On **WEDNESDAY, MAY 15, 2024**, the **AUDITOR SELECTION COMMITTEE** of the Greater Orlando Aviation Authority met in the Carl T. Langford Board Room located in the main terminal building at the Orlando International Airport (MCO), One Jeff Fuqua Boulevard, Orlando, Florida. Chairman Good called the meeting to order at 1:03 p.m. The meeting was posted in accordance with Florida Statutes and a quorum was present.

Committee members present,	M. Carson Good, Chairman Mayor Buddy Dyer Tim Weisheyer
Also present,	Kevin J. Thibault, Chief Executive Officer Kathleen Sharman, Chief Financial Officer Kenyatta Lee, Chief of External Affairs Marie Dennis, Deputy Chief Financial Officer Gary Hunt, Vice President of Facilities Kelly Loll, Vice President of Procurement LuAnn Fisher, Manager, Finance Administration and Strategic Projects Janice Hughes, Assistant Manager, Procurement Daniel J. Gerber, General Counsel Anna Farmer, Manager, Board Services and Recording Secretary

For individuals who conduct lobbying activities with Aviation Authority employees or Board members, registration with the Aviation Authority is required each year prior to conducting any lobbying activities. A statement of expenditures incurred in connection with those lobbying instances should also be filed prior to April 1 of each year for the preceding year. Lobbying any Aviation Authority Staff who are members of any committee responsible for ranking Proposals, Letters of Interest, Statements of Qualifications or Bids and thereafter forwarding those recommendations to the Board and/or Board Members is prohibited from the time that a Request for Proposals, Request for Letters of Interests, Request for Qualifications or Request for Bids is released to the time that the Board makes an award. As adopted by the Board, lobbyists are now required to sign-in at the Aviation Authority offices prior to any meetings with Staff or Board members. In the event a lobbyist meets with or otherwise communicates with Staff or a Board member at a location other than the Aviation Authority offices, the lobbyist shall file a Notice of Lobbying (Form 4) detailing each instance of lobbying to the Aviation Authority within 7 calendar days of such lobbying. Lobbyists will also provide a notice to the Aviation Authority when meeting with the Mayor of the City of Orlando or the Mayor of Orange County at their offices. The policy, forms, and instructions are available in the Aviation Authority's offices and the web site. Please contact the Chief Administrative Officer with questions at (407) 825-7105.

Mr. Gerber read the Conflict of Interest Statement; there were no affirmative responses from the Board members.

MINUTES

1. Upon motion by Mr. Weisheyer, second by Mayor Dyer, motion passed to accept the February 21, 2024, Auditor Selection Committee minutes, as written.

CONSENT AGENDA

2. Consideration of Firms for Professional Services in Response to 24-106-RFP Audit Services

Mr. Gerber stated the purpose of today's meeting is to score the proposers based on the information presented today and submitted in the RFPs.

Next, Ms. Sharman provided a high-level summary of the item being presented and stated all proposers met the minimum requirements.

The Committee discussed the various criteria categories and came to the consensus to score the firms as follows, based on the average of their individual scores:

Evaluation Criteria	Max Points	Marcum, LLP	MSL, PA	Plante & Moran, PLLC	RSM US LLP
Experience and qualifications of respondent, and successful completion of similar projects	30	25	29	28	26.3
Knowledge and experience of key individuals and team	30	25	29	28.6	26.3
Approach and methodology; ability to provide the requested services; transition plan	20	19	19.6	19.6	19
References	10	9.3	9.6	9.6	9.3
Additional requirements – prior or pending convictions, indictments, investigations, claims, and MWBE participation plan	10	10	10	10	10
TOTAL:	**100**	**88.3**	**97.3**	**96**	**91**

The Committee recommended the overall ranking of the proposals as follows:

First: MSL, PA
Second: Plante & Moran, PLLC
Third: RSM US LLP
Fourth: Marcum, LLP

Upon motion by Mr. Weisheyer, second by Mayor Dyer, vote carried to approve the Consent Agenda as presented.

ADJOURNMENT

3. There being no further business to be considered, Chairman Good adjourned the meeting at 1:23 p.m.

(Digitally signed on August 12, 2024)

Anna Farmer
Manager, Board Services and Recording Secretary

Kevin J. Thibault
Chief Executive Officer