

**ADDENDUM NO. 6
TO THE AGREEMENT DATED JUNE 10, 2023
BETWEEN GREATER ORLANDO AVIATION AUTHORITY
AND ATKINSREALIS USA, INC.**

Project: GOAA Employee Parking Lot Concept Design Services for W-S151 Terminal C Design and Project Oversight Services, Orlando International Airport

THIS ADDENDUM is effective this 16th day of July, 2024, by and between the **GREATER ORLANDO AVIATION AUTHORITY** ("Aviation Authority"), and **ATKINSREALIS USA, INC.** ("Consultant").

WITNESSETH:

WHEREAS, by Agreement dated June 10, 2023, Aviation Authority and Consultant entered into an agreement for Consultant to provide Continuing Civil Engineering Consulting Services; and

WHEREAS, under the Agreement, Consultant agreed to perform such additional services for the Aviation Authority as are contained in any additional scope of work established by the Aviation Authority in any addendum to the Agreement and accepted in writing by the Consultant; and

WHEREAS, the Aviation Authority and the Consultant desire to enter into this Addendum to the Agreement to provide for additional services to be rendered by the Consultant under the terms of said Agreement.

NOW, THEREFORE, in consideration of the premises and the mutual covenants herein contained, the Aviation Authority and the Consultant do hereby agree as follows:

1. Consultant shall perform additional services in accordance with the terms of the Agreement and the attached Exhibit "A." Consultant shall be paid for such additional services according to the payment terms set forth in the Agreement.

2. Consultant shall be compensated for such additional services in the **NOT TO EXCEED amount of SIXTEEN THOUSAND ONE HUNDRED SIXTY-THREE AND NO/100 DOLLARS (\$16,163.00)**, broken down as follows:

Professional Fees:	NTE:	\$16,163.00
Professional Fees:	LS:	\$0.00
Reimbursable Expenses:	NTE:	<u>\$0.00</u>
Total:		\$16,163.00

3. A. Consultant hereby certifies that it is not on the Scrutinized Companies that Boycott Israel List and is not engaged in a boycott of Israel, as defined in Florida Statutes § 287.135, as amended;

AND

B. (applicable to agreements that may be \$1,000,000 or more) - Consultant hereby certifies that it is: (1) not on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List as defined in Florida Statutes § 287.135; and (2) not engaged in business operations in Cuba or Syria, as defined in Florida Statutes § 287.135, as amended.

4. Aviation Authority may terminate the Agreement for cause and without the opportunity to cure if the Consultant is found to have submitted a false certification or has been placed on the Scrutinized Companies that Boycott Israel List or is engaged in a boycott of Israel.

In the event the Agreement is for One Million Dollars (\$1,000,000.00) or more, Aviation Authority may terminate this Agreement for cause and without the opportunity to cure if the Consultant is found to have submitted a false certification or has been placed on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List or is engaged in business operations in Cuba or Syria.

5. Except as expressly modified in this Addendum, the Agreement dated June 10, 2023 and all prior addenda will remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto by their duly authorized representatives, have executed this Addendum this day of Jul 22, 2024.

GREATER ORLANDO AVIATION AUTHORITY



By:

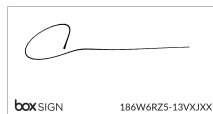
Max Marble
Sr. Vice President, Capital Programs

**Approved as to Form and Legality
(for the benefit of GOAA only)
this day of Jul 17, 2024**



By: 
**NELSON MULLINS RILEY AND
SCARBOROUGH, Legal Counsel
Greater Orlando Aviation Authority**

ATKINSREALIS USA, INC.



By:

Signature (Duly Authorized Rep.)

Charlotte Maddox

Printed Name

Vice President

Title



MEMORANDUM

TO: Members of the Construction Committee

FROM: Scott Shedek, VP for Construction (prepared by Ksenia Merck)

DATE: July 16, 2024

ITEM DESCRIPTION

Request for Approval of an Addendum to the Continuing Civil Engineering Services Agreement with AtkinsRealis USA, Inc. for the GOAA Employee Parking Lot Concept Design Services for W-S00151 Terminal C Enhancements Program Design and Project Oversight Services at Orlando International Airport

BACKGROUND

On March 15, 2023, the Aviation Authority Board approved the agreement with AtkinsRealis, USA, Inc. A proposal has been requested to review the GOAA Parking Lot concept layout as part of the Terminal C Enhancements Program.

ISSUES

Consultant's proposal, June 19, 2024, is to provide a concept for the GOAA Employee Parking lot Design to include layout and rough order of magnitude costs (ROM).

If approved, services will be effective the date of Construction Committee approval.

This continuing consultant was selected for this task based on (☒ all that apply):

- | | | |
|--|---|---|
| ☒ Experience | ☒ Available Personnel | ☐ Current Workload |
| ☒ Expertise | ☐ Equitable Distribution | ☐ Other: _____ |

SMALL BUSINESS

The MWBE/LDB participation has been reviewed by the Office of Small Business Development. Their findings and recommendation are attached.

ALTERNATIVES

None.

FISCAL IMPACT

Funding is from Line of Credit to be reimbursed by General Airport Revenue Bonds. Funding source verified by *Melvin Martinez* of Construction Finance on 07/10/24 as correct and available.

RECOMMENDED ACTION

It is respectfully requested that the Construction Committee approve an Addendum to the Continuing Civil Engineering Services Agreement with AtkinRealis, USA, Inc. for the services contained herein and the amount as shown below:

Not to Exceed Fees	\$16,163.00
Lump Sum Fees	\$0.00
Not to Exceed Expenses	\$0.00
TOTAL	\$16,163.00
AAC – Compliance Review Date	<i>SJ</i> 07/02/24
AAC – Funding Eligibility Review Date	07/09/24



Mr. Tuan Nguyen, PE
Manager of Engineering
Greater Orlando Aviation Authority
11314 Terminal C Service Road
Orlando, FL 32824

Dear Mr. Nguyen,

DATE

June 19 2024

AtkinsRéalis is pleased to submit our Scope and Fee Proposal for the **Terminal C Enhancement Program – Employee Parking Lot Concept** (Project). Our services include performing concept level design.

A detailed description of the Project is described in the attached Exhibit A Scope of Services. The proposal submitted herein is for a total value of \$16,163 not to exceed reimbursable labor fee. The appropriate C-tables are attached for reference.

AtkinsRéalis
482 South Keller Road
Suite 300
Orlando, FL 32810
Ph: 407-647-7275

Please note that since this scope is specific, there is no MWBE/DBE/LDB participation anticipated.

We appreciate the opportunity to provide these services to the Greater Orlando Aviation Authority. Please contact me if you have any questions.

atkinsrealis.com

Sincerely,

Jason Clemen, PE

EXHIBIT A - CONSULTANT'S COMPENSATION PROPOSAL
TABLE C-1
SUMMARY OF TOTAL CONTRACT VALUE

Phase of Project:	Preliminary Design	Schematic 30%	Development 60%	Const. Docs. 95%	Bidding & Award	SUBTOTAL	Const. Admin.	Closeout	TOTAL CONTRACT
1.0 Lump Sum Fee:	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2.0 Not to Exceed Reimbursable Fee:	\$2,665	\$13,498	\$0	\$0	\$0	\$16,163	\$0	\$0	\$16,163
3.0 Not to Exceed Reimbursable Expenses:	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
4.0 TOTAL CONTRACT VALUE:	\$2,665	\$13,498	\$0	\$0	\$0	\$16,163	\$0	\$0	\$16,163

Total Lump Sum Labor Hours:	-	-	-	-	-	-	-	-	-
Total Not to Exceed Reimbursable Labor Hours:	14	72	-	-	-	86	-	-	86
TOTAL LABOR HOURS:	14	72	-	-	-	86	-	-	86
Average Hourly Rate:	\$190	\$187	#DIV/0!	#DIV/0!	#DIV/0!	\$188	#DIV/0!	#DIV/0!	\$188

EXHIBIT A - CONSULTANT'S COMPENSATION PROPOSAL
TABLE C-4
SUMMARY OF NOT TO EXCEED REIMBURSABLE FEES AND EXPENSES

Phase of Project:	Preliminary Design		Schematic (30%)		Development (60%)		Const. Docs. (95%)		Bidding & Award		Const. Admin.		Closeout		TOTAL		
	labor hours	Total Fee	labor hours	Total Fee	labor hours	Total Fee	labor hours	Total Fee	labor hours	Total Fee	labor hours	Total Fee	labor hours	Total Fee	labor hours	Cost	Avg. Rate
AtkinsRéalis USA, Inc.																	
Not to Exceed Reimbursable Fee	14	\$2,665	72	\$13,498	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	86	\$16,163	188
Not to Exceed Reimbursable Expenses		\$0		\$0		\$0		\$0		\$0		\$0		\$0		\$0	
Sub-Total Atkins	14	\$2,665	72	\$13,498	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	86	\$16,163	188
Total Not to Exceed Amount:	14	\$2,665	72	\$13,498	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	86	\$16,163	0

EXHIBIT A - CONSULTANT'S COMPENSATION PROPOSAL
TABLE C-5
BREAKDOWN OF NOT TO EXCEED REIMBURSABLE FEES

Position:	PRINCIPAL		SENIOR PM		QC REVIEWER		SENIOR ENGINEER		ENGINEER		ENGINEER INTERN		SR. CADD DESIGNER		CADD TECHNICIAN		PROJECT COORDINATOR		TOTAL		
Rate (\$/Hour):	\$262.00		\$227.00		\$225.00		\$217.00		\$161.00		\$104.00		\$135.00		\$109.00		\$93.00		labor hours	Cost	Avg. Hourly Rate
AtkinsRéalis USA, Inc.	labor hours	Cost	labor hours	Cost	labor hours	Cost	labor hours	Cost	labor hours	Cost	labor hours	Cost	labor hours	Cost	labor hours	Cost	labor hours	Cost	labor hours	Cost	Rate
Preliminary Design																					
Kickoff Meeting	1	\$262	1	\$227		\$0	2	\$434	2	\$322		\$0		\$0		\$0		\$0	6	\$1,245	\$208
Site Visit		\$0	2	\$454		\$0		\$0	6	\$966		\$0		\$0		\$0		\$0	8	\$1,420	\$178
Sub-Total Preliminary Design	1	\$262	3	\$681	0	\$0	2	\$434	8	\$1,288	0	\$0	0	\$0	0	\$0	0	\$0	14	\$2,665	\$190
Schematic Design (30%)																					
Concept Plan		\$0	8	\$1,816	2	\$450	16	\$3,472	32	\$5,152		\$0		\$0		\$0		\$0	58	\$10,890	\$188
ROM Estimate		\$0	1	\$227	1	\$225	4	\$868	8	\$1,288		\$0		\$0		\$0		\$0	14	\$2,608	\$186
		\$0		\$0		\$0		\$0		\$0		\$0		\$0		\$0		\$0	0	\$0	#DIV/0!
		\$0		\$0		\$0		\$0		\$0		\$0		\$0		\$0		\$0	0	\$0	#DIV/0!
Sub-Total Schematic Design (30%)	0	\$0	9	\$2,043	3	\$675	20	\$4,340	40	\$6,440	0	\$0	0	\$0	0	\$0	0	\$0	72	\$13,498	\$187
TOTAL NOT TO EXCEED REIMBURSABLE FEE:	1	\$262	12	\$2,724	3	\$675	22	\$4,774	48	\$7,728	0	\$0	0	\$0	0	\$0	0	\$0	86	\$16,163	\$188

EXHIBIT A - CONSULTANT'S COMPENSATION PROPOSAL
TABLE C-8
LIST OF ANTICIPATED DRAWINGS SHEETS

<u>DRAWING DESCRIPTION</u>	<u>NO. OF SHEETS</u>
Consultant: AtkinsRéalis	
Plans	
Site Plan	1
ROM Estimate	1

EXHIBIT A - CONSULTANT'S COMPENSATION PROPOSAL
TABLE C-9
CONTRACT HOURLY RATES

All amounts invoiced by the Consultant as Reimbursable Fees shall be calculated on the basis of the actual number of hours of services rendered under this Agreement by each of the positions defined and by the new positions as identified below, multiplied by the corresponding Contract Hourly Rate, up to the Not to Exceed limit defined by the Agreement. Include information on positions held by both the design consultant and each

FIRM	POSITION	CONTRACT HOURLY RATE
AtkinsRéalis USA, Inc.	Principal	\$262.00
AtkinsRéalis USA, Inc.	Sr. Project Manager	\$227.00
AtkinsRéalis USA, Inc.	QC Reviewer	\$225.00
AtkinsRéalis USA, Inc.	Sr. Engineer	\$217.00
AtkinsRéalis USA, Inc.	Engineer	\$161.00
AtkinsRéalis USA, Inc.	Engineer Intern	\$104.00
AtkinsRéalis USA, Inc.	Sr. CADD Designer	\$135.00
AtkinsRéalis USA, Inc.	CADD Technician	\$109.00
AtkinsRéalis USA, Inc.	Project Coordinator	\$93.00
AtkinsRéalis USA, Inc.	3 Person Survey Crew	\$181.00
AtkinsRéalis USA, Inc.	2 Person Survey Crew	\$137.00
AtkinsRéalis USA, Inc.	Senior Surveyor	\$136.00
AtkinsRéalis USA, Inc.	Surveyor	\$99.00
AtkinsRéalis USA, Inc.	Survey Technician	\$81.00

EXHIBIT A DESIGNER'S SCOPE OF SERVICES

Greater Orlando Aviation Authority

Terminal C Enhancement Program Employee Parking Lot Concept

AtkinsRéalis - Scope of Services

Description of Services

AtkinsRéalis will deliver professional services as described in this task order to complete concept level design for a new 50-stall employee parking lot south of the existing Terminal C Landside Terminal building as indicated in Figure 1. The parking lot is within a secure area on landside (non-AOA) accessible from the north via Terminal C Commercial Curb and from the south via the Terminal C service Road – both requiring passage through an access-controlled gate. This concept level design will include site layout plan for surface parking lot and rough order of magnitude (ROM) cost estimate for the approximate location shown in red on Figure 1.



Figure 1 – Approximate Location of Employee Parking Lot

1. Project Management and Quality Control (AtkinsRéalis)

AtkinsRéalis will manage the overall design effort. The following is included:

- a. Project and schedule management
- b. Review of all deliverables per AtkinsRéalis' Quality Control Plan
- c. Project internal team meetings
- d. Kick-off meeting with GOAA team

2. Concept Site Plan (AtkinsRéalis)

The scope of work includes coordinating with GOAA staff for input and development of conceptual plan for preferred employee parking lot location. Project elements that will be considered during the concept site development include surface parking facilities, sidewalks, site drainage, fencing, site lighting, and covered walkway to Landside Terminal (LST). Two potential concept layouts will be provided.

No offsite (outside the parcel boundaries) improvements are anticipated and therefore not included. The anticipated location of employee parking lot is beyond access control gates, no new access control into the parking lot is anticipated.

Deliverables

- Conceptual Site Plan (One Plan Sheet)

Deliverables & Schedule

Work on concept design will progress immediately following Notice to Proceed (NTP) from GOAA.

- | | |
|---|----------------------------|
| • Work Commences | NTP |
| • Draft Conceptual Site Plan & ROM Estimate | NTP + 4 weeks |
| • Final Conceptual Site Plan & ROM Estimate | 1 week after GOAA Comments |

Format of Deliverables

All deliverables will consist of electronic files submitted via ftp (no hard copies). Drawings will be produced in Autodesk Civil 3D (2022 or newer) and be compliant with GOAA CADD standards.

ASSUMPTIONS

- Scope is limited to conceptual level site plan. No construction drawings, specifications, bidding support, or construction phases services is included.
- No new topo survey will be collected. Design will be based on as-built data from the STC Phase 1 project.
- No Design Report or permitting support
- No MEP, primary power, telecom, water, or sanitary design work
- No electrical vehicle (EV) charging stations
- No Landscaping work (with the exception of FDOT sodding)
- No Traffic Analysis Studies are included

END OF DESIGNER'S SCOPE OF SERVICES

TRUTH IN NEGOTIATION CERTIFICATION

The Consultant hereby certifies, covenants, and warrants that wage rates and other factual unit costs supporting the compensation for this project's agreement are accurate, complete, and current at the time of contracting.

The Consultant further agrees that the original agreement price and any additions thereto shall be adjusted to exclude any significant sums by which the Greater Orlando Aviation Authority determines the agreement price was increased due to inaccurate, incomplete, or noncurrent wage rates and other factual unit costs. All such agreement adjustments shall be made within one (1) year following the end of the contract. For purposes of this certificate, the end of the agreement shall be deemed to be the date of final billing or acceptance of the work by the Greater Orlando Aviation Authority, whichever is later.

Consultant: AtkinsRéalis USA, Inc.

By: _____

Print Name: Jason Clemen

Date: 6/19/2024

MEMORANDUM

TO: Members of the Construction Committee

FROM: Edelis Molina, Manager Small Business Programs

DATE: July 16, 2024

ITEM DESCRIPTION

Request for Approval of an Addendum to the Continuing Civil Engineering Services Agreement with AtkinsRealis USA, Inc. for GOAA Employee Parking Lot Concept Design Services for W-S00151 Terminal C Enhancements Program Design and Project Oversight Services at the Orlando International Airport.

SMALL BUSINESS

We have reviewed the qualifications of the subject contract's MWBE/LDB/VBE specifications and determined that, due to the specialized scope of the services to be provided, AtkinsRealis USA, Inc. does not propose small business participation on this addendum.