

On **TUESDAY, July 30, 2024**, the **PROCUREMENT COMMITTEE** met at the Carl T. Langford Board Room Orlando International Airport, One Jeff Fuqua Blvd. Orlando, FL 32827. Chair Griffin called the meeting to order at 9:32 a.m. Chair Griffin read the Lobbyist Disclosure and the Appeals Statement. The meeting was posted in accordance with Florida Statutes and a quorum was present. All Procurement Committee members confirmed no violations regarding the Aviation Authority's Code of Ethics and Business Conduct; lobbying activities policy; or the Florida Sunshine law regarding any agenda item.

Committee Members present:

Marquez Griffin, Chair, GOAA Senior Vice President, MCO Operations  
Jeff Daniels, GOAA Assistant Vice President, Facilities  
Judith-Ann Jarrette, GOAA Vice President, ORL Operations  
Robert Furr, GOAA Vice President, Engineering & Construction  
Marie Dennis, GOAA Chief Deputy Financial Officer, Finance  
Iranetta Dennis, GOAA Vice President, Small Business

Also participating:

Jo Thacker, Legal Counsel (Nelson Mullins Riley & Scarborough LLP)  
Dan Gerber, Legal Counsel (Rumberger & Kirk)  
Scott Shedek, GOAA Vice President, Construction  
Stephen Mickulas, GOAA Manager, Facilities  
Keegan O'Brien, GOAA Assistant Vice President, Planning  
Nina Gilbert, GOAA Manager, Facilities  
Gene Angel, GOAA Manager, Facilities  
Arianne Luna, GOAA Assistant Manager, Facilities  
Kate Webb, GOAA Assistant Vice President, Concessions  
Kevin Wicks, GOAA Manager, Facilities  
Dillan Montenegro, GOAA Procurement Recording Secretary

**NEW BUSINESS**

**A. Request for Recommendation to the Aviation Authority Board to Award Invitation for Bid 24-123-IFB Aquatic Weed Control Services to Bio-Tech Consulting, LLC.**

Upon Motion by Mr. Daniels, seconded by Mrs. Marie Dennis, vote carried to approve the recommendation to the Aviation Authority Board: (1) Award Invitation for Bid 24-123 IFB Aquatic Weed Control Services to Bio-Tech Consulting, LLC. for a not-exceed amount of \$1,053,418.80; (2) authorize funding from the Operations and Maintenance Fund; and, (3) authorize an Aviation Authority Officer or the Chief Executive Officer to execute the necessary documents following satisfactory review by Legal Counsel.

**B. Request for Recommendation to the Aviation Authority Board to Award Invitation for Bid 24-162-2-IFB Fire Sprinkler System Maintenance Services to Sciens Orlando, LLC.**

Upon motion by Mrs. Marie Dennis, seconded by Mrs. Jarrette, vote carried to approve the recommendation to the Aviation Authority Board: (1) Award Invitation for Bid 24-162-2 IFB Fire Sprinkler System Maintenance Service to Sciens Orlando, LLC., for a not-to-exceed amount of \$3,110,999.71; (2) authorize funding from the Operations and Maintenance Fund; and, (3) authorize an Aviation Authority Officer or the Chief Executive Officer to execute the necessary documents following satisfactory review by Legal Counsel.

**C. Request for Recommendation to the Aviation Authority Board to Award Invitation for Bid 24-466 IFB Lift Station Preventative Maintenance Services to Central Florida Pump**

Upon motion by Mr. Daniels, seconded by Mrs. Iranetta Dennis, vote carried to approve the recommendation to the Aviation Authority Board: (1) Award Invitation for Bid 24-466 IFB Lift Station Preventative Maintenance Services to Central Florida Pump for a not-to-exceed amount of \$372,150 ; (2) authorize funding from the Operations and Maintenance Fund; and, (3) authorize an Aviation Authority Officer or the Chief Executive Officer to execute the necessary documents following satisfactory review by Legal Counsel.

**D. Request for Recommendation to the Aviation Authority Board to Award Invitation for Bid 24-320-IFB, Pest Control Services to Home Paramount Pest Control**

Upon motion by Mrs. Jarrette, seconded by Mr. Daniels, vote carried to approve the recommendation to the Aviation Authority Board: (1) award Invitation for Bids (IFB) 24-320-IFB Pest Control Services to Home Paramount Pest Control; (2) authorize funding from the Operations and Maintenance Fund for a not-exceed amount of \$1,041,448.00; and (3) authorize the Chief Executive Officer or an Aviation Authority Officer to execute the necessary documents following satisfactory review by legal counsel.

**E. Request for Recommendation to the Aviation Authority Board to Award Other Entity Contract (OEC) 24-758-OEC for five (5) Chevy Silverados, four (4) GMC Sierras, four (4) Ford Mavericks, and three (3) Ford Explorers from Alan Jay Ford/Chevrolet utilizing Sourcwell Contracts 060920-NAF and 091521-NAF**

Upon motion by Mrs. Marie Dennis, seconded by Mrs. Iranetta Dennis, vote carried to approve the recommendation to the Aviation Authority Board: (1) award 24-758-OEC for a one-time procurement of five (5) Chevy Silverados, four (4) GMC Sierras, four (4) Ford Mavericks, three (3) Ford Explorers to Alan Jay Ford/Chevrolet as the awarded Contractor for a not-to-exceed amount of \$728,296; (2) authorize funding from the Capital Expenditure Fund; and (3) authorize the Procurement Services Department to issue the necessary Purchase Order.

**F. Request for Recommendation to the Aviation Authority Board for the Approval of the Second Renewal Option of Purchasing Contract 23-20, Specialized Commercial Cleaning Services with Florida Cleaning Systems, Inc.**

Upon motion by Mr. Daniels, seconded by Mrs. Marie Dennis, vote carried to approve the recommendation to the Aviation Authority Board: (1) exercise the second renewal option of Purchasing Contract 23-20, Specialized Commercial Cleaning Services with Florida Cleaning Systems, Inc., for a not-to-exceed amount of \$432,526.89; (2) authorize funding from the Operations and Maintenance Fund; and (3) authorize the Chief Executive Officer or an Aviation Authority Officer to execute the necessary documents following satisfactory review by Legal Counsel.

**G. Request to Recommend to the Aviation Authority Board the approval of the First Renewal Option for Purchasing Contract 09- 21, Satellite Buildings Janitorial Maintenance with Sterling Building Services, Inc.**

Upon motion by Mrs. Jarrette, seconded by Mr. Daniels, vote carried to approve the recommendation to the Aviation Authority Board: (1) exercise the first renewal option of Purchasing Contract 09-21 Satellite Buildings Janitorial Maintenance with Sterling Building Services, Inc., for a not-to-exceed amount of \$568,447.53; (2) authorize funding from the Operations and Maintenance Fund; and (3) authorize the Chief Executive Officer or an Aviation Authority Officer to execute the necessary documents following satisfactory review by Legal Counsel.

**H. Request for Recommendation to the Aviation Authority Board for the Approval of the First Renewal Option for Purchasing Contract 01-22 Tile, Marble and Limestone Repair and Replacement Services with Designers West Interiors Inc.**

Upon motion by Mr. Daniels, seconded by Mrs. Marie Dennis, vote carried to approve the recommendation to the Aviation Authority Board: (1) exercise the first renewal option for Purchasing Contract 01-22 Tile, Marble and Limestone Repair and Replacement Services with Designers West Interiors Inc., for a not-to-exceed amount \$252,860; (2) authorize funding from the Capital Expenditure Fund; and (3) authorize an Aviation Authority Officer to execute the necessary documents following satisfactory review by Legal Counsel.

**I. Request for Recommendation to the Aviation Authority Board the approval of Amendment No. 1, Contract Adjustment, for Procurement Agreement PS-713 Concessions Consulting Services Agreement with AirProjects, Inc.**

Upon motion by Mr. Furr, seconded by Mrs. Iranetta Dennis, vote carried to approve the recommendation to the Aviation Authority Board: (1) Amendment No. 1, Contract Adjustment for Procurement Agreement PS-713 Concessions Consulting Services Agreement with AirProjects, Inc; (2) authorize funding in the not-to-exceed amount of \$214,887 from the Operations and Maintenance Fund; and (3) authorize an Aviation Authority Officer or the Chief Executive Officer to execute the necessary documents following satisfactory review by legal counsel.

**J. Request for Recommendation to the Aviation Authority Board for Approval of an Amendment to Addendum 8 to the Continuing Program and Project Management Services Agreement with Cost Management Inc. dba CMI for FY24 Small Projects OAR at Orlando International Airport.**

Upon motion by Mrs. Marie Dennis, seconded by Mr. Daniels, vote carried to approve the recommendation to the Aviation Authority Board for approval of an Amendment to Addendum No. 8 to the Continuing Program and Project Management Services Agreement with Cost Management Inc. dba CMI for the services contained herein and the amount of \$50,092.00

**ADJOURNMENT**

1. No public comments were made during the meeting. There being no further business for discussion, the meeting was adjourned by 9:50 a.m.

  
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Marquez Griffin, Chair  
Procurement Committee  
Senior Vice President of Operations