

On **TUESDAY, September 17, 2024**, the **PROCUREMENT COMMITTEE** met at the Carl T. Langford Board Room Orlando International Airport, One Jeff Fuqua Blvd. Orlando, FL 32827. Chair Griffin called the meeting to order at 9:30 a.m. Chair Griffin read the Lobbyist Disclosure and the Appeals Statement. The meeting was posted in accordance with Florida Statutes and a quorum was present. All Procurement Committee members confirmed no violations regarding the Aviation Authority's Code of Ethics and Business Conduct; lobbying activities policy; or the Florida Sunshine law regarding any agenda item.

Committee Members present:

Marquez Griffin, Chair, GOAA Senior Vice President, Operations
 Robert Furr, GOAA Vice President, Engineering and Architecture
 Jeff Daniels, GOAA Assistant Vice President, Facilities
 Marie Dennis, GOAA Deputy Chief Financial Officer, Finance
 Tricia Cottman, GOAA Vice President, Safety & Risk Management
 Judith-Ann Jarrette, GOAA Vice President, ORL Operations

Also participating:

Karen Ryan, Legal Counsel (Nelson Mullins Riley & Scarborough LLP)
 David Harris, GOAA Senior Manager, Procurement Services
 Jill Overstreet, GOAA Manager, Risk Management
 Dillan Montenegro, GOAA Recording Secretary, Procurement Services

CONSIDERATIONS OF MINUTES FOR AUGUST 20, AND AUGUST 27, 2024.

Upon motion by Mrs. Marie Dennis, seconded by Mr. Daniels, vote carried to approve the meeting minutes from August 20, and August 27, 2024

CONSENT AGENDA

Request for Approval of an Addendum to the Continuing Program and Project Management (OAR) Services with Cost Management Inc. dba CMI for FY 2025 – 01 October 2024 through 31 March 2025 Construction Safety Compliance Services at Orlando International Airport.

Upon motion by Mrs. Marie Dennis, seconded by Mr. Daniels, vote carried to approve an of an Addendum to the Continuing Program and Project Management (OAR) Services with Cost Management Inc. dba CMI for FY 2025 -- 01 October 2024 through 31 March 2025 Construction Safety Compliance Services at Orlando International Airport.

CONSIDERATION OF FIRMS FOR INSURANCE BROKER SERVICES FOR CONSTRUCTION PROJECTS (24-643-RFP)

David Harris presented the memorandum and participating staff presented certain additional information. Discussion ensued. The Procurement Committee evaluated the submitted proposals as follows.

Daniel Thomas representing Southeastern Series of Lockton, Inc. spoke at the public meeting for 3 minutes.

Upon motion by Mrs. Jarrette, seconded by Mrs. Marie Dennis, vote carried to recommend to the Aviation Authority Board the below ranking of the proposers and award Request for Proposal 24-643-RFP, Insurance Broker Services for Construction Projects, to the top one firm.

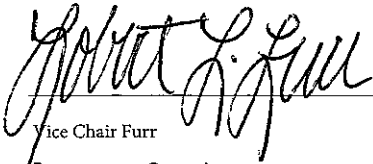
EVALUATION SCORE SHEET 24-643-RFP Insurance Broker Services - Construction Projects						
EVALUATION CRITERIA	Max Points	Aon Risk Services, Inc. of Florida	Arthur J Gallagher Risk Management Services LLC	Southeastern Series of Lockton, Inc.	Turner Surety & Insurance Brokerage, Inc.	Willis Towers Watson Southeast, Inc.
Experience and Qualifications and References	35.00	33.00	27.00	27.00	21.00	31.00
Knowledge and Experience of Key Individuals & Team	25.00	22.00	18.00	20.00	15.00	20.00
Approach and Methodology	30.00	28.00	25.00	26.00	21.00	27.00
Additional Requirements of the Proposal (Prior Pending Convictions, Indictments, Investigations, Regulatory Investigations, Conflict of Interest, Proof of	10.00	9.00	9.00	9.00	9.00	9.00
Total Points	100.00	93.00	79.00	82.00	66.00	87.00

- 1. Aon Risk Services, Inc. of Florida**
- 2. Arthur J Gallagher Risk Management Services LLC.**
- 3. Southeastern Series of Lockton, Inc.**
- 4. Turner Surety & Insurance Brokerage, Inc.**
- 5. Willis Towers Watson**

The scores were assigned based on five distinct criteria: Experience and Qualifications, Knowledge and Experience of Key Individuals and Team, Approach and Methodology, and additional proposal requirements, which includes prior or pending convictions, indictments, regulatory investigations, conflict of interest, proof of insurance, and financials. The total combined maximum score is 100.

ADJOURNMENT

1. No public comments were made during the meeting. There being no further business for discussion, the meeting was adjourned by 11:15 a.m.



Vice Chair Furr
Procurement Committee
Vice President of Engineering & Architecture