

On **TUESDAY, September 3, 2024**, the **PROCUREMENT COMMITTEE** met at the Carl T. Langford Board Room Orlando International Airport, One Jeff Fuqua Blvd. Orlando, FL 32827. Chair Griffin called the meeting to order at 9:30 a.m. Chair Griffin read the Lobbyist Disclosure and the Appeals Statement. The meeting was posted in accordance with Florida Statutes and a quorum was present. All Procurement Committee members confirmed no violations regarding the Aviation Authority's Code of Ethics and Business Conduct; lobbying activities policy; or the Florida Sunshine law regarding any agenda item.

Committee Members present:

Marquez Griffin, Chair, GOAA Senior Vice President, Operation
Judith-Ann Jarrette, GOAA Vice President, ORL Operations
Robert Furr, GOAA Vice President, Engineering & Architecture
Marie Dennis, GOAA Deputy CFO, Finance
Iranetta Dennis, GOAA Vice President, Small Business Development

Also participating:

Jo Thacker, Legal Counsel (Nelson Mullins Riley & Scarborough LLP)
Scott Shedek, GOAA Vice President, Construction
Ian Brooks, GOAA Contract Manager, Information Technology
Keegan O'Brien, GOAA Assistant Vice President, Environmental
Eric Filbert, GOAA Assistant Vice President, Facilities
Christopher DeLoatche, GOAA Manager, Planning
Kevin Toth, GOAA Manager, Airline Affairs
Arlene Grant, GOAA Manager, Tenant and Concession Projects
Tricia Cottman, GOAA Vice President, Safety & Risk Management
Dillan Montenegro, GOAA Procurement Recording Secretary

CONSENT AGENDA

Upon Motion by Mrs. Jarrette, seconded by Mrs. Marie Dennis, vote carried to approve all the Consent Agenda Items.

- A. **Request for Approval of an Addendum to the Continuing Environmental Consulting Services Agreement with DRMP, Inc. for FY25 Environmental Permits Tracking Database & Hazardous Material Database for Orlando International Airport**
- B. **Request for Approval of an Addendum to the Continuing Environmental Consulting Services Agreement with Vanasse Hangen Brustlin, Inc. for FY25 Environmental Permitting Assistance at Orlando International Airport**
- C. **Request for Approval of an Addendum to the Continuing Environmental Consulting Services Agreement with Vanasse Hangen Brustlin, Inc. for FY25 Water Quality Monitoring at Orlando Executive Airport**
- D. **Request for Approval of an Addendum to the Continuing Environmental Engineering Consultant Services Agreement with Montrose Environmental Solutions, Inc. for FY25 On-Call Environmental Engineering Services at Orlando International Airport.**
- E. **Request for Approval of an Addendum to the Continuing Environmental Engineering Consultant Services Agreement with CDM Smith, Inc. for FY25 On-Call Resiliency Support for developing various Resiliency Programs and Implementation Alternatives at Orlando International Airport**
- F. **Request for Approval of an Addendum to the Continuing On-Call Architecture and Engineering Consultant Services with Kimley-Horn and Associates, Inc. for FY25 On-Call Engineering Services at Orlando International Airport and Orlando Executive Airport**

NEW BUSINESS

A. Request for Recommendation to the Aviation Authority Board for Approval of an Addendum to the Continuing Environmental Engineering Consultant Services Agreement with Terracon Consultants, Inc. for FY25 Oil/ Water Separator (OWS) Maintenance Services at Orlando International Airport.

Upon Motion by Mrs. Marie Dennis, seconded by Mrs. Jarrette, vote carried to approve the recommendation to the Aviation Authority Board for approval of an Addendum to the Continuing Environmental Engineering Consultant Services Agreement with Terracon Consultants, Inc.

B. Request for Recommendation to the Aviation Authority Board for Approval of an Addendum to the General Consulting Services Agreement with Ricondo & Associates, Inc. for FY25 On-Call Environmental Planning and National Environmental Policy Act (NEPA) Compliance Consulting Services at Orlando International Airport (MCO).

Upon motion by Mrs. Marie Dennis, seconded by Mrs. Jarrette, vote carried to approve the recommendation to the Aviation Authority Board for approval of an Addendum to the General Consulting Services Agreement with Ricondo & Associates for FY25 On-Call Environmental Planning and National Environmental Policy Act (NEPA) Compliance Consulting Services at Orlando International Airport (MCO).

C. Request for Recommendation to the Aviation Authority Board for Approval of an Addendum to the Continuing Environmental Engineering Consultant Services Agreement with Terracon Consultants, Inc. for FY25 On-Call Environmental Engineering Consulting Services at Orlando International Airport.

Upon motion by Mr. Furr, seconded by Mrs. Jarrette, vote carried to approve the recommendation to the Aviation Authority Board for approval of an Addendum to the Continuing Environmental Engineering Consultant Services Agreement with Terracon Consultants, Inc. for FY25 On-Call Environmental Engineering Consultants at Orlando International Airport.

D. Request for Recommendation to the Aviation Authority Board for Approval of an Addendum to the Continuing Environmental Engineering Consultant Services Agreement with Terracon Consultants, Inc. for FY25 Air Permit Compliance Services and Asbestos Operations & Maintenance (O&M) Monitoring at Orlando International Airport.

Upon motion by Mr. Furr, seconded by Mrs. Jarrette, vote carried to approve the recommendation to the Aviation Authority Board for approval of an Addendum to the Continuing Engineering Consultant Services Agreement with Terracon Consultants, Inc. for FY25 Air Permit Compliance Services and Asbestos Operations & Maintenance (O&M) Monitoring at Orlando International Airport.

E. Request for Recommendation to the Aviation Authority Board for Approval of an Addendum to Continuing Environmental Consulting Services Agreement with MSE Group, LLC for FY25 Wildlife Hazard Assessment and Abatement at Orlando International Airport Upon motion by Mrs. Marie Dennis, seconded by Mr. Furr, vote carried to approve the recommendation to the Aviation Authority Board for approval of an Addendum to the Continuing Environmental Consulting Services Agreement with MSE Group, LLC for FY25 Wildlife Hazard Assessment and Abatement at Orlando International Airport.

F. Request for Recommendation to the Aviation Authority Board for Approval of an Addendum to the Continuing Environmental Engineering Consultant Services Agreement with Terracon Consultants, Inc. for FY25 Industrial User Discharge Compliance Monitoring Activities at Orlando International Airport.

Upon motion by Mrs. Marie Dennis, seconded by Mrs. Iranetta Dennis, vote carried to approve the recommendation to the Aviation Authority Board for approval of an Addendum to the Continuing Environmental Engineering Consultant Services Agreement with Terracon Consultants, Inc. for FY25 Industrial User Discharge Compliance Monitoring Activities at Orlando International Airport.

G. Recommendation to the Aviation Authority Board for Approval of Amendment No. 1, Contract Adjustment, for Procurement Contract 24-280-C-RFP, Low Voltage Wiring and Installation Services (On Call) to Orlando Business Telephone Systems, Inc.

Item was pulled from the agenda.

H. Request for Recommendation to the Aviation Authority Board for Approval of Amendment No. 1, Contract Adjustment, for Procurement Contract 24-280-E-RFP, Low Voltage Wiring and Installation Services (On Call) to Quality Cable Contractors, Inc.

Item was pulled from the agenda.

I. Request for Recommendation to the Aviation Authority Board for Approval of Amendment No. 1, First Renewal, for Procurement Contract 23-148-OEC, Cisco Hardware, Smartnet Licenses and Related Products, Services and Solutions to Veytec, Inc.

Upon motion by Mrs. Marie Dennis, seconded by Mr. Furr, vote carried to approve the recommendation to the Aviation Authority Board: (1) approve Amendment No.1, Contract Renewal to Procurement Supplemental Contract 23-148-OEC, Cisco Hardware, SmartNet, Licenses and Related Products, Services and Solutions to Veytec, Inc.; (2) authorize funding in the not-to-exceed amount of \$1,100,000 from the Capital Expenditure and Operations and Maintenance Funds; (3) authorize the Procurement Department to issue the necessary documents following satisfactory review by legal counsel.

J. Request for recommendation to the Aviation Authority Board for Approval of Amendment No. 2, Contract Adjustment, for Procurement Contract 24-101-C-RFP Information Technology Continuing Consulting Services Agreement to Barich Inc.

Item was pulled from the agenda.

K. Request for Recommendation to the Aviation Authority Board to Approve Addendum No. 8 to the Specialty Automated People Mover (APM) and Passenger Rail Systems Consulting Services with Lea + Elliott, Inc., for the FY 2025 System Safety Program Plan (SSPP) and Operation and Maintenance (O&M) Support for the Automated People Mover (APM) Systems at Orlando International Airport (MCO)

Upon motion by Mrs. Marie Dennis, seconded by Mrs. Jarrette, vote carried to approve the recommendation to the Aviation Authority Board: (1) approve Addendum No. 8, to the Specialty Automated People Mover (APM) and Passenger Rail Systems Consulting Services with Lea + Elliott, Inc., for the FY 2025 System Safety Program Plan and Operation and Maintenance (O&M) Support for the Automated People Mover (APM) Systems.; (2) authorize funding in the not-to-exceed amount of \$266,869.53 from the Operations and Maintenance Fund; and, (3) authorize the Chief Executive Officer or an Aviation Authority Officer to execute the necessary documents following satisfactory review by legal counsel.

L. Request for Recommendation to the Aviation Authority Board for Approval of an Addendum to the Continuing Transportation Planning Services Agreement with HNTB Corporation for Fiscal Year 2025 Horizontal Permitting Review Services at the Orlando International Airport (MCO).

Upon motion by Mrs. Marie Dennis, seconded by Mrs. Jarrette, vote carried to approve the recommendation to the Aviation Authority Board for approval of an Addendum to the Continuing Transportation Planning Services Agreement with HNTB Corporation for Fiscal Year 2025 Horizontal Permitting Review Services at the Orlando International Airport (MCO).

M. Request for Recommendation to the Aviation Authority Board for Approval of an Addendum to the Continuing Transportation Planning Services Agreement with HNTB Corporation for Fiscal Year 2025 On-Call Transportation Planning Review Services at the Orlando International Airport (MCO).

Upon motion by Mrs. Marie Dennis, seconded by Mr. Furr, vote carried to approve the recommendation to the Aviation Authority Board for approval of an Addendum to the Continuing Transportation Planning Services Agreement with HNTB Corporation for Fiscal Year 2025 On-Call Transportation Planning Review Services at the Orlando International Airport (MCO).

N. Request for Recommendation to the Aviation Authority Board for Approval of an Addendum to the Continuing Transportation Planning Services Agreement with HDR Engineering, Inc. for Fiscal Year 2025 On-Call Transportation Planning Services at the Orlando International Airport (MCO).

Upon motion by Mrs. Jarrette, seconded by Mrs. Marie Dennis, vote carried to approve the recommendation to the Aviation Authority Board for approval of an Addendum to the Continuing Transportation Planning Services Agreement with HDR Engineering, Inc. for Fiscal Year 2025 On-Call Transportation Planning Services at the Orlando International Airport (MCO).

O. Request for Recommendation to the Aviation Authority Board for Approval of an Addendum to the Continuing Transportation Planning Services Agreement with HDR Engineering, Inc. for Fiscal Year 2025 Horizontal Development Review Services at the Orlando International Airport (MCO).

Upon motion by Mrs. Marie Dennis, seconded by Mr. Furr, vote carried to approve the recommendation to the Aviation Authority Board for approval of an Addendum to the Continuing Transportation Planning Services Agreement with HDR Engineering, Inc. for Fiscal Year 2025 Horizontal Development Review Services at the Orlando International Airport (MCO).

P. Request for Recommendation to the Aviation Authority for Approval of an Addendum to the General Consulting Services Agreement with Ricondo & Associates, Inc. for Fiscal Year 2025 On-Call General Consulting Services at the Orlando International Airport (MCO)

Upon motion by Mrs. Marie Dennis, seconded by Mrs. Jarrette, vote carried to approve the recommendation to the Aviation Authority Board for approval of an Addendum to the General Consulting Services Agreement with Ricondo & Associates, Inc. for Fiscal Year 2025 On-Call General Consulting Services at the Orlando International Airport (MCO).

Q. Request for Recommendation to the Aviation Authority Board for Approval of an Addendum of the General Consulting Services Agreement with Ricondo & Associates, Inc. for Fiscal Year 2025 On-Call General Consulting Services at the Orlando Executive Airport (ORL)

Upon motion by Mrs. Marie Dennis, seconded by Mr. Furr, vote carried to approve the recommendation to the Aviation Authority Board for approval of an Addendum to the General Consulting Services Agreement with Ricondo & Associates, Inc. for Fiscal Year 2025 On-Call General Consulting Services at the Orlando Executive Airport (ORL).

R. Request for Recommendation to the Aviation Authority Board for Approval of an Addendum to the General Consulting Services Agreement with Ricondo & Associates, Inc. for Project Implementation Staff Extension Services at the Orlando International Airport (MCO)

Upon motion by Mr. Furr, seconded by Mrs. Marie Dennis, vote carried to approve the recommendation to the Aviation Authority Board for approval of an Addendum to the General Consulting Services Agreement with Ricondo & Associates, Inc. for Project Implementation Staff Extension Services at the Orlando International Airport (MCO).

S. Request for Recommendation to the Aviation Authority Board to Approve an Addendum to the General Consulting Services Agreement with Ricondo & Associates, Inc. for Fiscal Year 2025 Noise Abatement Office Support Services at the Orlando International Airport (MCO)

Upon motion by Mrs. Marie Dennis, seconded by Mrs. Jarrette, vote carried to approve the recommendation to the Aviation Authority Board for approval of an Addendum to the General Consulting Services Agreement with Ricondo & Associates, Inc. for Fiscal Year 2025 Noise Abatement Office Support Services at the Orlando International Airport (MCO).

T. Request for Recommendation to the Aviation Authority Board for Approval of an Addendum to the General Consulting Services Agreement with Ricondo & Associates for Advanced Air Mobility Support Services at the Orlando International Airport (MCO).

Upon motion by Mr. Furr, seconded by Mrs. Jarrette, vote carried to approve the recommendation to the Aviation Authority Board for approval of an Addendum to the General Consulting Services Agreement with Ricondo & Associates for Advanced Air Mobility Support Services at the Orlando International Airport (MCO).

U. Request for Recommendation to the Aviation Authority for Approval of an Addendum of the General Consulting Services Agreement with Ricondo & Associates, Inc. for Fiscal Year 2025 On-Call Signage and Design Consulting Services at the Orlando International Airport (MCO).

Upon motion by Mrs. Marie Dennis, seconded by Mrs. Jarrette, vote carried to approve the recommendation to the Aviation Authority Board for approval of an Addendum to the General Consulting Services Agreement with Ricondo & Associates, Inc. for Fiscal Year 2025 On-Call Signage and Design Consulting Services at the Orlando International Airport (MCO).

V. Request for Recommendation to the Aviation Authority Board for Approval of an Addendum to the General Consulting Services Agreement with Ricondo & Associates, Inc. for FY25 On-Call Operational Readiness Staffing and Support Services at the Orlando International Airport

Upon motion by Mrs. Jarrette, seconded by Mrs. Marie Dennis, vote carried to approve the recommendation to the Aviation Authority Board for approval of an Addendum to the General Consulting Services Agreement with Ricondo & Associates, Inc. for FY25 On-Call Operational Readiness Staffing and Support Services at the Orlando International Airport.

W. Request for Recommendation to the Aviation Authority Board for Approval of an Addendum to the Continuing Program and Project Management Services Agreement with Geotech Consultants International, Inc. dba GCI Inc. to provide FY25 Staff Extension Services for Safety Manager, for the Construction Department at the Orlando International Airport

Upon motion by Mrs. Marie Dennis, seconded by Mrs. Iranetta Dennis, vote carried to approve the recommendation to the Aviation Authority Board for approval of an Addendum to the Continuing Program and Project Management Services Agreement with Geotech Consultants International, Inc. dba GCI Inc. to provide FY25 Staff Extension Services for Safety Manager, for the Construction Department at the Orlando International Airport.

X. Request for Recommendation of Approval to the Aviation Authority Board of an Addendum to the Continuing Program and Project Management Services Agreement with Geotech Consultants International, Inc. dba GCI Inc. to provide FY25 Staff Extension Services for Small Projects, including Project Manager and Project Coordinator services, for the Construction Department at the Orlando International Airport

Upon motion by Mrs. Marie Dennis, seconded by Mr. Furr, vote carried to approve the recommendation to the Aviation Authority Board for approval of an Addendum to the Continuing Program and Project Management Services Agreement with Geotech Consultants International, Inc. dba GCI Inc. to provide FY25 Staff Extension Services for Small Projects, including Project Manager and Project Coordinator services, for the Construction Department at the Orlando International Airport.

Y. Request for Recommendation to the Aviation Authority Board for Approval of an Addendum to the Continuing Program and Project Management Services Agreement with AECOM Technical Services, Inc. for Fiscal Year (FY) 2025 Project Management Services for Technology Projects at Orlando International Airport (MCO)

Upon motion by Mrs. Marie Dennis, seconded by Mr. Furr, vote carried to approve the recommendation to the Aviation Authority Board for approval of an Addendum to the Continuing Program and Project Management Services Agreement with AECOM Technical Services, Inc. for Fiscal Year (FY) 2025 Project Management Services for Technology Projects at Orlando International Airport (MCO).

Z. Request for Recommendation to the Aviation Authority Board for Approval to the Continuing Program and Project Management Services Agreement with AECOM Technical Services, Inc. for Fiscal Year (FY) 2025 Project Management services for Tenant/Concessions Projects at the Orlando International Airport

Upon motion by Mr. Furr, seconded by Mrs. Jarrette, vote carried to approve the recommendation to the Aviation Authority Board for approval of an Addendum to the Continuing Program and Project Management Services Agreement with AECOM Technical Services, Inc. for Fiscal Year (FY) 2025 Project Management services for Tenant/Concessions Projects at the Orlando International Airport.

AA. Request for Recommendation to the Aviation Authority Board to Approve Amendment No. 2, Second Renewal Option Purchasing Agreement PS-576 Business Continuity Program (BCP) Consulting Services with A Going Concern, Inc.

Upon motion by Mrs. Marie Dennis, seconded by Mr. Furr, vote carried to approve the recommendation to the Aviation Authority Board: (1) approve Amendment No. 2, Second Renewal Option, for Purchasing Agreement PS-576, Business Continuity Program (BCP) Consulting Services with A Going Concern, Inc.; (2) authorize funding in the not-to-exceed amount of \$285,000 from the Operations and Maintenance Fund; and, (3) authorize an Aviation Authority Officer or the Chief Executive Officer to execute the necessary documents following satisfactory review by legal counsel.

ADJOURNMENT

1. No public comments were made during the meeting. There being no further business for discussion, the meeting was adjourned by 10:05 a.m.



Robert Furr, Vice Chair
Procurement Committee
Vice President of Engineering & Architecture