

- OBJECTIVE** To administer the fiscal activities of the Greater Orlando Aviation Authority.
- METHOD** The Chief Financial Officer , as an appointed member of the Aviation Authority staff, serves at the pleasure of the Chief Executive Officer, and provides direction to divisions under his/her supervision.
- The Chief Financial Officer serves as advisor to the Aviation Authority on fiscal and financing matters.
- The Chief Financial Officer also renders operational guidance and general direction to the components of the Finance Department:
- Finance Division,
 - Revenue Control Section,
 - General Ledger/Financial Reporting Section,
 - Accounts Payable/Payroll,
 - Construction Finance Section,
 - Budget/Rates and Charges, and
 - Treasury and Debt Management.
- Other duties of the Chief Financial Officer include:
- to develop and distribute fiscal reports;
 - to act on behalf of the Aviation Authority in supervising and signing checks by use of facsimile Aviation Authority signatures;
 - to control maintenance of accounting and budget records;
 - to assist in negotiations with airlines on rates and charges, financings, and other financial matters;
 - to develop and present annual and supplemental budgets for consideration by the Chief Executive Officer and the Aviation Authority Board;
 - to serve as coordinator on all financing matters; and

- to perform other such duties as directed by the Chief Executive Officer.

**Committee
Membership**

The Chief Financial Officer is a member of the following:

- Concessions/Procurement Committee,
- Construction Committee,
- Retirement Benefits Committee,
- Construction Finance Oversight Committee (Chairman),
- Professional Services Committee

APPROVAL AND UPDATE HISTORY

**Format and
Re-numbering
Authority**

Aviation Authority Board: August 28, 1991 (4R)

Last Approval

Chief Executive Officer: September 10, 2013

Supersedes

All Previous