

CONSTRUCTION COMMITTEE MEETING AGENDA

DATE: Tuesday, July 30, 2024

TIME: 9:00 a.m.

PLACE: Carl T. Langford Board Room / Orlando International Airport/ One Jeff Fuqua Blvd. / Orlando, FL 32827

[ITEMS IN BOLD REQUIRE APPROVAL BY THE AVIATION AUTHORITY BOARD]

- I. **CALL TO ORDER/ ROLL CALL/ ANNOUNCEMENTS**
- II. **CONSIDERATION OF MINUTES [THIS SECTION INTENTIONALLY LEFT BLANK]**
- III. **CHANGE ORDERS (REFERENCE CHANGE ORDER AGENDA PAGE)**
- IV. **NEW BUSINESS**

GENERAL

- A. **REQUEST FOR RECOMMENDATION OF APPROVAL OF AN ADDENDUM TO THE CONTINUING PROGRAM AND PROJECT MANAGEMENT SERVICES WITH COST MANAGEMENT, INC., DBA CMI FOR PROJECT MANAGEMENT SERVICES FOR BP-00485, HYATT LOBBY RENOVATION (DESIGN/BUILD), AT THE ORLANDO INTERNATIONAL AIRPORT.**
- B. REQUEST FOR APPROVAL OF A JOB ORDER CONSTRUCTION SERVICES ADDENDUM TO THE CONTINUING VERTICAL CONSTRUCTION SERVICES AGREEMENT WITH GOMEZ CONSTRUCTION COMPANY FOR V-01034, REPLACEMENT OF 18L VAULT HVAC SYSTEM, AT THE ORLANDO INTERNATIONAL AIRPORT.
- C. REQUEST FOR APPROVAL OF AN ADDENDUM TO THE CONTINUING PROGRAM AND PROJECT MANAGEMENT SERVICES AGREEMENT WITH PSA CONSTRUCTORS, INC., DBA PSA MANAGEMENT, INC. FOR CONSTRUCTION PHASE OAR SERVICES FOR V-01034, REPLACEMENT OF 18L VAULT HVAC SYSTEM, AT THE ORLANDO INTERNATIONAL AIRPORT.

V. INFORMATION ITEMS

- A. Field Change Order Log
- B. Revised Memorandum for the Recommendation of Approval of an Addendum to the Financial Consulting for Construction, Maintenance, Environmental, and Other Projects; Construction Payment Application and Invoice Review; Financial Consulting for the Capital Improvement Program (CIP) and Capital Initiation Requests (CIR); Grant and Passenger Facility Charge (PFC) Application Services; Extension of Staff Services; and Audit and Advisory Services Agreement with Anser Advisory Consulting, LLC (AAC) for FY24 Financial Consulting for Construction, Maintenance, Environmental and Other Projects to the Construction and Engineering Department at the Orlando International Airport and Orlando Executive Airport . [From the Construction Committee on August 29, 2023, Item No. IV-O].
- C. Revised Memorandum for the Recommendation of Approval of an Addendum to the Financial Consulting for Construction, Maintenance, Environmental, and Other Projects; Construction Payment Application and Invoice Review; Financial Consulting for the Capital Improvement Program (CIP) and Capital Initiation Requests (CIR); Grant and Passenger Facility Charge (PFC) Application Services; Extension of Staff Services; and Audit and Advisory Services Agreement with Anser Advisory Consulting, LLC (AAC) for FY24 Financial Consulting for Construction, Maintenance, Environmental and Other Projects to the Finance Department at the Orlando International Airport and Orlando Executive Airport. [From the Construction Committee on August 29, 2023, Item No. IV-P].
- D. Revised Memorandum for the Recommendation of Approval of an Addendum to the Financial Consulting for Construction, Maintenance, Environmental, and Other Projects; Construction Payment Application and Invoice Review; Financial Consulting for the Capital Improvement Program (CIP) and Capital Initiation Requests (CIR); Grant and Passenger Facility Charge (PFC) Application Services; Extension of Staff Services; and Audit and Advisory Services Agreement with Anser Advisory Consulting, LLC (AAC) for FY24 Construction Payment Application and Invoice Review Services to the Construction Finance Department at the Orlando International Airport and Orlando Executive Airport. [From the Construction Committee on August 29, 2023, Item No. IV-R].

CONSTRUCTION COMMITTEE AGENDA

JULY 30, 2024

PAGE 2

For individuals who conduct lobbying activities with Aviation Authority employees or Board members, registration with the Aviation Authority is required each year prior to conducting any lobbying activities. Lobbying any Aviation Authority Staff who are members of any committee responsible for ranking Proposals, Letters of Interest, Statements of Qualifications or Bids and thereafter forwarding those recommendations to the Board and/or Board Members is prohibited from the time that a Request for Proposals, Request for Letters of Interests, Request for Qualifications or Request for Bids is released to the time that the Board makes an award. In the event a lobbyist meets with or otherwise communicates with Staff or a Board member, including the Mayor of the City of Orlando or the Mayor of Orange County, the lobbyist shall file a Notice of Lobbying (Form 4) detailing each instance of lobbying to the Aviation Authority within 7 calendar days of such lobbying. Lobbyists will also provide a notice to the Aviation Authority when meeting with the Mayor of the City or Mayor of Orange County at their offices. The policy, forms, and instructions are available on the Aviation Authority's web site (www.orlandoairports.net). Please contact the Chief Administrative Officer, Ms. Yovannie Rodriguez, with questions at (407) 825-7105.

Any appeals of decisions made by the Construction Committee must be filed with the Chief Executive Officer within five business days, no later than 4:00 p.m. on August 6, 2024. If a bidder or proposer is aggrieved by any of the proceedings of today's meeting and wishes to appeal the results of actions made by this committee, they must file an appeal stating the item they wish to appeal and the basis for which they wish to appeal, and it must be received in writing by the Chief Executive Officer, Mr. Kevin J. Thibault, via email at kevin.thibault@goaa.org, with a copy to yovannie.rodriguez@goaa.org.

Any member of the public who wishes to address the committee on an agenda item being considered at this meeting must notify the committee in writing by submitting a completed Appearance Request Form. This form may be requested from and submitted to the Recording Secretary via email at CCM@goaa.org, or in person on the date of the meeting. Each speaker will be allowed up to three minutes, and speakers will be limited to no more than five speakers per group or joint effort; excluding businesses and other such entities, which will be limited to one speaker to represent the entity, as a whole.

The next Construction Committee Meeting is scheduled for Tuesday, August 6, 2024, at 9:00 a.m.

CONSTRUCTION COMMITTEE MEETING

CHANGE ORDER AGENDA

Tuesday, July 30, 2024

ITEM	CHANGE ORDER	AMOUNT	TIME IMPACT	DESCRIPTION OF CHANGE
III-A	BP-00477-01	\$66,800.00	0 (Substantial) 0 (Final)	VARIOUS REVISIONS Airsides 2 and 4 APM Replacement Contractor: Mitsubishi Heavy Industries America
III-B	BP-00477-02	\$245,000.00	0 (Substantial) 0 (Final)	ALLOWANCE FOR BRIGHTLINE REQUIREMENTS. Airsides 2 and 4 APM Replacement Contractor: Mitsubishi Heavy Industries America
III-C	BP-S00196-04	\$121,704.24	0 (Substantial) 0 (Final)	VARIOUS REVISIONS STC, Phase 1X Airfield Civil, Apron & Taxiway Paving and Ground Support Facility Building Contractor: Prince Contracting, LLC.
III-D	E-00276-02	\$1,050.05	0 (Substantial) 0 (Final)	FINAL CHANGE ORDER Common Use and Biometric Expansion AS3 (Design/Build) Contractor: Electric Services, Inc.
III-E	V-S00041-01	\$0.00	0 (Substantial) 0 (Final)	VARIOUS REVISIONS STC BHS Canopy and Checkpoint Delta Improvements Contractor: Clancy & Theys Construction Company

CHANGE ORDER AGENDA FOR CONSTRUCTION COMMITTEE

CHANGE ORDER NO. 1	AMOUNT \$66,800.00	Extension Of Time (Subst.): 0 Days Extension Of Time (Final): 0 Days
CONTRACT NO. & DESCRIPTION: BP-00477REP Airsides 2 and 4 APM Improvements		DATE: 7/30/2024
CONTRACTOR: Mitsubishi Heavy Industries America		
A/E: N/A		
DESCRIPTION OF CHANGE TO CONTRACT: Item No.1 – Add Allowance No.1, Alstom Escorting: Alstom technicians will assist with all site inspections required for the BP-477 design efforts. Change order(s) will be brought back to CCM to establish the actual cost of the work based on appropriate supporting documentation up to the allowance amount established in this change order. No payment will be made until the change order(s) establishing the actual cost of the work is approved by CCM. ADD: \$37,100.00 Item No.2 – Add Allowance No.2, Florida Highway Patrol: A Florida Highway Patrol (FHP) off-duty patrol car shall assist in the scheduled Maintenance of Traffic (MOT) of Jeff Fuqua Boulevard (JFB) by utilizing their flashing lights at the approach to the MOT. Change order(s) will be brought back to CCM to establish the actual cost of the work based on appropriate supporting documentation up to the allowance amount established in this change order. No payment will be made until the change order(s) establishing the actual cost of the work is approved by CCM. ADD: \$29,700.00 <i>(The language above will be exactly what will appear on the actual Change Order under "Description of Change".)</i>		
REASON FOR CHANGE: Allowance No.1 – Owner Requested Change – To assist MHIA with the design efforts, Alstom technicians are required to provide escorting services around any of Alstom's systems or equipment. Due to short staffing, Alstom will require either additional staff or overtime hours to support MHIA with their site inspections. This change order creates an allowance to offset the costs for the additional Alstom staff members. All Alstom invoices will be billed directly to MHIA and will be processed through a change order but will not include any Contractor mark-up. Allowance No.2 - Owner Requested Change – Included within the contractor's proposal are all costs associated with the equipment needed to provide safe lane closures and Maintenance of Traffic (MOT) throughout the project such as traffic cones, roadway signage, flagmen, etc., all per FDOT standards. For additional safety, the Contractor is to add the support of an off-duty police officer, with a police-issued vehicle to provide flashing lights at the approach to the MOT. An agreement was made with the Contractor that direct costs associated with off-duty officers would be compensated, but not include any Contractor mark-up. This change order creates an allowance to compensate the Contractor for the cost of providing FHP support during lane closures of Jeff Fuqua Blvd associated with the APM construction.		
SOURCE OF FUNDS: Line of Credit to be reimbursed with General Airport Revenue Bonds (GARBs)		
Is above change within the intended scope of the original contract? Yes ☒ No ☐		
EXPLAIN:		CC ITEM III-A 7/30/2024
Previously Presented Bulletin(s):	N/A	(Cc



Previously Approved Field Change Order(s):	N/A		(Copy Attached)
Contractor's Original RCO Submission	\$	N/A	
GOAA/OAR Estimate	\$	66,800.00	
(a) Change Contract Amount By		\$	66,800.00
(b) Amount of Associated Additional A/E Fees	(Not for Approval / For Info. Only)	\$	0.00
(c) Amount of Associated Additional OAR Fees	(Not for Approval / For Info. Only)	\$	0.00
(d) Total Cost Impact of this Change (d = a + b + c)		\$	66,800.00
Is there any potential backcharge to the A/E? Yes ☐ No ☒	Omissions	\$	0.00
	Errors	\$	0.00
PREPARED BY: Nils Johnson, Chace Construction Services			PHONE: X1444
<i>NOTE: All Agenda Items are to be submitted to GOAA's Construction-Engineering-Financial (CEF) Consultant (i.e., Anser Advisory, LLC). The deadline for the agenda items is no later than 3:00 p.m. on Tuesdays, two weeks preceding the intended Construction Committee meeting.</i>			
GOAA's CEF Consultant ANSER ADVISORY	Date Received: 7/18/2024	Date Review Completed: 7/23/2024	Initials of Reviewer: ZTG
			Verification of Funding by CF <i>Melvin Martinez</i>

CHANGE ORDER AGENDA FOR CONSTRUCTION COMMITTEE

CHANGE ORDER NO. 2	AMOUNT \$245,000.00	Extension Of Time (Subst.): 0 Days	Extension Of Time (Final): 0 Days
CONTRACT NO. & DESCRIPTION: BP-00477REP Airsides 2 and 4 APM Improvements		DATE: 7/30/2024	
CONTRACTOR: Mitsubishi Heavy Industries America			
A/E: N/A			
DESCRIPTION OF CHANGE TO CONTRACT: Item No.1 – Add Allowance No.3: Provide an allowance for the Contractor to comply with the Brightline requirements including but not limited to the Roadway Worker Protection class, Employee-in-charge flag person from RailPros, and additional insurance coverages. Change order(s) will be brought back to CCM to establish the actual cost of the work based on appropriate supporting documentation up to the allowance amount established in this change order. No payment will be made until the change order(s) establishing the actual cost of the work is approved by CCM. ADD: \$245,000.00 <i>(The language above will be exactly what will appear on the actual Change Order under "Description of Change".)</i>			
REASON FOR CHANGE: Item No.1 - Allowance No.3 – Owner Requested Change –This change order creates an allowance for the Contractor to be reimbursed for costs associated with the Federal Railway Administration requirements while working within the Brightline area. All invoices will be billed directly to MHIA and will be processed through a change order but will not include any Contractor mark-up.			
SOURCE OF FUNDS: Line of Credit to be reimbursed with General Airport Revenue Bonds (GARBs)			
Is above change within the intended scope of the original contract? Yes ☒ No ☐			
EXPLAIN:			
Previously Presented Bulletin(s):	N/A	(Copy Attached)	
Previously Approved Field Change Order(s):	N/A	(Copy Attached)	
Contractor's Original RCO Submission	\$	245,000.00	
GOAA/OAR Estimate	\$	245,000.00	
(a) Change Contract Amount By		\$	245,000.00
(b) Amount of Associated Additional A/E Fees	(Not for Approval / For Info. Only)		\$ 0.00
(c) Amount of Associated Additional OAR Fees	(Not for Approval / For Info. Only)		\$ 0.00
(d) Total Cost Impact of this Change (d = a + b + c)			\$ 245,000.00
Is there any potential backcharge to the A/E? Yes ☐ No ☒		Omissions	\$ 0.00
		Errors	\$ 0.00
PREPARED BY: Nils Johnson, Chace Construction Services			PHONE: X1444
<i>NOTE: All Agenda Items are to be submitted to GOAA's Construction-Engineering-Financial (CEF) Consultant (i.e., Anser Advisory, LLC). The deadline for the agenda items is no later than 3:00 p.m. on Tuesdays, two weeks preceding the intended Construction Committee meeting.</i>			
GOAA's CEF Consultant ANSER ADVISORY	Date Received: 7/18/2024	Date Review Completed: 7/23/2024	Initials of Reviewer: ZTA Verification of Funding by CF <i>Melvin Martinez</i>

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CHANGE ORDER AGENDA FOR CONSTRUCTION COMMITTEE

CHANGE ORDER NO. 04	AMOUNT \$ 121,704.24	Extension Of Time (Subst.): 0 Days Extension Of Time (Final): 0 Days
CONTRACT NO. & DESCRIPTION:	BP- S00196 – Terminal C, PH 1X Airfield Civil, Apron & Taxiway Paving and Ground Support Facility Building	DATE: 7/30/24
CONTRACTOR:	Prince Contracting LLC	
A/E:	HNTB Corporation	
DESCRIPTION OF CHANGE TO CONTRACT: OUC vaults MH-AP-223, MH-AC-223, MH-AD-223, MH-AD-222, MH-AP-222 & MH-A1-15 modifications & Neenah lids and frames 1. Item: OUC Vault Modifications & Neenah Frames/Lids: Material & labor for the modification of the six (6) OUC/ vaults. Six each at a rate of \$20,284.04/EA Add: \$121,704.24 <i>(The language above will be exactly what will appear on the actual Change Order under "Description of Change".)</i>		
REASON FOR CHANGE: 1. Unforeseen Conditions: Resequencing the work and supporting the energizing of the OUC primary power ahead of original timeline on the BP-S00195 project. The risers on the OUC vaults must be modified to the correct grade. The existing Neenah lids are irreparably damaged (occurred sometime between Terminal C phase 1 deferment and NTP of BP-S00196) which requires the purchase of 6 new Neenah lids/frames.		
SOURCE OF FUNDS: General Airport Revenue Bonds (GARBS's)		
Is above change within the intended scope of the original contract? Yes ☐ No ☒		
EXPLAIN: The Neenah frames from the deferred Phase 1 Terminal C project and installed under H-S0029 were intended to be final product		
Previously Presented Bulletin(s):		N/A
Previously Approved Field Change Order(s):		N/A
Contractor's Original RCO Submission	\$ 122,580.12	
GOAA/OAR Estimate	\$ 132,000.00	
(a) Change Contract Amount By		\$ 121,704.24
(b) Amount of Associated Additional A/E Fees	(Not for Approval / For Info. Only)	\$ 0
(c) Amount of Associated Additional OAR Fees	(Not for Approval / For Info. Only)	\$ 0
(d) Total Cost Impact of this Change (d = a + b + c)		\$ 121,704.24
Is there any potential backcharge to the A/E? Yes ☐ No ☒		Omissions
		Errors
PREPARED BY: Drew Erickson		PHONE: ' CC ITEM III-C 7/30/2024



*NOTE: All Agenda Items are to be submitted to **GOAA's Construction-Engineering-Financial (CEF) Consultant** (i.e., Anser Advisory, LLC). The deadline for the agenda items is **no later than 3:00 p.m. on Tuesdays, two weeks** preceding the intended Construction Committee meeting.*

GOAA's CEF Consultant Anser Advisory	Date Received: 7/16/24	Date Review Completed: 7/22/24	Initials of Reviewer: LQ	Verification of Funding by CF <i>Malvin Martinez</i>
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CHANGE ORDER AGENDA FOR CONSTRUCTION COMMITTEE

CHANGE ORDER NO. 2	AMOUNT \$1,050.05	Extension Of Time (Subst.):	0 Days
		Extension Of Time (Final):	0 Days
CONTRACT NO. & DESCRIPTION: E-00276--Common Use and Biometric Expansion AS3 (D/B)		DATE: 7/30/2024	
CONTRACTOR: Electric Services Inc.			
A/E: N/A			
DESCRIPTION OF CHANGE TO CONTRACT: FINAL CHANGE ORDER Item 1: Provide all labor, material and equipment to core drill six (6) 2-inch holes into millwork counters. This item replaces Field Change Order 01. ADD: \$1,050.05 <i>(The language above will be exactly what will appear on the actual Change Order under "Description of Change".)</i>			
REASON FOR CHANGE: Item 1 - Owner Requested -- Additional cores were necessary in the double podia millwork to accommodate power requirements to complete the equipment installation/operation. There was limited coordination availability from Airline IT Staff to complete this task. Therefore, the Owner requested the Contractor to add 2-inch cores into the millwork counters as this was not included in the Electrical Contractors' bid.			
SOURCE OF FUNDS: Previously approved Capital Expenditure Funds (Capex) & General Airport Revenue Bonds (GARBS)			
Is above change within the intended scope of the original contract? Yes ☒ No ☐			
EXPLAIN:			
Previously Presented Bulletin(s):	N/A	(Copy Attached)	
Previously Approved Field Change Order(s):	01	(Copy Attached)	
Contractor's Original RCO Submission	\$ 1,050.05		
GOAA/OAR Estimate	\$ 1,159.32		
(a) Change Contract Amount By		\$	1,050.05
(b) Amount of Associated Additional A/E Fees	(Not for Approval / For Info. Only)	\$	0.00
(c) Amount of Associated Additional OAR Fees	(Not for Approval / For Info. Only)	\$	0.00
(d) Total Cost Impact of this Change (d = a + b + c)		\$	1,050.05
Is there any potential backcharge to the A/E? Yes ☐ No ☒		Omissions	\$ 0.00
		Errors	\$ 0.00
PREPARED BY: Brian Gainous		PHONE: X3117	
NOTE: All Agenda Items are to be submitted to GOAA's Construction-Engineering-Financial (CEF) Consultant (i.e., Anser Advisory, LLC). The deadline for the agenda items is no later than 3:00 p.m. on Tuesdays, two weeks preceding the intended Construction Committee meeting.			
GOAA's CEF Consultant	Anser Advisory	Date Received: 07/15/2024	Date Review Completed: 07/23/2024
		Initials of Reviewer: <i>MM</i>	Verification of Funding by CF: <i>Melvin Martinez</i>

CC

**ITEM III-D
7/30/2024**

CHANGE ORDER AGENDA FOR CONSTRUCTION COMMITTEE

CHANGE ORDER NO. 01	AMOUNT \$ (0.00)	Extension Of Time (Subst.): 0 Days	Extension Of Time (Final): 0 Days
CONTRACT NO. & DESCRIPTION: V-S00041 Terminal C BHS Canopy and Checkpoint Delta Improvements		DATE: July 30, 2024	
CONTRACTOR: Clancy & Theys Construction Company			
A/E: NA			
DESCRIPTION OF CHANGE TO CONTRACT: Item #1: Provide approximately 376 square feet of "3M Sun Control Window Film, Night Vision 15" at Checkpoint Delta. Add \$4,344.80 Item #2: Reduce allowance "window tint/film at Checkpoint Delta" by \$4,344.80 from \$5,000.00 to \$655.20. Deduct \$(4,344.80) <i>(The language above will be exactly what will appear on the actual Change Order under "Description of Change".)</i>			
REASON FOR CHANGE: Item #1: Owner Requested – Window film was requested to reduce heat and glare within the facility in an effort to enhance the working conditions of security personnel within the facility. Item #2: Allowance reduction – Reduction of allowance to cover costs of Item #1.			
SOURCE OF FUNDS: Line of Credit reimbursed by Future General Airport Revenue Bonds			
Is above change within the intended scope of the original contract? Yes ☒ No ☐			
EXPLAIN:			
Previously Presented Bulletin(s):	N/A	(Copy Attached)	
Previously Approved Field Change Order(s):	N/A	(Copy Attached)	
Contractor's Original RCO Submission	\$ 4,344.80		
GOAA/OAR Estimate	\$ 3,929.00		
(a) Change Contract Amount By		\$	0.00
(b) Amount of Associated Additional A/E Fees	(Not for Approval / For Info. Only)	\$	0.00
(c) Amount of Associated Additional OAR Fees	(Not for Approval / For Info. Only)	\$	0.00
(d) Total Cost Impact of this Change (d = a + b + c)			\$ 0.00
Is there any potential backcharge to the A/E? Yes ☐ No ☒		Omissions	\$ 0.00
		Errors	\$ 0.00
PREPARED BY: Don Corthell, PSA			PHONE: 407-492-6319
NOTE: All Agenda Items are to be submitted to GOAA's Construction-Engineering-Financial (CEF) Consultant (i.e., Anser Advisory, LLC). The deadline for the agenda items is no later than 3:00 p.m. on Tuesdays, two weeks preceding the intended Construction Committee meeting.			
GOAA's CEF Consultant Anser Advisory	Date Received: 06/26/2024	Date Review Completed: 07/22/2024	Initials of Reviewer: <i>MM</i> Verification of Funding by CF: <i>Melvin Martinez</i>

CC
ITEM III-E
7/30/2024



MEMORANDUM

TO: Members of the Construction Committee

FROM: Arlene Grant, Manager Tenant/Concessions Projects

DATE: July 30, 2024

ITEM DESCRIPTION

Request for Recommendation of Approval of an Addendum to the Continuing Program and Project Management Services with Cost Management, Inc., dba CMI for Project Management Services for BP-00485 Hyatt Lobby Renovation Design/Build at Orlando International Airport.

BACKGROUND

By Agreement dated June 7, 2022, the Authority and Consultant entered into an agreement for the Consultant to provide Continuing Program and Project Management Services. The Consultant agreed to perform such additional services for the Authority as are contained in any additional scope of work established by the Authority in any addendum to the Agreement and accepted in writing by the Consultant.

ISSUES

Consultant's proposal, July 8, 2024 is to provide Project Management Services for BP-00485 Hyatt Lobby Renovation project for FY25. This project entails major interior finish upgrades and new furnishings to the Hyatt 1st Fl Motor Court Lobby, 3rd Fl Elevator Lobby, 4th Floor Lobby, Briefing Rm, Meeting Rm Corridors/Performance Balcony, Continental Ballroom, and Lobby Bar. A new Market Grab 'n Go will be an added amenity to the 4th Fl Lobby area across from the Bar.

If approved, services will be effective the date of the Aviation Authority Board Approval.

This continuing consultant was selected for this task based on (☒ all that apply):

- | | | |
|--|---|---|
| ☒ Experience | ☒ Available Personnel | ☐ Current Workload |
| ☒ Expertise | ☐ Equitable Distribution | ☐ Other: _____ |

SMALL BUSINESS

The MWBE/LDB participation has been reviewed by the Office of Small Business Development. Their findings and recommendation are attached.

ALTERNATIVES

None.

FISCAL IMPACT

CC
ITEM IV-A
7/30/2024

Funding is from 311-991-510-5660003-000-501191 GOAA FY24 CIR00164 Funding source verified by *Melvin Martinez* of Construction Finance on 07 / 25 / 24 as correct and available.

RECOMMENDED ACTION

It is respectfully requested that the Construction Committee recommend to the Aviation Authority Board approval of an Addendum to the Continuing Program and Project Management Services with Cost Management, Inc., dba CMI for the services contained herein and the amount as shown below:

Not to Exceed Fees	\$ 386,880.00
Lump Sum Fees	\$0.00
Not to Exceed Expenses	\$0.00
TOTAL	\$ 386,880.00
AAC – Compliance Review Date	<i>SJ</i> 07/24/24
AAC – Funding Eligibility Review Date	07/24/24

ATTACHMENT A

FINANCE FORM

Date:	7.23.24	Requestor's Extension:	4017
Requestor's Name:	Arlene Grant	Preparer's Extension:	4017
Preparer's Name:	Arlene Grant	Solicitation #:	
Requestor's Department:	Capital Programs	Contract # / Name:	Continuing Program and Project Management
Description:	BP-00485 - OAR/PM Services	Procurement Committee Date:	July 30, 2024
Vendor:	Construction Management, Inc., dba CMI	Agenda Item #:	

PROJECT FUNDS

Account Code Format: xxx.xxx.xxx.xxxxxxx.xxx.xxxxxx	FY 23 Amount	FY24 Amount	FY25 Amount	FY26 Amount	FY27 Amount	TOTAL CONTRACT
311-991-510-5660003-000-501191 CIR 00164			\$386,880.00			
Total Requisition:			\$386,880.00			
Requisition Number:			97462			
Funding Approver:	<i>Andrea Harper</i>					
OMB Notes:						

Number	Description	Approval Status	Creation Date	Currency	Total	Preparer
97462	FY25 CCM BP00485	In Process	23-JUL-2024 15:29:43	USD	386,880.00	Higinio, Greta N

MEMORANDUM

TO: Members of the Construction Committee

FROM: Edelis Molina, Manager Small Business Programs

DATE: July 30, 2024

ITEM DESCRIPTION

Request for Recommendation of Approval of an Addendum to the Continuing Program and Project Management Services with Cost Management, Inc., dba CMI, for Project Management Services for BP-00485 Hyatt Lobby Renovation D/B at Orlando International Airport

SMALL BUSINESS

We have reviewed the qualifications of the subject contract's MWBE/LDB/VBE specifications and have determined that Cost Management, Inc. dba CMI did not propose small business participation on this addendum due to the specialized and limited nature of the services to be provided.

MEMORANDUM

TO: Members of the Construction Committee

FROM: Scott Shedek, Vice President of Construction

DATE: July 30, 2024

ITEM DESCRIPTION

Request for Approval of a Job Order Construction Services Addendum to the Continuing Vertical Construction Services Agreement with Gomez Construction Company for V-01034 Replacement of 18L Vault HVAC System, at the Orlando International Airport.

BACKGROUND

The above-referenced project is to replace the existing 14 Ton HVAC unit with two (2) 7 TON split systems in the 18L Vault. The existing 14 TON unit is only operating at approximately 50% capacity. By replacing with two (2) 7 TON units, there will be redundancy.

ISSUES

Duration of the project is 120 calendar days for Substantial Completion and 60 calendar days for Final Completion, with an anticipated Notice-to-Proceed (NTP) date of August 13, 2024. Liquidated Damages are defined as \$0.00 per calendar day for late Substantial Completion, and \$0.00 per calendar day for late Final Completion.

This continuing contractor was selected for this project based on (☒ all that apply):

- | | | |
|--|---|--|
| ☒ Experience | ☒ Available Personnel | ☐ Current Workload |
| ☒ Expertise | ☐ Equitable Distribution | ☒ Other: _____ |

SMALL BUSINESS

The MWBE/LDB participation has been reviewed by the Office of Small Business Development. Their findings and recommendation are attached.

ALTERNATIVES

None.

FISCAL IMPACT

Funding is from previously approved Operational & Maintenance Funds (2024). Funding source verified by Melvin Martinez of Construction Finance on 07 / 25 / 24 as correct and available.

RECOMMENDED ACTION

CC
ITEM IV-B
7/30/2024

It is respectfully requested that the Construction Committee approve a Job Order Construction Services Addendum to the Continuing Vertical Construction Services Agreement with above-referenced continuing contractor in the total direct-negotiated amount of \$113,691.87, which includes a Lump Sum amount of \$113,691.87 and allowances in the amount of \$0.00 and waive the requirement of Performance and Payment Bonds.

The invoicing method for this Job Order Contract will be:

☒ Lump Sum (~~with or~~ w/o Allowances)

Lump Sum	\$113,691.87
Allowance(s) (NTE)	\$0.00
TOTAL	\$113,691.87
AAC – Compliance Review Date	<i>SJ</i> 07/23/24
AAC – Funding Eligibility Review Date	07/23/24

Greater Orlando Aviation Authority

Date:	7/5/24	CCM / PC:	CCM
Requestor's Name:	Don Corthell	Requestor's Extension:	
Form Preparer's Name:	John Field	Preparer's Extension:	x-2495
Requestor's Department:	Facilities	Purchasing Solicitation #:	
Description:	V-01034 Replacement of 18L Vault HVAC System	Committee Date:	
Vendor:		Committee Agenda Item#:	

NON-PROJECT FUNDS: O&M, CAPEX, OEA REVENUE FUNDS

Account Code Format: xxx,xxx,xxx,xxxxxxxx,xxx,xxxxxx	FY 24 Amount	FY 25 Amount	FY 26 Amount	FY 27 Amount	FY 28 Amount	Total Contract
301.631.110.5460002.000.000000	139,080.00					139,080.00
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
Total Requisition	139,080.00	-	-	-	-	139,080.00
BPA or Requisition Number	97296					

Funding Approver: Andrea Harper

Number	Description	Approval Status	Creation Date	Currency	Total	Preparer	Reserved
97296	CCM 7/2024 V-01034 Replacement c	In Process	03-JUL-2024 08:39:31	USD	139,080.00	Field, John M	☒

MEMORANDUM

TO: Members of the Construction Committee

FROM: Edelis Molina, Manager Small Business Programs

DATE: July 30, 2024

ITEM DESCRIPTION

Request for Approval of a Job Order Construction Services Addendum to the Continuing Vertical Construction Services Agreement with Gomez Construction Company for V-01034 Replacement of 18L Vault HVAC System, Orlando International Airport

SMALL BUSINESS

We have reviewed the qualifications of the subject contract's MWBE/LDB/VBE specifications and have determined that Gomez Construction Company proposes 65% MWBE participation on this job order construction services addendum.

MEMORANDUM

TO: Members of the Construction Committee

FROM: Scott Shedek, Vice President of Construction

DATE: July 30, 2024

ITEM DESCRIPTION

Request for Approval of an Addendum to the Continuing Program and Project Management Services Agreement with PSA Constructors, Inc., dba PSA Management, Inc. for Construction Phase OAR Services for V-01034 Replacement of 18L Vault HVAC System, at the Orlando International Airport

BACKGROUND

On May 18, 2022, the Aviation Authority approved an agreement with PSA Constructors, Inc. dba PSA Management, Inc. for Continuing Program and Project Management (OAR) Services to the Aviation Authority at the Orlando International Airport, Orlando Executive Airport and Other Facilities.

ISSUES

Consultant's proposal, dated June 17, 2024, is to provide construction phase OAR services. The scope of services will consist of providing construction project management, project control, contract administration and construction coordination in support of V-01034. The scope of project is to replace the existing 14 Ton HVAC unit with two (2) 7 TON split systems in the 18L Vault.

If approved, services will be effective the date of Construction Committee approval.

This continuing consultant was selected for this task based on (☒ all that apply):

- | | | |
|--|---|---|
| ☒ Experience | ☒ Available Personnel | ☐ Current Workload |
| ☒ Expertise | ☐ Equitable Distribution | ☐ Other: _____ |

SMALL BUSINESS

The MWBE/DBE participation has been reviewed by the Office of Small Business Development. Their findings and recommendation are attached.

ALTERNATIVES

None.

CC
ITEM IV-C
7/30/2024

FISCAL IMPACT

Funding is from previously approved Operations and Maintenance Funds (2024). Funding source verified by Melvin Martinez of Construction Finance on 07 / 25 / 24 as correct and available.

RECOMMENDED ACTION

It is respectfully requested that the Construction Committee approve an Addendum to the Continuing Program and Project Management Services Agreement with PSA Constructors, Inc. dba PSA Management, Inc. for the services contained herein and the amount as shown below:

Not to Exceed Fees	\$11,666.00
Lump Sum Fees	\$0.00
Not to Exceed Expenses	\$0.00
TOTAL	\$11,666.00
AAC – Compliance Review Date	<i>SJ</i> 07/17/24
AAC – Funding Eligibility Review Date	07/23/24

Greater Orlando Aviation Authority

Date:	7/5/24	CCM / PC:	CCM
Requestor's Name:	Don Corthell	Requestor's Extension:	
Form Preparer's Name:	John Field	Preparer's Extension:	x-2495
Requestor's Department:	Facilities	Purchasing Solicitation #:	
Description:	V-01034 Replacement of 18L Vault HVAC System	Committee Date:	
Vendor:		Committee Agenda Item#:	

NON-PROJECT FUNDS: O&M, CAPEX, OEA REVENUE FUNDS

Account Code Format: xxx,xxx,xxx,xxxxxxx,xxx,xxxxxx	FY 24 Amount	FY 25 Amount	FY 26 Amount	FY 27 Amount	FY 28 Amount	Total Contract
301.631.110.5460002.000.000000	139,080.00					139,080.00
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
Total Requisition	139,080.00	-	-	-	-	139,080.00
BPA or Requisition Number	97296					

Funding Approver: Andrea Harper

Number	Description	Approval Status	Creation Date	Currency	Total	Preparer	Reserved
97296	CCM 7/2024 V-01034 Replacement c	In Process	03-JUL-2024 08:39:31	USD	139,080.00	Field, John M	☒

MEMORANDUM

TO: Members of the Construction Committee

FROM: Edelis Molina, Manager Small Business Programs

DATE: July 30, 2024

ITEM DESCRIPTION

Request for Approval of an Addendum to the Continuing Program and Project Management Services Agreement with PSA Constructors, Inc. dba PSA Management Inc. for Construction Phase OAR Services for V-01034 Replacement of 18L Vault HVAC System, at the Orlando International Airport.

SMALL BUSINESS

We have reviewed the qualifications of the subject contract's MWBE/LDB/VBE specifications and determined that PSA Constructors, Inc. dba PSA Management, Inc. does not propose small business participation on this addendum as the services being provided are for staffing support.

Information Items

**Project Controls
Field Change Order (FCO) Tracking Log**

Project	FCO No.	Amount	FCO Date	CCM Date FCO Converted to
BP-S00195	04	\$ 50,000.00	5-Jun-23	Open
BP-S00195	06	\$ 2,500.00	11-Jul-23	Open
BP-S00195	10	\$ 35,000.00	5-Sep-23	Open
BP-S00195	11	\$ 20,000.00	5-Sep-23	Open
BP-S00195	13	\$ 48,000.00	11-Feb-24	Open
BP-S00195	15	\$ 18,000.00	1-Apr-24	Open
BP-S00195	16	\$ 10,000.00	1-Apr-24	Open
BP-S00195	17	\$ 27,000.00	13-May-24	Open
BP-S00195	18	\$ 32,000.00	24-May-24	Open
BP-S00195	19	\$ 30,000.00	24-May-24	Open
BP-S00195	20	\$ 12,000.00	1-Jul-24	Open
BP-S00198	01	\$ 35,508.00	15-Dec-23	Open
E-00275	01	\$ 2,469.79	7-Feb-24	Open
E-00275	02	\$ 28,765.98	25-Mar-24	Open
E-00276	01	\$ 1,050.05	7-Feb-24	Open
V-01011	01	\$ 24,672.14	12-Mar-24	Open
V-01011	02	\$ 15,120.00	15-Apr-24	Open



Subject to CFOC 9/7/23 and Board

Orlando International Airport
One Jeff Fuqua Boulevard
Orlando, Florida, 32827-4392
(407) 825-2001

Memorandum

To: Members of the Construction Committee

From: Max Marble, Senior Vice President, Capital Programs Department
(As Prepared by Heather Lee)

Date: August 29, 2023

Re: Request for Recommendation of Approval of an Addendum to the Financial Consulting for Construction, Maintenance, Environmental, and Other Projects; Construction Payment Application and Invoice Review; Financial Consulting for the Capital Improvement Program (CIP) and Capital Initiation Requests (CIR); Grant and Passenger Facility Charge (PFC) Application Services; Extension of Staff Services; and Audit and Advisory Services Agreement with Anser Advisory Consulting, LLC (AAC) for FY24 Financial Consulting for Construction, Maintenance, Environmental and Other Projects to the Construction and Engineering Department at the Orlando International Airport and Orlando Executive Airport

Consultant's proposal dated, August 29, 2023, is to provide FY24 Financial Consulting for Construction, Maintenance, Environmental and Other Projects services to the Construction and Engineering Department in support of the Authority's Capital Improvement Program activities at Orlando International and Orlando Executive Airports. Services provided in the proposal cover the period October 1, 2023, through September 30, 2024.

If approved, these services would be effective October 1, 2023.

The MWBE/LDB participation has been reviewed by the Office of Small Business Development. Their findings and recommendation are attached.

Funding is from Operation and Maintenance Funds in the amount of \$1,239,698.00 subject to adoption by the Aviation Authority Board of the Fiscal Year 2024 Aviation Authority Budget; and Passenger Facility Charges to the extent eligible, Customer Facility Charges to the extent eligible, Florida Department of Transportation grants to the extent eligible, and General Airport Revenue Bonds in the amount of \$1,554,458.00. Funding source(s) verified by Andrea Harper of Construction Finance on 8/30/23 as correct and available. Funding source(s) verified by Melvin Martinez of Construction Finance on 08/30/23 as correct and available. and previously approved Capital Expenditure Funds

It is respectfully requested that the Construction Committee recommend approval to the Aviation Authority Board an Addendum to the Financial Consulting for Construction, Maintenance, Environmental, and Other Projects; Construction Payment Application and Invoice Review; Financial Consulting for the Capital Improvement Program (CIP) and Capital Initiation Requests (CIR); Grant and Passenger Facility Charge (PFC) Application Services; Extension of Staff Services; and Audit and Advisory Services with Anser Advisory Consulting, LLC (AAC) for the services contained herein and the amount as shown below:

Not to Exceed Fees	\$2,794,156.00
Lump Sum Fees	\$0.00
Not to Exceed Expenses	\$0.00
TOTAL	\$2,794,156.00
AAC – Compliance Review Date	<u>JSS</u> 8/24/23
AAC – Funding Eligibility Review Date	8/24/23

Greater Orlando Aviation Authority

Date:	<u>30-Aug-23</u>	Requestor's Extension:	<u></u>
Requestor's Name:	<u>Max Marble</u>	Preparer's Extension:	<u></u>
Form Preparer's Name:	<u>Andrea Harper</u>	Purchasing Solicitation #:	<u></u>
Requestor's Department:	<u>Capital Program, Construction, & Engineering</u>	CCM / CPC / PSC:	<u>CCM</u>
Description:	<u>Capital Improvement Program</u>	Committee Date:	<u>8/29/2023</u>
Vendor:	<u>Anser Advisory Consulting</u>	Committee Agenda Item#:	<u>IV-O</u>

NON-PROJECT FUNDS: O&M, CAPEX, OEA REVENUE FUNDS

Account Code Format: xxx.xxx.xxx.xxxxxxx.xxx.xxxxxx	FY 23 Amount	FY 24 Amount	FY 25 Amount	FY 26 Amount	FY 27 Amount	Total Contract
301.715.170.5310009.000.000000		664,698.00				664,698.00
301.716.170.5310009.000.000000		150,000.00				150,000.00
308.715.170.5310009.000.501682		425,000.00				425,000.00
						-
						-
PFC/CFC/FDOT/GARBs		1,554,458.00				1,554,458.00
						-
						-
						-
						-
						-
						-
						-
						-
						-
Total Requisition	-	2,794,156.00	-	-	-	2,794,156.00
Requisition Number		TBD				

Funding Approver: Andrea Harper
OMB Notes:



EXHIBIT 1 - BREAKDOWN OF HOURS AND FEES

Firm	Position	FY 2024 Billing Rate	Total Hour	Total Fees
Anser	Sr. Associate	\$ 121.00	0	\$ -
Anser	Principal	\$ 305.00	204	\$ 62,220.00
Anser	Manager	\$ 149.00	0	\$ -
Anser	Principal	\$ 305.00	408	\$ 124,440.00
Anser	Principal	\$ 305.00	204	\$ 62,220.00
Anser	Director	\$ 213.00	0	\$ -
Anser	Cost Engineer II	\$ 77.00	96	\$ 7,392.00
Anser	Cost Engineer II	\$ 77.00	96	\$ 7,392.00
Anser	Director	\$ 213.00	0	\$ -
Anser	Manager	\$ 149.00	1,764	\$ 262,836.00
Anser	Sr. Associate	\$ 121.00	0	\$ -
Anser	Manager	\$ 149.00	2,076	\$ 309,324.00
Anser	Sr. Associate	\$ 121.00	0	\$ -
Anser	Sr. Associate	\$ 121.00	0	\$ -
Anser	Staff Accountant	\$ 103.00	0	\$ -
Anser	Principal	\$ 305.00	0	\$ -
Anser	Director	\$ 213.00	0	\$ -
Anser	Senior Director	\$ 260.00	499	\$ 129,740.00
Anser	Budget Analyst	\$ 70.00	0	\$ -
Anser	Sr. Manager	\$ 179.00	1,777	\$ 318,083.00
Anser	Sr. Manager	\$ 179.00	519	\$ 92,901.00
Anser	Manager	\$ 149.00	96	\$ 14,304.00
Anser	Project Director	\$ 275.00	732	\$ 201,300.00
Anser	Sr. Associate	\$ 121.00	0	\$ -
Anser	Sr. Manager	\$ 179.00	0	\$ -
Anser	Manager	\$ 149.00	2,076	\$ 309,324.00
Anser	Manager	\$ 149.00	2,076	\$ 309,324.00
EVD	Sr. Invoice Review Associate	\$ 129.00	0	\$ -
EVD	Sr. Invoice Review Associate	\$ 129.00	0	\$ -
EVD	Sr. Invoice Review Associate	\$ 129.00	0	\$ -
EDC	Senior Project Manager	\$ 139.00	0	\$ -
Project Star	Senior Compliance Associate	\$ 137.00	2,076	\$ 284,412.00
Project Star	Senior Compliance Associate II	\$ 144.00	2,076	\$ 298,944.00
TOTAL			16,775	\$2,794,156.00
Total Prime Consultant			12,623	\$2,210,800.00
Total Small Business			4,152	\$ 583,356.00
Percent Participation				20.9%



EXHIBIT 2 - BREAKDOWN OF FEES BY PROGRAM

Program	Anser Total	Subconsultants Total	Total
Multiple Apron Ramp System (MARS) Gates	\$ 352,642.00	\$ 57,324.00	\$ 409,966.00
Ground Transportation Facility (GTF)	\$ 285,819.00	\$ 57,324.00	\$ 343,143.00
Aircraft Apron and Airfield for Taxiways	\$ 285,819.00	\$ 57,324.00	\$ 343,143.00
Terminal C Day 2	\$ 139,112.00	\$ 57,324.00	\$ 196,436.00
Airside 2&4 APM Replacement	\$ 104,537.00	\$ 13,488.00	\$ 118,025.00
North Terminal Rehabilitation	\$ 143,745.00	\$ -	\$ 143,745.00
Operational and Maintenance (O&M)	\$ 899,126.00	\$ 340,572.00	\$ 1,239,698.00
TOTAL	\$ 2,210,800.00	\$ 583,356.00	\$ 2,794,156.00

Revised 7/30/24

Program	Anser Total	Subconsultants Total	Total
Multiple Apron Ramp System (MARS) Gates	\$ 457,642.00	\$ 57,324.00	\$ 514,966.00
Ground Transportation Facility (GTF)	\$ 302,819.00	\$ 57,324.00	\$ 360,143.00
Aircraft Apron and Airfield for Taxiways	\$ 201,819.00	\$ 57,324.00	\$ 259,143.00
Terminal C Day 2	\$ 41,112.00	\$ 57,324.00	\$ 98,436.00
Airside 2&4 APM Replacement	\$ 164,537.00	\$ 13,488.00	\$ 178,025.00
North Terminal Rehabilitation	\$ 143,745.00	\$ -	\$ 143,745.00
Operational and Maintenance (O&M)	\$ 899,126.00	\$ 340,572.00	\$ 1,239,698.00
TOTAL	\$ 2,210,800.00	\$ 583,356.00	\$ 2,794,156.00



Subject to CFOC 9/7/23 and Board

Orlando International Airport
One Jeff Fuqua Boulevard
Orlando, Florida, 32827-4392
(407) 825-2001

Memorandum

To: Members of the Construction Committee

From: Marie Dennis, Deputy Chief Financial Officer
(As Prepared by Heather Lee)

Date: August 29, 2023

Re: Request for Recommendation of Approval of an Addendum to the Financial Consulting for Construction, Maintenance, Environmental, and Other Projects; Construction Payment Application and Invoice Review; Financial Consulting for the Capital Improvement Program (CIP) and Capital Initiation Requests (CIR); Grant and Passenger Facility Charge (PFC) Application Services; Extension of Staff Services; and Audit and Advisory Services Agreement with Anser Advisory Consulting, LLC (AAC) for FY24 Financial Consulting for Construction, Maintenance, Environmental and Other Projects to the Finance Department at the Orlando International Airport and Orlando Executive Airport

Consultant's proposal dated, August 29, 2023, is to provide FY24 Financial Consulting for Construction, Maintenance, Environmental and Other Projects services to the Finance Department in support of the Authority's Capital Improvement Program activities at Orlando International and Orlando Executive Airports. Services provided in the proposal cover the period October 1, 2023, through September 30, 2024.

If approved, these services would be effective October 1, 2023.

The MWBE/LDB participation has been reviewed by the Office of Small Business Development. Their findings and recommendation are attached.

Funding is from Operation and Maintenance Funds in the amount of \$775,981.00 subject to adoption by the Aviation Authority Board of the Fiscal Year 2024 Aviation Authority Budget; and Passenger Facility Charges to the extent eligible, Customer Facility Charges to the extent eligible, Florida Department of Transportation grants to the extent eligible, and General Airport Revenue Bonds in the amount of \$1,199,551.00. Funding source(s) verified by Andrea Harper of Construction Finance on 8/30/23 as correct and available. Funding source(s) verified by Melvin Martinez of Construction Finance on 08 / 30 / 23 as correct and available.

It is respectfully requested that the Construction Committee recommend approval to the Aviation Authority Board an Addendum to the Financial Consulting for Construction, Maintenance, Environmental, and Other Projects; Construction Payment Application and Invoice Review; Financial Consulting for the Capital Improvement Program (CIP) and Capital Initiation Requests (CIR); Grant and Passenger Facility Charge (PFC) Application Services; Extension of Staff Services; and Audit and Advisory Services with Anser Advisory Consulting, LLC (AAC) for the services contained herein and the amount as shown below:

Not to Exceed Fees	\$1,975,532.00
Lump Sum Fees	\$0.00
Not to Exceed Expenses	\$0.00
TOTAL	\$1,975,532.00
AAC – Compliance Review Date	<u>JSS</u> 8/24/23
AAC – Funding Eligibility Review Date	8/24/23

94876

CC
ITEM V-H
9/5/2023



EXHIBIT 1 – BREAKDOWN OF HOURS AND FEES

Firm	Position	FY 2024 Billing Rate	Total Hour	Total Fees
Anser	Sr. Associate	\$ 121.00	1,965	\$ 237,765.00
Anser	Principal	\$ 305.00	204	\$ 62,220.00
Anser	Manager	\$ 149.00	1,488	\$ 221,712.00
Anser	Principal	\$ 305.00	801	\$ 244,305.00
Anser	Principal	\$ 305.00	180	\$ 54,900.00
Anser	Director	\$ 213.00	1,375	\$ 292,875.00
Anser	Cost Engineer II	\$ 77.00	0	\$ -
Anser	Cost Engineer II	\$ 77.00	0	\$ -
Anser	Director	\$ 213.00	0	\$ -
Anser	Manager	\$ 149.00	0	\$ -
Anser	Sr. Associate	\$ 121.00	0	\$ -
Anser	Manager	\$ 149.00	0	\$ -
Anser	Sr. Associate	\$ 121.00	0	\$ -
Anser	Sr. Associate	\$ 121.00	0	\$ -
Anser	Staff Accountant	\$ 103.00	1,817	\$ 187,151.00
Anser	Principal	\$ 305.00	96	\$ 29,280.00
Anser	Director	\$ 213.00	0	\$ -
Anser	Senior Director	\$ 260.00	684	\$ 177,840.00
Anser	Budget Analyst	\$ 70.00	0	\$ -
Anser	Sr. Manager	\$ 179.00	0	\$ -
Anser	Sr. Manager	\$ 179.00	0	\$ -
Anser	Manager	\$ 149.00	0	\$ -
Anser	Project Director	\$ 275.00	684	\$ 188,100.00
Anser	Sr. Associate	\$ 121.00	504	\$ 60,984.00
Anser	Sr. Manager	\$ 179.00	0	\$ -
Anser	Manager	\$ 149.00	0	\$ -
Anser	Manager	\$ 149.00	0	\$ -
EVD	Sr. Invoice Review Associate	\$ 129.00	0	\$ -
EVD	Sr. Invoice Review Associate	\$ 129.00	0	\$ -
EVD	Sr. Invoice Review Associate	\$ 129.00	1,512	\$ 195,048.00
EDC	Senior Project Manager	\$ 139.00	168	\$ 23,352.00
Project Star	Senior Compliance Associate	\$ 137.00	0	\$ -
Project Star	Senior Compliance Associate II	\$ 144.00	0	\$ -
TOTAL			11,478	\$1,975,532.00
Total Prime Consultant			9,798	\$1,757,132.00
Total Small Business			1,680	\$ 218,400.00
Percent Participation				11.1%



EXHIBIT 2 – BREAKDOWN OF FEES BY PROGRAM

Program	Anser Total	Subconsultants Total	Total
Multiple Apron Ramp System (MARS) Gates	\$ 330,066.00	\$ 19,737.00	\$ 349,803.00
Ground Transportation Facility (GTF)	\$ 233,423.00	\$ 19,737.00	\$ 253,160.00
Aircraft Apron and Airfield for Taxiways	\$ 207,775.00	\$ 19,737.00	\$ 227,512.00
Terminal C Day 2	\$ 110,115.00	\$ 10,449.00	\$ 120,564.00
Airside 2&4 APM Replacement	\$ 129,605.00	\$ 4,644.00	\$ 134,249.00
North Terminal Rehabilitation	\$ 103,814.00	\$ 10,449.00	\$ 114,263.00
Operational and Maintenance (O&M)	\$ 642,334.00	\$ 133,647.00	\$ 775,981.00
TOTAL	\$ 1,757,132.00	\$ 218,400.00	\$ 1,975,532.00

Revised 07/30/24

Program	Anser Total	Subconsultants Total	Total
Multiple Apron Ramp System (MARS) Gates	\$ 330,066.00	\$ 19,737.00	\$ 349,803.00
Ground Transportation Facility (GTF)	\$ 233,423.00	\$ 19,737.00	\$ 253,160.00
Aircraft Apron and Airfield for Taxiways	\$ 207,775.00	\$ 19,737.00	\$ 227,512.00
Terminal C Day 2	\$ 100,115.00	\$ 10,449.00	\$ 110,564.00
Airside 2&4 APM Replacement	\$ 219,605.00	\$ 4,644.00	\$ 224,249.00
North Terminal Rehabilitation	\$ 103,814.00	\$ 10,449.00	\$ 114,263.00
Operational and Maintenance (O&M)	\$ 562,334.00	\$ 133,647.00	\$ 695,981.00
TOTAL	\$ 1,757,132.00	\$ 218,400.00	\$ 1,975,532.00



GREATER ORLANDO AV

INFORMATION ITEM**Original CCM****8/29/2023****Item No. IV-R****Revised Memo**

Subject to CFOC 9/7/23 and Board

Orlando International Airport
One Jeff Fuqua Boulevard
Orlando, Florida, 32827-4392
(407) 825-2001

Memorandum

To: Members of the Construction Committee

From: Marie Dennis, Deputy Chief Financial Officer
(As Prepared by Heather Lee)

Date: August 29, 2023

Re: Request for Recommendation of Approval of an Addendum to the Financial Consulting for Construction, Maintenance, Environmental, and Other Projects; Construction Payment Application and Invoice Review; Financial Consulting for the Capital Improvement Program (CIP) and Capital Initiation Requests (CIR); Grant and Passenger Facility Charge (PFC) Application Services; Extension of Staff Services; and Audit and Advisory Services Agreement with Anser Advisory Consulting, LLC (AAC) for FY24 Construction Payment Application and Invoice Review Services to the Construction Finance Department at the Orlando International Airport and Orlando Executive Airport

Consultant's proposal dated, August 29, 2023, is to provide construction payment application and invoice review services to the Finance Department in support of the Authority's Capital Improvement Program activities at Orlando International and Orlando Executive Airports. Services to be provided as part of this effort include contract, cost, and funding compliance reviews of the design and construction related billings in support of the capital projects. Services provided in the proposal cover the period October 1, 2023, through September 30, 2024.

If approved, these services would be effective October 1, 2023.

The MWBE/LDB participation has been reviewed by the Office of Small Business Development. Their findings and recommendation are attached.

Funding is from Operation and Maintenance Funds in the amount of \$345,862.00 subject to adoption by the Aviation Authority Board of the Fiscal Year 2024 Aviation Authority Budget; and Passenger Facility Charges to the extent eligible, Customer Facility Charges to the extent eligible, Florida Department of Transportation grants to the extent eligible, and General Airport Revenue Bonds in the amount of \$1,418,402.00. Funding source(s) verified by Andrea Harper of Construction Finance on 8/30/23 as correct and available. Funding source(s) verified by Malvin Martinez of Construction Finance on 08/30/23 as correct and available.

It is respectfully requested that the Construction Committee recommend approval to the Aviation Authority Board an Addendum to the Financial Consulting for Construction, Maintenance, Environmental, and Other Projects; Construction Payment Application and Invoice Review; Financial Consulting for the Capital Improvement Program (CIP) and Capital Initiation Requests (CIR); Grant and Passenger Facility Charge (PFC) Application Services; Extension of Staff Services; and Audit and Advisory Services with Anser Advisory Consulting, LLC (AAC) for the services contained herein and the amount as shown below:

Not to Exceed Fees	\$1,764,264.00
Lump Sum Fees	\$0.00
Not to Exceed Expenses	\$0.00
TOTAL	\$1,764,264.00
AAC – Compliance Review Date	<u>JSS</u> 8/24/23
AAC – Funding Eligibility Review Date	8/24/23

req 94904

Number	Line	Distribution	Charge Account	Item	Description	Amount
94904	1	1	301.111.170.5310009.000.000000		CIP	345,862.00

CC
ITEM V-J
9/5/2023



EXHIBIT 1 - BREAKDOWN OF HOURS AND FEES

Firm	Position	FY 2024 Billing Rate	Total Hour	Total Fees
Anser	Sr. Associate	\$ 121.00	0	\$ -
Anser	Principal	\$ 305.00	0	\$ -
Anser	Manager	\$ 149.00	0	\$ -
Anser	Principal	\$ 305.00	91	\$ 27,755.00
Anser	Principal	\$ 305.00	0	\$ -
Anser	Director	\$ 213.00	0	\$ -
Anser	Cost Engineer II	\$ 77.00	0	\$ -
Anser	Cost Engineer II	\$ 77.00	0	\$ -
Anser	Director	\$ 213.00	0	\$ -
Anser	Manager	\$ 149.00	0	\$ -
Anser	Sr. Associate	\$ 121.00	0	\$ -
Anser	Manager	\$ 149.00	0	\$ -
Anser	Sr. Associate	\$ 121.00	1,808	\$ 218,768.00
Anser	Sr. Associate	\$ 121.00	1,808	\$ 218,768.00
Anser	Staff Accountant	\$ 103.00	0	\$ -
Anser	Principal	\$ 305.00	0	\$ -
Anser	Director	\$ 213.00	1,705	\$ 363,165.00
Anser	Senior Director	\$ 260.00	0	\$ -
Anser	Budget Analyst	\$ 70.00	954	\$ 66,780.00
Anser	Sr. Manager	\$ 179.00	0	\$ -
Anser	Sr. Manager	\$ 179.00	0	\$ -
Anser	Manager	\$ 149.00	0	\$ -
Anser	Project Director	\$ 275.00	180	\$ 49,500.00
Anser	Sr. Associate	\$ 121.00	0	\$ -
Anser	Sr. Manager	\$ 179.00	1,860	\$ 332,940.00
Anser	Manager	\$ 149.00	0	\$ -
Anser	Manager	\$ 149.00	0	\$ -
EVD	Sr. Invoice Review Associate	\$ 129.00	1,756	\$ 226,524.00
EVD	Sr. Invoice Review Associate	\$ 129.00	2,016	\$ 260,064.00
EVD	Sr. Invoice Review Associate	\$ 129.00	0	\$ -
EDC	Senior Project Manager	\$ 139.00	0	\$ -
Project Star	Senior Compliance Associate	\$ 137.00	0	\$ -
Project Star	Senior Compliance Associate II	\$ 144.00	0	\$ -
TOTAL			12,178	\$1,764,264.00
Total Prime Consultant			8,406	\$1,277,676.00
Total Small Business			3,772	\$ 486,588.00
Percent Participation				27.6%



EXHIBIT 2 - BREAKDOWN OF FEES BY PROGRAM

Program	Anser Total	Subconsultants Total	Total
Multiple Apron Ramp System (MARS) Gates	\$ 278,179.00	\$ 104,619.00	\$ 382,798.00
Ground Transportation Facility (GTF)	\$ 266,189.00	\$ 101,523.00	\$ 367,712.00
Aircraft Apron and Airfield for Taxiways	\$ 259,565.00	\$ 93,009.00	\$ 352,574.00
Terminal C Day 2	\$ 124,409.00	\$ 38,442.00	\$ 162,851.00
Airside 2&4 APM Replacement	\$ 57,115.00	\$ 11,610.00	\$ 68,725.00
North Terminal Rehabilitation	\$ 63,360.00	\$ 20,382.00	\$ 83,742.00
Operational and Maintenance (O&M)	\$ 228,859.00	\$ 117,003.00	\$ 345,862.00
TOTAL	\$ 1,277,676.00	\$ 486,588.00	\$ 1,764,264.00

Revised 07/30/24

Program	Anser Total	Subconsultants Total	Total
Multiple Apron Ramp System (MARS) Gates	\$ 173,179.00	\$ 104,619.00	\$ 277,798.00
Ground Transportation Facility (GTF)	\$ 249,189.00	\$ 101,523.00	\$ 350,712.00
Aircraft Apron and Airfield for Taxiways	\$ 167,565.00	\$ 93,009.00	\$ 260,574.00
Terminal C Day 2	\$ 232,409.00	\$ 38,442.00	\$ 270,851.00
Airside 2&4 APM Replacement	\$ 83,115.00	\$ 11,610.00	\$ 94,725.00
North Terminal Rehabilitation	\$ 63,360.00	\$ 20,382.00	\$ 83,742.00
Operational and Maintenance (O&M)	\$ 308,859.00	\$ 117,003.00	\$ 425,862.00
TOTAL	\$ 1,277,676.00	\$ 486,588.00	\$ 1,764,264.00