On **TUESDAY, AUGUST 1, 2023**, the **CONSTRUCTION COMMITTEE** of the Greater Orlando Aviation Authority met at the Orlando International Airport in Carl T. Langford Board Room, One Jeff Fuqua Blvd., Orlando, FL 32827. Chair Marble called the meeting to order at 9:00 a.m. Chair Marble read the Lobbyist Disclosure and the Appeals Statement. The meeting was posted in accordance with Florida Statutes and a quorum was present. All Construction Committee members confirmed no violations regarding the Aviation Authority's Code of Ethics and Business Conduct; lobbying activities policy; or the Florida Sunshine law with regards to any agenda item.

Committee members present

Max Marble, Chair
Gary Hunt, Vice President, Facilities
Tricia Cottman, Vice President, Risk Management
Pete Pelletier, Vice President, Information Technology

Also participating:

Dan Gerber, Legal Counsel (Rumberger, Kirk, & Caldwell)
Debbie McKeown, GOAA Project Controls
Kathy Anderson, GOAA Contracts and Grants
Alex Sorondo, HNTB Corporation
Ksenia Merck, K. Merck & Associates
Jamie McGonagill, Geotech Consultants International, Inc. dba GCI, Inc.
Fransheska Archbold-Brown, Recording Secretary

CONSIDERATION OF MEETING MINUTES

Upon motion of Mr. Hunt, second by Ms. Cottman, vote carried to approve the Construction Committee Minutes from the meeting held on July 25, 2023, as presented.

CHANGE ORDERS

A. **CHANGE ORDER BP-S00199-03 FOR VARIOUS REVISIONS.** Mr. McGonagill presented the request for Change Order No. 03 on BP-S00199, Train Station PDL Parking Lots (Design/Build), with The Middlesex Corporation. Discussion ensued.

   Upon motion of Mr. Pelletier, second by Mr. Hunt, vote carried to recommend to the Aviation Authority Board approval of Change Order BP-S00199-03, Train Station PDL Parking Lots (Design/Build), with The Middlesex Corporation (Design/Build), for the total amount of $458,780.00, and no time extension, with funding from a Line of Credit to be reimbursed by Aviation Authority Funds.

B. **CHANGE ORDER H-00359-01 FOR VARIOUS REVISIONS.** Mr. Sorondo presented the request for Change Order No. 01 on H-00359, Pond Dredging Program, with Carr and Collier, Inc. Discussion ensued.

   Upon motion of Mr. Pelletier, second by Ms. Cottman, vote carried to recommend to the Aviation Authority Board approval of Change Order H-00359-01, Pond Dredging Program, with Carr and Collier, Inc., for the amount of $1,368,300.00, and no time extension, with funding from previously approved Capital Expenditure and previously-approved Operations and Maintenance Funds. *[Subsequent to the Construction Committee meeting, this change order was presented to the Construction Committee on August 22, 2023, and approved for the reduced amount of $99,999.50; thus, the change order did not require Board approval. Information Item 5-C was included on the August 29, 2023, Construction Committee agenda, which corrected the change order number from No. 1 to No. 2. Change Order No. 1 was subsequently voided.]*

NEW BUSINESS

TERMINAL C

A. **REQUEST FOR APPROVAL OF A BUDGET REDUCTION OF FF&E IT P1 AND P1X CONTINGENCY FROM W-S00145, SOUTH TERMINAL C, PHASE 1- OWNER FURNISHED FF&E AND IT ITEMS, AT THE ORLANDO INTERNATIONAL AIRPORT.**
   Ms. Merck presented the memorandum, dated August 1, 2023. Discussion ensued.

   Upon motion of Mr. Hunt, second by Mr. Pelletier, vote carried to approve a Budget Reduction of FF&E IT and P1X Contingency from W-S00145 South Terminal C, Phase 1- Owner Furnished FF&E and IT items, for the total budget reduction amount of ($1,951,051.20) for return to the STC-P1 and P1X Program Price Allowance lines, with funding from W-S00145 STC FF&E and IT Contingency funded from previously approved General Airport Revenue Bonds.

B. **REQUEST FOR RECOMMENDATION OF APPROVAL OF AN ADDENDUM TO THE EXECUTIVE PROGRAM MANAGEMENT AND OVERSIGHT SERVICES FOR SOUTH TERMINAL C PROGRAMS SERVICE AGREEMENT WITH JACOBS PROJECT CO. TO PROVIDE EXECUTIVE PROJECT MANAGEMENT AND OVERSIGHT SERVICES FOR TERMINAL C PROGRAMS FOR W-S00149, PROGRAM MANAGEMENT AND OVERSIGHT FOR TERMINAL C PROGRAMS, AT THE ORLANDO INTERNATIONAL AIRPORT.**
This item was deferred.

GENERAL

C. **REQUEST FOR APPROVAL OF AN ADDENDUM TO THE CONTINUING CIVIL ENGINEERING SERVICES AGREEMENT WITH AVCON, INC. FOR DESIGN, BID AND AWARD SERVICES FOR E-00270, FIBER DUCT BANK TO INTERCONNECT AIRSIDE 2 AND AIRSIDE 4, AT THE ORLANDO INTERNATIONAL AIRPORT.**
Mr. Sorondo presented the memorandum, dated August 1, 2023. Discussion ensued.

Upon motion of Ms. Cottman, second by Mr. Hunt, vote carried to approve an Addendum to the Continuing Civil Engineering Services Agreement with Avcon, Inc. for the Design, Bid and Award Services for E-00270 Fiber Duct Bank to Interconnect Airside 2 and Airside 4, for the total lump sum fees amount of $18,284.00, with funding from previously approved Capital Expenditure Funds.

D. **REQUEST FOR APPROVAL OF AN ADDENDUM TO THE CONTINUING TRANSPORTATION PLANNING SERVICES AGREEMENT WITH HDR ENGINEERING, INC. FOR PROFESSIONAL TRANSPORTATION PLANNING SERVICES FOR W-00483 TRAFFIC CONGESTION MANAGEMENT STUDY, AT THE ORLANDO INTERNATIONAL AIRPORT.**
Mr. Sorondo presented the memorandum, dated August 1, 2023. Discussion ensued.

Upon motion of Mr. Pelletier, second by Mr. Hunt, vote carried to approve an Addendum to the Continuing Transportation Planning Services with HDR Engineering, Inc. for Professional Transportation Planning Services for W-00483 Traffic Congestion Management Study, for the total lump sum fees amount of $202,388.00, with funding from previously approved Operations and Maintenance Funds.

E. **REQUEST FOR RECOMMENDATION FOR APPROVAL OF NO-COST ADDENDA TO THE CONTINUING ELECTRICAL CONSTRUCTION SERVICE AGREEMENTS TO EXERCISE AN ADDITIONAL RENEWAL OPTION TO MARCH 31, 2024.**
Ms. Anderson presented the memorandum, dated August 1, 2023. Discussion ensued.

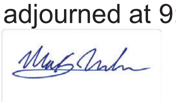
Upon motion of Mr. Hunt, second by Ms. Cottman, vote carried to recommend to the Aviation Authority Board approval a No-Cost Addenda to the Continuing Electrical Construction Services Agreements to Exercise an Additional Renewal Option to March 31, 2024, there is no fiscal impact.

INFORMATION ITEMS
The following items were presented for information only:

A. Field Change Order (FCO) Log

B. COVID-19 CCM Item Log

ADJOURNMENT
No public comments were made during the meeting. There being no further business for discussion, the meeting was adjourned at 9:22 a.m.



Max E. Marble, Chair
Construction Committee
Senior Vice President, Capital Programs

On **TUESDAY, JANUARY 23, 2024**, the **CONSTRUCTION COMMITTEE** of the Greater Orlando Aviation Authority met at the Orlando International Airport in Carl T. Langford Board Room, One Jeff Fuqua Blvd., Orlando, FL 32827. Chair Shedek called the meeting to order at 9:00 a.m. Chair Shedek read the Lobbyist Disclosure and the Appeals Statement. The meeting was posted in accordance with Florida Statutes and a quorum was present. All Construction Committee members confirmed no violations regarding the Aviation Authority's Code of Ethics and Business Conduct; lobbying activities policy; or the Florida Sunshine law with regards to any agenda item.

Committee members present
- Scott Shedek, Chair
- Marie Dennis, Deputy Chief Financial Officer, Finance
- Gary Hunt, Vice President, Facilities
- Tricia Cottman, Vice President, Risk Management

Also participating:
- Karen Ryan, Legal Counsel (Nelson Mullins Broad & Cassel)
- Robert Furr, GOAA Engineering and Architecture
- Arlene Grant, GOAA Construction
- Chris DeLoatche, GOAA Multi-Model Planning and Environmental
- Ian Brooks, GOAA Information Technology
- Keegan O'Brien, GOAA Environmental
- Lionel Brown, GOAA Facilities
- Torie Brooks, GOAA Construction
- Don Corthell, PSA Constructors, Inc. dba PSA Management, Inc.
- Colin Paterson, The Roderick Group, Inc. dba Ardmore Roderick
- Jamie McGonagill, Geotech Consultants International, Inc. dba GCI, Inc.
- Ross Spence, AECOM Technical Services, Inc.
- Fransheska Archbold-Brown, Recording Secretary

CHANGE ORDERS

A. **CHANGE ORDER BP-S00199-11 FOR VARIOUS REVISIONS.** Mr. McGonagill presented the request for Change Order No. 11 on BP-S00199, Train Station PDL Parking Lots (Design/Build), with The Middlesex Corporation. Discussion ensued.

Upon motion of Mr. Hunt, second by Ms. Dennis, vote carried to approve Change Order BP-S00199-11, Train Station PDL Parking Lots (Design/Build), with The Middlesex Corporation, for the total amount of $51,463.24, and no time extension, with funding from Aviation Authority Funds.

B. **CHANGE ORDER E-00281-01 FOR VARIOUS REVISIONS.** *[A handout was presented, which includes a Revised Memorandum.]* Mr. McGonagill presented the request for Change Order No. 01 on E-00281, AS4 PA System Upgrade, with Quality Cable Contractors, Inc. Discussion ensued.

Upon motion of Ms. Cottman, second by Mr. Hunt, vote carried to approve Change Order E-00281-01, AS4 PA System Upgrade, with Quality Cable Contractors, Inc., for the total amount of $0.00 and no time extension; there is no fiscal impact.

C. **CHANGE ORDER E-S0016-02 FOR VARIOUS REVISIONS.** *[A handout was presented, which includes a Revised Memorandum.]* Mr. Corthell presented the request for Change Order No. 02 on E-S0016, Terminal C Misc. Electrical Construction, with Electric Services, Inc. Discussion ensued.

Upon motion of Ms. Dennis, second by Mr. Hunt, vote carried to approve Change Order E-S0016-02, Terminal C Misc. Electrical Construction, with Electric Services, Inc., for the total amount of $3,484.89, and no time extension, with funding from Line of Credit to be reimbursed by General Airport Revenue Bonds.

D. **CHANGE ORDER L-00071-02 FOR FINAL CHANGE ORDER.** Mr. Brooks presented the request for Change Order No. 02 on L-00071, On-Call Low Voltage Services (FY 2023 – CNET), with Certified Network Professionals, Inc. Discussion ensued.

Upon motion of Mr. Hunt, second by Ms. Dennis, vote carried to approve Change Order L-00071-02, On-Call Low Voltage Services (FY 2023 – CNET), with Certified Network Professionals., for the total deductive amount of ($34,436.46), and no time extension, with funding from previously-approved Operations and Maintenance Funds.

E. **CHANGE ORDER L-00072-02 FOR FINAL CHANGE ORDER**. Mr. Brooks presented the request for Change Order No. 02 on L-00072, On-Call Low Voltage Services (FY 2023 – OBTS), with Orlando Business Telephone Systems, Inc. Discussion ensued.

Upon motion of Mr. Hunt, second by Ms. Dennis, vote carried to approve Change Order L-00071-02, On-Call Low Voltage Services (FY 2023 – OBTS), with Orlando Business Telephone Systems, Inc., for the total deductive amount of ($123,492.17), and no time extension, with funding from previously-approved Operations and Maintenance Funds.

F. **CHANGE ORDER L-00074-01 FOR FINAL CHANGE ORDER**. Mr. Brooks presented the request for Change Order No. 01 on L-00074, On-Call Low Voltage Services (FY 2023 – QCC), with Quality Cable Contractors, Inc. Discussion ensued.

Upon motion of Mr. Hunt, second by Ms. Dennis, vote carried to approve Change Order L-00074-01, On-Call Low Voltage Services (FY 2023 – OBTS), with Quality Cable Contractors, Inc, Inc., for the total deductive amount of ($89,713.64), and no time extension, with funding from previously-approved Operations and Maintenance Funds.

G. **CHANGE ORDER R-00100-01 FOR VARIOUS REVISIONS**. Mr. Brown presented the request for Change Order No. 01 on R-00100, On-Call Emergency Roof Repairs and Waterproofing Maintenance, with P&A Roofing and Sheet Metal, Inc. Discussion ensued.

Upon motion of Ms. Cottman, second by Ms. Dennis, vote carried to approve Change Order R-00100-01, On-Call Emergency Roof Repairs and Waterproofing Maintenance, with P&A Roofing and Sheet Metal, Inc., for the total amount of $150,000.00 and a 234 calendar daytime extension to Substantial Completion, with funding from previously-approved Capital Expenditure Funds.

H. **CHANGE ORDER V-00969-02 FOR VARIOUS REVISIONS**. *[A handout was presented, which includes a Revised Memorandum.]* Ms. Grant presented the request for Change Order No. 02 on V-00969, McCoy's Kitchen Line Renovation (Design/Build), with Gomez Construction Company. Discussion ensued.

Upon motion of Mr. Hunt, second by Ms. Cottman, vote carried to approve Change Order V-00969-02, McCoy's Kitchen Line Renovation (Design/Build), with Gomez Construction Company, for the total deductive amount of ($47,933.59), and no time extension, with funding from previously-approved Capital Expenditure Funds.

I. **CHANGE ORDER V-01009-01 FOR VARIOUS REVISIONS**. Mr. Paterson presented the request for Change Order No. 01 on V-01009, Purchasing Building Renovation, with Collage Design and Construction Group, Inc. dba The Collage Companies. Discussion ensued.

Upon motion of Ms. Dennis, second by Mr. Hunt, vote carried to approve Change Order V-01009-01, Purchasing Building Renovation, with Collage Design and Construction Group, Inc. dba The Collage Companies, for the total amount of $10,587.74, and no time extension, with funding from previously-approved Capital Expenditure Funds.

J. **CHANGE ORDER V-S00045-01 FOR VARIOUS REVISIONS**. *[A handout was presented, which includes a Revised Memorandum.]* Mr. Corthell presented the request for Change Order No. 01 on V-S00045, Terminal C Enhancements Trash Platforms, with Gomez Construction Company. Discussion ensued.

Upon motion of Ms. Cottman, second by Mr. Hunt, vote carried to approve Change Order V-S00045-01, Terminal C Enhancements Trash Platforms, with Gomez Construction Company, for the total amount of $4,621.33, and no time extension, with funding from previously-approved General Airport Revenue Bonds Funds.

NEW BUSINESS

A. **REQUEST FOR RECOMMENDATION OF APPROVAL OF AN ADDENDUM TO THE PROFESSIONAL SERVICES AGREEMENT WITH HNTB CORPORATION FOR CONSTRUCTION ADMINISTRATION PHASE SERVICES FOR BP-S00196 TERMINAL C PHASE 1X AIRFIELD CIVIL APRON AND TAXIWAY PAVING AND GROUND SUPPORT EQUIPMENT FACILITY, AT ORLANDO INTERNATIONAL AIRPORT.**

This item was deferred.

B. **REQUEST FOR APPROVAL OF A JOB ORDER CONSTRUCTION SERVICES ADDENDUM TO THE CONTINUING VERTICAL CONSTRUCTION SERVICES AGREEMENT WITH CLANCY & THEYS CONSTRUCTION COMPANY FOR V-S00041 TERMINAL C BHS CANOPY AND CHECKPOINT DELTA IMPROVEMENTS, AT THE ORLANDO INTERNATIONAL AIRPORT.**

[A handout was presented, which includes a Revised Memorandum.] Mr. Corthell presented the memorandum, dated January 23, 2024. Discussion ensued.

Upon motion of Mr. Hunt, second by Ms. Dennis, vote carried to approve a Job Order Construction Services Addendum to the Continuing Vertical Construction Services Agreement with Clancy & Theys Construction Company for V-S00041, Terminal C BHS Canopy and Checkpoint Delta Improvements, for the total direct-negotiated amount of $150,755.58, which includes the lump sum fee amount of $145,755.58 and the allowance fee amount of $5,000.00 and waive the requirement for Performance and Payment Bonds, with funding from Line of Credit to be reimbursed by future General Airport Revenue Bonds.

C. **REQUEST FOR APPROVAL OF AN AMENDMENT TO ADDENDUM NO. 13 TO THE CONTINUING CIVIL ENGINEERING SERVICES AGREEMENT WITH AECOM TECHNICAL SERVICES, INC. FOR ADDITIONAL FEMA FIRM PANEL UPDATES FOR W-00438, 2021 MCO FEMA FIRM MAP UPDATE, AT THE ORLANDO INTERNATIONAL AIRPORT.**

[A handout was presented, which includes a Revised Memorandum.] Ms. O'Brien presented the memorandum, dated January 23, 2024. Discussion ensued.

Upon motion of Mr. Hunt, second by Ms. Cottman, vote carried to approve an Amendment to Addendum No. 13 to the Continuing Civil Engineering Services Agreement with AECOM Technical Services, Inc. for Additional FEMA FIRM Panel Updates for W-00438, 2021 MCO FEMA FIRM Map Update, for the total lump sum fee amount of $32,668.00, with funding from previously-approved Capital Expenditure Funds.

D. **REQUEST FOR APPROVAL OF AN AMENDMENT TO ADDENDUM NO. 52 TO THE GENERAL CONSULTING SERVICES AGREEMENT WITH RICONDO & ASSOCIATES, INC. FOR ESTIMATING SERVICES ON W-00496 NORTH TERMINAL REFRESH AIRSIDES 1 AND 3 TERMINAL BUILDINGS, AT THE ORLANDO INTERNATIONAL AIRPORT.**

[A handout was presented, which includes a Revised Memorandum.] Mr. Spence presented the memorandum, dated January 23, 2024. Discussion ensued.

Upon motion of Mr. Hunt, second by Ms. Dennis, vote carried to approve an Amendment to Addendum No. 52 to the General Consulting Services Agreement with Ricondo & Associates, Inc. for Estimating Services on W-00496 North Terminal Refresh Airsides 1 and 3 Terminal Buildings, for the total not-to-exceed fees amount of $97,772.00, with funding from Line of Credit to be reimbursed by future General Airport Revenue Bonds.

E. **REQUEST FOR APPROVAL OF AN ADDENDUM TO THE CONTINUING CIVIL ENGINEERING SERVICES AGREEMENT WITH AVCON, INC. TO PROVIDE ENGINEERING DESIGN SERVICES FOR W-00499, CENTERFIELD ARFF KITCHEN RENOVATION, AT THE ORLANDO INTERNATIONAL AIRPORT.**

[A handout was presented, which includes a Revised Memorandum.] Mr. Furr presented the memorandum, dated January 23, 2024. Discussion ensued.

Upon motion of Ms. Cottman, second by Ms. Dennis, vote carried to approve an Addendum to the Continuing Civil Engineering Services Agreement with Avcon, Inc. to provide Engineering Design Services for W-00499, Centerfield ARFF Kitchen Renovation, for the total not-to-exceed fees amount of $118,664.00, with funding from previously-approved Capital Expenditure Funds.

F. **REQUEST FOR RECOMMENDATION OF APPROVAL OF AN ADDENDUM TO THE GENERAL CONSULTING SERVICES AGREEMENT WITH RICONDO & ASSOCIATES, INC. FOR W-00500, ORL MASTER PLAN UPDATE SERVICES, AT THE ORLANDO EXECUTIVE AIRPORT.**
[A handout was presented, which includes a Revised Memorandum.] Mr. DeLoatche presented the memorandum, dated January 23, 2024. Discussion ensued.

Upon motion of Ms. Dennis, second by Ms. Cottman, vote carried to recommend to the Aviation Authority Board approval of an Addendum to the General Consulting Services Agreement with Ricondo & Associates, Inc. for W-00500. ORL Master Plan Update Services at the Orlando Executive Airport, for the total amount of $795,886.00, which includes the not-to-exceed fees amount of $772,891.00 and the not-to-exceed expenses amount of $22,995.00, with funding from previously-approved FY 2024 Capital Improvement Program (CIP) Fund. To the extent possible, funds will be provided by the FAA Bipartisan Infrastructure Law Airport Infrastructure Grant (BIL AIG) and FDOT Grants funding, contingent upon receiving of the grant funding from the FAA and FDOT, and approval from the Aviation Authority for the project budget as identified in the future update to the CIP.

G. **REQUEST FOR APPROVAL OF AN ADDENDUM TO THE EXECUTIVE PROGRAM MANAGEMENT AND OVERSIGHT SERVICES FOR TERMINAL C PROGRAMS AGREEMENT WITH JACOBS PROJECT MANAGEMENT CO. FOR PROGRAM DEFINITION DOCUMENT SUPPORT FOR W-S00211, TERMINAL C, PHASE 2 AT THE ORLANDO INTERNATIONAL AIRPORT.**
This item was deferred.

H. **REQUEST FOR APPROVAL OF AN AMENDMENT TO ADDENDUM NO. 140 TO THE CONTINUING PROGRAM AND PROJECT MANAGEMENT SERVICES (OAR PRIME ENTITY) AGREEMENT WITH GEOTECH CONSULTANTS INTERNATIONAL, INC. DBA GCI INC. FOR A NO COST TIME EXTENSION TO PROVIDE CONTINUED CONSTRUCTION PHASE OAR SERVICES FOR BP-S00191, STC BUILDOUT OF TENANT SPACE PROGRAM SOFT COSTS, AT THE ORLANDO INTERNATIONAL AIRPORT.**
[A handout was presented, which includes a Revised Memorandum.] Ms. Brooks presented the memorandum, dated January 23, 2024. Discussion ensued.

Upon motion of Ms. Cottman, second by Mr. Hunt, vote carried to approve an Amendment to Addendum No. 140 to the Continuing Program and Project Management Services (OAR Prime Entity) Agreement with Geotech Consultants International, Inc. dba GCI Inc. for a No Cost Time Extension to provide Continued Construction Phase OAR Services for BP-S00191, STC Buildout of Tenant Space Program Soft Costs; there is no fiscal impact.

I. **REQUEST FOR APPROVAL OF AN ADDENDUM TO THE CONTINUING PROGRAM AND PROJECT MANAGEMENT SERVICES AGREEMENT WITH PSA CONSTRUCTORS, INC. DBA PSA MANAGEMENT INC. FOR CONSTRUCTION PHASE OAR SERVICES FOR V-S00041, TERMINAL C BHS CANOPY AND CHECKPOINT DELTA IMPROVEMENTS, AT THE ORLANDO INTERNATIONAL AIRPORT.**
Ms. Brooks presented the memorandum, dated January 23, 2024. Discussion ensued.

Upon motion of Mr. Hunt, second by Ms. Dennis, vote carried to approve an Addendum to the Continuing Program and Project Management Services Agreement with PSA Constructors, Inc. dba PSA Management Inc. for Construction Phase OAR Services for V-S00041, Terminal C BHS Canopy and Checkpoint Delta Improvements, for the total not-to-exceed fees amount of $14,992.00, with funding from Line of Credit to be reimbursed by future General Airport Revenue Bonds.

J. **REQUEST FOR APPROVAL OF AN ADDENDUM TO THE CONTINUING PROGRAM AND PROJECT MANAGEMENT SERVICES AGREEMENT WITH AECOM TECHNICAL SERVICES, INC. TO PROVIDE OAR SERVICES FOR W-S00159 TERMINAL C LANDSCAPING DESIGN AND PROGRAM OVERSIGHT SERVICES, AT THE ORLANDO INTERNATIONAL AIRPORT.**
Ms. Brooks presented the memorandum, dated January 23, 2024. Discussion ensued.

Upon motion of Ms. Dennis, second by Mr. Hunt, vote carried to approve an Addendum to the Continuing Program and Project Management Services Agreement with AECOM Technical Services, Inc. to provide OAR Services for W-S00159 Terminal C Landscaping Design and Program Oversight Services, for the total not-to-exceed fees amount of $29,500.00, with funding from Line of Credit to be reimbursed by future General Airport Revenue Bonds.

K. **<u>REQUEST FOR APPROVAL OF CONTRACTOR'S FINAL PAYMENT TO THE MIDDLESEX CORPORATION FOR H-00342, ROADWAY OVERHEAD SIGNAGE UPGRADE – PHASE 2 (DESIGN/BUILD), AT THE ORLANDO INTERNATIONAL AIRPORT.</u>**
Mr. Shedek presented the memorandum, dated January 23, 2024. Discussion ensued.

Upon motion of Mr. Hunt, second by Ms. Dennis, vote carried to approve the Contractor's Final Payment Authorization to The Middlesex Corporation for H-00342, Roadway Overhead Signage Upgrade – Phase 2 (Design/Build), at the Orlando International Airport.

<u>INFORMATION ITEMS</u>
The following items were presented for information only:

A. Field Change Order (FCO) Log

B. Revised Memorandum for the Approval of an Addendum to the Executive Program Management and Oversight Services for STC Programs Services Agreement with Jacobs Project Management Co. to provide Executive Project Management and Oversight Services for W-S00149 Program Management and Oversight (PMO) Services for Terminal C Programs at Orlando International Airport. *[A handout was presented, which includes a Revised Memorandum.] This item was deferred.*

C. Revised Memorandum for the Approval of an Amendment to Addendum No. 8 to the Continuing Program and Project Management Services Agreement with AECOM Technical Services, Inc. for Additional OAR Construction Services to support H-S00029 Airfield Civil Restart Enabling Work, at the Orlando International Airport *[From the Construction Committee on August 29, 2023, Item No. IV-D]*.

D. Revised Backup documentation for the Approval of an Addendum to the Continuing Civil Engineering Services Agreement with C&S Engineers, Inc. for Construction Administration Services for E-00281 Airside 4 PA System Upgrade, at Orlando International Airport. *[A handout was presented, which includes a Revised Memorandum, and Revised Backup Documentation.] [From the Construction Committee on January 9, 2024, Item No. IV-A].*

<u>ADJOURNMENT</u>
No public comments were made during the meeting. There being no further business for discussion, the meeting was adjourned at 9:35 a.m.

Scott Shedek
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Scott Shedek, Chair
Construction Committee
Vice President, Construction

On **Tuesday, March 5, 2024,** the **CONSTRUCTION FINANCE OVERSIGHT COMMITTEE** of the Greater Orlando Aviation Authority met in the Carl T. Langford Board Room, Orlando International Airport, One Jeff Fuqua Boulevard Orlando, FL 32827. Chairperson Sharman called the meeting to order at 9:50 a.m. The meeting was posted in accordance with Florida Statues with quorum participating. Office of the Governor, Executive Order Number 20-69.

Committee Members Present:

Kathleen Sharman, Executive Vice President/CFO and Chairperson
Marquez Griffin, Senior Vice President of Operations
Tracy Conner Harris, Vice President of Concessions
Gary Hunt, Vice President of Facilities
Max Marble, Senior Vice President Capital Programs

Also Present:

Marie Dennis, Deputy Chief Financial Officer
Melvin Martinez, GOAA
Drew Erickson, Jacobs PMO
Ian Brooks, GOAA
Robert Furr, GOAA
Nils Johnson, CCS
Laini Schultz, CCS
Pankaj Gupta, Jacobs PMO
Win Beltran, GCI
Frederick Robinson, Anser Advisory
Heather Lee, Anser Advisory
Tracey Goff, Anser Advisory
Hameedah McCondichie, Sr. Admin. Assistant, GOAA
Chayla German, AECOM, Recording Secretary

LOBBYIST DISCLOSURE

For individuals who conduct lobbying activities with Aviation Authority employees or Board members, registration with the Aviation Authority is required each year prior to conducting any lobbying activities. A statement of expenditures incurred in connection with those lobbying instances should also be filed prior to April 1 of each year for the preceding year. Lobbying any Aviation Authority Staff who are members of any committee responsible for ranking Proposals, Letters of Interest, Statements of Qualifications or Bids and thereafter forwarding those recommendations to the Board and/or Board Members is prohibited from the time that a Request for Proposals, Request for Letters of Interests, Request for Qualifications or Request for Bids is released to the time that the Board makes an award. The policy, forms, and instructions are available on the Aviation Authority's web site. Please contact the Chief Administrative Officer with questions at (407) 825- 7105.

Chairperson Sharman asked the Committee to report any conflicts of interest or violations of the Aviation Authority's Code of Ethics and Business Conduct; lobbying activities policy; or the Florida Sunshine law with regard to any agenda item. No Violations were reported.

I. CALL TO ORDER

II. ANNOUNCEMENTS

III. ROLL CALL

IV. CONSIDERATION OF MINUTES AND OLD BUSINESS

A. Minutes of the February 6, 2024 CFOC Meeting

The Committee reviewed the meeting minutes from the February 6, 2024, CFOC. No comments or concerns were provided.

B. Old Business

1. Airline Terminal Improvements Program – Chairperson Sharman stated this is still being

monitored by Jackie Chan and her team for the relocation of airlines.

2. Terminal C Enhancements Program – Chairperson Sharman stated more updates will be provided as monitoring continues.

3. Chairperson Sharman stated the critical deadlines are listed. Chairperson Sharman stated everyone should have submitted all their capital program requests by now. Chairperson Sharman stated planning studies have been received for most major projects and the CIR prioritization meeting is scheduled for March 11, 2024. Chairperson Sharman stated the first draft of the CIP is due on March 31, 2024, however it may be finished prior to that date. Chairperson Sharman stated there is a meeting with the Airlines on April 4, 2024.

V. CONSENT AGENDA

A. ACTION ITEMS

1. Recommendation to Approve Budget Transfer Request for H-00369 – Airsides 2 & 4 Ramp Modifications and Stripping (Design/Build), Airsides 2 and 4 Automatic People Mover Replacement Program

Mr. Johnson presented a memorandum dated March 5, 2024, requesting the committee to approve budget transfer request for H-00369 – Airsides 2 & 4 Ramp Modifications and Striping (Design/Build), Airsides 2 and 4 Automatic People Mover Replacement Program. On October 18, 2023, the Aviation Authority Board approved the award of the Airsides 2 and 4 Automatic People Mover (APM) System Replacement Design/Build/Operate/Maintain (DBOM) contract for BP-00477 to Mitsubishi Heavy Industries of America, Inc.

During a test run of the COBUS routing for the COOP operation, it was discovered that at Airside 4, the COBUS needed to make a three-point turn to access the service road from the Airside 4 ramp. This type of turn would be problematic for the COOP operation as it would require a flagman to assist with the turn and add time to the trip making the commute to Airside 2 much longer than needed. By modifying the Airside 4 ramp by replacing an existing curb and grass median with a new asphalt roadway, the COBUS would be able to merge onto the existing service road without any issues

At Airside 2, it was discovered that the apron access road leading from the service road to the Airside 2 apron has a dip, which causes the COBUS to bottom out, not allowing access to the Airside. The apron access road can be modified to remove the dip and the road hazard by leveling the road with asphalt.

The project team has estimated that the added scope will require a budget increase of $200,000 bringing the new project budget to $265,000. The project team feels confident that the current project budget of the V-00974 project can be reduced by $200,000 leaving enough funds in the budget to complete the work associated with the design, fabrication, and installation of new canopies at Airsides 2 and 4 to support COOP operations.

There are no reasonable alternatives. There is no fiscal impact to the Airsides 2 and 4 APM Replacement Program.

The Construction Finance Oversight Committee reached a consensus to approve the transfer of $200,000 of General Airport Revenue Bonds from V-00974 – Airsides 2 and 4 Continuity of Operations Plan (Design/Build) to H-00369 – Airsides 2 and 4 Ramp Modifications and Striping (Design/Build).

2. Recommendation to Approve Budget Transfer Request for V-01020 – Airside 4 Additional Transportation Security Administration Screening Lanes Design, Airsides 2 and 4 Automatic People Mover Replacement Program

Mr. Johnson presented a memorandum date March 5, 2024, requesting the committee to approve a budget transfer request for V-01020 – Airside 4 Additional Transportation Security Administration (TSA) Screening Lanes Design, Airsides 2 and 4 Automatic People Mover (APM) Replacement Program.

One new project is now being considered to improve the COOP operations by allowing for the screening of all international passengers arriving at Airside 4 prior to any further movement of passengers through the airport. The scope of this project is currently limited to providing Architectural, Engineering, and Cost Estimating services. Services will be limited to design services through final design and construction documents (plans and specifications). Bid and award phase services will not be included at this time.

The project team has requested a design fee proposal from MLM to develop the design documents and prepare a construction cost estimate. The fee for these design services is $303,275. The project team recommends transferring $310,000 from ZC-347 – Airsides 2 & 4 APM Replacement CIP Unallocated into a new project, V-01020 – Airside 4 Additional TSA Screening Lanes Design.

There are no reasonable alternatives. There is no overall fiscal impact to the Airsides 2 and 4 APM Replacement Program, however CIP Unallocated will be reduced by $310,000.

The Construction Finance Oversight Committee reached a consensus to approve the transfer for $310,000 of General Airport Revenue Bonds from ZC-347 – Airsides 2 and 4 Automatic People Mover Replacement Capital Improvement Program Unallocated to V-01020 – Airside 4 Additional Transportation Security Administration Screening Lanes Design.

3. **Recommendation to Approve the Request to Add Series 2013A AMT General Airport Revenue Bond Funds to the Airsides 2 and 4 Automated People Mover Replacement Program**

Ms. Dennis presented a memorandum dated March 5, 2024, requesting the committee to approve the request to add Series 2013A AMT General Airport Revenue Bond (GARB) funds to the Airsides 2 and 4 Automated People Mover (APM) Replacement program.

Since the construction proceeds and interest earnings remain unspent in the 2013A GARB series, Aviation Authority finance staff have coordinated efforts with other departments to identify the fastest way to expend the funds. It has been determined that the 2013A GARBs can be expended in the BP-00477REP - Airsides 2 & 4 APM Improvements project.

On December 1, 2022, January 3, 2023, and September 7, 2023, the CFOC approved transfers of unspent 2015A GARB and 2016A GARB construction proceeds to the Airsides 2 & 4 APM Replacement program, as the project scope was similar to the original intent to replace the Airsides 1 & 3 APMs. It was originally thought that the program would be able to spend the 2015A GARB and 2016A GARB funds quickly, but it has been found that the project's timeline does not support expending these bond funds expeditiously. However, the BP-00477REP project can expend the remaining 2013A Bonds in the first pay application.

Aviation Authority staff proposed a finance plan to a nationally recognized bond counsel for concurrence. The plan included the use of the 2013A GARBs in BP-00477REP and the use of the 2015A and 2016A GARBs in an upcoming bond issuance or to pay debt service payments due on April 1, 2024. The proposed plan was approved by the bond counsel.

There are no other feasible alternatives which will expend the remaining bond funds faster. The fiscal impact is the utilization of $2,236,970 of 2013A GARBs, $1,360,920 of 2015A GARBs, $526,697 of 2016A GARBs, and a $439,354 reduction of Future GARBs in the Airsides 2 and 4 APM Replacement Program.

The Construction Finance Oversight Committee reached a consensus to approve (a) the transfer of $2,326,970 of 2013A General Airport Revenue Bond (GARB) funds from V-00990 – Baggage Handling System High Speed Diverter Upgrade to BP-00477REP - Airsides 2 & 4 APM Improvements; (b) the transfer of $1,360,920 of 2015A GARB funds from BP-00477REP to the Construction Fund; (c) the transfer of $526,697 of 2016A GARB funds from BP-00477REP to the Construction Fund ; (d) the transfer of $2,326,970 of 2019A GARB funds from the Construction Fund to V-00990; and (e) the reduction of $439,353 of Future GARBS in BP-00477REP.

4. **<u>Recommendation to Approve Budget Transfer Request for W-00499 – Centerfield Aircraft Rescue and Fire Fighting Kitchen Renovation, Building Renovations Program</u>**

Mr. Paterson presented a memorandum dated March 5, 2024, requesting the committee to approve a budget transfer request for W-00499 – Centerfield Aircraft Rescue and Fire Fighting (ARFF) Kitchen Renovation, Building Renovations Program.

The Owner Authorized Representative (OAR) Design Services fee is $27,794. There is currently $11,336 of available funds in project W-00499, therefore an additional $20,000 is needed. It is requested that $20,000 be transferred from Fiscal Year (FY) 2024 Capital Initiation Request (CIR) #00959 – Centerfield ARFF Station Renovation into project W-00499.

The alternative is to not add OAR Design Services. There is no overall fiscal impact to the Building Renovations Program, however the FY24 CIR00959 – Centerfield ARFF Station Renovation will be reduced by $20,000

The Construction Finance Oversight Committee reached a consensus to approve the transfer of $20,000 of Capital Expenditure funds from Fiscal Year Capital Initiation Request #00959 – Centerfield Aircraft Rescue and Fire Fighting Station Renovation to W-00499 – Centerfield Aircraft Rescue and Fire Fighting Kitchen Renovation.

5. **<u>Recommendation to Approve Budget Transfer Request for BP-S00196 – Terminal C Phase 1X Civil, Apron & Taxiway Paving, and Ground Support Equipment Facility, Terminal C Gates C250-253 Ramp/Remain Overnight/Airfield Program</u>**

Mr. Erickson presented a memorandum dated March 5, 2024, requesting the committee to approve a budget transfer request for BP-S00196 – Terminal C Phase 1X Civil, Apron & Taxiway Paving, and Ground Support Equipment Facility, Terminal C Gates C250-253 Ramp/Remain Overnight (RON)/Airfield Program.

The Jacobs Project Management Oversight Team is tracking potential change orders associated with owner directed changes and design progression for the BP-S00196 project. Additionally, the need to establish a project contingency has been recognized. The proposed budget transfer from Capital Improvement Program (CIP) Unallocated will provide $6 million of budget to accommodate the potential change orders in the queue and provide a contingency for future changes.

There are no reasonable alternatives at this time. There is no fiscal impact to the Terminal C Gates C250-253 Ramp/RON/Airfield program. However, CIP Unallocated will be decreased by $6 million.

Chairperson Sharman asked Mr. Erickson if he had an idea of what the change orders will be. Chairperson Sharman stated there are many funding sources, so we want to make sure the funding is maximized on the right scope of the work. Mr. Erickson stated there have been a couple requests from the owner for additional parking in the North RON and possibly adding fuel. Mr. Erickson stated in keeping up with the BP-S00196 we want to get the contingency established to meet hard deadlines. Chairperson Sharman stated in regards to fuel, there will a better funding source than GARBS if that change order is brought to the Construction Committee. Chairperson Sharman stated she wanted to bring that to the attention of the Construction Finance department to be watching for it as another CFOC action may be needed to modify the request.

The Construction Finance Oversight Committee reached a consensus to approve the budget transfer of (a) $3,465,000 General Airport Revenue Bond (GARB) funds from ZC-355 – Capital Improvement Program Unallocated to BP-S00196RRA – Terminal C Phase 1X Civil, Apron & Taxiway Paving, and Ground Support Equipment Facility, Apron; (b) $1,380,000 of GARB funds from ZC-355 to BP-S00196RRA, Airfield; (c) $694,212 of Passenger Facility Charge (PFC) 21 funds from W-S00110RRA – Architect of Record to BP-S00196RRA, Apron; (d) $694,212 of GARB funds from ZC-355 to W-S00110RRA; (e) $460,788 of PFC 21 funds from ZC-356 - Soft Cost Reserve to BP-S00196RRA, Apron; and (f) $460,788 of GARB funds from ZC-355 to ZC-356.

6. **<u>Recommendation to Approve Budget Transfer Request for W-S00150ACG – Owner Furnished Furniture, Fixtures, and Equipment and Information Technology Items, Terminal C Airside Concourse Gates C250-C253</u>**

Mr. Gupta presented a memorandum dated March 5, 2024, to approve a budget transfer request for W-S00150ACG – Owner Furnished Furniture, Fixtures, and Equipment and Information Technology Items, Terminal C Airside Concourse (ASC) Gates C250-C253. On September 7, 2023, the Construction Finance Oversight Committee (CFOC) approved a budget increase of $3,198,867 to W-S00150ACG - Owner Furnished Furniture, Fixtures, and Equipment (FFE) and Information Technology (IT) Items for a total project budget of $8,713,867, which is funded with General Airport Revenue Bonds (GARB) in entirety.

A procurement plan for the FFE and IT items to be procured through the W-S00150ACG project was presented to the Construction Committee for recommendation for approval on March 5, 2024. Previously excluded items including Digital Signage licensing and content, Passive Optical Network (PON) Integration, and Mobile App have been moved back into the project scope and quantities of the PON network equipment have been revised to reflect the current design drawings resulting in the revised projected budget of $9,501,305.

Additionally, during categorization of procurement items to respective budget categories, items were identified that need to be funded through Capital Expenditure (CAPEX) funds due to Aviation Authority purchasing policy guidelines based on item pricing and life expectancy. As a result, to fund this item that was presented to the Construction Committee for approval, $7,746,307 of CAPEX funds are needed as part of the project budget. A budget increase of $787,438 is also necessary to fund the FFE and IT procurement plan.

There are no reasonable alternatives at this time. There is no fiscal impact to the overall Capital Improvement Program (CIP), however the Terminal C ASC Gates C250-C253 program budget will be reduced by $7,746,307 of GARBs and increased by the same amount of CAPEX. If approved, this will also reduce ZC-354 - Terminal C ASC Gates C250-C253 CIP Unallocated by $787,438. Subsequently, CAPEX funds within the North Terminal Security Checkpoints, Airsides 2 and 4 Automatic People Mover System Update, and Terminal C Phase 2 programs will be reduced by $389,080, $2,710,613, and $4,646,614 respectively and replaced with future GARBs in the same amount. Funding changes to these CIP programs can be reevaluated in the upcoming CIP update.

Chairperson Sharman stated the budget is increasing and we don't want to spend GARBS on items with short useful lifespans. Chairperson Sharman stated the funds are coming from the North Terminal Security Checkpoint, because the program is almost done. Chairperson Sharman stated funds are also coming from Airsides 2&4 APM System Updates and Terminal C Phase 2 where the CAPEX was matching funds for the PFCs. Chairperson Sharman stated during the next CIP update, we need to reevaluate to ensure there is enough of the right funding in these programs.

The Construction Finance Oversight Committee reached a consensus to approve the budget transfers reflected in Exhibits 1 to 4.

7. **<u>Recommendation to Approve Budget Transfer Request for V-S00033 – Miscellaneous Landside Regulatory, Changing Regulatory Requirements Program</u>**

Ms. Lee presented a memorandum dated March 5, 2024, requesting the committee to approve budget transfer request for V-S00033 – Miscellaneous Landside Regulatory, Changing Regulatory Requirements Program. On September 6, 2022, project V-S00033 - Miscellaneous Landside Regulatory was established in the amount of $250,000. The project scope provides for Terminal C changes and enhancements that arise through interagency coordination efforts with U.S. Customs and Border Protection (CBP) and Transportation Security Administration (TSA).

On April 2023 additional design began to provide required Terminal C workspace and infrastructure for spaces under regulatory control including CBP and TSA. This includes new staff restrooms, breakroom, and door modifications. The July 11, 2023, budget increase of $650,000 was based on rough order of magnitude (ROM) estimates for these additional Agency requests. An additional $250,000 is requested to support these efforts, with funding recommended to come from CBP Regulation Contingency.

There is no overall fiscal impact to the Changing Regulatory Requirements program, however the contingency will be reduced by $250,000.

The Construction Finance Oversight Committee reached a consensus to approve the transfer of $250,000 of General Airport Revenue Bond (GARB) funds from ZC-252 - U.S. Customs and Border Protection Regulation Contingency to V-S00033 – Miscellaneous Landside Regulatory.

8. **Recommendation to Approve Budget Transfer Request for BP-00498 – Taxiways G & H Rehabilitation, Phase 2, Orlando International Airport**

   Mr. Furr presented a memorandum dated March 5, 2024, requesting the committee to approve budget transfer request for BP-00498 – Taxiways G & H Rehabilitation, Phase 2, Orlando International Airport.

   A request to award an addendum to AECOM for BP-00498 - Taxiways G and H Phase 2 Bid and Award Services will be presented to the Construction Committee for approval on March 5, 2024, in the amount of $28,661. The scope will include preparation of bid documents which will consist of construction plans, technical specifications, front end documents as prepared by the Aviation Authority, an engineering report, and a construction cost estimate.

   The FAA AIP grant funding for bid and award services will be included in the grant application request for Phase 2 construction, with approval for costs to be incurred prior to execution of that construction grant as a formulation cost. The recommended interim funding pending receipt of the construction grant is Capital Expenditure funds.

   There are no other reasonable alternatives. There is no fiscal impact as these funds have already been preapproved for the taxiway rehabilitations.

   Chairperson Sharman asked for the status of the FDOT grant. Ms. Plummer stated an update was received on March 4, 2024, mentioning an award will be provided in the near future. Ms. Plummer stated as long as a request is submitted in JACIP we should see a quick turnaround for the bid and award phase funds. Chairperson Sharman noted that a Notice to Proceed will not be done until the FDOT grant is received. Ms. Plummer confirmed.

   The Construction Finance Oversight Committee reached a consensus to approve the transfer of (a) $21,496 of Capital Expenditure funds from BP-00497 - Taxiways G & H Rehabilitation, Phase 1 to BP-00498 - Taxiways G & H Rehabilitation, Phase 2; and (b) $21,496 of General Airport Revenue Bond funds from BP-00498 to BP-00497.

B. PROGRAM BUDGET STATUS WORKSHEETS

1. **North Terminal Baggage Handling System MAC Projects**
   No Changes

2. **Baggage Handling System**
   No Changes

3. **Closed Circuit Television Improvements**
   No Changes

4. **Changing Regulatory Requirements**
   No Changes

5. **Airsides 2 & 4 APM System Update**
   No Changes

6. **Airside 2 & 4 APM Replacement**
   No Changes

7. **North Terminal Restrooms Upgrade – Phase 1**
   No Changes

8. **North Terminal Security Checkpoints**
   No Changes

9. **Passenger Processing Efficiency System**
   No Changes

10. **Airline Terminal Improvements**
    Reflects February 6, 2024 CFOC Actions
11. **Security Enhancement Program**
    No Changes
12. **North Terminal Signage**
    No Changes
13. **Health & Safety Renovations 2018-2025**
    No Changes
14. **North Terminal Buildings' Roof Replacement**
    No Changes
15. **North Terminal Vertical Circulations Improvements**
    No Changes
16. **North Terminal Renovations**
    No Changes
17. **North Terminal Building Systems Upgrades**
    No Changes
18. **Intentionally Left Blank**
19. **Airfield Pavement Rehabilitation**
    No Changes
20. **Rental Car Quick-Turn-Around Projects**
    No Changes
21. **Terminal A & B RAC Counter & Lobby Improvements**
    No Changes
22. **Roadway Improvements Program**
    No Changes
23. **Rental Car Expansion Program**
    No Changes
24. **Roadway Signage 2018-2025**
    No Changes
25. **Employee Parking Lot**
    No Changes
26. **Ground Transportation Facility Pedestrian Bridge**
    No Changes
27. **Roadway Congestion Management Project**
    No Changes
28. **Parking Improvements**
    No Changes
29. **Fiber Infrastructure Program**
    No Changes
30. **Wildlife Attractant Removal**
    No Changes
31. **Building Renovations**
    Reflects February 6, 2024 CFOC Action
32. **Security Detection System Improvement**
    No Changes

33. **Environmental Mitigation**
    No Changes

34. **Master Stormwater Planning**
    Reflects February 6, 2024 CFOC Action

35. **New OIA Masterplan**
    No Changes

36. **Advanced Budget, Schedule, & Scoping Analysis (ABSSA)**
    No Changes

37. **C/E/F Annex 2 & Parking**
    No Changes

38. **Infrastructure Development for Tenant Projects**
    No Changes

39. **Airport Power Systems Upgrades**
    No Changes

40. **Executive Lobby/Conference/Office Area Renovations**
    Reflects February 6, 2024 CFOC Action

41. **South Terminal C Phase 1**
    Reflects February 6, 2024 CFOC Actions

42. **South Terminal C Expansion Phase 1 Expansion**
    No Changes

43. **Terminal C Phase 2**
    No Changes

44. **Terminal C Airside Concourse Gates C250-C253**
    Reflects February 6, 2024 CFOC Action

45. **Terminal C Gates C250-253 Ramp, Remain Overnight (RON), & Airfield**
    Reflects February 6, 2024 CFOC Actions

46. **Terminal C Enhancements**
    Reflects February 6, 2024 CFOC Action

47. **Passenger Conveyance Systems**
    No Changes

48. **Terminal C Landscaping**
    No Changes

49. **South Computer Room Buildout**
    No Changes

50. **Hyatt Regency Hotel**
    Reflects February 6, 2024 CFOC Action

51. **Orlando Executive Airport Active Project**
    No Changes

52. **Rail Infrastructure Oversight**
    No Changes

VI. START-UP PACKAGES AND RATIFICATION ITEMS

1. **Start-up Packages**

   Intentionally Left Blank

2. **Ratifications**

   A. **Recommendation to Approve Budget Transfers to Optimize Utilization of FDOT Grant**

448578-1-94-01 on Project BP-S00190 GMP 4S.6 General Conditions – STC FY 2024 Closeout Costs, Terminal C Enhancement Projects Program

On July 14, 2021, the Florida Department of Transportation (FDOT) issued Public Transportation Grant Agreement (PTGA) 448578-1-94-01 in the amount of $15,274,352. The approved scope includes design, construction and construction phased services associated with the initial 16-gate Terminal C.

The FDOT PTGA expires June 1, 2024. The remaining unexpended grant amount of $218,717 is programmed within projects in three Terminal C Programs. The projects with funding within these three programs are all closing out, with no additional costs to be incurred. To fully consume all FDOT PTGA funds in a timely manner, it is recommended that the $218,717 be consolidated into a single active contract that will be fully invoiced within the required closeout period. A final invoice has been received for Turner Kiewit for BP-S00190 - GMP 4S.6, STC General Conditions. This contract is already funded in part through this PTGA and as such seems an ideal candidate for this funding transfer. To meet the Florida Prompt Payment Act, payment will need to be made for this invoice prior to the regularly scheduled March Construction Finance Oversight Committee (CFOC) meeting on March 5, 2024, and as such this recommended transfer is requested as a CFOC Ratification.

The Aviation Authority could request a grant extension for the remaining $218,717 and identify new eligible contracts within the Terminal C Gates program to utilize these funds.

There is no fiscal impact to the overall CIP and no change in total budget for any of the impacted programs. There will be a change of GARB and FDOT funding for each of the impacted programs; Terminal C Gates, STC-P1, STC-P1X, and Terminal C Enhancements – STC FY 2024 Closeout.

The Construction Finance Oversight Committee reached a consensus to ratify the transfers reflected in Exhibits 1, 2, 3, and 4.

VII. INFORMATIONAL/DISCUSSION ITEMS

A. **2024 CFOC Meeting and Memo Deadline Schedule**

B. **2024 CFOC Meeting and Deadline Calendar**

C. Chairperson Sharman mentioned the next scheduled CFOC meeting will be held Tuesday April 2, 2024, at 10:00 a.m. The CFOC memorandum deadline is March 19, 2024, at 10:00 a.m. CFOC memos should be submitted to cfocSubmissions@goaa.org. The initial CFOC Agenda Review Meeting will be held on March 21, 2024, at 1 p.m. via Microsoft Teams Meeting.

ADJOURNMENT

Having no further business to conduct, the meeting was adjourned at 10:30 a.m.

Kathleen M. Sharman, CFO

Kathleen M. Sharman, Chairperson
Construction Finance Oversight Committee
Chief Financial Officer

On **WEDNESDAY, FEBRUARY 21, 2024**, the **FINANCE COMMITTEE** of the Greater Orlando Aviation Authority met in the Carl T. Langford Board Room located in the main terminal building at the Orlando International Airport (MCO), One Jeff Fuqua Boulevard, Orlando, Florida. Chairman Good called the meeting to order at 1:46 p.m. The meeting was posted in accordance with Florida Statutes and a quorum was present.

Committee members present,	M. Carson Good, Chairman Mayor Buddy Dyer Tim Weisheyer Belinda Kirkegard (alternate)
Also present,	Kevin J. Thibault, Chief Executive Officer Kathleen Sharman, Chief Financial Officer Yovannie Rodriguez, Chief Administrative Officer Anthony Davit, Chief Operating Officer Kenyatta Lee, Chief of External Affairs Richard Clarke, Chief Creative Officer Marie Dennis, Deputy Chief Financial Officer Doug Starcher, Nelson Mullins Dan Gerber, General Counsel Aracelis Mercado, Assistant to Chief Executive Officer Anna Farmer, Manager, Board Services and Recording Secretary

For individuals who conduct lobbying activities with Aviation Authority employees or Board members, registration with the Aviation Authority is required each year prior to conducting any lobbying activities. A statement of expenditures incurred in connection with those lobbying instances should also be filed prior to April 1 of each year for the preceding year. Lobbying any Aviation Authority Staff who are members of any committee responsible for ranking Proposals, Letters of Interest, Statements of Qualifications or Bids and thereafter forwarding those recommendations to the Board and/or Board Members is prohibited from the time that a Request for Proposals, Request for Letters of Interests, Request for Qualifications or Request for Bids is released to the time that the Board makes an award. As adopted by the Board, lobbyists are now required to sign-in at the Aviation Authority offices prior to any meetings with Staff or Board members. In the event a lobbyist meets with or otherwise communicates with Staff or a Board member at a location other than the Aviation Authority offices, the lobbyist shall file a Notice of Lobbying (Form 4) detailing each instance of lobbying to the Aviation Authority within 7 calendar days of such lobbying. Lobbyists will also provide a notice to the Aviation Authority when meeting with the Mayor of the City of Orlando or the Mayor of Orange County at their offices. The policy, forms, and instructions are available in the Aviation Authority's offices and the web site. Please contact the Chief Administrative Officer with questions at (407) 825-7105.

MINUTES

1. Upon motion by Mr. Weisheyer, second by Mayor Dyer, motion passed to accept the January 17, 2024, Finance Committee minutes, as written.

PRESENTATION OF THE AVIATION AUTHORITY'S ANNUAL COMPREHENSIVE FINANCIAL REPORT (DRAFT COPY) FOR THE YEAR ENDED SEPTEMBER 30, 2023

2. Ms. Sharman introduced Mr. Dan O'Keefe, who presented a draft report on finalizing matters related to their audit of the Greater Orlando Aviation Authority's financial statements for the fiscal year ending September 30, 2023.

Chairman Good commended Ms. Sharman on the over 2.7x debt service coverage ratio.

CONSENT AGENDA

3. Mr. Thibault asked that the Consent Agenda be approved as presented.

A. Recommendation to Approve Contract Value Increase for Purchasing Agreement PS-608 Airport Consulting Services with Leigh Fisher, Inc.

Upon motion by Mayor Dyer, second by Mrs. Kirkegard, vote carried to approve the Consent Agenda as presented.

NEW BUSINESS

4. Using visual aids (copies on file); Ms. Sharman presented the following new business items.

A. New Business Item A is a Recommendation to Approve Final Terms of an Aggregate $550 Million Line of Credit Facility with Bank of America, N.A., and with Wells Fargo Bank, N.A.

Upon motion by Mr. Weisheyer, second by Mrs. Kirkegard, vote carried to accept staff's findings and recommendations outlined in the memorandum and recommend to the Aviation Authority Board to: (1) award a revolving line of credit facility with Bank of America, NA in the amount of $275,000,000 beginning on or about August 1, 2024, and expiring on July 31, 2026, with the Aviation Authority having an option to renew the facility for an additional period of up to 24 months, subject to mutual agreement; (2) award a revolving line of credit facility with Wells Fargo Bank, N.A. in the amount of $275,000,000 beginning on or about April 1, 2024, and expiring on March 31, 2026, with the Aviation Authority having an option to renew the facility for an additional period of up to 24 months, subject to mutual agreement; (3) authorize funding of unutilized fees from the Operations and Maintenance Fund, funding of interest on variable rate facility draw amounts from the proceeds of the permanent financing source, the funding of principal and interest on the fixed rate facility from the Revenue Fund, and the funding of closing costs in an estimated not-to-exceed amount of $125,000 from Operations and Maintenance Fund; and (4) authorize staff to take any and all actions necessary to negotiate, execute, and enter into any and all agreements, certificates, and other documents necessary in their reasonable discretion to effect the foregoing, subject to satisfactory review by legal counsel, following consent of the Orlando City Council.

B. New Business Item B is a Recommendation to Utilize the Line of Credit Facility to Facilitate a Taxable Advance Refunding for Certain Series of Outstanding Bonds

Mrs. Kirkegard questioned if there are any pre-payment penalties with bonds. Ms. Sharman acknowledged her question by stating there is not a penalty on this Line of Credit and stated we will be structuring the refunding with three payments to be made over three fiscal years.

Upon motion by Mr. Weisheyer, second by Mrs. Kirkegard, vote carried to accept staff's recommendations outlined in the memorandum and recommend to the Aviation Authority Board to: (1) adopt the Authorizing Resolution authorizing the taxable advance refunding of certain series of outstanding bonds funded by a portion of the Line of Credit Facility; (2) authorize amendments to the FY24 Debt Service Budget to reflect an amount equal to the additional FY24 debt service payments required to be paid under the terms of the Line of Credit Facility; (3) approve the costs related to the execution of the transactions not to exceed $125,000 to be funded from the Operations and Maintenance Fund; (4) authorize the Chairman, Vice Chairman or other Authorized Officer of the Aviation Authority and the Secretary or Assistant Secretary of the Aviation Authority to approve, modify, execute and deliver the final form of all documents required in connection with the redemption of such bonds, subject to satisfactory review by legal counsel, and to take other such actions as may be necessary or helpful for the redemption, and (5) request City Council approval of these actions.

ADJOURNMENT

5. There being no further business to be considered, Chairman Good adjourned the meeting at 1:55 p.m.

(Digitally signed on March 27, 2024)

Anna Farmer	Kevin J. Thibault
Manager, Board Services and Recording Secretary	Chief Executive Officer