sprinkler permit is only outstanding issue for Substantial Completion and closeout.

NOTICE TO PROCEED: 01/30/24

CONSTRUCTION COST:

Original Contract		\$150,755.58	
Thru Change Order #	1	\$0.00	0.0%
Current Contract		\$150,755.58	
Paid To Date Thru PA #	2	\$113,865.54	75.5%

TIME(DAYS)

COMPLETION

120	05/28/24
<u>0</u>	
120	05/28/24
Time: 159.2%	

**ANTICIPATED
COMPLETION:
9/30/2024**

PROJECTS IN CONSTRUCTION

V-S00044-MCO TERMINAL C TENANT BUILDOUT (COMPLETION OF BP-S187)

CONTRACTOR:	Collage Design and Construction Group, Inc. dba The Collage Companies	GOAA CONTACTS:	
A/E:	NONE	Sponsor:	Engineering & Construction
OAR:	Geotech Consultants International, Inc., dba GCI, Inc.	Construction:	Torie Brooks
FUNDING:	GARBS (General Airport Revenue Bonds)	PROJECT COST:	\$250,000.00

SCOPE:

Complete the remaining scope of work for BP-S187 at Terminal C at the Orlando International Airport. Build-out of Landside Terminal (LST) and Airside Concourse (ASC) airline tenant construction of approximately 10,511 SF, with work consisting of taking over and finaling existing BP-S187 City permits; completing construction of tenant spaces that were planned and designed under the BP-S187 project; and project closeout. Scope includes, but is not limited to, interior partition walls, door openings, millwork, interior finishes, and extension of all building systems (mechanical, electrical, minimal plumbing, fire protection, security, communication, alarm systems).

STATUS:

Construction activities of the electrical and finish work are complete. The emergency communications system has received its final inspection with the City. Final nspections for the fire sprinkler, mechanical, and building are being conducted.

CONSTRUCTION COST:

Original Contract		\$199,000.00			
Thru Change Order #	1	\$0.00	0.0%		
Current Contract		\$199,000.00			
Paid To Date Thru PA #	1	\$0.00	0.0%		

NOTICE TO PROCEED: 11/20/23

TIME(DAYS)	COMPLETION
90	02/17/24
0	
90	02/17/24
Time: 220.0%	

**ANTICIPATED
COMPLETION:
9/30/2024**

PROJECTS IN CONSTRUCTION

V-S00045-MCO TERMINAL C ENHANCEMENTS TRASH ROOM PLATFORMS

CONTRACTOR: Gomez Construction Company **GOAA CONTACTS:**
A/E: NONE Sponsor: Engineering & Construction
OAR: PSA Constructors Inc. dba PSA Management **Construction:** Torie Brooks
Inc.
FUNDING: GARBS (General Airport Revenue Bonds) **PROJECT COST:** \$115,000.00

SCOPE:

Provide and install two trash dumpster platforms and associated power on the ground floor of the loading dock at the Landside Terminal dumpster room at Terminal C at Orlando International Airport. Scope will include miscellaneous construction for placement of the prefabricated platforms and will allow for dumpsters to be loaded horizontally for overhead clearance.

STATUS:

Project achieved Substantial Completion on 8/23/24 and is now in closeout.

				NOTICE TO PROCEED: 12/12/23	
CONSTRUCTION COST:				TIME(DAYS)	COMPLETION
Original Contract		\$105,439.38		120	04/09/24
Thru Change Order #	1	\$4,621.33	4.4%	0	
Current Contract		\$110,060.71		120	04/09/24
Paid To Date Thru PA #	1	\$38,333.83	34.8%	Time: 40.0%	ANTICIPATED COMPLETION: SubstCompl

PROJECTS IN CONSTRUCTION

V-S00046-MCO TERMINAL C BHS HEADACHE BARS

CONTRACTOR:	Clancy & Theys Construction Co.	GOAA CONTACTS:	
A/E:	NONE	Sponsor:	Engineering & Construction
OAR:	PSA Constructors Inc. dba PSA Management Inc.	Construction:	Torie Brooks
FUNDING:	LOC (Line of Credit)	PROJECT COST:	\$350,000.00

SCOPE:

Install structural headache bars at the entrances to the tug areas/bag make-up at the Terminal C airside ramp at the Orlando International Airport.

STATUS:

Permits have been obtained and first inspection of concrete footers has passed. Construction is in-progress, with placement of all 12 column bases complete. Steel is being measured for fabrication.

CONSTRUCTION COST:

Original Contract		\$278,185.00			
Thru Change Order #	0	\$0.00	0.0%		
Current Contract		\$278,185.00			
Paid To Date Thru PA #	0	\$0.00	0.0%		

NOTICE TO PROCEED: 07/25/24

TIME(DAYS)	COMPLETION
150	12/21/24
<u>0</u>	
150	12/21/24
Time: 0.00%	

**ANTICIPATED
COMPLETION:
On Schedule**

PROJECTS IN CONSTRUCTION

V-S00053-MCO HVAC DAMPER AT BRIGHTLINE STATION

CONTRACTOR: Gomez Construction Company

GOAA CONTACTS:

A/E: NONE

Sponsor: Facilities

OAR: PSA Constructors Inc. dba PSA Management Inc.

Construction: Torie Brooks

FUNDING: O&M (Operations & Maintenance Fund)

PROJECT COST: \$90,181.00

SCOPE:

Provide damper in HVAC line at the Terminal C Train Station at the Orlando International Airport. Scope is to prevent condensation leaks.

STATUS:

All materials have been received. Permits have been submitted. Installation activities are underway.

NOTICE TO PROCEED: 05/07/24

CONSTRUCTION COST:

Original Contract		\$73,118.27	
Thru Change Order #	0	\$0.00	0.0%
Current Contract		\$73,118.27	
Paid To Date Thru PA #	1	\$11,159.94	15.3%

TIME(DAYS)

COMPLETION

90

08/04/24

0

90

08/04/24

Time: 124.4%

**ANTICIPATED
COMPLETION:
9/30/2024**

PROJECTS IN CONSTRUCTION

V-S00055-MCO TERMINAL C ENHANCEMENTS PROGRAM- FIS PIER MODE LEDs, ACS AND DOOR IMPROVEMENTS

CONTRACTOR:	Gomez Construction Company	GOAA CONTACTS:	
A/E:	NONE	Sponsor:	Engineering & Construction
OAR:	PSA Constructors Inc. dba PSA Management Inc.	Construction:	Torie Brooks
FUNDING:	GARBS (General Airport Revenue Bonds)	PROJECT COST:	\$250,000.00

SCOPE: Includes FIS Pier Mode LEDs and miscellaneous ACS and door improvements such as but not limited to commissary doors and employee screening door improvements with ACS and associated hardware at the Orlando International Airport.

STATUS: Field work to modify employee checkpoint and commissary storage doors continues. Installation of LED indicator lights is complete. Door modifications at commissary and employee checkpoint are 90% complete.

				NOTICE TO PROCEED: 06/04/24	
CONSTRUCTION COST:				TIME(DAYS)	COMPLETION
Original Contract		\$107,576.43		120	10/01/24
Thru Change Order #	0	\$0.00	0.0%	<u>0</u>	
Current Contract		\$107,576.43		120	10/01/24
Paid To Date Thru PA #	0	\$0.00	0.0%	Time: 0.00%	

**ANTICIPATED
COMPLETION:
On Schedule**